

City of Hamtramck

Receivership Transition Advisory Board Meeting Minutes

Tuesday, October 24th, 2017

Hamtramck City Hall

Council Chambers - 2nd floor

3401 Evaline

Hamtramck, Michigan 48212

RTAB MEMBERS PRESENT:

DEBORAH ROBERTS

KAREN YOUNG

MARK STEMA

AL BOGDAN

ALSO PRESENT:

R. ERIC CLINE

Michigan Department of Treasury

Reported by:

Nina Lunsford (CER 4539)

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Called to order at 1:00 p.m.

Tuesday, October 24, 2017

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MS. ROBERTS: It is 1:00 on Tuesday, October 24th, 2017, and I will call the City of Hamtramck Receivership Transition Advisory Board to order.

Mr. Cline, would you take roll, please?

MR. CLINE: Yes. Deb Roberts?

MS. ROBERTS: Here.

MR. CLINE: Mark Stema?

MR. STEMA: Here.

MR. CLINE: Karen Young?

MS. YOUNG: Present.

MR. CLINE: Al Bogdan?

MR. BOGDAN: Here.

MR. CLINE: And Mr. McInerney has an excused absence, so you do have quorum.

MS. ROBERTS: Thank you. As a reminder to the public, if anyone that would like to speak during public comment, please sign up at the podium.

First item on the agenda is approval of the agenda. I would entertain a motion to approve the agenda as presented.

MS. YOUNG: Motion to approve.

MR. STEMA: Second it.

1 MS. ROBERTS: Any discussion?
2 (No response)
3 MS. ROBERTS: Seeing none, all those in favor
4 say aye. Aye.
5 MR. BOGDAN: Aye.
6 MR. STEMA: Aye.
7 MS. YOUNG: Aye.
8 MS. ROBERTS: Opposed, the same.
9 (No response)
10 MS. ROBERTS: Motion carries.
11 Next on the agenda is the approval of the
12 minutes for the regular RTAB meeting of September 26th,
13 2017. I would entertain a motion to approve the September
14 26th, 2017, RTAB meeting minutes as presented.
15 MR. BOGDAN: Motion to approve.
16 MS. YOUNG: Second.
17 MS. ROBERTS: Any discussion?
18 (No response)
19 MS. ROBERTS: Seeing none, all those in favor
20 say aye. Aye.
21 MR. BOGDAN: Aye.
22 MR. STEMA: Aye.
23 MS. YOUNG: Aye.
24 MS. ROBERTS: Opposed, the same.
25 (No response)

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MS. ROBERTS: Motion carries.

Next on the agenda is public comment. Mr. Cline, do we have anyone signed up for public comment?

MR. CLINE: Two individuals. Carrie?

MS. LAZLEY: Hello. A month ago, I raised eligibility issues about a councilman. Despite charter provision to indicate an immediate public hearing on the matter, the city attorney chose to do a private legal review. This is not allowed by charter. Private attorneys indicate that I have an excellent case for neglect of duty against the city attorney.

I don't think that I should have to pay the retainer. Why should a private citizen pay for a private attorney, to force adherence to a public law, by public officials, in a city with state oversight?

The state, represented by your board, here, has responsibility. The law has been neglected regularly this summer, which you have acknowledged. Please oversee. I know you focus on finances, but it is corruption and infighting among local officials that led us into emergency management before.

Nothing has been done to fix these underlying root causes of the problem. This is going to turn into a nasty cycle that just makes you come in and out, in and out, with emergency management, and looks bad for all of

1 us. So please, please, I just ask you to oversee, to ask
2 other officials, or try to force them to actually follow
3 their own city charter, that they adopted relatively
4 recently. Thank you.

5 MR. CLINE: Ian?

6 MR. PERROTTA: Hello. I've got class on
7 Tuesday nights, so I can't make council meetings, so I've
8 shown up here to get my fix. That's just a little joke.
9 I just wanted to discourage the approval of a resolution;
10 forgive me for not having the specific one, in regards to
11 the forensic analysis of the former city manager's
12 computer.

