

STATE OF MICHIGAN
CITY OF LINCOLN PARK
RECEIVERSHIP TRANSITION ADVISORY BOARD MEETING MINUTES
TUESDAY, JUNE 21, 2016
LINCOLN PARK CITY HALL
COUNCIL CHAMBERS
1355 SOUTHFIELD ROAD, LINCOLN PARK, MICHIGAN

RTAB MEMBERS PRESENT:

Kevin Bonds, Chairman
Genelle Allen (Via telephone)
Jessica Thomas
John Zech
Drew Van De Grift, Department of Treasury

ABSENT:

Brenden Dunleavy

Reported by:

Nina Lunsford (CER 4539)
Modern Court Reporting & Video, LLC
SCAO FIRM NO. 08228
101-A North Lewis Street
Saline, Michigan 48176
(734) 429-9143/ajsn

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CALL TO ORDER: 1:01 p.m.

Lincoln Park, Michigan

MR. BONDS: I'm going to call this meeting to order. We're going to start with roll call.

MR. VAN de GRIFT: Genelle Allen.

Participating by phone, Genelle Allen.

MS. ALLEN: Here.

MR. VAN de GRIFT: Very good.

Kevin Bonds?

MR. BONDS: Here.

MR. VAN de GRIFT: Brenden Dunleavy. Absent and excused.

MR. VAN de GRIFT: Jessica Thomas.

MS. THOMAS: Here.

MR. VAN de GRIFT: John Zech.

MR. ZECH: Here.

MR. VAN de GRIFT: A quorum is present.

MR. BONDS: All right. I will entertain a motion to approve the agenda as presented.

Please remember any public -- sign up for public comment during the course of the meeting

MR. ZECH: I move we approve the agenda.

MS. THOMAS: Second that.

MR. BONDS: It's been properly moved and seconded. Any discussion on the agenda?

1 (No response)

2 MR. BONDS: Hearing none, all those in favor of
3 the motion signify by saying aye.

4 MR. ZECH: Aye.

5 MS. THOMAS: Aye.

6 MS. ALLEN: Aye.

7 MR. BONDS: Thank you, Genelle.

8 Approval of the RTAB minutes from the regular
9 meeting of May 17, 2016 which is attachment one.

10 The Chair will entertain a motion to approve the
11 May 17, 2016 RTAB minutes as presented.

12 MS. THOMAS: I move to approve the RTAB minutes
13 as presented.

14 MR. BONDS: Motion made to approve. Is there a
15 second?

16 MR. ZECH: I support that.

17 MR. BONDS: And it is properly supported.

18 Any discussion?

19 (No response.)

20 MR. BONDS: Hearing none, all those in favor of
21 accepting the minutes as presented signify by stating aye.

22 MR. ZECH: Aye.

23 MS. THOMAS: Aye.

24 MS. ALLEN: Aye.

25 MR. BONDS: Thank you, Genelle.

1 Old business, none.

2 New business which is the approval of
3 resolutions and ordinances for city council meeting, a
4 resolution from the regular city council meeting of May
5 2nd, 2016 which is attachment two in your packs. The
6 chair will entertain a motion to approve all resolutions
7 from the May 2, 2016 regular city council meeting with the
8 exception of Resolution 2016-113 which is accounts and
9 claims payable.

10 MR. ZECH: I move approval.

11 MS. THOMAS: Support.

12 MR. BONDS: Any discussion? Motion has been
13 properly made and supported. All those in favor signify
14 by saying aye.

15 MR. ZECH: Aye.

16 MS. THOMAS: Aye.

17 MS. ALLEN: Aye.

18 MR. BONDS: Opposed?

19 (No response.)

20 MR. BONDS: None. Motion passes.

21 Okay, Resolution 2016-113, Mr. Coppler please
22 for accounts and claims payable. Can you provide a
23 summary for the board, please?

24 MR. COPPLER: Yes. The Board is aware under
25 Order 60 from the emergency manager those items over

1 \$25,000 have to be approved by the council as well as the
2 board on a monthly basis.

3 MR. BONDS: The chair will entertain a motion to
4 approve, deny, postpone Resolution 2016-113 which is the
5 accounts and claims payable.

6 MS. THOMAS: So moved.

7 MR. BONDS: It's been properly moved. Is there
8 a second?

9 MR. ZECH: Support.

10 MR. BONDS: And supported. Any discussion on
11 the motion?

12 (No response.)

13 MR. BONDS: Hearing none all those in favor
14 signify by stating aye. Aye.

15 MR. ZECH: Aye.

16 MS. THOMAS: Aye.

17 MS. ALLEN: Aye.

18 MR. BONDS: Any opposed?

19 (No response.)

20 MR. BONDS: Hearing none the motion passes.

21 Resolutions from the regular city council
22 meeting of May 16, 2016, attachment 3 in your packets.

23 The chair will entertain a motion to approve all
24 resolutions from May 16, 2016 regular city council meeting
25 with the exception of 2016-120 which is to approve budget

1 amendment/DPS and Resolution 2016-121 which is the "Waive
2 Bid/Purchase for Vehicles for DPS.

3 MR. ZECH: I move approval.

4 MS. ALLEN: I second that. I have a question
5 about 2016-130 (sic).

6 MR. BONDS: Okay, the motion has been properly
7 made and seconded. Now we're into discussion. Go ahead
8 Genelle please.

9 MS. ALLEN: This is the one pertaining to a
10 contract extension with FUOCO Assessing. I have a
11 question about there is no cost stated. There's more
12 specifics about the contract because it states that the
13 contract had expired.

14 MR. BONDS: Mr. Coppler, did you hear that
15 question?

16 MR. COPPLER: Was it on what the contract amount
17 is or why it was expired?

18 MS. ALLEN: Yes. I would like a little more
19 background on the contract?

20 MR. COPPLER: Sure.

21 MS. ALLEN: About it expired and now it is
22 extending for one year, how much does it cost and what are
23 we doing as far as what happened in view of the contract
24 for after one year?

25 MR. COPPLER: So the city -- actually, jointly

1 with the city of Southgate back I want to say around 2011,
2 I think, had entered into an agreement with Anthony Fuoco
3 for assessment and that was for a three-year term so it
4 was supposed to expire -- or actually did for the city of
5 Lincoln Park, expired in 2014. The City of Southgate and
6 another city joined in a little bit later, I think, with
7 it and actually extended it until late 2015 where they
8 ultimately went out to bid and changed that service. But
9 when it expired in 2014 for whatever reason it was never
10 renewed pursuant to the agreement terms where they could
11 actually renew it for another three years. Again, the
12 city hadn't done that. It was brought to my attention
13 that we needed to get it done. It had already been
14 expired. We are in the process of trying to meet the
15 requirements that the state put on us to address some of
16 the shortcomings within the assessment program to meet,
17 and I can't remember what the acronym is now for what it's
18 called. Do you remember?

19 And so looking at it I didn't want to go out
20 right now to bid for this because they are right now going
21 around doing a lot of work in terms of making sure that
22 the numbers on the cards we have are accurate on the
23 ground.

24 And then right after this we get into the
25 assessment piece where they have to put together the tax

1 rolls and so what I decided to do was to recommend to
2 council to extend the contract until April of next year.
3 And leading up probably late fall we will go out and
4 submit an RFP for this service and award a contract as
5 soon as the contract -- this particular contract extension
6 expires we'll have the new service in place.

7 I believe we're spending about -- I want to say
8 97 -- pardon me? If you can give me one second. Okay so
9 the number is \$106,284.00. And so the contract was
10 extended with everything including the amendment that
11 actually happened in -- in 2014 that increased the
12 staffing for the service.

13 Up to -- and so that amendment put it up to the
14 \$106,284.

15 MS. ALLEN: Thank you.

16 What is the actual time period or the time for
17 this contract extension?

18 MR. COPPLER: So this one I believe goes from
19 the date that it's approved until -- and I don't have it
20 in front of me, I believe it's either the end of April or
21 the beginning of April. I can't remember if it's the 1st
22 or the 30th.

23 MS. ALLEN: Okay. I understand.

24 MR. COPPLER: And again we lined -- we tried to
25 line it up with the end of the process for appeals as

1 well. That's why it goes into that April timeframe.
2 Because originally I was looking at having it expire
3 December 31st. But again once I became familiar with what
4 the timeframe is for everything that works here for
5 assessment and putting the tax rolls together it didn't
6 make a lot of sense in the middle of the process to change
7 horses, so. Not that we will but potentially we could.

8 MR. BONDS: Any further discussion on this?

9 MR. COPPLER: And if I could just real quick;
10 there are a number of these contracts now that we're aware
11 that there are contracts out there that one, I don't think
12 those appear for action on this time or next time. We
13 found as well that it expired. There's going to be a
14 couple others I'm pretty sure that we're going to be
15 bringing forth that have expired last year to bring us in
16 line with what it is. We're trying to get that cleaned
17 up.

18 MR. BONDS: Thank you, Mr. Coppler.

19 So we have a motion on the table so the chair
20 will entertain a motion to approve all those --

21 MR. ZECH: Did I?

22 MR. VAN de GRIFF: Yes, there's been a motion,
23 there's been a second to approve all resolutions from May
24 16 with two exceptions: 120 and 121.

25 MR. BONDS: Thank you very much, Drew. Thank

1 you. So the chair votes aye: all those in favor of the
2 motion signify by stating aye.

3 MR. ZECH: Aye.

4 MS. THOMAS: Aye.

5 MS. ALLEN: Aye.

6 MR. BONDS: Any opposed?

7 (No response.)

8 MR. BONDS: Hearing none the motion passes.

9 Let's see.

10 Okay. All right. We are on Resolution 2016-
11 121.

12 MR. VAN de GRIFF: 120.

13 MR. BONDS: 120. My apologies.

14 This is to approve the budget amendment/DPS
15 which is attachment 3(a). Mr. Coppler, can you provide a
16 summary of this for the board, please?

17 MR. COPPLER: Sure.

18 Within the major and local road fund there was
19 available funding to help us start the replacement of
20 vehicles within DPS and so this particular request came
21 from DPS Director John Kozuh who is here if you have any
22 questions, to replace two small dump trucks and one pickup
23 truck. And I think his -- we've talked in the past our
24 fleet is quite old and the service on it -- keeping it in
25 service is starting to cost us a lot more than what we

1 fill -- money is available there based upon what the
2 budget is in revenue stream and part of the money is, you
3 know, when we started to move it around in terms of
4 looking at how to use it part of it goes towards the 2016
5 road program which I think we've talked about and other
6 parts of it went to help fund the removal of trees which
7 we have a number of tree issues within the city and the
8 remainder which you have in front of you is to go for
9 replacement of those three vehicles.

10 MR. BONDS: Okay. The chair will entertain a
11 approve, deny, postpone or postpone approval of Resolution
12 2016-120.

13 MR. ZECH: I move the approval of the
14 resolution.

15 MR. BONDS: A motion has been made to approve.
16 Is there a second?

17 MS. THOMAS: I second that.

18 MR. BONDS: And a second. Any further
19 discussion on the motion?

20 (No response.)

21 MR. BONDS: Hearing none all those in favor
22 signify by stating aye. Aye.

23 MR. ZECH: Aye.

24 MS. THOMAS: Aye.

25 MS. ALLEN: Aye.

1 MR. BONDS: Any opposed?

2 (No response.)

3 MR. BONDS: Hearing none, motion passes.

4 All right. So now we are down to Resolution
5 2016-121 which is the bid. Am I duplicating myself?

6 Okay. So we are -- yeah, attachment 3b. Mr.
7 Coppler?

8 MR. COPPLER: So this is the companion
9 resolution to what you just voted on. This implements the
10 -- once the amendment has been approved by the state will
11 allow us to take advantage of the state bid to purchase
12 the two dump trucks and small pickup truck through I
13 believe it's Gorno Ford is who has the state bid.

14 MR. BONDS: The chair will entertain a motion to
15 approve, deny, postpone Resolution 2016-121 which is the
16 bid to waive the bid for the purchase of vehicles for
17 Department of Public Services.

18 MR. ZECH: I move for approval.

19 MR. BONDS: A move for approval.

20 MS. THOMAS: I second it.

21 MR. BONDS: And second. Any discussion on the
22 motion?

23 (No response.)

