

**City of Allen Park**  
**Receivership Transition Advisory Board Minutes**  
**Wednesday, March 4, 2015**  
**2:00 p.m.**

**APPROVED – APRIL 8, 2015**

G. Mennen Williams Building  
Williams Auditorium  
525 West Ottawa Street  
Lansing, MI 48909

Members Present:

Suzanne Schafer  
Joyce Parker  
Kristine Barann  
Frederick Frank

Staff Present:

R. Eric Cline  
Angela Dempkowski

Members Absent:

None

**I. CALL TO ORDER**

- A. Roll Call – Ms. Schafer called the meeting to order at 2:04 p.m. Let the record show that all Board members are in attendance.
- B. Approval of Agenda – By motion made (Parker) and supported (Barann), the Board unanimously approved the agenda as amended.
- C. Approval of January 7, 2015 RTAB Draft Minutes – By motion made (Barann) and supported (Parker), the Board unanimously approved the January 7, 2015 RTAB draft minutes as presented.

**II. OLD BUSINESS**

A. Pre-Approval of Certain Claims and Accounts

Mr. Cline summarized the list of pre-approved vendors.

By motion made (Barann) and supported (Frank), the Board unanimously approved the motion to approve the pre-approval of certain claims and accounts.

### III. NEW BUSINESS

#### A. Approval of Resolutions & Ordinances for City Council Meetings

##### 1. Resolutions from Regular City Council meeting of December 18, 2014

Discussion – Ms. Parker inquired if the Board and Commission appointments were made due to terms expiring. Ms. Folks confirmed.

Schafer - Entertain a motion to approve all resolutions from the December 18, 2014 Regular City Council meeting.

By motion made (Parker) and supported (Frank), the Board unanimously approved the motion to approve all resolutions from the December 18, 2014 Regular City Council meeting.

##### 2. Resolutions from Regular City Council meeting of January 13, 2015

Schafer - Entertain a motion to approve all resolutions from the January 13, 2015 Regular City Council meeting.

By motion made (Parker) and supported (Barann), the Board unanimously approved the motion to approve all resolutions from the January 13, 2015 Regular City Council meeting.

##### 3. Resolutions from the Regular City Council meeting of January 27, 2015

Schafer – Entertain a motion to approve the resolutions from the Regular City Council meeting of January 27, 2015 with the exception of Resolution #15-0127-14 (Termination of City Administrator Employment Contract)

By motion made (Parker) and supported (Barann), the Board unanimously approved the motion to approve all resolutions from the January 27, 2015 Regular City Council meeting with the exception of Resolution #15-0127-14 (Termination of City Administrator Employment Contract)

##### 4. Resolutions from the Special City Council meeting of February 3, 2015

Discussion – Mr. Frank inquired if the Board could receive more information on litigation matters before voting to approve any settlements.

Ms. Folks gave a summary of the cases that pertain to this approval. The City Attorney recommends approval and all cases have been approved by City Council.

Mr. Cline explained that litigation issues being approved by this Board can be an issue because of confidentiality rules.

Schafer –Entertain a motion to approve the resolutions from the Special City Council meeting of February 3, 2015.

By motion made (Barann) and supported (Frank), the Board unanimously approved the motion to approve all resolutions from the Special City Council meeting of February 3, 2015.

5. Resolutions from Regular City Council meeting of February 10, 2015

Schafer – Entertain a motion to approve the resolutions from the Regular City Council meeting of February 10, 2015.

By motion made (Frank) and supported (Barann), the Board unanimously approved the motion to approve all resolutions from the Regular City Council meeting of February 10, 2015.

B. City Administrator Items

1. Approval of Commission and Board Appointments – Addressed in New Business.

2. Approval of appointment of Edward Cann as Deputy Fire Chief

Ms. Barann asked if the Board could be given information regarding appointments before an individual is offered the position.

Ms. Folks explained this position needs to be filled as soon as possible and is time sensitive. She, in conjunction with the Mayor, interviewed for this position and Edward Cann was the preferred candidate.

Ms. Parker stated if there are time sensitive appointments that need to be made, she would be willing to convene a Special RTAB meeting to meet the time sensitive needs of a requested approval.

Schafer - Entertain a motion to approve the appointment of Edward Cann as Deputy Fire Chief.

