

City of Hamtramck
Receivership Transition Advisory Board
Tuesday, December 20, 2016
1:00 p.m.

Hamtramck City Hall
Council Chambers – 2nd Floor
3401 Evaline
Hamtramck, MI 48212

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of RTAB Minutes

- 1. November 29, 2016 – Regular Meeting (attachment #1)

II. PUBLIC COMMENT

III. OLD BUSINESS

IV. NEW BUSINESS

- A. Approval of 2017 Meeting Schedule (attachment #2)
- B. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from Regular City Council Meeting of November 15, 2016 (attachment #3)
 - 2. Resolutions from Regular City Council Meeting of November 29, 2016 (attachment #4)
 - 3. Claims and Accounts from Regular City Council Meeting draft minutes of December 13, 2016 (attachment #5)
- C. City Administrator Items (attachment #6)
 - 1. Approval of City Council Minutes – Addressed in New Business
 - 2. Approval of Budget-to-Actual and Cash Flow Reports (attachment #6a)

3. Approval of Invoice Register and Pre-Approved Expenditures (attachment #6b, #6c, #6d, #6e, #6f, #6g)
4. Approval of Ordinance 2016-08 (Repealing Title XI General Provisions Section 13 Medical Marihuana) – Addressed in New Business (attachment #6h)
5. Approval of Resolution #2016-49 (Amending Non-Owner Occupied Certification Fees) – Addressed in New Business (attachment #6i)
6. Approval of Resolutions #2016-52, #2016-53, and #2016054 (Annual Wayne County Permits (attachment #6j)
7. Approval of Citywide Overtime Report (attachment #6k)
8. Update on Building Final Two Homes (Sarah Garrett Lawsuit) – Informational Only (attachment #6L)
9. 31st District Court Revenues – Informational Only (attachment #6m)

V. BOARD COMMENT

VI. ADJOURNMENT

City of Hamtramck
Receivership Transition Advisory Board Meeting Minutes
November 29th, 2016
Hamtramck City Hall
Council Chambers - 2nd Floor
3401 Evaline
Hamtramck, Michigan 48212

RTAB MEMBERS PRESENT:

DEB ROBERTS, CHAIR
AL BOGDAN
PETER McINERNEY
MARK STEMA
KAREN YOUNG

ALSO PRESENT:

DREW VAN de GRIFT
Michigan Department of Treasury
Office of Fiscal Responsibility

Reported by:

Amy Shankleton (CER 0838)
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1 **Called to order at 1:00**

2 **Tuesday, November 29, 2016**

3 *** * * * ***

4 MS. ROBERTS: I will call this advisory board to
5 order.

6 Mr. Van de Grift, could you do roll call,
7 please?

8 MR. VAN de GRIFT: Yes. Albert Bogdan?

9 MR. BOGDAN: Here.

10 MR. VAN de GRIFT: Peter McInerney?

11 MR. McINERNEY: Here.

12 MR. VAN de GRIFT: Deborah Roberts?

13 MS. ROBERTS: Here.

14 MR. VAN de GRIFT: Mark Stema?

15 MR. STEMA: Here.

16 MR. VAN de GRIFT: Karen Young?

17 MS. YOUNG: Here.

18 MR. VAN de GRIFT: All present.

19 MS. ROBERTS: Thank you.

20 Just as a reminder, if anyone from the public
21 would like to speak, they need to sign up at the podium.

22 First item on the agenda is approval of the
23 agenda. I would entertain a motion to approve the agenda
24 as presented.

25 MR. BOGDAN: So moved.

1 MR. McINERNEY: Support.

2 MS. ROBERTS: Any discussion?

3 (No response)

4 MS. ROBERTS: Seeing none, all those in favor
5 say aye. Aye.

6 MS. YOUNG: Aye.

7 MR. STEMA: Aye.

8 MR. McINERNEY: Aye.

9 MR. BOGDAN: Aye.

10 MS. ROBERTS: Opposed, the same.

11 (No response)

12 MS. ROBERTS: Motion carries.

13 Next on the agenda is approval of the October
14 25th, 2016, regular meeting minutes. I would entertain a
15 motion to approve the October 25th minutes.

16 MR. STEMA: Move to approve.

17 MR. McINERNEY: Support.

18 MS. ROBERTS: Any discussion?

19 (No response)

20 MS. ROBERTS: Seeing none, all those in favor
21 say aye. Aye.

22 MS. YOUNG: Aye.

23 MR. STEMA: Aye.

24 MR. McINERNEY: Aye.

25 MR. BOGDAN: Aye.

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MS. ROBERTS: Opposed, the same.

(No response)

MS. ROBERTS: Motion carries.

Next on the agenda is public comment. Mr. Van de Grift, do we have anybody signed up for public comment?

MR. VAN de GRIFT: Yes, just one. Mr. Bob Zwolek.

MR. ZWOLEK: Good afternoon.

THE BOARD: Good afternoon.

MR. ZWOLEK: I just want to revisit some of my other concerns that I had in the past, and that is again, our legal activities in Hamtramck and our lawsuits and complaints that we have against the city.

One in particular, that concerns me, is that on our urban renewal settlement, and our final development, when we had three more properties that had to be developed, to conclude the final 200. I know that four years ago, we had the money for it; that was pretty well drawn down in development funds by the attorneys.

And now, it's been three years since Judge Keith had ordered a court ordered tax millage, to cover the completion of the next three. And we're still at three years, and we're still not going anywhere.

So, again, I would encourage this board here, to look into the matter. I know, Mr. Bogdan, you were

1 involved in some of the past developments.

2 MR. BOGDAN: Oh yeah.

3 MR. ZWOLEK: Well why, what's the stall, what's
4 the problem? When we can -- we're at that final point
5 where we can conclude our settlement on the 200 homes, for
6 the plaintiffs. So I think it needs review, maybe
7 somebody come up with a report, because it is a settled
8 situation. So it's not something that could be done in
9 closed session, so to speak. Other than that, that's my
10 only concern, and if I don't see you before the holidays,
11 I'll wish you a Merry Christmas.

12 THE BOARD: Thank you.

13 MS. ROBERTS: That was it?

14 MR. VAN de GRIFT: Yep, that's it.

15 MS. ROBERTS: Next on the agenda under old
16 business, is the RTAB evaluation review. Mr. Van de
17 Grift, could you please update the board on this matter?

18 MR. VAN de GRIFT: Certainly.

19 The RTAB's annual evaluation has gotten delayed,
20 as the board members know. About 11 months ago, the
21 notion was to wait, until the audit was submitted. And
22 that was delayed for several months.

23 Then the thinking was, well, you know, we have
24 an annual budget coming up, and so we wanted to have a
25 full fiscal picture to be included in the annual

1 evaluation, and so you know, it took us to mid-year.

2 The trouble there was, that there was a large
3 SAFER grant, that was anticipated but had not been granted
4 at that time, and so there was like a million dollar hole
5 in that budget that was adopted. And so, we didn't think
6 that that was an accurate fiscal picture to base the
7 annual evaluation on either. And so recently, that grant
8 has been awarded and most recently, the city has amended
9 and balanced their budget.

10 So now it makes perfect sense to commence that
11 evaluation, but we have another year's to do, too. So I
12 guess I would ask for the authorization of the board to
13 update, like to meet with the city officials again, and to
14 you know, get new facts and figures, and to submit to you,
15 really, a you know, kind of, one evaluation that covers a
16 two-year period, if that's all right with you.

17 MR. STEMA: I think that makes sense.

18 MS. ROBERTS: Yeah.

19 MR. STEMA: Especially with being the date that
20 it is now.

21 MS. ROBERTS: Yeah. Okay, well then I would
22 entertain a motion to approve, deny or postpone a
23 recommendation for the board to review and update the RTAB
24 evaluation.

25 MS. YOUNG: Move to approve.

1 MR. McINERNEY: Second.

2 MS. ROBERTS: Okay. Any further discussion?

3 MR. McINERNEY: It sounds like we're approving a
4 postponement; are we post --

5 MS. ROBERTS: No, we're approving a two-year
6 evaluation.

7 MR. STEMA: A two-year review.

8 MS. ROBERTS: So that'll be a two year, so we're
9 going to update the one year that we did.

10 MR. McINERNEY: Okay.

11 MS. ROBERTS: And include this next year.

12 MR. McINERNEY: Can we have some timing on that?
13 When -- I'm just asking.

14 MS. ROBERTS: Well, what the timing will entail
15 is when we can meet with the city officials that need to
16 be met with.

17 MR. McINERNEY: I didn't know if there was some
18 deadline we had to have this by. Or you can move that no
19 problem.

20 MS. ROBERTS: Obviously. So the motion before
21 us is to approve --

22 MR. McINERNEY: We're get -- so it's going to be
23 our evaluation of --

24 MS. ROBERTS: Of the city. It's the RTAB
25 evaluation. But it's, a lot of it is handled by the

1 treasury staff, to take that on and then bring it to us.

2 MR. McINERNEY: Okay.

3 MS. ROBERTS: The motion before us is to approve

4 a recommendation for the board to review and update the

5 RTAB evaluation. And I have a second. Any further

6 discussion?

7 (No response)

8 MS. ROBERTS: Seeing none, all those in favor

9 say aye. Aye.

10 MS. YOUNG: Aye.

11 MR. STEMA: Aye.

12 MR. McINERNEY: Aye.

13 MR. BOGDAN: Aye.

14 MS. ROBERTS: Opposed, the same.

15 (No response)

16 MS. ROBERTS: Motion carries. Moving on to new

17 business. The first item before us is resolutions from

18 the regular city council meeting of October 11th, 2016. I

19 would entertain a motion to approve all ordinances and

20 resolutions from the October 11th, 2016, regular city

21 council meeting.

22 MR. McINERNEY: So moved.

23 MS. YOUNG: Second.

24 MS. ROBERTS: Any discussion?

25 MR. McINERNEY: Just, I'd like to see the, I

1 noted that the chiefs had first names, in the notes.

2 MS. ROBERTS: Yes.

3 MR. McINERNEY: Spell them out for the first

4 time.

5 MS. ROBERTS: Oh, for the first time, okay.

6 MR. McINERNEY: Yeah, so.

7 MS. ROBERTS: Okay. Seeing no further

8 discussion--

9 MR. McINERNEY: Minor point, that I had

10 commented at a prior meeting, so I just wanted to --

11 MS. ROBERTS: And so that got fixed. All those

12 in favor say aye. Aye.

13 MS. YOUNG: Aye.

14 MR. STEMA: Aye.

15 MR. McINERNEY: Aye.

16 MR. BOGDAN: Aye.

17 MS. ROBERTS: Opposed, the same.

18 (No response)

19 MS. ROBERTS: Motion carries.

20 Next on the agenda is resolutions from the

21 regular city council meeting of October 25th, 2016. I

22 would entertain a motion to approve all ordinances and

23 resolutions from the October 25th, 2016, regular city

24 council meeting.

25 MR. BOGDAN: So moved.

1 MR. STEMA: Support.

2 MS. ROBERTS: Any discussion?

3 MR. STEMA: I just have a quick question.

4 What's the charitable gaming license?

5 MR. GABOR: What's the, I'm sorry, the --?

6 MR. STEMA: The approval of a charitable gaming

7 license for Community Robotics, metro Detroit, what that

8 was?

9 MR. GABOR: I think that was, a party wanted to

10 provide charitable gaming, and it was like a raffle

11 almost, if I remember the conversation correctly, from the

12 meeting.

13 MR. STEMA: Oh, okay.

14 MR. GABOR: And we have to approve that license.

15 MR. STEMA: Okay, that's all.

16 MS. ROBERTS: Okay.

17 MR. GABOR: And it's one of the two that come to

18 us. Most of them don't.

19 MS. ROBERTS: The motion before us is to approve

20 all ordinances and resolutions from October 25th, all

21 those in favor say aye. Aye.

22 MS. YOUNG: Aye.

23 MR. STEMA: Aye.

24 MR. McINERNEY: Aye.

25 MR. BOGDAN: Aye.

1 MS. ROBERTS: Opposed, the same.
2 (No response)
3 MS. ROBERTS: Motion carries.
4 Next on the agenda is the claims and accounts
5 from the regular city council meeting draft minutes of
6 November 15th, 2016. I would entertain a motion to
7 approve, deny, or postpone claims and accounts from the
8 regular city council meeting draft minutes of November
9 15th, 2016.
10 MR. STEMA: Motion to approve.
11 MS. YOUNG: Second.
12 MS. ROBERTS: Any discussion?
13 (No response)
14 MS. ROBERTS: Seeing none, all those in favor
15 say aye. Aye.
16 MS. YOUNG: Aye.
17 MR. STEMA: Aye.
18 MR. McINERNEY: Aye.
19 MR. BOGDAN: Aye.
20 MS. ROBERTS: Opposed, the same.
21 (No response)
22 MS. ROBERTS: Motion carries.
23 Next on the agenda is the city administrator
24 items. We have already taken care of the city council
25 minutes, so next would be the approval of budget to actual

1 and cash flow reports. Bama, do you want to give us an
2 update?

3 MS. CAIRNS: We're looking at the last, I'm
4 sorry, the general fund balance, we are at 31 percent of
5 the expenditures, which is all right, because at four
6 months we'll be 33 percent. And the only one which is an
7 exception is the building and grounds 35, which okay, but
8 general administration, and that's because the whole
9 insurance was paid for a years' insurance, and also a debt
10 was paid. Of the two, one has been settled. Sorry, I
11 should say settled. A debt settled payment has been met.

12 The rest of the funds, you know, for example,
13 911 emergency, that's \$120,000 revenue, which we do not
14 get until next -- come in, towards the end of the fiscal
15 year. So that's going to show on that report. Same with
16 the major streets fund. We have \$508,000 which we have
17 spent so far; some of it is going to be pulled out of the
18 fund balance, which we already budgeted for. If you look
19 at the budget, it shows a minus \$609,000. Unless you have
20 any other specific questions --

21 MS. ROBERTS: I have one, and it's on the CDBG
22 grant. Grant income from program year 2015? And it shows
23 zero collected, so I'm kind of, I'm wondering why we're
24 expecting revenue from 2015 to still come in?

25 MS. CAIRNS: Okay, program year is the Wayne

1 County CDBG program year. So if we haven't spent it, we
2 can draw on it.

3 MS. ROBERTS: Okay.

4 MS. CAIRNS: So, for every year that our
5 economic development director, which is Kathy Angerer, she
6 will know what pool to pull it off of. So for 2015,
7 there's still some monies left over, which she can use it
8 for this fiscal year. City's this fiscal year.

9 MR. McINERNEY: That makes sense to me. Plus,
10 the county, if it's a '15 - '16 year, they call it '15.

11 MS. ROBERTS: Okay.

12 MR. McINERNEY: So, that's part of the problem,
13 right there.

14 MS. ROBERTS: Okay.

15 MR. McINERNEY: As opposed to the year endings.

16 MS. ROBERTS: So, and we haven't, we haven't
17 pulled any of it, as of yet?

18 MS. CAIRNS: Because we haven't spent it yet.
19 Haven't been --

20 MS. ROBERTS: Okay.

21 MR. McINERNEY: Well, you have, and I think
22 you've got -- the county struggled with that, to kind of
23 tighten that up for people that are not spending it.

24 MS. CAIRNS: Yeah.

25 MR. McINERNEY: But there's an automatic, like,

1 18 months built into it.

2 MS. ROBERTS: To spend?

3 MR. McINERNEY: Yeah.

4 MS. ROBERTS: Okay.

5 MR. BOGDAN: You have to spend it within a
6 certain period of time, though.

7 MS. CAIRNS: Two to three years, yes.

8 MR. McINERNEY: Or they have extensions, also.

9 MS. CAIRNS: Yes.

10 MR. McINERNEY: If the clock starts ticking,
11 they have a process that you can, particularly if a
12 project is in the works.

13 MS. CAIRNS: Right. But we always make sure we
14 spent all of the year's what is allocated.

15 MS. ROBERTS: Okay. Anyone else have any other
16 questions?

17 MR. GABOR: Hoping I'll have four years of
18 winter taxes will go out tomorrow. And the other half,
19 and we have, remember, this city, you're allowed to pay
20 your summer taxes in halves. So when you look at property
21 tax revenue, and it looks on the low side, that's because
22 a lot of people take advantage of that. But the other
23 half of the summer tax is due by the end of December, so,
24 you'll see that jump dramatically within this month, so.

25 MS. ROBERTS: Okay. I would entertain a motion

1 to approve, deny, or postpone the budget to actual and
2 cash flow reports.

3 MR. McINERNEY: So moved.

4 MS. ROBERTS: To approve?

5 MR. McINERNEY: To approve.

6 MR. BOGDAN: Second.

7 MS. ROBERTS: Any further discussion?

8 (No response)

9 MS. ROBERTS: Seeing none, all those in favor
10 say aye. Aye.

11 MS. YOUNG: Aye.

12 MR. STEMA: Aye.

13 MR. McINERNEY: Aye.

14 MR. BOGDAN: Aye.

15 MS. ROBERTS: Opposed, the same.

16 (No response)

17 MS. ROBERTS: Next on the agenda is approval of
18 the invoice register and preapproved expenditures. I do
19 have some questions on that. You want to come back up,
20 Bama? Mostly it revolves around a conference; I'm
21 guessing a conference, it's the check date from October
22 11th, 2016. And it's page one of eight that I have.
23 There's like, conference hotel, for nearly \$3,400?

24 MS. CAIRNS: Yeah, that's for council, I think
25 they are required by the emergency manager order, that

1 they take classes.

2 MS. ROBERTS: So are there multiple people?

3 MS. CAIRNS: Multiple people, yes.

4 MS. ROBERTS: Okay. That might explain it.

5 Because then there's also --

6 MR. GABOR: We, all -- all but one of the

7 council members went.

8 MS. ROBERTS: Okay.

9 MR. GABOR: And the unfortunate part was, is

10 this training and whatever, was up at Mackinac.

11 MS. ROBERTS: Right, it was just exp --

12 MR. GABOR: We couldn't find any cheaper hotels,

13 or.

14 MS. ROBERTS: Yeah. Okay.

15 MS. CAIRNS: We did find a cheaper hotel than --

16 MS. ROBERTS: Okay, so then, but it was multiple

17 people at --

18 MS. CAIRNS: Multiple people.

19 MS. ROBERTS: That's what I wanted to make sure.

20 I'm like, \$4,000 for one person would be a little

21 extravagant. Okay. Oh -- under that same line.

22 Insulated chest waders and the binoculars.

23 MS. CAIRNS: What -- what the -- is it one of

24 these?

25 MS. ROBERTS: It, 10/11/2016, yeah, page one of

1 eight. It's under that same card member services?
2 There's insulated chest waders for \$382, and binoculars,
3 that looks like, there?

4 MS. CAIRNS: These were purchased by the fire
5 department.

6 MS. ROBERTS: That makes more sense, because I
7 was trying to figure out what we needed chest waders and
8 binoculars for. Okay.

9 Anyone else have any questions?

10 (No response)

11 MS. ROBERTS: I would entertain a motion to
12 approve, deny, or postpone the invoice register and
13 preapproved expenditures?

14 MR. STEMA: Motion to approve.

15 MS. YOUNG: Second.

16 MS. ROBERTS: Any discussion?

17 (No response)

18 MS. ROBERTS: Seeing none, all those in favor
19 say aye. Aye.

20 MS. YOUNG: Aye.

21 MR. STEMA: Aye.

22 MR. McINERNEY: Aye.

23 MR. BOGDAN: Aye.

24 MS. ROBERTS: Opposed, the same.

25 (No response)

1 MS. ROBERTS: Motion carries. Next on the
2 agenda is approval of an HR director hire. I believe, I'm
3 sorry, I can't remember your name.

4 MS. SAMUELS: Samantha Samuels.

5 MS. ROBERTS: Okay. Ms. Samuels, would you like
6 to provide a summary of this item to the board?

7 MS. SAMUELS: Umm --

8 MR. GABOR: We currently have a part time HR
9 director, that we've been using, as a part time
10 individual, while evaluating the individual as well. When
11 you look through the budget for the current year, we did
12 take and fund a full time half -- fully burden in that.
13 Okay, in that, we kind of underspent that a little bit
14 because of the part-time status and the hours that were
15 there.

16 So as we move them to full time, and Bama and I
17 just looked at the budget, there appears that it is going
18 to have a zero impact on the approved budget for this
19 year.

20 MS. ROBERTS: Okay.

21 MR. GABOR: Just because we've underspent where
22 we normally would be, and even though we're going to put
23 her on full time, it should be fine. But it was budgeted
24 as a full time half, in the original budget, for 2016.

25 MS. ROBERTS: Thank you.

1 MR. McINERNEY: Has the council approved this?
2 MR. GABOR: I don't believe it went in front of
3 council.
4 MS. YOUNG: Council doesn't have to, but we do.
5 MR. McINERNEY: Okay.
6 MS. YOUNG: They may, but, they don't have to;
7 we do.
8 MR. GABOR: This particular position is the city
9 manager's pick. Every hire or termination has to come to
10 the TAB board, but not every one has to go through city
11 council.
12 MS. ROBERTS: Okay. I would entertain a motion
13 to approve, deny, or postpone the hiring of an HR
14 director.
15 MR. STEMA: Motion to approve.
16 MR. BOGDAN: Second.
17 MS. ROBERTS: Any discussion?
18 (No response)
19 MS. ROBERTS: Seeing none, all those in favor
20 say aye. Aye.
21 MS. YOUNG: Aye.
22 MR. STEMA: Aye.
23 MR. McINERNEY: Aye.
24 MR. BOGDAN: Aye.
25 MS. ROBERTS: Opposed, the same.

1 (No response)

2 MS. ROBERTS: Motion carries. Next on the
3 agenda, is the approval of three part time code
4 enforcement officers.

5 MR. GABOR: I'll run through this real quick
6 again. I believe there's two on staff right now. That's
7 not enough to keep up with the demands and requests that
8 are coming from city council, as well as just in general.
9 Trying to clean the city up and get people back on track.

10 The funding for this is in the 2016 budget,
11 around 75 grand. We've been underspending to it because
12 we haven't had the manpower that's been drawing off of
13 that account. Again, Bama and I talked about this; we
14 don't appear to have a budget problem between now and the
15 end of the year. The other thing is, is these are part
16 time, so as we monitor that, if it becomes an issue with
17 regards to finance, we can cut that short very quickly.
18 You know, stop the bleeding, so.

19 MS. ROBERTS: Okay. Okay.

20 MR. GABOR: It appears to be funded through the
21 end of the year with no problem.

22 MS. ROBERTS: Okay. We don't have people
23 actually selected?

24 MR. GABOR: No, we're not -- we're going to, in
25 fact, we're just posting that right now. I think it just

1 went up yesterday, to start collecting applicants for
2 that.

3 MR. STEMA: Is the plan to also have them work
4 on the weekends and stuff like that, when most of the work
5 is done, not -- unpermitted work is done?

6 MR. GABOR: There'll be some. That's usually
7 controlled by the building officials.

8 MR. STEMA: Okay.

9 MR. GABOR: I know in the city I came from,
10 every once in a while, we'd sneak one out on a weekend.
11 And it's amazing what you can find out there, so. With
12 the weather getting colder right now, that makes it a
13 little tougher. A lot of the work would be inside, so.
14 Any other questions I can --?

15 (No response)

16 MS. ROBERTS: I would entertain a motion to
17 approve, deny, or postpone the hiring of three part-time
18 code enforcement officers.

19 MR. STEMA: Motion to approve.

20 MS. YOUNG: Second.

21 MS. ROBERTS: Any further discussion?

22 (No response)

23 MS. ROBERTS: Seeing none, all those in favor
24 say aye. Aye.

25 MS. YOUNG: Aye.

1 MR. STEMA: Aye.

2 MR. McINERNEY: Aye.

3 MR. BOGDAN: Aye.

4 MS. ROBERTS: Opposed, the same.

5 (No response)

6 MS. ROBERTS: Next on the agenda is approval of

7 the citywide overtime reports. I'm guessing you're going

8 to give us an update?

9 MR. GABOR: I'll let Bama do this one. She

10 looks at it more than I do. I glanced at it, but.

11 MS. CAIRNS: Our overtime is almost at 50

12 percent of the budget, especially in the police

13 department. We're still waiting for the police study, and

14 then the city manager has to address this.

15 MR. STEMA: Well, compared to last month, is it

16 going down, up, staying stable?

17 MS. CAIRNS: Sometimes up, sometimes stays the

18 same.

19 MR. STEMA: I was thinking -- if I remember

20 correctly, I think that you hired a couple of people, and

21 they're still going through their training --

22 MS. CAIRNS: Yes, mm-hm.

23 MR. STEMA: So there's probably some overtime,

24 but goal was, by hiring those cops and filling empty

25 positions, for it to start going down?

1 MS. CAIRNS: Yeah. Hopefully.

2 MS. ROBERTS: Do you know where we are on the
3 police study? Has it started?

4 MS. CAIRNS: It has started, yes.

5 MS. ROBERTS: But you don't know --

6 MS. CAIRNS: I'm not sure where it, yeah --

7 MR. GABOR: I know they were talking with myself
8 and our IT person about some security stuff with regards
9 to that. I think they're done surveying here, and they're
10 actually preparing the report, or at least, the initial
11 one. Then they may have to come back and do some follow
12 up in certain areas.

13 MS. ROBERTS: Okay. Thank you. I would
14 entertain a motion to approve, deny, or postpone the
15 citywide overtime report.

16 MS. YOUNG: Motion to approve.

17 MR. McINERNEY: Support.

18 MS. ROBERTS: Any further discussion?

19 (No response)

20 MS. ROBERTS: Seeing none, all those in favor
21 say aye. Aye.

22 MS. YOUNG: Aye.

23 MR. STEMA: Aye.

24 MR. McINERNEY: Aye.

25 MR. BOGDAN: Aye.

1 MS. ROBERTS: Opposed, the same.
2 (No response)
3 MS. ROBERTS: Motion carries.
4 Next on the agenda is the district court
5 revenues for information only.
6 Does anybody have any questions about them?
7 MR. GABOR: They always seem to do well.
8 MS. ROBERTS: Next on the agenda is board
9 comment. Would anyone from the board wish to speak?
10 MR. STEMA: I would like to make a motion to
11 move our December meeting from the 27th to the 20th of
12 December, the Tuesday before?
13 MS. ROBERTS: Okay. Any second?
14 MS. YOUNG: Second.
15 MS. ROBERTS: Any further discussion?
16 MR. McINERNEY: Any negative --?
17 MR. GABOR: The only discussion I would have is
18 the deadline going to move one week ahead, as well, for
19 information for that meeting.
20 MS. ROBERTS: The deadline for the
21 administrators to submit the documentation would move,
22 because otherwise, yes --
23 MR. GABOR: Well, and like I said earlier, that
24 would put it right to have -- the financial stuff may not
25 be available.

1 MS. ROBERTS: And I think we're okay with that,
2 as long as we get explanation, or if you can provide those
3 financials at the meeting.

4 MR. GABOR: Yes. That would be, we should be
5 able to -- they just wouldn't be -- I think it would
6 require two weeks up front, is what's required?

7 MR. VAN de GRIFT: It's ten days.

8 MR. GABOR: Ten days.

9 MR. VAN de GRIFT: You have ten days; sooner,
10 with good cause shown. Perhaps this is good cause, moving
11 the date.

12 MS. ROBERTS: Since we're moving the date.

13 MR. VAN de GRIFT: Also, we do review draft
14 minutes for claims and accounts, so the sanctions --

15 MR. GABOR: We should be able to do that. It's
16 just the final numbers, by the time we get them, and then
17 we process them, and then accounting processes them, we'll
18 miss that deadline.

19 MS. ROBERTS: I think we'll be okay with that.

20 MR. BOGDAN: I have a question. If there isn't
21 anything of substance, can we basically leave it up to you
22 to just cancel the meeting, until January?

23 MS. ROBERTS: The thing with that is, that the
24 substance is their check register. So if we don't approve
25 that, they can't mail the checks for that month. So I'm

1 guessing then they would be behind a month's worth of
2 bills that may incur some interest charges.

3 MR. GABOR: And that's not the financial issue
4 we're talking about. We're just talking about where we
5 are for year to date expenditures and what have you, based
6 on the accounts and -- the check runs and that will be
7 done, ready for approval.

8 MS. ROBERTS: Yeah. So I think the motion
9 before us is to move the December 27th meeting to December
10 20th. All those in favor say aye. Aye.

11 MS. YOUNG: Aye.

12 MR. STEMA: Aye.

13 MR. McINERNEY: Aye.

14 MR. BOGDAN: Aye.

15 MS. ROBERTS: Opposed, the same.

16 (No response)

17 MS. ROBERTS: Motion carries.

18 So, please note that next month's meeting will
19 be December 20th.

20 MR. GABOR: I'll send Katrina a little note.

21 MS. ROBERTS: Yeah. Any other board comment?

22 MR. BOGDAN: Yeah, I would like to get a report
23 on those last three houses for the discrimination suite.
24 I spent ten years of my life on that project.

25 MR. GABOR: Right now, my understanding of where

1 we are with it is, it's a limited understanding, so I can
2 get more detail, if required. Is that basically,
3 everything's kind of on hold. The money that the judge
4 allocated through the court order is collected in the
5 bank, and we've been made whole through the county, at
6 least as much as we're going to be made whole on that.

7 And there hasn't been any other expenditures out
8 of that account that I can recall. If it is, it's very
9 miniscule.

10 MR. STEMA: And if I remember correctly, that
11 was just approved last year anyway, last year's tax bill,
12 every three years --

13 MR. GABOR: It was a one year tax --

14 MR. STEMA: It was approved on last year's tax
15 bill.

16 MR. GABOR: So the money's been sitting there
17 since about August of this year.

18 MR. BOGDAN: They approved it last year. I'd
19 like to get a full report on that, if I could.

20 MS. ROBERTS: At the next meeting, if you could
21 give us a full report, where we are, and what's the
22 anticipated build dates?

23 MR. BOGDAN: And when are you going to build?
24 Yeah, when are you going to build them, and where?

25 MS. ROBERTS: Is there any other business to

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come before the board?

(No response)

MS. ROBERTS: Seeing none, I would, entertain a motion to adjourn.

MR. BOGDAN: So moved.

MR. STEMA: So moved.

MS. ROBERTS: Sounds like a second.

MR. BOGDAN: Second.

MS. ROBERTS: All those in favor say aye. Aye.

MS. YOUNG: Aye.

MR. STEMA: Aye.

MR. McINERNEY: Aye.

MR. BOGDAN: Aye.

MS. ROBERTS: Opposed, the same.

(No response)

MS. ROBERTS: Motion carries.

The RTAB meeting is closed at 1:25. Thank you, everyone.

(Proceedings concluded at 1:25 p.m.)

