

# DPS Update – March 2019

# Overall Summary – DPS

- **Revenues and Expenditures**

- March tax receipts totaled ~\$0.6M for 13 Mills and ~\$1.7M for 18 Mills bringing total 13 Mills receipts to \$64.5M and 18 Mill receipts to \$55.0M

- **Cash Flow**

- The ending general fund cash balance for March was \$5.7M. The projected ending balance on June 30, 2019 is \$5.7M.

# DPS Cash Forecast to Actuals Variance – March 2019

<i>\$ in thousands</i>	March Forecast	March Actuals	March Variance	Comment
<b>Cash Receipts</b>				
State Aid		\$ -	\$ -	
Property Tax (13 Mills)	4,366	586	(3,780)	Receipts trailed forecast but were well ahead of forecast in February making up the difference
Transfer from DPSCD	-	-	-	
Draw from BONY	3,810	-	(3,810)	Transfer to DPS of remaining transition funds rescheduled to FY20
Miscellaneous	-	38	38	
<b>Total Cash Receipts</b>	<b>8,176</b>	<b>623</b>	<b>(7,553)</b>	
<b>Cash Disbursements</b>				
Payroll Direct Deposit	-	-	-	
FICA	-	-	-	
Accounts Payable	-	(29)	(29)	Audit fee for FY18 DPS Audit
Pension (employer portion)	-	-	-	
Fringe Benefits	-	-	-	
Property Tax Transfer (1)	(4,366)	(586)	3,780	Transfer adjusted to match receipts
Transfer to DPSCD	(355)	(355)	(0)	Reimbursement for DOJ grant paid to DPS instead of DPSCD
Other	(6)	(6)	(0)	
<b>Total Cash Disbursements</b>	<b>(4,727)</b>	<b>(976)</b>	<b>3,751</b>	
<b>Net Cash Flow</b>	<b>3,449</b>	<b>(353)</b>	<b>(3,802)</b>	
Beginning Cash Balance	6,093	6,086	(7)	
Net Cash Flow	3,449	(353)	(3,802)	
<b>Ending Cash Balance</b>	<b>\$ 9,542</b>	<b>\$ 5,733</b>	<b>\$ (3,809)</b>	

(1) Property tax transfer relates to 13 Mills property tax receipts collected to cover capital debt service.

# DPS FY 2019 Monthly Cash Flows

\$ in thousands

	2018						2019						FY 19 Total
	July	August	September	October	November	December	January	February	March	April	May	June	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast*	Forecast	Forecast	
<b>DPS General Fund (13 Mils)</b>													
<b>Beginning Cash Balance</b>	\$ 7,929	5,922	10,119	10,102	5,581	6,183	5,946	7,528	6,086	5,733	5,736	5,741	7,929
<b>Receipts</b>													
Property Tax Receipts	-	5,484	26,368	2,889	8,334	583	2,059	18,200	586	1,285	2,243	16,985	85,014
Transfers from BONY	\$ -	\$ 25,803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	25,803
Other Cash Receipts	465	62	30	4	192	11	33	372	38	12	5	5	1,227
<b>Disbursements</b>													
Property Tax Transfers	(2,369)	(5,484)	(26,387)	(2,869)	(7,878)	(823)	(488)	(19,996)	(586)	(1,285)	(2,243)	(16,985)	(87,392)
Reimbursement to DPSCD	-	(13,134)	-	-	-	-	-	-	(355)	-	-	-	(13,489)
Other Cash Disbursements <sup>1</sup>	(103)	(8,534)	(27)	(4,544)	(46)	(8)	(22)	(18)	(35)	(9)	-	-	(13,346)
<i>Net Cash Flow</i>	<i>(2,008)</i>	<i>4,197</i>	<i>(17)</i>	<i>(4,521)</i>	<i>602</i>	<i>(237)</i>	<i>1,582</i>	<i>(1,442)</i>	<i>(353)</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>(2,184)</i>
<b>Ending Cash Balance</b>	<b>5,922</b>	<b>10,119</b>	<b>10,102</b>	<b>5,581</b>	<b>6,183</b>	<b>5,946</b>	<b>7,528</b>	<b>6,086</b>	<b>5,733</b>	<b>5,736</b>	<b>5,741</b>	<b>5,745</b>	<b>5,745</b>
<b>DPS Scheduled Bond Repayments (13 Mils)</b>													
Beginning Property Tax Balance	22,577	24,946	30,430	56,817	16,672	24,550	25,373	25,861	45,857	46,442	140,727	1,855	22,577
Property Tax Transfers	2,369	5,484	26,387	2,869	7,878	823	488	19,996	586	1,285	2,243	16,985	87,392
Draw from SLRF to meet Obligations	-	-	-	-	-	-	-	-	-	93,000	-	-	93,000
Scheduled Bond Debt Payments	-	-	-	(43,014)	-	-	-	-	-	-	(141,114)	-	(184,128)
Ending Property Tax Balance	24,946	30,430	56,817	16,672	24,550	25,373	25,861	45,857	46,442	140,727	1,855	18,841	18,841
<b>DPS Debt Fund (18 Mils - BONY)</b>													
<b>Beginning Cash Balance</b>	\$ 28,775	28,799	8,618	31,113	19,445	20,176	20,923	22,946	38,257	38,976	17,065	24,578	28,775
<b>Receipts</b>													
Cash Receipts	24	5,622	23,477	3,335	731	747	2,024	17,311	1,701	469	7,513	15,903	78,857
<b>Disbursements</b>													
Transfers to DPS General Fund <sup>2</sup>	-	(25,803)	-	-	-	-	-	-	-	-	-	-	(25,803)
Scheduled EL/Bond Payments	-	-	(983)	(15,003)	-	-	-	(2,000)	(983)	(22,380)	-	-	(41,348)
<i>Net Cash Flow</i>	<i>24</i>	<i>(20,181)</i>	<i>22,495</i>	<i>(11,668)</i>	<i>731</i>	<i>747</i>	<i>2,024</i>	<i>15,311</i>	<i>719</i>	<i>(21,911)</i>	<i>7,513</i>	<i>15,903</i>	<i>11,706</i>
<b>Ending Cash Balance</b>	<b>28,799</b>	<b>8,618</b>	<b>31,113</b>	<b>19,445</b>	<b>20,176</b>	<b>20,923</b>	<b>22,946</b>	<b>38,257</b>	<b>38,976</b>	<b>17,065</b>	<b>24,578</b>	<b>40,481</b>	<b>40,481</b>
<b>DPS Summary Cash Position</b>													
General Fund (13 Mils)	5,922	10,119	10,102	5,581	6,183	5,946	7,528	6,086	5,733	5,736	5,741	5,745	5,745
DPS Debt Fund (18 Mils)	28,799	8,618	31,113	19,445	20,176	20,923	22,946	38,257	38,976	17,065	24,578	40,481	40,481
<b>Ending Cash Position</b>	<b>\$ 34,721</b>	<b>\$ 18,737</b>	<b>\$ 41,214</b>	<b>\$ 25,026</b>	<b>\$ 26,359</b>	<b>\$ 26,869</b>	<b>\$ 30,474</b>	<b>\$ 44,344</b>	<b>\$ 44,709</b>	<b>\$ 22,801</b>	<b>\$ 30,318</b>	<b>\$ 46,226</b>	<b>\$ 46,226</b>

\*Forecast includes actuals through April 12, 2019

(1) The \$8M payment in August was the last settlement payment to Sodexo; The \$4.5M payment in October is a reimbursement to Wayne County for 2014/2015 overpayment of Act 18 Funds

(2) Represents the scheduled reimbursement, as agreed by the Department of Treasury, for transition costs related to establishing the new District

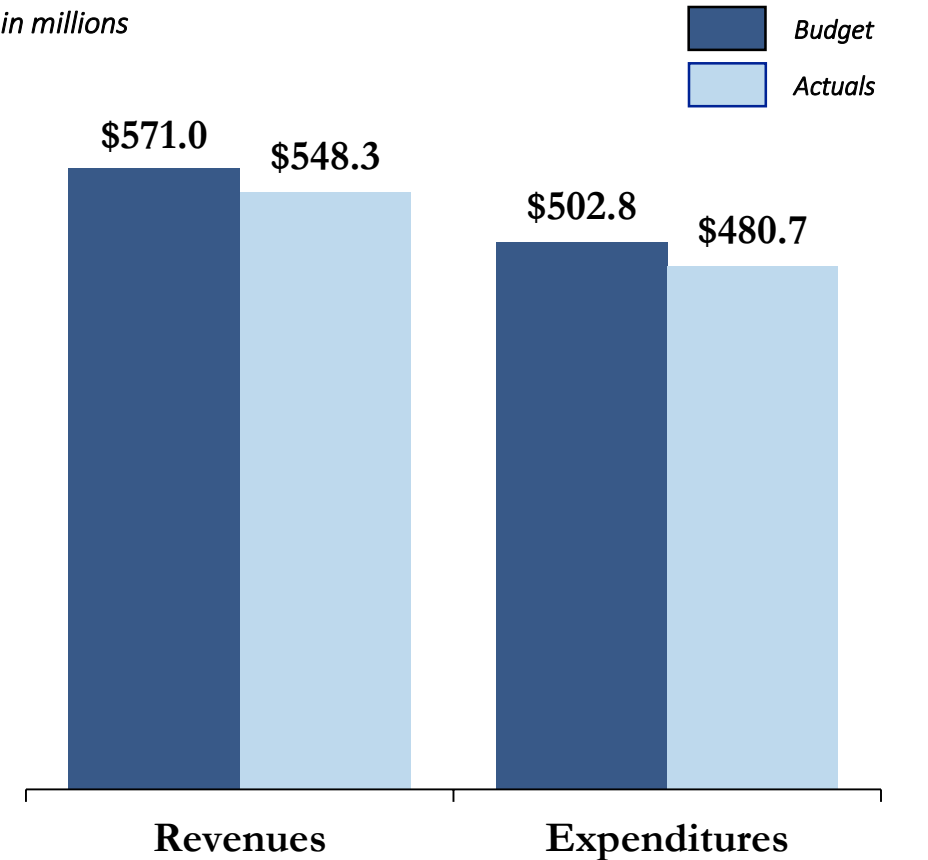
# DPSCD Update – March 2019

# Overall Summary – DPSCD Revenues and Expenditures

- Budget numbers reflect projections from Budget Amendment No. 1.
- Year-to-Date revenues through March were ~4.0% below budget (\$22.7M).
  - Federal and State reimbursement revenue was below budget based on lower than expected costs for purchased services and salaries.
- Year-to-Date expenses were 4.4% lower than budgeted
  - Primary driver was lower purchased services and employment related costs.
- Overall, YTD surplus nearly matches projections.

Budget vs. Actuals – Through March 2019

\$ in millions

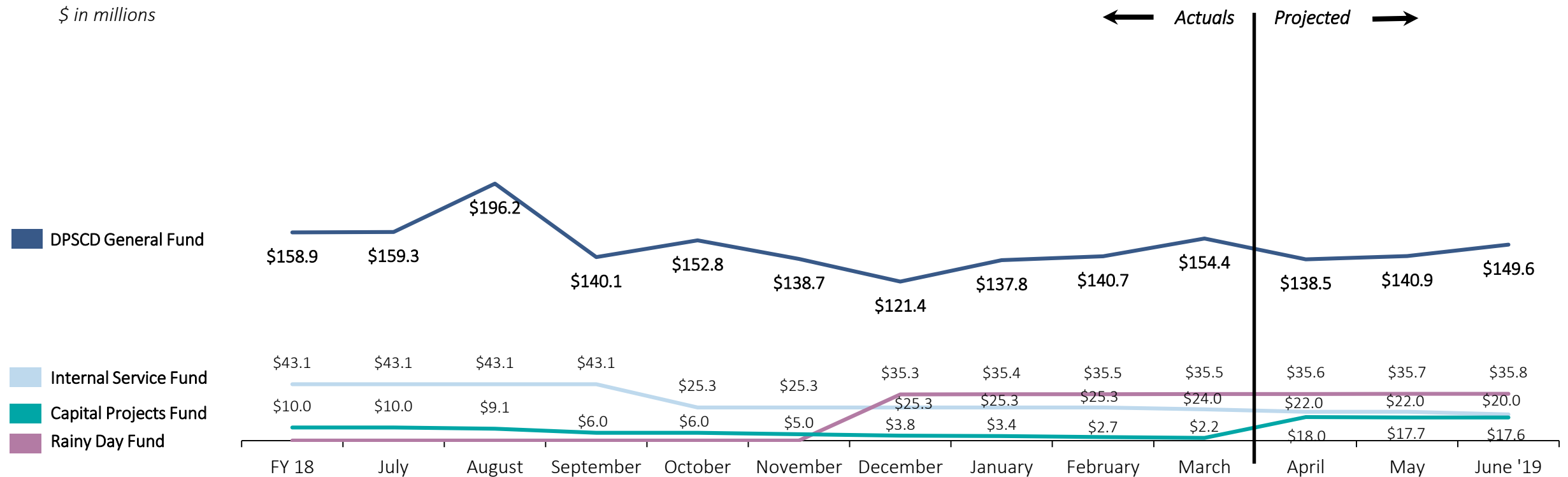


# DPSCD March 2019 Cash Flow Analysis

- DPSCD's General Fund ending balance was \$154.4M, the ISF ending balance was \$24.0M, the Capital Projects Fund ending balance was \$2.2M and the Rainy Day Fund was \$35.5M.
  - Grants income was higher than forecast making up for the previous month which trailed the forecast.
  - Food Service income was lower than forecast, however the draws have been processed - the receipts are expected in April.
  - Accounts Payable was higher than forecast as invoices are being processed in advance of the fiscal year end.
- The current General Fund balance is estimated to be equivalent to 11.8 weeks of average expenditures<sup>1</sup>.