By motion made (Barann) and supported (Frank), the Board unanimously approved the motion to appoint Edward Cann as Deputy Fire Chief.

3. Approval of recommendation regarding case evaluation in the Napolitano v. Allen Park lawsuit – Addressed in New Business
4. Approval of Robert Messinger appointment as Building Inspector

Schafer – Entertain a motion to approve the appointment of Robert Messinger as Building Inspector.

By motion made (Frank) and supported (Parker), the Board unanimously approved the appointment of Robert Messinger as Building Inspector.

5. Approval of Bob Bartok appointment as Interim DPS Director

Schafer – This item was removed from the agenda per the City Administer request and replaced with an approval to appoint Terry Kehr as Interim DPS Director.

Ms. Folks stated that Terry Kehr has been working with the current DPS Director for some time now and will do well in this interim position. The City will do an appropriate search for a permanent DPS Director.

Schafer – Entertain a motion to approve the appointment of Terry Kehr as Interim DPS Director.

By motion made (Frank) and supported (Parker), the Board unanimously approved the appointment of Terry Kehr as Interim DPS Director.

6. Approval of Interim HR Director

Discussion ensued as to what the Board was actually approving for this item. It was determined that since there was not an individual person to name as Interim HR Director, the Board would prefer to postpone until such time that an individual was agreed upon.

Schafer – Entertain a motion to postpone the appointment of an Interim HR Director.

By motion made (Frank) and supported (Parker), the Board unanimously approved to postpone the appointment of an Interim HR Director.

7. Estimated Construction Costs for City Hall Move – Received and filed.
8. Resolution #15-0127-14 (Termination of City Administrator Employment Contract) – Addressed in New Business.

9. 2014 4<sup>th</sup> Quarter Litigation Report – Received and filed.
10. Information documents – Received and filed.

#### **IV. NON ACTION ITEMS**

##### **A. Monthly Financial Reports**

1. December 2014 – Received and filed.
2. January 2015 – Received and filed.

#### **V. PUBLIC COMMENT**

1. William Matakas, Allen Park, MI – Requested a Special Meeting of the RTAB to approve the severance agreement between the City of Allen Park and the current City Administrator.
2. Harry Sisko, Allen Park, MI – Expressed concern about the relocation of the RTAB meeting and spoke about compliance with the Open Meetings Act.
3. Linda Goulette, Allen Park, MI – Expressed concern about the relocation of the RTAB meeting and City Administrator compliance with policies and procedures in terms of timely submission of documents.
4. Ray Magusin, Allen Park, MI – Expressed concern about the relocation of the RTAB meeting, missed opportunity for distressed city grant monies, and compliance with the Open Meetings Act.
5. Bob Turner, Allen Park, MI – signed up but did not speak.
6. Dennis Hayes, Allen Park, MI – Expressed concern about the relocation of the RTAB meeting, compliance with Open Meetings Act, and phone call with the Department of Treasury.
7. Carl Simm, Allen Park, MI – Expressed concern about the relocation of the RTAB meeting and actions of City Administrator.
8. Frank Liberati – Lansing, MI – Expressed concern about the relocation of the RTAB meeting.
9. Robert Armstead – not in attendance. His public comment (via email) regarding the relocation of the RTAB meeting was noted and filed.

10. Bob Diebolt – not in attendance. His public comment (via email) regarding the Budget, 5-year Plan, and the 6-year Capital Improvement Plan was noted and filed.

## **VI. BOARD COMMENT**

1. Ms. Parker clarified to the public that members of this Board are not paid members.
2. Ms. Barann thanked the citizens for coming to the meeting in Lansing.
3. Mr. Frank thanked the citizens for coming to the meeting in Lansing and stated he is agreeable to convene special RTAB meetings if needed. He would also like to get reports for the Capital Improvements Plan, 5-year Budget, bond refinancing, and contracts related to the City Hall move by the next Board meeting.
4. Ms. Schafer thanked the citizens for coming to the meeting in Lansing and also stated she is agreeable to convene special RTAB meetings if needed.

## **VII. ADJOURNMENT**

By motion made (Parker) and supported (Frank), the Board unanimously approved the meeting to adjourn.

There being no further business the meeting adjourned at 3:00 pm.