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OF MICHIGAN
COUNTY OF WASHTENAW) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on November 29th, 2016, City of Hamtramck. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED: December 7th, 2016

s/ Amy Shankleton-Novess

Amy Shankleton-Novess (CER 0838)
Certified Electronic Reporter

**City of Hamtramck
Receivership Transition Advisory Board
2017 Meeting Schedule**

Hamtramck City Hall
Council Chambers – 2nd Floor
3401 Evaline
Hamtramck, Michigan 48212
1:00 P.M.

January 24, 2017

February 28, 2017

March 28, 2017

April 25, 2017

May 23, 2017

June 27, 2017

July 25, 2017

August 22, 2017

September 26, 2017

October 24, 2017

November 28, 2017

December 20, 2017 (Wednesday)



**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
NOVEMBER 15, 2016
7:00 PM**

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:00 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor ProTem Anam Miah.

Roll Call: Abu Musa, Ian Perrotta, Saad Almasmari, Andrea Karpinski, Anam Miah, Mohammed Hassan

Absent: Mayor Karen Majewski,

Staff present: City Manager Katrina Powell; City Attorney Travis Mihelick; Clerk August Gitschlag; Police Chief Anne Moise; Deputy City Manager/Treasurer John Gabor; Fire Chief Dan Hagen; City Controller Bhama Cairns.

Meeting opened with a moment of silence in recognition of the sudden passing of Hamtramck employee Kristi Gray

CONSENT AGENDA

- A. Approval of Minutes: October 25, 2016 Regular Meeting
- B. Approval of Invoice Register Report Date Ending November 15, 2016
- C. Approval of Pre-Approved Expenditures Date Ending November 15, 2016

Motion by Andrea Karpinski, Abu Musa seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

NEW BUSINESS:

- A. Resolution 2016-48 Supporting Universal Income Tax Withholding for Cities

Motion by Andrea Karpinski, Abu Musa seconds to approve Res 2016-48

Motion Passes by unanimous voice vote

REPORTS:

Mayor Pro-Tem Anam Miah gave an oral report

CM Katrina Powell passed out Monthly Reports
Clerk August Gitschlag reported on November 8th election.

ADJOURNMENT:

Motion for adjournment.

Motion by Andrea Karpinski, Ian Perrotta seconds

Motion Passes by unanimous voice vote

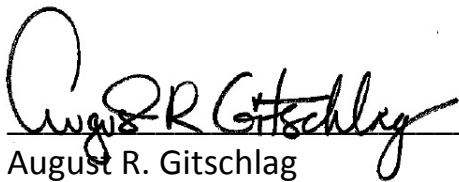
Absent: Mayor Karen Majewski

Meeting Adjourned: 7:31 pm

COMMENTS BY COUNCIL MEMBERS: Requests

- Letter of condolence requested: Kristi Gray
- CM Katrina Powell discussed plans to City Hall infrastructure to curtail basement flooding

Attest:



August R. Gitschlag

City Clerk



**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
NOVEMBER 29, 2016
7:00 PM**

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:04 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor ProTem Anam Miah.

Roll Call: Abu Musa, Ian Perrotta, Saad Almasmari, Andrea Karpinski, Anam Miah, Mohammed Hassan

Absent: Mayor Karen Majewski

Staff present: City Attorney Travis Mihelick; Clerk August Gitschlag; Police Chief Anne Moise; Deputy City Manager/Treasurer John Gabor; Fire Chief Dan Hagen; City Controller Bhama Cairns, HR Director Samantha Samuels, Public Services Director Mark Ragsdale,

CONSENT AGENDA

- A. Approval of Minutes: November 15, 2016 Regular Meeting
- B. Approval of Invoice Register Report Date Ending November 29, 2016
- C. Approval of Pre-Approved Expenditures Date Ending November 29, 2016

Motion by Andrea Karpinski, Mohammed Hassan seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

Absent: Mayor Karen Majewski

NEW BUSINESS:

- A. Resolution 2016-49 Amending the 2016-17 Fee Schedule

Motion by Ian Perrotta, Andrea Karpinski seconds to approve Resolution 2016-49

Motion Passes by unanimous voice vote

Absent: Mayor Karen Majewski

- B. Ordinance 2016-08 Amending the Hamtramck Zoning Ordinance Repealing Title IX General Provisions Section 13 and Setting a Public Hearing Date

Motion by Andrea Karpinski, Mohammed Hassan seconds to approve of First Reading and set Public Hearing date of December 13, 2016

Motion Passes by unanimous voice vote
Absent: Mayor Karen Majewski

REPORTS:

Mayor Pro-Tem Anam Miah gave an oral report
CM Katrina Powell passed out Monthly Reports

ADJOURNMENT:

Motion for adjournment.

Motion by Andrea Karpinski, Ian Perrotta seconds

Motion Passes by unanimous voice vote

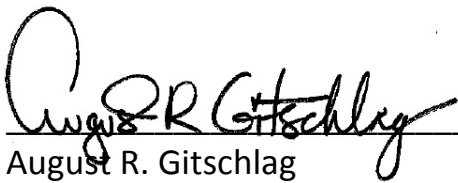
Absent: Mayor Karen Majewski

Meeting Adjourned: 7:15 pm

COMMENTS BY COUNCIL MEMBERS:

- Discussion of tree trimming and removal standards

Attest:



August R. Gitschlag
City Clerk

**City of Hamtramck
3401 Evaline
Hamtramck, MI 48212**

Date: December 09, 2016
To: The Receivership of the Transition Advisory Board
From: Katrina Powell, City Manager
Subject: Agenda Items for the December 20, 2016 RTAB

The City of Hamtramck respectfully requests that the following items be placed on the Receivership Transition Advisory Board's December 20, 2016 meeting agenda:

1. Approval – Regular Council Meeting Minutes: November 15, November 29, Draft December 13 (sending later than packet due date) (Attachment #1)
2. Approval - Budget to Actual and Cash Flow Statement – November (sending later than packet due date) (Attachment #2)
3. Approval- Invoice Register and Pre-Approved Expenditures- Date ending November 15, November 29 (Attachment #3)
4. Approval- Ordinance 2016-08 Repealing Title XI General Provisions Section 13 Medical Marihuana (Attachment #4)
5. Approval- Resolution 2016-49 Amending Non-Owner Occupied Certification Fees (Attachment #5)
6. Approval Resolutions 2016-52, 2016-53, 2016-54 Annual Wayne County Permits (Attachment #6)
7. Approval- Citywide Overtime Report for November 2016 (Attachment #7) (sending later than packet due date)
8. *Informational Only* Update on Building Final Two Homes (Sarah Garrett Lawsuit)
9. *Information Only* 31st District Court Revenues (Attachment #8)

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 15, 2016

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Building Maintenances
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Vehicle Equipment
- Road Maintenances
- Equipment Rentals
- Prisoner Housing
- Out of State Retiree Healthcare
- Asset Sharing
- Memberships & Training
- Property Tax Overpayment
- Unemployment Compensation
- Building Security
- City Maintenances

Budget Impact:

The specific costs of these invoices are \$1,281,328.13 and will be run from the Fiduciary, General, Water and Property Tax bank accounts.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

11/08/2016 11:51 AM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 11/15/2016 - 11/15/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
08012016 53660	3RD CIR. COURT WHAP MAGISTRATE FUND 3RD CIRCUIT WHAP 1/2017 - 12/2017 101-136-801.400	08/01/2016 JHANG	08/31/2016	636.84 636.84	636.84	Open	N 11/07/2016
340068 53526	9 MILE RENT-ALL INC STOP BOX REPAIR @ 3089 592-557-787.000 592-557-787.000 592-557-787.000	10/14/2016 JHANG	11/13/2016	319.60 270.00 28.00 21.60	319.60	Open	N 10/27/2016
340153 53582	9 MILE RENT-ALL INC STOP BOX REPAIR @ 3182 BELMONT / CON 592-557-787.000 592-557-787.000	10/18/2016 JHANG	11/17/2016	291.60 270.00 21.60	291.60	Open	N 11/02/2016
340167 53583	9 MILE RENT-ALL INC CUT CITY LOTS / CON# 340167 101-265-981.000 101-265-981.000	10/19/2016 JHANG	11/18/2016	97.20 90.00 7.20	97.20	Open	N 11/02/2016
340283 53683	9 MILE RENT-ALL INC SERVICE LINE REPAIR / CON #340283 592-557-787.000 592-557-787.000	10/25/2016 JHANG	11/24/2016	291.60 270.00 21.60	291.60	Open	N 11/07/2016
996798 53487	ABA COMMUNICATIONS INC CCTV MONITOR REPLACE & RELOCATE 101-136-801.400 101-136-801.400 101-136-801.400	10/12/2016 JHANG	11/11/2016	630.00 317.00 123.00 190.00	630.00	Open	N 10/20/2016
11042016 53651	ALEXIS G. KROT MILEAGE FOR JUDICIAL CONFERENCE AND 101-136-864.000 101-136-864.000	11/04/2016 JHANG	12/04/2016	39.42 28.08 11.34	39.42	Open	N 11/07/2016
4090 53662	AMERICAN ATHLETIX LLC VOLLEYBALL COURT MATERIALS 265-276-800.000 265-276-800.000 265-276-800.000 265-276-800.000	11/04/2016 JHANG	12/04/2016	4,162.00 2,097.00 540.00 1,350.00 175.00	4,162.00	Open	N 11/07/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
0112653 53726	AMERICAN LEGAL PUBLISHING CORP WEB HOSTING CITY ORDINANCES 11/2016 101-215-800.000	10/20/2016 JHANG	11/19/2016	495.00 495.00	495.00	Open	N 11/08/2016
154523 53688	AMERISOURCE INDUSTRIAL SUPPLY CO 0052000 - CITY HALL 101-265-740.000 101-265-740.000 101-265-740.000	11/03/2016 JHANG	12/03/2016	253.80 153.78 93.27 6.75	253.80	Open	N 11/07/2016
11032016 53623	ANDREW OLEKSIK CENTURY MOTOR FOR GEAR DRYER - 101-336-778.000	11/03/2016 JHANG	12/03/2016	109.55 109.55	109.55	Open	N 11/03/2016
11042016 53727	AUGUST R. GITSCHLAG INTERENT HOTSPOT FOR ELECTION DAY 101-262-801.000	11/04/2016 JHANG	12/04/2016	53.96 53.96	53.96	Open	N 11/08/2016
11042016 2 53728	AUGUST R. GITSCHLAG LAMINATION PAPER 101-215-728.000	11/04/2016 JHANG	12/04/2016	29.67 29.67	29.67	Open	N 11/08/2016
11042016 3 53729	AUGUST R. GITSCHLAG CORDS, POWER STRIPS, TAPE - ELECTION 101-262-728.000	11/04/2016 JHANG	12/04/2016	76.17 76.17	76.17	Open	N 11/08/2016
5259327552 53580	AUTOZONE DPW TRUCK #5 FIX A FLAT INFLATOR & 203-203-751.002	10/17/2016 JHANG	11/16/2016	8.99 8.99	8.99	Open	N 11/02/2016
5259333614 53581	AUTOZONE DPW GARAGE INVOICE#5259333614 203-203-751.002 203-203-751.002 203-203-751.002	10/26/2016 JHANG	11/25/2016	35.50 6.49 12.99 16.02	35.50	Open	N 11/02/2016
11042016 53654	BENJAMIN RUBY MILEAGE FOR TAX GARNIS & TYPEWRITER 101-136-740.000 101-136-864.000	11/04/2016 JHANG	12/04/2016	134.12 38.00 96.12	134.12	Open	N 11/07/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
ARU0214546 53649	BROAD REACH BOOK ORDER INVOICE ARU0214546 268-738-957.000 17 CHILDRENS BOOKS	10/19/2016 JHANG	11/18/2016	361.92 361.92	361.92	Open	N 11/07/2016
8323 53659	BRONCO PRINTING & COPY CENTER UPDATED BUSINESS CARDS - INVOICE 101-136-904.000 NOTE PADS 101-136-904.000 BUSINESS CARDS FOR JUDGE KROT 101-136-904.000 BUSINESS CARDS FOR TY MCTAW 101-136-904.000 BUSINESS CARDS FOR PO FELCZAK	10/31/2016 JHANG	11/10/2016	320.50 20.00 98.50 98.50 103.50	320.50	Open	N 11/07/2016
821453 53529	CANIFF ELECTRIC SUPPLY CO INC REPLACEMENT TUBULAR BULBS FOR BAY 101-336-740.000 236851 BULBS	10/11/2016 JHANG	11/10/2016	195.00 195.00	195.00	Open	N 10/27/2016
821614 53530	CANIFF ELECTRIC SUPPLY CO INC REPLACEMENT TUBULAR BULBS FOR BAY 101-336-740.000 236885 BULBS	10/12/2016 JHANG	11/11/2016	174.00 174.00	174.00	Open	N 10/27/2016
821615 53531	CANIFF ELECTRIC SUPPLY CO INC REPLACEMENT TUBULAR BULBS FOR BAY 101-336-740.000 236851 BULBS RETURNED	10/12/2016 JHANG	11/11/2016	(149.85) (149.85)	(149.85)	Open	N 10/27/2016
FPS4663 53606	CDW GOVERNMENT INC PD IN CAR COMPUTER 266-367-980.000 EXTENDED MAINTAIN AGREE 266-367-980.000 SHIPPING	10/10/2016 JHANG	11/09/2016	282.37 271.35 11.02	282.37	Open	N 11/02/2016
FTQ7109 53633	CDW GOVERNMENT INC PD IN CAR COMPUTER ACCESSORIES 266-367-980.000 CRADLEPOINT CLOUD MGR	10/27/2016 JHANG	11/26/2016	1,204.65 1,204.65	1,204.65	Open	N 11/07/2016
110016 53705	CENTURY CEMENT COMPANY 2016 PAVEMENT REPAIR PROGRAM 203-203-970.000 2016 PAVEMENT REPAIR PROGRAM LOCAL ROAD	11/03/2016 JHANG	12/03/2016	17,450.78 17,450.78	17,450.78	Open	N 11/07/2016
110316-1 53706	CENTURY CEMENT COMPANY 2016 PAVEMENT REPAIR PROGRAM 202-222-970.000 2016 PAVEMENT REPAIR PROGRAM MAJOR ROADS	11/03/2016 JHANG	12/03/2016	32,155.59 32,155.59	32,155.59	Open	N 11/07/2016
110316 53707	CENTURY CEMENT COMPANY 2016 PAVEMENT REPAIR PROGRAM	11/03/2016 JHANG	12/03/2016	27,786.66	27,786.66	Open	N 11/07/2016

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 User: JHANG
 DB: HAMTRAMCK

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	202-222-970.300	2016 PAVEMENT REPAIR PROGRAM	SIDEWALKS M	19,556.52			
	203-203-970.300	2016 PAVEMENT REPAIR PROGRAM	SIDEWALKS L	8,230.14			
113016-2 53708	CENTURY CEMENT COMPANY 2016 PAVEMENT REPAIR PROGRAM	11/03/2016 JHANG	12/03/2016	30,000.00	30,000.00	Open	N 11/07/2016
	203-203-970.000	2016 PAVEMENT REPAIR PROGRAM	LOCAL ROAD	10,000.00			
	202-222-970.000	2016 PAVEMENT REPAIR PROGRAM	MAJOR ROADS	20,000.00			
K11179090 53641	CINTAS CORPORATION-K11 MONTHLY BATHROOM SUPPLIES	10/19/2016 JHANG	11/18/2016	192.53	192.53	Open	N 11/07/2016
	268-738-776.000	MONTHLY RESTROOM SUPPLIES		192.53			
11072016 53736	CITY OF DETROIT-REVENUE COLL. ASSET SHARING-DEA CASE COURT ORDERED	11/07/2016 JHANG	12/07/2016	120,998.08	120,998.08	Open	N 11/08/2016
	266-367-810.000	ASSET SHARING-COURT ORDER		120,998.08			
2111879 53195	CITY WATER INTERNATIONAL LTD 201607 - QTRLY WATER COOLER RENTAL	09/19/2016 JHANG	12/02/2016	71.88	71.88	Open	N 09/28/2016
	101-721-728.000	QTRLY WATER COOLER RENTAL	12/1 - 2/28	17.97			
	101-215-728.000	QTRLY WATER COOLER RENTAL	12/1 - 2/28	17.97			
	101-257-728.000	QTRLY WATER COOLER RENTAL	12/1 - 2/28	17.97			
	101-253-728.000	QTRLY WATER COOLER RENTAL	12/1 - 2/28	17.97			
2111879 W 53196	CITY WATER INTERNATIONAL LTD 201607 - QTRLY WATER COOLER RENTAL	09/19/2016 JHANG	12/02/2016	17.97	17.97	Open	N 09/28/2016
	592-557-728.000	QTRLY WATER COOLER RENTAL	12/1 - 2/28	17.97			
DET0063069 53643	CLEANNET OF GREATER MICHIGAN INC MONTHLY JANITORIAL SERVICES NOV 2016	11/01/2016 JHANG	12/01/2016	920.00	920.00	Open	N 11/07/2016
	268-738-776.000	MONTHLY JANITORIAL SERVICE		920.00			
10212016 53510	DANNY H. HAGEN REIMB FALL LEADERSHIP CONFERENCE	10/21/2016 JHANG	11/20/2016	579.60	579.60	Open	N 10/25/2016
	101-336-864.000	FALL LEADERSHIP CONFERENCE		225.00			
	101-336-864.000	FIRE CHIEFS NETWORKING RECEPTION		25.00			
	101-336-864.000	HOTEL ROOM		329.60			
11032016 53663	DANNY H. HAGEN REIMBURSEMENT FOR RECHARGEABLE	11/03/2016 JHANG	12/03/2016	25.39	25.39	Open	N 11/07/2016
	101-336-740.000	RECHARGEABLE 6V BATTERY		25.39			
10252016 53632	DAN'S EXCAVATING INC RECOMMENDATION#5	10/25/2016 JHANG	11/24/2016	265,218.17	265,218.17	Open	N 11/03/2016
	592-557-976.002	RECOMMENDATION#5 PROJECT#53459. B		265,218.17			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
XK1X53CN1 53613	DELL MARKETING L.P. PD IN CAR COMPUTER RUGGED LAP BOOKS 266-367-980.000	10/12/2016 JHANG	11/11/2016	5,343.81	5,343.81	Open	N 11/02/2016
	DELL RUGGED LAPTOPS (5) PLUS EQUIP			5,343.81			
XK1W83XN6 53614	DELL MARKETING L.P. PD IN CAR COMPUTER RUGGED LAP BOOKS 266-367-980.000	10/07/2016 JHANG	11/06/2016	11,335.75	11,335.75	Open	N 11/02/2016
	DELL RUGGED LAPTOPS (5) PLUS EQUIP			11,335.75			
11082016 53749	DENNIS NUNLEE OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/08/2016 JHANG	12/01/2016	1,404.14	1,404.14	Open	N 11/08/2016
	NUNLEE HEALTHCARE DEC 2016			1,404.14			
160763 53569	DETROIT ELEVATOR COMPANY ELEVATORS MAINTENANCE - OCT 2016 101-265-776.000	10/01/2016 JHANG	10/31/2016	291.00	291.00	Open	N 11/02/2016
	ELEVATORS MAINT. OCT 2016			291.00			
161346 53664	DETROIT ELEVATOR COMPANY ELEVATORS MAINTENANCE - NOV 2016 101-265-776.000	11/01/2016 JHANG	12/01/2016	291.00	291.00	Open	N 11/07/2016
	ELEVATORS MAINT. NOV 2016			291.00			
46204 53592	DETROIT MACHINERY CENTER, INC AUG, SEPT & OCT 2016 UTILITIES 202-222-776.005	10/14/2016 JHANG	11/13/2016	759.08	759.08	Open	N 11/02/2016
	DPS. YARD GAS&ELECTRIC 8/1/16-10/3/2016			759.08			
10282016 53559	DETROIT METROPOLITAN BAR ASSOC JUDGE KROT MEMBERSHIP DUES 10/2016 101-136-958.000	10/28/2016 JHANG	11/27/2016	100.00	100.00	Open	N 11/02/2016
	MEMBERSHIP DUES 10/2016			100.00			
INV29854 53570	DORNBOS SIGN, INC HAMTRAMCK STREET SIGNS 202-222-776.004 202-222-776.004 202-222-776.004	10/20/2016 JHANG	11/19/2016	240.51	240.51	Open	N 11/02/2016
	NO OVERNIGHT PARKING SIGNS 4 @ \$21			84.00			
	NO STOPPING/STANDING/PARKING 12 @ \$11.85			142.20			
	FREIGHT			14.31			
12469 53525	DOWNRIVER HITCH & TRUCK, INC HITCH PACKAGE WITH WIRING D.P.S 202-222-751.002	10/21/2016 JHANG	11/20/2016	349.99	349.99	Open	N 10/27/2016
	HITCH PACKAGE WITH WIRING D.P.S TRUCK#10			349.99			
110160078810 53524	EJ USA, INC. SERVICE LINE REPAIR / INVOICE: 592-557-787.000	10/03/2016 JHANG	11/02/2016	41.79	41.79	Open	N 10/27/2016
	HL2 LID 1''			41.79			

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110160078844 53577	EJ USA, INC. SERVICE LINE REPAIR / INVOICE: 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	10/03/2016 JHANG	11/02/2016	1,680.33 611.52 402.42 204.11 462.28	1,680.33	Open	N 11/02/2016
110160084406 53578	EJ USA, INC. SERVICE LINE REPAIRS DPW 592-557-787.000 592-557-787.000	10/14/2016 JHANG	11/14/2016	806.40 403.20 403.20	806.40	Open	N 11/02/2016
110160086260 53716	EJ USA, INC. INVOICE FOR SERVICE LINE REPAIR / 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	10/20/2016 JHANG	11/18/2016	3,425.40 209.04 231.24 556.28 118.00 327.60 374.36 490.36 1,118.52	3,425.40	Open	N 11/07/2016
110160086261 53717	EJ USA, INC. INVOICE FOR SERVICE LINE REPAIR / 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	10/20/2016 JHANG	11/18/2016	4,899.61 1,423.88 309.34 204.11 1,278.76 1,683.52	4,899.61	Open	N 11/07/2016
110160087010 53718	EJ USA, INC. SERVICE LINE REPAIR / INV. 592-557-787.000	10/21/2016 JHANG	11/21/2016	87.99 87.99	87.99	Open	N 11/07/2016
110160087314 53719	EJ USA, INC. SERVICE LINE REPAIRS / INV. 592-557-787.000	10/24/2016 JHANG	11/23/2016	118.00 118.00	118.00	Open	N 11/07/2016
35201 53723	ELECTION SOURCE SECRECY SLEEVE ENVELOPES FOR AV 101-262-904.000 101-262-904.000	10/26/2016 JHANG	11/25/2016	79.59 69.00 10.59	79.59	Open	N 11/08/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
1025 53537	ELEMENT BUILDING SERVICES INSTALL PISTOL BOXES IN CT LOCK UP 101-136-801.400	10/18/2016 JHANG INSTALL PISTOL BOX	11/17/2016	150.00 150.00	150.00	Open	N 10/27/2016
53122 53488	FIVE STAR LANGUAGES ARABIC INTERP SERVICES 9/28/16 101-136-801.200 101-136-801.200	10/10/2016 JHANG ARABIC INTERP SERVICES MILEAGE	11/09/2016	185.20 160.00 25.20	185.20	Open	N 10/20/2016
53145 53532	FIVE STAR LANGUAGES ARABIC INTERP 10/24/16 - AL-SABRI 101-136-801.200 101-136-801.200	10/25/2016 JHANG ARABIC INTERP MILEAGE	11/24/2016	193.60 160.00 33.60	193.60	Open	N 10/27/2016
53148 53534	FIVE STAR LANGUAGES UKRANIAN INTERP 10/20/16 - PAVLIV 101-136-801.200 101-136-801.200	10/26/2016 JHANG UKRANIAN INTERP MILEAGE	11/25/2016	199.20 160.00 39.20	199.20	Open	N 10/27/2016
DOCS404481 53616	GALEANA'S VAN DYKE DODGE INC PD VEHICLE MAINTENANCE 101-301-751.002	10/28/2016 JHANG VEHICLE MAINTENANCE-308	11/27/2016	2,804.05 2,804.05	2,804.05	Open	N 11/02/2016
MA97931 53637	GALLAGHER FIRE EQUIPMENT CO. YEARLY FIRE EXTINGUISHER CHECK 268-738-776.000	10/03/2016 JHANG INVOICE MA97931	11/02/2016	88.00 88.00	88.00	Open	N 11/07/2016
9248549215 53496	GRAINGER HALF-MASKS AND RESPIRATOR CARTRIDGES 101-336-740.000 101-336-740.000	10/11/2016 JHANG HALF-MASK RESPIRATOR CATRIDGES	11/10/2016	144.20 65.60 78.60	144.20	Open	N 10/24/2016
9246490305 53497	GRAINGER DISPOSABLE GLOVES 101-336-740.000	10/07/2016 JHANG LG AND XL DISOSABLE GLOVES	11/06/2016	28.50 28.50	28.50	Open	N 10/24/2016
9246911821 53498	GRAINGER FLOOR SQUEEGES, WAX APPLICATOR/PADS, 101-336-740.000 101-336-740.000 101-336-740.000 101-336-740.000 101-336-740.000	10/07/2016 JHANG FLOOR SQUEEGES FLOOR WAX APPLICATOR FLOOR WAX APPLICATOR PADS 2.5 GALS OF FLOOR WAX N95 MASKS	11/06/2016	473.25 150.60 86.80 50.40 82.50 27.90	473.25	Open	N 10/24/2016

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	101-336-740.000	DRUM PUTTY		75.05			
10132016 53489	GRIFFIN LAW PLLC HOUSE COUNSEL 10/13/16 101-136-801.100	10/13/2016 JHANG	11/12/2016	250.00	250.00	Open	N 10/20/2016
		HOUSE COUNSEL 10/13/16		250.00			
10202016 53536	GRIFFIN LAW PLLC HOUSE COUNSEL 10/20/16 101-136-801.100	10/20/2016 JHANG	11/19/2016	250.00	250.00	Open	N 10/27/2016
		HOUSE COUNSEL 10/20/16		250.00			
11072016 53735	GROSSE ILE TWP ASSET SHARING-DEA CASE COURT ORDERED 266-367-810.000	11/07/2016 JHANG	12/07/2016	120,998.08	120,998.08	Open	N 11/08/2016
		ASSET SHARING-COURT ORDER		120,998.08			
18182722 53650	GUARDIAN ALARM 8592964 - MONTHLY ALARM BILL NOV 268-738-776.000	11/01/2016 JHANG	12/01/2016	56.71	56.71	Open	N 11/07/2016
		MONTHLY ALARM BILL NOV 2016		56.71			
F925384 53714	H D SUPPLY WATERWORKS, LTD WATER SERVICE LINE REPAIR / INV. # 592-557-787.000 592-557-787.000	08/10/2016 JHANG	09/09/2016	543.72	543.72	Open	N 11/07/2016
		HYD RISER		429.99			
		FREIGHT		113.73			
F903647 53715	H D SUPPLY WATERWORKS, LTD WATER SERVICE LINE REPAIR / INV. 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	10/28/2016 JHANG	11/27/2016	4,637.19	4,637.19	Open	N 11/07/2016
		BOX COMPLETE W/ #4 BASE		488.42			
		TYLER 6860 DROP LID		50.13			
		DR14 PVC PIPE MARKINGS		189.60			
		DR14 PVC PIPE MARKINGS		308.40			
		DR14 PVC PIPE MARKINGS		304.60			
		GATE VALVE		493.87			
		6'' PVC ROMAGRIP KIT W/COR-10		884.88			
		HYD W/STZ 5' 6'' BURY		1,917.29			
423453 53584	HAMTRAMCK HARDWARE NO PARKING SIGNS - STAPLE / INV. 202-222-776.002	10/11/2016 JHANG	11/10/2016	4.49	4.49	Open	N 11/02/2016
		1/2 TACT PT STAPLE		4.49			
423645 53585	HAMTRAMCK HARDWARE DPS. YARD KEY / INVOICE: 423645 101-265-776.000	10/10/2016 JHANG	11/09/2016	3.00	3.00	Open	N 11/02/2016
		KEY		3.00			
423648 53586	HAMTRAMCK HARDWARE FOR JOS CAMPAU	10/12/2016 JHANG	11/11/2016	3.49	3.49	Open	N 11/02/2016

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	101-265-981.000	1/4 WOOD BIT		3.49			
423654 53587	HAMTRAMCK HARDWARE PAPER TOWEL HOLDER 101-265-776.000 101-265-776.000	10/17/2016 JHANG SCREWS, NUTS, AND BOLTS SCREWS, NUTS, AND BOLTS	11/16/2016	1.19 0.90 0.29	1.19	Open	N 11/02/2016
423655 53588	HAMTRAMCK HARDWARE CITY HALL A/C UNITS / INVOICE: 101-265-776.000 101-265-776.000	10/17/2016 JHANG 10/2 SCREWS INSULATING FOAM SEALANT, 12 OZ	11/16/2016	8.61 2.32 6.29	8.61	Open	N 11/02/2016
423664 53589	HAMTRAMCK HARDWARE BUILDING DEPARTMENT LOCKED / INV. 101-265-776.000	10/28/2016 JHANG LOCKSET ENTRY TUBULAR	11/27/2016	10.79 10.79	10.79	Open	N 11/02/2016
423666 53713	HAMTRAMCK HARDWARE SERVICE LINE REPAIRS / INVOICE: 592-557-787.000	11/01/2016 JHANG 6X1-5/8 DRYWALL SCREW	12/01/2016	8.98 8.98	8.98	Open	N 11/07/2016
152420 53667	HENNESSEY ENGINEERS, INC. DWS/D/TAC & AWG MEETINGS / INV. 592-557-970.200 592-557-970.200	10/27/2016 JHANG CIVIL ENGINEER III CIVIL ENGINEER III	11/26/2016	185.00 111.00 74.00	185.00	Open	N 11/07/2016
152421 53668	HENNESSEY ENGINEERS, INC. ALLEY PAVEMENT EVALUATION / INV. 101-265-776.000	10/27/2016 JHANG CIVIL ENGINEER III	11/26/2016	925.00 925.00	925.00	Open	N 11/07/2016
152422 53669	HENNESSEY ENGINEERS, INC. 2015 GAS MAIN REPLACEMENT / INV. 101-000-245.001 101-000-245.001 101-000-245.001 101-000-245.001 101-000-245.001	10/27/2016 JHANG CIVIL ENGINEER III CONSTRUCTION ENGINEER III CONSTRUCTION ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III	11/26/2016	6,026.50 74.00 5,032.50 231.00 194.00 495.00	6,026.50	Open	N 11/07/2016
152423 53670	HENNESSEY ENGINEERS, INC. 9740 CONANT SITE IMPROVEMENTS / INV. 101-000-245.005	10/27/2016 JHANG CIVIL ENGINEER III	11/26/2016	925.00 925.00	925.00	Open	N 11/07/2016
152424 53671	HENNESSEY ENGINEERS, INC. 9808 JOS CAMPAU FIRE LINE / INV. 101-000-245.007	10/27/2016 JHANG CIVIL ENGINEER III	11/26/2016	767.00 296.00	767.00	Open	N 11/07/2016