13 We -- the council, as a body, authorized up to
14 \$5,000 to be spent on this. We have not -- those in the,
15 opposed to this resolution, were not given adequate
16 reasons why that a forensic analysis should be done. And
17 moreover, we had the opportunity to sell it for \$1200.
18 We're now spending \$5,000 to search it. That seems like a
19 waste of \$6200 overall balanced dollars.

20 I'm not against a search; in fact, I would
21 actually welcome a search, if it was not at a cost to the
22 city. I don't think that there's anything that's going to
23 necessarily be found. So I'm not trying to say,
24 discourage, this resolution to protect anyone. I just
25 don't feel it's prudent use of our -- I don't think it's

1 prudent and fiscally responsible, to spend this money in
2 this manner, so, thank you.

3 MS. ROBERTS: Thank you.

4 MR. CLINE: No other comments.

5 MS. ROBERTS: Okay. Thank you.

6 We have nothing under old business, so we'll
7 move on to new business. The first item on the agenda is
8 resolutions from the regular city council meeting of
9 September 11th, 2017. Please note that Resolutions 71,
10 72, 73, and 74 were all approved at our last RTAB meeting.
11 I would entertain a motion to approve the remaining
12 ordinances and resolutions from the September 11th, 2017,
13 regular city council meeting.

14 MR. STEMA: Motion to approve.

15 MS. YOUNG: Second.

16 MS. ROBERTS: Any discussion?

17 (No response)

18 MS. ROBERTS: Seeing none, all those in favor
19 say aye. Aye.

20 MR. BOGDAN: Aye.

21 MR. STEMA: Aye.

22 MS. YOUNG: Aye.

23 MS. ROBERTS: Opposed, the same.

24 (No response)

25 MS. ROBERTS: Motion carries.

1 Next on the agenda is resolutions from the
2 regular city council meeting of September 26th, 2017. I
3 would entertain a motion to approve all ordinances and
4 resolutions from the September 26th, 2017, regular city
5 council meeting.

6 MR. STEMA: I actually have a couple of
7 questions, I would like to ask on the September --
8 actually, the one, the 2017-79, the approval of computer,
9 the forensic accounting one?

10 Why -- was something discovered, or believed, or
11 is this just that hey, let's waste, potentially waste
12 money by doing this investigation? There has to be
13 notable reasons why you want to do a forensic accounting,
14 and spend money on this.

15 MS. ANGERER: This resolution was put forth by a
16 councilmember, and it was not suggested by me. The mayor
17 allowed this as an agenda item, it was discussed at the
18 meeting at length. But there has been no touching of that
19 computer since it arrived back at city hall.

20 MR. STEMA: No, but I would like -- was there a
21 reason given, like, hey, we need to investigate this?
22 Because when it was originally talked about the computer,
23 Katrina and all that, taken, it was discussed, and
24 documentation provided by her that said the IT person took
25 all the city information off our computer, transferred it

1 to the server.

2 So if everything was transferred and your IT
3 person did that, what's the reasoning behind it?
4 Normally, when you do something like this, there's a
5 reasoning. Like, oh, like, something was going on, or
6 something like this? Normally, city council people would
7 provide that information, and why we're going to waste,
8 or, potentially waste money, by doing this investigation.
9 Did they provide anything?

10 MS. ANGERER: I think it was an unknown. Not a
11 known. Nothing known. And so it's just an assurance, and
12 I think as much at what came out in the council
13 discussion, was as much as, if there was something that
14 was found on there, there would be action taken, regarding
15 it.

16 If nothing was there, then all of the doubt
17 would be cleared. And so either way, we'll have some
18 information at the end, if this were to pass, this body.

19 MS. ROBERTS: Is \$5,000 the amount that --

20 MS. ANGERER: It's the maximum, and we have two
21 quotes, just to get an idea of how much it would cost,
22 that were far less.

23 MS. ROBERTS: Okay. And this is just an aside.
24 Is there something wrong with the resolution name? it
25 doesn't make any sense? I'm thinking that there was a cut

1 and paste.

2 MS. ANGERER: Uh, yes, I think that there is,
3 that the clerk's office may have made a mistake.

4 MS. ROBERTS: Yes, because I don't get what the
5 redevelopment ready --

6 MS. ANGERER: So I think it ends at
7 redevelopment ready program. Strike that, please. And
8 I'll have him make edits to the minutes.

