



STATE OF MICHIGAN  
TRIAL COURT FUNDING COMMISSION  
LANSING

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GOVERNOR

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STATE TREASURER

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Judge Thomas Boyd, Chair  
Judge James M. Alexander  
Judge Michelle Appel  
Michael Bosanac  
Eric R. DeLong  
Todd A. Drysdale  
Shauna Dunnings

COMMISSIONERS  
Judge Beth Ann Gibson  
Milton L. Mack  
Richard B. Poling  
Thomas C. Rombach  
Shannon Schlegel  
Valerie Ann Thornburg  
Patrick J. Williams

TRIAL COURT FUNDING COMMISSION  
MINUTES

February 22, 2018, 1:30 PM

State Treasurers' Conference Room  
1<sup>st</sup> Floor, Richard H. Austin Building  
430 W. Allegan Street, Lansing, Michigan 48922

**Commission Members Present:**

Judge Thomas Boyd, Judge James M. Alexander, Judge Michelle Appel, Michael Bosanac, Todd A. Drysdale, Shauna Dunnings, Judge Beth Ann Gibson, Milton L. Mack, Richard B. Poling, Thomas C. Rombach, Shannon Schlegel, and Patrick J. Williams.

**Commission Members Absent:**

Eric R. DeLong. The absence of Valerie Ann Thornburg was excused.

**I. Call to Order**

Tom Boyd called the meeting to order at 1:33 PM.

**II. Public Comment**

No members of the public commented at this meeting.

**III. Approval of Minutes**

A motion was made by Richard Polling to approve the minutes from the meeting of December 18, 2017, as presented. One correction was noted. The motion was supported by James Alexander. The minutes were unanimously approved as amended.

**IV. Welcome and Chair's Report**

Tom Boyd reminded the commission members that we are still defining the problem with trial court funding. He also reiterated the theme expressed by the Einstein quote - "*If I had 20 days to solve a problem, I would take 19 days to define it.*"

Chair Boyd provided an update on the Commission's budget noting that he worked with Representative Rob VerHeulen regarding additional funds that may be added to the appropriation supplemental which is scheduled for consideration in June, 2018.

*"If I had 20 days to solve a problem, I would take 19 days to define it." Albert Einstein*

Chair Boyd addressed the Resource Request Cards again requesting suggestions for speakers for Commission meetings going forward. Beth Ann Gibson submitted a card at the meeting.

**V. Presentations**

Michael Dillon, Administrator of the 55<sup>th</sup> District Court, presented a PowerPoint presentation that provided information addressing district court funding and cash flow.

Kevin Oeffner, Administrator of the Oakland Circuit Court, distributed a printed hand-out that provided information addressing circuit court funding and cash flow.

Mary Haskamp, Deputy Court Administrator and Chief Deputy Register of Kalamazoo County Probate Court, distributed a printed hand-out that provided information addressing probate court funding and cash flow.

Julia Norton, Collections Analyst for the Trial Court Services Office in the State Court Administrative Office, presented a PowerPoint presentation that provided information addressing the debt collection process relating to the courts.

**VI. Business: Short-term Workgroups**

Jim Alexander, on behalf of the Commission's Procedures and Requirements Workgroup, provided printed hand-outs of the *Rules and Procedures* developed for the Commission. Discussion ensued and few stylistic changes were recommended. A motion was made by Milton Mack to approve the Rules and Procedures with the noted changes. The motion was supported by Richard Poling. The motion was unanimously approved by the Commission.

Mike Bosanac, on behalf of the Commission's Research Assistance Workgroup, provided a PowerPoint presentation outlining how the Workgroup scored proposals that were submitted in response to a Request for Proposals released in December 2017. Proposals were timely submitted by three firms: Public Sector Consultants, Public Policy Associates, and Citizens Research Council. The Workgroup recommended the services of Public Sector Consultants (PSC). PSC representatives James Durian, Senior Consultant, and Scott Dzurka, Vice President, addressed the Commission and discussion ensued. A motion was made by Jim Alexander to approve the recommendation for professional consulting services of PSC, as presented. The motion was supported by Beth Ann Gibson. The motion was unanimously approved by the Commission.

**VII. Assistant's Report**

Wendy Lamphier, Michigan Department of Treasury and Assistant to the Commission, discussed state-issued identification cards available for Commissioners. Commissioners would complete a form and email it to Wendy with a passport-quality photograph.

**VIII. Adjournment**

The meeting adjourned at 4:12 PM.

Respectively Submitted,

  
\_\_\_\_\_  
Wendy Lamphier  
Assistant to the Commission

Approval of Minutes:

  
\_\_\_\_\_  
Judge Thomas Boyd  
Commission Chair

  
\_\_\_\_\_  
Date