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	101-000-245.007	CONSTRUCTION ENGINEER III		132.00			
	101-000-245.007	CONSTRUCTION GROUP DPT. HEAD		97.00			
	101-000-245.007	CONSTRUCTION ENGINEER III		132.00			
	101-000-245.007	CYLINDERS		110.00			
152426 53672	HENNESSEY ENGINEERS, INC. HENRY VELLEMAN SITE IMPROVEMENTS / 101-000-245.010	10/27/2016 JHANG CIVIL ENGINEER III	11/26/2016	185.00 185.00	185.00	Open	N 11/07/2016
152429 53673	HENNESSEY ENGINEERS, INC. GOODSON RECONST W OF GALLAGHER / 203-203-970.000	10/27/2016 JHANG CIVIL ENGINEER III	11/26/2016	92.50 92.50	92.50	Open	N 11/07/2016
152430 53674	HENNESSEY ENGINEERS, INC. 2016 ROAD IMPROVEMENTS PROGRAM / 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000	10/27/2016 JHANG CIVIL ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III	11/26/2016	8,389.50 259.00 1,261.00 4,471.50 533.50 1,864.50	8,389.50	Open	N 11/07/2016
152431 53675	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT UTILITY REPAIRS / INV. 202-222-970.000 202-222-970.000	10/27/2016 JHANG CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III	11/26/2016	180.50 48.50 132.00	180.50	Open	N 11/07/2016
152432 53676	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT STRIPING PROGRAM / 202-222-970.000 202-222-970.000 202-222-970.000	10/27/2016 JHANG CIVIL ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III	11/26/2016	1,888.50 536.50 48.50 1,303.50	1,888.50	Open	N 11/07/2016
152433 53677	HENNESSEY ENGINEERS, INC. PHASE 1 SRF SEWER PROJECT / INV. 592-557-970.200 592-557-970.200 592-557-970.200 592-557-970.200 592-557-970.200	10/27/2016 JHANG CIVIL ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III CONSTRUCTION GROUP DPT. HEAD CONSTRUCTION ENGINEER III	11/26/2016	11,956.50 943.50 1,988.50 6,286.50 48.50 2,689.50	11,956.50	Open	N 11/07/2016
152419 53709	HENNESSEY ENGINEERS, INC. GENERAL CONSULTING SEPT.30-OCT.27, 101-265-776.000	10/27/2016 JHANG BUILDING MAINTENCE	11/26/2016	37.00 37.00	37.00	Open	N 11/07/2016

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152419 F 53710	HENNESSEY ENGINEERS, INC. GENERAL CONSULTING SEPT.30-OCT.27, 202-222-970.000	10/27/2016 JHANG	11/26/2016	314.50 314.50	314.50	Open	N 11/07/2016
152419 W 53711	HENNESSEY ENGINEERS, INC. GENERAL CONSULTING SEPT.30-OCT.27, 592-557-970.200	10/27/2016 JHANG	11/26/2016	37.00 37.00	37.00	Open	N 11/07/2016
152425 53712	HENNESSEY ENGINEERS, INC. 11500 JOS CAMP FIRE LINE - INVOICE: 101-000-245.009 101-000-245.009 101-000-245.009	10/27/2016 JHANG	11/26/2016	307.50 74.00 185.00 48.50	307.50	Open	N 11/07/2016
10042016 53704	HOLBEN ENVIRONMENTAL CERTIFIED WATER OPERATOR TRAINING 592-557-864.000	10/04/2016 JHANG	11/03/2016	150.00 150.00	150.00	Open	N 11/07/2016
11012016 53666	HUTCH PAVING, INC PROJECT NO. 25315-2016 ASPHALT 202-222-970.000	11/01/2016 JHANG	12/01/2016	110,670.50 110,670.50	110,670.50	Open	N 11/07/2016
0040825-IN 53703	HYDROCORP CROSS CONNECTION INSPECTION OCT 2016 592-557-802.004	10/27/2016 JHANG	11/26/2016	1,335.00 1,335.00	1,335.00	Open	N 11/07/2016
1580 53545	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP AUG 101-202-801.000	09/01/2016 JHANG	10/01/2016	16,187.85 16,187.85	16,187.85	Open	N 11/02/2016
1581 53546	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP SEPT 101-202-801.000	09/01/2016 JHANG	10/01/2016	5,990.04 5,990.04	5,990.04	Open	N 11/02/2016
1582 53547	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000	09/01/2016 JHANG	10/01/2016	9,258.79 9,258.79	9,258.79	Open	N 11/02/2016
1583 53548	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000	10/01/2016 JHANG	10/31/2016	7,317.47 7,317.47	7,317.47	Open	N 11/02/2016

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10282016 53560	ISIAL JUDGE KROT MEMBERSHIP DUES 10/2016 101-136-958.000	10/28/2016 JHANG	11/27/2016	50.00 50.00	50.00	Open	N 11/02/2016
DET11160094 53665	JANI-KING OF MICHIGAN INC 434170 - MAINTENANCE SERVICES NOV 101-265-776.000	11/01/2016 JHANG	11/30/2016	3,795.00 3,795.00	3,795.00	Open	N 11/07/2016
10/24/2016 53504	JOHNSTONS ENTERPRISES LLC Sum Tax Refund 41 008 01 0599 402 703-000-274.000	10/24/2016 JHANG	10/31/2016	27,061.33 27,061.33	27,061.33	Open	N 10/24/2016
11082016 53748	JOSEPH GRUCZ OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/08/2016 JHANG	12/01/2016	1,404.14 1,404.14	1,404.14	Open	N 11/08/2016
10142016 53611	K-9 ACADEMY TRAINING FACILITY, LLC K-9 UDAA MAINTENANCE TRAINING FEE 266-367-809.200	10/14/2016 JHANG	11/13/2016	1,700.00 1,700.00	1,700.00	Open	N 11/02/2016
09302016 53609	K-9 SPECIALTIES K-9 FLASH FEEDING AND SUPPLIES-SEPT 266-367-809.200	09/30/2016 JHANG	10/20/2016	75.62 75.62	75.62	Open	N 11/02/2016
10172016 53610	K-9 SPECIALTIES K-9 FLASH FEEDING AND SUPPLIES-OCT 266-367-809.200	10/17/2016 JHANG	11/06/2016	160.19 160.19	160.19	Open	N 11/02/2016
11052016 53730	KRISTIN RUTKOWSKI ELECTION POSTAGE 101-215-730.000	11/05/2016 JHANG	12/05/2016	22.95 22.95	22.95	Open	N 11/08/2016
123629 53590	LABELLE POLICE DEPARTMENT REPLACED OLD WALL 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000	10/19/2016 JHANG	11/18/2016	1,629.32 1,035.00 0.86 0.41 1.96 16.25 223.44 332.50 18.90	1,629.32	Open	N 11/02/2016

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10252016 53579	MARK RAGSDALE A.P.W.A MEETING EXPENSE REPORT 592-557-864.000	10/25/2016 JHANG	11/24/2016	10.00 10.00	10.00	Open	N 11/02/2016
11082016 53751	MARK SYLVESTER OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/08/2016 JHANG	12/01/2016	1,404.14 1,404.14	1,404.14	Open	N 11/08/2016
115790 53661	MD MATERIALS LLC PLASTIC BORDER TIMBERS FOR 265-276-800.000 265-276-800.000	11/04/2016 JHANG	12/04/2016	3,189.60 2,694.60 495.00	3,189.60	Open	N 11/07/2016
657361 53644	MICHAEL FREDERICK INVOICE 657361 268-738-957.000	10/01/2016 JHANG	10/31/2016	48.00 48.00	48.00	Open	N 11/07/2016
H1609 53608	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING-SEPT 2016 101-301-801.000	09/30/2016 JHANG	10/30/2016	514.00 514.00	514.00	Open	N 11/02/2016
641867 53635	MICROMARKETING, LLC MICROMARKETING BOOK ORDERS 268-738-957.000	10/11/2016 JHANG	11/10/2016	38.69 38.69	38.69	Open	N 11/07/2016
643169 53636	MICROMARKETING, LLC MICROMARKETING BOOK ORDERS 268-738-957.000	10/20/2016 JHANG	11/19/2016	21.60 21.60	21.60	Open	N 11/07/2016
104209 53630	MODERN COURT REPORTING 16-6001 OCT RTAB MEETING TRANSCRIPT 101-264-801.000 101-264-801.000	11/02/2016 JHANG	12/02/2016	209.00 125.00 84.00	209.00	Open	N 11/03/2016
15028878 53642	MONOPRICE, INC. INK AND PA SUPPLIES 268-738-728.000	10/19/2016 JHANG	11/18/2016	130.54 130.54	130.54	Open	N 11/07/2016
505935 53634	MOSTEK PAINT & GLASS WINDOW AND GLASS REPAIR INVOICE 268-738-776.000	10/11/2016 JHANG	11/10/2016	435.29 435.29	435.29	Open	N 11/07/2016

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506643 53691	MOSTEK PAINT & GLASS PD WINDSHIELD CHIP 101-301-751.002	11/01/2016 JHANG	12/01/2016	50.00	50.00	Open	N 11/07/2016
	CAR 401 WINDSHIELD CHIP REPAIR			50.00			
361 53645	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	10/21/2016 JHANG	11/20/2016	440.00	440.00	Open	N 11/07/2016
	TUTORING FROM 10/11 - 10/21			440.00			
362 53646	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	11/04/2016 JHANG	12/04/2016	440.00	440.00	Open	N 11/07/2016
	TUTORING FROM 10/25 - 11/04			440.00			
61953 53542	NU-TECH GRAPHICS & SYSTEMS INC WINDOW ENVELOPES FOR DPS DEP'T 592-557-728.000	10/17/2016 JHANG	11/16/2016	162.00	162.00	Open	N 10/28/2016
	CASE OF WINDOW ENVELOPES 592-557-728.000			150.00			
	DELIVERY			12.00			
711146539 53543	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220002807 DOT PHYSICAL HACHEM 203-203-800.001	10/18/2016 JHANG	11/17/2016	75.50	75.50	Open	N 11/02/2016
	DOT PHYSICAL HACHEM			75.50			
872037872001 53521	OFFICE DEPOT OFFICE SUPPLIES FOR ELECTIONS/CITY 101-262-728.000	10/17/2016 JHANG	11/19/2016	40.46	40.46	Open	N 10/27/2016
	LINE DATER #603398			20.08			
	BLACK PENS #664011			11.98			
	CLASP ENVELOPES #330888			8.40			
872040030001 53522	OFFICE DEPOT COPY PAPER FOR FIRE DEP'T 101-336-728.000	10/17/2016 JHANG	11/19/2016	58.98	58.98	Open	N 10/27/2016
	COPY PAPER			58.98			
872555626001 53523	OFFICE DEPOT LIBRARY SUPPLIES 268-738-728.000	10/18/2016 JHANG	11/19/2016	401.79	401.79	Open	N 10/27/2016
	SCISSORS ITEM 612855			13.19			
	NICKEL WRAPPERS ITEM 621024			4.79			
	CARTONS OF PAPER			147.45			
	CAN LINERS 38 X 58			126.44			
	CAN LINERS 30 X 36			109.92			
875103920001 53689	OFFICE DEPOT OFFICE SUPPLIES FOR 101-336-728.000	10/28/2016 JHANG	12/03/2016	15.69	15.69	Open	N 11/07/2016
	ERASE BOARD #579852			15.69			

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869683748001 53486	OFFICE DEPOT OFFICE SUPPLIES 101-136-728.000 101-136-728.000	10/05/2016 JHANG	11/06/2016	22.48	22.48	Open	N 10/20/2016
	CLIPBOARD W/ PEN BOX OF HANGING FOLDERS			15.99 6.49			
11082016 53750	PAUL ODOBINA OUT OF STATE RETIREE HEALTHCARE DEC 101-274-716.100	11/08/2016 JHANG	12/01/2016	1,587.28	1,587.28	Open	N 11/08/2016
	ODOBINA HEALTHCARE DEC 2016			1,587.28			
10302016 53656	PETTY CASH PETTY CASH 8/2016 - 11/2016 101-136-740.000 101-136-740.000 101-136-740.000 101-136-740.000 101-136-740.000	10/30/2016 JHANG	11/29/2016	58.86	58.86	Open	N 11/07/2016
	KROGER - CAKE FOR PARTY LOCKSMITH - KEYS MADE KROGER - CAKE FOR BDAY WALMART - OLDE ENGLISH CVS - WATER			19.52 10.60 16.99 8.26 3.49			
SI-67996 53573	PHOENIX SAFETY OUTFITTERS, LLC STRUCTURAL FIRE GLOVE 101-336-970.000	07/03/2016 JHANG	07/23/2016	57.00	57.00	Open	N 11/02/2016
	STRUCTURAL FIRE GLOVE			57.00			
SI-68285 53574	PHOENIX SAFETY OUTFITTERS, LLC STRUCTURAL FIRE GLOVE 101-336-970.000	07/23/2016 JHANG	08/12/2016	54.00	54.00	Open	N 11/02/2016
	FIRE GLOVES			54.00			
SI-69096 53575	PHOENIX SAFETY OUTFITTERS, LLC FIRE TURNOUT COAT NAMETAGS 101-336-970.000	08/19/2016 JHANG	09/03/2016	1,560.00	1,560.00	Open	N 11/02/2016
	COAT SHELL NAME TAGS			1,560.00			
SI-69187 53576	PHOENIX SAFETY OUTFITTERS, LLC NOMEX HOODS FOR FIREFIGHTING 101-336-970.000	08/24/2016 JHANG	09/08/2016	708.00	708.00	Open	N 11/02/2016
	HOODS FOR FIREFIGHTING			708.00			
11290 53593	PLATINUM LANDSCAPE INC TREE REMOVAL LOCAL / INVOICE:11290 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002 203-203-776.002	10/12/2016 JHANG	11/11/2016	1,649.00	1,649.00	Open	N 11/02/2016
	9380 MCDUGALL 2200 NORWALK 2060 BELMONT 2202 FLORIAN 2202 FLORIAN			325.00 325.00 549.00 325.00 125.00			
11291 53594	PLATINUM LANDSCAPE INC TREE REMOVAL / INVOICE: #11291	10/12/2016 JHANG	11/11/2016	1,950.00	1,950.00	Open	N 11/02/2016

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	GL Distribution						
	202-222-776.002	9010 LUMPKIN		650.00			
	202-222-776.002	8922 LUMPKIN		325.00			
	202-222-776.002	2054 EVALINE		650.00			
	202-222-776.002	2209 YEMANS		325.00			
09162016 53695	PNC BANK ASSET BASED FEE FOR JUN-JUL-AUG 2016 JHANG	09/16/2016 JHANG	10/16/2016	925.38	925.38	Open	N 11/07/2016
	101-264-915.000	ASSET BASED FEE FOR JUN-JUL-AUG 2016		925.38			
98160 53720	PRINTING SYSTEMS INC VOTER ID CARDS	10/18/2016 JHANG	11/17/2016	77.33	77.33	Open	N 11/08/2016
	101-262-904.000	1000 VOTER ID CARDS		65.50			
	101-262-904.000	SHIPPING		11.83			
154590 53561	RIZZO SERVICES ROLL OFF 30YD 6000	09/30/2016 JHANG	10/30/2016	350.00	350.00	Open	N 11/02/2016
	101-265-981.000	30YD ROLL OFF 6000 CANIFF		350.00			
10272016 53557	ROBERT E. ZARANEK HOUSE COUNSEL 10/27/16	10/27/2016 JHANG	11/26/2016	250.00	250.00	Open	N 11/02/2016
	101-136-801.100	HOUSE COUNSEL 10/27/16		250.00			
11032016 53657	ROBERT E. ZARANEK HOUSE COUNSEL 11/3/16	11/03/2016 JHANG	12/03/2016	250.00	250.00	Open	N 11/07/2016
	101-136-801.100	HOUSE COUNSEL 11/3/16		250.00			
22272 53572	ROLAR PROPERTY SERVICES INC 2241 - STREET SWEEPING SEPT 2016	09/30/2016 JHANG	10/30/2016	4,725.00	4,725.00	Open	N 11/02/2016
	202-222-776.002	STREET SWEEPING SEPT. 1		720.00			
	202-222-776.002	POSTING/REMOVING SIGNS FOR SEPT. 1 SWEEP		225.00			
	202-222-776.002	STREET SWEEPING SEPT 8		720.00			
	202-222-776.002	POSTING/REMOVING SIGNS FOR SEPT 8 SWEEP		225.00			
	202-222-776.002	STREET SWEEPING SEPT 15		720.00			
	202-222-776.002	POSING/REMOVING SIGNS FOR SEPT. 15		225.00			
	202-222-776.002	STREET SWEEPING SEPT. 22		720.00			
	202-222-776.002	POSTING/REMOVING SIGNS FOR SEPT.22		225.00			
	202-222-776.002	STREET SWEEPING SEPT.29		720.00			
	202-222-776.002	POSTING/REMOVING SIGNS FOR SEPT.29		225.00			
36257 53527	SANTORO, INC. D.P.S DUMP TRUCK#7	10/19/2016 JHANG	11/18/2016	750.00	750.00	Open	N 10/27/2016
	202-222-751.002	SAFETY LIGHTS		750.00			

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36258 53528	SANTORO, INC. D.P.S. DUMP TRUCK#7 202-222-751.002	10/24/2016 JHANG	11/23/2016	1,924.21	1,924.21	Open	N 10/27/2016
	MECHANICAL REPAIRS			1,924.21			
36365 53565	SANTORO, INC. DPW TRUCK#03 202-222-776.005	10/26/2016 JHANG	11/25/2016	750.00	750.00	Open	N 11/02/2016
	SAFETY LIGHTS			750.00			
36366 53566	SANTORO, INC. DPW TRUCK#03 202-222-776.005	10/26/2016 JHANG	11/25/2016	658.95	658.95	Open	N 11/02/2016
	MECHANICAL			658.95			
10202016 53533	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL 10/20/16 - JONES 101-136-801.100	10/20/2016 JHANG	11/19/2016	150.00	150.00	Open	N 10/27/2016
	HOUSE COUNSEL			150.00			
10282016 53652	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL - 10/28/16 - RUFUS 101-136-801.100	10/28/2016 JHANG	11/27/2016	250.00	250.00	Open	N 11/07/2016
	HOUSE COUNSEL - RUFUS JONES			250.00			
11032016 53653	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL - 11/3/16 - RUFUS 101-136-801.100	11/03/2016 JHANG	12/03/2016	150.00	150.00	Open	N 11/07/2016
	HOUSE COUNSEL - RUFUS JONES			150.00			
11042016 53655	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL - 11/4/16 - ALMOSAWI 101-136-801.100	11/04/2016 JHANG	12/04/2016	150.00	150.00	Open	N 11/07/2016
	HOUSE COUNSEL 11/4/16			150.00			
5084086 53571	SERVPRO OF GROSSE POINTE COMMERCIAL WATER DAMAGE RESTORATION 101-265-776.000	10/14/2016 JHANG	11/13/2016	16,581.88	16,581.88	Open	N 11/02/2016
	CITY HALL BASEMENT WATER DAMAGE RESTORAT			16,581.88			
24930 53595	SEWER & WATER SPECIALIST, INC SERVICE LINE REPAIR @2454 FLORIAN / 592-557-787.000	10/19/2016 JHANG	11/18/2016	1,200.00	1,200.00	Open	N 11/02/2016
	SERVICE LINE REPAIR			1,200.00			
24931 53596	SEWER & WATER SPECIALIST, INC INSTALLED NEW 1''SERVICE AND 1'' 592-557-787.000	10/19/2016 JHANG	11/18/2016	1,200.00	1,200.00	Open	N 11/02/2016
	SERVICE LINE INSTALLATION			1,200.00			

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24932 53597	SEWER & WATER SPECIALIST, INC INSTALLED ROAD PLATES OVER SINK HOLE 592-557-787.000 BACK HOE 592-557-787.000 LABOR	10/19/2016 JHANG	11/18/2016	595.00 100.00 495.00	595.00	Open	N 11/02/2016
24933 53598	SEWER & WATER SPECIALIST, INC WATER MAIN LEAK REPAIR ON BOTSFORD / 592-557-787.000 WATER MAIN LEAK	10/19/2016 JHANG	11/18/2016	3,400.00 3,400.00	3,400.00	Open	N 11/02/2016
24934 53599	SEWER & WATER SPECIALIST, INC WATER MAIN BREAK REPAIR @ CASMERE & 592-557-787.000 WATER MAIN BREAK	10/19/2016 JHANG	11/18/2016	3,400.00 3,400.00	3,400.00	Open	N 11/02/2016
24935 53600	SEWER & WATER SPECIALIST, INC USED CCTV EQUIPMENT TO TRACE SEWERS 101-265-776.000 TVED CITY SEWER LEAVING BUILDING	10/19/2016 JHANG	11/18/2016	750.00 750.00	750.00	Open	N 11/02/2016
24936 53601	SEWER & WATER SPECIALIST, INC WATER MAIN BREAK REPAIR / INV. # 592-557-787.000 EXCAVATED 8'' WATER MAIN	10/19/2016 JHANG	11/18/2016	2,400.00 2,400.00	2,400.00	Open	N 11/02/2016
24937 53602	SEWER & WATER SPECIALIST, INC CITY HALL BASEMENT LINES 101-265-776.000 MATERIAL 101-265-776.000 LABOR	10/19/2016 JHANG	11/18/2016	1,770.00 170.00 1,600.00	1,770.00	Open	N 11/02/2016
24938 53603	SEWER & WATER SPECIALIST, INC SIDEWALK REPLACEMENT @ 9600 JOSEPH 202-222-970.300 SIDEWALK REPLACEMENT	10/19/2016 JHANG	11/18/2016	230.00 230.00	230.00	Open	N 11/02/2016
24939 53604	SEWER & WATER SPECIALIST, INC 2056 YEMENS ALLEY - POURED BACK 592-557-787.000 YEMANS ALLEY REPAIR	10/19/2016 JHANG	11/18/2016	750.00 750.00	750.00	Open	N 11/02/2016
24940 53605	SEWER & WATER SPECIALIST, INC DPW-ALLEY - POURED CONCRETE BACK IN 592-557-787.000 REPAIR DPW ALLEY	10/19/2016 JHANG	11/18/2016	750.00 750.00	750.00	Open	N 11/02/2016
25041 53678	SEWER & WATER SPECIALIST, INC SEWER MANHOLE REPAIR @ 5140 EDWIN / 203-203-776.002 POURED CONCRETE 1/2 YARD AROUND MANHOLE	11/02/2016 JHANG	12/02/2016	750.00 750.00	750.00	Open	N 11/07/2016

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25042 53679	SEWER & WATER SPECIALIST, INC CATCH BASIN REPAIR @ 9130 JOSEPH 203-203-776.002	11/02/2016 JHANG	12/02/2016	1,000.00 1,000.00	1,000.00	Open	N 11/07/2016
25043 53680	SEWER & WATER SPECIALIST, INC GATE WELL REPAIR @ EDWIN & BUFFALO / 203-203-776.002	11/02/2016 JHANG	12/02/2016	1,000.00 1,000.00	1,000.00	Open	N 11/07/2016
25044 53681	SEWER & WATER SPECIALIST, INC WATER MAIN BREAK REPAIR@ 2363 YEMANS 202-222-776.002	11/02/2016 JHANG	12/02/2016	3,400.00 3,400.00	3,400.00	Open	N 11/07/2016
25045 53682	SEWER & WATER SPECIALIST, INC 5005 CANIFF HYDRANT REPLACEMENT 592-557-787.000 592-557-787.000 592-557-787.000	11/02/2016 JHANG	12/02/2016	2,900.00 1,800.00 500.00 600.00	2,900.00	Open	N 11/07/2016
4933 53615	STANDARD PRINTING ABANDONED AUTO 101-301-740.000	10/24/2016 JHANG	11/23/2016	265.00 265.00	265.00	Open	N 11/02/2016
92633 53562	STATE BARRICADES INC SOLD BASE FOR BARRICADES 202-222-776.002	09/30/2016 JHANG	10/30/2016	1,198.00 1,198.00	1,198.00	Open	N 11/02/2016
11012016 53746	STATE OF MICHIGAN RENEWAL OF ASSESSORS CERTIFICATIONS 101-257-864.000	11/01/2016 JHANG	12/01/2016	175.00 175.00	175.00	Open	N 11/08/2016
11012016 53747	STATE OF MICHIGAN RENEWAL OF ASSESSORS CERTIFICATIONS 101-257-864.000	11/01/2016 JHANG	12/01/2016	50.00 50.00	50.00	Open	N 11/08/2016
10032016 HP 53505	STATE OF MICHIGAN INDEX #19182 STATE OF MI NON-FILER REPORT - 101-202-801.000	10/03/2016 JHANG	11/02/2016	878.10 878.10	878.10	Open	N 10/24/2016
10032016 HP 53506	STATE OF MICHIGAN INDEX #19182 STATE OF MI NON-FILER 101-202-801.000	10/03/2016 JHANG	11/02/2016	768.90 768.90	768.90	Open	N 10/24/2016

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17055 53692	SYO COMPUTER ENGINEERING SERVICES WEBSITE UPDATES & MALWARE TOOL 101-264-801.000	10/11/2016 JHANG	11/10/2016	10.00	10.00	Open	N 11/07/2016
	MALWARE REMOVAL TOOL			10.00			
17100 53693	SYO COMPUTER ENGINEERING SERVICES WEBSITE UPDATES & MALWARE TOOL 101-264-801.000	10/17/2016 JHANG	11/16/2016	552.50	552.50	Open	N 11/07/2016
	WEBSITE UPDATES AS LISTED			552.50			
17132 53694	SYO COMPUTER ENGINEERING SERVICES WEBSITE UPDATES & MALWARE TOOL 101-264-801.000	10/31/2016 JHANG	11/30/2016	85.00	85.00	Open	N 11/07/2016
	WEBSITE UP DATES AS LISTED			85.00			
3660 53647	THE HAMTRAMCK REVIEW JULY 2016 LIBRARY COLUMN 268-738-801.003	07/29/2016 JHANG	08/28/2016	112.50	112.50	Open	N 11/07/2016
	WEEKLY COLUMN FOR JULY 2016			112.50			
3764 53648	THE HAMTRAMCK REVIEW OCT 2016 LIBRARY COLUMN 268-738-801.003	10/31/2016 JHANG	11/30/2016	90.00	90.00	Open	N 11/07/2016
	WEEKLY COLUMN FOR OCT 2016			90.00			
3753 53724	THE HAMTRAMCK REVIEW ELECTION PUBLICATION - NOTICE OF 101-262-903.000	10/21/2016 JHANG	11/20/2016	277.50	277.50	Open	N 11/08/2016
	PUBLIC ACCURACY NOTICE NOV 8 ELECTION			277.50			
3758 53725	THE HAMTRAMCK REVIEW NOTICE OF ELECTION - ENGLISH NOV 8 101-262-903.000	10/28/2016 JHANG	11/27/2016	888.00	888.00	Open	N 11/08/2016
	ENGLISH NOTICE OF ELECTION FOR NOV 8, 16			888.00			
3794 53567	THE HUTTENLOCHER GROUP CAIRNS CONTROLLER BOND 101-223-800.000	10/07/2016 JHANG	11/10/2016	3,093.00	3,093.00	Open	N 11/02/2016
	BOND RENEWAL FOR S. CAIRNS			3,093.00			
3796 53568	THE HUTTENLOCHER GROUP GARGANO DEPUTY TREASURER BOND 101-253-911.000	10/07/2016 JHANG	11/10/2016	3,093.00	3,093.00	Open	N 11/02/2016
	BOND RENEWAL FOR J. GARGANO			3,093.00			
57055 53638	THE LIBRARY NETWORK ANNUAL DELIVERY CHARGES 2016-2017 268-738-801.003	10/10/2016 JHANG	11/09/2016	2,097.00	2,097.00	Open	N 11/07/2016
	DELIVERY CHARGES 10/1/2016-9/30/2017			2,097.00			

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57168 53639	THE LIBRARY NETWORK TECHNOLOGY SERVICES 2016-2017 268-738-801.003	10/11/2016 JHANG	11/10/2016	609.00	609.00	Open	N 11/07/2016
	ANNUAL LICENSES AND CONTRACTS 2016-2017			609.00			
57272 53640	THE LIBRARY NETWORK SHARED AUTOMATION OCT - DEC 2016 268-738-801.003	10/27/2016 JHANG	11/26/2016	6,190.35	6,190.35	Open	N 11/07/2016
	SAS, BDBS AND CAPITAL RESERVE BASIC FEE			6,190.35			
11072016 53734	TOMMIE ROBERTSON ASSET SHARING-DEA CASE COURT ORDERED 266-367-810.000	11/07/2016 JHANG	12/07/2016	248,439.21	248,439.21	Open	N 11/08/2016
	ASSET SHARING-COURT ORDER			248,439.21			
560047 53607	TURBO AUTO WASH INC PD VEHICLE WASH-SEPT 2016 101-301-751.002	09/30/2016 JHANG	10/30/2016	32.00	32.00	Open	N 11/02/2016
	PD VEHICLE WASH			32.00			
27257168 53564	TYCO INTEGRATED SECURITY DPS BUILDING SECURITY 202-222-776.005	10/03/2016 JHANG	11/02/2016	830.68	830.68	Open	N 11/02/2016
	PRO-RATED 6/03/16-11/30/16 SECURITY AL.			830.68			
27255789 53739	TYCO INTEGRATED SECURITY DPS BUILDING CCCV / INV. #27255789 202-222-776.005	09/30/2016 JHANG	10/30/2016	889.99	889.99	Open	N 11/08/2016
	PRO RATED SRV. CHARGE 06/03/16-11/30/16			889.99			
81441720 53658	ULINE WORK GLOVES FOR CS - INVOICE 101-136-981.001 101-136-981.001	10/27/2016 JHANG	11/26/2016	29.09	29.09	Open	N 11/07/2016
	WORK GLOVES			18.00			
	FREIGHT			11.09			
L0031949815 53512	UNEMPLOYMENT INSURANCE AGENCY 0804665000 - 2015 UNEMPLOYMENT DUE 101-264-844.000	10/13/2016 JHANG	11/12/2016	6,647.93	6,647.93	Open	N 10/25/2016
	UNEMPLOYMENT COMPENSATION			6,647.93			
060134 53563	USABLUBOOK PARKING METER 101-265-776.050 101-265-776.050 101-265-776.050	09/14/2016 JHANG	10/14/2016	277.13	277.13	Open	N 11/02/2016
	DURACELL PROCELL ALKALINE AA 24PACK			53.96			
	DURACELL PROCELL ALKALINE 9V 12PACK			199.60			
	FREIGHT			23.57			
539250 53631	VIGILANTE SECURITY ALARM SYS PD ANNEX BUILDING-ALARM MONITORING 266-367-800.000	10/19/2016 JHANG	10/29/2016	108.00	108.00	Open	N 11/03/2016
	PD ANNEX-ALARM			108.00			

