



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION

SCHOOL DISTRICT RESOLUTION 2020-18

APPROVING THE COMMUNITY DISTRICT'S AUGUST 2020 CONTRACT REQUESTS

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 2016; and

WHEREAS, Section 6(6) of the Act provides that during the period of oversight, the Commission review and approve the Community District's applicable contracts, as defined by Section 3(a) of the Act, and that an applicable contract does not take effect unless approved by the Commission; and

WHEREAS, at the Commission meeting on August 31, 2020, the Community District presented applicable contracts, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's August 31, 2020 contract requests, attached as **Exhibit A** to this Resolution but excluding any contracts a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
1	Finance	N/A	Contract Amount: \$2,100,438 Contract Period: August 31, 2020 – June 30, 2021 Source: Various, primarily CARES Act Funding Purpose: Temperature Monitoring Kiosks & Thermometers Contractor: Graybar, Staples, Office Depot, Amazon, School Specialty, Pocket Nurse, School Health, School Nurse Supply, US 21, Garrett, RCP Associates, Cintas, CI Group, SafeCheck, Kinsa, FTFF Health Supply	N/A	Yes	No	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>In June 2020, RFP 20-0050 was issued soliciting thermal monitoring kiosks and received 16 responses. Additionally, cooperative purchasing agreements Omnia, NPPGov, TCPN, US Communities were leveraged. This investment will reduce the risk of students, staff, and visitors contracting COVID-19 by indicating to those who have elevated temperatures to return home to keep their communities safe. Kiosks will be installed in every school, with quantities installed based on student enrollment. The lowest cost vendor products were not viable for our schools.</p> <p>The District intends to partner with multiple vendors to reduce the risk of not being able to obtain supplies.</p> <p>Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act.</p>

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
2	Finance	N/A	Contract Amount: \$3,897,312 Contract Period: August 31, 2020 – June 30, 2021 Source: Various, primarily CARES Act Funding Purpose: Face Coverings and Gloves for COVID-19 Safety Contractor: Detroit Bikes, Binson's Home Health Care Centers, Office Depot, LLC, Amazon, School Nurse Supply, AA Medical, Green Dream International, ProForma, Edison Nation	N/A	Yes	Yes	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>The District issued RFQ 20-0179 for face coverings on May 7, 2020. Twenty-three vendors responded. Additionally, Wayne RESA issued and RFP for PPE and received ninety-four responses. Selected vendors from Wayne RESA's RFP are also included as potential sources. This investment will reduce the risk of students, staff, and visitors contracting COVID-19 as wearing masks and face coverings reduces the risk of a person spreading viruses to others. Further, gloves and gowns are additional PPE that will help first responders and other personnel with specialized roles to have additional peace of mind and protection in their frequent contact with persons and surfaces that may be positive for COVID-19.</p> <p>The District intends to partner with multiple vendors to reduce the risk of not being able to obtain supplies.</p> <p>Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal CARES Act.</p>

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
3	Finance	N/A	Contract Amount: \$6,306,010 Contract Period: August 31, 2020 – June 30, 2021 Source: Various, primarily CARES Act Funding Purpose: Disinfectant and Sanitizer Items Contractor: Amazon, Office Depot, LLC, Staples, Inc., School Specialty, Inc., Good Hands, Lube Matrix, UAT East LLC, Spirits of Detroit, and Green Dream International	N/A	Yes	Yes	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>This investment will reduce the risk of students, staff, and visitors contracting COVID-19 through encouraging effective hand hygiene and allowing staff to disinfect desks, items, and other frequently touched surfaces regularly to limit the survival of viruses in the environment.</p> <p>The District issued RFQs in May and June 2020 for hand sanitizer, surface disinfectant spray, and surface disinfectant wipes. There were twenty-four vendors who responded. Additionally, Wayne RESA issued an RFP for PPE, there were ninety-four vendors who responded. The District included selected vendors from Wayne RESA's RFP as potential sources.</p> <p>The District intends to partner with multiple vendors to reduce the risk of not being able to obtain supplies.</p> <p>Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal CARES Act.</p>

Contract Requests

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	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
4	Finance	N/A	Contract Amount: \$5,001,806 Contract Period: August 31, 2020 – June 30, 2021 Source: Various, primarily CARES Act Funding Purpose: Classroom Materials related to COVID-19 Safety Items for Staff and Students Contractor: Amazon, School Specialty, Trox, Office Depot, Staples, Keystone, Dell	N/A	Cooperative	N/A	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	These classroom materials, including voice amplification systems, in-class video cameras, teacher carts, and student/classroom supplies, will help teachers and staff adapt to the demands that instituting social distancing in face-to-face instruction and more effective online learning will present in the fall. These purchases will be made through one of five buying cooperative purchasing agreements Omnia, NPPGov, MiDeal, REMC, TCPN, NIPA, US Communities. The District intends to partner with multiple vendors to reduce the risk of not being able to obtain supplies. Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal CARES Act.

Contract Requests

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5	Finance	19-0055-C 19-0054-C	Contract Amount: \$6,615,358 Contract Period: August 31, 2020 – June 30, 2021 Source: Various, primarily CARES Act Funding Purpose: Facility Improvements and Cleaning related to COVID-19 Safety Contractor: RNA and GDI, Various vendors under TCPN and US Communities Cooperative Contracts Locations: Southfield, MI and Ann Arbor, MI	Increase	Yes	No	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>Bid Process: The custodial services completed as part of RFP 18-0077 was issued on DemandStar and received six (6) response(s). There were six bidders for this contract service; DM Burr, Diversified Cleaning Services (incumbent), LGC Facility Management (incumbent), US Metro Group (incumbent), RNA and GDI Integrated Facility. The recommendation to award GDI and RNA these contracts is based on financial stability, facility management experience and competency in performing the majority of each of the services provided internally.</p> <p>This additional \$6,615,358 will enable facility improvements and deeper cleaning. The District will work with our contract custodial providers to increase the number of custodians available to provide daily cleaning. Vendors will procure additional equipment and materials to enable them to provide deep cleaning necessary in the event of identified COVID-19 cases.</p> <p>Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal CARES Act.</p>

Contract Requests

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6	Finance	19-0295-C 19-0149-C 19-0043-C	Contract Amount: \$6,418,645 Contract Period: August 31, 2020 – June 30, 2024 Source: Various, primarily CARES Act Funding Purpose: Transportation Costs related to COVID-19 Safety Contractor: ABC, DHT, Trinity Locations: Detroit, MI, Chicago, IL	Increase	Yes	Yes	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>In December 2018, the District issued an RFP for yellow bus transportation for students. Four proposals were received. During the evaluation process one of the suppliers requested to withdraw their proposal from consideration. The remaining suppliers were selected based on their proposals as well as past experience with the District. By entering 5-year agreements, the District was able to negotiate better price schedules, achieving a price savings of \$6,000,000. Contracts cover services for transportation to and from school, field trips, and athletic events.</p> <p>This additional \$6,418,645 investment will reduce the risk of students contracting COVID-19 when using transportation by allowing for increased hand hygiene, social distancing, and disinfecting cleaning that will be conducted daily.</p> <p>Please note that the Contract Amount requested does not include spending previously approved by the Board and FRC. This amount is incremental and will primarily be funded through the Federal CARES Act.</p>

Contract Requests

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7	IT	19-0060-C	Contract Amount: \$3,626,200 Contract Period: July 1, 2020 – June 30, 2021 Source: Grant and general funding Purpose: Devices and carts for add devices and carts for special programs Contractor: Dell Location: Round Rock, TX 78682	Increase	Cooperative	N/A	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	This increase of \$525,700 will provide supplemental laptop carts to support the school reopening plan and replacement of devices as a result of theft or unavoidable damage. The cooperative contract (MiDEAL) was bid through an authorized lead agency in compliance with Michigan statutes.

