

DPS Update – October 2019

Overall Summary – DPS

- **Revenues and Expenditures**

- In October, DPS received \$10.4M in 13 mills receipts bringing the year-to-date total to \$44.2M. Current 13 mill tax receipt reserves are \$14.3M after paying October's scheduled debt obligations of \$41.1M.
- DPS received \$1.2M in 18 mills receipts in October bringing the year-to-date total to \$34.9M.
- DPS transferred the final transition funds of \$6.1M to DPSCD.

- **Cash Flow**

- The ending general fund cash balance for October was \$13.2M. The projected ending balance on June 30, 2020 is \$2.9M.

DPS Cash Forecast to Actuals Variance – October 2019

<i>\$ in thousands</i>	October Forecast	October Actuals	October Variance	Comment
Cash Receipts				
State Aid	\$ -	\$ -	\$ -	
Property Tax (13 Mills)	6,084	10,398	4,314	Tax receipts were higher than forecast
Transfer from DPSCD	-	-	-	
Draw from BONY	-	-	-	
Miscellaneous	22	24	2	
Total Cash Receipts	6,106	10,423	4,317	
Cash Disbursements				
Payroll Direct Deposit	-	-	-	
FICA	-	-	-	
Accounts Payable	-	-	-	
Pension (employer portion)	-	-	-	
Fringe Benefits	-	-	-	
Property Tax Transfer (1)	(7,445)	(4,113)	3,332	Timing issue. Tax deposits received on the last day of the month. Transfer will be made in November to match receipts.
Transfer to DPSCD	(6,110)	(6,110)	0	
Other	(1)	-	1	
Total Cash Disbursements	(13,556)	(10,223)	3,333	
Net Cash Flow	(7,450)	200	7,650	
Beginning Cash Balance	13,031	13,031	-	
Net Cash Flow	(7,450)	200	7,650	
Ending Cash Balance	\$ 5,581	\$ 13,230	\$ 7,650	

(1) Property tax transfer relates to 13 Mills property tax receipts collected to cover capital debt service.

DPS FY 2020 Monthly Cash Flows

\$ in thousands

	2019						2020						FY 20 Total
	July Actual	August Actual	September Actual	October Actual	November Forecast*	December Forecast	January Forecast	February Forecast	March Forecast	April Forecast	May Forecast	June Forecast	
DPS General Fund (13 Mils)													
Beginning Cash Balance	\$ 13,222	5,875	5,948	13,031	13,230	5,992	5,961	5,969	5,949	2,959	2,970	2,977	13,222
Receipts													
Property Tax Receipts	8,880	5,842	27,932	10,398	8,459	592	2,089	18,473	2,094	1,056	2,397	9,233	97,444
Transfers from BONY	\$ -	\$ -	\$ 6,110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,110
Other Cash Receipts	42	74	12	24	9	9	9	10	11	12	8	8	227
Disbursements													
Property Tax Transfers ¹	(16,195)	(5,842)	(26,971)	(4,113)	(15,705)	(592)	(2,089)	(18,473)	(5,094)	(1,056)	(2,397)	(9,233)	(107,759)
Reimbursement to DPSCD	-	-	-	(6,110)	-	-	-	-	-	-	-	-	(6,110)
Other Cash Disbursements	(74)	-	-	-	(1)	(40)	(1)	(30)	(1)	(1)	(1)	(30)	(179)
<i>Net Cash Flow</i>	<i>(7,347)</i>	<i>74</i>	<i>7,082</i>	<i>200</i>	<i>(7,238)</i>	<i>(31)</i>	<i>8</i>	<i>(20)</i>	<i>(2,990)</i>	<i>11</i>	<i>7</i>	<i>(22)</i>	<i>(10,266)</i>
Ending Cash Balance	5,875	5,948	13,031	13,230	5,992	5,961	5,969	5,949	2,959	2,970	2,977	2,955	2,955
DPS Scheduled Bond Repayments (13 Mils)													
Beginning Property Tax Balance	2,191	18,386	24,229	51,199	14,250	29,955	30,547	32,636	51,109	56,203	162,259	23,897	2,191
Scheduled Bond Debt Payments	-	-	-	(41,063)	-	-	-	-	-	-	(140,759)	-	(181,822)
Property Tax Transfers	16,195	5,842	26,971	4,113	15,705	592	2,089	18,473	5,094	1,056	2,397	9,233	107,759
Draw from SLRF to meet Obligations	-	-	-	-	-	-	-	-	-	105,000	-	-	105,000
Ending Property Tax Balance	18,386	24,229	51,199	14,250	29,955	30,547	32,636	51,109	56,203	162,259	23,897	33,129	33,129
DPS Debt Fund (18 Mils - BONY)													
Beginning Cash Balance	\$ 17,677	9,317	14,086	20,779	21,980	22,230	22,481	23,524	39,000	39,542	17,207	11,755	17,677
Receipts													
Cash Receipts	129	4,769	28,822	1,210	738	754	2,044	17,484	1,718	491	1,548	12,636	72,343
Disbursements													
Transfers to DPS General Fund	-	-	(6,110)	-	-	-	-	-	-	-	-	-	(6,110)
Scheduled EL/Bond Payments	-	-	(15,945)	-	-	-	-	-	(983)	(22,341)	(6,000)	-	(45,268)
Supplemental ORS Payment	(8,489)	-	(75)	(9)	(488)	(504)	(1,000)	(2,008)	(194)	(485)	(1,000)	(1,821)	(16,072)
<i>Net Cash Flow</i>	<i>(8,360)</i>	<i>4,769</i>	<i>6,693</i>	<i>1,201</i>	<i>250</i>	<i>250</i>	<i>1,044</i>	<i>15,476</i>	<i>542</i>	<i>(22,335)</i>	<i>(5,452)</i>	<i>10,815</i>	<i>4,893</i>
Ending Cash Balance	9,317	14,086	20,779	21,980	22,230	22,481	23,524	39,000	39,542	17,207	11,755	22,570	22,570
DPS Summary Cash Position													
General Fund (13 Mils)	5,875	5,948	13,031	13,230	5,992	5,961	5,969	5,949	2,959	2,970	2,977	2,955	2,955
DPS Debt Fund (18 Mils)	9,317	14,086	20,779	21,980	22,230	22,481	23,524	39,000	39,542	17,207	11,755	22,570	22,570
Ending Cash Position	\$ 15,192	\$ 20,034	\$ 33,809	\$ 35,210	\$ 28,223	\$ 28,442	\$ 29,494	\$ 44,950	\$ 42,502	\$ 20,177	\$ 14,732	\$ 25,525	\$ 25,525

*Forecast includes actuals through November 8, 2019

1) Includes a forecasted transfer in March of \$3M from the general fund to reduce SLRF borrowings to repay legacy debt obligations in May

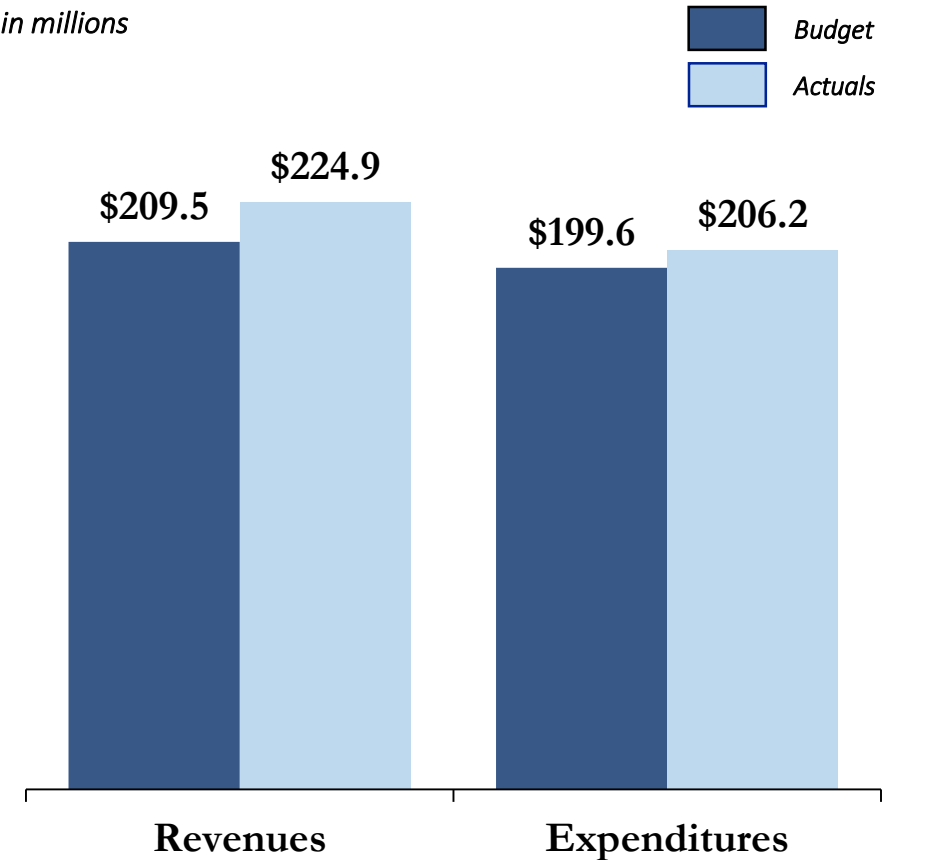
DPSCD Update – October 2019

Overall Summary – DPSCD Revenues and Expenditures

- Year-to-Date revenues through October are running 7% ahead of budget (~\$15.4M)
 - Local revenue is higher due to E-Rate reimbursement and enhancement millage catch-up from September
 - Medicaid reimbursements continue to run higher than budgeted
- While still maintaining a surplus, year-to-date expenses are running ahead of budget (~\$6.6M) due to the additional summer salary expenses for professional development explained in previous months