24 All those in favor of the motion signify by
25 saying aye.

1 MR. ZECH: Aye.

2 MS. THOMAS: Aye.

3 MS. ALLEN: Aye.

4 MR. BONDS: Opposed?

5 (No response.)

6 MR. BONDS: Hearing none motion passes.

7 Okay, resolutions from the special city council
8 meeting of May 23, 2016 which is attachment 4. There are
9 two resolutions from the special city council meeting of
10 May 23 of which we will address separately.

11 First one is Resolution 2016-136 which is
12 approve budget amendments attachments 4(a) and 4(b). So
13 Mr. Coppler, while you're here if you could start us off
14 on that.

15 MR. COPPLER: So actually could you just give me
16 a little direction? Because I didn't have those -- that
17 particular resolutions in front of me.

18 MR. BONDS: Yeah.

19 MR. COPPLER: What's the title on it?

20 MS. THOMAS: Budget amendments.

21 MR. VAN de GRIFT: Budget amendments for 16-17
22 budget. They were the changes that council made to year
23 16-17 budget. They were the proposed changes that were
24 adopted right before the adoption of the budget.

25 MR. COPPLER: Okay. I was trying to remember

1 that meeting.

2 MR. BONDS: Do you need copies of these items?

3 MR. COPPLER: No, no, no. So this actually --
4 so the construction of this is that I recommended a budget
5 to council which actually you've seen, the requested
6 budget that we put out there. Through the meetings with
7 the city council they made some recommendations to make
8 changes to that budget and as part of the process I wanted
9 them to act upon that and say we want these changes to be
10 made. They were ones that they had already had
11 authorized. I don't know if you actually -- I didn't
12 think it was a resolution that they adopted. It was a
13 motion to adopt those. That's why I was a little
14 confused. So -- Dan let me see what you have there.

15 Okay, so --

16 MR. VAN de GRIFF: I think just the board needs
17 to approve all the resolutions that the city council did--

18 MR. COPPLER: Yeah.

19 MR. VAN de GRIFF: So there is the resolution
20 number 136. I think the board just wants to have enough
21 information to know what was perhaps changed and then we
22 can go to the budget proper.

23 MR. BONDS: Thank you, Drew.

24 MR. COPPLER: We are prepared, just I'm not
25 prepared.

1 MR. BONDS: Your team is here.

2 MR. COPPLER: That's exactly right.

3 So there were -- again a number of changes that
4 were made to recommended budget that through this council
5 had put their stamp on so we know that this is then the
6 budget document they're going to be working on.

7 So the first thing is and in the changes they
8 were amendments through the revenue as well as to
9 appropriation in that -- in a number of different funds.
10 So in the general fund we adjusted the budget of money
11 coming in from contributions from other funds. And this
12 is the court revenues. And so we went from \$1.9 million
13 up to \$1,954,214.00. The second piece of it is revenue
14 based upon the budget that was adopted or presented to the
15 city by the DDA that had reduced the administrative charge
16 from \$20,000 down to \$10,000. And this is part of right
17 sizing the actual administration charges that we put out
18 there. I believe we may have had this conversation where
19 you know, how we charge our administrative costs to the
20 different funds is not probably proportionally what they
21 should be. Historically they had kind of filled a number
22 for the city. And we're working to reduce those
23 throughout the budget where we have reduced them down and
24 over a period of time we'll be doing the same thing. So
25 this is one of those adjustments this year. And it helps

1 out the DDA in their budget to accomplish some of the
2 goals that they have.

3 And then the other piece is the city levies a
4 tax that is for advertising, called an advertising fund.
5 It's always been accounted for within the general fund so
6 what we're doing is we're actually taking it out of the
7 general fund because it just kind of gets mixed and lost
8 in there so there's not a good -- from my perspective a
9 good accountability on how we're using that money. So
10 we're actually creating an advertising fund -- revenue
11 fund as well as an expenditure fund for that which you'll
12 see later in the actual resolution for the budget. And so
13 this allows us to keep track of the revenue that we're
14 booking in and also how that we're using that money so we
15 can again inform people of how that money is being spent.

16 So that's revenue adjustments in the general
17 fund.

18 And I don't know if you want this depth of
19 detail on this or not. Just tell me, you know, make it
20 more summary. I can do that to hit the high notes.

21 MR. BONDS: Yeah, I think I will probably have
22 you just hit the high points of the budget that are
23 significant.

24 MR. COPPLER: Okay. There is a salary
25 adjustment so for the appropriate general fund there is

1 salary adjustment for the city clerk. We had missed some
2 expenditures that we wanted to capture that we just for
3 whatever reason weren't put in there as part of the
4 requested -- or cost for animal shelter services, phone
5 charges in the P.D. and some additional training. There
6 there's backing out of some money to move to the new fund.
7 That's really the highlights for the appropriations in the
8 general fund.

9 MR. BONDS: All right.

10 MR. COPPLER: Not a big difference when you see
11 the numbers in terms of what was requested and what
12 actually happens with it.

13 Major roads, again the allocations for health
14 insurance, retiree health insurance. We recalculated
15 those throughout the whole budget so you'll see that
16 through each of the funds. Employee training for
17 additional employees; that wasn't caught and then updating
18 the numbers for the road salt. We were a little bit low
19 when the recommended -- or the requested budget went out
20 so in both the major and local roads we adjusted funding
21 for road salt to make sure we have plenty of funding for
22 that.

23 And so everything just said for the major roads
24 is identical to the changes we made in the local ones.

25 Then there was a payment for lease vehicles that

1 was left off in the forfeiture fund which was added.
2 Advertising is a fund we created that so we had to bookend
3 the revenue and the expenditures which, you know,
4 basically go for a summer concert series, web page and
5 advertising for the city in different events. And the
6 "Happenings" newsletter comes out of that. And then with
7 the water/sewer fund the changes again go back to the
8 retiree health insurance spreading that out properly, the
9 site and costs as well as training for new employees
10 within the water/sewer fund.

11 Motor vehicle pool again basically the same
12 thing as what I just said plus we reduce the capital
13 expenditures so we could balance the budget out with the
14 vehicle replacements we have this year plus what we had
15 had moving money from the general fund into the capital
16 fund, you know, it kind of offset the need to do that out
17 of the motor pool fund.

18 Then the last thing is creation of the SRF sewer
19 grant fund. The -- we received a little over a million
20 dollars to do sewer lining and sectioning work to replace
21 deficient sewer lines and so we wanted to set it up in its
22 own fund so again we can track the revenue coming in and
23 expenditures going out.

24 MR. BONDS: I have a question for you,
25 attachment 4(b) as regarding the fire department. I see

1 the budget line for overtime as \$65,000 but then included
2 in the packet is an overtime statement where it was --
3 looks like it was severely under projected in comparison
4 to reality because it looks like it was on -- it was
5 projected as 60, in reality according to your statement
6 shows \$320-some thousand dollars in overtime.

7 MR. COPPLER: For the --

8 MR. BONDS: Fire department.

9 MR. COPPLER: For the fire department?

10 MR. VAN de GRIFT: Mr. chair --

11 MR. BONDS: Yes?

12 MR. VAN de GRIFT: The board may wish to approve
13 the budget amendments before discussing the budget at
14 large.

15 MR. BONDS: Thank you for keeping us on task.

16 MR. VAN de GRIFT: I think you would just add
17 136.

18 MR. BONDS: Okay. So the chair will entertain a
19 motion to approve or deny.

20 MR. ZECH: I'd be glad to make that motion and I
21 would like to ask one question though, once the motion has
22 been supported.

23 MR. BONDS: Yeah.

24 MS. THOMAS: I support that.

25 MR. BONDS: Discussion.

1 MR. ZECH: Thank you, Mr. Chairman.

2 The adjustment to the clerk's office, was that a
3 salary change or was that a staffing change? More staff,
4 less staff?

5 MR. COPPLER: Salary change.

6 MR. ZECH: Okay.

7 MR. COPPLER: Yeah, that particular employee had
8 received different certifications than before and was
9 doing more related to the election work. So it's actually
10 the adjustment is being made under the elections cost
11 center and not the clerk's cost center.

12 MR. ZECH: And is that part of a labor agreement
13 wherein if you obtain certain credentials or certificates
14 it warrants the increase or was that just deemed by the
15 clerk and yourself and others that this should be a salary
16 increase?

17 MR. COPPLER: Yeah. Based upon the changing so
18 no, it's not a requirement within the collective
19 bargaining unit that if you reach certain license or
20 whatever to increase it, it was something that was brought
21 forth by the city clerk based upon the changes and what
22 that employee's going to be doing and discussed with the
23 city council and they agreed that the workload, the
24 changes in the responsibility for that position would
25 allow for that increase. And so we're just taking her

1 from one -- actually went to one step up to the next step
2 with that.

3 MR. ZECH: Okay.

4 MR. COPPLER: I believe.

5 MR. ZECH: I have no further questions, Mr.
6 Chair.

7 MR. BONDS: Any further discussion?

8 (No response.)

9 MR. BONDS: Hearing none, all those in favor of
10 signify by saying aye.

11 MR. ZECH: Aye.

12 MS. THOMAS: Aye.

13 MS. ALLEN: Aye.

14 (No response.)

15 MR. BONDS: Hearing none motion passes.

16 Okay, last one on the list and that will be the
17 official budget which is the Resolution 2016-137 which is
18 to adopt the 2016-17 budget which is attachment 4(a) and
19 (b). So the chair will entertain a motion to approve,
20 deny or postpone this resolution and then we'll get into
21 discussion.

22 MS. ALLEN: I move to approve the budget
23 amendment.

24 MR. BONDS: This is the budget.

25 MS. ALLEN: Oh, I'm sorry. The actual budget,

1 2016-17 budget.

2 MR. BONDS: Right. A motion has been made to
3 approve the 2016-17 budget. Is there a second?

4 MR. ZECH: I second that.

5 MR. BONDS: And it's been seconded. Discussion.
6 Now my question.

7 MR. COPPLER: Okay, so basically gave me--I
8 believe you're looking at so what you're looking at is the
9 2013 -- or excuse me, 2015 up to that point budget which
10 called the norm or abnorm (sic) right?

11 MR. BONDS: Right. Right.

12 MR. COPPLER: So that was for 2015, fiscal year
13 2015. One of the things that the EM had done with the
14 collective bargaining agreement was make a number of
15 changes that again, that was probably very close to the
16 norm what that overtime ran for the fire department on a
17 yearly basis.

18 MR. BONDS: Okay.

19 MR. COPPLER: The changes that he made within
20 the collective bargaining agreement and the operations of
21 the fire department took it down to I think at one point
22 his budget was at like \$50,000 for fiscal year 15-16, the
23 current fiscal year but when he amended it before his
24 departure we looked at it and increased it up to the
25 \$65,000 that we then carried over the current year. This

1 is -- to be honest probably a little bit low. I know the
2 fire chief keeps a very close look on the overtime. It's
3 over, I believe, right now. We've had some workplace
4 injuries that have taken people off shift and some things
5 like that that I'm sure he can explain if you're
6 interested.

7 MR. BONDS: Yeah, because I guess my question
8 would be because this is you're concerning what is
9 supposed to be a balanced budget how realistic is that
10 line because if you've had \$320,000 the previous year and
11 you're coming in at \$65 (sic) what are the pressure points
12 that are being relieved in overtime?

13 CHIEF DYER: You want to talk about the changes
14 that were made? Because there were significant changes
15 that were made.

16 Good afternoon.

17 MR. BONDS: Good afternoon.

18 CHIEF DYER: Good afternoon. To answer your
19 question --

20 MR. VAN de GRIFT: Name, please?

21 CHIEF DYER: Oh, sorry, my name is Al Dyer,
22 chief of the fire department. To answer your questions
23 the pressure points that were relieved, the previous
24 contract allowed two members off on vacation, allowed one-
25 time sick time and the problem was is that as manning got

1 reduced throughout the years to where we're at now
2 previous contracts never adjusted the amount of time off.
3 So when the EM came in the very first thing we looked at
4 was we're literally half the manning that we used to be so
5 why do we have two guys off at one time, we should only
6 allow one. By allowing one off that significantly reduced
7 the amount of overtime. Additionally we put in some stop-
8 gaps for the sick leave by making -- reducing the number
9 of sick calls that you have before you it to where we have
10 to actually send to the clinic prompted people to be
11 healthier.