## Actual & Projected Ending Cash Balance

\$ in millions



<sup>1</sup> Calculated by taking the General Fund balance as of March 31, 2019 and dividing it by the rolling average actual YTD expenditures per week (excludes the ISF, Capital Projects and Rainy Day Fund balances as well as any extraordinary, one-time items)

# DPSCD Cash Forecast to Actuals – March 2019

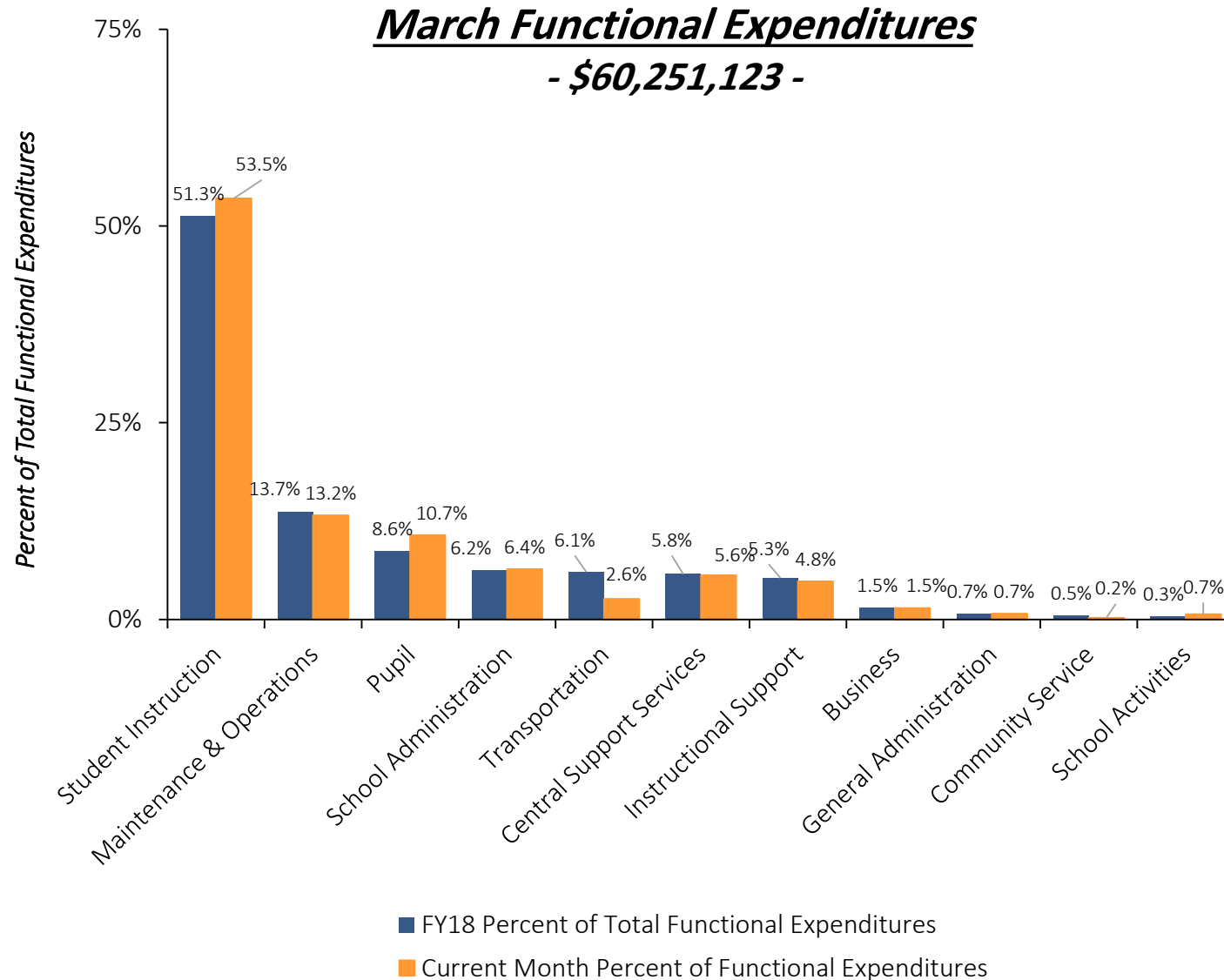
<i>\$ in thousands</i>	March Forecast	March Actuals	March Variance	Comment
<b>Cash Receipts</b>				
State Aid	\$ 41,148	\$ 44,507	\$ 3,359	
MPSERS (State Funded)	3,361	3,361	(0)	
Enhancement Millage	2,831	2,544	(287)	
Grants	16,804	23,385	6,581	Actual higher than forecast making up from previous months where receipts trailed forecasts
Transfer from DPS	355	355	0	
WCRESA	2,971	2,971	(0)	
Food Service Reimbursement	3,241	46	(3,195)	Claims processed and receipts expected in April
Miscellaneous	2,941	2,884	(57)	Includes a transfer from the ISF to cover workers compensation claims and receipts from donors to the District's Water Hydration Station Project
<b>Total Cash Receipts</b>	<b>73,652</b>	<b>80,053</b>	<b>6,401</b>	
<b>Cash Disbursements</b>				
MPSERS (Pass through)	\$ (3,361)	\$ (3,361)	\$ 0	
Payroll Direct Deposit	(16,757)	(17,983)	(1,226)	Payroll higher due to one time payouts for oversized classrooms, stipends as well as stronger than forecast hiring rates
Taxes	(5,678)	(6,281)	(603)	
FICA	(1,660)	(1,906)	(246)	
Accounts Payable	(10,667)	(20,111)	(9,444)	Higher than forecast - processing fiscal year end payments as well as making up for previous months where actuals trailed forecasts
Pension (employee portion)	(1,976)	(2,177)	(201)	
Pension (employer portion)	(6,573)	(6,752)	(179)	
Health	(10,228)	(5,186)	5,042	Timing - forecast assumed two payments catching up from the previous months. Additional health payment to be made in April
Fringe Benefits	(471)	(173)	298	
Food Service	(2,339)	(2,481)	(142)	
Transfer to DPS	-	-	-	
Other	(1,570)	(28)	1,542	Forecast assumed contingency
<b>Total Cash Disbursements</b>	<b>(61,280)</b>	<b>(66,439)</b>	<b>(5,159)</b>	
<b>Net Cash Flow</b>	<b>12,372</b>	<b>13,614</b>	<b>1,242</b>	
Beginning Cash Balance	140,739	140,739	-	
Net Cash Flow	12,372	13,614	1,242	
<b>Ending Cash Balance</b>	<b>\$ 153,111</b>	<b>\$ 154,353</b>	<b>\$ 1,242</b>	



# Summary of Revenues and Expenditures

	Budget to Actual Comparison Current Month				Budget to Actual Comparison YTD			
	Budget	Actual	Variance		Budget	Actual	Variance	
	Month of Mar-FY19	Month of Mar-FY19	\$	%	YTD Mar-FY19	YTD Mar-FY19	\$	%
<b>SUMMARY</b>								
<b>Revenues</b>								
Local sources	\$ 9,016,765	\$ 9,281,207	\$ 264,442	3%	\$ 54,389,145	\$ 52,368,507	\$ (2,020,638)	(4%)
State sources	42,396,605	42,473,796	77,191	0%	377,507,399	374,876,587	(2,630,812)	(1%)
Federal sources	16,812,917	12,062,487	(4,750,430)	(28%)	139,120,657	121,062,738	(18,057,919)	(13%)
<b>Total revenues</b>	<b>68,226,287</b>	<b>63,817,491</b>	<b>(4,408,797)</b>	<b>(6%)</b>	<b>571,017,201</b>	<b>548,307,832</b>	<b>(22,709,369)</b>	<b>(4%)</b>
<b>Expenditures</b>								
Salaries	30,111,676	29,807,475	(304,201)	(1%)	234,735,323	229,164,466	(5,570,857)	(2%)
Benefits	18,661,177	16,518,057	(2,143,120)	(11%)	133,441,287	124,786,167	(8,655,120)	(6%)
Purchased Services	13,447,627	10,774,853	(2,672,774)	(20%)	97,548,097	89,056,384	(8,491,713)	(9%)
Supplies & Textbooks	1,153,517	1,760,123	606,606	53%	22,412,321	23,974,158	1,561,837	7%
Equipment & Capital	249,893	18,373	(231,520)	(93%)	2,160,062	1,597,422	(562,640)	(26%)
Utilities	1,570,146	1,372,242	(197,904)	(13%)	12,524,278	12,168,099	(356,179)	(3%)
<b>Total expenditures</b>	<b>65,194,035</b>	<b>60,251,123</b>	<b>(4,942,912)</b>	<b>(8%)</b>	<b>502,821,368</b>	<b>480,746,696</b>	<b>(22,074,671)</b>	<b>(4%)</b>
<b>Surplus (Deficit)</b>	<b>\$ 3,032,253</b>	<b>\$ 3,566,368</b>	<b>\$ 534,115</b>	<b>1%</b>	<b>\$ 68,195,834</b>	<b>\$ 67,561,136</b>	<b>\$ (634,698)</b>	<b>0%</b>

# Expenditures by Function – March 2019



## Notes:

- Overall, functional expenses closely tracked to expected levels.
  - Student instruction is higher in March, in-line with the District's commitment to invest more dollars into students' educational experience.
- Pupil expenses continue to remain slightly higher due to increases in positions over FY 18.

# DPS Debt Certification

# DPS FY2020 Q1 Debt Summary

Debt Obligation	FY20 Required Debt Service	Next Quarter Payment (Q1)	Remaining Payments (Q3-Q4)
Series 1998 C	\$ 6,335,538	\$ -	\$ 6,335,538
Series 2001 A	11,021,700	-	11,021,700
Series 2002 A	13,387,700	-	13,387,700
Series 2005 A	11,907,000	-	11,907,000
Series 2009 A	9,547,574	-	9,547,574
Series 2009 B	11,340,863	-	11,340,863
Series 2010 A	10,057,578	-	10,057,578
Series 2010 B	2,286,637	-	2,286,637
Series 2012 A	22,995,500	-	22,995,500
Series 2015 A	25,146,250	-	25,146,250
Series 2017	57,795,401	-	57,795,401
<b>Sub-total (13 mils)</b>	<b>\$ 181,821,741</b>	<b>\$ -</b>	<b>\$ 181,821,741</b>
Series 2016 D1 & D2	\$ 37,303,181	\$ 14,962,016	\$ 22,341,165
EL Note	1,965,000	982,500	982,500
MPSERS Liability	6,000,000	-	6,000,000
<b>Sub-total (18 mils)</b>	<b>\$ 45,268,181</b>	<b>\$ 15,944,516</b>	<b>\$ 29,323,665</b>
<b>Total</b>	<b>\$ 227,089,922</b>	<b>\$ 15,944,516</b>	<b>\$ 211,145,406</b>

# Contract Requests



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**DETROIT FINANCIAL REVIEW COMMISSION**

**SCHOOL DISTRICT RESOLUTION 2019-11**

**APPROVING THE COMMUNITY DISTRICT'S MAY 2019 CONTRACT  
REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 2016; and

WHEREAS, Section 6(6) of the Act provides that during the period of oversight, the Commission review and approve the Community District's applicable contracts, as defined by Section 3(a) of the Act, and that an applicable contract does not take effect unless approved by the Commission; and

WHEREAS, at the Commission meeting on May 20, 2019, the Community District presented applicable contracts, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's May 2019 contract requests, attached as **Exhibit A** to this Resolution but excluding any contracts a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

# Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
1	Office of School Nutrition		<p><b>Contract Amount:</b> \$21,000,000.00  <b>Contract Period:</b> July 1, 2019 – June 30, 2020  <b>Source:</b> Grant Funds  <b>Purpose:</b> To provide storage, distribution and warehousing of food  <b>Contractor:</b> : US Foods  <b>Location:</b> 28001 Napier Rd. Wixom, MI 48393</p>	New	Yes	Yes	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>An RFP was issued in December 2018, to solicit food and cafeteria services for Detroit Public Schools Community District Schools as well as Charter Schools. Three responses were received.</p> <p>The lowest cost supplier, Sun Valley Foods, withdrew their proposal leaving US Foods as the lowest cost supplier. Additionally, they scored the highest during the evaluations due to their superior performance in meeting district expectations, their ability to serve DPSCD and well as their technical capabilities and ability to integrate with DPSCD systems. Additionally, they allow for continuity of service as US Foods has partnered with DPSCD for the past several years.</p>
2	Facilities	18-0036-C	<p><b>Contract Amount:</b> \$1,810,147.00  <b>Contract Period:</b> July 1, 2018 – June 30, 2020  <b>Source:</b> General Funds  <b>Purpose:</b> Provide management services for the District’s warehouse  <b>Contractor:</b> Progressive Distribution Centers, Inc.  <b>Location:</b> 18765 Seaway Drive Melvindale, MI 48122</p>	Increase/Renewal	Yes	Yes	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>In June 2018, the Board and FRC approved exercising the renewal of the existing contract with Progressive Distribution Centers, Inc.</p> <p>Due to unanticipated demand of implementing the District’s expanded 1:1 technology initiative as well as removal of inactive curriculum materials resulting from implementing new curricula, the District is seeking to amend the current contract by \$173,798.00 for a total value of \$939,259.00 for FY 2019.</p> <p>Additionally, the District is seeking to exercise the final renewal of the contract for FY 2020 in the amount of \$870,888.00. At the time of the first renewal, the only bid received during the RFP process was 46% higher than Progressive’s proposal.</p>



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3	Transportation		<b>Contract Amount:</b> \$175,949,030.00 <b>Contract Period:</b> July 1, 2019 – June 30, 2024 <b>Source:</b> General Funds & Grant Funds <b>Purpose:</b> Student yellow bus transportation <b>Contractor:</b> ABC, Trinity, DHT <b>Location:</b> 12680 Westwood Detroit, MI 48223 4624 13th Wyandotte, MI 48192 5150 Rosa Parks Blvd. Detroit, MI 48208	New	Yes	Yes	School Board 05.14.2019  Anticipated Approval  FRC 05.20.2019	<p>In December 2018 the District issued an RFP for yellow bus transportation for students. Four proposals were received. During the evaluation process, one of the suppliers requested that the District withdraw their proposal from consideration.</p> <p>The remaining suppliers were selected based on their proposals as well as past experience with the District. By entering 5 year agreements, the District was able to negotiate better price schedules achieving a price savings of \$6,000,000.00. Contracts cover services for transportation to and from school, field trips and athletic events.</p>