9 MS. ROBERTS: Any other questions?

10 (No response)

11 MS. YOUNG: Well, I do have a question. You
12 mentioned there was two other bids that were less
13 expensive?

14 MS. ANGERER: We didn't go out to bid on this.
15 We called a couple of firms and said, you know, what would
16 the cost be to perform this? And they were under \$5,000.
17 So when we do actually do it, if there's a cost, we would
18 not spend more than \$5,000.

19 MS. YOUNG: But I'm saying, you could
20 potentially spend the \$5,000?

21 MS. ANGERER: Yes. Up to.

22 MS. YOUNG: Right. Up to the highest amount?
23 You all could potentially spend?

24 MS. ANGERER: Correct. That's what the
25 resolution allowed.

1 MS. ROBERTS: Any other questions?
2 (No response)
3 MS. ROBERTS: So at this time, I'll entertain a
4 motion to approve all ordinances and resolutions from the
5 September 26th, 2017, regular city council meeting.
6 MR. BOGDAN: Motion to approve.
7 MS. ROBERTS: Do I have a second?
8 (No response)
9 MS. ROBERTS: No second?
10 MR. STEMA: No.
11 MS. ROBERTS: Do we want to amend?
12 MR. STEMA: I'd do a motion to approve
13 everything but that resolution. All the other
14 resolutions, but, I won't approve 79.
15 MS. ROBERTS: Do I have a second to approve all
16 ordinances and resolutions from September 26th, 2017,
17 except for 2017-79?
18 MS. YOUNG: Yes. Motion to second.
19 MS. ROBERTS: All those in favor say aye. Aye.
20 MR. BOGDAN: Aye.
21 MR. STEMA: Aye.
22 MS. YOUNG: Aye.
23 MS. ROBERTS: Opposed, the same.
24 MR. BOGDAN: No.
25 MS. ROBERTS: Motion carries.

1 Next on the agenda are the claims and accounts
2 from regular city council meeting draft minutes of October
3 10th, 2017. I would entertain a motion to approve, deny,
4 or postpone claims and accounts from the regular city
5 council meeting draft minutes of October 10th, 2017.

6 MS. YOUNG: Motion to approve.

7 MR. STEMA: Second it.

8 MS. ROBERTS: Any discussion?

9 (No response)

10 MS. ROBERTS: Seeing none, all those in favor
11 say aye. Aye.

12 MR. BOGDAN: Aye.

13 MR. STEMA: Aye.

14 MS. YOUNG: Aye.

15 MS. ROBERTS: Opposed, the same.

16 (No response)

17 MS. ROBERTS: Motion carries.

18 Next on the agenda is the city administrator
19 items. So we have taken care of item one. Next would be
20 the approval of invoice register and preapproved
21 expenditures. I would entertain a motion to approve,
22 deny, or postpone the invoice register and preapproved
23 expenditures.

24 MS. YOUNG: Motion to approve.

25 MR. STEMA: Second it.

1 MS. ROBERTS: Any discussion?

2 MR. STEMA: I just have one question on one
3 check that went out, and just caught my eye as weird. It
4 was a -- it was Detroit Comics; it was page three of
5 seven, for \$776?

6 MS. ANGERER: That's a library expense.

7 MR. STEMA: Oh, that's a library expense. Okay.
8 Cool.

9 MS. ROBERTS: Okay, the motion before us is to
10 approve the invoice register and preapproved expenditures.
11 All those in favor say aye.

12 MR. BOGDAN: Aye.

13 MR. STEMA: Aye.

14 MS. YOUNG: Aye.

15 MS. ROBERTS: Opposed, the same.

16 (No response)

17 MS. ROBERTS: Motion carries.

18 Next on the agenda is approval of the budget to
19 actual and cash flow reports. Ms. Angerer, could you
20 please provide a summary of this item for the board?

21 MS. ANGERER: Absolutely. So, we are still in
22 the process of reconciling September bank statements.
23 And, there may be some transactions that aren't recorded
24 in the general ledger. For example, property tax
25 disbursements to other entities, and city's general fund,

1 haven't been recorded in the general ledger at this time.