12 So we had a little bit less overtime than that.

13 And then we basically went down to instead of a
14 true minimum where we have to maintain a minimum staff we
15 went to a level of where we will strive to achieve this
16 number. So it is -- has caused us to significantly drop
17 in the overtime and the target of \$65,000 was plausible
18 but like the city manager stated, we've had one member
19 that twisted his ankle which caused a workplace injury.
20 Another member who tore his rotator cuff and those things
21 when we're at 18, that 18 is a very fragile 18. So the
22 man -- when we have one member that calls off sick or
23 something it puts us in jeopardy of going overtime and I
24 did discuss with the city manager the other day, we are
25 what ten days away from the end of the budget year and as

1 of yesterday we're at \$69,000 overtime so we're a smidge
2 over.

3 So, realistically that overtime is a good target
4 if everybody is healthy. So.

5 MR. BONDS: Thank you very much. And I
6 appreciate that very much because I definitely recognize
7 the public protection and related services, the unknown
8 factor is a big thing and we didn't want to tie your hands
9 whatsoever. And it sounds like you have a very good
10 confidence in that amount.

11 My final question to you is, do you all utilize
12 any type of volunteer fire services here?

13 CHIEF DYER: No.

14 MR. BONDS: Okay.

15 MR. ZECH: Mr. Chairman?

16 MR. BONDS: Yes, sir.

17 MR. ZECH: May I ask a question?

18 MR. BONDS: Yes, absolutely.

19 MR. ZECH: Along the lines of fire. I'm curious
20 what is the work week for a firefighter?

21 CHIEF DYER: Fire department work weeks are
22 unusual and this may sound funny but it took me literally
23 ten years to understand my own schedule and I work there.

24 A fire department schedule is a leapfrog
25 schedule. So let me give you a breakdown of the

1 department. The department is organized into two units.
2 All right, unit one and unit two. Each unit has three
3 Kellys and those Kellys are composed of right now three
4 members on each Kelly. Any given day two Kellys work
5 together. So Kelly one will be working -- or excuse me
6 unit one will be working, they will have Kelly one and
7 Kelly two today. Unit two will work tomorrow and will
8 have Kelly one "X" and two "X" today. Unit one will work
9 again and have unit -- or Kelly two and Kelly three. So
10 they kind of always leapfrog each other on opposite days.
11 You can't even -- you can write it down but it looks
12 really crazy with all the arrows going and everything so
13 the average work week for the firemen, right now I think
14 there are 54, is what they are 54 hour work week? I think
15 that's what they agreed to. They used to be at 50.4 and
16 went up a couple hours. So realistically, a firefighter
17 will work a day on, a day off, a day on, and three days
18 off. So the easiest way is take your seven-day calendar
19 and make it into a six-day calendar and their work days
20 then line up. So.

21 MR. ZECH: At one point you said you're at 18
22 now with two injured.

23 CHIEF DYER: Two what?

24 MR. ZECH: Eighteen firefighters currently with
25 two injured.

1 CHIEF DYER: Yes. One actually just came off
2 injury today.

3 MR. ZECH: Okay. Does the 18 include yourself,
4 sir?

5 CHIEF DYER: No. That's 18 on suppression so
6 that's shift work.

7 MR. ZECH: Okay. And do you have a fire marshal
8 or a deputy chief?

9 CHIEF DYER: I'm both.

10 MR. ZECH: You're both. Okay.

11 And at what point was the -- at -- the high
12 point, we'll say, for the number of firefighters and
13 perhaps administrative staff like yourself. What was the
14 highpoint back in the day?

15 CHIEF DYER: When I -- I can speak for when I
16 hired on which was I think about the highpoint back in the
17 early nineties. We had 36 on shift. So we had again the
18 two units, the three Kellys each and each Kelly had six
19 guys. So the shift was double. We had 36. We had a
20 chief, a deputy chief and two fire inspectors. And then
21 we also I think at one point we had one fulltime
22 administrative assistant and two part-time administrative
23 assistants. So it was a very robust department back then.

24 MR. ZECH: Do you use a service or retirees to
25 help you with fire inspections if you're trying to be the

1 chief and fire marshal with all of the businesses in town?

2 CHIEF DYER: Uh-huh.

3 MR. ZECH: Do you use some service or some
4 retired firefighters or to help you with those
5 inspections?

6 CHIEF DYER: We don't use retirees. We don't use
7 retired firefighters and we don't use an outside agency.
8 We actually implemented what we call the Fire Code
9 Enforcement Team headed up by a part-time fire inspector
10 so we did hire one part-time fire inspector and he is
11 funded through CBDG last year and this year I think he's
12 actually on salary. And then what we decided to do is a
13 pilot program is we took six of our senior staff members,
14 put them through fire inspector, one, two and plan review
15 through the National Fire Protection Agency and then they
16 all became state certified fire inspectors. And what
17 we're doing is kind of one of those things if you see
18 something that works and works really well why re-invent
19 the wheel? The police department have their special
20 enforcement team which are an officer that comes in and
21 write tickets. So we figured well, we can't really get
22 the work done, it's not getting done. But we have to find
23 an alternative way to do it. So what we did was we
24 implemented a new fee schedule. We started up this team
25 with all the training and they'll have the certification.

1 Each member is allowed to come in on a four-hour block of
2 overtime but during that four-hour block of overtime they
3 are only doing fire inspections. They are not doing any
4 shift work. They go out with the new computers that we
5 received through a state grant in the programming and they
6 go out and they do the inspections. We have a building
7 mechanism that we're hoping to get up and running
8 extremely soon. We've been working on it for a while.
9 And the goal is to have the fees of the program cover the
10 cost of the program.

11 MR. ZECH: Do you have -- how many rescue units
12 do you have?

13 CHIEF DYER: Right now we have one rescue unit
14 and another engine. In the house right now we have two
15 engines, one ladder, one rescue, a backup rescue and then
16 the administrative vehicles, inspection vehicles. But
17 with the staffing we could only put in service one fire
18 engine and one rescue at a time. So at any given day we
19 have two units that are available to respond.

20 MR. ZECH: Are your rescue units light duty,
21 medium duty, heavy duty?

22 CHIEF DYER: No. They're just standard modular
23 ambulance that goes out. It's not a heavy duty rescue and
24 just so we're talking on the same page word-wise, rescue
25 in this department means ambulance.

1 MR. ZECH: Yes.

2 CHIEF DYER: So in other cities a rescue like
3 you're talking about in Detroit, a heavy rescue is one
4 that's designed for, you know, auto extrication and stuff
5 like that. This is simply an ambulance that goes out and
6 does first response.

7 MR. ZECH: Okay. Thank you.

8 And your pumper, what is its age?

9 CHIEF DYER: It's old. I think it's a 1998 and
10 a 2000 is what we have. This year the actually -- I just
11 got notification today the AFG grant from FEMA will be
12 opening up fairly soon and I have spoken with the city
13 manager and we are going to try to write for a grant for a
14 new engine. We're looking at a price tag of about
15 \$600,000 for the newer engine. Talking to the grant
16 writer I deal with he is really assured that given Lincoln
17 Park's economic status and the problems that we've had and
18 the age of our fleet and the size of our department and
19 the size of the community we serve that we're high
20 priority. So hopefully we'll achieve it. We've been very
21 successful with our grants up to this point.

22 MR. ZECH: And the age of your ladder?

23 CHIEF DYER: Oh, it's brand new. Well, we got
24 it in 2013 but that replaced one that was a 1980 so that
25 was in service until 2013 so we definitely got some good

1 years out of that one.

2 MR. ZECH: So the city purchases them or they
3 lease them and pay them over time?

4 CHIEF DYER: Right now we purchase them because
5 we're getting them through the grants.

6 MR. ZECH: Okay.

7 CHIEF DYER: The actually the ladder was done
8 through an AFG grant also.

9 MR. ZECH: Okay.

10 CHIEF DYER: Actually if you think about it, our
11 AFG grant bought the ladder. Our AFG grant just bought
12 the new rescue we have and the CBDG funding just bought
13 the other rescue that we have, our backup rescue. So
14 really the only things we need to replace in our fleet
15 right now frontline are the two fire engines and we're --
16 we submitted for a new command vehicle so that's really
17 it.

18 MR. ZECH: Thank you. I appreciate it. First
19 time I've had a chance to chat with you.

20 MR. BONDS: Thank you very much.

21 CHIEF DYER: No further questions?

22 MR. BONDS: No further questions. Very good
23 detail. Thank you.

24 Any further discussion from the board?

25 MS. THOMAS: I've got a couple questions just

1 overall with the budget. At the end of the day -- year, I
2 look at the order, I look at what's represented in the
3 budget and I overall just want a good understanding of how
4 you plan to approach some of the items that are over
5 budget already. We already know that similar to the
6 overtime that Mr. Bonds brought to our attention. So out
7 of curiosity what's the approach, how are you going to
8 ensure that -- if you already know it's going to be over
9 what are we doing towards you know, to rectify that or
10 resolve it? Until issue the bond?

11 MR. COPPLER: Well, with that particular issue
12 itself because we are so thinly staffed, again as the
13 chief said, you know, one or two issues kind of take us
14 over. The way it's worked right now is that we are not
15 anticipating those things to happen. We're going to keep
16 -- I mean the way that you manage the overtime is to
17 control the things you can control with it. And you know,
18 the way that the EM did change the contract it did put us
19 in pretty good footing to control a lot of, you know, what
20 historically caused the large amounts of overtime to be
21 spent. I think, you know, there is one change he also
22 made that actually put us at risk to spend more than what
23 the 65 is, but again, within what we spent thus far, you
24 know, there have been other injuries that have taken
25 firefighters out of service as well. Biggest concern is

1 if we had to replace a firefighter because they leave. I
2 mean that could put us over. So it's trying to be
3 actively managing those things that we do control, the
4 things we can't control you know, put us at risk. But I
5 guess because of the way that the budget is and the desire
6 to make sure that you know, our staff understands that
7 they have to do that management to put, you know what and
8 say well, let's give ourselves some room, we'll put
9 \$80,000 in there. It doesn't necessarily have the same
10 controls in my mind to make sure that the active
11 management is happening because there's always that relief
12 there. And to have to come back to the city council and
13 to the RTAB to get those approvals, you know, I think will
14 help enforce the active management side of it.

15 But, you know, so on the greater budget, you
16 know, make sure that we're controlling, you know, we
17 implemented a budget process this year, you know, we met
18 with each of the departments to go over what the current
19 budget year is. And one of the things, you know, there
20 were a lot of numbers for the budget but there wasn't a
21 lot of information behind how those numbers were put
22 together, what they meant. You know, this year we made
23 the department directors understand what those numbers
24 are. Again, it doesn't guarantee that there won't be
25 potential for overages but it helps plan what those

1 numbers are for rather than well, you know, I think I'll
2 spend the money this way now, you know. There was a
3 council member during the approval process or actually
4 during the review process and there was concern that maybe
5 we're putting too tight of controls on everyone.

6 I think, you know, from my perspective we need
7 tight controls on that. And to me that budget is a semi-
8 promise between, you know, me saying this is the money
9 I've giving and you as the department director here's how
10 I'm going to spend it. And we should be pretty darn close
11 to where we're going to vett. I mean, in the municipal
12 world probably 85, 90 percent of what we spend, we spend
13 every year.

14 MS. THOMAS: Uh-huh.

15 MR. COPPLER: I mean, we know we're going to do
16 hose testing. We know we're going to buy, you know,
17 toilet cleaner. We know these things. And the only, you
18 know, is the incremental increase in what that cost is.
19 That's the only unknown during the budget process. But
20 then, you know, you start looking at the new programs that
21 are going on. So part of the process was getting to
22 understand, getting the departments to understand what
23 those annual expenditures really are. And they did a
24 great job. What you don't have is the detail budget which
25 you can see exactly how each of those numbers you have are

1 intended to be spent. And I guarantee you in two years,
2 you know, it's going to be more detail than what we
3 started with because again, as we get more fluent with how
4 we spend money and everybody gets trained up that's going
5 to change. So that is a very good control to make sure we
6 don't go over in those areas.