# Contract Requests

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	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
4	Information Technology		<p><b>Contract Amount:</b> \$1,994,473.00  <b>Contract Period:</b> May 21, 2019 – June 30, 2019  <b>Source:</b> General Funds  <b>Purpose:</b> Network infrastructure supplies and materials  <b>Contractor:</b> Presidio Networked Solutions  <b>Location:</b> 48325 Alpha Dr #150, Wixom, MI 48393</p>	Cooperative	N/A	N/A	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>The District has been installing 21st century tools, including laptops and collaborative learning technologies, in all classrooms as part of it’s effort to expand access to technology.</p> <p>Via a third party audit, the network infrastructure in most District schools has far exceeded its useful and technical life. With the expansion of 1:1 in 27 schools this past school year, the District is now peaking at 80% capacity. The District plans to expand 1:1 in an additional 46 schools this summer which will exceed the current capacity and will result in technical errors and poor performance.</p> <p>The implementation of the proposed network infrastructure upgrades would drastically improve the District’s capabilities and allow it to achieve its educational technology goals. This request is for funds to purchase of materials from remaining funds in the FY 2019 Budget. The installation of these materials are subject to competitive bid and a separate request will come before the Board and FRC in the future to approve the labor contract.</p>
5	Finance		<p><b>Contract Amount:</b> \$3,973,992.00  <b>Contract Period:</b> May 21, 2019 – June 30, 2019  <b>Source:</b> Grant Funds  <b>Purpose:</b> Private Non-Public School (PNP) services  <b>Contractor:</b> Wayne Regional Education Service Agency (Wayne RESA)  <b>Location:</b> 33500 Van Born Rd. Wayne, MI 48184</p>	Renewal	N/A	N/A	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>The District is required to provide equitable access to federal funds for eligible private and non-public (PNP) school students. Failure to provide these services would result in loss of federal funds for the District.</p> <p>In FY 2012 MDE and US Department of Education required DPS to enter into an agreement with Wayne RESA to administer the PNP program. As a result of the new administration, the District reached an agreement with Wayne RESA and MDE to transfer the administration of the federal PNP programs back to the District in the Fall of 2020.</p> <p>This request is to approve the FY 2019 payment to Wayne RESA for the administration of this years PNP program.</p>

# Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments								
6	Curriculum & Instruction	18-0074-C	<p><b>Contract Amount:</b> \$2,190,000.00  <b>Contract Period:</b> July 1, 2019 – June 30, 2020  <b>Source:</b> Grant Funds  <b>Purpose:</b> Reading and mathematics diagnostic and instruction programs for Grades K-8  <b>Contractor:</b> Curriculum Associates (i-Ready)  <b>Location:</b> 153 Rangeway Rd. N. Billerica, MA 01862</p>	Renewal	Yes	Yes	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>RFP 18-0074 was conducted in April of 2018 to solicit online reading and math diagnostic and instruction programming for K-8 students. Based on the evaluation of the qualifying proposals, Curriculum Associate’s program called i-Ready was selected.</p> <table border="1"> <thead> <tr> <th><u>Respondent</u></th> <th><u>Score</u></th> </tr> </thead> <tbody> <tr> <td>i-Ready</td> <td>86</td> </tr> <tr> <td>Pearson</td> <td>60</td> </tr> <tr> <td>School Spire</td> <td>DNQ</td> </tr> </tbody> </table> <p>MDE requires an assessment solution. This assessment platform is state approved, assesses students’ progress toward meeting grade level standards and provides data which both predicts year-end progress and data driven instructional next steps.</p>	<u>Respondent</u>	<u>Score</u>	i-Ready	86	Pearson	60	School Spire	DNQ
<u>Respondent</u>	<u>Score</u>															
i-Ready	86															
Pearson	60															
School Spire	DNQ															
7	Curriculum & Instruction		<p><b>Contract Amount:</b> \$1,100,000.00  <b>Contract Period:</b> July 1, 2019 – June 30, 2020  <b>Source:</b> General Fund  <b>Purpose:</b> Science kits for grades K-5 and 9-10  <b>Contractor:</b> ECA Science Kit Services  <b>Location:</b> 1981 Dallavo Drive, Commerce Township, MI 48390</p>	Renewal	Yes	Yes	<p>School Board 05.14.2019</p> <p>Anticipated Approval</p> <p>FRC 05.20.2019</p>	<p>RFP 19-0032 was issued on DemandStar in June 2018 and four responses were received. Based on evaluation of the proposal, ECA Science Kit Services was selected as the supplier providing the most aligned and high-quality hands-on science material kits at a competitive price.</p> <p>To continue to support the shift to the new Michigan Science Standards (MSS), also known as the Next Generation Science Standards (NGSS), the District will begin implementation of the Mystery Science and CREATE for STEM curriculum after the success of its pilot program this year. The approval of this request will allow for the purchasing of science kits for grades K-5 and 9-10 to ensure science teachers have the resources they need to effectively implement the NGSS science curriculum.</p>								

# Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
8	Curriculum & Instruction		<b>Contract Amount:</b> \$1,700,000.00 <b>Contract Period:</b> July 1, 2019 – June 30, 2020 <b>Source:</b> General Fund <b>Purpose:</b> Implement Middle School Science Curriculum <b>Contractor:</b> Activate Learning <b>Location:</b> 44 Amogerone Crossway #7862, Greenwich, CT 06836	Renewal	Yes	Yes	School Board 05.14.2019  Anticipated Approval  FRC 05.20.2019	<p>RFP 19-0005 was issued on DemandStar in April 2018 and six (6) responses were received. Based on evaluation of the proposals, Activate Learning was selected as the supplier providing the most aligned and high-quality materials at a competitive price.</p> <p>To continue to support the shifts to the new Michigan Science Standards (MSS), also known as the Next Generation Science Standards (NGSS), the District will implement the IQWST curriculum for grades 6-8 in the 2019-2020 school year. During the 18-19 school year, the District piloted the IQWST curriculum in a small number of schools. Moving to a District-wide implementation of the science curriculum is necessary for successful implementation of the NGSS.</p>
9	Curriculum & Instruction		<b>Contract Amount:</b> \$2,072,000.00 <b>Contract Period:</b> July 1, 2019 – June 30, 2020 <b>Source:</b> General and Grant Funds <b>Purpose:</b> Purchase Professional Development and Instructional Materials for Tier 3 Reading Intervention for Grades K-12 <b>Contractor:</b> Brainspring Educator Academy <b>Location:</b> 1409 Allen Dr. Suite F, Troy MI 48083	New	Yes	Yes	School Board 05.14.2019  Anticipated Approval  FRC 05.20.2019	<p>RFP 19-0194 was issued in January, 2019 for professional development and materials for students who are identified as needing Tier 3 interventions in ELA/Literacy. Three responses were received. Based on evaluation of the proposals, Brainspring was selected as the supplier.</p> <p>Through an analysis of both State and i-Ready Diagnostic assessment data, there is a clear and urgent need to support students that are significantly below grade level in reading. The proposed materials will empower academic interventionists, ESE inclusion teachers, and K-2 teachers to provide direct, explicit, multisensory, structured, sequential literacy interventions at every school in the District.</p>

# Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
10	Curriculum & Instruction		<b>Contract Amount:</b> \$1,289,646.00 <b>Contract Period:</b> July 1, 2019 – June 30, 2020 <b>Source:</b> General and Grant Funds <b>Purpose:</b> Provide professional development support for ELA/Literacy materials for grades 9-12 <b>Contractor:</b> Leading Educators, Inc. <b>Location:</b> 1824 Orthes Castle Haley Blvd., New Orleans, LA 70113	New	Yes	No	School Board 05.14.2019  Anticipated Approval  FRC 05.20.2019	RFP 19-0203 was issued in February, 2019 for ELA/Literacy (Grades 9-12). Four (4) responses were received. Based on evaluation of the proposals, Leading Educators, Inc. was selected as the supplier having the best capabilities, experience and competitive pricing.  To support teachers with the implementation of newly aligned instructional materials and ELA/Literacy instructional practices, the District sought a partner to design and support the facilitation of professional learning. Leading Educators has worked with more than 20 school systems to design professional learning, including partnerships with large urban districts. In other Districts, secondary ELA proficiency scores have increased by 5.6% in the first year of implementation.

**Agenda Item Details**

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.03 Approval of Contract with US Foods for the Storage, Distribution and Warehousing of Food
Access	Public
Type	Action
Recommended Action	Motion to approve the Office of School Nutrition ("OSN") contract with US Foods for the period of July 1, 2019 through June 30, 2020 for a total amount not-to-exceed \$21,000,000.

**Public Content****Recommendation:**

That the School Board approve the Office of School Nutrition ("OSN") contract with US Foods for the period of July 1, 2019 through June 30, 2020 for a total not to exceed amount not-to-exceed \$21,000,000.

**Description and Background:**

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019.

The Food, Storage, Distribution and Warehousing vendor is responsible for receiving, handling, storing and distributing food products for the District's breakfast, lunch, and supper programs. Specifically, the vendor provides fruits, vegetables, perishable, shelf-stable, and end product foods from manufacturers. The contracted work will include receiving, storing, tracking, and distributing all cases of bulk USDA commodities.

US Foods currently provides distribution of commercial food and food service related supply items for the District's food service program and has met the District's expectations since becoming a supplier during the 2012-13 school year. The vendor provides multi-tempered warehouse storage which meets all United States Department of Agriculture ("USDA") and food product specifications. Historically, US Foods has assured the rotation, selection and loading of products in a manner the promotes fresh food and proper handling.

In supporting OSN's initiative to purchase locally, US Foods has consistently demonstrated the ability to procure and distribute Michigan grown fresh fruits and vegetables and Michigan made fresh bread to be served in the National School Lunch Program.

**Gap Analysis:**

The District requires an appropriate provider to safely process and store food items and provide needed supplies.

**Previous Outcomes:**

The contract was successfully implemented with no significant disruption or concern with services provided. Below are the historical amounts spent on this contract:

- 2015 - 2016 \$20,400,000
- 2016 - 2017 \$21,500,000
- 2017 - 2018 \$20,264,050

**School Year 2018-19 US Foods District Performance Report**

Metrics	Definition	Performance
On-Time Deliver	Customer shipment to expected customer date and time (before or within a two hour time window)	Goal 98% Actual 97.56%
Perfect Order	Complete and accurate by order line item	99.69%
Supplier Quality	Percentage of damaged or spoiled products delivered	Goal <5% Actual <1%
Order to Invoice	Orders match invoice by line item	Goal 98%

Actual 99.69%

**Expected Outcomes:**

Continued safe storage and processing of food items within budget.

**Alignment to Strategic Plan:**

Whole Child Commitment

**Financial Impact:**


Not to Exceed \$21,000,000, School Lunch Grant Funding

When coupled with other items before the Board, this represents a total annual spend with US Foods of \$25,000,000.

Bid Process: On December 21, 2018, an RFP (19-0152) was distributed to solicit proposals for the selection of a partner that will assist the OSN in providing food and cafeteria services to Detroit Public Schools Community District Schools as well as Charter Schools. Via Demandstar, 194 companies were notified of the RFP. Three responses were received on or by February 4, 2019. An evaluation committee convened to review the responses.

**Contact for Item:**

Name: Carl Williams, Executive Director of School Nutrition

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Email: [carl.williams@detroitk12.org](mailto:carl.williams@detroitk12.org)

**Administrative Content**[Sun Valley Food - Proposal & Price.pdf \(1,950 KB\)](#)[US Foods \(Sourcewell\) - Pricing.pdf \(225 KB\)](#)[US Foods \(Sourcewell\) - Proposal.pdf \(2,954 KB\)](#)[US Foods \(Premier\) - Price.pdf \(126 KB\)](#)[US Foods \(Premier\) Proposal.pdf \(2,257 KB\)](#)**Executive Content**



### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.04 Approval of Contract Amendment and Renewal with Progressive Distribution Systems for Professional Warehouse Management Services
Access	Public
Type	Action
Recommended Action	Motion to approve (i) a contract amendment for Progressive Distribution Systems for the management of the warehouse for the period of July 1, 2018 through June 30, 2019 to increase the not-to-exceed amount by \$173,789 from \$765,470 for a revised amount not-to-exceed \$939,259 and (ii) a contract renewal for July 1, 2019 through June 30, 2020 in the amount not-to-exceed \$870,888.

### Public Content

#### Recommendation:

That the School Board approve (i) a contract amendment for Progressive Distribution Systems for the management of the warehouse for the period of July 1, 2018 through June 30, 2019 to increase the not-to-exceed amount by \$173,789 from \$765,470 for a revised amount not-to-exceed \$939,259; and (ii) a contract renewal for July 1, 2019 through June 30, 2020 in the amount not-to-exceed \$870,888.

#### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019.

In June 2018 the School Board approved a contract for Progressive Distribution Systems to provide labor, materials, supplies and management of the District's warehouse. The initial contract dollar value was \$765,470. During the summer and into the fall of 2018, the warehouse experienced unanticipated demand for its services that necessitated an increase in labor and hours. The warehouse was tasked to support deployment of the 1:1 Initiative. This required the delivery and movement of a tremendous amount of IT related inventory as well as retrieval of its packaging once delivered and set-up in schools. Due to limited rack and floor space to store this equipment temporarily, the warehouse rented storage trailers at a monthly rate. In addition, the warehouse was charged with extracting inactive curriculum as new ELA curricula was purchased for our K-8 schools. This work required the warehouse to increase its staffing and extend its hours to meet Board approved timelines. For these reasons, a contract amendment is needed in the amount of \$173,789 (including \$87,920 for unanticipated technology deployment and \$85,868 for extraction of inactive textbooks) for an increased not-to-exceed amount of \$939,259.

Additionally, the District is seeking to renew the contract with Progressive Distribution Systems for Fiscal Year ("FY") 2019–2020 in an amount not-to-exceed \$870,888 based on continued need for labor and materials to support deployments as part of the 1:1 Initiative and extraction of high school textbooks that will no longer be needed due to the District's plan to purchase new curriculum. Finally, the warehouse must support reactivation of schools that were previously chartered and/or leased.

Progressive Distribution System is a warehouse and distribution company owned by Evans Distribution Systems its parent company established in 1929. Evans Distribution System also owns Central Detroit Warehouse and three truckload carriers (Merchants Forwarding Co., Maverig Freight and Alden Logistics), a transportation management company (Evans Logistics) and a temporary staffing agency (Evans Resource Solutions). In the Detroit area, Progressive's expertise is in automotive logistics, from warehousing to just-in-time deliveries. The company performs logistics for major companies like Girl Scouts of America and Crown Royal.

#### Gap Analysis:

If the District does not approve the recommended contract amendment for Progressive Distribution Systems, it would not be capable of paying for the unanticipated support services of the 1:1 Initiative nor the labor needed to remove inactive curriculum in which both tasks were needed to support schools. Progressive Distribution Systems via this contract affords the District the flexibility to scale up or down and to only pay for services as needed.

Further, if the contract renewal is not approved, the District would be required to suspend operation of the warehouse until an alternative plan could be identified that could potentially cost the District more in labor and equipment.

#### Previous Outcomes:

FY	Actual Spend
2015-2016	\$588,283
2016-2017	\$696,520
2017-2018	\$1,072,602



2018-2019 (as of March 30, 2019)	\$517,205
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**Expected Outcomes:**

The warehouse would continue to be managed by Progressive Distribution Systems this upcoming school year, while the District further evaluates the possibility of in-sourcing this function, taking into account the feasibility of investing in one-time capital costs, i.e., trucks and forklifts along with the possibility of increase in labor costs in comparison to contractor fees.