2 Plante Moran has begun closing the 6/30/17 year
3 end, and once that's complete, we'll be at current date.
4 We do have a November 6th, by way of information, date,
5 that our auditor, Gregory Terrell, will be here in the
6 city. And our audit will begin, and we are preparing
7 toward that, and feel very confident, that we will be able
8 to complete the audit in a timely fashion.

9 The cash flow report is also missing any
10 transactions that are recorded as a part of the
11 reconciliation process. And so, what is represented in
12 those reports is the general ledger activity that will be
13 reported at a later report date.

14 You also have before you the 31st District Court
15 overtime, and we're very close to feeling that we're
16 caught up. And I think that's a tribute not only to many
17 city staff were contributing to this. I want to mention
18 Dave Webster, who works part time in our financial and
19 also half time in income tax.

20 Gia Hank, who works in payroll. And then our
21 other department heads -- Joy Gargano, our treasurer, who
22 have all contributed toward that. I think this might be a
23 good time, after this issue is resolved, and spoken of, to
24 introduce you to our new chief financial officer and city
25 controller, so she can make a few remarks as well.

1 MS. ROBERTS: Okay. So, do we think by next
2 month we'll be reconciled, and have reports that we can
3 really --

4 MS. ANGERER: Yes, I do believe that.

5 MS. ROBERTS: Okay. So --

6 MS. ANGERER: We have been working very
7 diligently toward that end.

8 MS. ROBERTS: Will we have the year end and the
9 current? Because really, we don't know where we ended up
10 in year end, because things weren't reconciled.

11 MS. ANGERER: Right. Correct.

12 MS. ROBERTS: So, we don't know what budget
13 amendments should be coming through.

14 MS. ANGERER: Correct. Unaudited year end.
15 You'll have next month. Which is what you typically would
16 have.

17 MS. ROBERTS: Right. So once you get that all
18 reconciled, then you'll start with budget amendments, that
19 need to be made, so that you can close the --

20 MS. ANGERER: In a timely fashion, yes.

21 MS. ROBERTS: Anyone else have any questions?

22 MR. STEMA: I just had one question, but you
23 know what, I'm going to hold off until next month.
24 Because I think it's an adjustment thing in some of the
25 numbers that need to be done.

1 MS. ANGERER: Thank you.

2 MR. STEMA: So I'll hold off until next month.

3 MS. ROBERTS: Okay.

4 MS. ANGERER: Thank you for that.

5 MS. ROBERTS: So, I would entertain a motion to
6 approve, deny, or postpone the budget to actual cash flow.

7 MR. STEMA: Motion to approve.

8 MS. YOUNG: Second.

9 MS. ROBERTS: Any discussion?

10 (No response)

11 MS. ROBERTS: Seeing none, all those in favor
12 say aye. Aye.

13 MR. BOGDAN: Aye.

14 MR. STEMA: Aye.

15 MS. YOUNG: Aye.

16 MS. ROBERTS: Opposed, the same.

17 (No response)

18 MS. ROBERTS: Motion carries.

19 Next on the agenda is approval to hire a full-
20 time police officer. Ms. Angerer, or Ms. -- Chief Moise,
21 do you want to give us a summary of the item for the
22 board?

23 MS. ANGERER: As the chief comes up to the
24 podium to give a description, and talk about this officer,
25 I just want to commend the chief for what she's been

1 doing, and also our HR director, for working hard to bring
2 candidates here, work through the interview process, the
3 background checks, and get our police department fully
4 staffed. Because that's where we need to be. And
5 everyone has been working very hard on that, so, with
6 that.

7 MS. MOISE: Good afternoon.

8 THE BOARD: Good afternoon.

9 MS. MOISE: We're requesting to hire a police
10 officer. This position is within the budget, and we're
11 filling a vacancy in the police department. Brian Thome
12 has successfully completed the background investigation
13 and pre-employment requirements, and is ready for
14 immediate hire.

