



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

GRETCHER WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**DETROIT FINANCIAL REVIEW COMMISSION**

**SCHOOL DISTRICT RESOLUTION 2020-4**

**APPROVING THE COMMUNITY DISTRICT'S FEBRUARY OUT-OF-STATE TRAVEL REIMBURSEMENT REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 21, 2016; and

WHEREAS, Section 7(q) of the Act provides that during the period of oversight, the Commission approve all Community District reimbursements to school board members, officials, and employees for travel outside the state; and

WHEREAS, at the Commission meeting on February 24, 2020 the Community District presented out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's February 24, 2020 out-of-state travel reimbursement requests, attached as **Exhibit A** to this Resolution but excluding any reimbursements a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

# Out-of-State Travel Requests

The following reimbursements (estimated cost) are being provided to the Board of Education for review and approval. These must also be provided to the FRC for review and approval pursuant to section 7(q) of the Michigan Financial Review Commission Act.

	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Total Participants	Funding Source	Total Est. Cost	Approved by:
1	School Nutrition Association's 48 <sup>th</sup> Annual Legislative Action Conference	Washington, DC	3/8/20 – 3/10/20	The Office of School Nutrition	1	0	0	1	Food Service	\$2,054	Academic Committee 02.03.2020  Finance Committee 02.07.2020  Board 02.12.2020  Anticipated Approval FRC 02.24.2020
2	American Culinary Federation ChefConnect: Nashville Conference	Nashville, TN	3/21/20 – 3/25/20	The Office of School Nutrition	1	0	0	1	Food Service	\$1,929	Academic Committee 02.03.2020  Finance Committee 02.07.2020  Board 02.12.2020  Anticipated Approval FRC 02.24.2020

# Out-of-State Travel Requests

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	Conference Name	Location of Trip	Dates of Conference	School / Department	Central Office	Student	Faculty/ Chaperones	Total Participants	Funding Source	Total Est. Cost	Approved by:
3	PowerSchool User Group Events Conference	Michigan City, IN	03/15/2020- 03/18/2020	Student Information Office	3	0	0	3	General Fund	\$4,250	Academic Committee 02.03.2020  Finance Committee 02.07.2020  Board 02.12.2020  Anticipated Approval FRC 02.24.2020

**Agenda Item Details**

Meeting	Feb 12, 2020 - Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.25 Approval of Out-of-State Travel to the School Nutrition Association's 48th Annual Legislative Action Conference
Type	Action
Recommended Action	Motion to the request for out-of-state travel to the School Nutrition Association's 48th Annual Legislative Action Conference in an amount not-to-exceed \$2,054.

**Recommendation:**

That the School Board approve the out-of-state travel to the School Nutrition Association's 48th Annual Legislative Action Conference in an amount not-to-exceed \$2,054.

**Description and Background:**

This item was recommended for approval by the Academic Committee on February 3, 2020 and the Finance Committee on February 7, 2020.

The School Nutrition Association (SNA) is a national, nonprofit professional organization representing more than 55,000 members who provide high-quality, low-cost meals to students across the country. The SNA's 48th Annual Legislative Conference serves as a platform for the Office of School Nutrition's leadership to share their expertise with Michigan Congressional leaders and work with members of Congress to shape and set the tone for future policy discussions in Washington pertaining to issues such as the National School Lunch Program.

During the 2020 Legislative Action Conference, attendees will learn from national experts on related topics, network with other school nutrition leaders throughout the nation, and present the Office of School Nutrition's position to Michigan Congressional Leaders. The beginning sessions of the conference will be on topics of significant interest to school nutrition professionals, including an update on USDA policies and regulations for 2020. The final portion of the conference will involve school nutrition professionals from across the nation visiting with lawmakers on Capitol Hill to discuss school nutrition issues.

During the 2016 Legislative Action Conference, the Office of School Nutrition (OSN) Executive Director met with the late Congressman John Conyers to discuss USDA's funding of the National School Lunch Program and its challenges which contributed to ending a block grant funding proposal for school nutrition. If ratified, the proposed block grant funding would have potentially reduced Detroit Public Schools Community District's national school lunch funding by an estimated 20 percent, negatively impacting our students and the District. As a result of the collective voices of members in the School Nutrition Association, the block grant proposal was successfully defeated. Therefore, it is vital that the District continues to be present where critical decisions are being made.