Contract Requests

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8	Schools	19-0044-C	Contract Amount: \$1,100,000 Contract Period: September 1, 2020 – July 31, 2020 Source: Grant funds Purpose: Intervention Services Contractor: City Year Location: Boston, MA 02116	Renewal	N/A	N/A	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	City Year is an education-focused nonprofit organization that unites AmeriCorps members of all backgrounds for a year of full-time service with students to keep them in school and on track to graduate. This service, utilizing AmeriCorps members is not offered by any other organization, therefore, they are the sole provider. Further the program is subsidized by donations to the organization. The District plans to intensify training and support for City Year principals, teachers, and corps members to strengthen the academic intervention plan which will raise student achievement.

Contract Requests

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9	Operations	21-0006-C	Contract Amount: \$3,641,000 Contract Period: August 31, 2020 – June 30, 2021 Source: Capital Funds Purpose: HVAC at White Academy Contractor: Complete Mechanical Contracting Location: Westland, MI 48186	New	Yes	No	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	RFP 21-0006 was issued in June of 2020 and received two complete responses. Complete Mechanical Contracting has performed stellar work in the past for the District and was selected due to its superior work quality and established relationship with the District. The lowest bidder has not worked with the District in the past and was less than 2% lower in overall project costs.

Contract Requests

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10	Operations	21-0009-C	Contract Amount: \$1,185,698 Contract Period: August 31, 2020 – June 1, 2021 Source: OSN Fund Purpose: School Garden Bed Fabrication and Installation Contractor: Cleanetics Location: Canton, MI 48187	New	Yes	Yes	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	RFQ 20-0102 was posted in to solicit services for the installation of school garden beds at DPSCD schools and four responses were received. Cleanetics was the lowest cost vendor. RFQ 21-0009 was issued June 2020 soliciting fabrication services as students were unable to complete fabrication due to closures. This RFQ received one response from Cleanetics.

Contract Requests

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11	Various		Contract Amount: \$3,675,000 Contract Period: July 1, 2020 – June 30, 2021 Source: General Funds Purpose: Temporary Staff Augmentation, Nursing Services, and Sign Language Interpreter Services Contractor: Delta-T Location: Southfield, MI 48076	New	Yes	No	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	RFP 19-0002 was issued in April 2018 to solicit qualified sources to provide medical services. The two top-scoring vendors, including Delta-T, were awarded contracts. Delta-T will provide nursing services during transportation of fragile students. FRP 20-0128 was issued in January 2020 to solicit qualified firms to provide certified sign language interpreters, in compliance with the Individuals with Disabilities Act (IDEA) and the American Disability Act (ADA). Delta-T was the lowest cost provider. RFP 20-0175 was issued to solicit qualified temporary staffing services. This request is to add temporary staffing services. Delta-T was not the lowest cost vendor for staff augmentation services but is best capable to support the District based on prior experience with the District.

Contract Requests

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12	Curriculum and Instruction	Multiple	Contract Amount: \$1,400,000 Contract Period: August 31, 2020 – June 30, 2021 Source: General and Grant Funds Purpose: Dual Enrollment College & University Partners Contractors: University of Detroit – Mercy, Wayne State University, Lawrence Technological University, Wayne County Community College District Locations: Detroit, Southfield, Wayne County, MI	Renewal	No	N/A	Finance Committee 07.24.2020 Board Approval 08.18.2020 Anticipated Approval FRC 08.31.2020	<p>This funding provides access to Dual Enrollment courses to District students in partnership with Wayne County Community College (WCCC), Lawrence Technological University (LTU), University of Detroit Mercy (Detroit Mercy), and Wayne State University (WSU) for the 2020/2021 school year in an amount not to exceed \$1,400,000.</p> <p>The Postsecondary Enrollment Options Act (PA 160 or 1996) states that districts and public school academies shall use funds allocated under the State School Aid Act to support eligible pupils in their pursuit of enrollment opportunities in postsecondary institutions.</p> <table><tr><th><u>Institution</u></th><th><u>Cost/Credit Hour</u></th><th><u>Course Fees (Books)</u></th></tr><tr><td>WSU</td><td>\$199.00</td><td>Varies</td></tr><tr><td>WCCCD</td><td>\$116.00</td><td>Varies</td></tr><tr><td>UD-Mercy</td><td>\$300.00</td><td>~\$600 / student</td></tr><tr><td>LTU</td><td>\$100.00/class</td><td>~\$1,200 / semester</td></tr></table>	<u>Institution</u>	<u>Cost/Credit Hour</u>	<u>Course Fees (Books)</u>	WSU	\$199.00	Varies	WCCCD	\$116.00	Varies	UD-Mercy	\$300.00	~\$600 / student	LTU	\$100.00/class	~\$1,200 / semester
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Agenda Item Details

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.01 Approval of Temperature Kiosks and Thermometers related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the purchase of temperature kiosks and thermometers related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$2,100,438.

Public Content

Recommendation:

That the School Board approve the purchase of temperature kiosks and thermometers related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$2,100,438.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure temperature kiosks and thermometers for staff, students, and visitors to allow for optional face-to-face instruction and activities.

Temperature Checks

The District will procure temperature kiosks which will be installed at all schools and central office locations. Additional no-touch thermometers were provided to all high school athletic departments and to all schools to provide additional daily temperature screenings.

- **Temperature Kiosk:** Thermal temperature kiosks will be installed at all central offices and school locations. Devices will determine if staff or students have elevated temperatures and should be sent home.
- **Handheld No Touch Thermometer:** No-Touch Thermometers were provided to all Athletic Departments prior to the start of summer conditioning and will be provided to all schools to serve as a backup to temperature kiosks.

Vendors: Graybar, Staples, Office Depot, Amazon, School Specialty, Pocket Nurse, School Health, School Nurse Supply, US 21, Garrett, RCP Associates, Cintas, CI Group, SafeCheck, Kinsa, FTFF Health Supply

Gap Analysis:

The District will be unable to effectively monitor which students, staff, and visitors may be experiencing elevated temperatures, which is a clear symptom of COVID-19. This would put the District outside of compliance with the Board approved reopening plan.

Previous Outcomes:

Spring/Summer 2020

- Temperature Kiosks & Thermometers: \$69,574

Expected Outcomes:

This investment will reduce the risk of students, staff, and visitors contracting COVID-19 by monitoring those who have elevated temperatures and having them go home instead of possibly spread the transmission of the disease on schools' grounds and in central office locations.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$2,100,348 in CARES Act Funding,
\$1,680,350 plus a contingency of \$420,088

The District plans to spend \$30,339,569 on all related reopening expenditures, inclusive of a 25% contingency.

Bid Process: These purchases will be made through one of four buying cooperative purchasing agreements Omnia, NPPGov, TCPN, Us Communities.

Contact for Item:

Name:	Jeremy Vidito, Chief Financial Officer
Phone:	313-873-6194
Email:	jeremy.vidito@detroitk12.org

Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.02 Approval of Face Coverings and Gloves related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the purchase of face coverings and gloves related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$3,897,312.