15 MR. STEMA: Are you guys getting closer to being
16 fully staffed?

17 MS. MOISE: Yes. Yes.

18 MR. STEMA: Excellent.

19 MS. MOISE: In the police officer category.
20 Next time I'll talk about dispatchers. But yeah, so,
21 we're getting real close. It's encouraging. And on a
22 side note, Brian actually went to the academy with two of
23 our recently hired officers, who have said very good
24 things about the department and who encouraged him. As
25 well as some other fellow candidates to apply here; they

1 are very happy here, so I think that's a good, positive
2 sign that we're moving in the right direction, so.

3 MS. ROBERTS: Yes.

4 MR. STEMA: Excellent.

5 MS. ROBERTS: I would entertain a motion to
6 approve, deny, or postpone hiring a full-time police
7 officer.

8 MR. STEMA: Motion to approve.

9 MS. YOUNG: Second.

10 MS. ROBERTS: Any discussion?

11 (No response)

12 MS. ROBERTS: Seeing none, all those in favor
13 say aye. Aye.

14 MR. BOGDAN: Aye.

15 MR. STEMA: Aye.

16 MS. YOUNG: Aye.

17 MS. ROBERTS: Opposed, the same.

18 (No response)

19 MS. ROBERTS: Motion carries.

20 Next on the agenda is approval of the citywide
21 overtime report. Ms. Angerer, could you please provide a
22 summary of the progress the city is making?

23 MS. ANGERER: Certainly. And, and before the
24 two chiefs step to the podium, our fire chief and our
25 police chief, I just want to remind you that last month,

1 the fire chief spoke to you and said that we had worked
2 through the department during a medical leave, to bring,
3 to manage that overtime in a way that allowed the city to
4 spend less versus more. By temporarily putting people
5 into acting positions, so that's going to reflect on our
6 overtime.

7 The other thing that you're going to see in the
8 report, is that, you'll remember that we signed a contract
9 with the firefighters. So when you see a large number
10 there, it includes retroactive pay, as well. But I'll let
11 them speak to the individual things that happened
12 specifically in September. Chief?

13 MS. MOISE: So, in the month of September, we
14 did have the Labor Day festival, that was several man
15 hours, woman hours, were used for that. So that was
16 reimbursed by both the festival committee, and the DDA.
17 So those will come back to the city as a credit. For
18 reimbursed expenses.

19 We also have had an increase in our dispatch
20 overtime. We need to start hiring dispatchers, as well,
21 so we're working hard to get some candidates to apply, so
22 you're going to see an increase in the overtime in
23 general, for dispatchers.

24 Looks like we had just some other details that
25 required our attention. We had a huge media case that

1 involved an abduction, so we've had a detective working a
2 lot of hours recently. I'm sorry, that was the month of
3 October, I'm sorry, I apologize.

4 I think pretty much those, and then any other
5 cases that require our attention, that you may see an
6 influx in investigations and things like that.

7 MS. ROBERTS: Okay.

8 MS. MOISE: That would be the police side.

9 MS. ANGERER: And just a reminder, that when we
10 do these events, for instance, the Labor Day festival.
11 The North American-Bangladeshi festival, the DCFC soccer.
12 It's at no cost to the city, and while it shows up on our
13 overtime report, those are backfilled in through the
14 deposit made through the entity that we dispatch the
15 police for.

16 MS. ROBERTS: So that's usually the month
17 following, right? So that's why it doesn't show up in the
18 reimbursed column right now, because of that, so?

19 MS. ANGERER: Correct. And so, without having
20 our financial -- chief financial officer, and all the,
21 since July 1st, the issues that we've had, you know, those
22 things will get caught up.

23 MS. ROBERTS: Okay.

24 MR. HAGEN: Good afternoon.

25 THE BOARD: Good afternoon.

1 MR. HAGEN: As you probably have seen, there's a
2 definite bump from the previous month, as our acting city
3 manager pointed out. The rationalized reason is because of
4 retro pay. That retro pay was for \$4500. The overtime
5 for the current payroll of September was just over \$8900.
6 You add the retro pay, both, you're at thirteen eight.

