

School District of the City of Muskegon Heights
Receivership Transition Advisory Board Meeting

Wednesday, April 15, 2020
Virtual Meeting via Microsoft Teams

MINUTES

I. Call to Order

Chair Jessica Thomas called the meeting to order at 4:00 p.m.

A. Roll Call

Members Present – 4 (via phone)

Jessica Thomas
Clinton Todd
John Schrier
Patrice Johnson

Members Absent – 1

Dale Nesbary

Governor Whitmer’s Executive Order 2020-48 provides authorization of remote participation in public meetings and hearings in accordance with the Opening Meetings Act (OMA). A quorum was present.

B. Approval of RTAB Minutes

Motion by Mr. Todd to approve the draft minutes as presented. Motion moved and seconded by Mr. Schrier. The RTAB approved the February 19, 2020 meeting minutes.

II. Old Business

None.

III. New Business

A. District Updates

Chair Thomas asked Mr. Lewis to speak about the impact of COVID-19 on district operations. Mr. Lewis stated that he anticipates tax revenues to come in slower than usual. The district has a 50/50 levy and has received most of the second levy to date.

B. March 18, 2020 Monthly Reports

i. Liabilities Report

Mr. Lewis reported no changes to liabilities from the previous month.

ii. Cash Flow Projections

Mr. Lewis reported cash is stable for the district. The district is on track with meeting all the obligations.

iii. Comparison of Budgeted Revenue and Expenditure to Actual

Mr. Lewis reported that he is available to speak about the financial report. Mr. Lewis provided the RTAB Board with a brief overview, stating that things are going in a positive direction.

C. April 15, 2020 Monthly Reports

i. Liabilities Report

Mr. Lewis reported no changes to liabilities from the previous month. Mr. Lewis stated that the district will make an emergency loan payment of \$410,502 in June 2020.

ii. Cash Flow Projections

Mr. Lewis reported cash is stable for the district. The district is on track with meeting all the obligations. Chair Thomas asked about making a QZAB payment. Mr. Lewis stated that the QZAB payment is scheduled for December 2020. Mr. Lewis also stated that utilities and building costs will be low due to COVID-19.

iii. Comparison of Budgeted Revenue and Expenditure to Actual

Mr. Lewis reported that revenues are higher than originally projected due to the payout received from Muskegon Area Intermediate School District (MAISD). Expenditures for MAISD technology fees is also higher for the year. Chair Thomas asked for more details why the fees increased. Mr.

Lewis provided an overview of the services provided by Muskegon Area ISD. Ms. Johnson stated that Mr. Lewis should have conversations with the ISD regarding the increased fees.

IV. Public Comment

None.

V. Board Comment

Chair Thomas asked Mr. Lewis regarding the status of appointing a new board member for Muskegon Heights Public School Academy System. Mr. Lewis reported that the district board will have a special meeting in the near future to approve the appointment of the new member.

VI. Adjournment

Motion made to adjourn by Mr. Schrier. Motion moved and seconded by Mr. Todd. The Board approved the motion to adjourn.

There being no further business, the meeting adjourned at 4:16 p.m.