Public Content**Recommendation:**

That the School Board approve the purchase of face coverings and gloves related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$3,897,312.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure face coverings and gloves for staff, students, and/or visitors to allow for optional face-to-face instruction and activities.

Face Coverings & Gloves

The District will procure face coverings as research has indicated that their use can significantly reduce the transmission of COVID-19 by up to 90%. These masks serve the purpose of reducing airborne transmission of viral particles by capturing the droplets from the wearer's exhaled breath. Staff will also be permitted to wear their own face coverings, provided they are in a role that does not require specialized personal protective equipment (PPE).

Specialized KN95 masks will be provided to first responder teams (e.g., public safety officers and medical staff) which filter up to 95% of all incoming particles, but also pose a risk as the wearer's exhale may not be fully captured (especially if a one-way valve is included in the mask). Vented masks will not be worn by staff preparing food and will be prohibited but for first responder scenarios.

Gloves are generally not a recommended a strategy to reduce COVID-19 exposure, and will only be provided to First Responders, Nutrition staff, custodians, and others who have a specialized role or request their use.

Face Covering	Staff	Students	Visitors
Reusable Masks	Staff	Students	Visitors
Disposable Masks	2/staff member*	2/student*	No
Face Guards	As needed	As needed	Available
KN95 Masks	2 per staff member**	No	No
Gloves	For applicable staff	No	No
Gowns	First Responders	No	No

*Disposable masks will be provided in the event staff or students forget to bring their reusable masks.

****KN95 masks will be provided to appropriate first responders (Nurses, Medical Health Teams, Police)**

Vendors: Detroit Bikes; Binson's Home Health Care Centers; Office Depot, LLC; Amazon.com, Inc.; School Nurse Supply, AA Medical, Green Dream International.

Gap Analysis:

The District will be unable to provide PPE such as masks, face guards, gloves, and gowns as outlined in our reopening plan. This could lead to increased transmission of COVID-19 in our schools and central office locations.

Previous Outcomes:

Spring/Summer 2020:

- Masks: \$250,372

Expected Outcomes:

This investment will reduce the risk of students, staff, and visitors contracting COVID-19 as wearing masks and face coverings reduces the risk of a person spreading viruses to others. Further, gloves and gowns are additional PPE that will help first responders and other personnel with specialized roles to have additional peace of mind and protection in their frequent contact with persons and surfaces that may be positive for COVID-19.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$3,897,312 in CARES Act Funding

\$3,117,850 plus a contingency of \$779,462

The District plans to spend \$30,339,569 on all related reopening expenditures, inclusive of a 25% contingency.

Bid Process: The District issued RFQ 20-0179 for face coverings on May 7, 2020. Twenty-three vendors responded. Additionally, Wayne RESA issued an RFP for PPE and received ninety-four responses. Selected vendors from Wayne RESA's RFP are also included as potential sources.

Contact for Item:

Name:	Jeremy Vidito, Chief Financial Officer
Phone:	313-873-6194
Email:	jeremy.vidito@detroitk12.org

Administrative Content



Agenda Item Details

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.03 Approval of Disinfectant and Sanitizer Items Related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the purchase of disinfectant and sanitizer items related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,306,010.

Public Content

Recommendation:

That the School Board approve purchase of disinfectant and sanitizer items related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,306,010.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure disinfectant and sanitizer for staff, students, and visitors to allow for optional face-to-face instruction and activities.

Disinfectant and Sanitizer

The CDC recommends regular handwashing or use of hand sanitizer as an effective deterrent to the spread of COVID-19. The District will promote regular handwashing and will provide sanitizer stations in classrooms and throughout school and central office buildings. In addition, teachers will be provided disinfectant wipes which can be used for periodic classroom cleaning. Gym teachers and athletic departments will be provided disinfectant sprays which can be used to disinfect athletic equipment between use.

- **Sanitizer Stations:** Classrooms and offices will receive one (1) gallon sanitizer dispenser as needed.
- **Disinfectant Wipes:** Classrooms will receive one (50) wipe package per week.
- **Disinfectant Sprays:** PE Teachers and Athletic Department Heads will receive five (32oz) spray containers per week.

Vendors: Amazon.com, Inc., Office Depot, LLC, Staples, Inc., School Specialty, Inc., Lube Matrix, UAT East LLC, Detroit City Distillery, and Green Dream International

Gap Analysis:

The District will be unable to provide PPE such as hand sanitizer and disinfectant items as outlined in our reopening plan. This would in turn make effective hand hygiene and disinfection of high touch areas more difficult and inconsistent with public health guidelines best practices.

Previous Outcomes:

Spring/Summer 2020

- Disinfectant and Sanitizer: \$379,044

Expected Outcomes:

This investment will reduce the risk of students, staff, and visitors contracting COVID-19 through encouraging effective hand hygiene and allowing staff to disinfect desks, items, and other frequently touched surfaces regularly to limit the survival of viruses in the environment.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$6,306,010 in CARES Act Funding
\$5,044,808 plus a contingency of \$1,261,202

The District plans to spend \$30,229,569 on all related reopening expenditures, inclusive of a 25% contingency.

Bid Process: The District issued RFQ 20-0182 on May 12, 2020 for hand sanitizer and disinfectant. There were twenty-four vendors who responded. Additionally, Wayne RESA issued an RFP for PPE, there were ninety-four vendors who responded. The District included selected vendors from Wayne RESA's RFP as potential sources.

Contact for Item:

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Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.04 Approval of Classroom Materials related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the purchase of classroom materials related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$5,001,806.

Public Content**Recommendation:**

That the School Board approve purchase of classroom materials related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$5,001,806.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure classroom materials for staff and students to allow for optional face-to-face instruction and activities.

Classroom Materials

The District will procure materials and equipment that support student instruction while maintaining COVID-19 precautions.

- **Voice Amplify Systems:** Given the need to wear masks, it may make voice projection difficult. Therefore, teachers will have the option of using a speaker system which will amplify their voice.
- **Swivl Camera:** The District will employ Swivl cameras to allow students working at home to follow along with the instruction on days when they are not assigned in person instruction. This strategy may be implemented in our large high schools and K-8 buildings.
- **Teacher Carts:** Students will remain in their classrooms and teachers will rotate. Therefore, teachers will be provided carts to allow them to more efficiently transition between rooms.
- **Student/Classroom Supplies:** All teachers will receive additional resources to buy individual student classroom materials and reduce sharing between students.

Vendors: Amazon.com, Inc., School Specialty, Office Depot, LLC, Staples, Inc., Keystone, Dell Marketing, Inc.

Gap Analysis:

The classroom environment will change based on the reality presented by COVID-19. Without this equipment, the District will not support teachers and students as well as possible to adapt to this new reality.

Previous Outcomes:

N/A

Expected Outcomes:

These classroom materials will help teachers and staff adapt to the demands that instituting social distancing in face-to-face instruction and more effective online learning will present in the fall.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$5,001,806 in CARES Act Funding
\$4,001,445 plus a contingency of \$1,000,361

The District plans to spend \$30,339,569 on all related reopening expenditures, inclusive of a 25% contingency.

Bid Process: These purchases will be made through one of five buying cooperative purchasing agreements Omnia, NPPGov, TCPN, NIPA, US Communities.

Contact for Item:

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Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.05 Approval of Facility Improvements & Cleaning Related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the purchase of facility improvements and additional cleaning services related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,615,358.