The following represents the travel requests for approval:

<b>Trip Details</b>	<b>Expenditure Details</b>	
<b>Conference:</b> SNA's 48th Annual Legislative Action Conference	<b>Registration</b>	\$650
<b>Location:</b> Washington, DC	<b>Transportation</b>	\$500
<b>Travel Dates:</b> 03/08/2020 – 03/10/2020	<b>Lodging</b>	\$620
<b>Department:</b> The Office of School Nutrition	<b>Per Diem</b>	\$284
<b>Participants:</b> Executive Director	<b>Total</b>	\$2,054

The Executive Director received a personal invitation from the conference's organizers as he would represent the largest school district nutrition department in Michigan. Their presence at the conference would offer a crucial and influential voice to advocate for better federal school nutrition policies that would benefit large urban school districts, especially DPSCD.

**Gap Analysis:**

Knowledge of best practices in school nutrition and understanding the new policies and regulations that will be enacted this year are vital to better serving our students and maintaining compliance with federal programs. Further, the obstacles and challenges faced in school cafeterias, school districts and state agencies need to be communicated to lawmakers. Failure to do so will ensure that lawmaker pass policies that will negatively affect the District and students.

**Previous Outcomes:**

Detroit Public Schools Community District has not funded staff to attend this conference in previous years. OSN staff who previously attended the conference paid for their own expenses.

**Expected Outcomes:**

OSN staff will have a better understanding of improvements in school nutrition practices and changes to policies and regulations to comply with requirements for federal programs. Further, the Executive Director will advocate to address concerns and changes to federal school nutrition policies that have a detrimental impact on large urban school districts like DPSCD. OSN staff will lend their expertise and guidance to provide lawmakers with an assessment of the nutritional and operational improvements that need to be addressed to increase better outcomes for District students. They will urge Congress and the Administration to strengthen the federal government's commitment to historically under-funded child nutrition programs and minimize unnecessary regulatory burdens. A call to action will be placed on Congress to continue and increase USDA Foods (Commodities) support for the School Breakfast Program (SBP) and support USDA's ongoing effort to simplify child nutrition programs. Simplifying overly complex program regulations will minimize cost, allowing school nutrition professionals to invest time and resources into program improvements for students.

**Alignment to Strategic Plan:**

Exceptional Talent  
Whole Child Commitment

**Financial Impact:**

\$2,054 from National School Lunch Program Funding (Fund 25)

**Contact for Item:**

Name:	Machion Jackson, Assistant Superintendent of Operations
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**Agenda Item Details**

Meeting	Feb 12, 2020 - Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.26 Approval of Out-of-State Travel to the American Culinary Federation's ChefConnect: Nashville Conference
Type	Action
Recommended Action	Motion to approve the out-of-state travel to the American Culinary Federation's ChefConnect: Nashville Conference in an amount not-to-exceed \$1,929.

**Recommendation:**

That the School Board approves the out-of-state travel to the American Culinary Federation ChefConnect: Nashville Conference in an amount not-to-exceed \$1,929.

**Description and Background:**

This item was recommended for approval by the Academic Committee on February 3, 2020 and the Finance Committee on February 7, 2020.

The American Culinary Federation, Inc. (ACF) is a professional organization for chefs and cooks that was founded in 1929. ACF is the largest professional chefs' organization in North America, with more than 15,000 members belonging to more than 150 chapters in four regions across the U.S. ACF is a leader in offering educational resources, training, apprenticeship, competitions and programmatic accreditation designed to enhance professional growth for all current and future chefs and pastry chefs. The American Culinary Federation Conference, ChefConnect: Nashville will provide the latest information on culinary innovations across the country, access to educational seminars and demonstrations, and networking opportunities for building strategic business plans for one Office of School Nutrition (OSN) Assistant Director.