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK

EXP CHECK RUN DATES 11/15/2016 - 11/15/2016

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
18137 53535	VISICOM SERVICES, INC. IT SUPPORT SERVICES OCTOBER 2016 101-136-801.300 101-136-801.300 101-136-801.300 101-136-801.300	09/30/2016 JHANG	10/30/2016	258.25 77.00 30.00 125.00 26.25	258.25	Open	N 10/27/2016
16-0153 53622	WATERWAY OF MICHIGAN LLC GROUND LADDER TEST AND 101-336-778.000	10/01/2015 JHANG	10/31/2015	426.25 426.25	426.25	Open	N 11/03/2016
286992 53612	WAYNE COUNTY PRISONER HOUSING JUNE 2016 101-301-800.500	09/26/2016 JHANG	10/26/2016	3,045.00 3,045.00	3,045.00	Open	N 11/02/2016
11072016 53737	WAYNE COUNTY PROSECUTOR'S OFC ASSET SHARING-DEA CASE COURT ORDERED 266-367-810.000	11/07/2016 JHANG	12/07/2016	44,250.00 44,250.00	44,250.00	Open	N 11/08/2016
10282016 53558	WLAM JUDGE KROT MEMBERSHIP DUES 10/2016 101-136-958.000	10/28/2016 JHANG	11/27/2016	100.00 100.00	100.00	Open	N 11/02/2016
# of Invoices:	195	# Due:	195	Totals:	1,281,477.98		1,281,477.98
# of Credit Memos:	1	# Due:	1	Totals:	(149.85)		(149.85)
Net of Invoices and Credit Memos:					<u>1,281,328.13</u>		<u>1,281,328.13</u>

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
--- TOTALS BY FUND ---							
	101 - General Fund			114,417.75	114,417.75		
	202 - Mvh Major Street Fund			211,816.51	211,816.51		
	203 - Mvh Local Street Fund			40,292.41	40,292.41		
	265 - Miscellaneous Grants			7,351.60	7,351.60		
	266 - DRUG LAW ENF. ACT 265 - STAT			554,895.76	554,895.76		
	268 - Library Fund			12,673.92	12,673.92		
	592 - WATER & SEWER FUND			312,818.85	312,818.85		
	703 - Prop Tax Collection Fund			27,061.33	27,061.33		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			35,272.33	35,272.33		
	136 - 31-St District Court			4,807.56	4,807.56		
	202 - Income Tax			40,401.15	40,401.15		
	203 - LOCAL STREETS			40,292.41	40,292.41		
	215 - City Clerk			573.99	573.99		
	222 - MAJOR STREETS			211,816.51	211,816.51		
	223 - CONTROLLER DEPARTMENT			3,093.00	3,093.00		
	253 - Treasurer			3,110.97	3,110.97		
	257 - ASSESSOR			242.97	242.97		
	262 - ELECTIONS			1,484.61	1,484.61		
	264 - GENERAL ADMINISTRATION			8,429.81	8,429.81		
	265 - BUILDING & GROUNDS			27,075.41	27,075.41		
	274 - RETIREE COSTS			5,799.70	5,799.70		
	276 - GRANTS			7,351.60	7,351.60		
	301 - POLICE DEPARTMENT			6,710.05	6,710.05		
	336 - FIRE DEPARTMENT			4,459.56	4,459.56		
	367 - Drug Forfeiture - State Expe			554,895.76	554,895.76		
	557 - WATER & SEWER			312,818.85	312,818.85		
	721 - COMMUNITY & ECONOMIC DEVELOP			17.97	17.97		
	738 - Library			12,673.92	12,673.92		

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 15, 2016

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Temporary Employees
- Credit Cards & Gas Card
- Reimbursements for HSA Closure Fee
- Return of Fees
- Refund of Overpayments
- Postage
- Healthcare Premiums
- Dental Premiums

Budget Impact:

The specific costs of these disbursements were \$577,406.61 and was run from the Fiduciary, General, Water and Property Tax accounts.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
10/20/2016	GEN	68377*#	AT&T	PHONE CHARGES OCT 2016	922.000	265	9,439.92
10/20/2016	GEN	68378*#	BLUE CARE NETWORK	HEALTHCARE NOV 2016	716.100	136	4,312.66
				HEALTHCARE NOV 2016	716.100	172	770.12
				HEALTHCARE NOV 2016	716.100	202	885.63
				HEALTHCARE NOV 2016	716.100	215	385.06
				HEALTHCARE NOV 2016	716.100	223	770.12
				HEALTHCARE NOV 2016	716.100	253	1,655.75
				HEALTHCARE NOV 2016	716.100	257	1,270.69
				RETIREE NOV 2016 HEALTH INS PREM	716.100	274	9,073.00
				HEALTHCARE NOV 2016	716.100	274	59,509.01
				HEALTHCARE NOV 2016	716.100	301	18,598.34
				HEALTHCARE NOV 2016	716.100	301	2,541.39
				HEALTHCARE NOV 2016	716.100	336	15,363.82
				HEALTHCARE NOV 2016	716.100	721	385.06
				CHECK GEN 68378 TOTAL			<u>115,520.65</u>
10/20/2016	GEN	68379	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE NOV 2016 HEALTH INS PREM	716.100	274	6,225.20
				RETIREE NOV 2016 HEALTH INS PREM	716.100	274	26,254.10
				CHECK GEN 68379 TOTAL			<u>32,479.30</u>
10/20/2016	GEN	68380	OFFICE TEAM	S. SAMUELS 10/7/16	801.000	270	1,682.80
10/20/2016	GEN	68381*#	THE STANDARD	DENTAL INS OCT 2016	716.000	136	83.23
				DENTAL INS OCT 2016	716.000	172	44.72
				DENTAL INS OCT 2016	716.000	202	45.90
				DENTAL INS OCT 2016	716.000	215	22.36
				DENTAL INS OCT 2016	716.000	223	67.08
				DENTAL INS OCT 2016	716.000	253	90.62
				DENTAL INS OCT 2016	716.000	257	68.26
				DENTAL INS OCT 2016	716.000	261	73.29
				DENTAL INS OCT 2016	716.000	274	5,661.46
				DENTAL INS OCT 2016	716.000	301	1,324.01
				DENTAL INS OCT 2016	716.000	301	185.09
				DENTAL INS OCT 2016	716.000	336	1,089.17
				DENTAL INS OCT 2016	716.000	721	22.36

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 10/20/2016 - 10/26/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				CHECK GEN 68381 TOTAL			8,777.55
10/20/2016	GEN	68382	VERIZON WIRELESS	CELL PHONE SEPT 2016	922.000	172	61.90
10/26/2016	GEN	68431#	COMCAST	ISP SUBSCRIPTION	922.000	136	149.85
				CABLE/INTERNET/PHONE NOV 2016	922.000	265	820.79
				PHONE NOV 2016	922.000	301	206.28
				PHONE NOV 2016	922.000	336	78.73
				CHECK GEN 68431 TOTAL			1,255.65
10/26/2016	GEN	68432	David Selmar	RE-INSPECTION FEE	477.000	000	75.00
				RENTAL - LATE FEE FIRST MONTH	477.000	000	15.00
				CHECK GEN 68432 TOTAL			90.00
10/26/2016	GEN	68433	DETROIT EDISON	STRT LGHTS ORNA E1B SEPT 2016	926.000	265	11,389.63
				TRF SGNL LGHTS E2 SEPT 2016	926.000	265	1,870.78
				STRT LGHTS OVRHD E1A SEPT 2016	926.000	265	13,092.40
				STRT LGHTS OVRHD E1A SEPT 2016	926.000	265	28.75
				STRT LGHTS ORNA E1B SEPT 2016	926.000	265	347.06
				CHECK GEN 68433 TOTAL			26,728.62
10/26/2016	GEN	68434	OFFICE TEAM	S. SAMUELS 10/14/16	801.000	270	1,682.80
10/26/2016	GEN	68435#	T-MOBILE	TELEPHONE SEPT 2016	922.000	301	134.28
				TELEPHONE SEPT 2016	922.000	336	52.20
				CHECK GEN 68435 TOTAL			186.48
10/26/2016	GEN	68436	UNITED STATES TREASURY	YEAR 2011 1099 PENALTY	915.000	264	537.06
10/26/2016	GEN	68437	STATE OF MICHIGAN	FILING FEE - 2016 TAX GARNs	740.000	136	1,065.00
				Total for fund 101 General Fund			199,507.73

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
10/20/2016	FID	8922*#	BLUE CARE NETWORK	HEALTHCARE NOV 2016	716.100	222	1,001.15
10/20/2016	FID	8923*#	THE STANDARD	DENTAL INS OCT 2016	716.000	222	73.29
10/26/2016	FID	8942	COMCAST	DPS CABLE/INTERNET/PHONE NOV 2016	776.005	222	201.66
10/26/2016	FID	8943	MARK RAGSDALE	HSA CLOSURE FEE	716.100	222	25.00
10/26/2016	FID	8944*#	T-MOBILE	TELEPHONE SEPT 2016	800.001	222	34.80
Total for fund 202 Mvh Major Street Fund							1,335.90

11/08/2016 02:57 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/20/2016 - 10/26/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
10/20/2016	FID	8922*#	BLUE CARE NETWORK	HEALTHCARE NOV 2016	716.100	367	1,001.15
10/20/2016	FID	8923*#	THE STANDARD	DENTAL INS OCT 2016	716.000	367	73.29
10/26/2016	FID	8944*#	T-MOBILE	TELEPHONE SEPT 2016	922.100	367	17.40
Total for fund 266 DRUG LAW ENF. ACT 265 - STATE							1,091.84

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/20/2016 - 10/26/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
10/20/2016	GEN	68377*#	AT&T	PHONE CHARGES OCT 2016	922.000	738	60.08
10/20/2016	GEN	68378*#	BLUE CARE NETWORK	HEALTHCARE NOV 2016	716.100	738	1,270.69
10/20/2016	GEN	68381*#	THE STANDARD	DENTAL INS OCT 2016	716.000	738	68.26
Total for fund 268 Library Fund							1,399.03

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
10/20/2016	FID	8924	VERIZON WIRELESS	DATA FOR IPADS SEPT 2016	805.000	275	60.06
Total for fund 275 Comm Develop Block Grant							60.06

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 10/20/2016 - 10/26/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
10/20/2016	WAT	9160	BLUE CARE NETWORK	HEALTHCARE NOV 2016	716.100	557	2,656.90
10/20/2016	WAT	9161	OFFICE TEAM	A. BOYKIN 10/7/16	801.000	557	848.63
10/20/2016	WAT	9162	THE STANDARD	DENTAL INS OCT 2016	716.000	557	208.63
10/26/2016	WAT	9174	GREAT LAKES WATER AUTHORITY	SEWER CHARGES FOR SEPTEMBER 2016	925.000	557	340,500.00
10/26/2016	WAT	9175	HAMTRAMCK MULTI SERVICES, INC	XOVERPAYMENT	040.000	000	246.09
10/26/2016	WAT	9176	OFFICE TEAM	A. BOYKIN 10/14/16	801.000	557	850.72
10/26/2016	WAT	9177	T-MOBILE	TELEPHONE SEPT 2016	922.000	557	69.60
Total for fund 592 WATER & SEWER FUND							345,380.57

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
10/20/2016	PTC	2193	CORE LOGIC TAX REAL ESTATE	Undistributed Current Tax Collections	274.000	000	284.46
10/20/2016	PTC	2194	HAMTRAMCK MULTI SERVICES, INC	Undistributed Current Tax Collections	274.000	000	165.11
10/26/2016	PTC	2195	QASEM, MOHAMED ALI	Undistributed Current Tax Collections	274.000	000	1,972.64
Total for fund 703 Prop Tax Collection Fund							2,422.21
TOTAL - ALL FUNDS							551,197.34

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/08/2016	GEN	68440#	CARDMEMBER SERVICE	CUSTOM STACKED PVB-5813	728.000	136	211.23
				POSTAGE	730.000	136	35.11
				TRAINING REQ'D FOR CERTIFICATION	864.000	136	140.00
				PARKING	864.000	172	186.00
				CONFERENCE	864.000	172	820.90
				POWER SUPPLY FOR BACKUP DESK TOP	801.000	264	56.49
				CHEST WADERS X2	740.000	265	202.88
				NEW PHONE SYSTEM	922.000	265	691.49
				TRAINING	803.000	336	336.00
				SOFTWARE	728.000	721	499.99
				APA MEMBERSHIP	864.000	721	220.00
				CHECK GEN 68440 TOTAL			<u>3,400.09</u>
11/08/2016	GEN	68441*#	DTE ENERGY	8700 JOS CAMPAU ELECTRIC OCT 2016	921.000	265	59.41
				CITY HALL ELECTRIC OCT 2016	921.000	265	3,073.63
				HFD ELECTRIC OCT 2016	921.000	265	552.14
				CITY HALL GAS OCT 2016	923.000	265	608.22
				HFD GAS OCT 2016	923.000	265	98.25
				2929 EVALINE STR LGHTS OCT 2016	926.000	265	91.12
				2920 BELMONT STR LGHTS OCT 2016	926.000	265	338.29
				2769 POLAND STR LGHTS OCT 2016	926.000	265	449.75
				CHECK GEN 68441 TOTAL			<u>5,270.81</u>
11/08/2016	GEN	68442	JOHN DROPCHUK	HSA CLOSURE FEE	716.100	336	25.00
11/08/2016	GEN	68443	OFFICE TEAM	S. SAMUELS 10/21/16	801.000	270	1,682.80
11/08/2016	GEN	68444	PURCHASE POWER	POSTAGE SEPT 2016	730.000	215	2,000.00
				POSTAGE OCT 2016	730.000	215	1,000.00
				POSTAGE AUG 2016	730.000	215	1,000.00
				CHECK GEN 68444 TOTAL			<u>4,000.00</u>
11/08/2016	GEN	68445	SAM'S CLUB MC/SYNCB	CLEANING SUPPLIES FOR	740.000	336	292.01
11/08/2016	GEN	68446#	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	751.001	301	2,336.60
				FUEL OCT 2016	751.001	336	883.24
				CHECK GEN 68446 TOTAL			<u>3,219.84</u>

11/08/2016 02:57 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				Total for fund 101 General Fund			17,890.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
11/08/2016	FID	8947*#	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	751.002	222	87.57
Total for fund 202 Mvh Major Street Fund							87.57

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 Mvh Local Street Fund							
11/08/2016	FID	8947*#	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	751.002	203	303.82
Total for fund 203 Mvh Local Street Fund							303.82

11/08/2016 02:57 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
11/08/2016	FID	8947*#	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	751.001	367	624.43
11/08/2016	FID	8948	VERIZON WIRELESS	TRACKERS OCT 2016	922.100	367	29.48
Total for fund 266 DRUG LAW ENF. ACT 265 - STATE							653.91

11/08/2016 02:57 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/08/2016	GEN	68441*#	DTE ENERGY	LIBRARY ELECTRIC OCT 2016	921.000	738	924.09
				LIBRARY GAS OCT 2016	923.000	738	145.93
				CHECK GEN 68441 TOTAL			<u>1,070.02</u>
				Total for fund 268 Library Fund			1,070.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
11/08/2016	FID	8947*#	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	805.000	275	27.77
Total for fund 275 Comm Develop Block Grant							27.77

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/08/2016	WAT	9178	DTE ENERGY COMPANY	LABOR & EQUIPMENT	787.000	557	1,170.00
				ADMINISTRATIVE COSTS	787.000	557	131.00
				MATERIALS & LOST GAS	787.000	557	37.32
				CHECK WAT 9178 TOTAL FOR			<u>1,338.32</u>
11/08/2016	WAT	9179	OFFICE TEAM	A. BOYKIN 10/21/16	801.000	557	813.75
11/08/2016	WAT	9180	US BANK VOYAGER FLEET SYS	FUEL OCT 2016	751.002	557	421.04
11/08/2016	WAT	9181	VERIZON WIRELESS	HEX CHARGES OCT 2016	922.000	557	21.14
11/08/2016	WAT	9182	WILLIE JAMES MORGAN JR.	XOVERPAYMENT	040.000	000	321.88
				Total for fund 592 WATER & SEWER FUND			2,916.13

11/08/2016 02:57 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/08/2016 - 11/08/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
11/08/2016	PTC	2196	DABAJA, SAMI	Undistributed Current Tax Collections	274.000	000	327.20
				Undistributed Current Tax Collections	274.000	000	1,269.05
				Undistributed Current Tax Collections	274.000	000	1,242.04
				CHECK PTC 2196 TOTAL FOR			<u>2,838.29</u>
11/08/2016	PTC	2197	TRUPINO, MATHEW	Undistributed Current Tax Collections	274.000	000	421.21
				Total for fund 703 Prop Tax Collection Fund			3,259.50
				TOTAL - ALL FUNDS			26,209.27
				'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND			
				'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT			

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 29, 2016

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Vehicle & Equipment Maintenances
- Equipment Rentals
- Road Maintenances
- Prisoner Expenses
- Memberships & Trainings
- City Maintenances
- Building Rental
- Insurance
- Housing Expense
- Return of Escrow

Budget Impact:

The specific costs of these invoices are \$188,295.04 and will be run from the Fiduciary, General, Water and UR31 bank accounts.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

11/18/2016 10:08 AM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 11/29/2016 - 11/29/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
172903 53828	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/05/2016	10/19/2016	37.50 37.50	37.50	Open N 11/18/2016
173265 53829	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/10/2016	10/24/2016	37.50 37.50	37.50	Open N 11/18/2016
173527 53830	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/14/2016	10/28/2016	37.50 37.50	37.50	Open N 11/18/2016
173848 53831	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/15/2016	10/29/2016	37.50 37.50	37.50	Open N 11/18/2016
174112 53832	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	30 @ 1.50 EA JHANG PRISONER MEALS	10/21/2016	11/04/2016	45.00 45.00	45.00	Open N 11/18/2016
174708 53833	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/27/2016	11/10/2016	37.50 37.50	37.50	Open N 11/18/2016
175054 53834	18TH STREET DELI INC TURKEY/CHEESE WEDGES 101-301-750.000	25 @ 1.50 EA JHANG PRISONER MEALS	10/31/2016	11/14/2016	37.50 37.50	37.50	Open N 11/18/2016
340435 53821	9 MILE RENT-ALL INC TRAILER FOR PARKING 101-265-776.050 101-265-776.050	JHANG TRAILER UTILITY 5X7 DMG WAIVER	11/03/2016	12/03/2016	84.24 78.00 6.24	84.24	Open N 11/18/2016
340508 53822	9 MILE RENT-ALL INC TRAILER FOR ELECTION 101-262-946.000 101-262-946.000	JHANG TRAILER FOR EQUIPMENT PICKUP DMG WAIVER	11/07/2016	12/07/2016	28.08 26.00 2.08	28.08	Open N 11/18/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
340551 53823	9 MILE RENT-ALL INC TRAILER FOR ELECTION 101-262-946.000 101-262-946.000	11/09/2016 JHANG	12/09/2016	42.12 39.00 3.12	42.12	Open	N 11/18/2016
9939920513 53794	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL OCT 2016 101-336-740.000	10/31/2016 JHANG	11/30/2016	25.78 25.78	25.78	Open	N 11/17/2016
11082016 53763	ALEXIS G. KROT SIGN NOW SUBSCRIPTION REIMBURSE 101-136-801.300	11/08/2016 JHANG	12/08/2016	25.43 25.43	25.43	Open	N 11/10/2016
81025 53805	ANGELOS WHOLESALE SUPPLIES INC DPW - TWO SALT 202-222-776.005	11/15/2016 JHANG	12/15/2016	5,198.00 5,198.00	5,198.00	Open	N 11/17/2016
1054321-IN 53793	BREATHING AIR SYSTEMS HOSE AND FITTINGS FOR FILL-STATION 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000	11/01/2016 JHANG	12/01/2016	57.03 15.00 14.00 14.00 14.03	57.03	Open	N 11/17/2016
021161 53799	BRIDGESTONE AMERICAS INC 300872 - WATER BILL PRINTING FOR OCT 592-557-730.000 592-557-730.000 592-557-730.000 592-557-730.000	10/27/2016 JHANG	11/26/2016	8,818.84 1,617.30 2,563.26 2,466.96 2,171.32	8,818.84	Open	N 11/17/2016
0327966-IN 53752	BROADSPIRE SERVICES INC. 00-0020737 BROADSPIRE CLAIM ADMIN. 101-264-910.000	11/15/2016 JHANG	12/15/2016	11,825.00 11,825.00	11,825.00	Open	N 11/09/2016
10312016 HPD 53835	CAMPAU-BOTSFORD SERVICE PD VEHICLE REPAIR/MAINTENANCE OCT 101-301-751.002 101-301-751.002 101-301-751.002	10/31/2016 JHANG	11/30/2016	2,813.00 212.00 700.00 70.00	2,813.00	Open	N 11/18/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-301-751.002	PD CAR 309		520.00			
	101-301-751.002	PD CAR 401		755.00			
	101-301-751.002	PD CAR 308		51.00			
	101-301-751.002	PD CAR 309		365.00			
	101-301-751.002	PD CAR 301		140.00			
10312016 HPD F							
53836	CAMPAU-BOTSFORD SERVICE	10/31/2016	11/30/2016	1,210.00	1,210.00	Open	N
	PD VEHICLE REPAIR/MAINTENANCE OCT	JHANG					11/18/2016
	266-367-751.002	RSV 600		40.00			
	266-367-751.002	PD EXPLORER		180.00			
	266-367-751.002	RSV 600		180.00			
	266-367-751.002	PD NITRO		300.00			
	266-367-751.002	PD EXPLORER		350.00			
	266-367-751.002	PD JEEP		20.00			
	266-367-751.002	PD CMV		140.00			
824335							
53795	CANIFF ELECTRIC SUPPLY CO INC	11/01/2016	12/01/2016	4.23	4.23	Open	N
	REPLACEMENT BULB	JHANG					11/17/2016
	101-336-740.000	BULB		4.23			
824336							
53796	CANIFF ELECTRIC SUPPLY CO INC	11/01/2016	12/01/2016	141.35	141.35	Open	N
	PARTS TO RETROFIT FIXTURE TO LED IN	JHANG					11/17/2016
	101-336-740.000	RETROFIT KIT		141.35			
FTT1414							
53753	CDW GOVERNMENT INC	10/28/2016	11/27/2016	659.00	659.00	Open	N
	POLYCOM 1YR WARRANTY COVERAGE -	JHANG					11/10/2016
	101-136-801.300	POLYCOM EXTEND WARRANTY		659.00			
3275							
53842	CGS, INC	11/14/2016	12/14/2016	500.00	500.00	Open	N
	TRAINING ASBESTOS 11/10/2016	JHANG					11/18/2016
	101-336-803.000	FIRE ASBESTOS TRAINING		500.00			
3275 W							
53843	CGS, INC	11/14/2016	12/14/2016	500.00	500.00	Open	N
	TRAINING ASBESTOS 11/10/2016	JHANG					11/18/2016
	592-557-864.000	DPW ASBESTOS TRAINING		500.00			
46233							
53802	DETROIT MACHINERY CENTER, INC	11/03/2016	12/03/2016	2,000.00	2,000.00	Open	N
	NOVEMBER RENT FOR 6000 CANIFF /	JHANG					11/17/2016
	202-222-776.005	BDG.E. RENT FOR NOV 2016		2,000.00			

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0006697271 53851	DETROIT MEDIA PARTNERSHIP PD AUTO AUCTION AD 101-301-903.000	10/31/2016 JHANG PD AUTO AUCTION AD-OCT 2016	11/30/2016	230.10 230.10	230.10	Open	N 11/18/2016
110160089637 53798	EJ USA, INC. SERVICE LINE REPAIRS 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	10/28/2016 JHANG 5080Z FR 6-3/4'' 5000M1 DNW LO GR 1040Z FR 7'' 1040M1 TROUT LO DNW FLAT GR	11/28/2016	4,200.12 1,303.02 714.60 1,309.50 873.00	4,200.12	Open	N 11/17/2016
110160093540 53819	EJ USA, INC. SERVICE LINE REPAIRS 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	11/08/2016 JHANG 10" MJ MEGALUG#110 CORE BLUE SET AY 5604 5 1/2 ARCH CURB BOX AY 76100Q 3/4 BALL VALVE-NL A Y 76100Q 1 BALL VALVE-NL AY 74758-22-67 3/4X5/8 CPLG-N 12" MJ MEGALUG#1112 CORE BLUE SET	12/08/2016	3,401.27 760.48 177.10 871.35 523.86 574.20 494.28	3,401.27	Open	N 11/18/2016
110160093882 53820	EJ USA, INC. SERVICES LINE REPAIRS 592-557-787.000	11/08/2016 JHANG 1040A SAN SW CPH2 CV	12/08/2016	937.68 937.68	937.68	Open	N 11/18/2016
19195 53780	EXECUTIVE LANGUAGE SERVICES, INC. BENGALI INTERP 11/2/16 - INVOICE 101-136-801.200	11/04/2016 JHANG BENGALI INTERP 11/2/16	12/04/2016	210.00 210.00	210.00	Open	N 11/15/2016
53166 53778	FIVE STAR LANGUAGES BOSNIAN INTERP 11/4/16 - INVOICE 101-136-801.200 101-136-801.200	11/10/2016 JHANG BOSNIAN INTERP MILEAGE	12/10/2016	170.08 160.00 10.08	170.08	Open	N 11/15/2016
10453 53810	GREGORY TERRELL AND COMPANY YEAR END JUNE 2016 AUDIT 101-223-806.000	11/16/2016 JHANG YEAR END 6/2016 AUDIT	12/16/2016	25,000.00 25,000.00	25,000.00	Open	N 11/17/2016
11102016 53777	GRIFFIN LAW PLLC HOUSE COUNSEL 11/10/16 101-136-801.100	11/10/2016 JHANG HOUSE COUNSEL 11/10/16	12/10/2016	300.00 300.00	300.00	Open	N 11/15/2016

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G312547 53803	H D SUPPLY WATERWORKS, LTD INVOICE: # G312547 592-557-970.000 592-557-970.000	11/04/2016 JHANG	12/04/2016	10,690.00 8,820.00 1,870.00	10,690.00	Open	N 11/17/2016
423676 53827	HAMTRAMCK HARDWARE DPW JOHN DEERE GATOR BED REPAIRS 202-222-751.002 202-222-751.002	11/15/2016 JHANG	12/15/2016	6.61 3.56 3.05	6.61	Open	N 11/18/2016
NCU0453 53784	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES OCT 2016 101-265-800.000	10/31/2016 JHANG	11/30/2016	99.00 99.00	99.00	Open	N 11/15/2016
10252016 53845	K-9 SPECIALTIES K9 UDAA FEEDING/SUPPLIES 266-367-809.200	10/25/2016 JHANG	11/14/2016	69.96 69.96	69.96	Open	N 11/18/2016
11172016 53849	MARK RAGSDALE FEMA TRAINING & 592-557-864.000 592-557-864.000 592-557-864.000	11/17/2016 JHANG	12/17/2016	22.65 7.65 5.00 10.00	22.65	Open	N 11/18/2016
5198 53817	METRO DETROIT LANDSCAPING LAWN/FLOWER BED MAINTENANCE OCT 2016 101-528-824.100 101-528-824.100 101-528-824.100 101-528-824.100 101-528-824.100 101-528-824.100	11/06/2016 JHANG	12/06/2016	1,520.00 375.00 350.00 195.00 300.00 50.00 250.00	1,520.00	Open	N 11/18/2016
306786 53844	MORRISON ANIMAL HOSPITAL K9 FLASH VET 266-367-809.200	11/07/2016 JHANG	12/07/2016	452.85 452.85	452.85	Open	N 11/18/2016
1518 53818	MUNETRIX LLC ANNUAL FEE 9/1/16 TO 8/31/17 101-223-800.000	08/01/2016 JHANG	08/31/2016	1,930.29 1,930.29	1,930.29	Open	N 11/18/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
100 53774	NATIONAL FAITH HOMEBUYERS PROGRAM HAMTRAMCK GROUP MEETING 796-796-701.000	06/23/2016 JHANG HAMTRAMCK GROUP MEETING	07/23/2016	1,498.25 1,498.25	1,498.25	Open	N 11/15/2016
27544 53755	NATIONAL INDUSTRIAL MAINT INC MI-532-223 CLEAN CATCH 592-557-787.000 592-557-787.000	10/31/2016 JHANG CLEAN CATCH BASINS-PROPOSAL 1 DISPOSAL	11/30/2016	438.50 320.00 118.50	438.50	Open	N 11/10/2016
27545 53756	NATIONAL INDUSTRIAL MAINT INC MI-532-224 CLEAN CATCH BASINS- 592-557-787.000 592-557-787.000	10/31/2016 JHANG CLEAN CATCH BASINS DISPOSAL	11/30/2016	439.25 320.00 119.25	439.25	Open	N 11/10/2016
876500088001 53775	OFFICE DEPOT OFFICE SUPPLIES - INVOICE 101-136-728.000 101-136-728.000	11/03/2016 JHANG WATER CUPS 2017 PLANNER	12/04/2016	132.05 34.90 97.15	132.05	Open	N 11/15/2016
3336-170372 53770	O'REILLY AUTOMOTIVE INC EQUIPMENT MAINTENANCE 101-336-778.000	10/25/2016 JHANG ANTIFREEZE	11/24/2016	71.94 71.94	71.94	Open	N 11/14/2016
05/13/16 53773	PEOPLE'S COMM SERV OF METRO DETROIT HOME MAINTENANCE WORKSHOP 796-796-701.000	05/13/2016 JHANG HOME MAINTENANCE WORKSHOP	06/12/2016	1,000.00 1,000.00	1,000.00	Open	N 11/14/2016
36685 53791	PHILLIPS SIGN & LIGHTING, INC. COURT SIGN PROJECT 50% REMAINING - 101-136-801.400	11/15/2016 JHANG 50% REMAINING SIGN PROJECT	12/15/2016	1,325.08 1,325.08	1,325.08	Open	N 11/17/2016
194767 53800	RIZZO SERVICES 313606 - RESIDENTIAL TRASH REMOVAL 101-528-824.000	11/01/2016 JHANG TRASH REMOVAL NOV 2016	11/30/2016	59,583.33 59,583.33	59,583.33	Open	N 11/17/2016
22530 53801	ROLAR PROPERTY SERVICES INC 2241 - STREET SWEEPING OCT 2016 203-203-776.002 203-203-776.002	10/31/2016 JHANG STREET SWEEPING OCTOBER 6 POSTING/ REMOVING SIGNS FOR OCTOBER 6	11/30/2016	3,780.00 720.00 225.00	3,780.00	Open	N 11/17/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	203-203-776.002	STREET SWEEPING OCTOBER 13		720.00			
	203-203-776.002	POSTING/ REMOVING SIGNS FOR OCT.13		225.00			
	203-203-776.002	STREET SWEEPING OCTOBER 20		720.00			
	203-203-776.002	POSTING/ REMOVING SIGNS FOR OCT. 20		225.00			
	203-203-776.002	STREET SWEEPING OCTOBER 27		720.00			
	203-203-776.002	POSTING/ REMOVING SIGNS FOR OCT. 27		225.00			
11102016 53776	SEAN K. KOWALSKI, P-43764 HOUSE HOUSE COUNSEL - RUFUS JONES - JHANG 101-136-801.100	11/10/2016 HOUSE COUNSEL 11/10/16	12/10/2016	150.00 150.00	150.00	Open	N 11/15/2016
25129 53804	SEWER & WATER SPECIALIST, INC INSTALLED NEW COVERS 101-265-776.000 101-265-776.000	MATERIAL LABOR	11/12/2016 JHANG	5,500.00 2,800.00 2,700.00	5,500.00	Open	N 11/17/2016
25153 53824	SEWER & WATER SPECIALIST, INC 50 TON STONE DELIVERED TO DPW YARD 202-222-776.002	50 TON STONE	11/16/2016 JHANG	777.52 777.52	777.52	Open	N 11/18/2016
25154 53825	SEWER & WATER SPECIALIST, INC TRAIN OF 21AA STONE DELIVERED TO DPW 202-222-776.002	TRAIN OF 21AA STONE	11/16/2016 JHANG	790.25 790.25	790.25	Open	N 11/18/2016
25155 53826	SEWER & WATER SPECIALIST, INC 100 TON OF 21A STONE DPW YARD 202-222-776.002	100 TON OF 21A STONE DPW YARD	11/16/2016 JHANG	1,512.47 1,512.47	1,512.47	Open	N 11/18/2016
0277511-IN 53837	SIRCHIE FINGER PRINT LABORATORIES PD EVIDENCE SUPPLIES 101-301-740.000 101-301-740.000 101-301-740.000	EVIDENCE GUN BOXES-HANDGUN EVID GUN BOXES-RIFLE SHIPPING	11/07/2016 JHANG	224.16 65.24 110.42 48.50	224.16	Open	N 11/18/2016
0277534-IN 53838	SIRCHIE FINGER PRINT LABORATORIES PD EVIDENCE SUPPLIES 101-301-740.000 101-301-740.000 101-301-740.000	DNA COTTON SWABS SWAB BOX SHIPPING	11/07/2016 JHANG	31.79 8.79 18.00 5.00	31.79	Open	N 11/18/2016