Public Content**Recommendation:**

That the School Board approve purchase of facility improvements and cleaning services related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,615,358.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure facility improvements and additional cleaning services for staff, students, and visitors to allow for optional face-to-face instruction and activities.

Facility Improvements

In order to minimize the spread of COVID-19, the District is installing Plexi-Glass barriers in high traffic areas. For instance, in main offices they will be installed in reception locations which may have guests. Additional signage will be installed in all locations, reminding staff and students to social distance, wear face coverings, and wash their hands.

Vendors: GDI Facility Integrated Services (GDI), RNA Facilities Management (RNA), Amazon.com, Inc., and Office Depot, LLC

Facility Cleaning

In order to implement the School Reopening Plan, the District will work with our contract custodial providers to increase the number of custodians available to provide daily cleaning. Vendors will procure additional equipment and materials to enable them to provide deep cleaning necessary in the event of identified COVID-19 cases.

Vendors: GDI and RNA

Gap Analysis:

The District will be unable to provide additional protection for students and staff in high traffic areas as well as signage that reminds students, staff, and visitors about social distancing as outlined in our reopening plan. This in turn will increase the possible transmission of COVID-19 on schools' grounds and in central office locations.

Previous Outcomes:Spring/Summer 2020

- Facility Improvements: \$64,745
- Facility Cleaning and Supplies: \$384,500

Expected Outcomes:

This investment will reduce the risk of students, staff, and visitors contracting COVID-19 through facility improvements that will disrupt the horizontal transmission of the disease and increased cleaning services that will disinfect schools' grounds and central office locations with greater frequency, especially high traffic and high touch areas.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$6,615,358 in CARES Act Funding
\$5,292,286 plus a contingency of \$1,323,072

The District plans to spend \$30,339,569 on all related reopening expenditures, inclusive of a 25% contingency.

Bid Process: The custodial services will completed as part of RFP 18-007 was issued on DemandStar and received six (6) response(s). There were six bidders for this contract service; DM Burr, Diversified Cleaning Services (incumbent), LGC Facility Management (incumbent), US Metro Group (incumbent), RNA and GDI Integrated Facility. The recommendation to award GDI and RNA these contracts is based on financial stability, facility management experience and competency in performing the majority of each of the services provided internally.

The facility improvement purchases will be made through one of two buying cooperative purchasing agreements TCPN, Us Communities.

Contact for Item

Name:	Jeremy Vidito, Chief Financial Officer
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Administrative Content

US Metro - Pricing.pdf (71 KB)	Burr Group.pdf (12,787 KB)	Burr Group - Pricing.pdf (220 KB)	Diversified.pdf (22,833 KB)	Diversified - Pricing.pdf (75 KB)	GDI.pdf (1,871 KB)	
GDI - Pricing.pdf (71 KB)	LGC.pdf (18,898 KB)	LGC - Pricing.pdf (74 KB)	RNA.pdf (1,830 KB)	RNA - Pricing.pdf (77 KB)	US Metro.pdf (2,945 KB)	RFP 18-0077.PDF (1,000 KB)

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.06 Approval of Transportation Costs Related to COVID-19 Safety Items for Staff and Students
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve an increase in transportation costs related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,418,645.

Public Content**Recommendation:**

That the School Board approve an increase in transportation costs related to COVID-19 protections through June 30, 2021 in an amount not-to-exceed \$6,418,645.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is committed to the safety of our staff, students, families, and visitors as we reopen schools as an option to parents and students. The District will procure transportation for students to allow for optional face-to-face instruction and activities.

Student Transportation

The District will provide student transportation to and from school in alignment with CDC recommendations. Transportation vendors will install hand sanitizer dispensers on each bus and ensure social distancing as outlined in the school reopening plan. Additional disinfectant cleaning will be conducted daily to ensure student safety.

Given the layoff between school closure and reopening the District will work with our transportation vendors to account for the increased maintenance and preparation costs to get the bus fleets ready for the start of the school year, additional training required for staff, and recruitment bonuses in order to ensure a full workforce.

Vendors: ABC, DHT, Trinity

Gap Analysis:

The District will be unable to provide increased hand sanitization, social distancing, and disinfecting cleaning that would align with CDC recommendations regarding providing transportation for students in order to meet COVID-19 requirements.

Previous Outcomes:

N/A

Expected Outcomes:

This investment will reduce the risk of students contracting COVID-19 by way of transportation through increased hand hygiene, social distancing, and disinfecting cleaning that will be conducted daily.

Alignment to Strategic Plan:

Transformative Culture
Responsible Stewardship

Financial Impact:

\$6,418,645 in CARES Act Funding
\$5,134,916 plus a contingency of \$1,283,729

The District plans to spend \$30,339,569 on all related reopening expenditures, inclusive of a 25% contingency

Bid Process: The transportation services will be completed as part of the District issued Request for Proposal 19-0149 in December 2018 to obtain suppliers to provide yellow bus transportation service to students of the District. Four proposals were received: Trinity Transportation, North America Central Transportation, ABC Student Transportation and DHT Transportation. The evaluation committee reviewed the four supplier proposals based upon criteria which encompassed supplier background, experience, capability, and cost. North America Central asked that we withdraw their proposal from consideration. The team selected three suppliers, including ABC Student Transportation, DHT Transportation and Trinity Transportation who, based on their proposals, strongly fit the needs of the District.

Contact for Item:

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Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.13 Approval of Amendment to Cooperative Purchase with Dell Marketing Inc.
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve an amendment to cooperative purchase with Dell Marketing Inc., for student devices, staff devices, storage and peripheral accessories for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$3,626,200.

Public Content**Recommendation:**

That the School Board approve an amendment to cooperative purchase with Dell Marketing Inc., for student devices, staff devices, storage and peripheral accessories for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$526,200 in a total amount not-to-exceed \$3,626,200.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

A previous cooperative purchase with Dell Marketing Inc. Board item was approved on June 16, 2020, in an amount not to exceed \$3,100,500.

On July 14, 2020, the School Board approved the District's Reopening Plan (Preparedness Plan). This amendment request is to purchase additional laptop carts at an added cost of \$526,200. The additional carts will allow the District to securely store and

charge existing student devices in expanded classroom or learning locations in line with social distancing requirements.

Gap Analysis:

The District has developed an estimated purchasing amount for Dell Marketing, Inc., in total, for the end of Fiscal Year 2020. Without this purchase, the District would be unable to provide secure storage and charging capabilities to students throughout school buildings. Additional laptop carts would allow schools to field technology out in a variety of spaces throughout school buildings.

Previous Outcomes:

For the 2019-2020 school year, the District purchased laptops and laptop carts to expand the One-to-One Technology Initiative to the remaining K-8 schools, high schools, and additional staff positions such as Dean of Students, Attendance Agents, Social Workers, Registered Nurses, Behavior Specialists and Program Associates in central office. Additionally, schools purchased technology for classrooms that were ineligible for Title I funding such as CTE Pathways programs and elective classrooms. Since the start of the 2017 school year, the District has reduced the student to device ratio from more than 6:1 to 1.51:1. In addition to dramatically improving the device ratio, the 1:1 Initiative has increased student access to and participation in online tools to support their learning.