**Alignment to Strategic Plan:**

Responsible Stewardship

**Financial Impact:**

General Funds FY 2019 Not to Exceed Total: \$939,259

General Funds FY 2020 Not to Exceed Total: \$870,888

*Bid Process:* RFP #18-0078-0-2018/OPS was issued on DemandStar on April 13, 2018 and received only one (1) response. Based on evaluation of the proposal, Progressive Distribution Systems was recommended for a one-year renewal as the supplier due to its competitive pricing, previous experience and customer satisfaction with services.

**Contact for Item:**

Name: Machion Jackson, Assistant Superintendent of Operations

Phone: 313-873-6532

Email: machion.jackson@detroitk12.org

**Supporting Documents/Attachments:****Administrative Content**[LCI Proposal.pdf \(8,960 KB\)](#)[Progressive - Current Contract.pdf \(225 KB\)](#)**Executive Content**

**Agenda Item Details**

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.05 Approval of Yellow Bus Transportation Contracts with (i) ABC Student Transportation Inc; DHT Transportation LLC; and (iii) Trinity Inc.
Access	Public
Type	Action
Recommended Action	Motion to approve a five-year contract for yellow bus transportation services with (i) ABC Student Transportation Inc. in an amount not to exceed ("NTE") \$107,460,170; (ii) DHT Transportation LLC in an amount NTE \$18,591,542; and (iii) Trinity Inc. in an amount NTE \$49,897,317; for a total amount NTE \$175,949,030 for the period July 1, 2019 to June 30, 2024.

**Public Content****Recommendation:**

That the School Board approve a five-year contract for yellow bus transportation services with (i) ABC Student Transportation Inc. in an amount not to exceed ("NTE") \$107,460,170; (ii) DHT Transportation LLC in an amount NTE \$18,591,542; and (iii) Trinity Inc. in an amount NTE \$49,897,317; for a total amount NTE \$175,949,030 for the period July 1, 2019 to June 30, 2024.

**Description and Background:**

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019.

The District's Office of Student Transportation, in consultation with Academics, the Office of Exceptional Student Education and multiple other District departments, arranges transportation for general education, exceptional student education, career & technical education, foster care and homeless students per District policy. In 2015, under emergency management, an RFP was issued and three-year contracts with two one-year renewal options were awarded to ABC Student Transportation, DHT Transportation, Safeway Transportation and Trinity Transportation. The contract with Safeway Transportation was terminated in April 2017. Below is a summary of the current route allocation to each yellow bus provider.

**2018-19 Route Allocation**

Vendor	Routes	Percent
ABC Student Transportation	228	61.96%
DHT Transportation	39	10.60%
Trinity Transportation	101	27.45%

**Gap Analysis:**

This service will allow the District to provide transportation services for up to 15,000 students to access educational services. Transportation services for identified students are mandated by students' Individual Education Plans (IEPs) and/or McKinney-Vento Act requirements, which mandate the provision of individualized services to homeless students. Without transportation, the District would be out of compliance with state and federal law. Due to their individualized needs, disabilities and other impairments, this fragile student population requires special transportation services to access a Free and Appropriate Education (FAPE). This student subgroup is also affected by increased absenteeism rates which affect academic achievement and the District's per pupil funding.

Additionally, the District provides corner stop transportation to K-8 general education students based on District guidelines and distance guidelines as well as shuttle service for high school students attending the District's career-tech centers. Currently, students who attend their neighborhood boundary school and live greater than .75 miles away from the school, receive corner stop transportation within .25 miles of their residence. Without transportation for these students, absenteeism rates would increase, and enrollment would decline.

Extending contracts to three vendors versus one gives the District more flexibility to adjust route assignments as a result of driver shortages and potential penalties involving removal of routes. In addition, the three vendors would operate from five different facilities which allows for route assignments to be made geographically with increased efficiency while reducing drive times to stops and schools. Extending the contract to only one vendor would leave the District exposed in the event of driver shortages and poor performance.

**Previous Outcomes:**

Currently, the District uses these services to schedule transportation for approximately 14,852 students daily as well as provide students transportation for field trips and athletic trips. Below is a breakdown of the number of students scheduled to receive daily transportation services during the 2018-19 school year.

**2018-19 Scheduled Riders**

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	<b>Curb to Curb</b>	<b>Corner Stop</b>	<b>CTE Shuttle</b>	<b>Total</b>
<b>Student Count</b>	3479	10400	973	14852

Vendors are required to report AM and PM on time arrivals for each route at each school on a daily basis. The AM is most challenging due to factors such as driver shortages, employee punctuality and absenteeism, late vehicle departures from terminals, traffic delays en route to schools and around schools and unloading delays at schools due to staff start times. For the upcoming contract term, the District will enforce penalties for failure to meet on-time arrival goals.

Below are the year to date payments made to each vendor and the projected expenditures for the remainder of fiscal 2018-19.

<b>Payments &amp; Projections</b>	<b>ABC</b>	<b>DHT</b>	<b>Trinity</b>
Total YTD Payments (July 2018-March 2019)	\$9,798,195.64	\$1,700,885.22	\$4,979,867.30
Projected Payments for daily Routes	\$5,987,692.87	\$952,518.60	\$2,268,000.00
Projected Payments for Field Trips	\$750,000.00	\$150,000.00	\$425,000.00
Total Projected 2018-19 Expenditures	\$16,535,888.51	\$2,803,403.82	\$7,672,867.30

#### Expected Outcomes:

In fiscal years 2019-2020 through 2023-2024, the District anticipates that this service will transport approximately 15,000 students on approximately 370 bus routes and provide field trip services for schools as well as athletic events. The five-year pricing structure provides the District a savings of \$6,000,000 over the course of five years versus a contract with fewer years.

#### Five Year Projected Spend & Not to Exceed Contract Amounts (Includes 20% Contingency)

<b>Vendor</b>	<b>ABC</b>	<b>DHT</b>	<b>Trinity</b>	<b>Total</b>
2019-2020	\$17,418,140.06	\$3,013,489.53	\$8,087,819.44	\$28,519,449.03
2020-2021	\$17,766,502.86	\$3,073,759.32	\$8,249,575.83	\$29,089,838.01
2021-2022	\$17,766,502.86	\$3,073,759.32	\$8,249,575.83	\$29,089,838.01
2022-2023	\$18,299,497.95	\$3,165,972.10	\$8,497,063.10	\$29,962,533.15
2023-2024	\$18,299,497.95	\$3,165,972.10	\$8,497,063.10	\$29,962,533.15
Total	\$89,550,141.68	\$15,492,952.37	\$41,581,097.30	\$146,624,191.35
5-Year NTE Amount (20% Contingency)	\$107,460,170.01	\$18,591,542.85	\$49,897,316.77	\$175,949,029.62

#### Five Year Projected Spend & Not to Exceed Contract Amounts with HS Bell Time Change To 9:00 am (Includes 20% Contingency)

<b>Vendor</b>	<b>ABC</b>	<b>DHT</b>	<b>Trinity</b>	<b>Total</b>
2019-2020	\$16,674,661.80	\$2,886,315.62	\$7,758,471.61	\$27,319,449.03
2020-2021	\$17,008,155.04	\$2,944,041.93	\$7,913,641.05	\$27,865,838.01
2021-2022	\$17,008,155.04	\$2,944,041.93	\$7,913,641.05	\$27,865,838.01
2022-2023	\$17,518,399.69	\$3,032,363.19	\$8,151,050.28	\$28,701,813.15
2023-2024	\$17,518,399.69	\$3,032,363.19	\$8,151,050.28	\$28,701,813.15
Total	\$85,727,771.24	\$14,839,125.85	\$39,887,854.26	\$140,454,751.35
5-Year NTE Amount (20% Contingency)	\$102,873,325.49	\$17,806,951.02	\$47,865,425.11	\$168,545,701.62

The new contract allows for the District to hold the vendors directly accountable with penalties for failure to meet ontime arrival goals in addition to other KPIs related to safety and performance. If a vendor fails to meet the standards set forth in the contract, then invoices will be discounted as set forth in the financial penalties section of the contract. Below is a summary of the categories which involve financial penalties.

#### Financial Penalties

<b>KPI Category</b>	<b>Financial Penalty</b>
Missed Entire Bus Route	Supplier will pay the District the greater of the daily route rate plus 20% or the cost to provide alternative transportation plus 20%
Missed Portion of Bus Route	Supplier will pay the District the greater of the prorated daily route rate plus 10% or the cost to provide alternative transportation plus 10%
Student Left on Bus	\$5000 penalty plus removal of two routes at the District's discretion
AM On Time	Suppliers below 90% will be placed in performance improvement and will

Arrival (Goal - 95%)	discount the monthly invoice the difference between the 95% goal and actual performance.
PM On Time Arrival (Goal - 92%)	Suppliers below 87% will be placed in performance improvement and will discount the monthly invoice the difference between the 92% goal and actual performance.
Video Surveillance	If the District requests a copy of video surveillance and there is no video footage available for the date and time requested, the supplier will not bill the District for service for that day.

In addition to the penalties detailed above, there are other contract requirements in Section C of the contract under Performance Requirements in which the supplier must comply. Failure to comply with these items may result in the loss of routes.

**Alignment to Strategic Plan:**

Responsible Stewardship

**Financial Impact:**

The District was able to establish a pricing structure over five years with each vendor that provides for a savings in excess of \$6,000,000. Below are the daily route, shuttle and field trip rates over the next five years.

**Five Year Pricing**

Route Description	Current	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Single - 1 Tier Daily Rate	\$268.79	\$268.79	\$274.17	\$274.16	\$282.38	\$282.38
Double - 2 Tier Daily Rate	\$362.54	\$362.54	\$369.79	\$369.79	\$380.88	\$380.88
Triple - 3 Tier Daily Rate	\$425.04	\$425.04	\$433.54	\$433.54	\$446.55	\$446.55
Mid-Day Shuttle Daily Rate	\$45.46	\$45.46	\$46.37	\$46.37	\$47.76	\$47.76
Field Trip Hourly Rate	\$49.32	\$49.32	\$50.31	\$50.31	\$51.82	\$51.82
Field Trip Distance Charge/Mile	\$1.64	\$1.64	\$1.68	\$1.68	\$1.73	\$1.73

The total projected expenditures over five years is estimated at \$146,624,191.35. A 20% contingency is built into each vendor's NTE amount to allow for route adjustments based on available resources and performance.

**Funding Source:**

General Funds (Regular school year), Title 1 (Select Field Trips) and 31A (Summer School)

**Bid Process:**

The District issued Request for Proposal 19-0149 in December 2018 to obtain suppliers to provide yellow bus transportation service to students of the District. Four proposals were received: Trinity Transportation, North America Central Transportation, ABC Student Transportation and DHT Transportation. The evaluation committee reviewed the four supplier proposals based upon criteria which encompassed supplier background, experience, capability, and cost. North America Central asked that we withdraw their proposal from consideration. The team selected three suppliers, including ABC Student Transportation, DHT Transportation and Trinity Transportation who, based on their proposals, strongly fit the needs of the District.

**Contact for Item:**

Name: Aaron Walter, Executive Director of Transportation

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Name: Machion Jackson

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**Administrative Content**

ABC - Pricing.pdf (83 KB)

ABC - Proposal.pdf (5,649 KB)

DHT - Price.pdf (34 KB)

DHT - Proposal.pdf (3,318 KB)

NACSB - Proposal & Pricing.pdf (9,957 KB)

Trinity - Proposal & Pricing.pdf (5,348 KB)

**Executive Content**



### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.07 Approval of Cooperative Purchasing Agreement with Presidio for Network Infrastructure Upgrades
Access	Public
Type	Action
Recommended Action	Motion to approve the use of a cooperative purchasing agreement to secure network infrastructure solutions from Presidio, by June 30, 2019, in an amount not-to-exceed \$1,994,473.

### Public Content

#### Recommendation:

That the School Board approve the use of a cooperative purchasing agreement to secure network infrastructure upgrade materials from Presidio, by June 30, 2019, in an amount not-to-exceed \$1,994,473.

#### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019.

With an ultimate goal of enhancing student success, the District is committed to putting 21<sup>st</sup> century tools, including laptops and collaborative learning technologies, in all classrooms. For students and teachers to be able to leverage these tools, the District's network infrastructure and security protocols must be sound.

Unfortunately, the network infrastructure in most District schools has far exceeded its useful and technical life. The District's engagement with Plante Moran for the information technology assessment, which included an audit of infrastructure at all schools and the central hub, has identified deficiencies in the network infrastructure that must be addressed.

The old and obsolete technology infrastructure in most of our schools not only prohibits our ability to use updated devices and tools in classrooms, but poses a disruption to daily operations, creates a sporadic and inconsistent support cost model and significantly increases the District's vulnerability to network security threats. As technology has evolved, cyber criminals have found more ways to initiate cyber threats to the masses. As a result, technology infrastructure manufacturers work

tirelessly to create patches, updates and fixes to the security on their equipment. All manufactures have product lifecycles. At some point, the manufactures no longer make and sell the equipment and they eventually stop repairing or even providing operating and security updates.

The District implemented a range of cyber security measures to protect itself and its users from attacks. While we prepare and implement security measures across many aspects of our technology infrastructure, the District will only be as secure as the equipment that makes up the technology environment.

In addition to the needs in the District's current schools and the central hub, the schools returning to the District's portfolio of schools, Hamilton, Barton, Logan, and Edmonson, require technology infrastructure enhancements in order to ensure safe, reliable network connections.

### **Gap Analysis:**

Currently the District has a 10GB connection to the Internet. With the expansion of 1:1 in 27 schools this past school year, the District is now peaking at 80% capacity of that capability. The District plans to expand 1:1 in an additional 46 schools this summer. This significant increase in devices and students accessing District and Internet resources will exceed the current capacity and will result in technical errors and poor performance. This would diminish and discourage the user experience and fall short of the District's goals and objectives intended with the 1:1 student learning and interactive classrooms.

One of the objectives of the Plante Moran audit of technology infrastructure in the schools was to assess the existing infrastructure and align new purchases with current industry lifecycle standards. A significant number of schools have technology infrastructure that is in excess of 15 years old which is more than double the industry lifecycle standards of 7-8 years noted in the Plante Moran audit. This creates school building environments where it is either completely incapable of supporting the new District goals and objectives (such as 1:1 learning, interactive classrooms and safe schools) or is so unreliable that students and teachers give up or come to not count on or utilize the education tools provided. In addition, the severe age of much of the equipment has surpassed the manufacturer's lifecycle (end of sale, end of support) which creates high costs to replace individual components instead of large volume purchases.

