



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

ROBERT J. KLEINE  
STATE TREASURER

**DATE:** February 9, 2010  
**TO:** Assessors, Equalization Directors, Township Supervisors, City Officials  
**FROM:** Kelli Sobel, Executive Director  
**SUBJECT:** Policy Regarding Annual Inspection of Property

The State Tax Commission at their February 9, 2010 meeting adopted the following guideline regarding annual inspection of property within a local unit:

Local units are encouraged to annually inspect a minimum of 20% of the parcels in each property class each year.