Dell Marketing Inc.	
Year	Expenditures
2017-18	\$15,893,320
2018-19	\$12,630,272
2019-20	\$ 8,508,337

Expected Outcomes:

For the 2020-2021 school year, the District will complete the One-to-One Technology Initiative for all schools, including a refresh to the pilot schools: Cooke STEM Academy, Nolan Elementary-Middle School, and Bagley Elementary School of Journalism and Technology. Additionally, the District will continue to purchase devices for special programs, such as career pathways and elective classrooms, in addition to planning for supplemental laptop carts to support the school reopening plan and replacement of devices as a result of theft or unavoidable damage.

Financial Impact:

\$526,200 from CARES Act Funding
\$3,100,500 from Title I and General Funds

This purchase will be made through the state's MiDeal Dell buying cooperative purchasing agreement.

Contact for Item:

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[MiDeal_Dell_Coopeative_Contract.pdf \(1,216 KB\)](#)

Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.14 Approval of Contract Renewal with City Year
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve a contract renewal with City Year to provide intervention services to 11 schools for the period of September 1, 2020 through July 31, 2021 in and amount not-to-exceed \$1,100,000.

Public Content**Recommendation:**

That the School Board approve a contract with City Year to provide intervention services to 11 schools for the period September 1, 2020 to July 31, 2021 in an amount not-to-exceed \$1,100,000.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The District is seeking approval to renew the contract with City Year to provide intervention services to improve academics, behavior, and attendance outcomes at 11 schools: Mary McLeod Bethune Elementary-Middle School, Brenda Scott Academy, Burns Elementary-Middle School, J. E. Clark Preparatory Academy, Durfee Elementary-Middle School, Central High School, Gompers Elementary-Middle School, Mason Academy, Noble Elementary-Middle School, Osborn High School, and Cody High School. City Year is an education focused, nonprofit organization that unites AmeriCorps members of all backgrounds for a year of full-time service with students to keep them in school and on track to graduate. City Year's vision is to implement research-based strategies

that reduce the number of dropouts by leveraging the talent and energy of corps members to serve as tutors, mentors, and role models in schools to help students stay on track, get back on track, and graduate.

Based on a comprehensive study from Johns Hopkins University, it was determined that students who are most at risk of dropping out of school can be identified as early as middle school through three early warning indicators: attendance, behavior, and course performance in Math and English.

Beginning the 2016-2017 and extending through 2017-2018, Brenda Scott, Burns, Noble, Osborn, Bethune, Gompers, and Clark implemented the City Year initiative. During the 2018-2019 school year, Mason, Durfee, and Central were added, and the District assumed financial responsibility for the program. The addition of these schools allowed the redefined Central and Osborn feeder patterns to receive support from City Year. As a part of the Cody redesign and overall school improvement efforts, Cody was added for the 2019-2020 school year.

Gap Analysis:

If City Year's intervention programming is not offered to District students in the 11 schools identified above, these students would lose the benefits that come from the concentrated focus offered by City Year corps members to help them reach grade level proficiency. The identified schools are in the bottom 5% with respect to state-monitored proficiency. The schools have shown improvement as evidenced by the most recent assessment data and the Partnership Agreement status review. Additional support, however, is required to maintain improvement in academics, behavior, and attendance. 150 City Year corps members will be deployed to schools to provide one-on-one classroom consultant support, academic strategies, parental contact, attendance monitoring, and behavioral coaching.

Previous Outcomes:

City Year corps members provide support to students in grades 3rd through 9th with a student focus on attendance, behavior, math, and ELA (See Chart 1).

School Name	Attendance	SEL/B	ELA	Math
Bethune Elementary-Middle School	16	36	69	57
Burns Elementary-Middle School	16	32	75	45
Brenda Scott Academy	16	41	77	63
Central High School	11	12	12	26

Cody High School	28	29	45	53
Durfee Elementary - Middle School	17	36	75	52
Gompers Elementary-Middle School	16	36	65	65
J.E. Clark Preparatory Academy	12	32	54	63
Mason Academy	4	23	46	38
Noble Elementary-Middle School	16	34	60	52
Osborn High School	32	33	63	52
Totals:	184	344	641	566

Chart 1: Number of students served

While formal student assessment data is not available due school closure statewide, a review of fall and winter iReady data show each school trending towards and overall increase in reading and math performance.

iReady Improvement in English Language Arts (Fall to Winter)							iReady Improvement in Math (Fall to Winter)				
School Name	Grade Level	# Students Served	# students with 2 data points	% students who showed improvement	Average Improvement in points	Average Contact Time (in minutes)	# Students Served	# students with 2 data points	% students who showed improvement	Average Improvement in points	Average Contact Time (in minutes)
Bethune Elementary-Middle School	3	14	14	86%	26.8	581	14	13	92%	17.6	422
	4	7	7	71%	57.2	527	7	7	100%	23.8	453
	5	14	14	93%	41.9	581	14	14	100%	20	402
	6	14	13	93%	26.5	470	14	14	71%	24.4	538
	7	12	11	82%	38.6	701	-	-	-	-	
	8	8	8	62.50%	41.8	508	8	7	29%	6.5	714
Burns	3	15	15	86%	39.8	577	-	-	-	-	

Elementary-Middle School											
	4	15	14	86%	27.8	943	6	4	50%	27.5	424
	5	15	15	73%	37.3	622	13	13	85%	15.3	660
	6	11	9	89%	20.25	400	13	12	75%	19	713
	7	9	9	56%	23.2	659	7	7	71%	9.8	659
	8	-	-	-	-		6	6	83%	18.4	602
Brenda Scott Academy	3	14	14	86%	18.4	378	14	14	86%	26.5	466
	4	8	8	88%	33.7	650	24	21	91%	19.2	468
	5	14	11	100%	25.5	119	-	-	-	-	
	6	13	12	92%	24.4	573	10	10	100%	22	635
	7	14	13	62%	26.9	780	-	-	-	-	
	8	14	14	79%	34.3	613	14	14	86%	16.75	236
Cody High School	9	45				435	53				571
Durfee Elementary-Middle School	3	15	15	93%	25.4	353	13	13	100%	28	436
	4	15	14	79%	34.9	504	-	-	-	-	
	5	15	15	67%	27.8	558	13	13	85%	12.7	770
	6	10	10	50%	13.8	575	8	8	63%	12	679
	7	5	5	20%	3	478	5	5	20%	7	520
	8	14	13	54%	28.4	449	13	13	62%	13.6	699
Central High School	9	12				282	26				733
Gompers Elementary-	3	17	15	80%	26.7	483	13	13	77%	20.6	406

Middle School											
	4	16	16	75%	23.4	354	13	13	92%	19	705
	5	-	-	-	-		13	13	77%	15.6	968
	6	17	16	69%	25	73	13	13	62%	19.9	580
	7	15	15	67%	37.3	346	13	13	69%	13	674
	8	-	-	-	-		-	-	-	-	
J.E. Clark Preparatory Academy	3	15	14	86%	20.6	477	15	14	86%	17.1	512
	4	7	7	57%	16	559	14	13	46%	27.3	978
	5	8	8	63%	11.4	693	14	13	77%	15.7	766
	6	8	8	38%	38.3	603	6	6	50%	11.7	364
	7	8	8	100%	26.1	696	8	8	75%	25.6	592
	8	7	7	86%	26.5	573	6	6	100%	17.2	678
Mason Academy	3	15	14	79%	30	119	13	11	82%	20.2	107
	4	15	14	71%	20.6	451	13	13	85%	17.6	282
	5	-	-	-	-		12	11	91%	27.2	403
	6	5	5	100%	56	341	-	-	-	-	
	7	5	4	100%	33.5	210	-	-	-	-	
	8	5	5	100%	39.6	578	-	-	-	-	
Noble Elementary-Middle School	3	15	12	42%	25.4	303	-	-	-	-	
	4	15	12	83%	26.4	159	13	13	69%	16.9	520
	5	-	-	-	-		13	13	69%	12.1	505
	6	10	10	70%	47.1	191	9	8	63%	15.4	518
	7	10	9	33%	29.7	267	9	7	86%	18	222
	8	10	9	89%	48.6	412	8	7	71%	16.6	338

Osborn High School	9	63				582	52				644
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City Year	
Year	Expenditures
2017-2018	\$1,000,000
2018-2019	\$1,000,000
2019-2020	\$1,100,000*
*Change in expenditure due to the addition of Cody H.S. last year.	

