## **Cash Flow Management**

March 2, 2019



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## Weekly Cash Flow Purposes/Advantages



- Monitoring cash position on a weekly basis
  - Reconciliation with monthly cash flow, budget, and bank account balances
  - Investment strategy for idle cash
- Greater transparency for proactive budget management and improvement of financial agility
  - Ability to see when thin margins will occur, or avoid and reduce unnecessary interest costs related to a issuance of a state aid notes ("SANs"), tax anticipation notes ("TANs") or Lines of Credit ("LOCs").
- Allows for historical tracking of revenue and expenditures to provide refined forecasts and improved transparency for :
  - Sale of SANs, TANs or LOCs
  - Credit Rating/Analysis
  - Tax Analysis (Tax-exempt or taxable)
  - Interest cost

## Weekly Cash Flow Template Model



#### Weekly Cash Flow - Projection

Receipts								10000	ALE VI						
Beginning Cash Balance		First Quarter													
Receipts   State Aid	Week Ending	7/1/16	7/8/16	7/15/16	7/22/16	7/29/16	8/5/16	8/12/16	8/19/16	8/26/16	9/2/16	9/9/16	9/16/16	9/23/16	9/30/16
State Aid	Beginning Cash Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Aid											27 55				
PropertyTan Receipts   S0.00		60.00	60.00	£0.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	£0.00	60.00	60.00
Federal Grants										17.00					\$0.00
Cher Grants										-					\$0.00
Notes - SAN (less fees)   \$0.00   \$0															\$0.00
Notes - TAN															\$0.00
Interfund Transfers   S0.00															\$0.00
Specify Fund(s):										-					\$0.00
Act 18 Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	30.00	\$0.00	30.00	30.00	30.00
Reconciliation Adjustment		\$0.00	\$0.00	50.00	\$0.00	50.00	\$0.00	50.00	\$0.00	\$0.00	\$0.00	50.00	\$0.00	50.00	\$0.00
Discrimental															\$0.00
S0.00   S0.0															\$0.00
S0.00   S0.0	Other Receipts (list any major)														\$0.00
Other   S0.00   S0.0	27													-	\$0.00
Other	2			******						100000000000000000000000000000000000000					\$0.00
Disbursements   S0.00   S0.0	Othor														\$0.00
Disbursements   Sum	1. T. T. 1. T. 1.														\$0.00
Gross Payroll	Total neceipts	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
MPSERS   \$0.00   \$0.	Disbursements	-													
MPSERS   \$0.00   \$0.	Gross Payroll	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Note Repayments - SAN   \$0.00   \$0.0								\$0.00							\$0.00
Note Repayments - TAN															\$0.00
Specify Destination(s):   Debt Service   S0.00   S0.				\$0.00	\$0.00			\$0.00							\$0.00
Specify Destination(s):   Debt Service   S0.00   S0.	Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Service	Specify Destination(s):														3
\$0.00 \$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00 \$0.00	Accounts Payable (list major)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00   \$0.0		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00   \$0.0	9		\$0.00	\$0.00			\$0.00	\$0.00							\$0.00
\$0.00   \$0.0	y i	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other         \$0.00 <th< td=""><td></td><td></td><td>\$0.00</td><td>\$0.00</td><td></td><td></td><td></td><td>\$0.00</td><td></td><td>100000000000000000000000000000000000000</td><td></td><td>\$0.00</td><td></td><td></td><td>\$0.00</td></th<>			\$0.00	\$0.00				\$0.00		100000000000000000000000000000000000000		\$0.00			\$0.00
Other Disbursements (list majd)         \$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00         \$0.00 <th< td=""><td>Other</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td></th<>	Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00         \$0.00 <th< td=""><td>Other Disbursements (list majo</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td></th<>	Other Disbursements (list majo	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00         \$0.00 <th< td=""><td></td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td></th<>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total Disbursements</u> <u>\$0.00</u>	Total Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	(c)	9% 21%		9~ 412		9~		9~ 512		9~ 412		95 512		9	1 2 2
Net Change \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Net Ch <mark>an</mark> ge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Cash Balance \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Ending Cash Balance	\$0.00	\$0.00	\$0.00	\$0.00	SO CO	SO OO	SO OO	\$0.00	\$0.00	\$0.00	SO OO	\$0.00	\$0.00	\$0.00
Without SAN \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00															\$0.00

