

**School District of the City of Muskegon Heights**  
**Receivership Transition Advisory Board Meeting**

Wednesday, December 18, 2019  
Conference Room  
2603 Leahy St.  
Muskegon Heights, MI 49444

**MINUTES**

**I. Call to Order**

Chair Jessica Thomas called the meeting to order at 4:16 p.m.

**A. Roll Call**

Members Present – 3

Dale Nesbary  
Clinton Todd  
Jessica Thomas

Members Absent – 2

Patrice Johnson  
John Schrier

A quorum was present.

**B. Approval of RTAB Minutes**

Motion by Mr. Todd to approve the draft minutes as presented. Motion moved and seconded by Dr. Nesbary. The RTAB approved the June 19, 2019 meeting minutes.

**II. Old Business**

None

**III. New Business**

**A. District Updates**

Mr. Lewis reported that he is available to speak about any of the financial reports submitted from June 2019 – December 2019. Chair Thomas asked if any of the RTAB members have questions regarding the reports. No questions were asked about prior monthly reports.

## **B. December 18, 2019 Monthly Reports**

### **i. Liabilities Report**

Mr. Lewis reported no changes from the prior report. Interest payments will be made on the emergency loans as well as funds will be transferred to cover the QZAB obligation this month. Mr. Lewis stated that the QZAB obligation will be paid off in 2022.

### **ii. Cash Flow Projections**

Mr. Lewis reported that the district has no major changes to the cash flow for the upcoming year. Next month's report will reflect a change in authorizer fee revenue as the Academy's enrollment has decreased.

### **iii. Comparison of Budgeted Revenue and Expenditure to Actual**

Mr. Lewis reported that the district is expecting revenue of \$56,000 from the ISD due to the misdistribution of a millage that occurred when the district educated students. Mr. Lewis stated that the tax base is currently good; however, a tax base drop in non-homestead would affect the general fund.

Dr. Nesbary commented that there is a trend of tax revenues decreasing at this time. Chair Thomas proposed creating projections based on the L-4029 as well as providing percentage year to date for the budget.

## **C. Approvals**

### **i. Approval of 2020 RTAB Schedule**

Motion by Dr. Nesbary to approve the 2020 RTAB Schedule as presented. Motion moved and seconded by Mr. Todd. The RTAB approved the 2020 RTAB Schedule.

### **ii. Approval of Resolution 2019-1 (Designating Certain Persons to Give Notice of Meetings)**

Motion by Mr. Todd to approve Resolution 2019-1 as presented. Motion moved and seconded by Dr. Nesbary. The RTAB approved Resolution 2019-1.

**IV. Public Comment**

None

**V. Board Comment**

Dr. Nesbary welcomed the new RTAB Chair, Jessica Thomas. Chair Thomas reported that she is eager to learn more about the history of School District of the City of Muskegon Heights.

**VI. Adjournment**

Motion made to adjourn by Dr. Nesbary. Motion moved and seconded by Mr. Todd. The Board approved the motion to adjourn.

There being no further business, the meeting adjourned at 4:29 p.m.