Expected Outcomes:

After the suspension of online learning in March, City Year continued to offer support to students by:

- Creating and facilitating sample problems for math classes being taught by partner teachers.
- Fielding and answering questions via the chat in online classes to support daily student instruction.
- Conducting breakout groups with students monitored by the teacher or other school based staff.
- Calling students to inform them of online classes and reminding them to join.
- Partner team calls with teachers and students to provide additional support on classroom concepts.
- Calling parents to provide support and technical assistance with Teams platform, student questions, etc.
- Co-facilitating article reviews with a specific focus on the pandemic.

The pandemic interrupted the overall outcomes, however the expected outcomes remain.

- City Year will provide interventions in literacy, math, and attendance to targeted District students who fall into the lowest 35% of academic achievement and engagement.
- City Year will enroll targeted students to receive academic interventions for literacy development and targeted students to receive academic interventions for math development.
- 70% of targeted students who receive literacy support will show growth on District based assessments and/or statewide assessments, and City Year's targeted cohort shall be a minimum of 500 targeted students.

- 70% of targeted students who receive math support will demonstrate learning gains on statewide assessments, and City Year's targeted cohort shall be a minimum of 500 targeted students.
- Students who were previously chronically absent will improve by 10%. City Year's targeted cohort shall be a minimum of 500 students.
- City Year shall implement surveys and the data collected shall demonstrate the following anticipated outcomes: that 90% of principals, teachers, and students will agree or strongly agree that the services provided helped students in attendance, behavior (discipline), and coursework (academics).
- Overall, the District plans to intensify training and support for City Year principals, teachers, and corps members to strengthen the academic intervention plan which will raise student achievement.

Alignment to Strategic Plan:

Whole Child Commitment

Transformative Culture

Financial Impact:

\$1,100,000 through Title I funds

This a sole source vendor with no bid required.

Contact for Item:

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[19-0044-C \(FY21\) City Year Renewal.pdf \(73 KB\)](#)

Administrative Content

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.15 Approval of a Contract with Complete Mechanical Contracting
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve a contract with Complete Mechanical Contracting for heating ventilation and air conditioning installation, piping, and welding at the former GEE White Academy for the period of July 1, 2020 through June 30, 2020 in an amount not-to-exceed \$3,641,000.

Public Content**Recommendation:**

That the School Board approve a contract with Complete Mechanical Contracting for heating ventilation and air conditioning installation, piping, and welding at the former GEE White Academy for the period of July 1, 2020 through June 30, 2020 in an amount not-to-exceed \$3,641,000.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020.

Complete Mechanical Contracting (CMC) is a multi-service firm offering full-service heating ventilation and air conditioning installation (HVAC), piping, and welding. CMC was founded in 2002 and operates its offices locally. CMC has experience with installing HVAC systems for the healthcare industry, municipal facilities, and education institutions. Their specialized services range from boiler solutions and repair, chiller installation and service, heating and cooling, and cooling towers, including refrigeration and plumbing.

CMC will perform new HVAC system installation at the former GEE White Academy in preparation for the move by the Detroit International Academy for Young Women.

Gap Analysis:

The White building is currently without proper functioning heat needed for the fall, winter, and spring seasons. For many years the District has been without cool air in several of its school buildings due to poor maintenance and the age of cooling units. The spring, summer, and early fall temperatures in the State of Michigan are known to create uncomfortable conditions within these schools without functioning air conditioning. These problems have historically been due the District's inability to repair and/or replace the units that were out of service due to age and wear.

Previous Outcomes:

Complete Mechanical Contracting has been under contract to complete HVAC system installations through the District. The company was previously under contract to perform HVAC rooftop chiller system installations at Marion Law Academy, Foreign Language Immersion and Cultural Studies School, and Charles Wright Academy of Arts and Science for an amount not-to-exceed \$485,500. Additionally, at the August 20, 2019 Regular Board Meeting, the Board approved an amendment to increase the contract value for Complete Mechanical Contracting for an additional \$1,811,600 for Complete Mechanical's fiscal year 2019 – 2020 contract to perform HVAC repairs and installations at Barton Elementary, Bates Academy, Catherine Blackwell Institute, Carstens Academy of Aquatic Science at Remus, and Communication & Media Arts High School for a total amount not-to-exceed \$2,297,100. Finally, at the October 15, 2019 Regular Board Meeting, the Board approved a contract amendment to remove the existing HVAC rooftop chiller unit and install a new HVAC rooftop chiller unit at Cass Technical High School in an amount not-to-exceed \$1,289,800 for a total contract value of \$3,586,900.

During the 2018 – 2019 fiscal year, CMC completed \$88,845 of expenditures for emergency repairs.

Fiscal Year	Contract Amount	Expenditures
2019 – 2020	\$3,586,900	\$3,180,549

There are additional invoices remaining under review for payment from the 2019 – 2020 fiscal year.

Expected Outcomes:

Complete Mechanical Contracting will be responsible for performing the following scope of work.

- Installation of a new hot water boiler system including boiler room equipment, distribution piping and terminal heating equipment in each room requiring heat.
- Four new primary ventilation systems including air handling units and return fans utilizing the existing duct and plenum system.
- Installation of a new hot water heat/chilled water-cooling vertical air handling unit for the lunchroom utilizing the existing duct system.
- Installation of a new air-cooled chiller, pumps, and distribution piping to serve the four primary air handling units and the lunchroom vertical air handling unit.
- Installation of new mini-split Dx cooling systems for the following rooms:
 - Gymnasium
 - Auditorium
 - Secondary Gym (ROTC Room)
 - Office Area
 - Music Room
- Electrical power to all the new equipment including a service upgrade.
- Fire alarm connection to new air handling units (assuming a mini-zone control panel is needed for the added points for this system only, connected to the existing fire alarm system).
- Lighting in the fan rooms, boiler room and main mechanical room (due to changes in equipment locations).

Demolition will include:

- Complete demolition of the fan rooms
- Complete demolition of the boiler room
- Complete demolition of the main mechanical room

The cost of this project will be \$3,310,000. With a building of this age, the lack of building system documentation, and significant interstitial spaces within the building, a 10% contingency of \$331,000 is considered industry standard for a total contract amount not-to-exceed \$3,641,000.

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

\$3,641,000 from Capital Funds

Bid Process: RFP 21-0006 was issued on DemandStar and received two responses. Eleven (11) contractors conducted a walk-through but seven withdrew their consideration due to the narrow window of submission and requested additional time. Four contractors were expected to bid, but personnel became an issue along with the rapid completion timeline of December 2020 for a second semester opening. Based on evaluation of the proposal, Complete Mechanical Contracting was awarded the work as the supplier to provide these services based on its capability, experience, and competitive pricing to provide the services requested.