Month with Greatest Weekly Deficit	November 2018									
Week Ending	Nov 04	Nov 11	Nov 18	Nov 25	Dec 02					
Beginning Balances (Include Investments)	250,348	200,348	30,039	106,879	195,461					
Estimated Receipts			***	**						
Operating Taxes			95							
State Aid				441,778						
Other Grants										
Other Revenue			96,839							
Total Available Funds	250,348	200,348	126,879	548,656	195,461					
Less Estimated Expenditures										
Note Payments (if applicable)				82,887						
Payrolls		170,308		170,308						
Other Expenditures	50,000			100,000						
Lease Payments			20,000							
Bond Payments										
Other Debt										
Total Estimated Expenditures	50,000	170,308	20,000	353,195	-					
Ending Balance with Note Proceeds	200,348	30,039	106,879	195,461	195,461					
Ending Balance without Note Proceeds	(533,878)	(704,186)	(627,347)	(538,764)	(538,764					
Maximum Allowable Borrowing Amount:	593,000	616,225	531,225	432,225	432,225					



## Weekly Cash Flow Sample Cash Shortfall

Operating Funds	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019
Beginning Balances (Include Investments)	220,000	279,628	229,850	369,234	250,348	195,461	305,617	333,252	360,887	388,522	416,157	443,791	471,426	499,061
Estimated Receipts		1												
Note Proceeds (September SAN)			600,000											
Operating Taxes														
State Aid	406,809	406,809		441,778	441,778	441,778	441,778	441,778	441,778	441,778	441,778	441,778	441,778	441,778
Other Grants	68,946					165,043	82,521	82,521	82,521	82,521	82,521	82,521	82,521	
Other Revenue	98,225	57,764		96,839	96,839	96,839	96,839	96,839	96,839	96,839	96,839	96,839	96,839	96,839
Total Available Funds	793,979	744,201	829,850	907,851	788,964	899,121	926,755	954,390	982,025	1,009,660	1,037,295	1,064,930	1,092,564	1,037,678
Less Estimated Expenditures														
2017-18 Note Payments (if applicable)	98,735	98,735												
September 2018 SAN Payments				82,887	82,887	82,887	82,887	82,887	82,887	82,887	82,887	82,887	82,887	82,887
Payrolls	245,616	245,616	290,616	404,616	340,616	340,616	340,616	340,616	340,616	340,616	340,616	340,616	340,616	340,616
Other Expenditures	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Lease Payments <sup>2</sup>	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Bond Payments 3														
Other Debt 4														
Total Estimated Expenditures	514,351	514,351	460,616	657,503	593,503	593,503	593,503	593,503	593,503	593,503	593,503	593,503	593,503	593,503
Estimated Ending Balance	279,628	229,850	369,234	250,348	195,461	305,617	333,252	360,887	388,522	416,157	443,791	471,426	499,061	444,175
Balance Without 2018 Note Proceeds	279,628	229,850	(230,766)	(266,765)	(238,764)	(45,721)	64,801	175,323	285,845	396,367	506,890	617,412	727,934	755,935