7 I think the third issue is on the personnel
8 especially for DPS and you know, there were numbers put in
9 again at the beginning of the year on how we think we're
10 going to spend that money. But, you know, if we have to
11 put someone doing work in a building and we didn't put
12 enough money for that person, you know, there is a budget
13 for that person spread across general funds, major and
14 local and water and sewer so we spend less on water and
15 sewer potentially but we spend more in the general fund
16 and so what we did this year is actually look at how those
17 splits are done. And so rather than allow that to be
18 dictated when it happens, we estimate up front and that's
19 how we then pay for those employees over time. And again,
20 that comes as years go along that becomes even a better
21 number as we do the budget.

22 MR. BONDS: Mr. Coppler, thank you, because
23 actually you answered my follow up to Ms. Thomas. The key
24 is and you described it very well, which are your
25 practices or your strategy that you're introducing to the

1 city on the budget because, you know, to be quite frank,
2 this is a very, very problematic situation which you all
3 are aware of because what this budget does not anticipate
4 is that big unknown which, you know, one of them we're
5 dealing with right now which we'll get into is MERS. But
6 the other is, you know, another issue with, you know, if
7 there's a pipe break, if there's a lawsuit. I mean there
8 is no contingency. So I think that the key for you and
9 the department is, you know, to continue that dialogue
10 because there's got to be a way of managing not only the
11 day-to-day actions but you've got to figure out how to
12 incorporate the new things which it seems that you're
13 doing, you know, quite well because those are the things
14 that are going to keep people in your community and
15 hopefully attract new residents to the city of Lincoln
16 Park to add to that tax base.

17 So we recognize the challenge but we will be
18 remiss if we did not express that again, as the budget is
19 presented even though it's a balanced budget we've seen
20 right through it. It does not present any options for one
21 contingency for this community. So we're all going to
22 have to be very vigilant in the monitoring and watching
23 these lines very carefully.

24 MR. COPPLER: And believe me I don't sleep at
25 night because of those issues. But I think again some of

1 the principles upon which the budget is conceived, though,
2 you know, for instance you know I know purchasing new
3 vehicles is going to reduce the amount of service that
4 we're doing on vehicles. But I can't tell you today what
5 that really is going to look like.

6 MR. BONDS: Correct. Correct.

7 MR. COPPLER: So we have to from a contingency
8 perspective say okay, we're going to budget the same
9 number for the service of those vehicles plus, you know,
10 the cost of those vehicles. And so there's a number of
11 different items like that. I mean, you know, just looking
12 at what is required to improve our buildings. Again, I
13 think the strategy right now if we start servicing our
14 buildings the way we're supposed to you know it's going to
15 limit those larger issues down the road that we're going
16 to see. But we still budget for some of those larger
17 things that are unanticipated that we shouldn't be seeing
18 but because of the age we may see.

19 I think, you know, within three years most
20 likely is where we start seeing the point where, you know,
21 all the money that we're spending now in terms of
22 replacing things and repairing things and servicing it
23 right we're going to start seeing the drop in that that,
24 you know, annual maintenance costs. At least that's the
25 hope but I think again other places I've been you know,

1 I've seen how getting onto a replacement cycle with all of
2 our vehicles, you know, reduces what the cost of
3 maintaining those vehicles are. And, you know, one of our
4 biggest issues is, you know, are our vehicles are all for
5 the most part beyond the service life. And so now we're
6 spending, you know, that replacement of transmission and
7 drive train and all these other things that, you know, are
8 \$2,000 or \$3,000 a pop but those fall outside the service
9 life of that vehicle. So if we keep it to the service
10 life we're not going to be seeing those larger
11 expenditures that you've got to pull out of the
12 operational budget.

13 So I agree, I mean it's -- but again I think the
14 other part is that, you know, this year when what you see
15 the end result of this year I believe the general fund is
16 performing a lot better than what's anticipated.

17 So there is going to be more there to fall back
18 on should, you know, one of those large things happening.
19 But again, you know, we're looking to build that not spend
20 it. So you don't see that in this year's budget. It's
21 put it away and let's keep building.

22 MS. THOMAS: And just one other note, you say
23 looking at the drug forfeiture account. I just think back
24 to last month's meeting we were referencing well, it's
25 paying for itself, you know, but obviously out of

1 curiosity those are the types of things that, you know, I
2 think that understanding what's being done there as you go
3 through this budgeting process of paying attention to
4 those types of I guess responses when there are questions
5 in part so we're just going to have a good understanding
6 if we say we're going to anticipate more revenue from this
7 account we just need to make sure that during the
8 budgeting process that it's being taken into
9 consideration. Because I guess in all of our position
10 that we're in we're taking what you're sharing and that's
11 what we're applying is logic and reasoning behind things.
12 So, you know, just getting a good understanding of these
13 processes I think will help us a little bit more as time
14 goes forward.

15 MR. COPPLER: Just, although it's not addressing
16 the drug forfeiture fund this I think is a question you
17 may have asked regarding the overtime related to the
18 police department and we had said that when you look at
19 the numbers of the overtime versus the revenue from the
20 courts coming in because of those activities that, you
21 know, effectively based upon what the EM and the police
22 chief had done it pays for itself. So what I just gave
23 you is a report that we got on a monthly basis and it kind
24 of shows you the overtime costs that are incurred versus
25 the revenues we're seeing because of that activity. And

1 again, you kind of see that you know, \$147,000 in overtime
2 has produced a revenue of about \$673 -- actually about
3 \$695,000. So I understand. I guess that's, you know, the
4 heart of our relationship as we go on, you know, getting
5 the level of information to you that help you see what we
6 see is going to be very important, I think.

7 MS. THOMAS: This is very helpful.

8 MR. BONDS: Just one more comment? Oh, go
9 ahead. Two more comments. Again, I think that Mr.
10 Coppler you're bringing a level of excellence to this
11 process which we greatly appreciate and I think time as we
12 move forward is going to be our best asset and getting to
13 know the expectations of the RTAB with, you know, what the
14 city's strategies are going to be. Because I think the
15 key for you with us is we are reactive to you. Meaning as
16 Ms. Thomas just stated, if we're going to -- by the
17 questions that we ask she, you and the city and in terms
18 of what we're looking to receive.

19 MR. COPPLER: Yeah.

20 MR. BONDS: Because we're not going to reach
21 that arm into your daily business. We're going to just
22 react to what you bring forth. And so the key for us is
23 anything that is revenue driven is going to be our focus
24 in addition to monitoring the expenditures, looking at
25 staffing as you've done, a good job with this report of

1 showing us the relationship between overtime and added
2 revenues. Those are great things that we're looking for.
3 Because again, we're going to be reactive but our
4 questions are going to form kind of a logic that we're
5 going to use in applying against the budget and any other
6 financial reports that you bring forward to us.

7 MR. COPPLER: Yes, sir.

8 MR. ZECH: One question; do you provide to your
9 city council as part of the budget or part of your
10 responsibilities a report on all of your fleet in terms of
11 all the vehicles, their age and what you're thinking in
12 terms of when some of these have to be replaced or
13 deactivated, sold off? Does the city council -- have they
14 requested that of you?

15 MR. COPPLER: We are actually working on that as
16 part of the CIP improvements for next year. That's
17 something that as John Kurshnov (sic) that was here, I
18 think, I had asked for a report that shows all of our
19 vehicles and I think, you know, not making excuses but you
20 know, when you're running as thinly staffed as what the
21 department's been running, you know, keeping track of data
22 becomes an issue and I think, you know, we're -- we have
23 what we, you know, at that point in time we had what we
24 thought we owned, then it's a process of going through and
25 saying, okay, this is what we actually own and then this

1 is what we own and what condition it's in, and then it's
2 okay here's what we own here's the condition it's in,
3 here's what we really need and then you go to the next
4 step and say okay how do we replace that when it's time to
5 do that.

6 MR. ZECH: How about the facilities? Do you
7 provide to the council and the mayor --

8 MR. COPPLER: Yes.

9 MR. ZECH: -- have they wanted a report on the
10 age of various facilities and what they need in the way of
11 remodeling or maintenance or -- I know some communities
12 are actually trying to shrink the number of facilities
13 they have. That might even include parks. But what is
14 the council and mayor asking of you?

15 MR. COPPLER: Council has not asked for a report
16 like that. Again, through my perspective that's part of
17 that CIP budget that we're putting together --

18 MR. ZECH: Capital projects --

19 MR. COPPLER: I mean again I gave you a copy of
20 what the CIP is for this year. I had said that, you know,
21 this is just very surface level starting point. You know,
22 we need to have an inventory of all of our capital assets
23 and it's not just saying that we own a building but we
24 have to be able to explain everything about that building.
25 Exactly what you're saying; age, you know, the -- not just

1 the envelope but also the HVAC and the mechanicals within
2 it and you know, as you're aware a lot of communities
3 don't have that depth of information and again, we're kind
4 of limited because of not having a larger staff that'd be
5 able to go out and chase all those details down and to not
6 having the budget that allows us to bring someone in to do
7 that. But those are the challenges. The goal is to have
8 all that. That, you know, again going back to the
9 question about how do we manage the budget so we make sure
10 we stay within the budget. It's knowing all those details
11 and I understand that. It's how do you get from point A
12 to point B. And there's -- there's a lot to be done.
13 Again we don't use that as an excuse for not having it
14 done but there's a lot to be done and we have a lot of
15 work. But you know, I'll say that the department
16 directors understand that as well. They know where we
17 need to be. And so there is a lot of work going on to try
18 to get there but, you know, for every hour you have to
19 work on, you know, putting that CIP together there's also,
20 you know, in DPS water leaks, road problems and everything
21 else that are popping up. So, you know, we won't get
22 there as quickly as what I want to get there but we're
23 going to get to that so hopefully, you know, when you guys
24 are signoff and walking out the door for the last meeting,
25 you know, you'll have in your hands those complete CIPs as

1 part of a going away present so you can see what we have.

2 MR. ZECH: Thank you. Thank you, Mr. Chairman.

3 MR. BONDS: Absolutely.

4 Any further discussion?

5 (No response.)

6 MR. BONDS: Hearing none all those in favor of
7 approving Resolution 2016-137 which is the adoption of the
8 2016-17 budget signify by saying aye.

9 MR. ZECH: Aye.

10 MS. THOMAS: Aye.

11 MR. BONDS: Aye.

12 MS. ALLEN: Aye.

13 MR. BONDS: Any opposed -- thank you Genelle.

14 Any opposed?

15 (No response.)

16 MR. BONDS: Hearing none the motion passes.

17 Okay. City manager items which is attachment
18 five. City manager items 1, 2, 3 and 4 -- well, actions
19 on these items occurred during a council meeting outside
20 of the normal review period for today's board meeting the
21 city manager is requesting to bring them forward for early
22 review. Items 1, 2, 3, and 4 have been approved by the
23 city council at their June 6, 2016 and June 20, 2016
24 council meetings.

25 Approval of Resolution 2016-146 which is the

1 asphalt resurfacing award which is attachment 5(a). Mr.
2 Coppler, do you want to provide us a summary of this,
3 please?

4 MR. COPPLER: Sure. Roads 2016 improvement
5 program. This is the first of two resolutions for your
6 action. This is on the milling and paving for certain
7 roads. The amount is \$1,017,000. Money was provided in
8 both the current fiscal year as well as fiscal year '17
9 for the project.

10 MR. BONDS: Okay.

11 MR. BONDS: The chair will entertain a motion to
12 approve, deny, postpone Resolution 2016-146 which is the
13 asphalt and resurfacing award.

14 MS. THOMAS: I move to approve Resolution 2016-
15 146.

16 MR. BONDS: A motion has been made to approve.
17 Is there a second?

18 MR. ZECH: Support.

19 MR. BONDS: And there is support. Any
20 discussion?

21 (No response.)

22 MR. BONDS: All those in all those in favor of
23 the motion signify by saying aye.

24 MR. ZECH: Aye.

25 MS. THOMAS: Aye.

1 MS. ALLEN: Aye.

2 MR. ZECH: Aye.

3 MS. THOMAS: Aye.

4 MR. BONDS: Aye.

5 Any opposed?

6 (No response.)

