

APPROVED - 3/10/16

STATE OF MICHIGAN - CITY OF ALLEN PARK

RECEIVERSHIP TRANSITION ADVISORY BOARD MEETING MINUTES

ALLEN PARK CITY HALL

CITY COUNCIL CHAMBERS

16630 Southfield Road

Allen Park, Michigan 48101

Wednesday, January 6, 2016

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RTAB MEMBERS PRESENT:

R. Eric Cline, Department of Treasury
Patrick Destine, Department of Treasury
Suzanne Schafer, Department of Treasury
Frederick Frank
Mark Wollenweber
Kristine Barann

MEMBER ABSENT:

Scott Lites

ALSO PRESENT:

William B. Matakas, Mayor
Mark Kibby, City Administrator
Robert Cady, Finance Director

Reported by:

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1 CALLED TO ORDER: 2:00 p.m.
2 Allen Park, Michigan
3 Wednesday, January 6, 2016
4 MS. SCHAFER: I'll call the meeting to order.
5 Will you do roll call, please?
6 MR. DOSTINE: Sure. Kris Barann?
7 MS. BARANN: Here.
8 MR. DOSTINE: Fred Frank?
9 MR. FRANK: Here.
10 MR. DOSTINE: Mark Wollenweber?
11 MR. WOLLENWEBER: Here.
12 MR. CLINE: Scott Lite has been asked to be
13 excused. Suzanne Schafer?
14 MS. SCHAFER: Here.
15 MR. DOSTINE: We have a quorum, Madam Chair.
16 MS. SCHAFER: Thank you. Okay. We'll move to
17 the next item is the approval of the agenda. Are there
18 any questions regarding the agenda?
19 MS. BARANN: No.
20 MS. ^{Schafer} SLOAN: All right. Then I'll entertain a
21 motion to approve the agenda as presented.
22 MR. FRANK: So move.
23 MR. WOLLENWEBER: Second.
24 MS. SCHAFER: It's been moved and seconded. All
25 those in favor of approving the agenda for today's meeting

1 say aye?

2

3 MR. WOLLENWEBER: Aye.

4 MR. FRANK: Aye.

5 MS. BARANN: Aye.

6 MS. SCHAFER: Aye.

7 Opposed?

8 (No response.)

9 MS. SCHAFER: Hearing none the agenda for today
10 has been approved.

11 Just a reminder to the public to sign in for
12 public comments. The sign-up sheet is over by the door.

13 The next item is approval of the RTAB minutes
14 from the December 2, 2015 regular meeting.

15 MR. WOLLENWEBER: So move.

16 MS. BARANN: Support.

17 MS. SCHAFER: It's been moved and supported.

18 Any further discussion? All those in favor of approving
19 the RTAB minutes from the December 2, 2015 regular meeting
20 say aye.

21 MR. WOLLENWEBER: Aye.

22 MR. FRANK: Aye.

23 MS. BARANN: Aye.

24 MS. SCHAFER: Aye.

25 Opposed

1 (No response.)

2 MS. SCHAFER: Hearing none the Board has
3 approved the RTAB minutes for the December 2, 2015
4 meeting.

5 Moving on to old business of which there is none
6 so we'll move on to new business.

7 NEW BUSINESS:

8 MS. SCHAFER: The first item is the resolutions
9 from the regular city council meeting of November 24,
10 2015.

11 Now, I do want to mention to the Board that
12 within that November 24 meeting there is Resolution Number
13 315 which is a series of, I believe, eight budget
14 amendments. Just a reminder to the Board, I'd like to
15 pull that resolution out separately because the Board does
16 not approve that. We approve it or deny it -- or make a
17 recommendation to the treasurer. So we'll deal with that
18 one separately if that's all right.

19 With that said is there any discussion about the
20 resolution from the city council meeting with the
21 exception of Resolution 315?

22 MS. BARANN: And it's okay to go ahead and make
23 that motion even knowing we had approved Resolution 305
24 and 314?

25 MS. SCHAFER: That's correct.

1 MS. BARANN: Okay. I would make that motion to
2 approve the meeting of November 24, 2015 with the
3 exception of Resolution 315.

4 MR. FRANK: Support.

5 MS. SCHAFER: It's been moved and supported.
6 Any further discussion or questions?

7 (No response.)

8 MS. SCHAFER: All those in favor of approving
9 the resolutions from the regular city council meeting of
10 November 24, 2015 with the exception of Resolution Number
11 315, say aye?

12 MR. WOLLENWEBER: Aye.

13 MR. FRANK: Aye.

14 MS. BARANN: Aye.

15 Opposed?

16 (No response.)

17 MS. SCHAFER: Hearing none the Board has
18 approved the resolutions from the regular city council
19 meeting of November 24, 2015 with the exception of
20 Resolution 315.