# **Cash Flow Management**Short-Term Cash Flow Borrowing



	K-12 School District	Public School Academy
Authority	<ul> <li>Public Act 451 (Revised School Code)</li> <li>Public Act 34 (Revised Municipal Finance Act)</li> <li>Requires Qualified Status (or an order of Prior Approval) from the State</li> <li>Line of credit requires order of Prior Approval regardless of Qualified Status</li> </ul>	<ul> <li>Public Act 451 (Revised School Code)</li> <li>Public Act 34 (Revised Municipal Finance Act)</li> <li>Requires Qualified Status (or an order of Prior Approval) from the State</li> <li>Line of credit requires order of Prior Approval regardless of Qualified Status</li> </ul>
Security	<ul> <li>State School Aid/State Aid Intercept Mechanism</li> <li>Limited Tax General Obligation (Operating Taxes)</li> </ul>	<ul> <li>State School Aid/State Aid Intercept Mechanism</li> <li>Asset Pledge</li> </ul>
Types	<ul> <li>State Aid Note ("SAN")</li> <li>Line of Credit ("LOC")</li> <li>Tax Anticipation Note ("TAN")</li> </ul>	<ul><li>State Aid Note ("SAN")</li><li>Line of Credit ("LOC")</li></ul>
Maximum Pledge	State Aid Note ("SAN")  Up to 70% of remaining appropriated state aid to be received in current fiscal year  Up to 50% of appropriated state aid for next fiscal year (after 3/1 of current fiscal year)  Line of Credit ("LOC")  Up to 30% of appropriated but not received state aid  Tax Anticipation Note ("TAN")  Up to 50% of current FY or next FY operating tax levy  Interest Rate could be reflective of coverage of revenue pledged	State Aid Note ("SAN")  Up to 70% of remaining State Aid to be received in current fiscal year  Up to 50% of State Aid to be received in next fiscal year  Line of Credit ("LOC")  Up to 30% of appropriated but not received state aid  Interest Rate could be reflective of coverage of revenue
Method of Sale	<ul> <li>Private Placement/Purchase (i.e. bank)</li> <li>Competitive public offering</li> <li>Michigan Finance Authority (MFA) pooled program (limits borrowing to ≤ 50%)</li> </ul>	<ul> <li>Private Placement/Purchase (i.e. bank)</li> <li>Competitive public offering</li> <li>Michigan Finance Authority (MFA) pooled program (limits borrowing to ≤40%)</li> </ul>
Maturity and Structure	<ul> <li>SANs: ≤ 372 days, but number of payments/maturity varies</li> <li>LOC: Must be repaid within fiscal year</li> <li>TANs: Number of payments/maturity varies, but requires set aside for the repayment of principal and interest equal to ~\$0.63/\$1 of pledged taxes until repaid</li> <li>MFA SAN Program:</li> <li>Set-aside option equal monthly set-aside payments - three (May - July), five (March - July) or seven (January - July) or no set-aside option (August)</li> </ul>	<ul> <li>SANs: ≤ 372 days, but number of payments/maturity varies</li> <li>LOC: Must be repaid within fiscal year</li> <li>MFA SAN Program:</li> <li>❖ 11 equal monthly installments (October – August)</li> </ul>
Features	<ul> <li>Issuance through MFA for intercept mechanism (lower interest rate) either through pooled or standalone basis</li> <li>Trust Indenture/lockbox</li> <li>Draw structure</li> <li>Optional redemption</li> </ul>	<ul> <li>Issuance through MFA for intercept mechanism (lower interest rate) either through pool or standalone</li> <li>Trust Indenture/lockbox</li> <li>Draw Structure</li> <li>Optional redemption</li> </ul>
Tax Status	<ul> <li>Tax-exempt if anticipate 90% of proceeds expended within six months of issuance (IRS Code of 1986 as amended)</li> </ul>	<ul> <li>Tax-exempt if anticipate 90% of proceeds expended within six months of issuance (IRS Code of 1986 as amended)</li> <li>Certain management agreements may prevent issuance on a tax-exempt basis</li> </ul>