7 MR. BONDS: Hearing none none motion passes.

8 Mr. Coppler, let's see, we are -- okay, let's
9 see we have one, two, three in your report.

10 I went through his report didn't I?

11 MR. ZECH: I think we did just one.

12 MS. THOMAS: One.

13 MR. COPPLER: Yeah, you did 146, 147 is next.

14 MR. BONDS: All right.

15 I didn't want to miss any of these items because
16 your report is excellent. All right.

17 So it's approval of 2016-147 which is the 2016
18 concrete sectioning and utility pavement award which is
19 5(b).

20 MR. COPPLER: The second part of the roads
21 improvement program is the concrete sectioning of certain
22 roads as well as the utility pavement award. So that's
23 going out and fixing some of the areas that we had done
24 broader (sic) for other catch basin work within the city.
25 The award is being recommended and approved by council to

1 GV Cement Contracting in the amount of \$624,830.

2 MR. BONDS: The chair will entertain a motion to
3 approve, postpone?

4 MS. THOMAS: I move to approve 2016-148 --

5 MR. ZECH: 147.

6 MS. THOMAS: Oh, 147. Right.

7 MR. ZECH: I support that.

8 MR. BONDS: Supported. Any discussion? all
9 those in favor of approving Resolution 2016-147 signify by
10 stating aye.

11 MR. ZECH: Aye.

12 MS. THOMAS: Aye.

13 MS. ALLEN: Aye.

14 MR. BONDS: Aye. Any opposed?

15 (No response.)

16 MR. BONDS: Hearing none the motion passes.

17 All right. We are now doing approval of
18 Resolution 2016-148 which is to authorize construction,
19 administration, testing, and inspections.

20 Mr. Coppler, please?

21 MR. COPPLER: So this is the companion. Both
22 those we require the inspection and construction
23 management services for the roads 2016 improvement
24 program. Again, we're using Hennessey Engineers which has
25 a contract with the city to provide the inspection,

1 quality control as well as the contract administration for
2 the roads program. And this is all pursuant, the numbers
3 are all pursuant to the agreement between the city and
4 Hennessey Engineering.

5 MR. BONDS: The chair will entertain a motion to
6 approve, deny, postpone Resolution 2016-148.

7 MR. ZECH: I move that approval.

8 MR. BONDS: It's been properly moved for
9 approval. Is there a second?

10 MS. THOMAS: Support.

11 MR. BONDS: And support. Any further discussion
12 on the motion? Hearing none all those in favor signify by
13 saying aye.

14 MR. ZECH: Aye.

15 MS. THOMAS: Aye.

16 MS. ALLEN: Aye.

17 MR. BONDS: Aye.

18 Any opposed?

19 (No response.)

20 MR. BONDS: None, motion passes.

21 All right.

22 Next item is Resolution 2016-174. Let's see.

23 This is the budget amendment for MERS, the MERS
24 contribution. Mr. Coppler?

25 MR. COPPLER: So as you're probably aware, the

1 city has had a long discussion with MERS dating back
2 probably to last May when they first gave the -- probably
3 even before that with the emergency manager. And there
4 ultimately the emergency manager put in the budget a
5 dollar amount that was less than what MERS through their
6 actuarial process determined the city should be paying.
7 So there's about a \$774,000 difference between what the EM
8 budgeted and what their actuarial numbers said we should
9 be paying. They ultimately filed a lawsuit which the
10 judge determined was filed improperly. They were seeking
11 the wrong remedy effectively to try to force what the
12 payment was. But during that process I had been having a
13 dialogue with the CEO and there's no doubt based upon the
14 funding of the plan and I think at that point in time the
15 funding was projected to be around 19 to 20 percent funded
16 that we have to keep putting more and more money into that
17 to try to build that up. So there was always an
18 understanding that we needed to put more money in there.
19 The problem that we had really was the timing. When this
20 was going on there wasn't a good understanding exactly how
21 the budget was going to ultimately play out and so we
22 explained that to MERS that it was going to be very
23 difficult to commit to anything until we got as close as
24 possible to the end of the year so we can say, yep, the
25 projections are doing pretty good.

1 So, we continued a dialogue. Ultimately we got
2 close enough to the end of the year where the revenues
3 that, you know, we weren't sure of are panning out. The
4 expenditure levels are, you know, within the parameters
5 that the EM put to the city. So effectively, the budget
6 from the EM are projected about \$800,000, \$900,000 or so,
7 a difference between expenditures to revenues. To the
8 positive. Pretty sure that that number is going to be a
9 lot better than what that projection was. But of the
10 \$774,000 only about \$465,000 is actually coming out of the
11 general fund. And so at this point in time we can make
12 this payment but we want to do it in two payments. To try
13 to bring us in line with what MERS indicated we should be
14 paying right now. So the first payment, again,
15 irregardless of whatever the agreement ultimately is or
16 the court decision, you know, we do need to put this money
17 into the pension plan. And so the first part is \$429,000.
18 You'll be seeing most likely in your August RTAB meeting,
19 if everything goes right in July for us you'll be seeing
20 the second payment or budget amendment request to move
21 that money into the ability to pay to MERS. Which should
22 then bring us current and all the legal issues go away and
23 we're fine.

24 MR. ZECH: I'd be glad to make a motion to --

25 MR. BONDS: Approve Resolution 2016-174.

1 MR. ZECH: 174. And I have a question.

2 MR. BONDS: Okay. The motion is made.

3 MS. THOMAS: I second Resolution 2016--

4 MR. BONDS: And it's been seconded. Now we're
5 in discussion.

6 MR. COPPLER: Can I say one more thing real
7 quick. The other -- this actually not only does the
8 amendment but also authorizes the payment of \$429,000.
9 Because what we have extended to them was that by July 1st
10 that we would have a payment to them. So we're really
11 asking Treasury to move quickly if you adopt this to be
12 able to meet that date.

13 MR. ZECH: My question to you is you referred to
14 the CEO. You were talking about the CEO of MERS?

15 MR. COPPLER: Yes.

16 MR. ZECH: You weren't talking about the EM?

17 MR. COPPLER: No.

18 MR. ZECH: Okay. And in terms of negotiations
19 and trying to work things out and your dialogue going back
20 to May which would have been started by the EM.

21 MR. COPPLER: Yeah.

22 MR. ZECH: And you are I guess concluding that
23 or working -- picked up where he left off.

24 MR. COPPLER: Yes. Yeah, kind of left off with
25 them when needed to go to Court but I think, you know,

1 having worked with the EM for the last quarter of the year
2 I think he -- again, he just wasn't sure of exactly how
3 the budget would play out by the end of the year. And,
4 you know, he did recognize that we do need to make these
5 payments. We do need to put money in there and I believe
6 that his -- we're not doing anything differently really
7 than I believe what his plan would be; wait to the end of
8 the year, see what's available and then put the money into
9 the plan.

10 MR. ZECH: And then the last question for you on
11 this is this, if this money is approved by the board and
12 then approved by treasury to go to MERS what will be the
13 percentage in which the city is funded in the pension
14 plan?

15 MR. COPPLER: It's not going to make that much
16 of a difference in terms of going up from the -- well, let
17 me say this, so we have already received the actuarial
18 numbers for 2017-2018. Because we get them about 13
19 months before the actual fiscal year starts. That, the
20 plan based at the end of the year if we make these
21 payments and in the budget you adopted we fully funded
22 what MERS requires, just about \$3.4 million, if we make
23 all those payments at the end of that fiscal year we'll be
24 about 17 percent funded. So we're going down. And that's
25 something that, you know, they gave us a couple different

1 areas that we need to look at and change in our plan to
2 try to change that direction. But so the sad part is
3 that, you know, these payments that we're making is not
4 making any difference to the overall, you know, asset
5 value that we have in the plan.

6 MR. ZECH: So all that hard work remains?

7 MR. COPPLER: Yeah.

8 MR. ZECH: Thank you.

9 Thank you, Mr. Chairman.

10 MR. BONDS: Mr. Coppler, my question is I need
11 to make sure I understand the last paragraph of your memo.
12 So what you're asking of us is to approve the payment of
13 \$429,000 which needs to be made by July 1st.

14 MR. COPPLER: Correct.

15 MR. BONDS: And then pending action by the city
16 council in July we would then into August approve the
17 remainder. So my question is this, this is coming out of
18 the same fiscal year.

19 MR. COPPLER: Yes.

20 MR. BONDS: Why aren't we just dealing with it
21 as a whole and why are they split up?

22 MR. COPPLER: So, this is where my very
23 conservative nature comes out. You know, I look at the
24 numbers and actually the finance director and I look at it
25 and the projections that we have for the end of this month

1 into this fiscal year, you know, I believe 100 percent.
2 But, you know, I want June 30th, midnight or 11:59 to go
3 by, be able to look at it and say this is exactly what we
4 have for it.

5 Again, my experience, my knowledge tell me that
6 we're going to be fine. But I just -- I want the ability
7 to be able to prove to everyone, "Here's the revenues at
8 the end of the year, here's expenditures. We have the
9 money." And it, again is something that in talking with
10 MERS they understand this and they're willing to allow us
11 to do it. Yes it is one more step. It is also, you know,
12 there's probably going to be a greater settlement in terms
13 of an agreement for that as well that we need to make so
14 just to clear out the court case and get that withdrawn.

15 MR. ZECH: So that's part of it.

16 MR. COPPLER: Yes. So this is, you know,
17 effectively a good faith payment that will allow them to
18 feel that they don't have to go. Because, you know, one
19 of the things that they are looking to do is to get, you
20 know, the city on the hook for the next fiscal year and
21 possibly the following fiscal year with a potential just
22 to be able to issue a levy judgment against the city. And
23 again I think that's the worst thing that could happen, or
24 one of the worst things that could happen to the city.
25 And so that's why we've been negotiating this throughout.

1 MR. BONDS: Any further discussion?

2 (No response.)

3 MR. BONDS: Hearing none all those in favor of
4 approving Resolution 2016-174 which is the budget
5 amendment for the MERS contribution signify by stating
6 aye.

7 MR. ZECH: Aye.

8 MS. THOMAS: Aye.

9 MS. ALLEN: Aye.

10 MR. BONDS: Any opposed?

11 (No response.)

12 MR. BONDS: Hearing none the motion passes.

13 Okay. City manager items 5-10 are appointments
14 made by the city manager in new hires. We will entertain
15 a motion or table or entertain a motion to approve,
16 postpone, deny the city manager's items 5-10 which are the
17 city manager's appointments for new hires.

18 MS. THOMAS: So moved.

19 MR. ZECH: Support.

20 MR. BONDS: It's been moved and supported, any
21 discussion?

22 MR. COPPLER: Could I just real quick -- so on
23 the first one for the full time police officer. We had
24 two candidates there that we're looking to hire for July
25 1st. One of the candidates took a job with another

1 agency.

2 MR. BONDS: Oh.

3 MR. COPPLER: So they're no longer considered
4 here. So the Christian Beaudry, I think his name -- or
5 she, no longer -- she's no longer a candidate there.

6 MR. BONDS: Okay.

7 MR. COPPLER: And then the second piece is that
8 number 10 which is the part-time administrative clerk,
9 we're going through the process, we had a name. We're
10 just waiting for final okay from that person that she
11 wants to work for us. It came back that it didn't work
12 out so we're actually not asking for that position to be
13 filled.

14 MR. BONDS: Okay.

15 MR. COPPLER: But the rest are our requests.

16 MR. BONDS: Okay.

17 So change to the motion. And the motion was
18 made by -- who made the motion?

19 MR. VAN de GRIFF: Thomas. It was made by
20 Thomas supported by Zech.

21 MR. BONDS: Okay.

22 MR. ZECH: So we're deleting number 10? Is that
23 what you --

24 MR. BONDS: I'm going to have a change to the
25 motion to approve and --

1 MS. THOMAS: All right, I move to change the
2 motion as presented. Or as suggested.

3 MR. ZECH: I support that amendment.

4 MR. BONDS: Further discussion?

5 Genelle, in case you did not hear that, the
6 hires number five, there is one employee and number ten
7 there is no action being taken.

