

**School District of the City of Muskegon Heights**  
**Receivership Transition Advisory Board Meeting**

Wednesday, May 20, 2020  
Virtual Meeting via Microsoft Teams

**MINUTES**

**I. Call to Order**

Chair Jessica Thomas called the meeting to order at 4:05 p.m.

**A. Roll Call**

Members Present – 4 (via phone)

Jessica Thomas  
Clinton Todd  
John Schrier  
Patrice Johnson

Members Absent – 1

Dale Nesbary

Governor Whitmer’s Executive Order 2020-48 provides authorization of remote participation in public meetings and hearings in accordance with the Opening Meetings Act (OMA). A quorum was present.

**B. Approval of RTAB Minutes**

Mr. Schrier mentioned that due to Executive Order 2020-48, all members were present via phone. Motion by Mr. Todd to approve the draft minutes with an addition of language that members were present via phone. Motion moved and seconded by Mr. Schrier. The RTAB approved the amended April 15, 2020 meeting minutes.

**II. Old Business**

None.

**III. New Business**

**A. District Updates**

Chair Thomas asked Mr. Lewis to provide an update on future emergency loan payments and the impact of COVID-19. Mr. Lewis stated that the district is still on track with meeting their June 2020 emergency loan payment obligation.

## **B. May 20, 2020 Monthly Reports**

### **i. Liabilities Report**

Mr. Lewis reported the district borrowed \$1,390,800 from School Bond Loan Fund that resulted in an increase in liabilities from the previous month. The amount borrowed from the School Bond Loan Fund was higher than usual due to a projected reduction in tax collections including a delay in receipts attributable to COVID-19.

### **ii. Cash Flow Projections**

Mr. Lewis reported cash is stable for the district. The district is on track with meeting all the obligations even if the district does not receive taxes from the city or county before the payment date.

### **iii. Comparison of Budgeted Revenue and Expenditure to Actual**

Mr. Lewis reported that there are no material changes to note currently. A budget amendment will be presented at next month's meeting. Chair Thomas asked if there will be adjustments in the next budget in property taxes. Mr. Lewis confirmed that there will be adjustments as long as taxes are received before June 30. Chair Thomas asked Mr. Lewis to talk about the projected deficit in the Debt Service Fund. Mr. Lewis stated that this is dependent on receiving the delinquent taxes. Chair Thomas asked what will happen if the district does not receive the taxes. Mr. Lewis stated that this would cause a decrease in the general fund.

## **IV. Public Comment**

Rané Garcia, Superintendent, Muskegon Heights Public School Academy System

## **V. Board Comment**

None.

**VI. Adjournment**

Motion made to adjourn by Mr. Todd. Motion moved and seconded by Mr. Schrier. The Board approved the motion to adjourn.

There being no further business, the meeting adjourned at 4:19 p.m.