

APPROVED - 3-26-15

City of Hamtramck

Receivership Transition Advisory Board Meeting Minutes

Tuesday, February 24, 2014

Hamtramck City Hall

Council Chambers - 2d Floor

3401 Evaline

Hamtramck, Michigan 48212

**RTAB MEMBERS PRESENT:**

**DEB ROBERTS**

**CATHY SQUARE**

**KAREN YOUNG**

Reported by:

Amy Shankleton-Novess (CER 0838)  
Modern Court Reporting & Video, LLC  
SCAO FIRM NO. 08228  
101-A North Lewis Street  
Saline, Michigan 48176  
(734) 429-9143/nel

1           Called to order at 1:08 p.m.

2           MS. ROBERTS: I'd like to call the Hamtramck Receivership  
3 Transition Advisory Board to order. And I want to remind the  
4 audience, if anybody would like to speak in the public  
5 comments section, you'll need to sign in so that we can  
6 recognize you.

7           Mr. Van de Grift, would you take roll?

8           MR. VAN de GRIFT: Deborah Roberts.

9           MS. ROBERTS: Here.

10          MR. VEN de GRIFT: Cathy Square.

11          MS. SQUARE: Here.

12          MR. VAN de GRIFT: Mark Stema, absent. Karen Young.

13          MS. YOUNG: Here.

14          MR. VAN de GRIFT: Our quorum is present.

15          MS. ROBERTS: Okay, thank you. The first item on the  
16 agenda is approval of the agenda. I believe the Board members  
17 have had a chance to review, and I will entertain a motion to  
18 adopt the agenda as presented.

19          MS. SQUARE: I would move that.

20          MS. ROBERTS: Any second?

21          MS. YOUNG: Second.

22          MS. ROBERTS: Any discussion? All those in favor say  
23 aye.

24          MS. SQUARE: Aye. MS. SQUARE: Aye.

25          MS. ROBERTS: Aye. Opposed, same.

1 (No response)

2 MS. ROBERTS: The second order of business is the  
3 approval of the January 27th, 2015 RTAB meeting minutes.  
4 Those were attached for review; I will entertain a motion to  
5 approve the RTAB minutes from the January 27th, 2015 meeting  
6 as presented.

7 MS. SQUARE: So moved.

8 MS. YOUNG: Second.

9 MS. ROBERTS: Any discussion?

10 All those in favor say aye.

11 MS. SQUARE: Aye.

12 MS. SQUARE: Aye.

13 MS. ROBERTS: Aye. Opposed, the same.

14 (No response.)

15 MS. ROBERTS: Moving on to old business, at the previous  
16 board meeting, board member Stema voiced a concern about our  
17 provision under the adopted standard of conduct conflict of  
18 interest and ethics policy within the rules of procedure. He  
19 suggested that we change the word affiliate to business  
20 partner; we have done so, so if the Board would so like to  
21 change those rules, I will need a motion to adopt the amended  
22 rules of procedure.

23 MS. YOUNG: Move to accept.

24 MS. ROBERTS: Second?

25 MS. SQUARE: Second.

1 MS. ROBERTS: Any discussion?

2 Seeing none, we'll all vote. All those in favor say aye.

3 MS. SQUARE: Aye.

4 MS. SQUARE: Aye.

5 MS. ROBERTS: Aye. Opposed, the same.

6 (No response.)

7 MS. ROBERTS: Motion carried.

8 Moving on to new business. The first order of business

9 is to approve the resolutions from the regular city council

10 meeting on January 13th, 2015. I will entertain a motion to

11 approve that resolution.

12 MS. YOUNG: Move to approve.

13 MS. ROBERTS: Second.

14 MS. SQUARE: Support.

15 MS. ROBERTS: Any discussion?

16 All those in favor say aye.

17 MS. SQUARE: Aye.

18 MS. SQUARE: Aye.

19 MS. ROBERTS: Aye. Opposed, the same.

20 (No response.)

21 MS. ROBERTS: The second order of business is to approve

22 the resolution from the regular city council meeting of

23 January 27th, 2015. I will entertain a motion to do so.

24 MS. SQUARE: So moved.

25 MS. ROBERTS: Any second?

1 MS. YOUNG: Second.

2 MS. ROBERTS: Any discussion? All those in favor say  
3 aye.

4 MS. SQUARE: Aye.

5 MS. SQUARE: Aye.

6 MS. ROBERTS: Aye. Opposed, the same.

7 (No response.)

8 MS. ROBERTS: Moving on to the third item of business, is  
9 to approve the claims and accounts from the regular city  
10 council meeting draft minutes of February 10th, and I will  
11 entertain a motion to approve the claims and accounts from the  
12 February 10th city council meeting.