8 MS. ALLEN: Okay. Thank you for that
9 explanation.

10 MR. BONDS: All those in favor of the motion as
11 restated signify by stating aye.

12 MR. ZECH: Aye.

13 MS. THOMAS: Aye.

14 MR. BONDS: Any opposed?

15 MS. ALLEN: Aye.

16 MR. BONDS: Thank you Genelle. Hearing no
17 opposed (sic), motion passes.

18 City manager items 11 through 16, the following
19 reports have been received and filed which is the budget-
20 to-actual report, the cash flow and balance sheet, check
21 disbursement report, overtime report, tax collection and
22 timing of revenue report and the monthly report.

23 I have a few questions.

24 The first thing is the monthly report; stellar.
25 So that's always a good thing.

1 If we go to -- I'm going to go back through
2 these one at a time and the first one is the clerk's
3 report. What is the date of the August primary ballot?

4 MR. COPPLER: Second, August 2nd.

5 MR. BONDS: Thank you.

6 And, again, significant challenges faced? We
7 seem to have the same issue. Can you come up please?

8 I guess this would be -- you know, we're talking
9 about the limited number of hours for the assistance of a
10 part-time clerical employee is becoming impossible to
11 maintain the services previously provided to our citizens.
12 What are -- you're stating the reality which we
13 appreciate.

14 MS. BREEDING: Correct.

15 MR. BONDS: Is there any type of contingency? I
16 mean because that's a very disparate statement.

17 MS. BREEDING: There are no other contingencies.
18 We basically went from three full-time plus the city clerk
19 down to two full-time and a part-timer down to now there's
20 just a clerk and myself, the clerk, and my assistant and
21 then we have that intern just for the summer.

22 MR. BONDS: Uh-huh.

23 MS. BREEDING: There is no contingency to bring
24 in any other staff.

25 MR. BONDS: I think, yeah. And I'm just going

1 to ask the question and if we can just put it out there
2 because you seem to be doing quite a stellar job in the
3 voter registration and the absentee ballots which is
4 fantastic. What is going to be -- what has been your
5 strategy in the past when we're dealing with a
6 presidential election?

7 MS. BREEDING: We work an awful lot of hours.
8 We used to work on Saturdays. We were here in the evening
9 and that's when we had two full-time, the city clerk and a
10 part-time. I don't have any idea.

11 MR. BONDS: Okay.

12 MS. BREEDING: We're just going to work as much
13 as we possibly can without passing out on the floor and
14 hopefully we will get it done. I'm hoping that I will be
15 able to utilize one of the other part-times, you know,
16 after this intern has gone back to school. But frankly,
17 my dear, I don't have any other solution.

18 MR. BONDS: And I'm trying to understand the --
19 are you an elected official?

20 MS. BREEDING: Yes.

21 MR. BONDS: And the city manager, what type of
22 support or what's the relationship with the elected heads?
23 Because --

24 MR. COPPLER: It's not very good with Donna, I'm
25 just trying to let you --

1 (Laughter)

2 MR. BONDS: The reason why I'm bringing this us
3 because we're reacting to the city.

4 MR. COPPLER: Yeah.

5 MR. BONDS: And what you present before us and
6 the data that we're seeing is a very active clerk's office
7 in terms of that office's statutory responsibilities which
8 is very commendable. But we also know the reality that
9 we're moving into which is an unprecedented presidential
10 election.

11 MR. COPPLER: Yeah.

12 MR. BONDS: And so I would hope that by August
13 no later than August we would see something from the city
14 in terms of a strategy.

15 MR. COPPLER: If I could, I think the best way
16 to think of how we try to deal with the staffing issues
17 within our customer service within the city is really one
18 of surges. Because when you start looking at the
19 different activities that happen within the customer
20 service so treasury, city clerk, water office. As long as
21 the peak activities aren't happening all at the same time
22 we can kind of move personnel around to help out. Where
23 we really have a lot of issues is when we have two events
24 happen at the same time. You know tax collection and
25 water bill due. That all of a sudden starts stretching

1 our ability to do it. Tax collection and --

2 MS. BREEDING: Elections.

3 MR. COPPLER: Elections. Yeah. Or tax
4 collections, water bill and the business registration.
5 You know that's where we start kind of getting to the
6 breaking point. Again I think we have a lot of people
7 that and I guess the strategy if you want one now is that
8 as we get closer to that the clerical that we have
9 available because we're bringing everything back up to the
10 staffing level before we lost a lot of bodies, you know,
11 we'll be able for a day here or a day there to help out.
12 But some of the competencies that, you know, relating to
13 elections, you know, we probably can't do a lot of those
14 things because there is training and everything, and
15 certification as well that people don't have. But long
16 term, you know, the ramping up the staffing maybe there's
17 another full-time position in next year's budget going
18 forward but again, you know, it's the new numbers for MERS
19 kind have thrown my projections out for the following
20 year. So we have to re-look at that. But trying to get
21 an understanding of what those surges and best way to deal
22 with them is still an activity for us.

23 MR. BONDS: So a couple more questions on the
24 clerk's area and then I'll move on to another area is how
25 many precincts are you responsible for?

1 MS. BREEDING: There is 12 precincts now.

2 MR. BONDS: Twelve precincts. And do you
3 provide all of the staffing or how does that work when
4 there's an election?

5 MS. BREEDING: I have just sent notices to 79
6 workers for this coming August election. I am seeking
7 applications from anyone who would like to -- who is a
8 registered voter, 18 years of age who will come to work
9 because for the presidential again, it's going to just
10 going to be mindboggling.

11 MR. BONDS: Yeah. Because again I like to think
12 ahead.

13 MS. BREEDING: We have tried. We've been
14 advertising.

15 MR. BONDS: And I don't want City of Lincoln
16 Park to be in the headlines of --

17 MS. BREEDING: We have never -- I have been in
18 the clerk's for 55 elections as deputy clerk and clerk.
19 We've never hit the newspaper.

20 MR. BONDS: Perfect. Because I want to make
21 sure you have the staffing, the ballots, everything else.

22 THE REPORTER: Could I get your name?

23 MS. BREEDING: Yeah.

24 MR. COPPLER: We joke about that.

25 MR. BONDS: This is a serious issue. We might

1 be light right now but this is a serious issue.

2 MR. COPPLER: I tell her I don't want to see her
3 on CNN being led out of city hall in cuffs. So.

4 MR. BONDS: Nor do we.

5 MR. BONDS: Or the looney bin.

6 MR. BONDS: Okay. Next area is the downtown
7 development authority. Congratulations on the Cinco De
8 Mayo. It looks like that was a fun time here. Is the DDA
9 person here?

10 MR. COPPLER: He is. Giles Tucker.

11 MR. BONDS: Giles. Okay. Congratulations.

12 MR. TUCKER: Thank you.

13 MR. BONDS: It looks like that was a very
14 successful event. Raised some funds which is wonderful.
15 Talk to us about that. What kind of collaboration and
16 planning went into that?

17 MR. TUCKER: Sure. So last year was our first
18 annual Cinco De Mayo.

19 MR. BONDS: Was a first. Okay.

20 MR. TUCKER: So this year was our second. Our
21 first year a lot of the folks from southwest Detroit were
22 interested in doing some sort of a celebration nearby so
23 we were able to gather approximately 12, 13 residents
24 either of southwest Detroit or Lincoln Park that had an
25 interest in providing, putting on the event. What I

1 noticed is that in the past the DDA just paid for the
2 event. There wasn't a tremendous level of detail on how
3 much the event actually cost so my goal was keep it around
4 \$10, \$11,000, see if there's a way that we can get
5 sponsorships involved. That way we can make this a self-
6 sustaining event. We did have to move the event across
7 Fort Street so that posed a little bit of a challenge
8 because we were doing a demolition project from the other
9 side. Overall, the attendance was great, the performances
10 were great. We had a tremendous amount of outreach and
11 support from our local business community. Mainly the
12 Downriver Community Credit Union, Michigan's Credit Union
13 League, were among some of our larger sponsors as well as
14 Marathon Petroleum. So overall it was a very successful
15 event and it's a great way to get people together and
16 getting interested in doing things downtown.

17 MR. BONDS: Fantastic. One more question on
18 that because we read these reports diligently. Looks like
19 you have another great event coming up the 25th. The
20 Downriver Cruise?

21 MR. TUCKER: Yes. So the Downriver Cruise is
22 not only the Downtown Development Authority's event by any
23 means, there's going to be a lot of things going on. At
24 three locations throughout the city we're going to be
25 holding live performances. Two of them are going to be

1 right downtown in Lincoln Park. One at Fort and
2 Arlington, one at Fort and Warwick. It'll be neat because
3 you'll be able to see these performances if you're driving
4 along Fort Street so it provides a unique opportunity for
5 people to get out, enjoy some of the restaurants that we
6 have and view these musical performances and then the
7 vehicles just drive right by it. So it's really neat.

8 The third musical performance that the DDA is
9 providing it's going to be on Fort and Champagne. That's
10 the CVS lot. That's going to accompany a car show -- or a
11 car contest I should say. So like I said we have a lot of
12 things going on in Lincoln Park and it's a good way of
13 showcasing our city.

14 MR. BONDS: Fantastic. Central place is the
15 key.

16 MR. COPPLER: That's the key.

17 MR. BONDS: Is the key. And so I think -- and
18 you're also doing a CDBG tour also?

19 MR. COPPLER: I am not. I'm the --

20 MR. BONDS: Or economic development?

21 MR. COPPLER: Yes, sir.

22 MR. BONDS: Okay. We're going to fall right
23 into that one, too. That's another good report.

24 You talk about in your report your significant
25 challenge to face which is the collecting and tracking

1 available commercial property sites throughout the city to
2 produce a vacancy rate.

3 MR. COPPLER: So I have a membership with CPICS
4 so in that way I'm able to identify what properties are
5 being listed, commercial properties are being listed. A
6 lot of folks in our area are putting a for sale sign in
7 the window so in order for me to identify what commercial
8 property I have available I hop in the car, take the
9 pictures, I try to get ahold of the telephone number.
10 I've been somewhat successful in categorizing those, that
11 way when I do get a phone call of someone that's
12 interested in moving their business downtown I have some
13 to start with. But keeping a list that is relevant is a
14 little bit challenging.

15 One way or avenue I've tried to combat the
16 problem is with our business E-newsletter. So we didn't
17 have email addresses for our business owners so I called
18 about 650 of our businesses, 239 of them signed up for our
19 newsletter. This provides them information about my EDC
20 small business loan, my facade improvement grant. It's a
21 place where if you know you want to sell your bakery and
22 you want to promote that with other business owners free
23 of charge you can get it to 200 or 300 other business
24 owners to perhaps move property or find ways for people to
25 move in. Or if they're looking for a tenant for a

1 business that's just another way that we can add another
2 line of communication.

3 So that's kind of where I'm going with it. I'm
4 hoping that they'll do the listing for me but until then I
5 have to hop in the car.

6 MR. BONDS: Is there a business association here
7 in this community?

8 MR. COPPLER: There is not a business
9 association. There is a Chamber and the Chamber is going
10 to be moving to the first floor, I think, I hope, of city
11 hall so that relationship I'm really looking forward to
12 improving. So.

13 MR. BONDS: Okay. Thank you.

14 MR. COPPLER: All right. Thank you.

15 MR. BONDS: Great job.

16 MR. COPPLER: You're welcome.

17 MR. BONDS: Mr. Coppler, I'm sorry I'm going to
18 keep moving through and I'll let other board members jump
19 in. This is what happens when you provide us this kind of
20 stuff.

21 MR. COPPLER: That it should.

22 MR. BONDS: Library. I heard -- his --

23 MR. COPPLER: Her.

24 MR. BONDS: Her, excuse me. Is the loss of
25 library materials because that's obviously a budgetary

1 issue. Is there any type of information sharing that's
2 occurring with local other libraries in the area of how
3 they're remedying that process of loss?

4 MR. COPPLER: You know to be honest I haven't
5 had that conversation with Nicole on it. Something I can
6 ask and actually request that she be here at the next
7 meeting to address that.

8 MR. BONDS: Well the board should find out.

9 MR. COPPLER: Yeah.

10 MR. BONDS: Because I think the library's -- at
11 least from my experience from where I live they all are
12 connected.

13 MR. COPPLER: Yeah.

14 MR. BONDS: In some shape or form. You know
15 because everybody is so close to one another.

16 MR. COPPLER: And I would assume here it's the
17 same. I'm pretty sure they all have the same circulation
18 software that allows you to say that there's a book and
19 it's over in Southgate and it can be checked out or sent
20 over. So I want to say the answer is yes but I still
21 don't know for a fact.