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761-8104645 53757	STATE OF MICHIGAN PUBLIC WATER SUPPLY ANNUAL FEE 592-557-801.000	10/30/2016 JHANG	11/29/2016	5,594.20	5,594.20	Open	N 11/10/2016
		PUBLIC WATER SUPPLY ANNUAL FEE		5,594.20			
551-477087 53839	STATE OF MICHIGAN PD SOR FEE 101-301-801.000	11/03/2016 JHANG	12/03/2016	30.00	30.00	Open	N 11/18/2016
		SOR REGISTRATION FEE		30.00			
551-477414 53840	STATE OF MICHIGAN PD LIVESCAN FINGERPRINT FEE 101-301-801.000	11/06/2016 JHANG	12/06/2016	42.00	42.00	Open	N 11/18/2016
		LIVESCAN PRINT FEE		42.00			
17170 53782	SYO COMPUTER ENGINEERING SERVICES MONTHLY IT SERVICE CONTRACR 10-14 TO JHANG 101-264-801.000	11/14/2016 JHANG	12/14/2016	5,800.00	5,800.00	Open	N 11/15/2016
		MONTHLY IT SERVICE CONTRACT		5,800.00			
17148 53788	SYO COMPUTER ENGINEERING SERVICES MAJOR WED PAGE(S) UPDATES 101-264-801.000	11/09/2016 JHANG	12/09/2016	552.50	552.50	Open	N 11/15/2016
		WEB UPDATE FIRE DEPT		42.50			
		WEB UPDATE NAMES & PHONE #		340.00			
		WEB UPDATES ZBA - MISC		170.00			
3752 53758	THE HAMTRAMCK REVIEW NOTICE OF PUBLIC HEARING AD, ZONING 101-721-903.000	10/21/2016 JHANG	11/20/2016	499.50	499.50	Open	N 11/10/2016
		NOTICE OF PUBLIC HEARING AD, ZBA		499.50			
3757 53759	THE HAMTRAMCK REVIEW NOTICE OF PUBLIC MEETING AD, PLAN 101-721-903.000	10/28/2016 JHANG	11/27/2016	277.50	277.50	Open	N 11/10/2016
		NOTICE OF PUBLIC MEETING AD, PLAN COMM.		277.50			
835025959 53781	THOMSON REUTERS - WEST 1004713124 - THOMSON REUTERS OCT 101-202-801.000	11/01/2016 JHANG	12/01/2016	128.41	128.41	Open	N 11/15/2016
		OCT 2016 SOFTWARE USAGE CHARGES		128.41			
835023732 53841	THOMSON REUTERS - WEST PD WEST INVESTIGATIVE CHARGES OCT 101-301-801.000	11/01/2016 JHANG	12/01/2016	255.78	255.78	Open	N 11/18/2016
		INVESTIGATIVE CLEAR CHARGES		255.78			

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18250 53779*	VISICOM SERVICES, INC. IT SUPPORT SERVICES NOVEMBER 2016 - JHANG	10/31/2016	11/30/2016	335.25	335.25	Open	N 11/15/2016
	101-136-801.300 HOSTING FEE OFFICE 365 ESSENTIAL			49.00			
	101-136-801.300 HOSTING FEE OFFICE 365 PREMIUM			30.00			
	101-136-801.300 BACKUP SOFTWARE LICENSE			125.00			
	101-136-801.300 IT SUPPORT SERVICES			551.25			
	101-136-801.300 PREPAID SUPPORT HOURS			(420.00)			
287462 53846	WAYNE COUNTY PRISONER HOUSING-JULY 2016 JHANG	11/02/2016	12/02/2016	2,730.00	2,730.00	Open	N 11/18/2016
	101-301-800.500 PRIS HOUSING-JULY 2016			2,730.00			
287497 53847	WAYNE COUNTY PRISONER HOUSING-AUGUST 2016 JHANG	11/04/2016	12/04/2016	2,625.00	2,625.00	Open	N 11/18/2016
	101-301-800.500 PRIS HOUSING-JULY 2016			2,625.00			
287536 53848	WAYNE COUNTY PRISONER HOUSING-SEPTEMBER 2016 JHANG	11/04/2016	12/04/2016	6,230.00	6,230.00	Open	N 11/18/2016
	101-301-800.500 PRIS HOUSING-SEPTEMBER 2016			6,230.00			
11082016 53783	WAYNE COUNTY DIST JUDGES ASSOC WAYNE COUNTY DIST JUDGE ASSC DUES JHANG	11/08/2016	12/08/2016	200.00	200.00	Open	N 11/15/2016
	101-136-958.000 WCDJA DUES 12/16 - 12/17			200.00			
3563 53797	ZEEKS MAINTENANCE PARTS AND LABOR TO REPAIR JHANG	11/09/2016	12/09/2016	340.00	340.00	Open	N 11/17/2016
	101-336-778.000 THERMOMETER AND RECHARGE			220.00			
	101-336-778.000 LABOR			120.00			
# of Invoices:	71	# Due:	71	Totals:	186,337.44	186,337.44	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					186,337.44	186,337.44	
* 1 Net Invoices have Credits Totalling:					(420.00)		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			132,999.02	132,999.02		
	202 - Mvh Major Street Fund			10,284.85	10,284.85		
	203 - Mvh Local Street Fund			3,780.00	3,780.00		
	266 - DRUG LAW ENF. ACT 265 - STAT			1,732.81	1,732.81		
	592 - WATER & SEWER FUND			35,042.51	35,042.51		
	796 - Development Agreement Esc			2,498.25	2,498.25		
--- TOTALS BY DEPT/ACTIVITY ---							
	136 - 31-St District Court			3,506.89	3,506.89		
	202 - Income Tax			128.41	128.41		
	203 - LOCAL STREETS			3,780.00	3,780.00		
	222 - MAJOR STREETS			10,284.85	10,284.85		
	223 - CONTROLLER DEPARTMENT			26,930.29	26,930.29		
	262 - ELECTIONS			70.20	70.20		
	264 - GENERAL ADMINISTRATION			18,177.50	18,177.50		
	265 - BUILDING & GROUNDS			5,683.24	5,683.24		
	301 - POLICE DEPARTMENT			15,481.83	15,481.83		
	336 - FIRE DEPARTMENT			1,140.33	1,140.33		
	367 - Drug Forfeiture - State Expe			1,732.81	1,732.81		
	528 - Sanitation Services			61,103.33	61,103.33		
	557 - WATER & SEWER			35,042.51	35,042.51		
	721 - COMMUNITY & ECONOMIC DEVELOP			777.00	777.00		
	796 - Development Escrow - R-31			2,498.25	2,498.25		

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 29, 2016

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Refund of Overpayments
- Equipment Lease
- Life & Short Term Disability Premiums
- Holiday Gifts

Budget Impact:

The specific costs of these disbursements were \$416,486.11 and was run from the Fiduciary, General and Water accounts.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 11/10/2016 - 11/14/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/10/2016	GEN	68448	DTE ENERGY	8700 JOS CAMPAU GAS OCT 2016	923.000	265	52.82
11/10/2016	GEN	68449	PITNEY BOWES GLOBAL	LEASE ON POSTAGE MACHINE AUG - OCT 2016	946.000	215	1,056.03
11/10/2016	GEN	68450	PITNEY BOWES INC	EZ SEAL	730.000	215	50.14
				POSTAGE TAPE	730.000	215	80.74
				INK	730.000	215	339.98
				CHECK GEN 68450 TOTAL			<u>470.86</u>
11/10/2016	GEN	68451*#	THE STANDARD	INSURANCE - LIFE NOV 2016	716.400	136	54.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	136	54.88
				INSURANCE - LIFE NOV 2016	716.400	172	138.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	172	32.81
				INSURANCE - LIFE NOV 2016	716.400	202	18.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	202	10.71
				INSURANCE - LIFE NOV 2016	716.400	215	18.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	215	16.51
				INSURANCE - LIFE NOV 2016	716.400	223	54.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	223	43.83
				INSURANCE - LIFE NOV 2016	716.400	253	54.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	253	42.53
				INSURANCE - LIFE NOV 2016	716.400	257	36.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	257	31.82
				INSURANCE - LIFE NOV 2016	716.400	261	18.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	261	20.80
				INSURANCE - LIFE NOV 2016	716.400	274	258.04
				INSURANCE - LIFE NOV 2016	716.400	301	558.00
				INSURANCE - LIFE NOV 2016	716.400	301	108.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	301	461.39
				INSURANCE - ST DISABILITY NOV 2016	716.400	301	56.76
				INSURANCE - LIFE NOV 2016	716.400	336	450.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	336	439.02
				INSURANCE - LIFE NOV 2016	716.400	721	18.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	721	10.35
				CHECK GEN 68451 TOTAL			<u>3,003.45</u>

11/18/2016 02:27 PM
User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/10/2016 - 11/14/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/10/2016	GEN	68452#	US BANK EQUIPMENT FINANCE	COPIER RENTAL NOV 2016	800.000	215	106.86
				COPIER RENTAL NOV 2016	800.000	223	106.86
				COPIER RENTAL NOV 2016	800.000	253	106.86
				COPIER RENTAL NOV 2016	800.000	301	106.85
				COPIER RENTAL NOV 2016	801.000	721	106.86
				CHECK GEN 68452 TOTAL			<u>534.29</u>
11/14/2016	GEN	68453	MEIJER CORPORATE 74008449	MEIJER GIFT CARD (\$25 EACH -2%	980.000	264	2,817.50
				2-DAY SHIPPING	980.000	264	23.00
				CHECK GEN 68453 TOTAL			<u>2,840.50</u>
				Total for fund 101 General Fund			7,957.95

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
11/10/2016	FID	8950*#	THE STANDARD	INSURANCE - LIFE NOV 2016	716.400	222	36.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	222	34.50
				CHECK FID 8950 TOTAL FOR			<u>70.50</u>
				Total for fund 202 Mvh Major Street Fund			70.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
11/10/2016	FID	8951	US BANK EQUIPMENT FINANCE	COPIER RENTAL NOV 2016	800.000	264	213.70
Total for fund 264 911 Emergency							213.70

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/10/2016 - 11/14/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
11/10/2016	FID	8949	DTE ENERGY	5090 EDWIN ELECTRIC OCT 2016	921.000	367	107.55
				5090 EDWIN GAS OCT 2016	923.000	367	114.58
				CHECK FID 8949 TOTAL FOR			<u>222.13</u>
11/10/2016	FID	8950*#	THE STANDARD	INSURANCE - LIFE NOV 2016	716.400	367	18.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	367	15.39
				CHECK FID 8950 TOTAL FOR			<u>33.39</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			255.52

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/10/2016 - 11/14/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/10/2016	GEN	68447	COMCAST	PHONE NOV 2016	922.000	738	63.78
11/10/2016	GEN	68451*#	THE STANDARD	INSURANCE - LIFE NOV 2016	716.400	738	36.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	738	30.00
				CHECK GEN 68451 TOTAL			<u>66.00</u>
				Total for fund 268 Library Fund			129.78

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/10/2016	WAT	9183	DENISE RUKAGA	XOVERPAYMENT	040.000	000	58.85
				Water	040.000	000	4.40
				CHECK WAT 9183 TOTAL FOR			<u>63.25</u>
11/10/2016	WAT	9184	GREAT LAKES WATER AUTHORITY	WATER BILLING FOR SEPTEMBER 2016	924.000	557	53,380.81
				SEWAGE CHARGES FOR OCTOBER 2016	925.000	557	340,500.00
				INDUSTRIAL WASTE CHARGE SEPTEMBER 2016	925.100	557	7,069.93
				POLLUTANT SURCHARGE BOZEKS SEPT 2016	925.200	557	238.88
				PULLUTANT SURCHARGE, KOWALSKI, SEPT	925.200	557	2,431.39
				PULLUTANT SURCHAR, HOME STYLE, SEPT	925.200	557	2,763.14
				POLLUTANT SURCH, METRO BAKERY, SEPT	925.200	557	397.30
				CHECK WAT 9184 TOTAL FOR			<u>406,781.45</u>
11/10/2016	WAT	9185	HOLBROOK INVESTMENT COMPANY LLC	XOVERPAYMENT	040.000	000	477.09
				Water	040.000	000	133.72
				CHECK WAT 9185 TOTAL FOR			<u>610.81</u>
11/10/2016	WAT	9186	PREMIER BUSINESS PRODUCTS	COPIER OVERAGE AS OF 10/28/16	800.000	557	93.23
11/10/2016	WAT	9187	THE STANDARD	INSURANCE - LIFE NOV 2016	716.400	557	108.00
				INSURANCE - ST DISABILITY NOV 2016	716.400	557	66.86
				CHECK WAT 9187 TOTAL FOR			<u>174.86</u>
11/10/2016	WAT	9188	US BANK EQUIPMENT FINANCE	COPIER RENTAL NOV 2016	800.000	557	135.06
				Total for fund 592 WATER & SEWER FUND			407,858.66
				TOTAL - ALL FUNDS			416,486.11

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: December 13, 2016

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Vehicle & Equipment Maintenances
- Equipment Rentals
- Equipment
- Road Maintenances
- Memberships & Trainings
- City & Building Maintenances
- Building Rental
- Return of Escrow & Deposit
- Employee Reimbursements
- Lawsuit Initial Imprest

Budget Impact:

The specific costs of these invoices are \$364,409.06 and will be run from the Fiduciary, General and Water bank accounts.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

12/06/2016 09:44 AM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 12/13/2016 - 12/13/2016
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
340651 53866	9 MILE RENT-ALL INC TRAILER TO PICKUP GATORS 203-203-970.300 203-203-970.300	11/15/2016 JHANG	12/15/2016	81.00	81.00	Open	N 11/28/2016
		TRAILER BOBCAT		75.00			
		DMG WAIVER		6.00			
H49202 53981*	AIS CONSTRUCTION EQUIPMENT CORP. 310L EP BACKHOE LOADER 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005	11/30/2016 JHANG	12/30/2016	109,999.99	109,999.99	Open	N 12/05/2016
		REAR HYDRAULIC THUMB INSTALLED		5,910.00			
		24'' DITCH CLEANING BUCKET		1,150.00			
		10' CHAIN-ON SNOW BOX		4,650.00			
		12'' DIGGING BUCKET		645.99			
		BUCKET FORKS INSTALLED		2,500.00			
		LESS STATE CONTRACT 39% DISCONT		(59,599.00)			
		EXTENDED WARRANTY 5YR/2500HR PT&H:		1,925.00			
		310L EP BACKHOE LOADER		152,818.00			
11182016 53883	ALEXIS G. KROT MILEAGE - NEW JUDGE SCHOOL 101-136-864.000	11/18/2016 JHANG	12/18/2016	96.66	96.66	Open	N 11/28/2016
		MILEAGE - NEW JUDGE SCHOOL		96.66			
11222016 53867	AMERICAN PLANNING ASSOCIATION GROUP PLANNING BOARD MEMBERSHIP FOR 101-721-864.000	11/22/2016 JHANG	12/22/2016	850.00	850.00	Open	N 11/28/2016
		APA MEMBERSHIP FOR ZBA AND PLAN COMM.		850.00			
155349 53937	AMERISOURCE INDUSTRIAL SUPPLY CO 0052000 - PRISONER TOILET PAPER 101-301-740.000	11/21/2016 JHANG	12/21/2016	84.16	84.16	Open	N 12/02/2016
		PRISONER TOILET PAPER		84.16			
46416 53966	APOLLO FIREAPPARATUS REPAIR ELECTRIC CORD REPAIR AERIAL PLATFORM 101-336-778.000	08/26/2016 JHANG	09/25/2016	7,900.00	7,900.00	Open	N 12/02/2016
		ELECTRIC CORD REPAIR AERIAL PLATFORM		7,900.00			
12012016 RAGSDALE 53986	APWA DOWNRIVER ANNUAL MEMBERSHIP REGISTRATION MARK 592-557-864.000	12/01/2016 JHANG	12/31/2016	20.00	20.00	Open	N 12/05/2016
		ANNUAL MEMBERSHIP REGISTRATION MARK RAGS		20.00			
12012016 FRIERSON 53987	APWA DOWNRIVER APW ANNUAL MEMBERSHIP REGISTRATION - 592-557-864.000	12/01/2016 JHANG	12/31/2016	20.00	20.00	Open	N 12/05/2016
		MEMBERSHIP DUES		20.00			

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 User: JHANG
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INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
04116611 53931	ARGUS-HAZCO SERVICES RIT PAK III 4.5 W/REGULATOR 101-336-970.000 RIT PAK	10/11/2016 JHANG	11/10/2016	3,752.00 3,752.00	3,752.00	Open	N 11/29/2016
11292016 53997	ASHRAF ALI & JEFF KRAMER RETURN OF FIRE ESCROW FUNDS PA 495 - 706-000-283.000 PA 495 REFUND 2300 WHALEN STREET	11/29/2016 JHANG	12/29/2016	23,289.00 23,289.00	23,289.00	Open	N 12/05/2016
16402 53860	BANNER SIGN COMPANY AMERICAN FLAGS - CDBG TO REIMB 275-275-980.200 2 -4 X 6 AMERICAN FLAG POLY MAX EVERLAST	11/09/2016 JHANG	12/01/2016	132.00 132.00	132.00	Open	N 11/22/2016
2073711182016 54007	BROADSPIRE - "A CRAWFORD COMPANY" INITIAL IMPREST FOR LAWSUIT 101-266-855.000 INITIAL IMPREST FOR LAWSUIT SETTLEMENTS	11/18/2016 JHANG	12/18/2016	20,000.00 20,000.00	20,000.00	Open	N 12/05/2016
11182016 53861	DETROIT CITY FOOTBALL CLUB RETURN OF DEPOSIT 101-000-255.100 RETURN OF PARK RENTAL DEPOSIT 2016	11/18/2016 JHANG	12/18/2016	2,000.00 2,000.00	2,000.00	Open	N 11/22/2016
161990 53955	DETROIT ELEVATOR COMPANY ELEVATORS MAINTENANCE - DECEMBER 101-265-776.000 ELEVATOR MAINT. DEC 2016	12/01/2016 JHANG	12/31/2016	291.00 291.00	291.00	Open	N 12/02/2016
46274 53956	DETROIT MACHINERY CENTER, INC INVOICE: #46274 / 202-222-776.005 GAS & ELECTRIC NOV 2016	11/16/2016 JHANG	12/16/2016	196.08 196.08	196.08	Open	N 12/02/2016
INV30315 53951	DORNBOS SIGN, INC NO PARKING SIGNS FOR 202-222-776.004 S-R7-11 12X18 HIP 202-222-776.004 FREIGHT	11/15/2016 JHANG	12/15/2016	254.18 237.00 17.18	254.18	Open	N 12/02/2016
INV30424 53952	DORNBOS SIGN, INC BOLTS, WRENCH, U- 202-222-776.004 WRENCH T-100 202-222-776.004 SET SCREW VR 202-222-776.004 CARR BOLT 202-222-776.004 WASHER	11/21/2016 JHANG	12/21/2016	1,474.65 21.75 37.00 28.00 12.00	1,474.65	Open	N 12/02/2016

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 12/13/2016 - 12/13/2016
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 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	202-222-776.004	NUTS SS HEX		5.00			
	202-222-776.004	BR-12U-90X		662.50			
	202-222-776.004	BR-12-CRX		662.50			
	202-222-776.004	FREIGHT		45.90			
INV30433							
53953	DORNBOS SIGN, INC ARROW SIGN	11/21/2016 JHANG	12/21/2016	131.19	131.19	Open	N 12/02/2016
	202-222-776.004	CUSTOM CO-48X30 B/W HIP		80.14			
	202-222-776.004	S-R3-8 30X30 HIP		38.20			
	202-222-776.004	FREIGHT		12.85			
53188							
53886	FIVE STAR LANGUAGES RUSSIAN INTERP - 16-9731SM -	11/20/2016 JHANG	12/20/2016	199.20	199.20	Open	N 11/28/2016
	101-136-801.200	RUSSIAN INTERP 11/18/16		160.00			
	101-136-801.200	MILEAGE		39.20			
81199-000B 98							
53869	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK OCT	11/14/2016 JHANG	12/14/2016	2,607.90	2,607.90	Open	N 11/28/2016
	101-266-801.000	CITY ATTORNEY WORK OCT 2016		2,607.90			
81199-014B 40							
53870	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRET OCT 2016	11/14/2016 JHANG	12/14/2016	1,505.90	1,505.90	Open	N 11/28/2016
	101-266-801.000	GARRET OCT 2016		1,505.90			
81199-028B 39							
53871	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS OCT 2016	11/14/2016 JHANG	12/14/2016	8,387.50	8,387.50	Open	N 11/28/2016
	101-266-801.000	PROSECUTIONS OCT 2016		8,387.50			
81199-035B 33							
53872	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS OCT	11/14/2016 JHANG	12/14/2016	255.40	255.40	Open	N 11/28/2016
	101-266-801.000	TAX TRIBUNAL MATTERS OCT 2016		255.40			
81199-040B 31							
53873	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE OCT	11/14/2016 JHANG	12/14/2016	975.00	975.00	Open	N 11/28/2016
	101-266-801.000	POLICE & FIRE RETIREE OCT 2016		975.00			
81199-043B 31							
53874	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA OCT 2016	11/14/2016 JHANG	12/14/2016	637.50	637.50	Open	N 11/28/2016
	101-266-801.000	STEVE SHAYA OCT 2016		637.50			

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
81199-057B 10 53875	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	829.60 829.60	829.60	Open	N 11/28/2016
81199-058B 9 53876	GIARMARCO, MULLINS & HORTON, P C 81199-058B ACLU OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	426.20 426.20	426.20	Open	N 11/28/2016
81199-062B 6 53877	GIARMARCO, MULLINS & HORTON, P C 81199-062B OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	450.00 450.00	450.00	Open	N 11/28/2016
81199-063B 6 53878	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	237.50 237.50	237.50	Open	N 11/28/2016
81199-064B 5 53879	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	483.20 483.20	483.20	Open	N 11/28/2016
81199-065B 4 53880	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	539.35 539.35	539.35	Open	N 11/28/2016
81199-066B 4 53881	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS 101-266-801.000	11/14/2016 JHANG	12/14/2016	750.00 750.00	750.00	Open	N 11/28/2016
81199-068B 1 53882	GIARMARCO, MULLINS & HORTON, P C 81199-068B WASEL ICE CREAM TRUCK OCT 101-266-801.000	11/14/2016 JHANG	12/14/2016	1,353.20 1,353.20	1,353.20	Open	N 11/28/2016
81199-000B 99 54008	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	2,709.05 2,709.05	2,709.05	Open	N 12/05/2016
81199-014B 41 54009	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,913.50 1,913.50	1,913.50	Open	N 12/05/2016

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
81199-028B 40 54010	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	7,225.00 7,225.00	7,225.00	Open	N 12/05/2016
81199-035B 34 54011	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	775.15 775.15	775.15	Open	N 12/05/2016
81199-040B 32 54012	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	2,613.30 2,613.30	2,613.30	Open	N 12/05/2016
81199-043B 32 54013	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	812.50 812.50	812.50	Open	N 12/05/2016
81199-057B 11 54014	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING INC NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,569.50 1,569.50	1,569.50	Open	N 12/05/2016
81199-058B 10 54015	GIARMARCO, MULLINS & HORTON, P C 81199-058B ACLU NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,051.95 1,051.95	1,051.95	Open	N 12/05/2016
81199-062B 7 54016	GIARMARCO, MULLINS & HORTON, P C 81199-062B NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	363.50 363.50	363.50	Open	N 12/05/2016
81199-063B 7 54017	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	50.00 50.00	50.00	Open	N 12/05/2016
81199-064B 6 54018	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	87.50 87.50	87.50	Open	N 12/05/2016
81199-065B 5 54019	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	169.29 169.29	169.29	Open	N 12/05/2016

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81199-066B 5 54020	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	DABISH & LIVERNOIS COLLISION NOV 2016			137.50			
81199-069B 1 54021	GIARMARCO, MULLINS & HORTON, P C 81199-069B DEJUAN SMITH NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	DEJUAN SMITH NOV 2016			137.50			
81199-070B 1 54022	GIARMARCO, MULLINS & HORTON, P C 81199-070B MONIQUE MAYS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	MONIQUE MAYS NOV 2016			137.50			
9282360750 53944	GRAINGER RETURN MEMO SANITIZING WIPES FOR 101-336-740.000	11/16/2016 JHANG	12/16/2016	(91.36)	(91.36)	Open	N 12/02/2016
	SANITIZING WIPES			(91.36)			
9281048513 53945	GRAINGER SANITIZING WIPES FOR FIREFIGHTERS AT 101-336-740.000	11/15/2016 JHANG	12/15/2016	91.36	91.36	Open	N 12/02/2016
	SANITIZING WIPES			91.36			
9282620633 53946	GRAINGER SANITIZING WIPES FOR FIREFIGHTERS AT 101-336-740.000	11/16/2016 JHANG	12/16/2016	85.68	85.68	Open	N 12/02/2016
	SANITIZING WIPES			85.68			
423677 53858	HAMTRAMCK HARDWARE REPLACEMENT FAUCET AERATOR SWIVEL 101-336-740.000	11/16/2016 JHANG	12/16/2016	16.17	16.17	Open	N 11/21/2016
	AERATOR			6.29			
	SPRAY PAINT			9.88			
423680 53865	HAMTRAMCK HARDWARE NO PARKING SIGNS 203-203-776.002	11/18/2016 JHANG	12/18/2016	30.57	30.57	Open	N 11/28/2016
	3/4 NUTS			5.75			
	3/4 WASHERS			5.03			
	3/4 SCREWS			19.79			
423682 53950	HAMTRAMCK HARDWARE BOLTS FOR DPW TRUCK 202-222-776.005	11/23/2016 JHANG	12/23/2016	4.32	4.32	Open	N 12/02/2016
	BOLTS			4.32			

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423687 53982	HAMTRAMCK HARDWARE CITY HALL INVOICE# 101-265-776.000 101-265-776.000	12/01/2016 JHANG	12/31/2016	9.70 4.85 4.85	9.70	Open	N 12/05/2016
489116 53949	HELLEBUYCK'S 2 REPLACEMENT RESCUE SAWS 101-336-970.000 101-336-970.000 101-336-970.000	11/21/2016 JHANG	12/21/2016	4,109.76 1,997.92 511.92 1,599.92	4,109.76	Open	N 12/02/2016
152588 53988	HENNESSEY ENGINEERS, INC. 25100 GENERAL CONSULTING OCT. 28- 592-557-970.200	11/24/2016 JHANG	12/24/2016	277.50 277.50	277.50	Open	N 12/05/2016
152589 53989	HENNESSEY ENGINEERS, INC. 2015 GAS MAIN REPLACEMENT PROGRAM 101-000-245.001 101-000-245.001	11/24/2016 JHANG	12/24/2016	7,702.50 7,557.00 145.50	7,702.50	Open	N 12/05/2016
152590 53990	HENNESSEY ENGINEERS, INC. 9740 CONANT SITE 101-000-245.005 101-000-245.005	11/24/2016 JHANG	12/24/2016	800.00 74.00 726.00	800.00	Open	N 12/05/2016
152591 53991	HENNESSEY ENGINEERS, INC. 9808 JOS CAMPAU FIRE 101-000-245.007	11/24/2016 JHANG	12/24/2016	132.00 132.00	132.00	Open	N 12/05/2016
152592 53992	HENNESSEY ENGINEERS, INC. HENRY VELLEMAN SITE IMPROVEMENTS 101-000-245.010	11/24/2016 JHANG	12/24/2016	333.00 333.00	333.00	Open	N 12/05/2016
152595 53993	HENNESSEY ENGINEERS, INC. 2016 ROAD IMPROVEMENTS 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000	11/24/2016 JHANG	12/24/2016	742.50 148.00 145.50 132.00 97.00 220.00	742.50	Open	N 12/05/2016