Budget vs. Actuals – Through October 2019

\$ in millions



Summary of Revenues and Expenditures

Budget to Actual Comparison Current Month

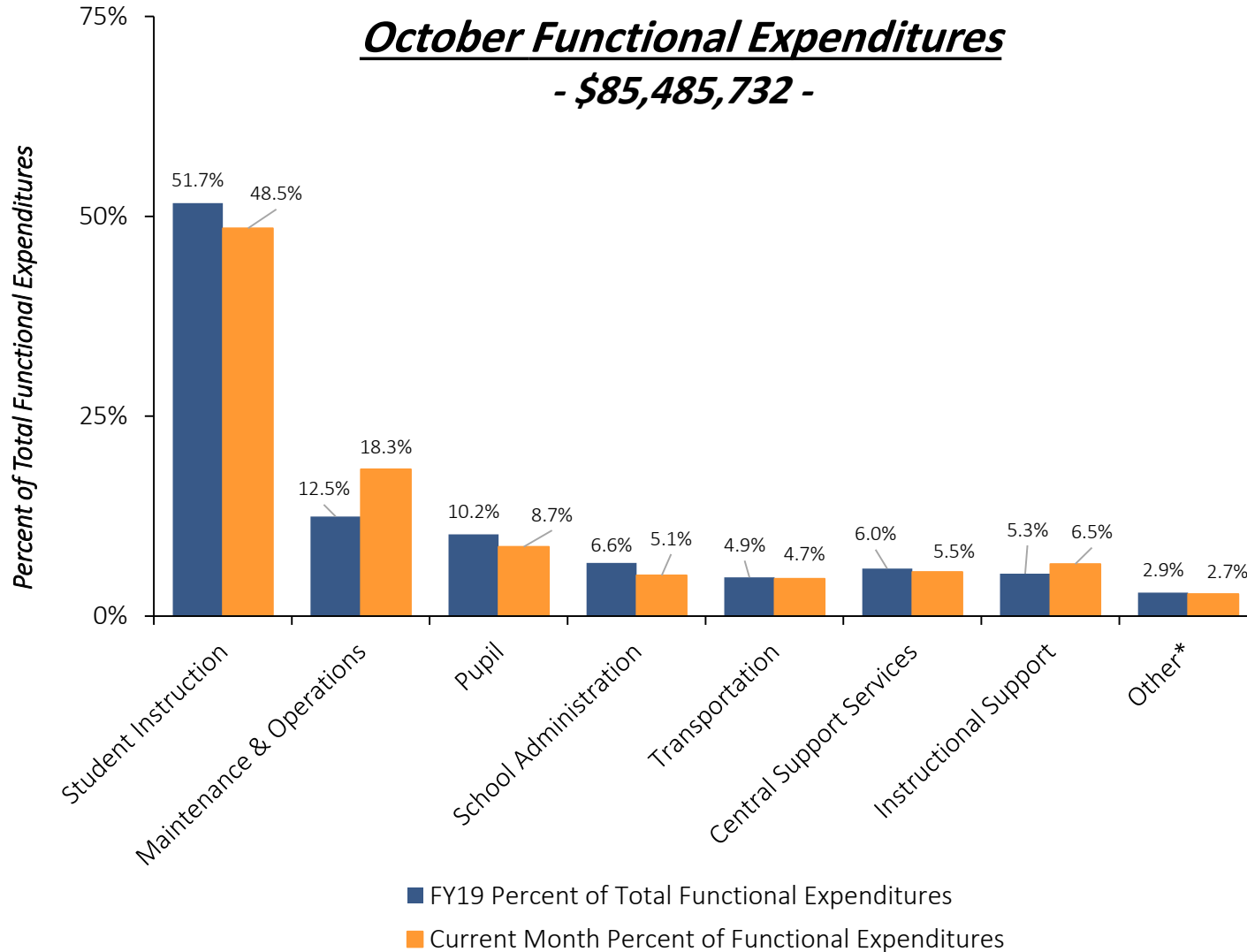
Budget to Actual Comparison YTD

SUMMARY

	Budget to Actual Comparison Current Month				Budget to Actual Comparison YTD				
	Budget Month of Oct-FY20	Actual Month of Oct-FY20	Variance		Budget YTD Oct-FY20	Actual YTD Oct-FY20	Variance		
			\$	%			\$	%	
Revenues									
Local sources	\$ 4,658,705	\$ 9,481,728	\$ 4,823,023	104%	\$ 7,347,671	\$ 14,775,376	\$ 7,427,705	101%	
State sources	40,705,828	40,933,500	227,672	1%	165,422,981	166,309,904	886,923	1%	
Federal sources	19,328,768	16,712,990	(2,615,778)	(14%)	36,699,034	43,770,540	7,071,506	19%	
Total revenues	64,693,301	67,128,218	2,434,917	4%	209,469,686	224,855,820	15,386,134	7%	
Expenditures									
Salaries	34,181,687	34,796,648	614,961	2%	86,161,382	91,460,783	5,299,401	6%	
Benefits	19,351,293	19,984,655	633,362	3%	47,213,436	52,033,598	4,820,162	10%	
Purchased Services	17,528,999	16,178,971	(1,350,028)	(8%)	45,029,703	41,821,450	(3,208,253)	(7%)	
Supplies & Textbooks	12,490,413	12,886,618	396,205	3%	14,762,303	14,603,287	(159,016)	(1%)	
Equipment & Capital	99,888	23,232	(76,656)	(77%)	324,008	45,238	(278,770)	(86%)	
Utilities	1,538,305	1,615,608	77,303	5%	6,153,220	6,235,252	82,032	1%	
Total expenditures	85,190,584	85,485,732	295,148	0%	199,644,052	206,199,608	6,555,557	3%	
Surplus (Deficit)	\$ (20,497,283)	\$ (18,357,514)	\$ 2,139,769	3%	\$ 9,825,635	\$ 18,656,212	\$ 8,830,577	4%	

Expenditures by Function – October 2019

October Functional Expenditures - \$85,485,732 -



Notes:

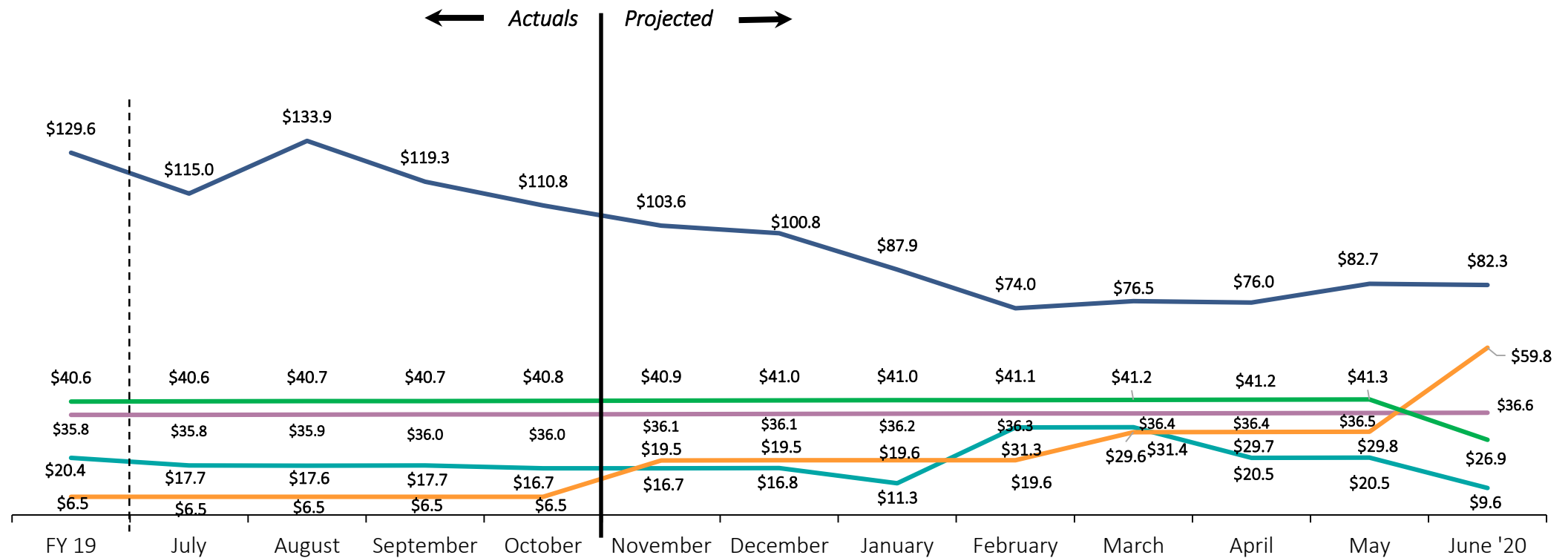
- Overall, monthly expenditures are more closely tracking to annualized expectations.
- In October, Maintenance & Operations costs are higher resulting from timing issues related to processing invoices causing higher monthly variances across remaining categories
 - On a YTD basis, Maintenance & Operations expenditures are under budget.