22 MR. BONDS: No problem.

23 Last thing that I noted is on the report for
24 parks and recreation which is page 15. There's under your
25 projects for CDBG you've got seven listed. Or seven that

1 have been accomplished in May for a total of 17. Do you
2 have a rough list of what type of projects these are?

3 MR. COOK: The rehabs are you talking about?

4 MR. BONDS: Are you the CDBG?

5 MR. COPPLER: Yes. If you could, Don.

6 MR. COOK: Yes.

7 MR. BONDS: Under your report you've got let's
8 see, number of CDBG projects in progress. For May there
9 were 7 accomplished. And to date there's been a total of
10 17.

11 MR. COOK: Those would be residential rehab
12 properties.

13 MR. BONDS: Okay, you have a number of housing
14 rehab projects open. Okay, so they're all the same.
15 Okay. So these are residential rehabs.

16 Give us an idea of what that is. I mean what
17 does that mean? That's a term of art.

18 MR. COOK: Okay, CBDG is HUD, you know, Housing
19 Urban Development. And one of our projects is residential
20 rehab. What residential rehab entails is if you're income
21 qualified we have two different types of loans. One is a
22 low interest loan. If you meet the 80 percent loan amount
23 of income and they can get up to a \$20,000 loan in order
24 to improve the property. If you're a 50 low it's a
25 deferred loan that's paid back when you are no longer

1 living in that house. So basically you go in and first
2 thing we do is assess it for -- all the lead is removed if
3 there's any lead. Then we move onto any code violations
4 and then from the code violations what's left over you
5 know, we let the homeowner more or less choose what they
6 want to do.

7 MR. BONDS: How are the homes selected?

8 MR. COOK: We have a process where we, you know,
9 take the applications which right now there's an
10 application waiting list of some 60 homes. So and we do
11 have funding available. We go through the list of homes
12 and some people are no longer interested by the time we
13 get around to them, others are. And from there you know,
14 we just basically take them in the order that we get them.

15 MR. BONDS: Okay.

16 Are you also utilizing CDBG here in this
17 community for blight elimination?

18 MR. COOK: Yes, we do have a program more or
19 less it's with code violation and we do have a demolition
20 program.

21 MR. BONDS: So have you had any projects where
22 you're able to get something off of the blight and back
23 onto the tax rolls?

24 MR. COOK: Trying to think.

25 MR. BONDS: That's okay. Might want to check it

1 out and come back with us. Because I mean that's another
2 area that I think that if you were going to put an
3 emphasis on is any unused property that's not bringing in
4 any type of tax revenue where that program can qualify to
5 get it repurposed is a great thing.

6 MR. COOK: We have another program, a housing
7 stock improvement program where if we could pick up
8 properties either from a bank or the county for non-
9 payment of taxes. We have a couple of houses where we've
10 improved them and put them back and so we put them back on
11 the tax rolls. And of course we had a number of them that
12 we had in the speed program (sic) you know back a few
13 years and we had quite a few properties.

14 MR. BONDS: Yeah I think that if you could plan
15 on at least by the August meeting I think what we would
16 like to have because the CDBG in conjunction with the DEA
17 -- DDA director where your program's based on your funding
18 sources can have a tremendous positive impact on the city
19 if done right. And so I know you have to do a plan, at
20 least to HUD. We want to look for you to walk us through
21 that plan around the August meeting. So kind of put that
22 in the back of your mind. We'd like to see and get
23 informed of what that strategy is about.

24 Thank you.

25 MR. ZECH: Mr. Chairman?

1 MR. BONDS: Thank you. I'm sorry?

2 MR. ZECH: Mr. Chairman thank you. Before you
3 resume your -- \$20,000 is your limit?

4 MR. COOK: Right.

5 MR. ZECH: For someone who is low income or
6 someone who is deferred and is paid back when the house is
7 sold etcetera and etcetera. When you do your
8 investigation or you analysis what if it's like \$30 or
9 \$40,000 worth of improvements are needed for the house to
10 be habitable, furnace, plumbing, roof, etcetera, etcetera.
11 What happens with that amount that's over the \$20,000? Do
12 you walk away from it at that point?

13 MR. COOK: Yeah, we do try to evaluate the
14 property to see if we're going to have any impact on it
15 with the amount of money that we have available and we can
16 refuse the property owner the loan. But I don't know that
17 we've ever done that.

18 MR. ZECH: Okay.

19 But you don't exceed \$20,000?

20 MR. COOK: No.

21 MR. BONDS: Thank you.

22 Finally, the treasurer --

23 MR. COOK: If I could one second. Don Cook.

24 THE REPORTER: Don Cook. Is the spelling C-o-o-
25 k?

1 MR. COPPLER: Yeah. Just to let you know he
2 will not be walking through this in August. He is
3 actually retiring for the second time from the city at the
4 end of this month. So we'll put something together for
5 you.

6 MR. BONDS: So you'll be walking us through,
7 okay.

8 MR. COPPLER: Second thing is that the city, you
9 may recall I want to say was probably your last meeting or
10 maybe the meeting before that. I can't remember now.
11 It's all starting to blend together.

12 Council as well as RTAB approved a bid for three
13 lots that we had and actually three Habitat for Humanity
14 houses are going up. Two are right now -- or at least one
15 of them is in construction. The other one will be in
16 construction shortly and then the third one will be
17 following that. So we are taking advantage of those type
18 of things.

19 MR. BONDS: Fantastic.

20 MR. COPPLER: I think the third thing I want to
21 say is that informally we've developed kind of a
22 neighborhood improvement program that I'd love to share in
23 terms of what it looks like and what our priorities are.

24 MR. BONDS: Awesome.

25 MR. COPPLER: Actually put as part of the

1 consolidated -- five year consolidated plan is kind of the
2 underlying theme of how we're going about trying to change
3 the environment within our neighborhoods.

4 MR. BONDS: Fantastic. We'll make that an
5 agenda item for August.

6 MR. COPPLER: Great.

7 MR. BONDS: Okay. Finally, and the last thing
8 is treasurer because this came up at the last meeting.
9 The challenge here is the question of delinquent property
10 taxes. Expand on that please?

11 MR. COPPLER: I'd ask Pat Lulko our city
12 treasurer to come over and give you a full run-down.

13 MR. BONDS: Good afternoon.

14 MS. LULKO: On the delinquents, we don't have a
15 lot of time nor the staff to go out and do this full year
16 plus during a current tax year season you're not going to
17 collect anything for prior years and still get the current
18 year. So the only months I can do this in is March,
19 April, and May. And again I don't have the staff like I
20 used to so it's me, myself and I that has to do this. But
21 right now I've got it down to only 69 businesses that are
22 delinquent. Yes, it's a lot of money. But at least half
23 of them if not more do not owe any of this. And that's
24 basically the assessor's fault. I don't want to place any
25 blames but the assessor is supposed to go every year in

1 January and do the assessment of all businesses to make
2 sure they're open and not open. Make sure that they have
3 the personal property in there that's being evaluated.

4 Instead he just sends out personal property
5 statements. If those don't get returned he automatically
6 estimates them. Well, the reason they're not being
7 returned is because the business isn't there anymore and
8 he's not checking on those. I have got delinquencies
9 going back to 2011 that they left and they're delinquent
10 for 2011, '12, '13, '14, and '15. They don't owe the
11 money. I can't make them pay.

12 MR. BONDS: Right.

13 MS. LULKO: So until the assessor can start
14 doing that your delinquency roll would be cut in half or
15 by three-quarters. That's your biggest problem.

16 MR. BONDS: So if we're going to have --

17 UNIDENTIFIED FEMALE: (Indiscernible)

18 MR. BONDS: We just extended they can't
19 (indiscernible) the question.

20 MR. ZECH: Madam Treasurer does this assessor
21 then add 20 percent, is that still the standard? If a
22 form isn't returned by typically it's the end of February
23 to do it automatic?

24 MS. LULKO: Yeah, I'm not sure what percentage
25 he does. I do know that each it's not returned they go

1 higher and higher.

2 MR. ZECH: Right. Okay.

3 MS. LULKO: And a lot of these businesses even
4 if he was to estimate them you're talking a little mom and
5 pop shop that probably has a computer and a desk and some
6 light fixtures that's being way over estimated.

7 MR. ZECH: And the question that came up a
8 couple meetings ago and maybe it was last meeting, they're
9 all running together with me as well, is do you ever
10 contemplate using a collection agency or whatever to help
11 you?

12 MS. LULKO: We have discussed this but
13 unfortunately the city couldn't afford to pay for a
14 collection agency. Now they've chosen -- you know if you
15 could afford it now it would be a great help in some of
16 this. I do send out active letters in these three months.
17 I have gone to the businesses myself. I have issued some
18 warrants of restraint to try to threaten them to close
19 them down?

20 MR. ZECH: Seize the property is that it?

21 MS. LULKO: Right.

22 MR. ZECH: Have you ever done that, seize
23 property?

24 MS. LULKO: I've never had to yet. They've come
25 in and paid.

1 MR. ZECH: That's a good thing.

2 MS. LULKO: I've tacked on my little red notices
3 and they came in the next day and paid. So.

4 MR. ZECH: Get some assistance from the police
5 department?

6 MS. LULKO: Yes. Usually -- the last time I
7 went out the mayor went with me who was the ex-chief of
8 police.

9 MR. BONDS: That helps.

10 MR. LULKO: Yeah, that helps. And he's a big
11 guy so.

12 MR. BONDS: That's all right.

13 MR. ZECH: You also like the clerk are elected?

14 MS. LULKO: Yes.

15 MR. ZECH: Thank you.

16 Thank you, Mr. Chairman.

17 MR. BONDS: So one more quick question. So on
18 the delinquent personal property that's the ballpark of
19 what we're dealing with here?

20 MS. LULKO: Yes.

21 MR. BONDS: An estimate of 233 (sic)?

22 MS. LULKO: Yes.

23 MR. BONDS: Okay.

24 MS. LULKO: And that's -- I mean a lot of that
25 the face value is only \$154,000.

1 MR. BONDS: Okay.

2 MS. LULKO: The rest of that is all made up of
3 interest and penalties and stuff.

4 MR. BONDS: Got you.

5 Okay.

6 MS. LULKO: But in the three months that I was
7 actively collecting I did bring in \$52,951. So.

8 MR. BONDS: Awesome. Excellent.

9 MS. ALLEN: We need to get you back in.

10 MR. BONDS: Yeah. Thank you. You are a wealth
11 of information. Thank you so much for that.

12 Okay. I'm done with my questions. Anybody else
13 have any other questions? Genelle, did you have any
14 questions?

15 MS. ALLEN: You know what actually I would like
16 to -- I do have some questions. For the general amounts
17 sometimes in the budget it shows -- and these are for
18 different departments, it shows the activities and the
19 budget amount and there's a big discrepancy for those. So
20 for the EDG (indiscernible) -- notice that there was
21 activities any (indiscernible) does that mean that there
22 is funds that are not being used or they're being planned
23 (indiscernible) activities are significantly higher than
24 the budget.

25 MR. BONDS: Yes.

1 MS. ALLEN: So I just need a better
2 understanding of the form that they're using. Because I
3 don't think (Rest of comments indiscernible) of the
4 format.

5 MR. BONDS: I think they're going to answer your
6 question right now because this is in the city manager's
7 report.

8 MS. ALLEN: Right.

9 MR. BONDS: It's the difference between the
10 activity and the budgeted.

11 MS. GRIGGS: So that goes back to that one chart
12 that we gave you a few months back that shows kind of
13 those ebbs and flows between different things so for
14 instance in the DDA they're only -- their only -- their
15 May of course revenue is the tax capture. It's once a
16 year we hold back a little bit so you might see that
17 activity maybe twice a year. So you may have this large
18 tax cap showing that's budgeted but it's only, you know
19 the monthly reports isn't going to show activity every
20 month because of that. So that's where you're going to
21 see that in the report. I think that's what you're
22 looking at without seeing exactly what you're looking at.
23 But that would explain that.