In addition, these buildings become significant network security vulnerabilities as security updates are no longer available from the manufacturer . The investment in network security and maintenance is a key focus area for the District, as the District has become a constant target for security threats.

### **Previous Outcomes:**

The District has been making network upgrades to core systems and school building infrastructure. These improvements have allowed the District to expand and implement many new and exciting programs like 1:1 learning and interactive classrooms in 27 schools already.

These solutions also provided an improvement in the previous state of security, however, the security of the network can only be as strong as its weakest or most vulnerable links. In this case, it is the schools with technology infrastructure that far exceeds the industry lifecycles. These network infrastructure upgrades at schools allow us to achieve our educational goals as well as provide a much-needed, proactive security measures.

### **Expected Outcomes:**

The implementation of these network infrastructure upgrades would drastically improve the state of network in the District and allow those facilities as well as the District as a whole to achieve its educational technology goals.

The Core ISP Facing Network upgrade will increase the Internet capacity of the entire District from 10GB to 40GB which will help support the expansion from 27 1:1 schools to an additional 46 1:1 schools this summer.

The Technology Infrastructure upgrades at Barton, Edmonson, Hamilton and Logan will provide the equipment and services needed to reopen those schools in the fall as they return to District operation. The equipment from those schools when they left the District is missing, damaged, or obsolete.

This Board Item only requests funds for the purchase of materials from remaining funds in the FY 2019 Budget. The installation of these materials are subject to bid and a separate Board Item will come before the Board in the coming months to approve the labor contract.

### **Alignment to Strategic Plan:**

Responsible Stewardship

### **Financial Impact:**

\$1,994,473, General Fund

Purchase will be made using the Oakland County Intergovernmental Cooperative Purchase Program (G2G Marketplace)

Core ISP Facing Network Upgrade from 10GB to 40GB	\$130,904.75
Barton, Edmonson, Hamilton and Logan Network Infrastructure Installation	\$299,652.25
School Building Technology Infrastructure Upgrades (based on audit priorities)	\$1,299,412.75
Cisco SmartNet – Core Equipment Maintenance, Support and Security Updates	\$83,186.94
Contingency	\$181,315.67
<b>Total with Contingency</b>	<b>\$1,994,472.36</b>

### **Contact for Item:**



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**Administrative Content**

**Executive Content**



#### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.08 Approval of Wayne RESA Contract for Private Non-Public Schools Services
Access	Public
Type	Action
Recommended Action	That the School Board approve a contract with Wayne RESA through June 30, 2019 in an amount not to exceed \$3,973,992.

#### Public Content

##### Recommendation:

That the School Board approve a contract with Wayne RESA through June 30, 2019 in an amount not to exceed \$3,973,992.

##### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

Wayne RESA is a regional educational service agency that provides broad consortium-level services and support to Wayne County's 33 school districts. Per an agreement with the Michigan Department of Education (MDE), Wayne RESA administers the federally required Private Non-Public Schools (PNP) access to equitable federal funding.

Private Non-Public School funding is based on final Federal Grant awards which include the initial allocation and final carryover award. The District received approval of our 2018-2019 federal grants from MDE in March, which finalized available dollars for the PNP program.

##### Gap Analysis:

The District is required to provide equitable access to federal funds for eligible private and non-public school students. Failure to provide these services would result in loss of federal funds for the District.

##### Previous Outcomes:

Previously DPS struggled to effectively administer federal programs for eligible PNP schools in Detroit resulting in delayed services for students and inequitable allocation of resources. In FY 2012 MDE and US Department of Education required DPS to enter into an agreement with Wayne RESA to administer the PNP program.

They have fully administered the Private Non-Public school program for multiple years. During the 2017-18 fiscal year the District allocated \$3,686,500 to Wayne RESA for the administration of the PNP program.

As a result of the new administration, the District reached an agreement with Wayne RESA and MDE to transfer the administration of the federal PNP programs back to the District at in the Fall of 2020.

##### Expected Outcomes:

Wayne RESA will administer the PNP program on behalf of the District and under the oversight of MDE.

##### Alignment to Strategic Plan:

Responsible Stewardship

##### Financial Impact:

Not to Exceed Total: \$3,973,992 in Federal Grant Funds

##### Contact for Item:

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**Supporting Documents/Attachments:**

**Administrative Content**

**Executive Content**



#### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.12 Approval of Purchase Order for i-Ready Reading and Mathematics Diagnostic and Instruction program for Grades K-8
Access	Public
Type	Action
Recommended Action	Motion to approve purchase order for i-Ready Reading and Mathematics Diagnostic and Instruction program for Grades K-8 for the period beginning July 1, 2019, ending June 30, 2020 in an amount not to exceed \$2,190,000.

#### Public Content

##### Recommendation:

That the Board approve a purchase order for i-Ready Reading and Mathematics Diagnostic and Instruction program for Grades K-8 for the period beginning July 1, 2019 and ending June 30, 2020 in an amount not to exceed \$2,190,000.

##### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

The i-Ready Diagnostic and Instruction program for reading and mathematics combines an adaptive diagnostic assessment with individualized instruction, reliable progress monitoring, and comprehensive reporting for teachers and administrators. In addition to the blended learning environment, the platform provides teachers access to resources which will be utilized for remediation of skills based on student needs.

Section 380.1280f(2)(a) of the Michigan Revised School Code mandates School Board approval of an assessment system from the list of assessment systems approved by the Michigan Department of Education (MDE) beginning in the 2017-2018 school year. The statute also requires that the initial assessment be administered (i) in grades K-3; (ii) at least 3 times a year; and (iii) within 30 school days of the start of the school year.

Section 380.1280 of the Michigan Revised School Code mandates Board approval of an “extensive assessment” which must be delivered to students who demonstrate a deficiency on the initial assessment and will (i) provide a more in-depth look at student ability, (ii) be directly aligned to a specific skill, and (iii) produce support for the placement of students into intervention tiers. Additionally, in Grades 3-8, the District is required to use progress monitoring assessment to monitor students progress toward proficiency in Reading and Mathematics throughout the year prior to the administration of M-STEP.

District-wide, students in grades K-8 will participate in the reading i-Ready Diagnostic three times each year. This will be the third academic year that the diagnostic will be used in K-3 Reading and the second year it will be used in K-8 Mathematics, and 4-8 Reading. Through the use of the i-Ready diagnostic, students will also have access to an adaptive learning environment specifically designed to meet their individual learning needs both below and above grade level. Through a single platform, both MDE testing requirements will be met and students will be provided with aligned instruction. Math teachers will also have access to the i-Ready Math Toolbox, which provides standards-aligned small group lesson plans designed for the daily 30 minute differentiated centers block which will be implemented in Grades K-8. Finally, the District will procure print materials to support Tier II/III aligned interventions in mathematics. This contract also includes Professional Development for Teachers, Leaders, Education Technicians, and Paraprofessionals to support effective implementation District-wide.

##### Gap Analysis:

With the emphasis on technology, adaptive learning platforms are a necessity in increasing student achievement. As referenced above, MDE requires an assessment solution. This assessment platform is state approved, assesses students’ progress toward meeting grade level standards and provides data which both predicts year-end progress and data driven instructional next steps.

The implementation of these tools was introduced during the 2017/2018 school year beginning with Grades K-3 English, Language Arts (ELA) to respond to Michigan’s Third Grade Reading Law. Following the administration of the first diagnostic assessment, school leaders and teachers began using the assessment results and tools provided for small group instruction. The District has aligned (state mandated) Individual Reading Improvement Plans in Grades K-3 to the i-Ready reading diagnostic ensuring teachers have the required data to develop sound plans for students. The District will also use the i-Ready Reading Diagnostic as an alternative assessment option for good cause exemptions for the pending Read By Grade Three law retention requirements.

##### Previous Outcomes:

Prior expenditures were as follows:

17/18 School Year (Limited Use): \$592,883.13

18/19 School Year (To Date): \$1,870,720.49

**Expected Outcomes:**

Through the intentional and guided use of the Diagnostic assessments, online learning path, professional development, and toolbox, schools will increase student academic achievement in reading and math. Through the use of the diagnostic in reading, students will increase student growth rates and close skill gaps as measured by fall and spring diagnostics. Students will achieve growth and proficiency targets as identified in the District’s strategic plan.

**Alignment to Strategic Plan:**

Outstanding Achievement

**Financial Impact:**

\$2,190,000, Grant Funds

Product:	Amount:
i-Ready	\$1,288,842
Toolbox for iReady	\$290,326
Professional Development	\$411,000
Total	\$1,990,168
Contingency	~\$200,000
Total:	\$2,190,000

Bid Process: RFP #18-0074 was issued on Demandstar on April 9, 2018 and received 3 response(s) on or by April 30, 2018. Based on evaluation of the proposal, Curriculum Associates was selected as the supplier providing diagnostic assessment, online learning, toolbox access, print materials, and professional development to support Tier 2 and Tier 3 instruction. They have the capability, experience, and competitive pricing to provide the services requested. This approval will include a 10% contingency.

**Contact for Item:**

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**Supporting Documents/Attachments:**

[Detroit Public Sch Cmty Dist RepQuote174962.2.pdf \(205 KB\)](#)

**Administrative Content**

[Curriculum Associates - Proposal.pdf \(77,135 KB\)](#)

[Pearson - Proposal.pdf \(18,402 KB\)](#)

[SchoolSpire - Proposal.pdf \(12,118 KB\)](#)

**Executive Content**



#### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.13 Approval of Purchase Order for ECA Science Kits Aligned to Michigan Science Standards (MSS) in Grades K-5, 9-10
Access	Public
Type	Action
Recommended Action	Motion to approve the purchase of ECA Science Kits for Grades K-5 and 9-10 to support the implementation of Mystery Science, CREATE for STEM, and Mber and Storylines in an amount not to exceed \$1,100,000 which includes a contingency to support the addition of new District schools.

#### Public Content

##### Recommendation:

That the School Board approve the purchase of ECA Science Kits for Grades K-5 and 9-10 to support the implementation of Mystery Science, CREATE for STEM, and Mber and Storylines in an amount not to exceed \$1,100,000 which includes a contingency to support the addition of new District schools.

##### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

To continue to support the shift to the new Michigan Science Standards (MSS), also known as the Next Generation Science Standards (NGSS), adopted in 2015, the District will begin District-wide implementation of the Mystery Science and CREATE for STEM the curriculum for grades 3-9 in the 2019/20 school year. This builds on a small pilot launched last year and expands it to include Mystery Science kits for K-2 and Mber and Storylines kits for High School Biology. ECA Science Kits partnered with the Mystery Science, CREATE for STEM, Mber and Storylines curriculum writers to identify the hands-on resources needed to effectively implement the science curriculum.

The CREATE for STEM science curriculum won accolades at the national level and is one of the only science curriculums to be awarded a Badge from Achieve for its alignment to NGSS. Together, the curriculum writers and ECA Science Kit Services created grade-level hands-on material kits as well as exclusive items to give students these essential tools. The approval of this request will allow for the purchasing of science kits for grades K-5 and 9-10 to ensure science teachers have the resources they need to effectively implement the NGSS science curriculum.

##### Gap Analysis:

Research indicates that “administrators should provide teachers with access to high-quality instructional resources, space, equipment, and supplies that support the use of Framework-aligned approaches to science investigation and engineering design” (National Academy of Science, 2018).

Approval of this request will support effective implementation of the new Michigan Science Standards (MSS), also known as the Next Generation Science Standards (NGSS). The use of hands-on science kits in teaching science has a long-standing tradition and solid research history. Hands-on science materials kits that are aligned to three-dimensional learning investigations found in NGSS not only allow students to construct their own cognitive models for conceptual understanding for scientific phenomena, concepts, and processes, but also provide an opportunity to use common language to construct explanations about their models and design investigations to communicate these concepts. In addition to the opportunity for hands-on learning materials to aid in the cognitive process, they also engage students by focusing on real-world connections in science. Research shows that engaging students in learning about natural phenomena and engineering challenges through science investigations and engineering design increases their understanding of how the world works.

##### Previous Outcomes:

This is the first year of District-wide implementation.

##### Expected Outcomes:

With the necessary materials to implement the program, teachers are more likely to embrace the professional learning and implementation of these highly aligned materials and report higher satisfaction rates in their roles. Students are expected to demonstrate higher levels of engagement aligned with our vision for excellent instruction. Additionally, as outlined in the targets of our strategic plan, growth in student outcomes are expected in science in grades K-5, and 9-10. The 2019/2020 academic year will be the first year that the new, Science M-STEP Assessment is fully operational and scores will be reported for students, teachers, schools, and districts in tested grades.

##### Alignment to Strategic Plan:

Outstanding Achievement

##### Financial Impact:

\$1,100,000, General Funds.

On June 11, 2018, RFP 19-0032 was issued on DemandStar and received four responses on or by June 29, 2018. Based on evaluation of the proposal, ECA Kit Services was selected as the supplier providing the most aligned and high-quality hands-on science material kits at a competitive price. They have the capability, experience, and competitive pricing to provide the services requested.

**Contact for Item:**

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**Supporting Documents/Attachments:**

[0323-1804\\_QuotePack.pdf \(236 KB\)](#)

**Administrative Content**

[Wards Science - Proposal.pdf \(8,462 KB\)](#)

[School Specialty - Proposal.pdf \(1,720 KB\)](#)

[ECA - Proposal.pdf \(10,787 KB\)](#)

[Animalz 4 idz - Proposal.pdf \(45,300 KB\)](#)

**Executive Content**



#### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.14 Approval of Purchase Order for Activate Learning (IQWST) Science Curriculum for Grades 6-8
Access	Public
Type	Action
Recommended Action	Motion to approve the purchase of Activate Learning (IQWST) Science Curriculum for grades 6-8 to support the implementation of middle school science curriculum in an amount not to exceed \$1,700,000.

#### Public Content

#### Recommendation:

That the School Board approve the purchase of Activate Learning (IQWST) Science Curriculum for grades 6-8 to support the implementation of middle school science curriculum in an amount not to exceed \$1,700,000.

#### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

To continue to support the shifts to the new Michigan Science Standards (MSS), also known as the Next Generation Science Standards (NGSS), adopted in 2015, the District will implement the IQWST curriculum for grades 6-8 in the 2019-2020 school year. IQWST is a research-based, project-based, and phenomena driven 6-8 science curriculum supported by the National Science Foundation (NSF). The curriculum supports three-dimensional learning found in the Framework for K-12 Science and the NGSS. The curriculum was developed to support student-driven learning that utilizes the science and engineering practices as well as the cross-cutting concepts to engage students in scientific investigations. With a high focus on literacy, IQWST also supports Common Core Standards around grade-level reading, writing, speaking and listening.