DPSCD October 2019 Cash Flow Analysis

- At the end of October, DPSCD’s ending balances were as follows: General Fund - \$110.8M, Rainy-Day Fund - \$36.0M, Capital Projects Fund - \$16.7M, MILAF GF Investment Account - \$6.5M and Other* remaining funds - \$40.8M
 - Accounts payable continues to run higher than forecast due to final grant reporting and is expected to stabilize in November.
 - A transfer to a MILAF GF reserve account of \$13M is scheduled for November - maximizes interest income and balances cash on-hand requirements to meet daily obligations.
- The current General Fund balance is estimated to be equivalent to 8.5 weeks of average expenditures¹.

Actual & Projected Ending Cash Balance

\$ in millions



¹) Calculated by taking the General Fund balance as of October 31, 2019 and dividing it by the rolling average actual YTD expenditures per week (excludes all other funds and extraordinary, one-time items)

*Other Funds include: Internal Service Fund, Legal Reserve Fund and the Food Service Fund

DPSCD Cash Forecast to Actuals – October 2019

<i>\$ in thousands</i>	October Forecast	October Actuals	October Variance	Comment
Cash Receipts				
State Aid	\$ 41,130	\$ 41,133	\$ 3	
MPSERS (State Funded)	-	-	-	
Enhancement Millage	4,496	7,732	3,236	Timing - includes receipts expected in earlier periods
Grants	3,033	8,932	5,899	Timing - receipts exceeded forecast due to higher grant expenditures in previous months
Transfer from DPS	6,110	6,113	3	
Transfers from GF Related Accounts	1,040	1,040	(0)	
WCRESA	2,463	2,463	0	
Food Service Reimbursement	3,811	55	(3,756)	Timing - receipts expected in future months as reimbursement draw-downs are processed
Miscellaneous	1,477	1,966	489	
Total Cash Receipts	63,560	69,434	5,874	
Cash Disbursements				
MPSERS (Pass through)	-	-	-	
Payroll Direct Deposit	(18,219)	(18,971)	(752)	Payroll (and all related accounts) differ from forecasts due to stronger than forecast hiring rates - future forecasts will be adjusted accordingly
Employee Withholdings	(9,113)	(8,474)	639	
Employer Taxes	(3,217)	(3,235)	(18)	
Fringe Benefits	(983)	(2,126)	(1,143)	
Health	(5,355)	(4,673)	682	
Pension (employee portion)	(3,071)	(3,327)	(256)	
Pension (employer portion)	(9,942)	(11,465)	(1,523)	
Accounts Payable	(12,673)	(22,745)	(10,072)	Grant expense processing higher than forecast to align with final reports - expected to normalize in future periods
Capital Projects Accounts Payable	(1,500)	(2,194)	(694)	
Food Service	(2,636)	(722)	1,914	Timing - payments will be made in future periods as receipts are processed for reimbursement
Transfer to DPS	-	-	-	
Other	(500)	(46)	454	Forecast assumed contingency
Total Cash Disbursements	(67,209)	(77,978)	(10,769)	
Beginning Cash Balance	(3,649)	(8,544)	(4,895)	
Net Cash Flow				
Ending Cash Balance	119,297	119,297	-	
	(3,649)	(8,544)	(4,895)	
	\$ 115,648	\$ 110,753	\$ (4,895)	

FY 19 Audit Summary

District Financial Audit Reporting

The Financial Audit is an independent review of a school districts financial accounting. The audit provides several pieces of important information.

Fund Balance: Final year end revenue and expenditures and corresponding change in available funds.

Opinion: Unmodified or Modified – A modified opinion indicates there were concerns with the audit.

Findings: There are two types of findings Material Weakness and Significant Deficiency.

- **Material Weakness:** A deficiency in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected on a timely basis.
- **Significant Deficiency:** Less severe than a material weakness, yet important enough to merit attention by those responsible for oversight of the company's financial reporting.

Questioned Costs: Grant based expenditures which could not be supported or were not eligible.

DPSCD FY19 Audit Summary

- FY 19 DPSCD audit is complete, was unmodified and submitted on-time.
- The audited District budget was balanced for the 3rd consecutive year and had a surplus of \$6.1M. This fulfills one of the FRC requirements for exiting active oversight.
- The overall fund balance decreased from \$141M to \$139.5M based on continued capital project expenditures.
- Overall, there were no questioned costs and no audit findings of Federal Programs. There were 2 Significant Deficiencies which do not have any material impact.

	Audited FY19 Actuals			% of Total
	General Fund	Nonmajor Funds	Total Government Funds	
Revenue				
Local Sources	\$ 36,728,239	\$ 516,232	\$ 37,244,471	5%
State Sources	519,494,195	2,813,908	522,308,103	72%
Federal Sources	130,779,965	41,927,073	172,707,038	24%
Interdistrict	37,341,126	-	37,341,126	5%
Total Revenue	724,343,525	45,257,213	769,600,738	106%
Expenditures				
Instruction	374,311,760	-	374,311,760	52%
Support Services	325,813,590	4,622,086	330,435,676	45%
Athletics	2,278,384	-	2,278,384	0%
Food Services		39,648,147	39,648,147	
Community Services	3,395,888	-	3,395,888	0%
Capital Outlay	12,426,158	4,704,666	17,130,824	2%
Total Expenditures	718,225,780	48,974,899	767,200,679	100%
Excess of Revenue Over Expenditures	6,117,745	(3,717,686)	2,400,059	
Other Financing Sources (Uses)				
Proceeds from Sale of Cap Assets	1,445,670	2,000	1,447,670	
Transfers In	1,580,445	17,621,381	19,201,826	
Transfers Out	(17,621,381)	(1,580,445)	(19,201,826)	
Total Other Financing Sources	(14,595,266)	16,042,936	1,447,670	
Special Item	6,941,837	-	6,941,837	
Net Change in Fund Balance	(1,535,684)	12,325,250	10,789,566	
Fund Balance - Beginning of Year	141,035,229	23,637,705	164,672,934	
Fund Balance - End of Year	\$ 139,499,545	\$ 35,962,955	\$ 175,462,500	

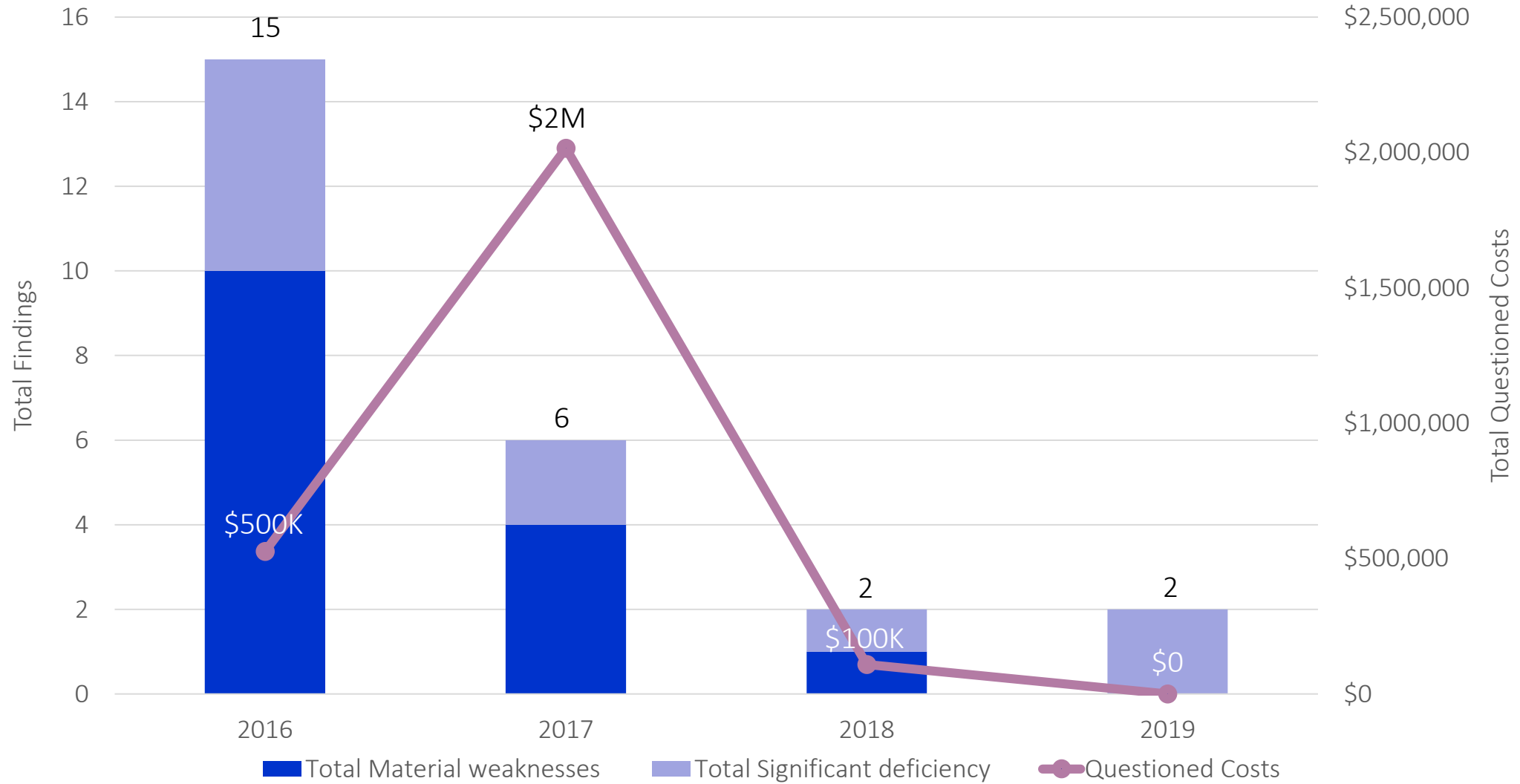
DPSCD FY19 Audit Findings

1. *Significant deficiency identified relating to internal control over financial reporting including (2019-001):*
 - *Reconciliations were not prepared in a timely, manner prior to the audit. The most significant of these adjustments related to federal revenue, accounts receivable, unavailable revenue and the schedule of expenditures of federal awards.*
2. *Significant deficiencies identified relating to internal control over one District Bank Account (2019-002):*
 - *During our review of cash, the School District had one bank account for which individuals at the School District can unilaterally initiate and approve transactions. No irregular activity was identified.*

Corrective Action

1. 2019-001 - The District will revise accounting procedures and controls related to federal grant revenue, accounts receivable, and unearned revenue to ensure accounts are reviewed and reconciled on a monthly basis.
2. 2019-001 - The District intends to invest in training for all accounting team members
3. 2019-002 - The account is not necessary and will be closed. The activity will be moved to the General Fund concentration account, which has appropriate internal controls.