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152596 53994	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT UTILITY REPAIRS OCT. 203-203-970.000 203-203-970.000	11/24/2016 JHANG	12/24/2016	391.00 171.00 220.00	391.00	Open	N 12/05/2016
152597 53995	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT STRIPING PROGRAM 202-222-970.000 202-222-970.000	11/24/2016 JHANG	12/24/2016	391.50 111.00 280.50	391.50	Open	N 12/05/2016
152598 53996	HENNESSEY ENGINEERS, INC. HAMTRAMCK PHASE 1 SRF SEWER PROJECT 592-557-976.001 592-557-976.001 592-557-976.001	11/24/2016 JHANG	12/24/2016	6,579.50 1,591.00 533.50 4,455.00	6,579.50	Open	N 12/05/2016
3758 53863	HIGHWAY MAINTENANCE & CONST. CO SPRAY PATCH REAIRS 203-203-776.002	11/21/2016 JHANG	12/21/2016	1,569.60 1,569.60	1,569.60	Open	N 11/28/2016
16-1854 53940	INGERSOLL MECHANICAL INC. COURT ROOM ROOFTOP 101-265-776.000	11/28/2016 JHANG	12/28/2016	3,177.76 3,177.76	3,177.76	Open	N 12/02/2016
16-1740 53979	INGERSOLL MECHANICAL INC. BUILDING MAINTENANCE 101-265-776.000	11/30/2016 JHANG	12/30/2016	16,076.62 16,076.62	16,076.62	Open	N 12/05/2016
NEA4630 53977	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES NOV 2016 101-265-800.000	11/30/2016 JHANG	12/30/2016	99.00 99.00	99.00	Open	N 12/05/2016
11232016 53976	KRISTIN RUTKOWSKI THANKSGIVING PARTY SUPPLIES 101-264-980.000	11/23/2016 JHANG	12/23/2016	95.06 95.06	95.06	Open	N 12/05/2016
0248052-IN 53935	L3 COMMUNICATIONS MOBILE-VISION INC PD IN CAR CAMERA 265-267-801.101	11/09/2016 JHANG	12/09/2016	13,183.00 4,125.00	13,183.00	Open	N 12/02/2016

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	GL Distribution 265-267-801.101			9,058.00			
US 2173 53985	LIQUI-FORCE SERVICES INC PROJECT NO. #53459.A - 592-557-976.002	10/31/2016 JHANG	11/30/2016	29,962.05	29,962.05	Open	N 12/05/2016
		9TH APPLICATION FOR PAYMENT		29,962.05			
11212016 53868	MELANIE MARKOWICZ REIMB OFFICE SUPPLIES 101-721-728.000	11/21/2016 JHANG	12/21/2016	102.79	102.79	Open	N 11/28/2016
		OFFICE SUPPLIES		102.79			
12012016 SINGH 53998	MICHIGAN ASSESSORS ASSOCIATION 2017 ANNUAL MEMBERSHIP FOR J. SINGH 101-257-864.000	12/01/2016 JHANG	12/31/2016	75.00	75.00	Open	N 12/05/2016
		MEMBERSHIP SUBSCRIPTION - JAY SINGH		75.00			
12012016 MACKIEWICZ 53999	MICHIGAN ASSESSORS ASSOCIATION 2017 ANNUAL MEMBERSHIP FOR L. 101-257-864.000	12/01/2016 JHANG	12/31/2016	75.00	75.00	Open	N 12/05/2016
		MEMBERSHIP SUBSCRIPTION - LYDIA MACKIEW		75.00			
H1610 53933	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING CONTRACT-OCTOBER 101-301-801.000	10/31/2016 JHANG	11/30/2016	550.00	550.00	Open	N 12/02/2016
		ANIMAL HANDLING CONTRACT-OCT 2016		550.00			
20170310 53980	MISS DIG SYSTEMS INC MISS DIG ANNUAL MEMBERSHIP FEE - 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	11/21/2016 JHANG	12/21/2016	1,258.25	1,258.25	Open	N 12/05/2016
		MONTHLY MEMBERSHIP FEE		783.48			
		EDUCATION FEE		50.00			
		MAINT. FEE FOR DATABASE ON THE SYSTEM		309.12			
		MAINT. FEE FOR RMA		115.65			
507275 53864	MOSTEK PAINT & GLASS NO PARKING AREA - 203-203-776.002 203-203-776.002 203-203-776.002	11/18/2016 JHANG	12/18/2016	32.09	32.09	Open	N 11/28/2016
		TRAFFIC MARKING YELLOW		24.48			
		4'' COVER 3/8'' NAP		4.06			
		WOOSTER PLASTIC TRAY DEEP WELL		3.55			
11102016 53978	NEW CENTURY WELDING & CONSTRUCTION FABRICATING FOUR 592-557-787.000	11/10/2016 JHANG	12/10/2016	200.00	200.00	Open	N 12/05/2016
		FABRICATING FOUR PIECES OF STEEL KEYS		200.00			

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711063350 53925	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICALS 101-301-801.000 NEW HIRE PHYSICAL CHUBB 101-301-801.000 NEW HIRE PHYSICAL SONNTAG 101-301-801.000 NEW HIRE PHYSICAL HEMERYCK 101-301-801.000 NEW HIRE PHYSICAL EDMOND	11/16/2016 JHANG	12/16/2016	662.00 165.50 165.50 165.50 165.50	662.00	Open	N 11/29/2016
711063350 F 53926	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICALS 264-264-802.001 NEW HIRE PHYSICAL GRAHAM 264-264-802.001 NEW HIRE PHYSICAL THOMPSON	11/16/2016 JHANG	12/16/2016	135.00 67.50 67.50	135.00	Open	N 11/29/2016
862125714001 53941	OFFICE DEPOT SELF INKING SIGNATURE STAMP 101-202-728.000 SELF INK SIG STAMP 169986	09/09/2016 JHANG	10/15/2016	24.74 24.74	24.74	Open	N 12/02/2016
863821842001 53942	OFFICE DEPOT COPY PAPER FOR TREASURER'S OFFICE 101-253-728.000 CASE OF PAPER - #488018	09/13/2016 JHANG	10/15/2016	29.49 29.49	29.49	Open	N 12/02/2016
882958231001 53947	OFFICE DEPOT PRINTER CARTRIDGES FOR DPS 592-557-728.000 HP 901XL (PK OF 2) #155369	11/29/2016 JHANG	12/31/2016	69.99 69.99	69.99	Open	N 12/02/2016
883561035001 53948	OFFICE DEPOT P/N 3381 AVERY WHITE 268-738-728.000 POST CARDS/INDEX CARDS 268-738-728.000 LABELS	11/30/2016 JHANG	12/31/2016	40.26 33.32 6.94	40.26	Open	N 12/02/2016
878619167001 53888	OFFICE DEPOT OFFICE SUPPLIES - INV.878619167001 101-136-728.000 COIL KEYCHAIN	11/11/2016 JHANG	12/11/2016	4.29 4.29	4.29	Open	N 11/28/2016
878619219001 53889	OFFICE DEPOT OFFICE SUPPLIES - INV. #878619219001 101-136-728.000 HOLE PUNCH 101-136-728.000 STICKY NOTES 101-136-728.000 HIGHLIGHTERS 101-136-728.000 SHARPIES 101-136-728.000 STICKY NOTES	11/11/2016 JHANG	12/11/2016	158.90 40.77 41.46 12.06 16.20 22.52	158.90	Open	N 11/28/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-136-728.000	EVELOPE MOSITENER		16.65			
	101-136-728.000	PENCILS		9.24			
878648102001 53890	OFFICE DEPOT OFFICE SUPPLIES - INV. #878648102001 JHANG	11/11/2016	12/11/2016	47.22	47.22	Open	N 11/28/2016
	101-136-728.000	RECHARGEABLE BATTERIES		21.87			
	101-136-728.000	AAA BATTERIES		16.14			
	101-136-728.000	AA BATTERIES		9.21			
878619220001 53891	OFFICE DEPOT OFFICE SUPPLIES - INV#878619220001 JHANG	11/17/2016	12/18/2016	96.89	96.89	Open	N 11/28/2016
	101-136-728.000	PRINTER CARTRIDGE		96.89			
880067094001 53892	OFFICE DEPOT OFFICE SUPPLIES - INV880067094001 JHANG	11/17/2016	12/18/2016	54.99	54.99	Open	N 11/28/2016
	101-136-728.000	LOCK BOX FOR SERVICE PMTS		54.99			
2424 53943	PAYETTE SALES & SERVICE INC REPLACEMENT STEPS FOR FRONT OF CAB JHANG	11/18/2016	12/18/2016	594.79	594.79	Open	N 12/02/2016
	101-336-778.000	STEPS - DIAMOND PLATE		324.84			
	101-336-778.000	ALUM. FENDERETTE		257.75			
	101-336-778.000	SHIPPING		12.20			
11082016 54023	PEOPLES COMMUNITY CENTER RENT FOR ELECTION DAY PRECINCT USE JHANG	11/08/2016	12/08/2016	300.00	300.00	Open	N 12/05/2016
	101-262-946.000	RENT FOR ROOM USE		300.00			
11297 54024	PLATINUM LANDSCAPE INC INVOICE #11297 - TREE JHANG	10/25/2016	11/24/2016	939.00	939.00	Open	N 12/06/2016
	203-203-776.002	3925 BELMONT		549.00			
	203-203-776.002	2023 BELMONT		325.00			
	203-203-776.002	2203 FLORIAN		65.00			
11299 54025	PLATINUM LANDSCAPE INC INVOICE #11299 - TREE JHANG	10/25/2016	11/24/2016	1,324.00	1,324.00	Open	N 12/06/2016
	202-222-776.002	8712 LUMPKIN		549.00			
	202-222-776.002	8516-14 LUMPKIN		125.00			
	202-222-776.002	8579 #1 LUMPKIN		325.00			
	202-222-776.002	8579 #2 LUMPKIN		325.00			

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11300 54026	PLATINUM LANDSCAPE INC INVOICE: #11300 - TREE 203-203-776.002 3036 TROWBRIDGE 203-203-776.002 2077 TROWBRIDGE 203-203-776.002 2200 NORWALK (T) 203-203-776.002 11633 SOBIESKI (T) 203-203-776.002 2060 BELMONT 203-203-776.002 2085 BELMONT 203-203-776.002 2078 BELMONT 203-203-776.002 2203 BERNARD (T)	10/25/2016 JHANG	11/24/2016	1,360.00 325.00 325.00 35.00 65.00 125.00 325.00 125.00 35.00	1,360.00	Open	N 12/06/2016
11319 54027	PLATINUM LANDSCAPE INC INVOICE: #11319 - TREE 202-222-776.002 2054 EVALINE (T) 202-222-776.002 2054 EVALINE 202-222-776.002 2062 YEMANS 202-222-776.002 2209 YEMANS (T) 202-222-776.002 2042 EVALINE	11/30/2016 JHANG	12/30/2016	1,090.00 125.00 650.00 125.00 65.00 125.00	1,090.00	Open	N 12/06/2016
10132016 53887	POLISH AMERICAN LEGAL SOCIETY POLISH AMERICAN LEGAL SOCIETY ANNUAL JHANG 101-136-958.000 PALS ANNUAL DUES	10/13/2016 JHANG	11/12/2016	25.00 25.00	25.00	Open	N 11/28/2016
112 53939	RELEVANT EDUCATION GROUP WATER LICENSE TEST FOR DPW EMPLOYEES JHANG 592-557-864.000 WATER LICENSE TEST	09/01/2016 JHANG	10/01/2016	800.00 800.00	800.00	Open	N 12/02/2016
11232016 53884	ROBERT E. ZARANEK HOUSE COUNSEL 11/23/16 101-136-801.100 HOUSE COUNSEL 11/23/16	11/23/2016 JHANG	12/23/2016	250.00 250.00	250.00	Open	N 11/28/2016
0026979-IN 53859	SAFEBUILT INC 08-HAMTRAMCK OCT 2016 101-721-801.000 BUILDING PERMIT FEES NEW 101-721-801.000 BUILDING PERMIT FEES EXISTING	10/31/2016 JHANG	11/30/2016	27,506.24 27,092.45 413.79	27,506.24	Open	N 11/22/2016
36393 54000	SANTORO, INC. TRUCK#8 MECHANICAL REPAIRS 202-222-776.005 D.P.W. TRUCK#8 MECHANICAL REPAIRS	12/01/2016 JHANG	12/31/2016	1,752.86 1,752.86	1,752.86	Open	N 12/05/2016

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36480 54001	SANTORO, INC. D.P.W.TRUCK#7 USED SNOW PLOW & 202-222-776.005	12/01/2016 JHANG	12/31/2016	1,978.15	1,978.15	Open	N 12/05/2016
		D.P.W.TRUCK#7 USED SNOW PLOW & INSTALLAT		1,978.15			
36547 54002	SANTORO, INC. NEW PLOW FOR TRUCH #8 202-222-776.005	12/01/2016 JHANG	12/31/2016	6,395.00	6,395.00	Open	N 12/05/2016
		NEW PLOW FOR TRUCK #8		6,395.00			
11212016 53885	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL - 11/21/16 - 101-136-801.100	11/21/2016 JHANG	12/21/2016	150.00	150.00	Open	N 11/28/2016
		HOUSE COUNSEL 11/23/16		150.00			
25243 53957	SEWER & WATER SPECIALIST, INC EVALINE & LUMPKIN- RESTORE ALLEYS 592-557-787.000	11/29/2016 JHANG	12/29/2016	450.00	450.00	Open	N 12/02/2016
		3 TON'S ASPHLAT AT EACH LOCATION		450.00			
25245 53958	SEWER & WATER SPECIALIST, INC PUMP OUT WATER GATE 592-557-787.000	11/29/2016 JHANG	12/29/2016	1,200.00	1,200.00	Open	N 12/02/2016
		MADE REPAIR TO 6'' VALVE TO STOP LEAK		1,200.00			
25246 53959	SEWER & WATER SPECIALIST, INC FIRE HYDRANT 592-557-787.000	11/29/2016 JHANG	12/29/2016	300.00	300.00	Open	N 12/02/2016
		FIRE HYDRANT REPLACED WITH EAST JORDAN		300.00			
25247 53960	SEWER & WATER SPECIALIST, INC EXCAVATED AND REPAIRED STOP BOX @ 592-557-787.000	11/29/2016 JHANG	12/29/2016	1,200.00	1,200.00	Open	N 12/02/2016
		REPAIRED STOP BOX		1,200.00			
25248 53961	SEWER & WATER SPECIALIST, INC WATER MAIN REPAIR @ 592-557-787.000	11/29/2016 JHANG	12/29/2016	5,400.00	5,400.00	Open	N 12/02/2016
		EXCAVATED WATER MAIN AND MADE REPAIRS		5,400.00			
25249 53962	SEWER & WATER SPECIALIST, INC CITY HALL - BUILT 2ND 101-265-776.000	11/29/2016 JHANG	12/29/2016	2,190.00	2,190.00	Open	N 12/02/2016
		3 MEN 6 HOURS LABOR		660.00			
		1 CARPENTER 6 HOURS		390.00			
		MATERIAL		285.00			
		3 HOUR LABOR 3 MEN		495.00			
		MATERIAL		360.00			

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25244 53984	SEWER & WATER SPECIALIST, INC REPAIRED STOP BOX AND 592-557-787.000 REPAIR 592-557-787.000 WALK	11/29/2016 JHANG	12/29/2016	1,260.00 1,200.00 60.00	1,260.00	Open	N 12/05/2016
551-477608 53930	STATE OF MICHIGAN REGISTRATION FEE FOR BASIC FIRE 101-336-803.000 BASIC FIRE INVESTIGATION SCHOOL FEE	11/21/2016 JHANG	12/21/2016	965.00 965.00	965.00	Open	N 11/29/2016
2062 53934	SUMPTER TOWNSHIP POLICE DEPARTMENT PD GUN RANGE RENTAL-OCT 2016 101-301-803.000 PD GUN RANGE RENTAL-FIREARMS TRAINING	11/15/2016 JHANG	12/15/2016	600.00 600.00	600.00	Open	N 12/02/2016
17173 53929	SYO COMPUTER ENGINEERING SERVICES REPAIR/CHANGE OF NETWORK CABLING FOR JHANG 225-225-776.000 ON SITE SUPPORT	11/15/2016 JHANG	12/15/2016	1,522.50 1,522.50	1,522.50	Open	N 11/29/2016
17210 53936	SYO COMPUTER ENGINEERING SERVICES PD-INSTALL WIRELESS ACCESS POINTS 101-301-801.000 INSTALL WIRELESS ACCESS POINTS	11/21/2016 JHANG	12/21/2016	420.00 420.00	420.00	Open	N 12/02/2016
3785 54003	THE HAMTRAMCK REVIEW ZBA MEETING PUBLIC NOTICE AD 101-721-903.000 ZBA PUBLIC NOTICE AD	11/25/2016 JHANG	12/25/2016	333.00 333.00	333.00	Open	N 12/05/2016
12012016 53983	TOMAS GARZA REIMBURSEMENT BOLTS 592-557-787.000 STAINLESS STEEL BOLTS	12/01/2016 JHANG	12/31/2016	14.42 14.42	14.42	Open	N 12/05/2016
560048 53932	TURBO AUTO WASH INC PD VEHICLE WASHES OCT 2016 101-301-751.002 VEHICLE WASHES	10/31/2016 JHANG	11/30/2016	15.00 15.00	15.00	Open	N 12/02/2016
27525147 53954	TYCO INTEGRATED SECURITY DPS BUILDING SECURITY 202-222-776.005 SERVICE CHARGE 12/01/2016 - 02/28/2017	11/12/2016 JHANG	12/12/2016	870.00 870.00	870.00	Open	N 12/02/2016
3097995 53963	WINTERGREEN CORPORATION DDA HOLIDAY DECORATIONS	11/22/2016 JHANG	12/22/2016	1,921.31	1,921.31	Open	N 12/02/2016

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
EXP CHECK RUN DATES 12/13/2016 - 12/13/2016
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	244-244-881.000	#21957 SNOWFLAKES FOR DDA DISTRICT		1,765.80			
	244-244-881.000	SHIPPING ESTIMATE		155.51			
220							
53927	XTENDED VOICE SERVICES CORP	10/28/2016	11/27/2016	170.00	170.00	Open	N
	PD DOOR INTERFACE & FIRE PA	JHANG					11/29/2016
	225-225-776.000	FIRE STATION PA SYSTEM		170.00			
229							
53928	XTENDED VOICE SERVICES CORP	11/28/2016	12/28/2016	1,765.00	1,765.00	Open	N
	PD DOOR INTERFACE & FIRE PA	JHANG					11/29/2016
	225-225-776.000	PD DOOR CONTROL		1,765.00			
# of Invoices:	121	# Due:	121	Totals:	364,500.42	364,500.42	
# of Credit Memos:	1	# Due:	1	Totals:	(91.36)	(91.36)	
Net of Invoices and Credit Memos:					364,409.06	364,409.06	
* 1 Net Invoices have Credits Totalling:					(59,599.00)		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			142,231.60	142,231.60		
	202 - Mvh Major Street Fund			126,604.42	126,604.42		
	203 - Mvh Local Street Fund			4,403.26	4,403.26		
	225 - Building Fund			3,457.50	3,457.50		
	244 - DOWNTOWN DEVELOPMENT AUTH			1,921.31	1,921.31		
	264 - 911 Emergency			135.00	135.00		
	265 - Miscellaneous Grants			13,183.00	13,183.00		
	268 - Library Fund			40.26	40.26		
	275 - Comm Develop Block Grant			132.00	132.00		
	592 - WATER & SEWER FUND			49,011.71	49,011.71		
	706 - T/A Public Act #495 1980			23,289.00	23,289.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			34,256.50	34,256.50		
	136 - 31-St District Court			1,083.15	1,083.15		
	202 - Income Tax			24.74	24.74		
	203 - LOCAL STREETS			4,403.26	4,403.26		
	222 - MAJOR STREETS			126,604.42	126,604.42		
	225 - BUILDING			3,457.50	3,457.50		
	244 - DDA			1,921.31	1,921.31		
	253 - Treasurer			29.49	29.49		
	257 - ASSESSOR			150.00	150.00		
	262 - ELECTIONS			300.00	300.00		
	264 - GENERAL ADMINISTRATION			230.06	230.06		
	265 - BUILDING & GROUNDS			21,844.08	21,844.08		
	266 - LEGAL			59,190.99	59,190.99		
	267 - Drug Forfeiture - Federal Ex			13,183.00	13,183.00		
	275 - Cdbg			132.00	132.00		
	301 - POLICE DEPARTMENT			2,331.16	2,331.16		
	336 - FIRE DEPARTMENT			17,423.40	17,423.40		
	557 - WATER & SEWER			49,011.71	49,011.71		
	721 - COMMUNITY & ECONOMIC DEVELOP			28,792.03	28,792.03		
	738 - Library			40.26	40.26		

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: December 13, 2016

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Refund of Overpayments
- Equipment Lease
- Life & Short Term Disability Premiums
- Healthcare & Dental Premiums
- Credit Card
- Postage
- Temporary Employees
- Contractors

Budget Impact:

The specific costs of these disbursements were \$226,546.86 and was run from the Fiduciary, General and Water accounts.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/21/2016	GEN	68524	ACCOUNTemps	D. HOWARD 10/28/16	801.000	223	1,170.08
				D. HOWARD 11/04/16	801.000	223	1,145.36
				CHECK GEN 68524 TOTAL			<u>2,315.44</u>
11/21/2016	GEN	68525	AT&T	PHONE CHARGES OCT 2016	922.000	265	1,581.22
11/21/2016	GEN	68526	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE DEC 2016 HEALTH INS PREM	716.100	274	7,158.98
				RETIREE DEC 2016 HEALTH INS PREM	716.100	274	25,441.10
				CHECK GEN 68526 TOTAL			<u>32,600.08</u>
11/21/2016	GEN	68527*#	COMCAST	ISP SUBSCRIPTION	922.000	136	114.90
				FAX SUBSCRIPTION	922.000	136	74.85
				MISC SETUP FEES	922.000	136	66.17
				PARTIAL MONTH FEES	922.000	136	51.86
				TAXES & SURCHARGES	922.000	136	11.02
				CABLE/INTERNET DEC 2016	922.000	265	589.48
				PHONE DEC 2016	922.000	301	116.43
				HFD CABLE/INTERNET DEC 2016	740.000	336	65.95
				PHONE DEC 2016	922.000	336	48.78
				CHECK GEN 68527 TOTAL			<u>1,139.44</u>
11/21/2016	GEN	68528	DETROIT EDISON	TRF SGNL LGHTS E2 OCT 2016	926.000	265	1,902.58
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	11,583.25
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	13,314.97
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	29.24
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	352.96
				CHECK GEN 68528 TOTAL			<u>27,183.00</u>
11/21/2016	GEN	68529	OFFICE TEAM	S. SAMUELS 10/28/16	801.000	270	1,346.24
				S. SAMUELS 11/04/16	801.000	270	1,514.52
				CHECK GEN 68529 TOTAL			<u>2,860.76</u>
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	136	303.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				DENTAL INS NOV 2016	716.000	172	44.72
				DENTAL INS NOV 2016	716.000	202	45.90
				DENTAL INS NOV 2016	716.000	215	22.36
				DENTAL INS NOV 2016	716.000	223	67.08
				DENTAL INS NOV 2016	716.000	253	90.62
				DENTAL INS NOV 2016	716.000	257	68.26
				DENTAL INS NOV 2016	716.000	261	73.29
				DENTAL INS NOV 2016	716.000	274	5,615.56
				DENTAL INS NOV 2016	716.000	301	1,301.65
				DENTAL INS NOV 2016	716.000	301	185.09
				DENTAL INS NOV 2016	716.000	336	1,089.17
				DENTAL INS NOV 2016	716.000	721	22.36
				CHECK GEN 68530 TOTAL			<u>8,929.16</u>
11/21/2016	GEN	68531	UNIFIED COMMUNICATIONS LC	LONGDIST/INTRALATA OCT 2016	922.000	265	63.30
11/21/2016	GEN	68532	US BANK EQUIPMENT FINANCE	COPIER LEASE NOV 2016	801.300	136	131.50
12/02/2016	GEN	68568	ACCONTEMPS	D. HOWARD 11/11/16	801.000	223	1,055.05
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	676.000	000	1,155.18
				HEALTHCARE DEC 2016	716.100	136	4,312.66
				HEALTHCARE DEC 2016	716.100	172	770.12
				HEALTHCARE DEC 2016	716.100	202	885.63
				HEALTHCARE DEC 2016	716.100	215	385.06
				HEALTHCARE DEC 2016	716.100	223	770.12
				HEALTHCARE DEC 2016	716.100	253	1,655.75
				HEALTHCARE DEC 2016	716.100	257	1,270.69
				RETIREE DEC 2016 HEALTH INS PREM	716.100	274	8,729.06
				HEALTHCARE DEC 2016	716.100	274	58,740.86
				HEALTHCARE DEC 2016	716.100	301	18,174.75
				HEALTHCARE DEC 2016	716.100	301	1,309.21
				HEALTHCARE DEC 2016	716.100	336	12,715.62
				HEALTHCARE DEC 2016	716.100	721	385.06
				CHECK GEN 68569 TOTAL			<u>111,259.77</u>
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	CEO EXAM	864.000	136	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				ICLE LIVE SEMINAR	864.000	136	195.00
				MICHIGAN MUNICIPAL LEAGUE	864.000	172	305.00
				CREDIT FOR TAXES PD	864.000	172	(65.00)
				PAYROLL SEMINAR	864.000	223	447.00
				PAYROLL SEMINAR	864.000	270	149.00
				PAPER SHREDDER	740.000	301	692.00
				VAC FILTER	740.000	301	21.17
				TRAINING	803.000	336	336.00
				OFFICE SUPPLIES	728.000	721	65.69
				PARK HOLIDAY DECOR	776.001	721	95.36
				CHECK GEN 68570 TOTAL			<u>2,301.22</u>
12/02/2016	GEN	68571*#	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	136	1,341.67
				TELEPHONE 10/13 - 12/14/16	922.000	265	2,720.95
				TELEPHONE 10/13 - 12/14/16	922.000	301	1,225.86
				TELEPHONE 10/13 - 12/14/16	922.000	336	831.93
				CHECK GEN 68571 TOTAL			<u>6,120.41</u>
12/02/2016	GEN	68572	DTE ENERGY	10035 JOS CAMPAU ELECTRIC OCT & NOV	921.000	265	37.45
				8700 JOS CAMPAU ELECTRIC NOV 2016	921.000	265	60.82
				2929 EVALINE STR LGHTS NOV 2016	926.000	265	99.82
				2920 BELMONT STR LGHTS NOV 2016	926.000	265	359.17
				2769 POLAND STR LGHTS NOV 2016	926.000	265	496.11
				2931 EVALINE STR LGHTS NOV 2016	926.000	265	45.64
				CHECK GEN 68572 TOTAL			<u>1,099.01</u>
12/02/2016	GEN	68573	OFFICE TEAM	S. SAMUELS 11/11/16	801.000	270	1,262.10
12/02/2016	GEN	68574#	PREMIER BUSINESS PRODUCTS	PBP1074 COPIER USAGE AS OF 11/21/16	800.000	215	118.07
				PBP1080 COPIER USAGE AS OF 11/21/16	800.000	223	85.08
				PBP1075 COPIER USAGE AS OF 11/21/16	800.000	253	55.74
				PBP1078 COPIER USAGE AS OF 11/21/16	800.000	301	158.44
				PBP1076 COPIER USAGE AS OF 11/21/16	801.000	721	176.92
				CHECK GEN 68574 TOTAL			<u>594.25</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
12/02/2016	GEN	68575	PURCHASE POWER	POSTAGE OCT 2016	730.000	215	1,000.00
				POSTAGE NOV 2016	730.000	215	1,000.00
				FEEES	730.000	215	106.74
				CHECK GEN 68575 TOTAL			<u>2,106.74</u>
12/02/2016	GEN	68576#	T-MOBILE	TELEPHONE OCT 2016	922.000	301	104.40
				TELEPHONE OCT 2016	922.000	336	52.20
				CHECK GEN 68576 TOTAL			<u>156.60</u>
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	136	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	136	98.08
				INSURANCE - LIFE DEC 2016	716.400	172	138.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	172	32.81
				INSURANCE - LIFE DEC 2016	716.400	202	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	202	10.71
				INSURANCE - LIFE DEC 2016	716.400	215	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	215	16.51
				INSURANCE - LIFE DEC 2016	716.400	223	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	223	43.83
				INSURANCE - LIFE DEC 2016	716.400	253	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	253	42.53
				INSURANCE - LIFE DEC 2016	716.400	257	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	257	31.82
				INSURANCE - LIFE DEC 2016	716.400	261	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	261	20.80
				INSURANCE - LIFE DEC 2016	716.400	274	215.94
				INSURANCE - LIFE DEC 2016	716.400	301	522.00
				INSURANCE - LIFE DEC 2016	716.400	301	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	450.98
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	75.48
				INSURANCE - LIFE DEC 2016	716.400	336	450.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	336	439.02
				INSURANCE - LIFE DEC 2016	716.400	721	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	721	<u>10.35</u>

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				CHECK GEN 68577 TOTAL			3,102.86
12/02/2016	GEN	68578	VERIZON WIRELESS	CELL PHONE OCT 2016	922.000	172	61.90
				Total for fund 101 General Fund			205,923.81

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
11/21/2016	FID	8979*#	THE STANDARD	DENTAL INS NOV 2016	716.000	222	73.29
12/02/2016	FID	8989*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	222	1,001.15
12/02/2016	FID	8990	COMCAST	DPS CABLE/INTERNET DEC 2016	776.005	222	201.66
12/02/2016	FID	8993*#	T-MOBILE	TELEPHONE OCT 2016	800.001	222	34.80
12/02/2016	FID	8994*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	222	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	222	34.50
				CHECK FID 8994 TOTAL FOR			<u>70.50</u>
				Total for fund 202 Mvh Major Street Fund			1,381.40

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 225 Building Fund							
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	ITEMS FOR NEW PHONE SYSTEM	776.000	225	125.98
				WORKSTATIONS	776.000	225	2,043.52
				CHECK GEN 68570 TOTAL			<u>2,169.50</u>
				Total for fund 225 Building Fund			2,169.50

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
11/21/2016	FID	8978	AT&T GLOBAL SERVICES INC	911 PHONE SITE REPAIR 8-30-16	801.000	264	260.00
12/02/2016	FID	8988	AT&T GLOBAL SERVICES INC	PD 911 EQUIPMENT REPAIR	778.000	264	780.00
12/02/2016	FID	8991	DTE ENERGY	JOS CAMPAU CAMERAS SEPT-OCT-NOV 2016	800.000	264	35.32
12/02/2016	FID	8992	PREMIER BUSINESS PRODUCTS	PBP1077 COPIER USAGE AS OF 11/21/16	800.000	264	42.46
				PBP1079 COPIER USAGE AS OF 11/21/16	800.000	264	75.43
				CHECK FID 8992 TOTAL FOR			<u>117.89</u>
				Total for fund 264 911 Emergency			1,193.21

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
11/21/2016	FID	8979*#	THE STANDARD	DENTAL INS NOV 2016	716.000	367	73.29
12/02/2016	FID	8989*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	367	1,001.15
12/02/2016	FID	8993*#	T-MOBILE	TELEPHONE OCT 2016	922.100	367	17.40
12/02/2016	FID	8994*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	367	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	367	15.39
				CHECK FID 8994 TOTAL FOR			<u>33.39</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			1,125.23

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/21/2016	GEN	68527*#	COMCAST	PHONE DEC 2016	922.000	738	33.83
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	738	68.26
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	738	1,270.69
12/02/2016	GEN	68571*#	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	738	410.87
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	738	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	738	30.00
				CHECK GEN 68577 TOTAL			<u>66.00</u>
				Total for fund 268 Library Fund			1,849.65

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
12/02/2016	FID	8995	VERIZON WIRELESS	DATA FOR IPADS OCT 2016	805.000	275	60.06
Total for fund 275 Comm Develop Block Grant							60.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/21/2016	WAT	9201	DAVIS, GWENDOLYN	XOVERPAYMENT	040.000	000	2,935.53
11/21/2016	WAT	9202	JOHNSONS AUTOMATION & CONSULTING	DPS ADMIN AND OPER SERVICES FOR OCT	801.000	557	4,322.50
11/21/2016	WAT	9203	OFFICE TEAM	A. BOYKIN 10/28/16	801.000	557	798.64
				A. BOYKIN 11/04/16	801.000	557	711.22
				CHECK WAT 9203 TOTAL FOR			<u>1,509.86</u>
11/21/2016	WAT	9204	THE STANDARD	DENTAL INS NOV 2016	716.000	557	208.63
12/02/2016	WAT	9212	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	557	2,656.90
12/02/2016	WAT	9213	CARDMEMBER SERVICE	PLANNERS	728.000	557	18.83
				OFFICE SUPPLIES	728.000	557	90.28
				HERCULINER KIT	751.002	557	79.99
				CHECK WAT 9213 TOTAL FOR			<u>189.10</u>
12/02/2016	WAT	9214	OFFICE TEAM	A. BOYKIN 11/11/16	801.000	557	777.02
12/02/2016	WAT	9215	T-MOBILE	TELEPHONE OCT 2016	922.000	557	69.60
12/02/2016	WAT	9216	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	557	108.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	557	66.86
				CHECK WAT 9216 TOTAL FOR			<u>174.86</u>
				Total for fund 592 WATER & SEWER FUND			12,844.00
				TOTAL - ALL FUNDS			<u>226,546.86</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 29, 2016

**Subject: Ordinance 2016-08 Repealing Title XI General Provisions Section 13
Medical Marihuana**

Introduction:

This agenda item is for the City Council to approve Ordinance 2016-08 Repealing Title XI General Provisions Section 13 Medical Marihuana of the City of Hamtramck Zoning Ordinance.