Contact for Item:

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CMC signed Gee White Academy Contract.pdf (4,208 KB)

Complete Mechanical Attachment A - Scope of Work.pdf (5,107 KB)

Administrative Content

Johnsoon & Wood.zip (3,111 KB)

Complete Mechanical.zip (5,950 KB)

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.17 Approval of Contract with Cleanetics
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve a contract with Cleanetics for Garden Program fabrication and installation for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$1,185,698.

Public Content**Recommendation:**

That the School Board approve the contract with Cleanetics for Garden Program fabrication and installation for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$1,185,698.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020.

The Office of School Nutrition (OSN) seeks to fully implement the Department of School Nutrition's 2018-2020 USDA Farm to School implementation grant goals using funds allocated in the department's fund balance spend down plan, as approved by the Michigan Department of Education. This contract with Cleanetics will ensure that school gardens across the District are newly renovated and have a useful life of at least 10 years. The District has a nationally recognized school garden program that has been widely recognized in the farm to school movement since its inception in 2012. The school garden program is also beginning to show its age, with most school gardens starting to show signs of severe wear, tear, and seasonal decay. As first developed under the implementation grant, the program has redesigned garden beds to maximize longevity, productivity, and aesthetics. Another goal of this grant was to expand the District's school garden program from 82 schools to the entire District so that every student would have access to the program.

Cleanetics began as a provider of cleanrooms and sterile environments. Since its inception, Cleanetics has expanded its scope to provide general building assessments and environmentally friendly solutions for third party facilities. Cleanetics has built a unique portfolio within an array of industries, such as Education, the Life Sciences, Healthcare, and Advanced Research Laboratories.

Approval of this contract ensures that all District students return to school in the fall with access to the proposed campus enhancements. The COVID-19 pandemic has shown the importance of gardening by strengthening local access to fresh fruits and vegetables; regardless of supply chain variables.

Project Itemized	Expenditure Cost
Material	\$362,088
Fabrication	\$211,860
Installation	\$565,000
Tooling and Warehousing	\$20,000
Garden Tools for Schools	\$26,750
Total	\$1,185,698

Gap Analysis:

The District's current school gardens are deteriorating to a level that decreases productivity, engagement, and participation. Gardens at schools are becoming under-utilized due to the level of disrepair, which limits the program's cumulative impact. The existing school garden beds are also quickly becoming a safety hazard and liability as screws and lag bolts are becoming exposed. This

creates the potential for laceration injuries to students. Teacher's may increasingly find that the educational benefits that come with their students' utilization of the gardens does not outweigh the risk, which would further contribute to these gardens' dilapidation.

The Office of School Nutrition does not have the internal capacity to do District-wide garden installations. Hiring an external contractor is the only feasible way to achieve this District-wide goal.

Previous Outcome:

The District has not previously contracted with Cleanetics for any services. No school gardens have been completely renovated or installed within the past five years except for prototype beds at Bow Elementary-Middle School and Spain Elementary-Middle School. The prototypes were created by teachers as a learning opportunity for students with supplies purchased through a grant award from the USDA.

Expected Outcomes:

Newly renovated school gardens are expected to have a useful life of at least 10 years (more than doubling the lifespan of the original designs). These new gardens are also size appropriate based on the type of school that is being served. For example, older students will enjoy larger beds and smaller beds will be installed for elementary age students. The improvements to the school gardens will also include the additions of benches and picnic tables as well as wood chip mulch. These improvements are designed to make the school garden a feature of pride and accessibility for schools. The addition of mulch will prevent added labor to mow and trim grass surrounding the beds and will greatly improve longevity. These intervention components will help change the school garden environment to make participation more convenient and attractive.

Alignment to Strategic Plan

Whole Child Commitment

Financial Impact:

\$1,158,706 from School Lunch Program Funding (Fund 25)

Bid Process: On February 25th, 2020, an RFQ was posted to solicit services for the installation of school garden beds at DPSCD schools. Via DemandStar, 268 vendors were notified of the RFQ and four responses were received on or by March 25, 2020. An Evaluation Committee was convened March 27, 2020 and selected Cleanetics, the lowest cost vendor.

RFQ 21-009 was issued June 2020 soliciting fabrication services as students were unable to complete fabrication due to closures. This RFQ received one response from Cleanetics.

Contact for Item:

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21-0009-C School Garden Bed Fabrication_.pdf (2,323 KB)

Administrative Content

21-0009 School Garden Bed Fabrication _ Cleanetics.pdf (1,347 KB)

Attachment A - Pricing Matrix _ Cleanetics.xlsx (25 KB)

Payne.zip (3,946 KB)

Cleanetics (1).zip (1,158 KB)

City Contracting School Garden Beds.zip (35 KB)

PGA School Garden Beds.zip (428 KB)

**Agenda Item Details**

Meeting	Jul 14, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.03 Approval of Contracts for Staff Augmentation Services
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the contracts with Aerotek, Delta-T Group, LanceSoft, Inc., RPG, and PIE to provide temporary staff augmentation services for central office departments through June 30, 2021 in an amount not-to-exceed (NTE) \$850,000.

Public Content**Recommendation:**

That the School Board approve contracts with Aerotek, Delta-T Group, LanceSoft Inc., RPG, and PIE to provide temporary staff augmentation services for central office departments for a period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$850,000.

Description and Background:

This item was recommended for approval by the Academic Committee on June 22, 2020 and the Finance Committee on June 26, 2020.

The District has utilized staff augmentation vendors to provide temporary professional and administrative staff augmentation services to various business units on an as needed basis. These units include Transportation, Accounts Payable, Procurement, Information Technology (IT), Legal, Human Resources, and Enrollment.

At the start of the fiscal year, estimates were completed as to how many supplemental and short-time staff members were needed to support District departments by either completing short-term projects where permanent staff augmentation was not needed or filling critical vacancies until full-time staff could be hired.

Gap Analysis:

The Enrollment, Finance, IT, Operations, Partnerships, and Transportation Departments manage functions (enrollment, finance year end process, student record requests, and transportation call-center) which have fluctuating demand throughout the year. If the District does not extend the contract term, these business units will lose capacity through the loss of additional support staffing. This will make it difficult for departments to complete work in a timely manner.

Given the COVID-19 outbreak, the District may need temporary staff to respond to unforeseen school operation needs.

Previous Outcomes:

The District has decreased the use of staff augmentation over the past three years. During FY 2018 and FY 2019, the District transitioned many of the contract staff to full-time employment as evidenced by the drop in expenditures.

Fiscal Year	Expenditures
FY 2017	\$1,056,284
FY 2018	\$927,064
FY 2019	\$764,893
FY 2019*	\$336,949

Expected Outcomes:

The District will utilize multiple staff augmentation vendors to provide supplemental staffing. Each of the selected vendors offered a unique pool of qualified candidates for the various District needs, from call center support, to customer service, to financial accounting, and human resource processing. The District will review candidates from the multiple selected vendors to ensure we find the best staff to meet the needs of the department and the District.

The departments listed below require additional temporary staffing throughout the year to manage additional seasonal workload. The staff augmentation contracts allow the District to continue to maintain services and responsiveness as workload increases during peak seasons.