Trend in Total Audit Findings



DPS FY19 Audit Summary

- FY 19 DPS audit is complete, was unmodified and submitted on-time.
- The audited District budget was balanced, and the end-of-year fund balance increased by \$7.2M and now totals \$39.3M.
- There was 1 Audit Finding which was related to the timeliness of recording a payment to ORS.

	Audited FY19 Actuals			% of Total
	General Fund	Bond Redemption	Total Government	
Revenue				
Local Sources	\$ 68,869,427	\$ 87,238,522	\$ 156,107,949	89%
State Sources	5,366,901	-	5,366,901	3%
Federal Sources	-	13,290,919	13,290,919	8%
Total Revenue	74,236,328	100,529,441	174,765,769	100%
Expenditures				
Support Services	145,430	-	145,430	0%
Debt Service				
Principal	46,298,766	111,170,000	157,468,766	62%
Interest	8,468,076	86,021,561	94,489,637	37%
Other	-	15,187	15,187	0%
Total Expenditures	54,912,272	197,206,748	252,119,020	100%
Excess of Revenue Over Expenditures	19,324,056	(96,677,307)	(77,353,251)	
Other Financing Sources (Uses)				
Revolving Fund				
Proceeds	-	91,510,142	91,510,142	
Total Other Financing Sources	-	91,510,142	91,510,142	
Special Item	(6,928,093)		(6,928,093)	
Net Change in Fund Balance	12,395,963	(5,167,165)	7,228,798	
Fund Balance - Beginning of Year	5,049,270	27,059,325	32,108,595	
Fund Balance - End of Year	17,445,233	21,892,160	39,337,393	

Contract Requests



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION

SCHOOL DISTRICT RESOLUTION 2019-30

**APPROVING THE COMMUNITY DISTRICT'S DECEMBER 2019
CONTRACT REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 2016; and

WHEREAS, Section 6(6) of the Act provides that during the period of oversight, the Commission review and approve the Community District's applicable contracts, as defined by Section 3(a) of the Act, and that an applicable contract does not take effect unless approved by the Commission; and

WHEREAS, at the Commission meeting on December 16, 2019, the Community District presented applicable contracts, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's December 2019 contract requests, attached as **Exhibit A** to this Resolution but excluding any contracts a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
1	IT	14-0169	<p>Contract Amount: \$1,336,582 Contract Period: July 1, 2018 – June 30, 2020 Source: General Funds Purpose: Internet and Firewall Services Contractor: Merit Network Location: 1000 Oakbrook Drive, Ste 200, Ann Arbor, MI 48104</p>	Renewal	N/A	N/A	<p>Finance Committee 11.22.2019</p> <p>Academic Committee 11.25.2019</p> <p>Board 12.10.2019</p> <p>Anticipated Approval</p> <p>FRC 12.16.2019</p>	<p>An RFP was conducted for internet and firewall services through the E-Rate program in spring, 2019. The E-Rate program allows the District to only be liable for 10% of the cost of services, 90% is funded by the program. AT&T won the RFP, and a migration plan was established between AT&T and the incumbent, Merit. However, AT&T was unable to transition the service and, to date, still is not able to. Extending the contract with Merit allows for continuity of services until such time AT&T can be made live.</p> <p>Merit is the incumbent supplier and won a competitive solicitation put out by the District in 2016.</p>
2	IT	REMC	<p>Contract Amount: \$768,785 Contract Period: January 1, 2020 – December 31, 2020 Source: General Funds Purpose: Microsoft Office 365 Software Contractor: CDW Government (CDWG) Location: 2050 Kinawa Dr., Okemos, MI 48864</p>	Cooperative	N/A	N/A	<p>Finance Committee 11.22.2019</p> <p>Academic Committee 11.25.2019</p> <p>Board 12.10.2019</p> <p>Anticipated Approval</p> <p>FRC 12.16.2019</p>	<p>The District has done an extensive assessment of its security posture and will be leveraging advanced network and cyber security services through the new Microsoft A5 licensing agreement and investments in the data infrastructure to support initial investments in building an operational data store.</p> <p>To further support the adoption and use of the Microsoft Office platform, the Instructional Solutions team, focused on technology integration, training and development, has expanded learning opportunities for the Microsoft Office Suite in the professional development catalog. Additionally, the District is deeply invested in the expanded use of data for dashboards and the upgraded A5 agreement allows unlimited licensing for PowerBI which will allow more staff access to data driven insights from other District systems (PeopleSoft, PowerSchool, etc.) to better inform and improve their work.</p>

Agenda Item Details

Meeting	Dec 17, 2019 - Regular Board Meeting
Category	Consent Agenda (Administrative Items)
Subject	Approval of Contract Amendment with Merit Network
Access	Public
Type	Action
Recommended Action	Motion to approve an amendment to the contract with Merit Network to add an additional \$680,700 for Internet and managed firewall services for the period of July 1, 2019 through June 30, 2020.

Public Content

Recommendation:

That the School Board approve an amendment to the contract with Merit Network to add an additional \$680,700 for Internet and managed firewall services for the period of July 1, 2019 through June 30, 2020. With the additional \$680,700, the fiscal year expenditures are expected to be an amount not-to-exceed \$1,336,582.

Description and Background:

This item was recommended for approval by the Finance Committee on November 20, 2019.

During the 2018-2019 school year, the District initiated a request for proposal (RFP) for Internet and firewall services through the E-Rate program. Through this program, wide area network services are covered at a 90 percent discount, and the District is only billed for the 10 percent of the annual cost of service. AT&T was the lowest bid responder and the District moved forward with a contract for Internet services and managed firewall services set to start on July 1, 2019. Meetings were conducted between the existing vendor, Merit Network, AT&T and the District to establish plans for a cutover to the new services from AT&T. AT&T was unable to fulfill the commitment to transition services on the established date, July 1, 2019. For business continuity purposes, Merit Network has continued to provide services to the District on a month-to-month basis until the transition with AT&T can be completed. AT&T has provided the District with several dates over the summer to cutover services, but to date, the transfer of service has not been completed.

The contract with Merit Network will allow the District to continue with month-to-month services until AT&T services are completely transitioned.

Gap Analysis:

The telecommunications, data and cellular services are the backbone of the District’s communication infrastructure. These services are a critical component to safety, security and information access throughout the network of schools and administrative offices.

Previous Outcomes:

The District has contracted internet and firewall services from Merit Network since 2016 under the E-Rate program. The District has only paid 10% of the total cost of service with the E-Rate program funding. The District has made significant infrastructure investments increasing bandwidth and reliability of connections across the District.

Fiscal Year	Total Cost	Cost to District
2017	\$355,995.80	\$35,599.58
2018	\$680,777.60	\$68,077.76
2019	\$960,675.80	\$96,067.58

Expected Outcomes:

The District will continue to utilize Merit Network for critical communications services on a month-to-month contract until the implementation of contracted services with AT&T. Upon completion of the AT&T cutover, the District will apply for a split funding request with E-Rate to cover the cost incurred by the District, up to 90 percent of the approved FRN amount with AT&T, from July 1, 2019 until the date of service. The District will only be billed for the 10 percent portion of the total cost.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

Previous Approval - \$619,300

Current Approval - \$680,700

Total Financial Impact - an amount not-to-exceed \$1,336,582 in General Funds and E-Rate Funding

Contact for Item:

Name: Elizabeth Cutrona, Chief Strategy Officer
Phone: 313-873-6205
Email: elizabeth.cutrona@detroitk12.org

[Merit Contract 14-0169 Amendment 3.pdf \(278 KB\)](#)

Administrative Content

**Agenda Item Details**

Meeting	Dec 17, 2019 - Regular Board Meeting
Category	15. Consent Agenda (Administrative Items)
Subject	15.03 Approval of Cooperative Purchase with CDW - Government
Access	Public
Type	Action
Recommended Action	Motion to approve the cooperative purchase with CDW - Government for a Microsoft Software Agreement through the Regional Education Cooperative Purchasing Agreement for the period of January 1, 2019 through December 31, 2019 in an amount not-to-exceed \$768,875.

Public Content**Recommendation:**

That the School Board approve the cooperative purchase with CDW - Government (CDWG) for a Microsoft Software Agreement through the Regional Education Cooperative Purchasing Agreement (REMC) for the period of January 1, 2020 through December 31, 2020 in an amount not-to-exceed \$768,875.

