

School District of the City of Muskegon Heights
Receivership Transition Advisory Board Meeting

Wednesday, September 19, 2018
Conference Room
2603 Leahy St.
Muskegon Heights, MI 49444

MINUTES

I. Call to Order

Chair Michael Wrobel called the meeting to order at 4:11p.m.

A. Roll Call

Members Present – 5

Patrice Johnson (via phone)
Dale Nesbary
Michael Wrobel

Members Absent – 2

John Schrier
Clinton Todd

One RTAB member participated via phone as provided in Article IV, Section 5 of Board Resolution 2016-2. A quorum was present.

B. Approval of Minutes

Motion by Dr. Nesbary to approve the draft minutes as presented. Motion moved and seconded by Ms. Johnson. The RTAB approved the minutes.

II. New Business

A. News and Updates

Chair Wrobel reported preliminary indications continue to indicate the Academy's audited financial statements will be better than budgeted, but this has yet to be finalized and confirmed.

The Michigan Department of Education (MDE) has issued a news release regarding the issue of gift cards to educators and volunteers during FY2018. Chair Wrobel read the report noting the independent investigation by Thrun Law Firm, P.C. concluded that the gift card purchase was for an education purpose but is considered a “technical infraction” of Section 1814 of the Revised School Code. MDE has requested the Academy submit an action plan to address the report findings. No further action will likely be required.

B. Monthly Reports

i. Liabilities Report

Mr. Lewis reported no changes to liabilities from the previous month.

ii. Cash Flow Projections

Mr. Lewis noted slightly higher expenditures coming up for audit fees and for heating the building because of a meter adjustment. Overall, cash is stable for the District.

iii. Comparison of Budgeted Revenue and Expenditure to Actual

Mr. Lewis provided updates to FY 2018 and FY 2019 revenues and expenditures. Some FY 2018 receivables were not received early enough to be counted as revenue for the year and will be moved to FY 2019. This should not affect the overall general fund status.

Early expenditures for FY 2019 include paying for building insurance and other business as usual. Taxes have started coming in for September and will appear in the following month’s report.

III. Public Comment

Dorothy Gill-Jackson, Treasurer, Muskegon Heights Alumni Association.

Joseph Warren, President, Muskegon Heights Alumni Association.

IV. Adjournment

There being no further business, Chair Wrobel adjourned the meeting at 4:41p.m.