24 MS. ALLEN: (Comments Indiscernible, speaking
25 via telephone.)

1 MR. BONDS: Genelle, I think you've asked a very
2 good question and I think it's probably one of those
3 scenarios is what I'll have is -- I'll have a conversation
4 with Matt and then I'll give you a call and we'll make
5 sure that that's revisited at the next meeting as well.

6 MS. ALLEN: Okay. (Indiscernible) 2013-2016
7 amended budgeted amount is \$653,858.

8 MR. BONDS: Okay.

9 MS. ALLEN: For that community (indiscernible)
10 is only been budgeted \$300,000.

11 MR. BONDS: I see.

12 MS. ALLEN: (Indiscernible) The next page the
13 budgeted amount is \$129,000 but the activity is only
14 \$19,000.

15 MS. GRIGGS: Right. So the EDC is funded solely
16 by loans that were given out throughout the years so those
17 loan payments come in, that's the only revenue going in
18 there as well as they do have billboard -- some billboard
19 rentals that they get annual revenue from and that usually
20 -- I think it's in June that most of that occurs as well.
21 So you may not have seen that activity in there yet. But
22 same with DDA. So that tax cap is only happening once a
23 year. But I mean we can definitely if you have anything
24 specific if you wanted to get that we can get you specific
25 information for the next meeting.

1 MR. BONDS: I think if I -- I don't want to put
2 words in your mouth, Genelle, but I think what she's
3 trying to understand is the ebb and flow of what's
4 reported -- or what's reported budgetarily versus
5 activity. You know, what's causing that ebb and flow and
6 what I'm hearing from you is knowns and it's all the point
7 in time when it's expensed or reported as a receipt.

8 MR. COPPLER: Is that -- I wasn't clear. Is
9 that just -- are we just talking about revenues or are we
10 talking about expenditures?

11 MR. BONDS: Genelle?

12 MR. COPPLER: I -- at the time what is budgeted
13 in the activity group. (Indiscernible)

14 MR. BONDS: Okay. No worries. No worries.
15 Because I think --

16 MS. ALLEN: Because once we get to the
17 (indiscernible) it shows on the amended budget is
18 \$827,000. It was \$176,000. So again at this point
19 (indiscernible) come back to the (indiscernible), what is
20 being reported under the activity section --

21 MR. BONDS: I got you.

22 MS. ALLEN: -- versus the amended budget number.

23 MR. BONDS: I got you. What is the breakup of
24 the activity. Well, we don't need to deal with it right
25 now because I think we want to have a focused discussion

1 because she's bringing up a very good point that I think
2 is going to benefit the entire board.

3 MR. COPPLER: Yeah. And I apologize. I had the
4 exact version of that report that you had but it was
5 picked up and walked out with someone. It was right here.
6 So that's why we're -- the report that Lisa has doesn't
7 have the page numbers so. Yeah, we're more than happy to
8 get that.

9 MR. BONDS: All right. Thank you very much.

10 MS. ALLEN: Okay.

11 MR. BONDS: On the -- the last item is the --
12 your look ahead report. And I think if you could have Mr.
13 Giles, yes, because I think he would be part of number one
14 I'm assuming? Isn't that entitled the DDA?

15 MR. COPPLER: No. No. No.

16 MR. BONDS: Okay.

17 MR. COPPLER: The city -- just real quick. The
18 city owns the ice rink in the city and for a number of
19 years it's been leased out. Because there was one huge
20 purchaser of time it helped keep that individual's
21 investment within that afloat. That particular
22 association decided to go back to where their home ice had
23 always been and left a big gap. So because of that he put
24 us -- you know, he gave us the contractual 60-day notice
25 that he intends to turn the ice rink back to the city.

1 MR. BONDS: Okay.

2 MR. COPPLER: And so we are trying to figure out
3 now exactly how to manage that particular issue because
4 come July 24th, I think we're going to be operating an ice
5 rink. Unless something changes. He is actively trying to
6 sell the ice time. Because this is the time of the year
7 that you have to do that. Unfortunately when we get
8 control of it we're going to be at a great disadvantage
9 because most of the ice time in the area will already have
10 been purchased and people will be locked in. So there is
11 a chance that we may be able to work something out but
12 right now the way that the lease is structured the city
13 pays nothing towards the operation of that. It could be
14 that we're going to have to absorb some of the cost to
15 keep it operational or look at other options for the
16 facility.

17 MS. THOMAS: Do you have an idea of what those
18 costs would entail? Is it as simple as reaching out to
19 you know, generally just to get an idea of that and what
20 are the steps to ensure that it's included in our budget?
21 I mean we approved it now at this point but you know, how
22 are we going to prepare for that potential expense in the
23 future?

24 MR. COPPLER: Let's -- again, there are
25 discussions. I was you know, going to be meeting with him

1 to go over where he stands as of, you know, this point to
2 see if there is any indication that there is something
3 that can be worked out. But again, by the time we meet
4 again in July there'll be a plan in place.

5 MS. THOMAS: But again you don't have any idea
6 what those costs would be at this point?

7 MR. COPPLER: Not yet. I mean the procedure for
8 costs one where he maintains operations and the city is
9 paying a portion towards it to keep it open and then the
10 second scenario would be us taking it over fully, yeah.

11 MR. ZECH: Is there a debt on the building?

12 MR. COPPLER: No, there is not.

13 MR. ZECH: No debt on the building. And the
14 part that the city is paying towards operations does that
15 include utilities or?

16 MR. COPPLER: Yeah, right now we pay nothing
17 towards it.

18 MR. ZECH: It doesn't?

19 MR. COPPLER: Yeah. Actually I think that may
20 be a change in the agreement because I tried to look at
21 that. I know that the EM had said that there were some
22 changes, I'm just not sure if it happened before you got
23 there or while he was there that took all the cost away.

24 MR. BONDS: So I think I'm going to go back to
25 my earlier assumption of the DDA association, why wouldn't

1 the DDA be involved in this?

2 MR. COPPLER: It's not in the DDA's area.

3 MR. BONDS: It's not in the district.

4 MR. COPPLER: Right. Yes. Now the EDC now
5 that's a different hat he wears.

6 MR. BONDS: Okay. How many hats do you wear?

7 MR. TUCKER: DDA and EDC (away from the
8 microphone, indiscernible).

9 MR. BONDS: All right. So this one is not in a
10 district. That you have any type of purview over?

11 MR. TUCKER: That's correct.

12 MR. BONDS: Because that's -- to me it seems
13 logical --

14 MR. COPPLER: Today.

15 MR. BONDS: -- to be under his bailiwick because
16 he can do more with it or at least trying to get the
17 business communities connected.

18 MR. COPPLER: Historically that was always
19 within the recreation -- when it was being operated it was
20 under the parks and recreation budget so.

21 MR. BONDS: Okay.

22 MR. COPPLER: It's not a bad idea what you're
23 thinking because you're probably thinking some of the
24 different things that we were. We're looking at, you
25 know, not at just what it can be as an ice rink but what

1 it be if it weren't an ice rink as well.

2 MR. BONDS: Got you.

3 MR. COPPLER: To see, you know, are there, you
4 know, potential innovative ideas out there that may make
5 it even a better asset for the city. So.

6 MR. BONDS: And I don't --

7 MR. COPPLER: The last thing just wanted to keep
8 you up-to-date with the whole Downriver Utility Wastewater
9 Authority. You probably read --

10 MR. BONDS: Yeah.

11 MR. COPPLER: That the county is working to sell
12 the facility. I think the county may have misled or at
13 least didn't give a lot of good information in terms of
14 where we stand with this and we kind of have a very short
15 time arising for wanting to sell it. There's no way that
16 what they're talking about it's going to happen any time
17 soon. There's a lot of issues with it. But we are
18 working, you know, with -- you know, being one of the 13
19 members of DUWA to help come together with, you know,
20 purchase looks like as well as what a service agreement
21 looks like. It's going to have an impact on the city
22 however we go, whether we're owners or just purchasers of
23 service. And so we're being a very active member to make
24 sure that our interests are looked after as well.

25 MR. BONDS: Okay. Great. Thank you.

1 Public comment?

2 MR. VAN de GRIFT: Only one. City Councilman
3 Kelsey.

4 MR. BONDS: Come on up. You can say something.

5 COUNCILMAN KELSEY: Thank you.

6 I'm not going to get into comments about budgets
7 and all that because that's your bailiwick but I guess
8 what are a few comments I'd like to say is that strictly
9 looking at the numbers is not how you run an operation. I
10 worked at Ford Motor Company. They put the company almost
11 in the ground because they looked at numbers and that's
12 history. That's not hearsay. Because the accountants ran
13 the company. So I would hope that you would look at the
14 practical application as well, the number application. I
15 mean revenue to exit. It costs money for some things.
16 Some things you don't get a return on but it's good
17 business. Call it PR, call it what you want. It's good
18 business.

19 The other thing I'd say is that the departments
20 right now are really, since I came on board, are running
21 real lean so they're doing a lot. It is -- again you
22 can't have two bosses. You're their boss. I'm their
23 boss. That's kind of like a little squirrely sometimes
24 because when I ask them to do something then they're doing
25 something for and somebody else and then the point of it

1 is unless they're magicians they can't go in three
2 different ways. And I'd like you to keep that in mind
3 because we are reminded continuously, I know I am.
4 Because Matt's the center point. We don't have a deputy
5 administrator or deputy -- you know, we have him. That's
6 who we have except for Adam which does a good job. And we
7 still have stuff that we have to deal with him and so on
8 and so forth.

9 The other thing I'd like to say is that a lot of
10 the issues that we talk about, we talk about building
11 neighborhoods and stuff like that. And just a point of
12 information about money, you go down to I-75 and Dix and
13 the state can't even cut the grass. Now I have less money
14 that the state does. That's a bad image for my city.
15 It's Lincoln Park. I cut the grass down there. The
16 county does. I cut the side. The state can't cut it.
17 When they drive into my city what do they see? They drive
18 off of I-75 onto Dix what do they see? The grass is up to
19 here. You have a patrol car that's set back in there for
20 a radar speed trap generally you could hardly see the
21 patrol car.

22 So I guess what I'm saying is keep that in mind
23 when we're talking about money and stuff because you have
24 organizations that have a lot more money than us that
25 can't do it.

1 I guess their thing is is some of the things
2 that's being asked I would -- like the issue about the
3 buildings and all that's a good idea. But if you don't
4 have the staff or the money you can't do that. Okay. And
5 we have -- not problems -- but we have requests other than
6 that that the council makes to the support staff to do
7 that takes time and effort to do that they can't do
8 because they're involved in something else. I'm not
9 saying it's wrong or right but keep that in mind. There
10 is two different identities here that are controlling the
11 same operation. It's the same person. And with that I
12 would say -- like I say thank you very much. I think that
13 you're doing the right thing and you should be looking at
14 the double check system because some people who do or
15 don't, that's when you get in trouble because somebody
16 doesn't take a look at the hard facts. But I'd like to
17 say keep in mind when you get there that there's two sides
18 to every coin. Money doesn't drive everything. Yes it
19 does. But sometimes you do PR just like damage. When you
20 drive through the city. Grass is cut. That costs you a
21 little bit of money. You're not getting no money. Nobody
22 says, "Here you cut the grass I'm coming to your city."
23 But when they drive down there and they say "I'm going to
24 stop at your restaurant because your city looks nice."
25 That's my point.

1 MR. VAN de GRIFT: That concluded public
2 comment.

3 MR. BONDS: Any other comments from the board?
4 (No response.)

5 MR. BONDS: The Chair would accept a motion for
6 adjournment.

7 MR. ZECH: So moved.

8 MS. THOMAS: Support. All those in favor of the
9 signify by stating aye.

10 MR. ZECH: Aye.

11 MS. THOMAS: Aye.

12 MS. ALLEN: Aye.

13 MR. BONDS: Genelle thank you very much. We'll
14 see you at the next meeting.

15 MS. ALLEN: Thank you.

16 MR. BONDS: We appreciate your patience.

17 (At 3:00 p.m. meeting adjourned.)
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STATE OF MICHIGAN
COUNTY OF WASHTENAW) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on June 21, 2016 at the City of Lincoln Park. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED: July 5, 2016

s/ *Amy Shankleton-Novess*

Amy Shankleton-Novess (CER 0838)
Certified Electronic Reporter