Description and Background:

This item was recommended for approval by the Finance Committee on November 20, 2019.

Detroit Public Schools Community District utilizes the Microsoft Office 365 for Education solution as its primary data communication system to support the productivity and creative needs of our classrooms and business offices. The Microsoft Office 365 environment allows flexibility of use between the application and the cloud (online), promotes teamwork and collaboration, provides tools for creativity and accessibility, as well as tools to protect users, devices and data. District employees are able to stay connected and productive with a clear, unified view of their email, calendars, contacts, and files, while students are able to collaborate, share and use real world tools to support their academic needs.

The Microsoft 365 Education Service A5 Service Plan includes the following tools:

- **Windows Environment Management** with Windows 10 Enterprise, Store and Advanced Threat Management
- **Security and Mobility** with Azure Active Directory, Information Store, Advanced Threat Protection, Cloud App Services, Rights Management, Multi-Factor Authentication and Intune for Education
- **Office 365** with Office Plus Pro (Word, Excel, PowerPoint, Sway, Teams, Outlook, and SharePoint), Advanced Threat Protection, Minecraft Education, Mobile Device Management, [PowerBI Pro](#), PowerApps, My Analytics, Privileged Access Management, Data Loss Prevention, School Data Sync, Planner, Yammer and To-Do

Additionally, the Microsoft agreement includes Core Infrastructure Server, SQL Server, Azure Cloud Services Development credits, Visual Studio Enterprise, Project Professional and Visio Professional to further support infrastructure stability and staff productivity. CDWG allows the District to purchase the Microsoft 365 Education Service Plan at a competitive price through its cooperative agreement with REMC.

Gap Analysis:

The technology infrastructure serves as a core function for connectivity, data processing and storage, information sharing and security for the District. The District needs a reliable, secure platform to serve as a unified delivery system for processing information in the form of document management and retention, file sharing and email management.

Previous Outcomes:

Fiscal Year	Company	Scope of Work	Contract Value
FY2016-17	CDWG	Technology services	\$202,341.49
FY2018-19	CDWG	Technology services	\$212,212.14
	Insight Public Sector SLED	Microsoft Office365; other system backup services; additional licenses: MS Project Professional, Visio Professional, PowerBI and Visual Studio	\$775,000*

* \$419,173.26 was spent on a Microsoft 365 A3 Licensing Service Plan

Expected Outcomes:

The District has done an extensive assessment of its security posture and will be leveraging advanced network and cyber security services through the new Microsoft A5 licensing agreement, as well as initial investments in the data infrastructure to support initial investments in building an operational data store. The shift to the A5 licensing agreement will increase the annual contract cost by \$175,000.

To further support the adoption and use of the Microsoft Office platform, the Instructional Solutions team, focused on technology integration, training and development, has expanded learning opportunities for the Microsoft Office Suite in the professional development catalog. In addition, the District is deeply invested in the expanded use of data for dashboards, such as those used at DataCom, and the upgraded A5 agreement allows unlimited licensing for PowerBI which will allow more staff access to data rich insights from other District systems (PeopleSoft, PowerSchool, etc.) to better inform and improve their work.

Students will also have access to the same communication tools as their teachers using Microsoft O365. Using this platform, will ensure students can be productive, collaborative, creative and safe while using this resource. Students can use the platform for critical thinking, problem solving and presenting ideas, which can lead to the development of employable skills in the future, in addition to the opportunity to gain a certification in Microsoft products through the Computer Science program.

The key benefit of the new Microsoft Licensing Agreement is a complete lifecycle of data protection, governance and security. The A3 licensing contract did not include Microsoft's advanced security and data governance solutions. The District will now have full access and protection from Microsoft features and products like Advanced Data Governance, Advanced Threat Protection, Threat Intelligence, Cloud App Security and Windows Defender.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

\$768,875 General Fund
REMC State Cooperative

Contact for Item:

Name: Elizabeth Cutrona, Chief Strategy Officer
Phone: 313-873-6205
Email: elizabeth.cutrona@detroitk12.org

CDW K12 MI REMC Software Digital Services Fully Executed Contract 2018-04-27.1.pdf (1,701 KB)

Administrative Content

Out-of-State Travel Requests



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHER WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION

SCHOOL DISTRICT RESOLUTION 2019-31

APPROVING THE COMMUNITY DISTRICT DECEMBER OUT-OF-STATE TRAVEL REIMBURSEMENT REQUESTS

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the “Act”), allows for the creation of the Detroit Financial Review Commission (the “Commission”) within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the “Community District”) beginning on June 21, 2016; and

WHEREAS, Section 7(q) of the Act provides that during the period of oversight, the Commission approve all Community District reimbursements to school board members, officials, and employees for travel outside the state; and

WHEREAS, at the Commission meeting on December 16, 2019, the Community District presented out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution, for the Commission’s review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's December 16, 2019 out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution but excluding any reimbursements a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Total Participants	Funding Source	Total Est. Cost	Approved by:
1	University Hiring Fairs	OH, IL, IN, DC, TN, GA, MS	Jan 2020 – June 2020	Human Resources	2 per trip	0	0	2 per trip	Grant Funds	\$25,312	Finance Committee 11.22.2019 Academic Committee 11.25.2019 Board 12.10.2019 Anticipated Approval FRC 12.16.2019
2	LRP Special Education School Attorneys Conference	New Orleans, LA	Jan 14-17, 2020	Legal	1	0	0	1	General Funds	\$2,935	Finance Committee 11.22.2019 Academic Committee 11.25.2019 Board 12.10.2019 Anticipated Approval FRC 12.16.2019

Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Total Participants	Funding Source	Total Est. Cost	Approved by:
3	2019 Raytheon MATHCOUNTS National Competition	Orlando, FL	May 9-12, 2020	Curriculum & Instruction	0	50	20	70	Grant Funds	\$83,650	Finance Committee 11.22.2019 Academic Committee 11.25.2019 Board 12.10.2019 Anticipated Approval FRC 12.16.2019
4	Experiential Trip to France Experiential Trip to Spain	France Spain	April 2020 June 2020	Curriculum & Instruction	2 2	66 72	11 12	79 86 Total: 165	Grant Funds	\$500,000	Anticipated Approval Academic Committee 12.16.2019 FRC 12.16.2019 Finance Committee 12.20.2019 Board 1.14.2020



Agenda Item Details

Meeting	Dec 17, 2019 - Regular Board Meeting
Category	15. Consent Agenda (Administrative Items)
Subject	15.05 Approval of In-State and Out-of-State Travel for University Hiring Fairs
Access	Public
Type	Action
Recommended Action	That the School Board approve the request for both in-state and out-of-state travel for university hiring fairs targeting Michigan universities, out-of-state universities, and Historically Black Colleges and Universities in the amount not-to-exceed \$25,312.

Public Content

Recommendation:

That the School Board approve the request for both in-state and out-of-state travel for university hiring fairs targeting Michigan universities, out-of-state universities, and Historically Black Colleges and Universities (HBCUs) in the amount of \$25,312.

Description and Background:

This item was recommended for approval by the Finance Committee on November 20, 2019 and the Academic Committee on November 25, 2019.

Due to current teacher shortages and seasoned teacher population, DPSCD needs to actively recruit teachers within Michigan and throughout the country. Because the number of teachers entering the profession has steadily declined in the past decade, DPSCD needs to expand its recruitment efforts within and beyond the state of Michigan in order to find enough teachers to continue to fill the district's vacancies. University graduates constitute a significant candidate pool, and the District's strategy is to focus on in-person recruitment efforts towards both soon-to-be and recent college graduates through attending university hiring fairs.

The Office of Human Resources attends recruitment events annually, and the proposed 2020 recruitment schedule includes 15 in-state trips and 17 out-of-state trips. Of the out-of-state trips, 5 events are dedicated to Historically Black Colleges and Universities (HBCUs) in an effort to recruit more teachers of color, particularly males. With input from department team members, data from prior recruitment events and senior leadership, the HBCUs selected were chosen based on feasibility of travel, established relationships with DPSCD, and ability to target a wide variety of students. Many prestigious HBCUs have relatively small education departments; when possible, the division chose to focus on HBCUs with more than 100 education students or fairs that work

with multiple schools (such as the event in Atlanta for Morehouse College, Clark Atlanta University and Spelman College).

In order to maximize the number of universities and colleges attended, multiple universities will be visited during the same trip when possible. For example, when in the Washington D.C. area, the recruitment team plans to visit Morgan State University and Howard University as well as Gallaudet University for deaf and hard-of-hearing students. Including Gallaudet will enable the recruitment team to recruit interpreters and educators to support DPSCD’s Deaf and Hard of Hearing Program, which is consistently difficult to staff. In addition, some hiring events are organized jointly by multiple schools, such as the Southwest Ohio/Norther Kentucky Fair, which will include candidates from 7 universities.

The District proposes that up to two DPSCD representatives attend each recruitment event, including recruitment staff as well as other District and school staff, as appropriate. Attendance at the fairs will be distributed among Division of Human Resources and Talent team members. In addition, other District and school staff will be invited to attend select hiring fairs, as appropriate.

The Office of Human Resources will also make every effort to ensure that each recruitment team includes alumni from the universities being visited and is reflective of the District’s diverse talent pool and student population. When possible, the recruitment team for each university event will include alumni from that university and will reflect the diversity of the students we serve. The following represents the travel request for approval.