Overview:

In 2011, the City Council adopted Ordinances 2011-5 and 2011-7 creating Section 13 of the Zoning Ordinance, setting guidelines for licensing Medical Marihuana Collectives and Compassion Clubs. Since the adoption, the State Legislature has discussed Medical Marijuana during several sessions, but on September 22, 2016 the Governor signed the Medical Marihuana Facilities Licensing Act and Marihuana Tracking Act into law.

The current City provisions are not in compliance with the laws and must be rewritten in its entirety to be compliant. The City Staff also needs to work with the City Council on what the guidelines should be for the community and write the section accordingly.

Budget Impact:

There is no effect on the General Fund budget at this time.

Recommendation:

The City Manager and City Attorney recommends that the City Council approve Ordinance 2016-08.

Prepared by:

Katrina Powell, City Manager

Reviewed by:

Katrina Powell, City Manager

Attachments:

City Attorney Legislative Update
Ordinance 2011-5
Ordinance 2011-7
Ordinance 2016-08

ORDINANCE 2016-08

TO ADOPT AN ORDINANCE OF THE CITY OF HAMTRAMCK AMENDING THE HAMTRAMCK ZONING ORDINANCE BY REPEALING TITLE IX, GENERAL PROVISIONS, SECTION 13, MEDICAL MARIHUANA IN ITS ENTIRETY.

Whereas, the Charter of the City of Hamtramck provides that Council has the authority to enact all ordinances they deem necessary for the safety, order, and good government of the City and the general welfare of the inhabitants.

NOW, THEREFORE, THE CITY OF HAMTRAMCK ORDAINS:

SECTION 1. The existing Title IX, GENERAL PROVISIONS, SECTION 13 Medical Marihuana, of the Hamtramck Zoning Ordinance, is hereby repealed in its entirety.

SECTION 2: EFFECTIVE DATE. This Ordinance shall be published in full in a newspaper of general circulation in the City of Hamtramck qualified under State law to publish legal notices and shall become effective upon publication, as provided by law.

SECTION 3: This Ordinance shall take effect immediately upon its adoption.

FIRST READING: _____

SECOND READING AND ADOPTION: _____

PASSED AND ADOPTED THIS _____ DAY OF _____, 2016

KAREN MAJEWSKI, MAYOR

ATTEST:

AUGUST GITSCHLAG, CITY CLERK

Approved as to form and legality for the use and reliance of the City of Hamtramck, MI, only.

MEMORANDUM

TO: Katrina Powell
FROM: J. Travis Mihelick
DATE: October 20, 2016
RE: Legislative Update

Ms. Powell:

Recently, the Governor signed approximately five Public Acts into law that will affect municipalities – specifically pertaining to Medical Marihuana Facilities, and Possession of Controlled Substances. We have provided the following brief legislative summary along with proposed steps for the City.

Medical Marihuana Amendments

The House and Senate have passed HB 4209, 4210 and 4827 – Medical Marihuana Facilities Licensing Act and Marihuana Tracking Act, and the Governor signed all three on September 22, 2016. However, these are not set to go into effect until December 20, 2016. Given these recent changes, we wanted to provide an overview of the legislation along with next steps for the City to consider.

HB 4827

Although not particularly relevant to the City, this Act requires the State to set up a State-wide monitoring system. This system is to be Internet based, and would allow for 24-hour access to:

- 1) Verification of registration identification cards;
- 2) Tracking marihuana transfers by licenses;
- 3) Verification that the transfer will not exceed of a registered qualifying patient or caregiver;
- 4) Information on the system will be confidential not subject to FOIA.

HB 4209-4210

This is a key piece of legislation that affects local municipalities and the ability of individuals and/or businesses to obtain medical marijuana licensing under the Act. In short, it provides for the State licensing of five different options for medical marijuana:

1. Growers - “licensee that is a commercial entity located in this State that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.”
2. Processors – “licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center,”
3. Secure transporter – “a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.”
4. Safety compliance facilities – “a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver; tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.”
5. Provisioning Centers – “a licensee that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualified patients, directly or through the patients’ registered primary caregiver. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used be a primary caregiver to assist a qualifying patient connected to the caregiver through the department’s marihuana registration process in accordance with the Michigan medical marihuana act is not a provisioning center for purposes of this Act.”

The Act also exempts a licensee of a state operating license and its agents from criminal or civil penalties for operating under the Act. This latter exemption was also included in an amendment to the 2012 Public Act 514 to clarify that physicians, patients and caregivers are also not subject to criminal or civil liability so long as they operate within the scope of the Act.

The five types of licenses listed above will be under the governance of a state Medical Marihuana Licensing Board. The Act sets forth extensive requirements regarding the composition of the board and its powers and responsibility under the Act. Relevant to the City are the provisions specifically pertaining to local control over marihuana facilities¹. Sec. 205 of the Act provides that a facility “shall not operate in a municipality unless the municipality has adopted an ordinance that authorizes that type of facility.”

Thus, unless a local municipality takes action and adopts an ordinance permitting a facility, the state will not issue a license within the municipality. The Act provides that if a local municipality takes the initiative to approve an ordinance, the municipality may regulate the following:

¹ Defined as “a location at which a license holder is licensed to operate under this Act.”

- 1) Can allow any or all of the five types of facilities;
- 2) Can determine how many of each it wants to allow;
- 3) Can decide the zoning requirements for such facilities;
- 4) Can adopt other regulations that do not conflict with the State law (such as purity standards and pricing); and
- 5) Can adopt an initial application fee *and* annual fee not to exceed \$5,000.

Each provisioning center is charged a 3% tax on the center's gross retail receipts and shall be transmitted to a state-run medical marijuana excise fund. The State Treasurer shall allocate 25% of that tax revenue to municipalities in which a marijuana facility is located, proportionate to the number of facilities.

The City has time to consider its options because no applications will be accepted by the State until December 15, 2017. Therefore, at this time, the City is not required to take immediate action; however, if the City would like to consider an Ordinance, we can provide a new proposed ordinance regulating these facilities, as well as amendments to the zoning ordinance (the latter of which only if the City would like to consider restricting facilities to certain zoning districts).

Possession of Controlled Substances Amendment:

On October 6, 2016, the Governor signed Public Act 307 of 2016, which amends Public Act 368 of 1978, and shall be effective on January 4, 2017. The law provides an exemption for violations of state law pertaining to possession of a controlled substance. Currently, Michigan state law provides that a "person shall not knowingly or intentionally possess a controlled substance, a controlled substance analogue, or a prescription form unless the controlled substance, controlled substance analogue, or prescription form was obtained directly from, or pursuant to, a valid prescription" The amendments provide an exemption for the following individuals:

1. An individual who seeks medical attention (from law enforcement, 9-1-1 system, poison control center, or medical provider) for themselves, or who is presented for assistance by another individual as a result of a drug overdose,² or a perceived medical emergency arising out of the use of a controlled substance.
2. An individual who attempts to get medical assistance for another person, or accompanies another person to get assistance, for a drug overdose or perceived medical emergency.

² Defined as "a condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, mania, or death, that is the result of consumption or use of a controlled substances . . . or that a layperson would reasonably believe to be a drug overdose that requires medical assistance."

These exemptions only apply for an amount of controlled substances “for personal use.” Additionally, the exemptions do not prohibit an investigation, arrest, charges, or prosecution of an individual for any other violation of Michigan laws.

As a result, all law enforcement officials who work within the City should be notified of this amendment. Since the City does not have a Possession or Use of Marihuana ordinance, this should have very little impact on the City. Note, however, that the amendments only pertain to possession of a controlled substance, and thus, do not affect the City’s Possession of Drug Paraphernalia Ordinance.

If the City wishes to proceed with amending its Ordinance, our office can prepare a proposed amended Ordinance to be reviewed by the Council.

Please do not hesitate to contact our office with any questions.

ORDINANCE 2011-5

THE CITY OF HAMTRAMCK ORDAINS:

AN ORDINANCE TO AMEND TITLE XI OF THE HAMTRAMCK CITY CODE ADDING CHAPTER 121 PROVIDING FOR THE LICENSING OF MEDICAL MARIHUANA COLLECTIVES AND COMPASSION CLUBS, SETTING FORTH THE APPLICATION REQUIREMENTS FOR THE RECEIPT OF SUCH A LICENSE AND THE CONDITIONS UNDER WHICH SUCH A LICENSE MAY BE GRANTED, PROVIDING FOR AN APPEALS PROCESS TO HAMTRAMCK CITY COUNCIL FOR THE DENIAL OF SUCH A LICENSE BY THE CITY CLERK, AND THE IMPOSING OF A PENALTY FOR OPERATING A MEDICAL MARIHUANA COLLECTIVE OR COMPASSION CLUB IN VIOLATION OF THIS OR ANY OTHER APPLICABLE ORDINANCE OF THE HAMTRAMCK CITY CODE.

Section 1: License required for operation of Medical Marihuana Collective and Compassion Club

(a) Each operator of a Medical Marihuana Collective and Compassion Club shall apply for a license with the Hamtramck City Clerk. An annual fee schedule shall be set by City Council and shall impose fees for each qualifying business' initial licensing and annual renewal fees which shall be reasonably calculated to reimburse the City for the costs associated with the enforcement of this ordinance and the continued regulation of establishments licensed hereunder.

(b) Applicants for permits required by this Chapter shall be made upon forms provided by the Clerk, which shall be signed and verified under oath by the applicant, if an individual, or by the authorized agent for any firm, partnership, association, corporation, company or organization and shall set forth the following:

1. If an individual, the name, address and telephone number of the individual together with the individual's master driver record and criminal complaint history (CCH). If the individual intends to operate an unincorporated individual proprietorship, they must also obtain a general business license as provided for under the Hamtramck City Code;
2. If a partnership, the name, residence and business address and telephone number of each partner and each partner's (CCH) and master driving record, along with a copy of the partnership's city of Hamtramck business license;
3. If a corporation, the name, date and state under whose laws such corporation was organized and, if a foreign corporation, whether authorized to do business in the state, a certificate of good standing to prove same, a copy of the city of Hamtramck business license, the names of the principal

officers, directors and local representatives, their residences and business addresses and telephone numbers and their computerized criminal history (CCH) and master driving record;

4. The length of time for which the right to do business is sought;
5. A recent color photograph of the applicant or the agent for the applicant who is to do the actual assessments and/or certification which photograph shall be two inches by two inches showing head and shoulders of applicant or agent and which shall be supplied by the applicant or agent;
6. A brief description of the product, products or services involved at the licensed location;
7. The name, address and telephone number of a Michigan resident who is the registered agent of the individual, corporation or association, who has the full power and authority to accept service of process for and on behalf of applicant in respect to any matters connected with or arising out of the business transacted under said permit with the result that service on said agent shall be valid as if personally served on the applicant.

(c) The operator of the Medical Marihuana Collective or Compassion Club shall be required to submit proof in a form acceptable to the Clerk of ownership of the property where the Collective or Compassion Club is to be operated. If the premises to be licensed hereunder are not owned by the operator of the Medical Marihuana Collective or Compassion Club, the operator shall submit alternate written proof in a form acceptable to the Clerk that the titled owner of the property to be licensed has given notarized written consent to the operator to use the premises for the licensed use. Such alternate written proof may, but does not necessarily have to be in the form of a formal lease document. The Clerk may not issue a special business license under this Chapter until the applicant has obtained (1) a permit to operate a collective or compassion club in accordance with the Zoning Ordinance; (2) a certificate of occupancy; (3) has obtained a general business license from the Clerk issued in accordance with the Hamtramck City Code; and (4) can demonstrate that applicant has paid all fees imposed hereunder and is not otherwise indebted to the city of Hamtramck or in default of any other provision of the Hamtramck City Code.

Section 2: Definitions and Legislative Findings and Intent

Any term set forth herein shall have the meaning assigned to it by Article IX, Section 13 of the Hamtramck City Code. the legislative findings and intent of this Ordinance shall be identical to those set forth in Article IX, Section 13 of the Hamtramck City Code.

Section 3: Issuance of Permit

The City Clerk shall issue a permit hereunder to the applicant unless the Clerk finds reason for denial including that the applicant's permit has previously been revoked. The permit shall be for no more than one (1) year in length. The standards for denial of an application are as follows:

(a) The application is not completely filled out as required by the prior Section.

(b) The applicant's Computerized Criminal History (CCH) shows a conviction or convictions for activities that pose a threat or a danger to the residents of the City should a permit be granted including, but not limited to, drunk driving, disturbing the peace, assault and battery, domestic violence, theft, dishonesty or deception, fraud, criminal sexual conduct, felonious assault, murder, and violations of the Controlled Substance Act.

(c) Verification of any of the information required by the prior Section shows the information provided by the applicant to be fraudulent, a misrepresentation, or a false statement.

(d) An investigation through the City Police Department or any other law enforcement agency that shows a pattern and history of conduct which would justify a revocation of the applicant's permit under the prior Section.

(e) The applicant or any of the proposed employees of the applicant have a history of business license/permit violations, revocations, or a history of ordinance violations regardless of whether they have resulted in conviction.

(f) Failure to pay the nonrefundable licensing application fee herein or the application fee.

(g) No permit shall be issued to any applicant until such applicant shall have obtained the age of twenty-one (21) years.

(h) Any other competent, material and substantial evidence indicating the applicant or any of the applicant's proposed employees pose an apparent danger to the health, safety and welfare of the people of the City and/or the activity proposed to be permitted constitutes an apparent danger to the health, safety and welfare of the people of the City.

Section 4: Appeal of Clerk's Denial

(a) Any applicant for a special business license to operate a medical marijuana collective or compassion club may appeal the clerk's denial of the application to the City Council, provided however that:

i. the applicant has paid all permitting, licensing and application fees related to the operation of a medical marijuana collective or compassion club pursuant to Section 13, Article IX of the Hamtramck City Code;

ii. the applicant possesses a general business license granted under §110 of the Hamtramck City Code;

iii. within seven days of the applicant's receipt of the clerk's denial, the applicant has forwarded a written objection of the clerk's denial with the City Manager that;

1. has a valid and verifiable date of service of process;

2. sets forth with particularity the grounds on which the objection is based;

3. seeks consideration of the appeal at the next regularly scheduled council meeting after the appeal is served on the City Manager or its representatives.

(b) In deciding any appeal hereunder Council shall:

i. allow the applicant or its representative an opportunity to speak and present any affidavits and documentary evidence in support of the appeal so long as the presentation shall be reasonably limited in time;

ii. sustain the Clerk's determination unless it finds the Clerk's denial of the special business license to have been an abuse of discretion hereunder;

iii. issue a formal written Resolution deciding the appeal within 30 days of the hearing set forth herein;

(c) The mayor shall preside over any appellate hearing and employ a relaxed evidentiary standard for the admission of evidence. The City shall bear the burden of sustaining by a preponderance of the evidence the clerk's denial.

Section 5: Fees

The City shall assess fees as follows:

Each applicant for a license to operate a Collective or Compassion Club shall pay an application fee which shall be fixed annually by resolution of the Hamtramck City Council as part of its statutory budgeting process and at such other times as the City Council, in its discretion and by resolution, believes is necessary to defray the costs associated with the licensing regulation and enforcement activities contemplated hereunder. In addition, and the same manner Hamtramck City Council shall impose an annual licensing fee by resolution as part of its statutory budgeting process and at such other times as the City Council, in its discretion and by resolution, believes is necessary to defray the costs associated with the licensing regulation and enforcement

activities contemplated hereunder. No license shall be issued without an authorized representative of the Collective or Compassion Club executing a binding release of liability and agreement to hold harmless the City of Hamtramck from any liability arising out of the operation of the Collective or Compassion Club, and proof of insurance providing coverage for loss liability and claims arising out of conditions, activities, structures and facilities maintained in relation to the Collective or Compassion Club, in an amount of no less than one million dollars umbrella coverage.

Section 6: Civil Forfeiture

Any marihuana or drug paraphernalia used, sold or possessed with intent to sell in violation of this Ordinance shall be seized and forfeited to the City of Hamtramck along with any proceeds received from any such illegal sales.

Section 7: Criminal Penalty

Any violations of this Chapter shall be punishable in accordance with § 10.999 of the Hamtramck Code of Ordinances.

Section 8: Repealer

Any section of the Hamtramck City Code that is in conflict with this Ordinance is hereby repealed.

Section 9: Severability

If any word, clause, sentence, paragraph or provision of this Ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the Ordinance shall be deemed fully enforceable.

Section 10: License Not Transferable

Any special license granted hereunder may not be sold or otherwise transferred from the person or entity that made the application to any other person or entity.

Effective Date.

The terms and provisions of this Ordinance shall take effect after its passage, approval and publication in accordance to law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY,
MICHIGAN THIS 26th DAY OF JULY, 2011.

AYES: Gordon, Hassan, Miah, Jankowski, Stackpoole, Majewski

NAYS: Ahmed

ABSTENTIONS: None

ABSENT: None

ATTEST:

Karen Majewski, Mayor

T. Edwin Norris, City Clerk

ENACTED: July 26, 2011

PUBLISHED: July 29, 2011

ORDINANCE 2011-7

TO ADOPT AN ORDINANCE OF THE CITY OF HAMTRAMCK AMENDING THE HAMTRAMCK ZONING ORDINANCE BY AMENDING ORDINANCE 2011-4 BEING SECTION 13 TO ARTICLE IX, GENERAL PROVISION, TO PROVIDE FOR MEDICAL MARIHUANA COLLECTIVES AND COMPASSION CLUBS, THEIR LOCATION, DEFINITIONS, CONDITIONS AND STANDARDS, TO PROVIDE FOR REPEALER, AND EFFECTIVE DATE

THE CITY OF HAMTRAMCK ORDAINS:

TO ADOPT AN ORDINANCE OF THE CITY OF HAMTRAMCK AMENDING ORDINANCE 2011-4 BEING CODIFIED AS SECTION 13 TO ARTICLE IX OF THE HAMTRAMCK ZONING ORDINANCE CONTAINED IN THE HAMTRAMCK CITY CODE, TO PROVIDE REGULATIONS FOR THE CULTIVATION AND PROCESSING OF MEDICAL MARIHUANA IN HOMES AND OTHER STRUCTURES, THE ESTABLISHMENT OF MEDICAL MARIHUANA COLLECTIVES AND COMPASSION CLUBS, THEIR LOCATION, DEFINITIONS, CONDITIONS AND STANDARDS, TO PROVIDE FOR REPEALER, AND EFFECTIVE DATE.

Section 1: Purposes and Intent

1. To implement the provisions of the Michigan Medical Marihuana Act, M.C.L. §333.26421 et seq and amend Ordinance 2011-4.
2. To help ensure that qualifying patients can safely, practically and without disturbance to other residents obtain and use marihuana for medical purposes where that medical use has been approved by a physician in accordance with Michigan law.
3. To help ensure that qualifying patients and their primary caregivers who legally obtain or legally cultivate marihuana solely for the qualifying patient's medical treatment are not subject to arrest, criminal prosecution, or penalty in any manner.
4. To protect citizens from the adverse impacts of unregulated medical marihuana cultivation, manufacture, preparation, distribution, storage and use practices.
5. To establish a new section in the City of Hamtramck Code of Ordinances pertaining to the permitted cultivation, distribution and use of medical marihuana in the City of Hamtramck consistent with state law.

Nothing in this ordinance purports to permit activities that are otherwise illegal under state or local law. Nothing in this ordinance restricts rights of patients or caregivers to grow in any place where city building codes or ordinances are not violated. The right of patients and caregivers to grow and use Medical Marihuana in their own residences shall not be curtailed in any manner except as set forth herein.

Section 2: The City of Hamtramck Zoning Ordinance is hereby amended to add Section 13 to Article IX as follows:

Medical Marihuana Collectives and Compassion Clubs as defined herein shall be allowed in Commercial and Industrial zoning districts, subject to review and approval as set forth in this section and Title XI, Chapter 21 of the Hamtramck City Code. The application fee for required permits shall be set annually by City Council resolution and shall be reasonably calculated to reimburse the city for its anticipated expenses associated with processing the application for permits provided for herein.

Section 3: Definitions

As used in this Ordinance:

(a) "Debilitating medical condition" means 1 or more of the following:

(1) Cancer, glaucoma, positive status for human immunodeficiency virus, acquired immune deficiency syndrome, hepatitis C, amyotrophic lateral sclerosis, Crohn's disease, agitation of Alzheimer's disease, nail patella, or the treatment of these conditions.

(2) A chronic or debilitating disease or medical condition or its treatment that produces 1 or more of the following: cachexia or wasting syndrome; severe and chronic pain; severe nausea; seizures, including but not limited to those characteristic of epilepsy; or severe and persistent muscle spasms, including but not limited to those characteristic of multiple sclerosis.

(3) Any other medical condition or its treatment approved by the Department, as provided for in section 5(a) of the Michigan Medical Marihuana Act, MCL 333.26425(a).

(b) "Department" means the state of Michigan Department of Community Health or any successor entity reorganized or established from time to time by the state of Michigan.

(c) "Enclosed, locked facility" means a closet, room, or other enclosed area equipped with locks or other security devices that restricts access to only a registered primary caregiver or registered qualifying patient as defined under this ordinance.

(d) "Marihuana" means that term as defined in section 7106 of the public health code, 1978 PA 368, MCL 333.7106.

(e) "Medical Marihuana Collective" or "Collective" means any retail store, store front, office building, or other structure that dispenses, facilitates the medical use of, or provides, in any manner, medical marihuana, any product containing medical marihuana, or paraphernalia reasonably necessary for the medical use of medical marihuana. A "Collective" as used in this ordinance shall also include those non-residential buildings of any sort that are approved for the cultivation or growing of

medical marihuana under this ordinance. A collective shall not engage in any sale of medical marihuana or facilitate the medical use of medical marihuana other than as provided for under state law.

(f) "Medical Marihuana Club" (also known as Compassion Club) means a facility that offers patients and caregivers the opportunity to connect with others for the purpose of providing referral services, education, community outreach, and medical use of medical marihuana in a completely enclosed building allowed under the Michigan Medical Marihuana Act of 2008. This facility shall not be used for storage, dispensing, sale, growth, cultivation, processing, or packaging of medical marihuana at any time and shall not share a common entrance with any Collective which shall operate independently from Compassion Clubs.

(g) "Medical use" means the acquisition, possession, cultivation, manufacture, use, internal possession, delivery, transfer, or transportation of marihuana or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient's debilitating medical condition or symptoms associated with the debilitating medical condition: "acquisition" herein implies the right to provide compensation from Registered Qualifying Patients solely to their Primary Caregivers solely in accordance with state law.

(h) "Physician" means an individual licensed as a physician under Part 170 of the public health code, 1978 PA 368, MCL 333.17001 to 333.17084, or an osteopathic physician under Part 175 of the public health code, 1978 PA 368, MCL 333.17501 to 333.17556.

(i) "Primary caregiver" means a person who is at least 21 years old and who has agreed to assist with a patient's medical use of marihuana and who has never been convicted of a felony.

(j) "Qualifying patient" means a person who has been diagnosed by a physician as having a debilitating medical condition.

(k) "Registered" shall have that meaning ascribed to it under the Michigan Medical Marihuana Act and shall include any person who applies for and receives certification from the state of Michigan as either a Primary Caregiver or a Qualifying Patient and who possesses a valid registry identification card.

(l) "Registry identification card" means a document issued by the department that identifies a person as a registered qualifying patient or registered primary caregiver.

(m) "Sale" as it relates to Medical Marihuana shall be given that meaning assigned to it by state law.

(m) "Usable marihuana" means the dried leaves and flowers of the marihuana plant, and any mixture or preparation thereof, but does not include the seeds, stalks, and roots of the plant.

(n) "Visiting qualifying patient" means a patient who is not a resident of this state or who has been a resident of this state for less than 30 days.

(o) "Written certification" means a document signed by a physician, stating the patient's debilitating medical condition and stating that, in the physician's professional opinion, the patient is likely to receive therapeutic or palliative benefit from the medical use of marihuana to treat or alleviate the patient's debilitating medical condition or symptoms associated with the debilitating medical condition.