21 So at this time we'll address Resolution No.
22 315. It was regarding budget amendments and Pat do you
23 have anything that you would like to say or perhaps Mr.
24 Cady?

25 MR. CADY: I believe there's a series of seven

1 or eight budget amendments that go back to the council
2 meeting of November 24th. Most of them are a series of
3 ins and outs to amend the budget for items that happened
4 or have been paid. The big one is the first one,
5 obviously, which is to remove the bond fees from the
6 general fund contingency into an account to segregate
7 that. Obviously council's intent was not to incorporate
8 those bond fees which have already been paid as part of
9 the bonds and they amortize that over 15 or 20 years. So
10 council's request that that be taken from general fund
11 contingency and moved to an account so that it can be when
12 we close out the SLP property account that money can be
13 added back into the bond proceeds that we have left over.

14 The second transfer is basically to increase the
15 budget and to actually add \$166,000 to the contingency and
16 that's the money we got back from the state for the local
17 community stabilization fund, the return of the personal
18 property taxes.

19 The other ones are just mostly items like the
20 holiday pay for the police contract. That wasn't in the
21 original budget if you remember. The RTAB approved that
22 contract back in September. We had to take money out of
23 contingency to add to holiday pay to pay that. Utilities,
24 we never anticipated that we'd be in that building as long
25 as we were. We accumulated over \$51,000 in utilities.

1 The next transfer is to take care of that.

2 The next transfer is basically to start closing
3 out the SLP property account which you'll remember is 593.
4 I want to take the money that we're going to get in land
5 contract payments and move that over -- future land
6 contract payments and move that over to the general fund.

7 The next item is basically just to increase the
8 mayor and council accounts for the money that was granted
9 them from the compensation commission. There was an extra
10 \$2500 that we'll need to finish the fiscal year.

11 The next one is local streets and that's to
12 account for the money that we'll be collecting with the
13 approval of the millage for the roads and then lastly in
14 592 there was -- the money was not encumbered and water
15 and sewer for vehicles that were part of last year's
16 budget didn't get purchased last year. They got purchased
17 this year so we're asking that money be returned there.
18 So that's the summary of the budget amendments that are
19 before you.

20 MS. SCHAFER: Thank you. Does the Board have
21 any questions for Mr. Cady?

22 MR. WOLLENWEBER: Just to note that there is at
23 least on my printed copy the bond fees are 536190. The
24 contingencies is 526190. Think it's just a typo.

25 MR. CADY: Yeah it is a typo. I'm sorry about

1 that.

2 MR. WOLLENWEBER: Either that or it was 10,000
3 someplace.

4 MR. CLINE: Bonus.

5 MS. SCHAFER: Thank you, Mr. Cady.

6 MS. BARANN: I move to recommend approval to the
7 state treasurer the eight mid-year budget amendments.

8 MR. FRANK: Second.

9 MS. SCHAFER: It's been moved and seconded. Any
10 further questions or discussion?

11 (No response.)

12 MS. SCHAFER: Hearing none all those in favor of
13 approving resolution number 315 -- or recommending an
14 approval of Resolution Number 315 to the state treasurer
15 say aye.

16 MR. WOLLENWEBER: Aye.

17 MR. FRANK: Aye.

18 MS. BARANN: Aye.

19 MS. SCHAFER: Aye.

20 Opposed?

21 (No response.)

22 MS. SCHAFER: Hearing none, the Board has
23 recommended to the state treasurer to approve the budget
24 amendments under Resolution Number 315.

25 Moving onto the next item, the resolutions from

1 the regular city council meeting of December 8, 2015.

2 Do we have any questions or discussions relating
3 to the resolutions?

4 MS. BARANN: Just in regard to Resolution 321,
5 I didn't know if Mr. Kibby might be able to help us with
6 that in terms of the appointments and how those go with
7 the boards and commissions etcetera?

8 MR. KIBBY: On 321, we did have a question that
9 did come across from the state advisers and the city clerk
10 is in the process of finalizing the vetting on those to
11 make sure that they do not owe anything back to the city.
12 There was one issue not directly that may have a tax
13 issues that she's not directly involved with but she has
14 some connection to.

15 MS. SCHAFER: Okay.

16 MR. KIBBY: So they're working on that right
17 now. Other than that everybody else was fine.

18 MS. BARANN: Okay.

19 MR. FRANK: Given that in relation to the
20 provision that is to serve on a commission or board one
21 cannot be indebted to the city.

22 MR. KIBBY: Correct.

23 MS. SCHAFER: Further questions? I'll entertain
24 a motion to approve, deny or postpone all the resolutions
25 from the regular city council meeting of December 8, 2015.

1 MR. WOLLENWEBER: Move to approve.

2 MS. BARANN: Second.

3 MS. SCHAFER: It's been moved and approved. Any
4 further discussion?

5 (No response.)