Trip Details	Estimated Cost		Comments
Events: University Hiring Fairs Locations: <ul style="list-style-type: none"> • 32 hiring events, with several events targeting multiple schools <ul style="list-style-type: none"> ◦ 15 in-state trips ◦ 5 HBCU trips ◦ 12 out-of-state non-HBCU trips Dates: Various dates from January 2020 to June 2020 Department: Division of Human Resources and Talent Participants: Up to 2 staff per trip Funding Source: Grants	Registration: Transportation: Lodging: Per Diem: Total:	\$6,369 \$10,221 \$5,598 \$3,124 <hr/> <u>\$25,312</u>	Title IIA

Gap Analysis:

In order to attain fully staffed status, the district must develop consistent, multiple recruitment pipelines. The Office of Human Resources actively recruits through online platforms and local hiring fairs, both of which research has shown to have a high return-on-investment. The District must also reach out to candidates across the state and country through face-to-face hiring events to both recruit today's graduates and build-up the reputation of the District for future career-seekers. During spring of 2019, the Office of Human Resources attended 37 university hiring fairs. This year, the Office of Human Resources plans to attend a total of 32 university hiring fairs, including 5 HBCU trips, in order to attract more teacher candidates and reduce the number of teaching vacancies before the fall of 2020.

Compared to last year, this spring's recruitment efforts will consist of approximately the same number of events. Based on information from prior attendees, however, the Office of Human Resources staff are prioritizing events that are known to have a large number of education students and that are likely to yield candidates who are interested in teaching in Detroit. Through these university visits, the District will expand recruitment efforts throughout the Midwest, Northeast, and Southeast as well as Ontario, Canada. The prior year's budget was roughly \$60,000 for in-person recruiting and this year we plan to spend more time at in-state events, shifting other potential dollars to high-yield online strategies and marketing.

Research indicates that the most effective teaching candidates are shopping for positions in March, April and May of each year. Attending university recruitment events at HBCUs and traditional colleges and universities throughout the spring will allow the District to connect with interested candidates and provide conditional offers early in the hiring season. This year, the Division of Human Resources and Talent will provide conditional offers on the spot during hiring fairs in order to hire candidates before other Districts are able to provide offers.

Following recruitment trips, Human Resources staff will aggressively maintain a commitment to candidates through email invites from senior staff, updates on District initiatives and events, and reference materials to introduce candidates to Detroit communities and housing options.

Previous Outcomes:

University Hiring Fairs Costs		
Year(s)	Net Cost(s)	Funding Source(s)
2017-18	\$48,888	Title IIA
2018-19	\$33,912	Title IIA

During spring of 2018, the Division of Talent and Human Resources had direct, ongoing contact with more than 250 candidates across the roughly 38 recruitment events averaging roughly 6 candidates per event. During the spring of 2019, the department maintained contact with approximately 350 candidates across 37 events, averaging roughly 9 candidates per event.

Expected Outcomes:

Based on records from last year's recruitment fairs, the Office of Human Resources expects to maintain an average of 9 candidates engaged per event, but by attending fewer fairs and spending less on in-person recruitment trips overall. Office of Human Resources staff will maintain a detailed record of how many new teachers are hired from each university in order to build an alumni base from each university and to inform future university recruitment plans.

In addition to recruiting and hiring teachers for the 2020-2021 school year, the Office of Human Resources and Talent is strengthening partnerships with universities—particularly Midwest institutions—to place student teachers in our schools who may be hired in subsequent school years. Having a presence at on-campus recruitment events will garner additional interest in the

Strategic Alignment:

Exceptional Talent

Financial Impact:

\$25,312 paid from Title IIA funds.

Contact for Item:

Luis Solano, Deputy Superintendent

Office of Human Resources

Phone: 1-313-873-7071

Email: luis.solano@detroitk12.org

Supporting Documents/Attachments:

Appendix: Breakdown of Recruitment Trips and Costs

[Appendix__2019-20__Breakdown of Recruitment Trips and Costs.pdf \(247 KB\)](#)

Administrative Content



Agenda Item Details

Meeting	Dec 17, 2019 - Regular Board Meeting
Category	15. Consent Agenda (Administrative Items)
Subject	15.06 Approval of Out-of-State Travel for the 26th Annual LRP Special Education School Attorneys Conference
Access	Public
Type	Action
Recommended Action	Motion to approve funding for out-of- state travel to attend the 26th Annual LRP Special Education School Attorneys Conference for an amount not-to-exceed \$2,935.

Public Content

Recommendation:

That the School Board approve the request for out-of-state travel to the 26th Annual LRP Special Education School Attorneys Conference in an amount not-to-exceed \$2935.

Description and Background:

This item was recommended for approval by the Finance Committee on November 20, 2019 and the Academic Committee on November 25, 2019.

The LRP Special Education School Attorneys Conference offers training for attorneys specializing in exceptional student/special education law. It is sponsored by the LRP Institute, a leading provider of publications and professional development seminars and conferences focused on special education. The District would send Associate General Counsel Marquita H. Sylvia, of the Office of the General Counsel (OGC), to attend the conference. Ms. Sylvia is the OGC attorney assigned to handle the District's ESE matters.

The below costs are for conference registration, airfare, lodging and per diem.

Trip Details	Participant Details	Estimated Cost	
Event: 26th Annual LRP Special Education School Attorneys Conference Dates: January 14 – 17, 2020	Department: Office of the General Counsel Participant: Associate General Counsel Marquita H. Sylvia	Registration: Airfare: Lodging: Transportation: Per Diem:	 \$1,595 \$263* \$804 \$24** \$249

Location: New Orleans, LA		Total:	\$2935
<p>*This airfare cost as of 11/7/19 includes one (1) checked bag. This amount is subject to change based on date of booking.</p> <p>**Cost of transport to and from the airport and hotel.</p>			

Gap Analysis:

The Office of the General Counsel and in particular this Associate General Counsel is assigned to provide in-house legal support, advice and counsel, and representation in administrative hearings for the Office of Exceptional Student Services. This conference is specifically for attorneys practicing in the area of special education law in school districts presented by special education attorneys featuring sessions covering litigation trends, new cases impacting school districts and the latest legal developments. The legal insights gained will assist with relevant and day-to-day ESE issues, including but not limited to: (i) improving the OGC's capacity to support ESE; and (ii) District compliance with Michigan Rules and ESE law and programs and services offered by ESE. Ultimately, use of this information will save time and money avoiding the costs of litigating complaints and cost of remedies associated with non-compliance.

Previous Outcomes:

Not Applicable.

Expected Outcomes:

The District expects that there will be decreased use of outside ESE counsel, which will ultimately result in cost-savings. Further, attendance at the conference will increase the collective knowledge of the OGC on current trends in ESE legal matters following Ms. Sylvia's report back on training matters.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

\$2935 would be paid out of General Fund.

Contact for Item:

Name: Jenice Mitchell Ford

Phone: 313-873-4528

Email: [jenice.mitchellford @detroitk12.org](mailto:jenice.mitchellford@detroitk12.org)

OGC Request For Out of Town Travel For Associate General Counsel - M. Sylvia.pdf (2,691 KB)

Administrative Content



Agenda Item Details

Meeting	Dec 17, 2019 - Regular Board Meeting
Category	15. Consent Agenda (Administrative Items)
Subject	15.04 Approval of Out-of-State Travel for the 2020 Raytheon MATHCOUNTS National Competition
Access	Public
Type	Action
Recommended Action	Motion to approve funding for out-of-state travel for students to attend the 2020 Raytheon MATHCOUNTS National Competition in an amount not-to-exceed \$83,650.

Public Content

Recommendation:

That the School Board approve request for out-of-state travel for 70 students, coaches, and chaperones to the 2020 Raytheon MATHCOUNTS National Competition in an amount not-to-exceed \$83,650.

Description and Background:

This item was recommended for approval by the Finance Committee on November 20, 2019 and the Academic Committee on November 25, 2019.

The MATHCOUNTS Foundation is a 501(c)3 non-profit organization that reaches students in grades 6-8 in all US states and territories with 3 extracurricular math programs. More than a quarter million students participate in our programs or use our resources each year including, "the opportunity to compete in live, in-person [mathematics] contests against and alongside their peers." Middle school-aged students who participate in MATHCOUNTS engage in problem-solving and build positive attitudes about mathematics at a critical grade band when a love of mathematics needs to be cultivated. Students will network and engage within highly competitive, head-to-head competitions with other students from around the country.

The following represents the travel request for approval. This funding will cover event registration fees, travel, lodging and meals for students, coaches, and chaperones.

Trip Details	Participant Details	Estimated Cost	
Competition: 2019 Raytheon MATHCOUNTS National Competition,	Target Competitors: 40 grade 6-8 students, 10 coaches and chaperones	a. Registration:	a. \$2,340 (rate: \$35/person (70

Dates: May 9-12, 2020 Location: Orlando, FL		b. Transportation: c. Lodging: d. Per Diem: e. Total:	people total)) b. \$28,000 (rate: \$400/person (70 people total)) c. \$28,000 (rate: \$200/night for 5 nights (28 hotel rooms)) d. \$25,200 (Meals: \$60/day for 6 days (70 people))
	Target Schools: All schools containing grades 6-8 students.		e. \$83,650*
Note: only the top 4 school-teams that compete and qualify out of the MI State MATHCOUNTS Competition in March 2020 can be offered to attend the 2020 Raytheon MATHCOUNTS National Competition. * This item has been rounded up by \$10.			