Section 4: Conditions and Standards:

(a) Medical marihuana collectives and compassion clubs shall not be allowed as home occupations; however, growth, cultivation, processing and use of medical marihuana in private homes is explicitly permitted under the following conditions provided that the medical use does not otherwise create a public nuisance:

1. Patients or their caregivers may grow in the patients home as long as the home has adequate electrical service to safely operate any electrical equipment necessary for the growing process and, where required by the City electrical code, the homeowner obtains a permit and city inspection whenever electrical upgrades are necessary to safely operate any equipment needed to grow and/or cultivate medical marihuana. Violations of this subsection will not invalidate otherwise legal growing/cultivation operations, but may subject violators to penalties set forth in the applicable electric or building codes;
2. In addition to those standards and conditions imposed under 4(b) caregivers may grow for their patients as a home business with the following restrictions:
 - a. A certificate of compliance and general business license shall have been issued by the appropriate licensing agents of the City;
 - b. Such use is wholly confined to an enclosed locked facility within the dwelling unit (main building);
 - c. The home occupation does not change the architectural character of the principal structure;
 - d. Such use is conducted only by permanent residents of the dwelling; or with the written notarized permission of the property owner;
 - e. Such occupation shall not require internal or external alterations or construction features;

- f. No equipment or process shall be used in such home occupation that creates noise, vibration, glare, fumes, odors, electrical interference, or other nuisances detectable to the normal senses off the premises if the occupation is conducted in a single-family dwelling. If the occupation is conducted in other than a single-family dwelling, such nuisances shall not be detectable outside the dwelling unit. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any electronic devices off the premises or cause fluctuations in the line voltage off the premises;
 - g. Such occupation is clearly incidental to the residential use to the extent that not more than 25% of the floor area of the main building shall be occupied by such occupation, including the storage of inventory and supplies;
 - h. There shall be no exterior display or storage of goods on the premises, including in garages or accessory structures unless a special land use permit is obtained;
 - i. No sign of any nature shall be displayed;
 - j. Such use does not generate traffic or a need for parking beyond that required for the dwelling unit, nor shall such use create any external effect not normally associated with a residential use, or otherwise adversely affect the pedestrian or vehicular circulation of the area.
- (b) No medical marihuana collective or compassion club shall be located within 500 feet of any school, within 500 feet of any church or other place of religious worship, or within 500 feet of another collective or compassion club and, further, must be sufficiently buffered from any residences as to prevent adverse impact to these residences.
- (c) The maximum size of a medical marihuana collective or compassion club in a Commercial District shall be 6,000 square feet;
- (d) For all collectives located in a Commercial District, at least ten (10%) percent of the total area of the building shall be an area dedicated to allow the Qualifying Patients, or their primary Caregivers, to pick up authorized packages of medical marihuana. The cultivation or processing of medical marihuana shall be prohibited in this dedicated pick-up area. This area shall be located at the front (street side) of the building and reasonable steps shall be taken to prevent the spread of contaminants from the pick-up area of the facility to the cultivation and processing area of the facility.
- (e) There shall be no area for the retail sale of medical marihuana in collectives located in Industrial Districts unless;

- i. public access to any area used for growing, processing or storing marihuana is restricted in accordance with security protocols to be established and published by the Hamtramck Police Department and available for inspection and copying with the city clerk which shall contain rules of access to these areas consistent with state law; and
 - ii. the operator(s) of the collective take reasonable steps to prevent the spread of contaminants from the pick-up area of the facility to the area dedicated to growth, production, cultivation and processing of medical marihuana.
- (f) All marihuana plants cultivated or processed at any medical marihuana collective shall be grown or processed indoors in an area that this not accessible to the public. The growing and/or processing area shall remain locked at all times. Said area shall be clearly labeled with signs notifying that access to the area is limited. Only registered Qualifying Patients and their Primary Caregivers shall be allowed access to the plant growing areas, but only in accordance with security protocols to be established and published by the Hamtramck Police Department and available for inspection and copying with the city clerk. Outdoor cultivation or processing of medical marihuana plants is strictly prohibited.
- (g) Each collective and compassion club shall comply with security protocols to be established and published by the Hamtramck Police Department and available for inspection and copying with the city clerk. The security protocols provided for in this ordinance shall require, at a minimum, that operators of retail and industrial facilities take appropriate security measures to protect the health and safety of workers, patrons and the general public whether they are on premises or in proximity to the facility, including but not necessarily limited to staff training, control of access, proper indoor and exterior lighting, alarm system, video closed circuit recording systems and a safe. All exterior doors to any facility, whatever its lawful purpose hereunder, shall be made of steel and have automatic locking mechanisms; in addition, doors which provide access to growing areas shall be a security door constructed of steel and have automatic locking mechanisms. Windows shall have fixed placements and be constructed of materials to be specified in regulations promulgated by the Hamtramck Police Department as part of the security and safety protocols required under this sub-section. The City Council for the City of Hamtramck shall change, amend or approve by resolution these security protocols which shall not conflict with the minimum requirements set forth herein before they are implemented and at least once per year thereafter to insure that they are clearly written solely for the purpose of protecting public safety and do not unduly restrict the legal activities permitted under this ordinance and state law. If the Hamtramck Police Department fails to provide these additional security protocols for Council approval within 90 days of the effective date of this ordinance, Council shall take the necessary steps to promulgate, by resolution, its own additional security protocols in conformity with the requirements set forth herein;

- (h) Adequate, legible signs shall be posted advising clientele of collectives and compassion clubs that:
1. Consumption of medical marihuana inside or on the property where a collective is located is strictly prohibited;
 2. Patients under the age of eighteen (18) are not allowed in the collective or compassion club except in the presence of his/her parent, guardian or licensed attending physician.
- (i) Only operators and their employees, patients, Primary Caregivers, and parents or guardians of patients under 18 years of age may be permitted to enter a medical Marihuana Collective for lawful purposes. All entrances to the facility shall remain locked at all times and individuals may be allowed entry onto the premises only after presenting proof of their legal right to be there.
- (j) Collectives shall maintain records of the registry identification numbers of all qualifying patients and primary caregivers who enter the facility to utilize its services and the dates of their visits. Such records shall be made available for inspection by the Hamtramck Police Department upon demand so that, acting under authority of MCL 333.26426(h)(3), the Department may make appropriate application to the Michigan Department of Community Health to insure that the collective is dispensing medical marihuana to individuals legally-entitled to receive it.
- (k) No retail sales of drug paraphernalia as defined elsewhere in the Hamtramck City Code shall be permitted at collectives and compassion clubs except to Patients and or their Primary Caregivers for medical use only.
- (l) Hours of operation shall be limited to Monday thru Saturday, 10:00 AM to 8:00 PM; Sunday, Noon to 7:00 PM. City Council shall periodically review this subsection but may amend it no more than one time in any consecutive twelve month period.
- (m) The City shall have the right to impose additional operating procedures and measures as may be imposed by the City Manager or City Council in order to insure that the operation of the Collective is consistent with protecting the health, safety, and welfare of the community, qualified patients, and caregivers.
- (n) No collective shall be permitted to purchase marihuana for sale anywhere on the property where the collective is located.
- (o) Signs displayed on the exterior of the property shall conform to existing regulations; No imagery of any part of or whole marihuana plant is allowed.

- (p) The location shall be monitored at all times by closed circuit video recording system for security purposes. The camera and recording system must be of adequate quality, color rendition and resolution to allow the ready identification of any individual committing a crime anywhere on the site, and with off-site storage of recordings kept for at least 30 days.
- (q) The location shall have a centrally-monitored alarm system; written security policy and staff security training shall include measures to deter and prevent unauthorized entrance into any facility or any theft, and shall also include safety and security procedures for personal safety and other crime prevention techniques.
- (r) Interior building lighting, exterior building lighting and parking area lighting must be in compliance with applicable regulations, and must be of sufficient foot-candles and color rendition, so as to allow the ready identification of any individual committing a crime on site at a distance of no less than forty feet (a distance that should allow a person reasonable reaction time upon recognition of a viable threat);
- (s) Windows and roof hatches shall be secured so as to prevent unauthorized entry, and be equipped with latches that may be released quickly from the inside to allow exit in the event of emergency:
 - 1. Absolutely no cultivated marihuana or dried marihuana product may be visible from the building exterior;
 - 2. Any beverage or edible produced or provided at the collective which contains marihuana shall be so identified, as part of the packaging, with a prominent and clearly legible warning advising that the product contains marihuana and that it is to be consumed only with a physician's recommendation; Any such beverage or edible product shall state the weight or marihuana, oil, extract, tincture or other preparation, and shall be measured only by that stated weight for purposes of compliance with Michigan law.
- (t) At any given time, no collective may possess more marihuana or marihuana plants than would reasonably meet the immediate and future needs of its registered patient members.
- (u) No dried medical marihuana shall be stored in structures without at least four walls and a roof, or stored in an unlocked vault or safe, or other unsecured storage structure; nor shall any dried medical marihuana be stored in a safe or vault that is not bolted to the floor or structure of the facility;
- (v) Medical marihuana may be consumed on-site at a compassion club (but not a collective) only as follows:

1. The smoking or vaporizing of medical marijuana shall be allowed provided that appropriate seating, restrooms, drinking water, ventilation, air purification system, and patient supervision are provided in a room or enclosed area separate from other collective service areas.
 2. The maximum occupancy of the separate room or enclosed area shall meet local occupancy requirements.
 3. The medical marijuana compassion club shall use an activated charcoal filter, or other device sufficient to eliminate all odors associated with medical marijuana use from adjoining businesses and public walkways. The fan used to move air through the filter shall have the capacity sufficient to ventilate the square footage of the separate room or enclosed area in which medical marijuana use is permitted.
- (w) Medical marijuana patient collectives and compassion clubs must verify that each member has a valid and unexpired letter of recommendation for the use of medical marijuana written by a physician licensed to practice medicine in Michigan. The collective may accept an unexpired Michigan medical marijuana identification card as proof of the member's status as a legal patient, in lieu of personal contact with the recommending physician or his or her agent. Medical Marijuana Patient Collectives may also service visiting qualifying patients as provided by law.
- (x) Medical marijuana collectives and compassion clubs shall not directly or, through their operators, employees, managers, caregivers, or caregivers' registered patients, members or agents, indirectly sell, barter, give away or furnish medical marijuana to anyone who is not a qualifying patient or primary caregiver, registered as a member of the collective, and entitled to possess marijuana under Michigan law. All collective operators, employees, managers, members, or agents shall be qualifying patients of a designated primary caregiver who lawfully performs his or her services at the location.
- (y) Medical marijuana patient collectives must have at least one security guard on duty during operating hours.
- (z) The total number of plants cultivated may not exceed the amount allowed by law. Copies of qualifying patient medical authorizations or medical marijuana cards must be available on site justifying the total number of plants grown.
- (aa) A functional portion of each facility shall be wheelchair accessible and other reasonable disability accommodations shall be provided as necessary.
- (bb) All necessary building, electrical, plumbing and mechanical permits shall be obtained as required by city code.

- (cc) Each collective shall obtain site plan approval from the Building Department.
- (dd) Each collective shall obtain and maintain business licenses required by the Hamtramck City Council, which shall be prominently displayed inside the collective.
- (ee) Any growing location is required to shield any light emitting from the inside of a facility so it is not visible from the exterior of the facility.
- (ff) Illegal use or storage of any pesticides or chemicals is prohibited. Organic farming methods are to be encouraged and community composting shall be allowed. Other legal herbs may be sold or consumed on the premises unless otherwise prohibited. All medical marihuana handled by a Patient Collective must be grown in Michigan.
- (gg) Each collective shall be open for inspection upon reasonable advance request of at least 24 hours from any official including building, planning, the Fire Department, the Police Department, the Mayor, the City Manager or any member of the City Council.
- (hh) No tobacco may be smoked by any person on the premises of any Patient Collective, or within 25 feet of the entry door during business hours.

Section 5: Civil Forfeiture

Any marihuana or drug paraphernalia used, sold or possessed with intent to sell in violation of this Ordinance shall be seized and forfeited to the City of Hamtramck along with any proceeds received from any such illegal sales.

Section 6: Criminal Penalty

Any illegal use, possession, purchase, sale or distribution of marihuana without the proper authorization required by this ordinance and state law shall be punishable in accordance with § 10.999 of the Hamtramck Code of Ordinances.

Section 7: Police Department Procedures and Training

1. Within six months of the date that this chapter becomes effective, the training materials, handbooks, and printed procedures of the Police Department shall be updated to reflect its provisions. These updated materials shall be made available to police officers in the regular course of their training and service.
2. Medical marihuana related activities shall be the lowest possible priority of the Police Department.

3. Qualified patients, their primary caregivers, and medical marihuana collectives and compassion clubs who come into contact with law enforcement will not be subject to any civil or criminal penalty including forfeiture, not cited nor arrested, and dried cannabis or cannabis plants in their possession will not be seized if they are in compliance with the provisions of this chapter.

4. Qualified patients, their primary caregivers, and medical marihuana collectives and compassion clubs who come into contact with law enforcement and cannot establish or demonstrate their status as a qualified patient, primary caregiver, or medical marihuana collective or as compassion club, but are otherwise in compliance with the provisions of this chapter, will not be cited or arrested and usable marihuana or marihuana plants in their possession will not be seized if (1) based on the activity and circumstances, the officer determines that there is no evidence of criminal activity; (2) the claim to be a qualified patient, primary caregiver, or medical marihuana patient collective is credible; and (3) proof of status as a qualified patient, primary caregiver, or medical marihuana patient collective can be provided to the Police Department within three business days of the date of contact with law enforcement.

Section 8: Repealer

Any section of the Hamtramck City Code that is in conflict with this Ordinance is hereby repealed.

Section 9: Severability

If any word, clause, sentence, paragraph or provision of this Ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the Ordinance shall be deemed fully enforceable.

Section 10. Effective Date.

The terms and provisions of this Ordinance shall be effective upon the effective date of Ordinance 2011-5, pertaining to the special business license necessary to operate the Medical Marihuana Collectives referenced herein.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 13th DAY OF DECEMBER 2011.

AYES: Ahmed, Gordon, Jankowski, Stackpoole, Majewski

NAYS: Hassan, Algazali

ABSTENTIONS: None

ABSENT: None

ATTEST:

Karen Majewski, Mayor

T. Edwin Norris, City Clerk

ENACTED: 12-13-11
PUBLISHED: 12-23-11

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: November 29, 2016

Subject: Non-Owner Occupied Certification Fees - Amendment

Introduction:

This agenda item is for the City Council to approve the amendment to the non-owner occupied certification fees schedule effective immediately.

Overview:

The original Fees Schedule was adopted as part of the 2016-2017 budget ordinance #2016-01 on June 7, 2016. However, the non-owner occupied certification fees that were being charged for providing inspections to multiple units 3 or more were high. This change will decrease the certification fees and more accurately reflect the estimated cost of inspections.

Budget Impact:

There is no effect on the General Fund budget.

Recommendation:

The City Manager recommends that the City Council approve the amended Non-Owner Occupied Certification Fees Schedule.

Prepared by:

Bhama Cairns, City Controller on behalf of Jack Williams, Building Official

Reviewed by:

Katrina Powell, City Manager

Attachments:

Original Non-Owner Occupied Certification Fees Schedule
Amendment to the Non-Owner Occupied Certification Fees Schedule

RESOLUTION 2016-49
AMENDING NON-OWNER OCCUPIED CERTIFICATION FEES

WHEREAS, The original Fees Schedule was adopted as part of the 2016-2017 budget ordinance #2016-01 on June 7, 2016.

WHEREAS, The building department felt the non-owner occupied certification fees that were being charged for providing inspections to multiple units 3 or more were high.

WHEREAS This change will decrease the certification fees and more accurately reflect the estimated cost of inspections.

THEREFORE BE IT RESOLVED that the City Council of Hamtramck adopt the new fee schedule to take effect November 29, 2016

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK,
WAYNE COUNTY, MICHIGAN THIS 29th DAY OF NOVEMBER 2016.**

AYES:

NAYS:

ABSENT:

ATTEST:

August R. Gitschlag
City Clerk

HAMTRAMCK FEES

	A	B	C
1		CITY OF HAMTRAMCK	
2			
3			
4		AMENDMENT - EFFECTIVE 11/29/2016	
5			
6		NON-OWNER OCCUPIED CERTIFICATE FEES	
7	BLDG	One-time landlord registration fee per registered name or entity.	75
8	BLDG	One and two family dwelling unit inspection fee per unit - two year certificate	150 - The inspection fee includes an initial inspection and one re-inspection, if required. An additional fee of \$75.00 per inspection shall be charged for all locked-out inspections and the second and subsequent re-inspection of all failed inspections.
9	BLDG	One and two family dwelling unit late fee per unit	75 - Late fees are assessed if the application and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) days after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.
10		Multiple-family - Three units and up per building	300 plus 25 per unit - The inspection fee includes an initial inspection per unit and one re-inspection, if required. An additional fee of \$75.00 per inspection shall be charged for all locked-out inspections and the second and subsequent re-inspection of all failed inspections.

HAMTRAMCK FEES

Exhibit A

	A	B	C
11		Multiple-family late fee - Three units and up per building	150 plus 12.50 per unit - Late fees are assessed if the application and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) days after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.

HAMTRAMCK FEES - FY 2016-17

Exhibit B

CONCRETE PERMITS		
BLDG	Concrete Permit Application Fee (non-refundable)	50
BLDG	Forms Inspection	75
BLDG	Final/restoration Inspection	75
FENCE PERMITS		
BLDG	Fence Permit Application Fee (non-refundable)	50
BLDG	Industrial fences - First 100 feet	50
BLDG	Industrial fences - Each additional 100 feet	100
BLDG	Residential fences	50
PRIVATE WATER AND SEWER SERVICE		
BLDG	Water and Sewer Application Fee (non-refundable)	50
BLDG	Storm or sanitary sewer lead	75
BLDG	Water service	75
BLDG	Structures - each	75
NON-OWNER OCCUPIED CERTIFICATE FEES		
BLDG	One-time landlord registration fee per registered name or entity.	75
BLDG	Dwelling unit inspection fee per unit - two year certificate	150 - The inspection fee includes an initial inspection and one re-inspection, if required. An additional fee of \$75.00 per inspection shall be charged for all locked-out inspections and the second and subsequent re-inspection of all failed inspections.
BLDG	Dwelling unit late fee per unit	75 - Late fees are assessed if the application and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) days after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.
VACANT PROPERTY REGISTRATION FEES		
BLDG	Initial residential registration - annual, includes one re-inspection	275
BLDG	Initial commercial registration - annual, includes one re-inspection	375
BLDG	Renewal residential registration - annual	200
BLDG	Renewal commercial registration - annual	300
BUSINESS LICENSE INSPECTION FEES		
BLDG	Commercial, industrial - includes one re-inspection	175
BLDG	Additional re-inspections, lock-outs	75

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: December 6th, 2016

Subject: Approval of Annual Wayne County Permits

Introduction:

This agenda item is for the City Council to approve annual permits with Wayne County.

Overview:

Each year the City of Hamtramck must renew the following annual permits with Wayne County:

Annual Maintenance Permit # A-17056

This permit covers all water and sewer maintenance that may need to be performed under county roads.

Annual Pavement Restoration # A-17132

This covers any road repairs that may need to be performed typically caused by water and sewer line repairs.

Annual Permit for Special Events # A-17162

This allows the City of Hamtramck to block off County Roads for festivals such as The Bengali Festival and The Paczki Run.

Budget Impact:

None

Recommendation:

The City Manager and Director of Public Services recommend the approval of the annual permits with Wayne County.

Prepared by:

Mark Ragsdale, Director of Public Services

Reviewed by:

Katrina Powell, City Manager

Attachments:

Copies of Permit

A-17056 Annual Maintenance

A-17132 Annual Pavement Restoration

A-17162 Annual Permit for Special Events



Warren C. Evans
County Executive

November 11, 2016

City Of Hamtramck
3401 Evaline Street, 3rd Floor
Hamtramck, MI 48212-3315

RE: Annual Maintenance Permit - A-17056

Attention: Steve Shaya

Enclosed is your Wayne County Annual Maintenance Permit package. The Annual Permit authorizes a municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:

1. Sanitary sewer inspection, repair and routine maintenance.
2. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter).
3. Application of dust palliatives.
4. Repair and replacement of existing sidewalks.

Note: A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.

In addition to the Annual Permit, the package also includes the following attachments, which are incorporated by reference into the permit:

1. *Scope of Work and Conditions for Municipal Maintenance Permits*
2. *General Conditions and Limitations of Permits*
3. *Indemnity and Insurance Attachment*
4. *Model Community Resolution*

Please review the insurance attachment carefully, since the insurance requirements have been recently updated.

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. This manual replaces the Permit Specifications Document which was attached to annual permits in previous years. The manual is also incorporated by reference into this annual permit and is available online at:

http://www.waynecounty.com/dps/construction_permits.htm

As a condition of the annual permit, the County requires that your governing body pass a blanket resolution of approval which

- a) agrees to fulfill all permit obligations and conditions
- b) to the extent allowed by law, hold harmless and defends Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity
- c) designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package. Type the name of the designated signer below the signature line and submit these documents to:

Wayne County Department of Public Services
Permit Office
Attn: Ms. Janice Clarke
33809 Michigan Avenue
Wayne MI 48184

Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to 734.595.6356.

If you have any questions regarding this Annual Permit, please contact me at 734.595.6504, extension 2002.

Sincerely,



Janice Clarke
Permit Coordinator

C: file

Attachments: Annual Permit
Scope of Work and Conditions for Municipal Maintenance Permits
General Conditions and Limitations of Permits
Indemnity and Insurance Attachment
Model Community Resolution

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext: 2009 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-17056	
ISSUE DATE 1/1/2017	EXPIRES 12/31/2017
REVIEW No.	WORK ORDER 79638

PROJECT NAME
HAMTRAMCK - MAINTENANCE

LOCATION: VARIOUS ROADS () CITY/TWP: HAMTRAMCK

PERMIT HOLDER: CITY OF HAMTRAMCK, 3401 EVALINE STREET, 3RD FLOOR, HAMTRAMCK, MI 48212-3315
 CONTRACTOR: [Blank]

CONTACT: STEVE SHAYA (313) 876-7700 CONTACT: <BLANK>

DESCRIPTION OF PERMITTED ACTIVIT (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

- SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
- WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
- DUST PALLATIVE, CALCIUM & SALT APPLICATIONS.
- SIDEWALK REPAIR AND REPLACEMENT.
- TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER.

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS. ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT.

FINANCIAL SUMMARY PERMIT FEE \$0.00 PLAN REVIEW FEE..... \$0.00 PARK FEE..... \$0.00 OTHER FEE..... \$0.00 BOND..... \$0.00 INSPECTION DEPOSIT..... \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 TOTAL CHECK AMOUNT \$0.00	DEPOSITOR LETTER OF CREDIT DEPOSITO	APPROVED PLANS PREPARED BY PLANS APPROVED BY DATE PLANS APPROVED 1/1/2017 REQUIRED ATTACHMENTS GENERAL CONDITIONS SCOPE OF WORK AND CONDITIONS FOR MUNICIPAL MAINTENANCE PERMITS INDEMNITY AND INSURANCE ATTACHMENT SAMPLE COMMUNITY RESOLUTION RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT www.waynecounty.com/dps_engineering_cpoffice.htm
CASHIER	DATE	(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
	1/1/2017	

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

STEVE SHAYA PERMIT HOLDER / AUTHORIZED AGENT	DATE	PREPARED BY
<BLANK> CONTRACTOR / AUTHORIZED AGENT	DATE	VALIDATED BY Mr. Ali Aljawad DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office**

Conditions & Limitations of Permits

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.
2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices* (MUTCD). The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications For Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.



**Wayne County Department of Public Services
Engineering Division – Permit Office**

**Scope of Work and Conditions Attachment
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

Scope of Work - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

Permit Conditions

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. _____

At a Regular Meeting of the _____ (Name of
Community Governing Board) on _____ (date), the following
resolution was offered:

WHEREAS, the _____ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

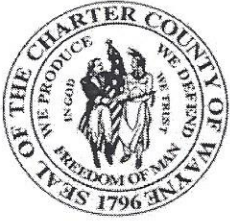
This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
_____	_____
_____	_____

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the _____ (name of Community), County of Wayne, Michigan, on _____.



Warren C. Evans
County Executive

November 5, 2016

City Of Hamtramck
3401 Evaline Street, 3rd Floor
Hamtramck, MI 48212-3315

RE: Annual Pavement Restoration Permit - A-17132

Attention: Steve Shaya

Enclosed is your Wayne County Annual Pavement Restoration Permit package. The Annual Permit authorizes your company to occupy Wayne County road rights-of-way for the purpose of pavement repair and restoration.

In addition to the Annual Permit, the package also includes the following attachments, which are incorporated by reference into the permit:

1. *General Conditions and Limitations of Permits*
2. *Indemnity and Insurance Attachment*
3. *Model Community Resolution*

Please review the insurance attachment carefully, since the insurance requirements have been recently updated.

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. This manual replaces the Permit Specifications document which was attached to annual permits in previous years. The manual is also incorporated by reference into this annual permit and is available online at:

http://www.waynecounty.com/dps/construction_permits.htm

In particular, refer to Section 6, "Restoration" and Section 7, "Maintaining Traffic and Traffic Control Devices" for specific rules and specifications regarding pavement restoration work. Additionally, refer to Wayne County Standards of Permit Construction, numbered: PR-1, PR-2, PR-3, PR-4 and PR-5 for detailed specifications on pavement repair and patching. These standards are also available online at the above web address.

As an additional condition of this annual permit, the Permit Holder agrees to provide at least 72 hours prior notice before starting any construction. Each notice shall be sent to the Permit Office at the address shown below and shall include the location and date of the proposed work along with a detailed set of construction plans.

For each restoration project, plan review and inspection costs, including overtime, supervision, materials testing and emergency work (if required) will be billed to the Permit Holder on a monthly basis.

Please return the original permit, signed and dated by an authorized signatory, confirming that the signer's name is typed below the signature line and submit these documents to:

**Wayne County Department of Public Services
Permit Office
Attn: Ms. Janice Clarke
33809 Michigan Avenue
Wayne MI 48184**

Once received, I will validate your permit and return an executed copy to you for your files.

If you have any questions regarding this Annual Permit, please contact me at 734.595.6504, extension 2002.

Sincerely,



Janice Clarke
Permit Coordinator

C: file

Attachments: Annual Permit
General Conditions and Limitations of Permits
Indemnity and Insurance Attachment
Model Community Resolution

PERMIT OFFICE

33809 MICHIGAN AVE
WAYNE, Mi 48184,
PHONE (734) 595-6504
FAX (734) 595-6356

72 HOURS BEFORE ANY
CONSTRUCTION. CALL
Various Staff
(734) 595-6504, Ext: 2009
FOR INSPECTION



**WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES**

PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.

A-17132

ISSUE DATE

1/1/2017

EXPIRES

12/31/2017

REVIEW No.

WORK ORDER

79351

PROJECT NAME
HAMTRAMCK - PAVEMENT RESTORATION

LOCATION
VARIOUS

CITY/TWP
HAMTRAMCK

PERMIT HOLDER
**CITY OF HAMTRAMCK
3401 EVALINE STREET, 3RD FLOOR
HAMTRAMCK, MI 48212-3315**

CONTRACTOR

CONTACT
STEVE SHAYA

(313) 876-7700

CONTACT
<BLANK>

DESCRIPTION OF PERMITTED ACTIVITY
(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.
[HTTP://MUTCD.FHWA.DOT.GOV](http://MUTCD.FHWA.DOT.GOV)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY	
PERMIT FEE	\$0.00
PLAN REVIEW FEE.....	\$0.00
PARK FEE.....	\$0.00
OTHER FEE.....	\$0.00
BOND.....	\$0.00
INSPECTION DEPOSIT.....	\$0.00
OTHER BOND	\$0.00
TOTAL COSTS	\$0.00
TOTAL CHECK AMOUNT	\$0.00
CASHIER	DATE
	1/1/2017

DEPOSITOR
LETTER OF CREDIT DEPOSITO

APPROVED PLANS PREPARED BY	
PLANS APPROVED BY	DATE PLANS APPROVED
	1/1/2017
REQUIRED ATTACHMENTS	
GENERAL CONDITIONS	
INDEMNITY AND INSURANCE ATTACHMENT	
RULES, SPECIFICATIONS AND PROCEDURES	
FOR PERMIT CONSTRUCTION - AVAILABLE	
ONLINE AT	
www.waynecounty.com/dps_engineering_cpoffice.htm	

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

STEVE SHAYA
PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>
CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY Mr. Ali Aljawad

DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office
Conditions & Limitations of Permits**

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to temporarily restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications For Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. _____

At a Regular Meeting of the _____ (Name of
Community Governing Board) on _____ (date), the following
resolution was offered:

WHEREAS, the _____ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
_____	_____
_____	_____

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the _____ (name of Community), County of Wayne, Michigan, on _____.



Warren C. Evans
County Executive

November 1, 2016

City Of Hamtramck
3401 Evaline Street, 3rd Floor
Hamtramck, MI 48212-3315

RE: Annual Permit for Special Events - A-17162

Attention: Steve Shaya

Enclosed is your Wayne County Annual Permit for Special Events package. This annual permit grants preliminary authorization to a municipality to

- a) temporarily close a county road for a reasonable length of time for a parade, marathon, festival or similar activity;
- b) to use a county road as a detour for traffic around such activity taking place on a non-county road.
- c) place a temporary banner within the County right-of-way;

In addition to the annual permit, the package also includes the following attachments, which are incorporated by reference into the permit:

1. *Annual Special Events Attachment for Municipalities*
2. *Banner Attachment for Municipalities*
3. *General Conditions and Limitations of Permits*
4. *Model Community Resolution*

As a condition of the annual permit, the County requires that a governing body pass a blanket resolution, effective for all permitted road closures for special events and installation of banners planned throughout the year which

- a) agrees to fulfill all permit obligations and conditions for the current year
- b) to the extent allowed by law, hold harmless and defends Wayne County and its officials and employees against any and all damage claims, suits or judgments of any kind or nature arising as a result of the permitted activity.
- c) designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, "Annual Special Events for Municipalities" or "Annual Attachment for Banners". Upon approval, the permit office shall issue a permit authorizing the special event activities.

For additional information on the Annual Permit for Special Events (Road Closure/Detour and Banner Placement), please refer to Rule 11.4 published in the Wayne County, Rules, Specifications & Procedures for Construction Permits.

This publication may be downloaded at

http://www.waynecounty.com/dps/construction_permits.htm

Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution consistent with the requirements transmitted in this package. Type the name of the designated signer below the signature line and submit these documents to:

**Wayne County Department of Public Services
Permit Office
Attn: Ms. Janice Clarke
33809 Michigan Avenue
Wayne MI 48184**

Once received, an executed copy will be returned to you for your files.

If you have any questions regarding this Annual Permit, please contact me at 734.595.6504, extension 2002.

Sincerely,



Janice Clarke
Permit Coordinator

C: file

Attachments:

*Annual Permit
Annual Special Events Attachment for Municipalities
Banner Attachment for Municipalities
General Conditions and Limitations of Permits
Model Community Resolution*

PERMIT OFFICE
 33809 MICHIGAN AVE
 WAYNE, MI 48184,
 PHONE (734) 595-6504
 FAX (734) 595-6356

72 HOURS BEFORE ANY
 CONSTRUCTION. CALL
 Various Staff
 (734) 595-6504, Ext: 2009
 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No.
A-17162

ISSUE DATE: **1/1/2017** EXPIRES: **12/31/2017**

REVIEW No. WORK ORDER

PROJECT NAME
 HAMTRAMCK - SPECIAL EVENTS

LOCATION: **VARIOUS** CITY/TWP: **HAMTRAMCK**

PERMIT HOLDER: **CITY OF HAMTRAMCK**
 3401 EVALINE STREET, 3RD FLOOR
 HAMTRAMCK, MI 48212-3315

CONTRACTOR: **<BLANK>**

CONTACT: **STEVE SHAYA** (313) 876-7700

CONTACT: **<BLANK>**

DESCRIPTION OF PERMITTED ACTIVIT **(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHEMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY. EACH REQUEST FOR A BANNER SHOULD BE SUBMITTED ONE MONTH PRIOR TO INSTALLMENT FOR APPROVAL.
 PLEASE REFER TO ATTACHMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADING AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (HTTP://MUTCD.FHWA.DOT.GOV) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE \$0.00	LETTER OF CREDIT DEPOSITO	PLANS APPROVED BY DATE PLANS APPROVED
PLAN REVIEW FEE..... \$0.00		1/1/2017
PARK FEE..... \$0.00		REQUIRED ATTACHMENTS
OTHER FEE..... \$0.00		GENERAL CONDITIONS
BOND..... \$0.00		ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES
INSPECTION DEPOSIT..... \$0.00		ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES
OTHER BOND \$0.00		SAMPLE COMMUNITY RESOLUTION
TOTAL COSTS \$0.00		RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT
TOTAL CHECK AMOUNT		www.waynecounty.com/dps_engineering_cpoffice.htm
\$0.00		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
CASHIER DATE		
1/1/2017		

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

STEVE SHAYA DATE PREPARED BY
 PERMIT HOLDER / AUTHORIZED AGENT

<BLANK> DATE VALIDATED BY Mr. Ali Aijawad DATE
 CONTRACTOR / AUTHORIZED AGENT



**Wayne County Department of Public Services
Engineering Division – Permit Office**

**Annual Special Events for Municipalities
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

Wayne County Permit Office
33809 Michigan Ave
Wayne MI 48184

Wayne County Division of Roads
Traffic Operations Office
29900 Goddard Road
Romulus MI 48242

Upon approval of the request, a permit will be issue authorizing the special event activities.

Permit Conditions:

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Banner Attachment for Municipalities
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issue authorizing the special event activities.

Design & Placement Requirements

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

Permit Conditions

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Conditions & Limitations of Permits**

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.
2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications For Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. _____

At a Regular Meeting of the _____ (Name of
Community Governing Board) on _____ (date), the following
resolution was offered:

WHEREAS, the _____ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name	Title
_____	_____
_____	_____

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the _____
(name of Community), County of Wayne, Michigan, on _____.