

DETROIT FINANCIAL REVIEW COMMISSION

CITY REGULAR MEETING

Monday, November 20, 2017 at 1:00 p.m.
Cadillac Place, Suite L-150
3062 West Grand Boulevard
Detroit, MI 48202

MINUTES

Approved: December 18, 2017

I. Call to Order

Chairman Nick Khouri called the meeting to order at 1:03 p.m.

II. Roll Call

Members Present –6

Darrell Burks (via teleconference)
Mike Duggan
Brenda Jones
Nick Khouri
Bill Martin
Al Pscholka (via teleconference)

Members Absent – 5

Stacy Fox
Dr. Ike McKinnon
David Nicholson
Dr. Iris Taylor (non-voting)
Dr. Nicholai Vitti (non-voting)

Let the record show that 6 Commission members eligible to vote were present, 4 participated in person and 2 participated via teleconference. A quorum was present.

Approval of Proposed Minutes from the October 30, 2017 City Meeting

Motion made to approve the draft minutes of the Commission's October 30, 2017 City Meeting as presented. Motion moved and supported, the Commission approved the minutes of the October 30, 2017 meeting as presented.

III. Executive Director's Report – None

IV. Old Business - None

V. New Business

a. Consideration of 2018 Regular Meeting Schedule (FRC City Resolution 2017-27)

Motion made to approve the FRC's 2018 Regular Meeting schedule (FRC City Resolution 2017-27) as presented. Motion moved and supported. The Commission approved City's Resolution 2017-27 as presented.

b. Presentation of the City Financial Report

Mr. Hill presented his monthly financial report and highlighted that the Michigan Finance Authority approved the City's proposal to invest \$125M in bond funds to revitalize neighborhood commercial corridors, and the City received 19 responses to its request for proposals for a tender offer of its series 2014 B Notes and Series 2014 C Notes. The Office of the Chief Financial Officer merged the functions of the offices of Development and Grants Management into a single division in order to take advantage of the synergies and grants management. He further stated FY 2018 is projected to end with an operating surplus of approximately \$29.3M; Revenue projections are based on September 2017 Revenue Estimating Conference results, which are above the February 2017 revenue estimates used for the adopted budget; payroll and employee benefit expenditures are trending below budget, and the General City active employee count increased in September but remains below budget; the September YTD General City property tax collection rate of 49.5% has improved slightly over the prior year and total Accounts Payable as of September 2017 had a net decrease of \$53.3M compared to August. He addressed questions from the Commission.

c. Transmittal of the City's debt service requirements certification per MCL 141.1636 (11)

City Chief Deputy CFO John Naglick presented the City's debt service requirements report. The meeting was informed that the total debt payments is \$1.6 billion. Year to date, a total of \$111.8M of debt service are due in FY 2018 and the City made \$3.6M in payments to date with a remaining balance of \$108.2M.

d. Consideration of the City's November 2017 contract approval requests per MCL 141.1636(6) (FRC City Resolution 2017-28)

Public Act 181 of 2014 requires the Financial Review Commission to review and approve contracts meeting any of the three following criteria: 1) the contract exceeds \$750,000; 2) the contract has a term exceeding 2 years; and 3) multiple contracts within a single entity that exceed \$750,000 in aggregate.

Chief Procurement Officer Boysie Jackson gave an overview of the City's 7 contract approval requests and addressed questions from the Commission. All contracts have been reviewed by the FRC Advisory Subcommittee on Contracts and Procurement.

Motion made to approve the City's November 2017 contract approval requests (City Resolution 2017-28) as presented. Motion moved and supported. The Commission approved City Resolution 2017-28 as presented.

VI. Public Comment

John Lauve

VII. Next Meeting Date

City Regular Meeting: Monday, December 18, 2017 at 1:00 p.m. at Cadillac Place, 3062 West Grand Boulevard, Suite L-150, Detroit, MI 48202.

VIII. Adjournment

Motion made to adjourn. Motion moved and supported, the Commission approved the motion to adjourn.

There being no further business, the meeting adjourned at 1:35 p.m.

FRC Committee Monthly Meeting
 City of Detroit
Resolution Roll Call
 Monday, November 20, 2017

FRC 11/20/2017 Meeting (City of Detroit)	City Resolution 2017-27 (consideration of 2018 Regular Meeting Schedule) Roll Call	City Resolution 2017 -28 (November 2017 City Contract approval requests) Roll Call
Mr. Burks	Yes	Yes
Mr. Duggan	Yes	Yes
Ms. Fox	Absent	Absent
Ms. Jones	Yes	Yes
Mr. Khouri	Yes	Yes
Mr. Martin	Yes	Yes
Mr. McKinnon	Absent	Absent
Mr. Nicholson	Absent	Absent
Mr. Pscholka	Yes	Yes

Signed by: B. Greaves
 Beverly C. Greaves- Secretary

Date: NOV 20, 2017