The COVID-19 pandemic has disrupted the traditional processes and procedures. The District will need to be able to respond to those unforeseen needs as they arise during the year. Staff Augmentation vendors allow the District to respond to temporary staffing needs.

Department	Time Frame	Work
Enrollment	Winter, Spring	Process requests around enrollment
Finance	End of the Year	Support processing of invoices and receipts in preparation for audit
IT	Beginning and End of Year	Processing call center and student record requests
Operations	As Needed	Support processing needs as needed
Transportation	Beginning of Year and Mid-Year	Support requests regarding bus routes and assignments
Human Resources	Beginning and End of Year	Processing new hires and supporting testing center
Legal	As Needed	Support FOIA requests and other processing as needed

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

\$850,000 from General Fund

Bid Process: On May 8, 2020, an RFQ was posted to solicit qualified vendors to provide the District with temporary staffing services for a diverse range of job classifications. Via DemandStar, 223 vendors were notified and twenty-seven responses were received on or by May 20, 2020. The Evaluation Committee selected RGP and P.I.E. Management as the best qualified vendors based on their strengths, price and ability to meet the District's staffing needs. LanceSoft was also selected by the Committee as a payroll-only vendor because of their competitive rate and relatively high score. The Evaluation Committee further recommended that Delta-T and Aerotek be awarded contracts due to the District's past and current successful relationships and the uncertainty in partnering with three new vendors.

Contact for Item:

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Final 21-0014 Aerotek Staff Aug Contract.pdf (298 KB)

21-0011 PIE Staff Aug Contract.pdf (394 KB)

21-0012 LanceSoft Staff Aug Contract.pdf (398 KB)

Administrative Content

Buzz Clan.zip (1,658 KB)	Burgeon IT Service.zip (1,029 KB)	Beacon Hill.zip (916 KB)	Aerotek.zip (10,452 KB)	22 Century.zip (3,153 KB)	SoftHQ.zip (2,053 KB)	
Robert Half.zip (1,644 KB)	Raisso.zip (1,642 KB)	P.I.E.zip (624 KB)	Optech.zip (1,941 KB)	Midtown.zip (663 KB)	Lancesoft.zip (2,764 KB)	Kelly Svcs.zip (2,543 KB)
Infojini.zip (1,821 KB)	Experis.zip (2,000 KB)	EDU STAFF.zip (3,909 KB)	Diskriter.zip (357 KB)	Delta T.zip (1,026 KB)	DAKO.zip (845 KB)	Cyber Teck.zip (475 KB)
Vtech.zip (545 KB)	Vibrus Group.zip (652 KB)	Trillium Tech.zip (289 KB)	Synapse.zip (1,399 KB)	Sparkle Genius.zip (2,430 KB)	Solomon's Int.zip (195 KB)	

**Agenda Item Details**

Meeting	Aug 18, 2020 - *Virtual*Regular Board Meeting
Category	14. Consent Agenda (Administrative Items)
Subject	14.11 Approval of Funding for District Dual Enrollment Programs
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve funding to provide access to Dual Enrollment courses to District students in partnership with Wayne County Community College, Lawrence Technological University, University of Detroit Mercy, and Wayne State University for the 2020-2021 school year in an amount not-to-exceed \$1,400,000.

Public Content**Recommendation:**

That the School Board approve funding to provide access to Dual Enrollment courses to District students in partnership with Wayne County Community College, Lawrence Technological University, University of Detroit Mercy, and Wayne State University for the 2020-2021 school year in an amount not to exceed \$1,400,000.

Description and Background:

This item was recommended for approval by the Finance Committee on July 24, 2020 and the Academic Committee on July 27, 2020.

The approval of this item will provide access for District high school students to take Dual Enrollment courses in partnership with local colleges and universities including: Wayne County Community College (WCCC), Lawrence Technological University (LTU), University of Detroit UDM, and Wayne State University (WSU). The Postsecondary Enrollment Options Act (PA 160 of 1996) states that districts and public school academies shall use funds allocated under the State School Aid Act to support eligible pupils in their pursuit of enrollment opportunities in postsecondary institutions. These expenditures will allow students to access more than

120 college level courses at 15 High Schools District-wide. To support this, the District has developed memoranda of understanding with partners. Most dual enrollment courses will take place on our campuses, however there are instances where students will travel to local campuses. Associates Degree options are available from WCCC and as part of the Early Middle College agreement with LTU. Beyond degree options, some series of courses lead to industry certifications.

Of the 120 courses offered across institutions, 27 of those, offered by WCCC are industry-aligned dual enrollment courses. The 27 courses will be offered in seven industry areas:

- Business and entrepreneurship
- Health care
- Technology, media and arts
- Law, education, and public safety
- Engineering, manufacturing, and transportation
- Construction
- Service industry

Currently 18 high schools offer Dual Enrollment opportunities:

- Academy of Americas
- A. Phillip Randolph Technical High School
- Benjamin Carson High School of Science and Medicine
- Cass Technical High School
- Cody High School
- Communications and Media Arts
- Detroit Collegiate Preparatory High School at Northwestern
- Denby High School
- Detroit School of Arts
- East English Village Preparatory Academy
- Henry Ford High School
- Martin Luther King, Jr. Senior High School
- Mumford High School
- Osborn High School
- Renaissance High School
- Southeastern High School

- The School at Marygrove
- Western International High School

Prior to enrollment, District students meet with their counselor and/or principal to discuss eligibility and other aspects of the Postsecondary Enrollment Options Act. Students then receive approval of the principal indicating eligibility to dual enroll. The District then enrolls the students in eligible course(s) with a postsecondary institution and ensures that the student's schedule and transcript reflects the course. District students will enroll in both the first and second semesters of the 2020-2021 school year.

The District plans to support approximately 2,000 students at an average cost for courses and fees of \$642 each. Costs per institution varies.

Institution	Cost per Credit Hour	Course Fees (e.g., Books)
Wayne State University	\$199	Varies
Wayne County Community College (WCCCD)	\$116	Varies
University of Detroit Mercy	\$300	~\$600 per student
Lawrence Technological University	\$100 per class	\$1,200 per semester

Gap Analysis:

If the District fails to continue to offer Dual Enrollment opportunities, students will be deprived of an advantage to achieve college and career readiness and success. Additionally, students already enrolled in career pathway programs need continued access to Dual Enrollment courses to complete their programs of study. The District would also be out of compliance with the Postsecondary Enrollment Options Act.

Previous Outcomes:

Institution	2017-2018	2018-2019	2019-2020
Wayne State University	\$128,152	\$24,673	\$53,347
Wayne County Community College	\$1,704	\$242,926	\$609,706
University of	\$3,000	\$22,440	\$26,839

Detroit Mercy			
Lawrence Technological University	\$0	\$7,800	\$13,000

Expected Outcomes:

Students in District High Schools will complete college level courses in partnership with Dual Enrollment college and university partners. Increasing the number of Dual Enrollment courses available and the number of participating students Districtwide will be a goal for the 2020-2021 school year.

In addition, the District will seek to achieve a successful completion rate of college and career readiness (CCR) coursework of 95% or above and increase the number of students enrolled in Dual Enrollment courses from the approximately 1,500 students enrolled in the 2019-2020 school year.

Alignment to Strategic Plan:

Outstanding Achievement

Financial Impact:

\$1,400,000 in grant funds

Contact for Item:

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Administrative Content