Gap Analysis:

Many of our District students may have limited opportunities to travel out of the state, interact with their peers across the country and compete against other students on the national stage in a highly competitive environment. By participating in the MATHCOUNTS National Competition, students can travel and interact with diverse students while sharpening their problem-solving, critical-thinking skills through competing in 4 rounds of competition (e.g. Sprint, Target, Team and Countdown Round).

Previous Outcomes:

This will be the first year that the District will be participating in chapter, regional, state and national MATHCOUNTS competition.

Expected Outcomes:

Success in the competition as well as the provision of a new and unique experience for the District students that attend. Further, students who connect and apply knowledge in a real-world setting are more likely to remain in school and transition to post-secondary studies.

All coaches will be provided training opportunities throughout the school year to learn strategies to help further their teams' capacity to participate in this highly competitive activity at no additional cost.

Alignment to Strategic Plan:

Whole Child Commitment

Financial Impact:

The grant funded amount of \$83,650 in Title IV Grant Funds.

Contact for item:

Name: Beth Gonzalez, Assistant Superintendent

Phone: (313) 873-4894

Email: beth.gonzalez@detroitk12.org

Administrative Content

Agenda Item Details

Meeting	January 14, 2020 – Board Meeting
Category	Consent Agenda (Administrative Items)
Subject	Approval of Out-of-State Travel Request for 2 (two) International, Experiential trips to France and Spain,
Type	Action
Recommended Action	Motion to approve out-of-state travel to France and to Spain for high-school students and chaperones (6:1 ratio) in an amount not to exceed \$500,000, paid through Title IV funds.

Public Content

Recommendation:

That the School Board approve out-of-state travel to France and to Spain for high-school students and chaperones (6:1 ratio) in an amount not to exceed \$500,000, paid through Title IV funds.

Description and Background:

138 high-school students along with chaperones from the District will travel to Spain or France for 7 days during spring break (France) and in late June (Spain). Chaperones (world language teachers, Social Studies teachers, and or Principals/Assistant Principals) will accompany and select students from grades 10-11 (with a focus on grade 11) based on students’ applications. Preference will be given to students from low-income families who meet the profile.

Both trips include round-trip flights, hotel accommodation in the center of Paris, Madrid and Barcelona, all meals (breakfast, lunch, and dinner), transportation, entrances to experiential sites and museums, accident insurance, and three college prep credits through the University of California at San Diego. The package does not include passport fees, most beverages with meals and transportation to and from the Detroit airport.

The following chart represents the travel requests, details, and related costs:

	Number of Students per School	Number of Principals/ Designee	Estimated Costs
Trip to France (11 Schools)	6 (six) students from each high school. Total: 66 students	1 (one) chaperone selected by the Principal per high school per every 6 (six) students. 2 (two) program directors (one per bus) will oversee the completion of the itinerary and represent the District.	All-inclusive cost per student for DPSCD: \$3,274.00 with tips included, after Welcome Scholarship (-\$200) Early Enrollment 2020 (-\$550). TOTAL= \$216,084.00
Trip to Spain (12 Schools)	6 (six) students from each high school. Total: 72 students	1 (one) chaperone selected by the Principal per high school per every 6 (six) students.	All-inclusive cost per students for DPSCD: \$3,906.00 with tips included, after Welcome Scholarship (-\$200) Early Enrollment 2020 (-\$550). Total= \$281,232.00

		2 (two) program directors (one per bus) will oversee the completion of the itinerary and represent the District.	
Total	138 Students	23 Chaperones + 2 Program Directors	This year, Title IV will allow \$500,000 for international trips.

Gap Analysis:

Research comparing outcomes for students with similar backgrounds shows that students who travel have greater and broader academic success, higher college acceptance rates, and a greater number of occupational opportunities. In addition, they develop a greater appreciation of and awareness of their homeland. These trips not only allow students to see a different aspect of the world, but they help their continuous growth as learners, and help them enhance their college application and work opportunities.

These trips will allow our students to experience with the languages that they are studying at high school and learn more about the cultures of those countries to promote. There are also cross-curriculum connections linking history, history of government and public works, art and art history, science, and architectural engineering.

Previous Outcomes:

This is the second time an international student travel trip has been offered. In FY 2018-2019 students traveled to Italy.

	Budgeted Amount	Source of Information	Board-Approved Amount	Source of Info	Contract Amount	Source of Info	FRC Approved Amount	Source of Info	Actual Spend	Source of Info
Prior Yr1	\$250,000	Procurement	\$250,000	Board Agenda						

Expected Outcomes:

Selected students will commit to complete 3 (three) free college credits and participate in 3 mandatory meetings with their parents/ guardians and their chaperones to ensure a clear understanding and adherence to the requirements and expectations for these trips. The program will greatly enhance our students’ college applications as they will be required to demonstrate their learning by completing three (3) college credits from accredited institutions upon their return.

Financial Impact:

Not to exceed \$500,000. Title IV Grant Funds.

Payment is due 110 days prior to departure.

Strategic Plan Alignment:

Outstanding Achievement; Whole Child

Contact for Item:

Beth Gonzalez, Assistant Superintendent of Curriculum and Instruction

Phone: (313) 873-3485

Email: beth.gonzalez@detroitk12.org

Supporting Documents/ Attachments:

WorldStrides International has 50+ years of experience with similar programs and great resources for educational travel, and this should be quite possible if we can move to expedite while

preserving a thoughtful and high quality approach. Attached please find the itineraries for the 7-day trips to France and Spain.

Contact Information:

Michael Edelstein, International Programs Consultant, former teacher / former group leader

michaele@worldstrides.org

[800-946-8143](tel:800-946-8143) / [415-902-5413](tel:415-902-5413)

www.WorldStrides.com/Perspectives

Appendix – DPSCD Detailed Schedules

DPSCD FY 2020 Monthly Cash Flows

\$ in thousands

	2019						2020						FY 20 Total
	July	August	September	October	November	December	January	February	March	April	May	June	
	Actual	Actual	Actual	Actual	Forecast*	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	
Cash Receipts													
State Aid	\$ 41,009	\$ 41,367	\$ -	\$ 41,133	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 42,100	\$ 460,310
MPSERS (State Funded)	3,361	3,364	-	-	6,753	3,377	3,377	3,377	3,377	3,377	3,377	3,377	37,115
Enhancement Millage	1,246	-	-	7,732	5,628	769	-	4,019	2,570	1,996	1,002	-	24,961
Grants	4,511	12,970	51,455	8,932	10,671	25,544	16,159	21,328	23,176	10,095	23,050	16,304	224,192
Transfer from DPS	0	-	-	6,113	-	-	-	-	-	-	-	-	6,114
Transfers from GF Related Accounts	-	-	-	1,040	-	-	5,500	-	-	11,000	-	25,500	43,040
WCRESA	-	181	2,506	2,463	2,607	2,506	2,506	2,506	2,506	2,506	2,506	2,506	25,295
Food Service Reimbursement	4,852	2,453	325	55	3,811	2,000	3,811	2,855	3,811	2,855	3,811	3,811	34,451
Miscellaneous	1,672	1,283	372	1,966	750	750	750	750	750	750	750	750	11,292
Total Cash Receipts	56,651	61,618	54,657	69,434	72,320	77,045	74,202	76,934	78,289	74,678	76,594	94,347	866,770
Cash Disbursements													
MPSERS (Pass through)	\$ (3,361)	\$ (3,361)	\$ (3,364)	\$ -	\$ -	\$ (6,753)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (3,377)	\$ (37,099)
Payroll Direct Deposit	(21,166)	(12,600)	(20,046)	(18,971)	(17,975)	(28,815)	(27,022)	(18,015)	(18,015)	(18,015)	(18,015)	(18,015)	(236,669)
Employee Withholdings	(6,174)	(4,477)	(4,590)	(8,474)	(6,214)	(6,485)	(11,826)	(6,485)	(6,485)	(9,728)	(6,485)	(6,485)	(83,909)
Employer Taxes	(1,740)	(1,443)	(1,696)	(3,235)	(2,071)	(2,162)	(3,942)	(2,162)	(2,162)	(3,243)	(2,162)	(2,162)	(28,179)
Fringe Benefits	(352)	(750)	(1,177)	(2,126)	(191)	(223)	(307)	(227)	(250)	(270)	(391)	(426)	(6,690)
Health	(4,495)	(204)	(8,368)	(4,673)	(5,355)	(5,355)	(5,623)	(5,623)	(5,623)	(5,623)	(5,623)	(5,623)	(62,187)
Pension (employee portion)	(2,110)	(1,524)	(1,568)	(3,327)	(2,020)	(2,108)	(3,843)	(2,108)	(2,108)	(3,162)	(2,108)	(2,108)	(28,093)
Pension (employer portion)	(6,874)	(5,095)	(5,116)	(11,465)	(6,386)	(6,665)	(12,154)	(6,665)	(6,665)	(9,998)	(6,665)	(6,665)	(90,416)
Accounts Payable	(22,081)	(12,849)	(22,429)	(22,745)	(20,905)	(14,600)	(14,600)	(15,600)	(15,600)	(15,600)	(14,600)	(14,449)	(206,057)
Capital Projects Accounts Payable	(677)	(86)	(277)	(2,194)	(2,000)	(2,000)	(2,000)	(7,000)	(2,000)	(2,000)	(7,000)	(2,000)	(29,234)
Food Service	(2,157)	(267)	(622)	(722)	(3,372)	(4,090)	(1,996)	(3,161)	(3,077)	(3,685)	(3,077)	(3,077)	(29,302)
Transfer to DPS	-	(74)	-	-	-	-	-	-	-	-	-	-	(74)
Other ⁽¹⁾	(46)	(0)	(9)	(46)	(13,028)	(500)	(500)	(20,375)	(10,375)	(500)	(400)	(30,400)	(76,180)
Total Cash Disbursements	(71,233)	(42,729)	(69,262)	(77,978)	(79,516)	(79,757)	(87,190)	(90,798)	(75,736)	(75,199)	(69,902)	(94,787)	(914,088)
Net Cash Flow	(14,582)	18,889	(14,605)	(8,544)	(7,196)	(2,711)	(12,988)	(13,863)	2,553	(522)	6,692	(440)	(47,318)
Beginning Cash Balance	129,595	115,013	133,902	119,297	110,753	103,557	100,846	87,857	73,994	76,547	76,025	82,717	129,595
Net Cash Flow	(14,582)	18,889	(14,605)	(8,544)	(7,196)	(2,711)	(12,988)	(13,863)	2,553	(522)	6,692	(440)	(47,318)
Ending Cash Balance	\$ 115,013	\$ 133,902	\$ 119,297	\$ 110,753	\$ 103,557	\$ 100,846	\$ 87,857	\$ 73,994	\$ 76,547	\$ 76,025	\$ 82,717	\$ 82,277	\$ 82,277