ChefConnect builds important relationships with professionals in the culinary industry while engaging in educational functions. The ACF Conference's "Cook. Craft. Create." sessions attract professionals from around the nation for a look at culinary trends throughout the country and includes numerous professional development opportunities. As a result of attending the "Cook. Craft. Create." educational sessions, the Assistant Director will learn new culinary trends and techniques and ways in which they can be incorporated into a K-12 food service environment aligned to USDA nutritional requirements.

Trip Details	Expenditure Details	
<b>Conference:</b> American Culinary Federation Conference, ChefConnect: Nashville <b>Location:</b> Nashville, TN <b>Travel Dates:</b> 03/21/2020 – 03/25/2020 <b>Department:</b> Office of School Nutrition <b>Participants:</b> Assistant Director	<b>Registration</b>	\$700
	<b>Transportation</b>	\$400
	<b>Lodging</b>	\$676
	<b>Per Diem</b>	\$153
	<b>Total</b>	\$1,929

**Gap Analysis:**

The Assistant Director that will attend this conference is responsible for implementing culinary, ServSafe and accountability training to hourly staff. The District's culinary training and food service operations would benefit from being exposed to the most recent culinary trends and techniques that could be incorporated into OSN's daily operations.

**Previous Outcomes:**

OSN staff have not previously attended this conference.

**Expected Outcomes:**

In the immediate term, newly learned culinary skills and techniques will be incorporated into culinary trainings for staff by the Assistant Director. The trainings are scheduled during April, May, and August 2020. Over a longer period of time, OSN will integrate learnings from this conference to enhance daily operations.

**Alignment to Strategic Plan:**

Exceptional Talent  
 Transformative Culture

**Financial Impact:**

\$1,929 from School Lunch Program Funding (Fund 25)

**Contact for Item:**

Name:	Machion Jackson, Assistant Superintendent of Operations
Phone:	313-873-6352
Email:	Machion.Jackson@Detroitk12.org





### Agenda Item Details

Meeting	Feb 12, 2020 - Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.27 Approval of Out-of-State Travel to the PowerSchool User Group Midwest Conference
Type	Action
Recommended Action	Motion to approve the request for out-of-state travel for District staff to attend the PowerSchool User Group Events Conference in an amount of \$4,250.

### Recommendation:

That the Board approve the request for out-of-state travel for District staff to attend the Premier Software User Group Midwest PowerSchool User Conference in an amount not-to-exceed \$4,250.

### Description and Background:

This item was recommended for approval by the Academic Committee on February 3, 2020 and the Finance Committee on February 7, 2020.

PowerSchool SIS is the most widely used student information system in Michigan (more than half of all Michigan students are on PowerSchool) and across the nation. As a result, the District benefits from being a member of a large and robust network of large urban school districts and system users who are knowledgeable and share best practices through regular convening.

The Premier Software User Group (PSUG) Midwest convenes all PowerSchool districts from Michigan, Illinois, Indiana, and Ohio twice a year to provide role-specific trainings on all SIS related activities, including but not limited to trainings for IT and system administrators, student information system support teams, and school-level system users. The District is requesting approval to send 3 Student Information Services team members who will attend training sessions on compliance and state reporting, system administration and customizations, report development, and end-user application support.

The following represents the travel request for approval:

Trip Details	Estimated Cost	
Event: Midwest PSUG PowerSchool Conference Location: Michigan City, IN Dates: 3/15-3/18	Registration:	\$449 * 3 = \$1,347
	Transportation (Mileage Reimbursement):	\$309 * 3 = \$927
	Lodging:	\$450 * 3 = \$1,350

Department: Student Information Services (SIS)	Per Diem:	\$193 * 3 = \$579
Participants: 3 staff members	Contingency:	\$47
	<b>Total:</b>	<b>\$4,250</b>

### **Gap Analysis:**

This will benefit the District by providing customized professional development opportunities at a deeper technical level to our SIS Support Coordinators than what is available locally. The team will also be able to connect into a network of veteran PowerSchool users and other large urban districts for resource sharing and advanced skill development.

### **Previous Outcomes:**

SIS staff have not previously attended this conference.

### **Alignment to Strategic Plan:**

Exceptional Talent

### **Financial Impact:**

\$4,250 from General Fund

### **Contact for Item:**

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