6 MS. SCHAFER: Hearing none, all those in favor
7 of approving all resolutions from the regular city council
8 meeting of December 8, 2015 say aye?

9 MR. WOLLENWEBER: Aye.

10 MS. BARANN: Aye.

11 MS. SCHAFER: Aye.

12 Opposed?

13 (No response.)

14 MS. SCHAFER: Hearing none --

15 MR. FRANK: And I will abstain as I am one of
16 the appointees listed to a board or commission.

17 MS. SCHAFER: Okay. There has been three
18 approvals, three ayes, one abstention. We have a majority
19 vote so the resolution from the regular city council
20 meeting of December 8, 2015 has been approved.

21 The next item is the city administrator items of
22 which there are none.

23 So we'll move on to the non-action items. We
24 have received the budget to actual report of November 15.
25 It's been received and filed.

1 Does the Board have any questions?

2 MS. BARANN: No.

3 MS. SCHAFER: Then I'll move onto the next item
4 which is the city administrator update.

5 MR. KIBBY: Good afternoon again.

6 Just a couple items I'd bring to the attention
7 of the RTAB Board. Starting on Friday we will be open
8 here at city hall. That was a change that Emergency
9 Manager Parker had placed a number of years ago, I think
10 probably about three years ago if I'm not mistaken.

11 So we will be open to the public on Fridays and
12 with that the recreation office will no longer be closed
13 for lunch and that started on Monday. So we tried to
14 offer some more hours to the residents to make it more
15 serviceable to them.

16 We did have the auction for the old city hall
17 property last -- couple Thursdays ago, the 18th of
18 December. Total generated was around \$24,000. There's
19 still a few items over there for a pew or a chair or
20 something if you had sat on we'd help you get it. But.

21 MR. MATAKA: Old computers.

22 MR. KIBBY: Old computers or anything like that.
23 So we're still looking at a couple of the other items and
24 see if there's still any value to do another auction or go
25 from that point and just close it all in and move forth.

1 The recreation department received their 12-
2 passenger bus. Just before Christmas time. This was a
3 purchase, I think we -- the RTAB moved forth for us to
4 allow for the moving with the block grant dollars. We
5 purchased it with community development block grant
6 dollars and that was the 12-passenger bus came in. We're
7 still waiting for our five-passenger bus to arrive as well
8 so they can do some more local moving of the people for
9 the business such as doctors and so forth.

10 With that new equipment they're going to be
11 changing the cell service to allow for a more of an on-
12 demand type program. So the people will be able to call
13 the day of, be able to get that service as opposed to
14 scheduling it 24 to 48 or 72 hours in advance. So feel
15 that's a nice added benefit to the residents.

16 For those that do a non-demand type service the
17 day of, I think there's going to be \$1 more per charge. I
18 think they'll be paying \$3 per delivery as opposed to \$2
19 so but it should make it a lot easier for family members
20 not having to get them to the doctor. We'll be able to
21 help them out.

22 The fire chief is working on two grants, one for
23 a new pumper, a total of \$650,000 and a second for an
24 exhaust removal system. That's about \$60,000. He tells
25 us that the grants are going to be submitted at the end of

1 this week so we're keeping our fingers crossed on that.
2 We're still waiting to hear back from the state on the
3 other grants that we submitted for the distress community
4 so we hoping that that information will be coming forth
5 quickly as we've got a couple projects in there we're
6 really anxious to get started on.

7 We had 30 applicants for the police department
8 position. After background checks we are down to 13 and
9 we're now hoping to still be able to hire up to four
10 officers. Of the 13 we may have lost another one or two
11 out of those as well. So unfortunately it's just a --
12 it's tough out there. Everybody's trying to hire and I
13 think the other problem is you have kids just aren't going
14 into those criminal justice programs anymore. And it's
15 just not a favorable time to be a police officer.
16 Unfortunately the new media, you see it all the time. I
17 just don't think the kids want to go into that type of
18 program at this point in time. Hopefully that'll change
19 in the future and we'll get more candidates at that.

20 The DPS is trying a new system out. They're
21 going to be placing salt brine on the roads through
22 spraying. So that's new for us here. Hopefully that will
23 help lengthen the longevity of the roads a opposed to
24 throwing tons and tons of salt on them so we're keeping
25 our fingers crossed that this might be a benefit as we do

1 have the road millage. And we replaced new roads down so
2 this is going to be an alternative that would hopefully
3 help that.

4 Speaking of the roads, our engineers have been
5 out. They've been doing some testing of the roads to
6 determine the base and what the condition the bases are in
7 so they can get started on those. We'll be getting those
8 out to bid here, hopefully by the end of the month, first
9 of February. And be ready to start as soon as the spring
10 allows. I'm okay with the type of weather we're having
11 now but we know that that's not going to hold out but as
12 soon as the weather breaks in the spring we'll be ready to
13 get started on those projects and show, hopefully do the
14 best we can to show the residents that we are good
15 stewards of their tax dollars and we do appreciate their
16 faith in us.