*Forecast includes actuals through November 8, 2019

1) Includes a transfer of \$13M in November to the MILAF Investment account, \$20M in February to the Capital Projects Fund and \$10M and \$30M in transfers to the MILAF Investment account in March and June, respectively.

DPSCD FY 2020 Other Cash Accounts

	July Actual	August Actual	September Actual	October Actual	November Forecast*	December Forecast	January Forecast	February Forecast	March Forecast	April Forecast	May Forecast	June Forecast	FY 20 Total
General Fund Cash Balance	\$ 115,013	\$ 133,902	\$ 119,297	\$ 110,753	\$ 103,557	\$ 100,846	\$ 87,857	\$ 73,994	\$ 76,547	\$ 76,025	\$ 82,717	\$ 82,277	\$ 82,277
Internal Service Fund and Fiduciary Account													
Beginning Balance	\$ 17,643	\$ 17,677	\$ 17,710	\$ 17,741	\$ 17,770	\$ 17,805	\$ 17,841	\$ 17,876	\$ 17,912	\$ 17,947	\$ 17,982	\$ 18,018	\$ 17,643
(+) Liability Balance Transfer from DPS	34	33	31	29	35	35	35	35	35	35	35	35	410
(-) TIP And Workers' Compensation Claims	-	-	-	-	-	-	-	-	-	-	-	(3,000)	(3,000)
Ending Internal Service Fund Balance	17,677	17,710	17,741	17,770	17,805	17,841	17,876	17,912	17,947	17,982	18,018	15,053	15,053
Rainy Day Fund													
Beginning Balance	\$ 35,748	\$ 35,817	\$ 35,883	\$ 35,945	\$ 36,005	\$ 36,074	\$ 36,144	\$ 36,213	\$ 36,282	\$ 36,352	\$ 36,421	\$ 36,490	\$ 35,748
(+) Transfers in	69	66	62	60	69	69	69	69	69	69	69	69	812
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	35,817	35,883	35,945	36,005	36,074	36,144	36,213	36,282	36,352	36,421	36,490	36,560	36,560
MILAF Investment													
Beginning Balance	\$ 6,456	\$ 6,467	\$ 6,478	\$ 6,489	\$ 6,499	\$ 19,527	\$ 19,548	\$ 19,570	\$ 19,591	\$ 29,643	\$ 29,684	\$ 29,756	\$ 6,456
(+) Transfers in	12	11	10	10	13,028	22	22	22	10,052	42	72	30,072	53,372
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	6,467	6,478	6,489	6,499	19,527	19,548	19,570	19,591	29,643	29,684	29,756	59,827	59,827
Total Available General Fund Dollars	\$ 174,975	\$ 193,974	\$ 179,472	\$ 171,027	\$ 176,964	\$ 174,378	\$ 161,516	\$ 147,779	\$ 160,488	\$ 160,113	\$ 166,981	\$ 193,717	\$ 193,717
Legal Fund													
Beginning Balance	\$ 1,153	\$ 1,155	\$ 1,157	\$ 1,159	\$ 1,161	\$ 1,163	\$ 1,165	\$ 1,168	\$ 1,170	\$ 1,172	\$ 1,174	\$ 1,177	\$ 1,153
(+) Transfers in	2	2	2	2	2	2	2	2	2	2	2	2	26
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	1,155	1,157	1,159	1,161	1,163	1,165	1,168	1,170	1,172	1,174	1,177	1,179	1,179
Capital Projects Fund													
Beginning Balance	\$ 20,438	\$ 17,645	\$ 17,678	\$ 17,709	\$ 16,698	\$ 16,732	\$ 16,766	\$ 11,300	\$ 31,334	\$ 31,402	\$ 20,470	\$ 20,538	\$ 20,438
(+) Transfers in	34	33	31	30	34	34	34	20,034	68	68	68	68	20,535
(-) Payments for completed projects	(2,827)	-	-	(1,040)	-	-	(5,500)	-	-	(11,000)	-	(11,000)	(31,367)
Ending Balance	17,645	17,678	17,709	16,698	16,732	16,766	11,300	31,334	31,402	20,470	20,538	9,606	9,606
Food Service													
Beginning Balance	\$ 21,760	\$ 21,802	\$ 21,842	\$ 21,880	\$ 21,916	\$ 21,943	\$ 21,969	\$ 21,995	\$ 22,022	\$ 22,048	\$ 22,074	\$ 22,101	\$ 21,760
(+) Transfers in	42	40	38	36	26	26	26	26	26	26	26	26	368
(-) Transfers out	-	-	-	-	-	-	-	-	-	-	-	(11,500)	(11,500)
Ending Balance	21,802	21,842	21,880	21,916	21,943	21,969	21,995	22,022	22,048	22,074	22,101	10,627	10,627
Total General Fund, ISF, Rainy Day Fund, MILAF Investment, Legal, Capital Projects and Food Service	\$ 215,577	\$ 234,651	\$ 220,219	\$ 210,803	\$ 216,802	\$ 214,279	\$ 195,980	\$ 202,305	\$ 215,111	\$ 203,832	\$ 210,797	\$ 215,129	\$ 215,129

*Forecast includes actuals through November 8, 2019

Expenditures by Function – October 2019

	Budget to Actual Comparison Current Month				Budget to Actual Comparison YTD			
	Budget Month of Oct-FY20	Actual Month of Oct-FY20	Variance		Budget YTD Oct-FY20	Actual YTD Oct-FY20	Variance	
			\$	%			\$	%
FUNCTION LEVEL EXPENDITURES								
INSTRUCTION								
Elementary Programs	\$ 17,052,055	\$ 15,372,905	\$ (1,679,150)	(10%)	37,244,068	\$ 38,812,238	\$ 1,568,170	4%
Middle School Programs	1,492,030	1,336,064	(155,966)	(10%)	3,184,057	3,610,248	426,191	13%
High School & Summer Programs	5,255,067	5,864,856	609,789	12%	12,674,807	14,275,747	1,600,940	13%
Special Education	7,935,409	6,954,036	(981,373)	(12%)	15,838,872	17,697,448	1,858,576	12%
Compensatory Education	12,257,940	11,502,879	(755,061)	(6%)	18,661,249	22,329,779	3,668,530	20%
Career and Technical Education	338,491	304,629	(33,862)	(10%)	710,686	705,247	(5,439)	(1%)
Adult/Continuing Education	87,459	145,569	58,110	66%	182,389	366,029	183,640	101%
Total Instruction	44,418,451	41,480,938	(2,937,513)	(7%)	88,496,128	97,796,736	9,300,608	11%
SUPPORTING SERVICES								
Pupil	6,819,723	7,395,270	575,547	8%	15,207,596	18,054,274	2,846,678	19%
Instructional Support	3,814,472	5,548,581	1,734,109	45%	14,686,576	14,909,957	223,381	2%
General Administration	507,072	401,447	(105,625)	(21%)	1,921,016	1,592,316	(328,700)	(17%)
School Administration	4,690,748	4,337,153	(353,595)	(8%)	13,561,626	14,452,655	891,029	7%
Business	951,591	1,773,565	821,974	86%	3,593,106	5,607,650	2,014,544	56%
Maintenance & Operations	13,312,770	15,680,073	2,367,303	18%	33,781,032	30,939,514	(2,841,518)	(8%)
Transportation	3,222,467	3,979,313	756,846	23%	8,011,287	8,535,213	523,926	7%
Central Support Services	6,773,281	4,715,069	(2,058,212)	(30%)	18,761,800	13,793,558	(4,968,242)	(26%)
School Activities	128,239	1,699	(126,540)	(99%)	478,915	148,637	(330,278)	(69%)
Total Supporting Services	40,220,363	43,832,170	3,611,807	9%	110,002,954	108,033,774	(1,969,180)	(2%)
Community Service	551,772	172,624	(379,148)	(69%)	1,144,970	369,098	(775,872)	(68%)
TOTAL EXPENDITURES	\$ 85,190,586	\$ 85,485,732	\$ 295,146	0%	\$ 199,644,052	\$ 206,199,608	\$ 6,555,556	3%