13 MS. SQUARE: So moved.

14 MS. ROBERTS: Any second?

15 MS. YOUNG: Second.

16 MS. ROBERTS: Any discussion?

17 All those in favor say aye.

18 MS. SQUARE: Aye.

19 MS. SQUARE: Aye.

20 MS. ROBERTS: Aye. Opposed, the same.

21 (No response.)

22 MS. ROBERTS: Moving on, we have a letter from the city  
23 administrator, dated February 13th, that asks for approval of  
24 the minutes. We have done that in the new business, and the  
25 second was a review of the budget to actual report, and we

1 will need a motion to approve the budget to actual report.

2 MS. POWELL: Madam Chair, I have our controller here, to  
3 discuss the budget to actual, if you have any questions about  
4 that report.

5 MS. ROBERTS: Okay, thank you.

6 MS. POWELL: You're welcome.

7 MS. ROBERTS: Any questions? Okay.

8 MS. YOUNG: So moved.

9 MS. SQUARE: Second.

10 MS. ROBERTS: Any discussion? All those in favor say  
11 aye.

12 MS. SQUARE: Aye.

13 MS. SQUARE: Aye.

14 MS. ROBERTS: Aye. Opposed, the same.

15 (No response)

16 MS. ROBERTS: Moving on to the portion of public comment  
17 -- Mr. Van de Grift, do we have anyone that would like to  
18 comment?

19 MR. VAN de GRIFT: Councilman?

20 MR. ZWOLAK: Good afternoon. Good to see you again. I  
21 -- only thing I'd like to say, and I don't want to speak on  
22 behalf of the council, but I think I can kind of express that  
23 we've -- much of the, kind of the consensus that we were  
24 looking for to work as a, in a partnership with the TAB board,  
25 and hopefully in the near future, we can do a little bit more

1 collaborating, rather than this extremely formal protocol, so  
2 to speak. Other than that, if I can only ask, with respect to  
3 the amendment that you made, I don't know if -- if you could  
4 explain what particular that amendment was?

5 MS. ROBERTS: In our rules, and I don't know if we have a  
6 copy of, here; we talked about conflict of interest with  
7 affiliate, and I believe Mr. Stema expressed some concern over  
8 what affiliate meant, because he lives in Hamtramck. And so  
9 he asked us to change the word affiliate to business partner.  
10 And so, if you want to - I want to find the exact spot, here.  
11 As it reads now, "A board member shall not directly or  
12 indirectly, through a business relationship, do business with  
13 the City, have any contracts with the City, respond to any  
14 requests for proposals of the City, seek any no bid contracts,  
15 pending or future, of the City, or have any affiliates who are  
16 officers or employees of the City."

17 So he thought affiliates was too broad, so asked us to  
18 change that to business partners, who are officers or  
19 employees of the City. And that's what we just adopted.

20 MR. ZWOLAK: Okay.

21 MS. ROBERTS: Is that it will now say business partners.

22 MR. ZWOLAK: Okay, thank you. We did have a work session  
23 relative to the last directive of our Emergency Manager, and  
24 so I would, I think, in the near future, our city manager will  
25 be bringing some of those concerns that we had, so ---

1 MS. ROBERTS: Okay.

2 MR. ZWOLAK: So, in any event, and I was kind of  
3 concerned with our -- kind of our timing, because we have two  
4 meetings, you have a meeting once a month, and there's a 11-  
5 day period there, and so we're a little -- we're looking to  
6 accelerate a lot of forward movement, and we just hate to see  
7 any timeframe or scheduling stall off or delay some of our  
8 actions, that's all.

9 MS. ROBERTS: Okay.

10 MR. ZWOLAK: Okay, thank you very much.

11 MS. ROBERTS: If you'll notice, we approved the claims  
12 and accounts, based on the draft minutes, so that the payments  
13 can go out.

14 MR. ZWOLAK: Okay, thank you.

15 MR. VAN de GRIFT: That concludes public comment.

16 MS. ROBERTS: Any board comments?

17 No? Okay, I will entertain a motion to adjourn the  
18 meeting.

19 MS. YOUNG: So moved.

20 MS. SQUARE: Second.

21 MS. ROBERTS: All those in favor say aye.

22 MS. SQUARE: Aye.

23 MS. SQUARE: Aye.

24 MS. ROBERTS: Aye. Opposed? Meeting is adjourned.

25 Meeting adjourned at 1:16 p.m.

26

1  
2  
3  
4  
5  
6  
7  
8  
9

RESPECTFULLY SUBMITTED:

March 4, 2015

s/ Amy Shankleton-Novess

Amy Shankleton-Novess CER 0838

Certified Electronic Reporter