17 We have a lot of work to build that trust back
18 up with them.

19 One of the projects that we did work on back in
20 the fall time was the Park Avenue resurfacing project.
21 That did come in \$250,000 under budget so that was a nice
22 positive change. That means we do not have to move a
23 significant amount of the money from the major road fund
24 balance over to cover that so we're in pretty good shape,
25 still, on the major street fund.

1 And finally, we've requested bids. We had a
2 demolition order from the Court for a structure over on
3 Allen Road that was in dire need of a demolition. Those
4 bids will be due the next -- in two weeks then the 19th.
5 And we'll look toward that on the 26th. In the meantime
6 of asking for those demolition bids we've also asked for
7 demolition price for the building next door. So we'll
8 know where that's at at this point, see what we're looking
9 at demolition cost wise.

10 Other than that there's not been a whole lot
11 around here. Just not been very busy at all.

12 MS. SCHAFER: All right.

13 Any questions for Mr. Kibby?

14 (No response.)

15 MS. SCHAFER: Than you, Mr. Kibby.

16 Okay, that brings us to our next item, the
17 public comment. Mr. Dostine?

18 MR. DOSTINE: Yes. Madam Chair we have two
19 requests. The first one is Ms. Gail McLeod.

20 MS. MCLEOD: Well, happy new year to all of you.

21 MS. SCHAFER: Thank you.

22 MS. MCLEOD: I wanted to actually be last and I
23 just wanted to make a comment that I know we got a
24 calendar for your meetings for the entire year of 2016.
25 But I have extremely high hopes that that is a very

1 abbreviated calendar and while we love you all dearly we
2 would also not want to see you any more than we need to.

3 MS. SCHAFER: Stick around.

4 MS. MCLEOD: So have a wonderful year and thank
5 you very much.

6 MS. SCHAFER: Thank you.

7 MR. DOSTINE: Okay, Madam Chair, the next
8 request is Mr. Ray Magusin.

9 MR. MAGUSIN: Happy new year to you all.

10 Couple things. I would like to see a line item
11 on your agenda that before we start our meetings we have a
12 pledge of allegiance to the flag. I think it's very
13 important. The flag is right behind you. It doesn't take
14 that long. These meetings are pretty short unless a lot
15 of us get up here and talk but they are short. And I just
16 think that it's a good thing for us to have.

17 Another thing that's very important to a lot of
18 us is our commissions. Some of our commissions were
19 terminated by Ms. Parker for whatever reasons. Some of
20 them were put back on. Even our city council has asked
21 for certain ones to be put back on. I would like to have
22 an answer during your comments if possible of why we can't
23 have some of our commissions to be put back as commissions
24 for us. If our city council votes to have them, you know,
25 put back on, whatever, what's the word you know I'm

1 looking for?

2 MS. SCHAFER: Reinstated.

3 MR. MAGUSIN: Reinstated.

4 Okay, and voted on. I think it's very important

5 that our commissions are very important to us. When it

6 comes time for our city to take our city back those

7 commissions are going to have to be refilled again so I'd

8 like to see them put back in, reinstated at this time.

9 And just to go ahead and say, hey either you can vote yes

10 or no or no, you don't really feel they're needed.

11 So thank you very much. Have a great day.

12 Thank you.

13 MS. SCHAFER: Thank you.

14 MR. DOSTINE: That concludes the public

15 comments, Madam Chair.

16 MS. SCHAFER: Thank you. The next item is Board

17 comments. Do we have any Board comments?

18 MR. WOLLENWEBER: No.

19 MS. BARANN: No.

20 MR. FRANK: No. Happy new year to all of you.

21 MR. WOLLENWEBER: Yes.

22 MS. SCHAFER: Then we'll move on to adjournment.

23 Do I have a motion to adjourn.

24 MR. WOLLENWEBER: So moved.

25 MS. BARANN: Support.

1 MS. SCHAFER: It's been moved and supported.
2 All those in favor of adjournment say aye?
3 MR. WOLLENWEBER: Aye.
4 MR. FRANK: Aye.
5 MS. BARANN: Aye.
6 MS. SCHAFER: Opposed?
7 (No response.)
8 MS. SCHAFER: Hearing none, the meeting is
9 adjourned.
10 Thank you, everyone.
11 (At 2:20 p.m. meeting concluded.)
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STATE OF MICHIGAN

COUNTY OF WASHTENAW) ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on January 6, 2016 at the City of Allen Park. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED:

January 14, 2016

s/ Amy Shankleton-Novess

Amy Shankleton-Novess (CER 0838)

Certified Electronic Reporter