## **Cash Flow Management**Borrowing Process, Timing and Milestones

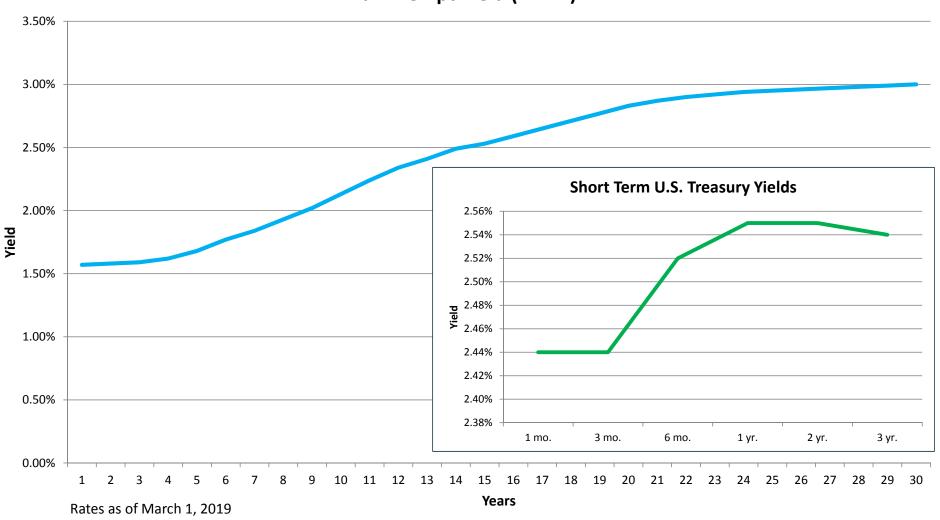


	K-12 School District	Public School Academy
SAN	<ul> <li>Audit completed and qualified statement applied for (12/31)</li> <li>Engagement of Local Counsel and Municipal Advisor</li> <li>Budget is adopted (6/30)</li> <li>Borrowing need/size of borrowing determined</li> <li>Authorizing Resolution adopted by Board</li> <li>Prior Approval Submitted to Treasury, if required</li> <li>[Application due to MFA for SAN Program]</li> <li>Offering Document Distributed or Discussions with Banks/Lenders/MFA</li> <li>Pricing/Term Sheet provided by Bank or purchaser (1-4 weeks prior to closing)</li> <li>Purchase contract executed</li> <li>Documentation is finalized</li> <li>Pre-close (a week or two prior to closing)</li> <li>Closing [August for MFA Program]</li> </ul>	<ul> <li>Audit completed and qualified statement applied for (12/31)</li> <li>Engagement of Local Counsel and Municipal Advisor</li> <li>Budget is adopted (6/30)</li> <li>Borrowing need/size of borrowing determined</li> <li>Authorizing Resolution adopted by Board</li> <li>Prior Approval Submitted to Treasury, if required</li> <li>[Application due to MFA for SAN Program]</li> <li>Offering Document Distributed or Discussions with Banks/Lenders/MFA</li> <li>Pricing/Term Sheet provided by Bank or purchaser (1-4 weeks prior to closing)</li> <li>Purchase contract executed</li> <li>Documentation is finalized</li> <li>Pre-close (a week or two prior to closing)</li> <li>Closing [September for MFA Program]</li> </ul>
LOC	<ul> <li>Audit completed and qualified statement applied for (12/31)</li> <li>Engagement of Local Counsel and Municipal Advisor</li> <li>Budget is adopted (6/30)</li> <li>Borrowing need/size of borrowing determined</li> <li>Authorizing Resolution adopted by Board</li> <li>Prior Approval Submitted to Treasury</li> <li>Request for proposal distributed or Discussions with Banks/Lenders</li> <li>Pricing/Term Sheet provided by Bank or purchaser (1-4 weeks prior to closing)</li> <li>Line of credit agreement is executed</li> <li>Documentation is finalized</li> <li>Pre-close (a week or two prior to closing)</li> <li>Closing</li> </ul>	<ul> <li>Audit completed and qualified statement applied for (12/31)</li> <li>Engagement of Local Counsel and Municipal Advisor</li> <li>Budget is adopted (6/30)</li> <li>Borrowing need/size of borrowing determined</li> <li>Authorizing Resolution adopted by Board</li> <li>Prior Approval Submitted to Treasury</li> <li>Request for proposal distributed or Discussions with Banks/Lenders</li> <li>Pricing/Term Sheet provided by Bank or purchaser (1-4 weeks prior to closing)</li> <li>Line of credit agreement is executed</li> <li>Documentation is finalized</li> <li>Pre-close (a week or two prior to closing)</li> <li>Closing</li> </ul>
TAN	<ul> <li>Audit completed and qualified statement applied for (12/31)</li> <li>Engagement of Local Counsel and Municipal Advisor</li> <li>Budget is adopted (6/30)</li> <li>Borrowing need/size of borrowing determined</li> <li>Authorizing Resolution adopted by Board</li> <li>Prior Approval Submitted to Treasury, if required</li> <li>Offering Document Distributed or Discussions with Banks/Lenders</li> <li>Pricing/Term Sheet provided by Bank or purchaser (1-4 weeks prior to closing)</li> <li>Documentation is finalized</li> <li>Pre-close (a week or two prior to closing)</li> <li>Closing</li> </ul>	Not applicable



### **Yield Curves**

### **Tax Exempt Yield (MMD)**







#### **School Review and Fiscal Accountability Contact Information**

- Shelbi Frayer (517) 335-2521 <a href="mailto:frayers2@michigan.gov">frayers2@michigan.gov</a>
- Samuel Irrer (517) 335-1009 <u>irrers3@michigan.gov</u>

### Robert W. Baird & Co (Municipal Advisor) Contact Information

- Brian Lefler (517) 371-2607 <u>blefler@rwbaird.com</u>
- Alyson Hayden (517) 371-2732 <a href="mailto:ahayden@rwbaird.com">ahayden@rwbaird.com</a>
- Connor Sullivan (517) 371-2652 <a href="mailto:csullivan@rwbaird.com">csullivan@rwbaird.com</a>

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