#### Gap Analysis:

During the 18-19 school year, the District piloted the IQWST curriculum in a small number of schools. Moving to a District-wide implementation of the science curriculum is necessary for successful implementation of the NGSS. Research shows that “engaging students in learning about natural phenomena and engineering challenges through science investigation and engineering design increases their understanding of how the world works. These approaches are more effective for supporting learning than traditional teaching methods, which rely heavily on teachers providing information and students memorizing it,” (National Academy of Science, 2018). The 2019/2020 school year is the first academic year that the new Michigan Science M-STEP Assessment will be fully operational and scores will be reported for students, schools, and districts.

#### Previous Outcomes:

This will be the first year of at-scale implementation.

#### Expected Outcomes:

The implementation of project-based learning units that allow for coherence of learning has the potential to improve student engagement and their academic performance. During the first-year of District-wide implementation, teachers will have the opportunity to implement the highly aligned science curriculum with hands-on resources to support the implementation, as well as student lab books and online access to teacher and student resources. Additionally, as outlined in the targets of our strategic plan, growth in student outcomes are expected in science in grades 6-8.

After the first year of implementation, the Science Department will conduct an in-depth review to determine teacher professional development needs, and make adaptations to course supports. In addition, each year the program will continue to grow to include additional grade levels based on the data after each year of implementation.

#### Alignment to Strategic Plan:

Outstanding Achievement

#### Financial Impact:

\$1,700,000, General Funds

On April 13, 2018 an RFP (19-0005) was issued on DemandStar during the winter semester of the 2017-18 school year and received 6 responses on or by April 27, 2018. Based on evaluation of the proposal, Activate Learning was selected as the supplier providing the most aligned and high-quality materials at a competitive price. They have the capability, experience, and competitive pricing to provide the services requested.



**Contact for Item:**

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**Supporting Documents/Attachments:**

**Administrative Content**

- Detroit 04.02.19.pdf (661 KB)
- Accelerate Learning - Pricing.pdf (5,261 KB)
- Accelerate Learning - Proposal.pdf (7,057 KB)
- Activate Learning - Pricing.pdf (141 KB)
- Activate Learning - Proposal.pdf (16,378 KB)
- Discovery Education - Pricing.pdf (31 KB)
- Discovery Education - Proposal.pdf (15,593 KB)
- HMH - Pricing.pdf (355 KB)
- HMH - Proposal.pdf (1,494 KB)
- National - Proposal.pdf (4,907 KB)
- National Inventors - Pricing.pdf (440 KB)
- Pearson - Pricing.pdf (140 KB)
- Pearson - Proposal.pdf (7,978 KB)

**Executive Content**

**Agenda Item Details**

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.16 Approval of Purchase Order from Brainspring for Tier 3 Reading Interventions
Access	Public
Type	Action
Recommended Action	Motion to Board approve the purchase of professional development services and instructional materials for the Tier 3 reading intervention for students in grades K-12 from Brainspring in an amount not-to-exceed \$2,072,000.

**Public Content****Recommendation:**

That the School Board approve the purchase of professional development services and instructional materials for the Tier 3 reading intervention for students in grades K-12 from Brainspring in an amount not-to-exceed \$2,072,000.

**Description and Background:**

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

Over the past two years the District has invested in the adoption of core instructional materials for ELA/Literacy in grades K-12. This investment has provided materials that are aligned to the shifts and major features of the Common Core Standards, and support instruction designed to teach students at grade level. While this investment has improved core instruction the District must address the needs of students that are two or more years below grade level in reading and lack the foundational skills of literacy required to become proficiently fluent readers.

Orton-Gillingham is a multi-sensory approach for school-based interventions for students who are identified as needing Tier 3 interventions in ELA/Literacy. Brainspring will provide a system of professional development in research-based interventions for students that score two or more years below grade level in ELA/Literacy.

The Orton-Gillingham Approach is a direct, explicit, multisensory, structured, sequential, diagnostic, and prescriptive way to teach literacy intervention when reading, writing, and spelling does not come easily to students.

Up to 1,600 professional educators in the District will receive 30 hours of professional learning in one of two course options, Phonics First® or Structures, based on their main grade-level assignment (grades K-5 or 6-12). Similar content is covered in both courses with an emphasis on pacing, lesson design, and depth geared towards either the elementary or secondary students. Additionally, each educator will receive all the materials needed to engage in the course and implement the intervention with students.

Founded in Metro Detroit in 1991, Brainspring has been providing internationally-accredited Phonics First® and Structures Orton-Gillingham professional development to teachers for over 25 years.

**Gap Analysis:**

Through an analysis of both state and i-Ready Diagnostic assessment data there is a clear and urgent need to support students that are significantly below grade level in reading.

% of students meeting proficiency standards in ELA/Literacy	14-15	15-16	16-17	17-18
Grades 3-8	13.6	11.4	11.4	11.5

	K	1	2	3	4	5	6	7	8
% of students 2 or more years below grade level	0%	12%	42%	50%	48%	68%	73%	73%	69%

In a typical school district between 1 and 5 percent of students are at risk for needing Tier 3 interventions in reading through a multi-tiered system of supports like the plan outlined in our Board approved K-12 Literacy Plan. Meaning, they are scoring two or more years below grade level. While the percent of students at risk for Tier 3 interventions varies dramatically based on the grade level, overall the District currently has 45% of its students in grades K-8 at risk for needing Tier 3 interventions.

Offering the direct, explicit, multisensory, structured, sequential, diagnostic, and prescriptive Orton Gillingham intervention at scale to students in grades K-8 and a small population of qualifying students in Grades 9-12 will enable the District to begin to close the gap for these students and empower them to read on grade level in a shorter period of time.

Brainspring’s Orton-Gillingham professional development program is accredited by the International Multisensory Structured Language Education Council (IMSLEC). National standards of certification in the teaching of reading and language skills using multisensory structured language methods ensure regulated consistency and exceptional quality of instruction. Individuals who carry this certification in an IMSLEC-accredited program such as Brainspring must demonstrate, through participation in rigorous professional development and guided practicum experiences, their personal expertise in the understanding and application of these instructional methods.

Brainspring’s Orton-Gillingham professional development program is also accredited through the International Dyslexia Association (IDA) whose standards provide a comprehensive, research supported documentation of what every teacher needs to know and be able to demonstrate, whether they are teaching students with dyslexia, other struggling readers, or the general student population.

Brainspring has a strong history of partnering with a wide-range of educational entities. From large scale, state wide initiatives, like their partnership with the Mississippi Department of Education, to local school districts in Michigan, Brainspring has a proven track record of delivering quality, timely professional development services.

**Previous Outcomes:**

N/A

**Expected Outcomes:**

The proposed Orton Gillingham professional learning and materials will empower academic interventionists, ESE inclusion teachers, and K-2 teachers in the District to provide direct, explicit, multisensory, structured, sequential literacy interventions to small groups of students at every school in the District for students that score two or more years below grade level. This will support students with becoming more fluent and proficient readers allowing them to reach grade level proficiency in literacy at a faster rate. Ultimately, decreasing the percent of students 2 or more years below grade level and increasing the percent students scoring proficient on M-STEP and i-Ready.

The District's strategic plan metrics & targets outline an expected 2.85 percentage points increase per year in proficiency.

Orton Gillingham will provide 30 hours of initial training for up to 1,600 educators, coaching and refresher follow up sessions, and all materials needed to participate in training and deliver interventions to students.

**Alignment to Strategic Plan:**

Outstanding Achievement

**Financial Impact:**

General Fund and Grant Fund Not to Exceed Total: \$2,072,000

On January 18, 2019, an RFP (19-0194) was distributed to solicit proposals for the selection of a partner that will provide professional development and materials for Orton-Gillingham’s multi-sensory approach for school-based interventions for students who are identified as needing Tier 3 interventions in ELA/Literacy. Via Demandstar, 461 companies were notified of the RFP. Three responses were received on or by February 5, 2019. An evaluation committee convened to review the responses. It was determined that Brainspring has the capability, experience, and competitive pricing to provide the services requested.

**Contact for Item:**

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**Supporting Documents/Attachments:**

**Administrative Content**

- Brainspring - Pricing.pdf (138 KB)
- Brainspring - Proposal.pdf (7,487 KB)
- Multi Sensory Education - Pricing.pdf (93 KB)
- Multi Sensory Education - Proposal.pdf (27,133 KB)
- Neuhaus - Pricing.pdf (68 KB)
- Neuhaus - Proposal.pdf (23,206 KB)

**Executive Content**



#### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.17 Approval of Contract with Leading Educators for Professional Development on Newly Adopted ELA/Literacy Grades 9-12 Instructional Materials
Access	Public
Type	Action
Recommended Action	Motion to approve the contract with Leading Educators to offer year-long professional development support for the introduction, implementation and coaching of newly selected Grades 9-12 instructional materials for ELA/Literacy in an amount not-to-exceed \$1,289,646.

#### Public Content

##### Recommendation:

That the School Board approve the contract with Leading Educators to offer year-long professional development support for the introduction, implementation and coaching of newly selected Grades 9-12 instructional materials for ELA/Literacy in an amount not-to-exceed \$1,289,646.

##### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

In March, the Board approved the selection of Pearson MyPerspectives as core instructional materials for the Grades 9-12 ELA program. This core program is aligned to the shifts and major features of the Common Core Standards. To support teachers with the implementation of these new aligned instructional materials and ELA/Literacy instructional practices aligned with the District's Vision of Excellent Instruction the District decided to seek a partner to design and support the facilitation of professional learning that regularly engages teachers and leaders and builds their knowledge and skills in content and effective instruction.

Leading Educators is well positioned to respond to the needs of our District. For over a decade, Leading Educators has partnered with over 20 school systems to design professional learning that offers standards-aligned content, curriculum, and pedagogical expertise which leads to a collaborative and customized partnership model. Similar partnerships with large urban districts have provided the organization with practical experience in the design and implementation of professional learning and systems-level change.

##### Gap Analysis:

The District's school leaders and teachers will need support through continuous professional learning and onsite coaching that goes beyond simply learning the design principles of the new materials and supports building content knowledge for best practices in teaching ELA/Literacy in grades 9-12. Professional learning and on-site school support is critical to successful implementation and improved learning outcomes for students.

Leading educators has worked with more than 20 school systems to design professional learning, including partnerships with large urban districts. Their longest-running partner being the District of Columbia Public Schools ("DCPS"). In their work with DCPS they partnered with the district to develop a professional learning system and curriculum-aligned content cycles for content leaders to facilitate with their teams. Additionally, they supported DCPS in intensive coaching of content leaders and aligning school conditions for professional learning.

In the first year of district-wide implementation across 115 schools, DCPS saw significant growth in ELA proficiency in schools with support embedded compared to proficiency rates prior to support implementation. In year one of implementing support, secondary ELA proficiency rose 5.6%.

##### Previous Outcomes:

N/A. This will be the first year of implementation.

##### Expected Outcomes:

The proposed ELA/Literacy adoption when supported with high quality continuous professional development, coaching and on-site school support for an excellent initial implementation. This will bring more confidence in the District's core curriculum from principals and teachers. This confidence will increase the fidelity of implementation of curriculum materials, which will lead to instruction that is aligned with our Vision of Excellent Instruction and ultimately result in the raising of student achievement. The District's strategic plan metrics & targets outline an expected 3.46 percentage points increase per year in proficiency.

Leading Educators professional development will offer summer institute for up to 500 leaders and educators (including summer professional development specific to Master Teachers and School Leaders), additional District-wide professional learning during the school year, interim

collaborative learning for school and District leaders, monthly turnkey learning for Master Teachers, monthly on-site coaching for all schools, development of model schools within the District, virtual professional development sessions. There will likely be a reoccurring cost as it takes multiple years to learn and implement new instructional materials and develop instructional practices that allow teachers to fully implement the Vision of Excellent Instruction.

**Alignment to Strategic Plan:**

Outstanding Achievement

**Financial Impact:**

Not to Exceed Total: \$1,289,646, General Fund and Grant Fund

On February 16, 2019, an RFP (19-0203) was distributed to solicit proposals for the selection of a partner that will provide yearlong professional development support for the introduction, implementation and coaching of newly selected instructional materials for ELA/Literacy (Grades 9-12). Via Demandstar, 474 companies were notified of the RFP and four responses were received on or by February 27, 2019. An evaluation committee convened to review the responses. Leading Educators have the capability, experience, and competitive pricing to provide the services requested.

**Contact for Item:**

Name: Beth Gonzalez, Assistant Superintendent Curriculum & Instruction  
Phone: 313-408-6765  
Email: beth.gonzalez@detroitk12.org

**Supporting Documents/Attachments:****Administrative Content**[Achievement Network - Proposal.pdf \(52,166 KB\)](#)[Leading Educators - Proposal.pdf \(5,844 KB\)](#)[Pearson - Proposal.pdf \(3,608 KB\)](#)[TNTP - Proposal.pdf \(2,287 KB\)](#)**Executive Content**

# Out-of-State Travel Requests



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**DETROIT FINANCIAL REVIEW COMMISSION**  
**SCHOOL DISTRICT RESOLUTION 2019-12**

**APPROVING THE COMMUNITY DISTRICT'S MAY 2019 OUT-OF-STATE TRAVEL REIMBURSEMENT REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the “Act”), allows for the creation of the Detroit Financial Review Commission (the “Commission”) within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the “Community District”) beginning on June 21, 2016; and

WHEREAS, Section 7(q) of the Act provides that during the period of oversight, the Commission approve all Community District reimbursements to school board members, officials, and employees for travel outside the state; and

WHEREAS, at the Commission meeting on May 20, 2019 the Community District presented out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution, for the Commission’s review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's May 2019 out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution but excluding any reimbursements a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.



# Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Participants	Funding Source	Total Est. Cost	Approved by:	Notes
1	Historical Black Colleges and Universities Tour	TN, LA, MS	10/21/2019 – 10/26/2019	Osborn High School	0	40	5	45	Grants	\$49,820.00	Finance Committee 04.26.2019 Academic Committee 04.29.2019 Board 05.14.2019 Anticipated Approval Board 05.20.2019	
2	2019 Italy in Depth Tour	Venice, Florence, Sorrento, and Rome, Italy	August 2019	Renaissance Cass Tech ML King Jr. Western Mumford	0	44	8	52	Grants	\$250,000.00	Finance Committee 04.26.2019 Academic Committee 04.29.2019 Board 05.14.2019 Anticipated Approval Board 05.20.2019	

# Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Participants	Funding Source	Total Est. Cost	Approved by:	Notes
3	Career and Technical Education (CTE) National Competition	Louisville, KY	06/24/19 – 06/29/19	Career and Technical Education	0	11	2	13	Grants	\$13,133.00	Finance Committee 04.26.2019  Academic Committee 04.29.2019  Board 05.14.2019  Anticipated Approval  Board 05.20.2019	

# Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Participants	Funding Source	Total Est. Cost	Approved by:	Notes
4	Youth in Government	Washington, DC	06/25/19 – 07/05/19	Curriculum & Instruction	0	3	0	0	General	\$5,652	Board 04.16.2019  Anticipated Approval  FRC 05.20.2019	
5	Destination Imagination	Kansas City, MO	05/21/19 – 05/26/19	Curriculum & Instruction	0	6	2	8	General	\$13,006.00	Board 04.16.2019  Anticipated Approval  FRC 05.20.2019	



**Agenda Item Details**

Meeting: May 14, 2019 - Regular Board Meeting  
 Category: 14. Consent Agenda (Administrative Items)  
 Subject: 14.18 Approval of Out-of-State Travel Request for Osborn High School  
 Access: Public  
 Type: Action  
 Recommended Action: Motion to approve the request for out-of-state travel for Osborn High School students to attend the Historical Black Colleges and Universities Tour in the total amount of \$49,820, which will be paid using School Improvement grant funds

**Public Content**

**Recommendation:**

That the Board approve the request for out-of-state travel for Osborn High School students to attend the Historical Black Colleges and Universities Tour in the total amount of \$49,820, which will be paid using School Improvement grant funds.

**Description and Background:**

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

The following represents the travel request for approval:

Trip Details	Estimated Cost	Comments
Event: 2019 HBCU Tour Location: TN, LA, MS Dates: 10/21/19 -10/26/19 Department: Osborn High School Participants: 40 students/ 5 chaperones Funding Source: Grants	All inclusive: Transportation, lodging & food \$1,059 per student/ \$1,492 per chaperone Total: \$49,820	SIG Grant

**Gap Analysis:**

Students are often lacking access to college experiences. This HBCU tour is designed to expose high school students to campus life while also giving the opportunity to visit historically significant landmarks while enriching student's experiences by allowing them to gain firsthand knowledge about their major or field of interest. Students will visit Lane College, Alcorn State, Jackson State, Grambling State, Southern University, and Shreveport/Southern A&M University.

**Previous Outcomes:**

The school has used the ETA Adventure/Vagabond Tours company for the past two experiences. The company has provided all the guided informational tours of the schools that are visited, and a tour manager is provided to ensure that an all-inclusive, no hassle experience is met. All accommodations, food and historical experiences were fulfilled with quality standards.

**Expected Outcomes:**

Students will gain insight into their career interest while gaining access to culture as it exists within prominent institutions.

**Alignment to Strategic Plan:**

Whole Child Commitment

**Financial Impact:**

\$49,820, School Improvement Grant.

**Contact for Item:**

Name: Iranetta Wright, Deputy Superintendent of Schools  
 Phone: 313-873-6893  
 Email: iranetta.wright@detroitk12.org

**Supporting Documents/Attachments:**

**Administrative Content**

**Executive Content**

**Agenda Item Details**

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.19 Approval of Out-of-State Travel Request for International Experience in Italy (August 2019)
Access	Public
Type	Action
Recommended Action	Motion to Board approve out-of-state travel to Italy for 10 days in August 2019 for 53 high school students and chaperones (6:1 ratio) in an amount not to exceed \$250,000 paid through Title IV Grant Funds.

**Public Content****Recommendation:**

That the School Board approve out-of-state travel to Italy for 10 days in August 2019 for 53 high school students and chaperones (6:1 ratio) in an amount not to exceed \$250,000 paid through Title IV Grant Funds.

**Description and Background:**

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

Principals of six District high schools will select students from grades 9-11 (with a focus on grade 11) based on their GPA, exemplary citizenship, and strong interest in learning about the Italian culture. Preference will be given to students from low-income families, who meet the profile. The Italy in Depth tour includes round-trip flight; hotel accommodations in Venice, Florence, Sorrento area, and Rome; breakfasts, dinners, transportation, and entrances to sites and museums; and three college prep credits through University of California at San Diego. The package does not include passport fees, lunches and most beverages with meals (water always available at no charge, and standard morning beverages), and transportation to and from the Detroit airport.

The following charts represent the travel requests, details and related costs:

Selected Schools	Students per School	Number of Chaperones	Estimated Costs
Renaissance Cass King Western Int. Mumford	~6 students from each selected school  (Renaissance will have additional students because of Program Manager)	Principals (one per every 6 students and Mr. Lopez, Program Director, Renaissance High School)	Currently the cost per students is: \$4693 with tips included, after a \$400 Welcome Scholarship.  Considering that this year Title IV will allow \$250,000 for international trips for students and that each trip costs \$4,693 per students, about 53 students will be able to travel.

**Gap Analysis:**

Research comparing outcomes for students with similar backgrounds shows students who travel have greater (and broader) academic success, higher college acceptance rates, and a greater number of occupational opportunities. In addition, a greater appreciation of and awareness about their own country occurs. These trips not only allow students to directly experience diverse cultures, they also help their continuous growth as learners, enhance their college applications, and work opportunities.

Moreover, because of the historical connection of Europe to the Americas, many of our students have generalized access and experience with Italian culture. The trip organizers believe Italy provides a seemingly familiar and safe gateway for an international experience. Italy not only offers a rich history and culture, it also offers our students an experience to visit areas within the country that was greatly impacted by different eras within history. The content learned in history, history of government and public works, art and art history, science and architectural engineering and more come alive in Italy.

This international experience will benefit both the students who are selected to travel to Italy as well as those who they relate to in their classroom every day. As the selected students share their international experiences in Italy with their peers, the latter will indirectly benefit.

This trip will also enhance a student's understanding of the world and its global issues. Students will be embedded in the culture of the country which will feature language, dance, food, and art.

**Previous Outcomes:**

This is the first time the District is organizing a trip at this scale with multiple high schools.

**Expected Outcomes:**

53 students and their chaperones will participate in the 10-day program. Each Principal (or designee) as chaperone, including Mr. Lopez (Program Director), will be responsible for 6 students. Exposure opportunities via international experiences help students to grow and discover their career passion. Research also has shown that students who connect and apply their learning in a real-world setting are more likely to remain in school and transition to post-secondary studies.

**Alignment to Strategic Plan:**

Outstanding Achievement  
Whole Child Commitment

**Financial Impact:**

Not to Exceed \$250,000, Title IV Grant Funds

**Contact for Item:**

Name: Beth Gonzalez, Assistant Superintendent of Curriculum and Instruction  
Phone: 313-408-6765  
Email: beth.gonzalez@detroitk12.org

**Supporting Documents/Attachments:****Administrative Content****Executive Content**



### Agenda Item Details

Meeting	May 14, 2019 - Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.20 Approval of Out of State Travel Request for Career and Technical Education (CTE) National Competitions
Access	Public
Type	Action
Recommended Action	That the School Board approves the request for out-of-state travel for two Career and Technical Education (CTE) teachers to attend national academic competitions in Louisville, KY with 11 CTE students at a total amount of \$13,133. This request is funded through Added Cost for CTE.

### Public Content

#### Recommendation:

That the School Board approves the request for out-of-state travel for two Career and Technical Education (CTE) teachers to attend national academic competitions in Louisville, KY with 11 CTE students at a total amount of \$13,133. This request is funded through Added Cost for CTE.

#### Description and Background:

This item was recommended for approval to the Board of Education by the Finance Committee on April 26, 2019 and the Academic Committee on April 29, 2019.

The overall purpose is to allow District teachers to chaperone students to the National Career and Technical Student Organization (CTSO) conferences. Students will join their peers from across the country to compete at the national level and showcase their skills. Additionally, students will network, participate in workshops and engage in leadership development activities.

CTSO is an organization for students enrolled in a CTE program that engages in CTE activities and is an integral part of the students' academic experience. In fact, MDE's Office of Career and Technical Education require teachers to provide students with opportunities to build leadership skills through such associations.

The following charts represent the travel requests, details and related costs:

Student Leadership Organization	Schools	# of Students	# of Staff Members
Skills USA	Breithaupt CTC	2	0
	Cass	2	1
	Golightly CTC	7	1



Location: Louisville, KY			
Date: 6/24/19 - 6/29/19			
Total		11	2

Student Leadership Organization	Estimated Cost for staff Travel		# of Teachers
Skills USA	All inclusive Registration	\$ 3008.00	2
	Transportation / Lodging & Food	\$ 671.00	
	Per Diem	\$ 9454.00	11
	Student Travel Cost		
Total		\$13,133.00	13

### Gap Analysis:

It is essential that DPSCD students are college and career ready, and prepared to compete and experience success on the national stage. Exposure opportunities at national conferences help students to grow professional and discover their career passion. Research also has shown that students who connect and apply their learning in a real-world setting are more likely to remain in school and transition to post secondary studies.

### Previous Outcomes:

This is the first trip to a CTSO conference organized by the District.

### Expected Outcomes:

This is an investment toward the Strategic Priority of Outstanding Achievement and will result in “dramatically improving the overall academic experience of all students to ensure that they are college and career ready.”

### Financial Impact:

\$13,133.00 including teachers and students, which will be funded by Added Cost for CTE.

### Strategic Plan Alignment:

Outstanding Achievement

### Contact for Item:

Alycia Meriweather, Deputy Superintendent

Phone: (313) 873-7553

Email: alycia.meriweather@detroitk12.org

Brenda Belcher, Principal Leader, CTE

Phone: (313) 873-7637

Email: [brenda.belcher@detroitk12.org](mailto:brenda.belcher@detroitk12.org)

**Administrative Content**

**Executive Content**



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

Dear Alano,

4/8/19

Congratulations, you have been selected to represent Michigan as a delegate at the 2019 Conference on National Affairs. Please confirm your attendance by phone or email to Adam by **Monday, April 15<sup>th</sup>**. If a response is not received by April 15<sup>th</sup> an alternate will be selected in your place. When you confirm your attendance we will email you the links to the online registration and proposal submission. You must fill out these forms in order to attend the conference. **Friday, May 10<sup>th</sup>** is the deadline for your proposal and final payment for the conference.

There will be a mandatory CONA meeting on **Thursday, April 18<sup>th</sup>** from 11:00 a.m. - 3:00 p.m. downtown Lansing at the Michigan Health and Hospitals building in downtown Lansing. The address to this building is Michigan Health and Hospital Association, 110 W. Michigan Avenue, Suite 1200 Lansing, MI 48933.

During this meeting we will be going over proposals, procedures and expectations for the trip. Please bring materials to work on your proposal to this meeting. Lunch will be provided.

The total cost for the conference is \$1,200. Financial assistance is available for CONA. To apply for financial assistance use the online form located in the CONA section on our website. To get there visit to [www.myig.org](http://www.myig.org) -> High School -> Summer Conference -> CONA.

Once again congratulations on being selected and I'm looking forward to a great conference!

Adam's contact info:

- Office Phone: 517-639-4480
- Cell: 810-240-1557
- Email: [Adam@myig.org](mailto:Adam@myig.org)

Sincerely,

Adam Cesal  
Assistant Director  
YMCA Michigan Youth in Government



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

Dear Drue,

Congratulations, you have been selected to represent Michigan as a delegate at the 2019 Conference on National Affairs. Please confirm your attendance by phone or email to Adam by **Monday, April 15<sup>th</sup>**. If a response is not received by April 15<sup>th</sup> an alternate will be selected in your place. When you confirm your attendance we will email you the links to the online registration and proposal submission. You must fill out these forms in order to attend the conference. **Friday, May 10<sup>th</sup>** is the deadline for your proposal and final payment for the conference.

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Once again congratulations on being selected and I'm looking forward to a great conference!

Adam's contact info:

- Office Phone: 517-639-4480
- Cell: 810-240-1557
- Email: [Adam@myig.org](mailto:Adam@myig.org)

Sincerely,

Adam Cesal  
Assistant Director  
YMCA Michigan Youth in Government

## CONA Timeline

April 8<sup>th</sup> – Acceptance letters emailed and mailed out

April 23<sup>th</sup> – **Payment of \$600**

- Per Conference meeting held at the Best Western in Okemos
- YMCA Youth Conference on National Affairs Form
- Conference on National Affairs Codes of Conduct
- Parent Permission Form
- Scholarship Applications due
- Myig.org -> High School -> Summer Conferences -> CONA.

May 10<sup>th</sup> – **Payment of \$600**

- Must be into the office by May 10<sup>th</sup> (not postmarked)
- Registered and proposal submitted online (regy.org)

June 25<sup>th</sup> – Arrive at Best Western

- (2209 University Park Dr., Okemos, MI 48864)

June 26<sup>th</sup> – Leave Best Western at 6:00 am

June 26<sup>th</sup>/27<sup>th</sup> – Pre-trip in Washington DC

- Hotel we are staying at: Holiday Inn Washington DC-Central/White House

June 28<sup>h</sup> – Leave Washington D.C. and head to Montpelier

June 28<sup>th</sup> – Leave Montpelier and stay in Winston Salem

June 29<sup>th</sup> – Head to YMCA Blue Ridge Assembly located in Black Mountain, NC

July 5<sup>th</sup> – Return to Best Western, Okemos around 1:30 pm.

***MYIG will be paying for one dinner while on the pretrip. Please have your student bring extra money for food.***



**Michigan Creativity Association, Inc.**  
*We create the Next Generation of Innovative Thinkers & Leaders*

**INVOICE DUE**

Invoice No. 1819-901  
  
 Customer ID: Detroit Public Schools  
 Community District (DPSCD)

Bill To:  
 Detroit Public Schools  
 Kristie Ford  
 Fisher Building, 9<sup>th</sup> Floor  
 Detroit, MI 48202

Payment Info:  
**Checks Payable to "MICA"**  
 Mail to:  
 MICA, c/o Ted Grossnickle  
 235 Allen Lake Drive  
 White Lake, MI 48386

Date	Board Member	Ship Via	Terms	Tax ID
04/15/19	Affiliate Director			N/A

Quantity	Item	Description	Notes	Unit Price	Total
1	GF-Team	Global Finals – Registration	Includes all on-site events, tournament registration, and welcome/awards ceremonies	\$5,500	\$5,500.00
8	Transportation	Amtrak Train Service: Detroit, MI – Kansas City, MO	8 Coach Seats	\$275	\$2,200.00
15	Lodging	Hotel Room – Kansas City Downtown	5 Nights x 3 Rooms	\$160	\$1,200.00
48	Lunch		8 People x 6 Lunches	\$10	\$480.00
48	Dinner		8 People x 6 Dinners	\$12	\$576.00
1	Other Meal	Breakfast Foods, Groceries, Snacks		\$250	\$250.00
8	Souvenir	GF Souvenir Package		\$50	\$400.00
8	Delegation Package	MI Delegation Fees		\$150	\$1,200.00

**NOTES:**  
 ALL QUESTIONS TO BE DIRECTED TO TED GROSSNICKLE, DIRECTOR AT:  
[DIRECTOR@MICREATIVITY.ORG](mailto:DIRECTOR@MICREATIVITY.ORG)  
 248-931-0603

DISCOUNTS LISTED PER AGREEMENT BETWEEN MICHIGAN CREATIVITY ASSOCIATION & DETROIT PUBLIC SCHOOLS COMMUNITY DISTRICT.

**All mailed-in checks MUST INCLUDE COPY OF INVOICE!!!**

Subtotal:	\$13,006.00
Shipping:	\$0
Miscellaneous:	\$0
Balance Due:	\$13,006.00

# Appendix – DPSCD Detailed Schedules

# DPSCD FY 2019 Monthly Cash Flows

\$ in thousands

	2018						2019						FY 19 Total
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Forecast*	May Forecast	June Forecast	
<b>Cash Receipts</b>													
State Aid	\$ 39,713	\$ 39,854	\$ -	\$ 39,999	\$ 41,533	\$ 41,148	\$ 39,417	\$ 39,472	\$ 44,507	\$ 41,148	\$ 41,148	\$ 41,148	\$ 449,090
MPSERS (State Funded)	2,983	2,986	-	-	6,721	3,361	3,361	3,361	3,361	3,361	3,361	3,361	36,214
Enhancement Millage	-	-	-	2,986	5,572	762	-	3,979	2,544	1,217	1,136	-	18,197
Grants	5,380	29,612	4,226	5,585	8,587	40,493	21,505	7,546	23,385	11,185	12,673	13,185	183,363
Transfer from DPS	-	13,134	-	7	0	0	0	-	355	-	6,110	-	19,606
WCRESA	-	486	2,055	3,540	3,097	3,097	2,971	2,971	2,971	2,971	2,971	2,971	30,100
Food Service Reimbursement	-	1	30	47	3,981	5,202	52	23	46	3,241	4,051	3,241	19,915
Miscellaneous	1,200	1,381	1,200	17,679	1,261	1,236	479	930	2,884	941	1,092	2,941	33,223
<b>Total Cash Receipts</b>	<b>49,276</b>	<b>87,453</b>	<b>7,512</b>	<b>69,843</b>	<b>70,753</b>	<b>95,298</b>	<b>67,786</b>	<b>58,281</b>	<b>80,053</b>	<b>64,064</b>	<b>72,542</b>	<b>66,847</b>	<b>789,708</b>
<b>Cash Disbursements</b>													
MPSERS (Pass through)	\$ (2,983)	\$ (2,983)	\$ (2,986)	\$ -	\$ -	\$ (6,721)	\$ (3,361)	\$ (3,361)	\$ (3,361)	\$ (3,361)	\$ (3,361)	\$ (3,361)	\$ (35,836)
Payroll Direct Deposit	(14,239)	(16,180)	(30,834)	(17,583)	(18,077)	(20,545)	(23,996)	(16,466)	(17,983)	(16,462)	(16,757)	(16,757)	(225,880)
Taxes	(4,860)	(4,345)	(7,714)	(6,431)	(9,001)	(8,054)	(5,116)	(5,899)	(6,281)	(5,721)	(8,517)	(5,678)	(77,619)
FICA	(1,457)	(1,657)	(4,662)	(1,948)	(2,829)	(2,192)	(1,763)	(1,900)	(1,906)	(1,808)	(2,490)	(1,660)	(26,271)
Accounts Payable <sup>1</sup>	(10,430)	(14,104)	(11,522)	(15,876)	(28,584)	(21,511)	(7,658)	(11,432)	(20,111)	(12,769)	(15,741)	(12,672)	(182,408)
Pension (employee portion)	(1,836)	(1,382)	(1,331)	(1,923)	(3,196)	(2,100)	(2,111)	(2,149)	(2,177)	(2,192)	(2,963)	(1,976)	(25,338)
Pension (employer portion)	(5,927)	(4,475)	(4,145)	(6,354)	(10,537)	(6,696)	(6,701)	(6,680)	(6,752)	(7,044)	(9,860)	(6,573)	(81,744)
Health	(2,403)	(5,138)	(40)	(5,659)	(8,726)	(4,324)	(217)	(4,076)	(5,186)	(10,200)	(5,100)	(5,100)	(56,168)
Fringe Benefits	(322)	(208)	(172)	(236)	(228)	(332)	(183)	(187)	(173)	(422)	(471)	(471)	(3,405)
Food Service	(4,435)	(115)	(172)	(1,063)	(3,480)	(4,842)	(260)	(2,643)	(2,481)	(2,339)	(2,923)	(2,339)	(27,092)
Transfer to DPS	-	-	-	-	(172)	-	-	-	-	-	-	-	(172)
Other <sup>2</sup>	-	-	(36)	(22)	(17)	(35,314)	(49)	(526)	(28)	(17,611)	(1,962)	(1,570)	(57,135)
<b>Total Cash Disbursements</b>	<b>(48,892)</b>	<b>(50,588)</b>	<b>(63,615)</b>	<b>(57,096)</b>	<b>(84,848)</b>	<b>(112,632)</b>	<b>(51,414)</b>	<b>(55,318)</b>	<b>(66,439)</b>	<b>(79,927)</b>	<b>(70,145)</b>	<b>(58,156)</b>	<b>(799,069)</b>
<b>Net Cash Flow</b>	<b>384</b>	<b>36,865</b>	<b>(56,103)</b>	<b>12,747</b>	<b>(14,095)</b>	<b>(17,333)</b>	<b>16,372</b>	<b>2,963</b>	<b>13,614</b>	<b>(15,863)</b>	<b>2,398</b>	<b>8,691</b>	<b>(9,361)</b>
Beginning Cash Balance	158,940	159,324	196,189	140,086	152,833	138,738	121,405	137,776	140,739	154,353	138,490	140,887	158,940
Net Cash Flow	384	36,865	(56,103)	12,747	(14,095)	(17,333)	16,372	2,963	13,614	(15,863)	2,398	8,691	(9,361)
<b>Ending Cash Balance</b>	<b>\$ 159,324</b>	<b>\$ 196,189</b>	<b>\$ 140,086</b>	<b>\$ 152,833</b>	<b>\$ 138,738</b>	<b>\$ 121,405</b>	<b>\$ 137,776</b>	<b>\$ 140,739</b>	<b>\$ 154,353</b>	<b>\$ 138,490</b>	<b>\$ 140,887</b>	<b>\$ 149,579</b>	<b>\$ 149,579</b>

\*Forecast includes actuals through April 12, 2019

1) October Accounts Payables includes an adjustment reconciling for previous Capital Projects payments that are now reported in the Capital Projects schedule

2) Includes a transfer to establish the Rainy Day Fund (\$35.3M) in December, transfers to the Capital Projects Fund for the Water Hydration Station project (~\$3.0M) and the FY 20 planned capital Projects (~\$17.6M)



# DPSCD Internal Service, Capital Projects and Rainy Day Funds

	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Forecast*	May Forecast	June Forecast	FY 19 Total
<b>General Fund Cash Balance</b>	\$ 159,324	\$ 196,189	\$ 140,086	\$ 152,833	\$ 138,738	\$ 121,405	\$ 137,776	\$ 140,739	\$ 154,353	\$ 138,490	\$ 140,887	\$ 149,579	\$ 149,579
<b>Internal Service Fund and Fiduciary Account</b>													
<b>Beginning Balance</b>	\$ 43,108	\$ 43,108	\$ 43,108	\$ 43,108	\$ 25,342	\$ 25,342	\$ 25,342	\$ 25,342	\$ 25,342	\$ 23,970	\$ 21,970	\$ 21,970	\$ 43,108
(+) Liability Balance Transfer from DPS	-	-	-	-	-	-	-	-	-	-	-	-	-
(-) TIP, Legal, And Workers' Compensation Claims	-	-	-	(17,766)	-	-	-	-	(1,371)	(2,000)	-	(2,000)	(23,138)
<b>Ending Internal Service Fund Balance</b>	<b>43,108</b>	<b>43,108</b>	<b>43,108</b>	<b>25,342</b>	<b>25,342</b>	<b>25,342</b>	<b>25,342</b>	<b>25,342</b>	<b>23,970</b>	<b>21,970</b>	<b>21,970</b>	<b>19,970</b>	<b>19,970</b>
<b>Total General Fund and ISF Balance</b>	<b>\$ 202,432</b>	<b>\$ 239,297</b>	<b>\$ 183,194</b>	<b>\$ 178,174</b>	<b>\$ 164,080</b>	<b>\$ 146,746</b>	<b>\$ 163,118</b>	<b>\$ 166,080</b>	<b>\$ 178,323</b>	<b>\$ 160,460</b>	<b>\$ 162,858</b>	<b>\$ 169,549</b>	<b>\$ 169,549</b>
<b>Capital Projects Fund</b>													
<b>Beginning Balance</b>	\$ 10,025	\$ 10,025	\$ 9,139	\$ 6,049	\$ 5,983	\$ 4,983	\$ 3,767	\$ 3,424	\$ 2,744	\$ 2,156	\$ 18,018	\$ 17,694	\$ 10,025
(+) Transfers in <sup>1</sup>	-	-	-	-	-	-	-	-	-	17,611	1,644	1,413	20,668
(-) Payments for completed projects	-	(886)	(3,090)	(66)	(1,000)	(1,215)	(344)	(680)	(588)	(1,750)	(1,968)	(1,495)	(13,082)
<b>Ending Balance</b>	<b>10,025</b>	<b>9,139</b>	<b>6,049</b>	<b>5,983</b>	<b>4,983</b>	<b>3,767</b>	<b>3,424</b>	<b>2,744</b>	<b>2,156</b>	<b>18,018</b>	<b>17,694</b>	<b>17,612</b>	<b>17,612</b>
<b>Rainy Day Fund</b>													
<b>Beginning Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,321	\$ 35,395	\$ 35,470	\$ 35,544	\$ 35,620	\$ 35,697	\$ -
(+) Transfers in	-	-	-	-	-	35,321	75	75	75	76	76	76	35,773
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Ending Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,321</b>	<b>35,395</b>	<b>35,470</b>	<b>35,544</b>	<b>35,620</b>	<b>35,697</b>	<b>35,773</b>	<b>35,773</b>
<b>Total General Fund, ISF, Capital Projects and Rainy Day Fund Balance</b>	<b>\$ 212,457</b>	<b>\$ 248,435</b>	<b>\$ 189,242</b>	<b>\$ 184,157</b>	<b>\$ 169,062</b>	<b>\$ 185,834</b>	<b>\$ 201,937</b>	<b>\$ 204,294</b>	<b>\$ 216,024</b>	<b>\$ 214,098</b>	<b>\$ 216,248</b>	<b>\$ 222,933</b>	<b>\$ 222,933</b>

\*Forecast includes actuals through April 12, 2019

1) Includes transfers in for the Water Hydration Station project (~\$3.0M) and the planned FY20 capital projects (~\$17.6M)

# Expenditures by Function – March 2019

	Budget to Actual Comparison Current Month				Budget to Actual Comparison YTD				
	Budget Month of Mar-FY19	Actual Month of Mar-FY19	Variance		Budget YTD Mar-FY19	Actual YTD Mar-FY19	Variance		
			\$	%			\$	%	
<b>FUNCTION LEVEL EXPENDITURES</b>									
<b>INSTRUCTION</b>									
Elementary Programs	\$ 14,487,578	\$ 13,554,457	\$ (933,121)	(6%)	103,118,955	\$ 99,280,460	\$ (3,838,495)	(4%)	
Middle School Programs	1,156,719	1,278,748	122,029	11%	8,923,218	9,195,851	272,633	3%	
High School & Summer Programs	5,369,523	5,460,843	91,320	2%	41,108,345	40,612,635	(495,710)	(1%)	
Special Education	6,800,975	6,704,672	(96,303)	(1%)	51,569,939	50,962,558	(607,381)	(1%)	
Compensatory Education	6,447,919	4,837,681	(1,610,238)	(25%)	59,722,030	53,767,155	(5,954,875)	(10%)	
Career and Technical Education	288,685	275,573	(13,112)	(5%)	1,942,647	1,866,843	(75,804)	(4%)	
Adult/Continuing Education	114,650	120,357	5,707	5%	901,905	938,989	37,084	4%	
<b>Total Instruction</b>	<b>34,666,049</b>	<b>32,232,331</b>	<b>(2,433,718)</b>	<b>(7%)</b>	<b>267,287,039</b>	<b>256,624,491</b>	<b>(10,662,548)</b>	<b>(4%)</b>	
<b>SUPPORTING SERVICES</b>									
Pupil	7,270,921	6,451,389	(819,532)	(11%)	47,849,281	45,788,869	(2,060,412)	(4%)	
Instructional Support	3,588,364	2,918,255	(670,109)	(19%)	29,152,108	26,930,349	(2,221,759)	(8%)	
General Administration	452,249	444,694	(7,555)	(2%)	3,834,103	3,749,355	(84,748)	(2%)	
School Administration	3,884,868	3,858,657	(26,211)	(1%)	33,974,546	33,903,071	(71,475)	(0%)	
Business	823,625	878,203	54,578	7%	7,432,466	8,308,657	876,191	12%	
Maintenance & Operations	8,346,575	7,972,911	(373,664)	(4%)	62,226,328	57,883,781	(4,342,547)	(7%)	
Transportation	2,964,137	1,567,757	(1,396,380)	(47%)	23,183,826	21,953,920	(1,229,906)	(5%)	
Central Support Services	2,618,581	3,393,964	775,383	30%	21,577,576	22,408,535	830,959	4%	
School Activities	217,817	402,751	184,934	85%	3,868,387	1,444,296	(2,424,091)	(63%)	
<b>Total Supporting Services</b>	<b>30,167,137</b>	<b>27,888,581</b>	<b>(2,278,556)</b>	<b>(8%)</b>	<b>233,098,621</b>	<b>222,370,833</b>	<b>(10,727,788)</b>	<b>(5%)</b>	
Community Service	360,850	130,211	(230,639)	(64%)	2,435,708	1,751,372	(684,336)	(28%)	
<b>TOTAL EXPENDITURES</b>	<b>\$ 65,194,036</b>	<b>\$ 60,251,123</b>	<b>(4,942,913)</b>	<b>(8%)</b>	<b>\$ 502,821,368</b>	<b>\$ 480,746,696</b>	<b>(22,074,673)</b>	<b>(4%)</b>	