7 Now, when you look at, it was also mentioned
8 about, you try to change stuff internally, to bring the
9 overtime down. You will notice that next time we're here,
10 because then you'll see the October month, not September.
11 And rough estimate right now is that October was just over
12 \$4,000. Compared to six, and seven, and eight, and
13 wherever the hell that went before.

14 The majority of the rational and reason behind
15 it is, people called in sick for different reasons, okay.
16 October was, one, two, three, four -- sick time. One was
17 for a school. Sick time. That one I can't control.
18 Okay. Any questions?

19 MS. ROBERTS: Thank you.

20 MR. HAGEN: Thank you.

21 MS. ROBERTS: I would entertain a motion to
22 approve, deny, or postpone the citywide overtime report.

23 MR. STEMA: Motion to approve.

24 MS. YOUNG: Second.

25 MS. ROBERTS: Any discussion?

1 (No response)

2 MS. ROBERTS: Seeing none, all those in favor
3 say aye. Aye.

4 MR. BOGDAN: Aye.

5 MR. STEMA: Aye.

6 MS. YOUNG: Aye.

7 MS. ROBERTS: Opposed, the same.

8 (No response)

9 MS. ROBERTS: Motion carries.

10 Next on the agenda is the 31st District Court
11 revenue; this is for information only. Anyone have any
12 questions about this?

13 (No response)

14 MS. ROBERTS: It is time for board comment.
15 Does anybody have any comments?

16 MR. STEMA: Nope.

17 MS. ROBERTS: Okay. I just happen to have a
18 question. Can you give us an update on where we are with
19 the search for city managers?

20 MS. ANGERER: I can. And I'd also like, at the
21 end of that comment, have the opportunity to introduce
22 Susan Hendricks to you. We are, currently, as of last
23 Monday, a week ago, we have advertised in several
24 publications. The search firm has.

25 It was in, the advertisement was in the local

1 newspaper as well as many professional publications, and
2 throughout the state and the country. There is a trifold
3 that has been prepared, that is on our website, as well as
4 a one-page document that is being circulated about.

5 And so, I'd say the search is on. And the
6 deadline for applicants is November 20th.

7 MS. ROBERTS: Thank you. Do you want to --

8 MS. ANGERER: You're welcome. Yes. I'd like to
9 introduce to -- last month, or two months ago; I'm not
10 sure when -- but this is Susan Hendricks, our Chief
11 Financial Officer/Controller. And I'd like you to welcome
12 her to Hamtramck.

13 THE BOARD: Welcome.

14 MS. HENDRICKS: Thank you. If I could just take
15 a minute of the board's time, I think some of this has
16 already been addressed. But I wanted to let you know that
17 what we're working on -- I started last Monday, so just a
18 week to get a few things done.

19 What we are doing is, at this point, we have
20 Plante Moran concentrating getting -- on getting that June
21 30th, 2017, year-end done. And I and the finance team
22 here are going to concentrate on looking forward. I've
23 spent time this last week identifying areas that I think
24 we need to address.

25 We want to make sure we have good internal

1 controls, the transparency that the city needs. And
2 accurate interim financial reporting, which I know is very
3 important to this board. We have already corrected some
4 of the things, or completed some of the things that Kathy
5 talked about, from Plante Moran, that hadn't been done.

6 There's still some more, but we will have, I
7 hope, a substantially complete -- there's a couple kind of
8 big things that might take a little while to fix, but we
9 should have some pretty good financial reporting next
10 month for you.

11 MS. ROBERTS: Okay. Thank you.

12 MS. HENDRICKS: Thank you.

13 MR. STEMA: Welcome to Hamtramck.

14 MS. HENDRICKS: Thank you.

15 MS. ROBERTS: Seeing nothing else on the agenda,
16 I would entertain a motion to adjourn.

17 MR. STEMA: Motion to adjourn.

18 MS. YOUNG: Second.

19 MS. ROBERTS: All those in favor say aye. Aye.

20 MR. BOGDAN: Aye.

21 MR. STEMA: Aye.

22 MS. YOUNG: Aye.

23 MS. ROBERTS: Opposed, the same.

24 (No response)

25 MS. ROBERTS: Motion carries. We are adjourned

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at 1:22.

(Proceedings conclude at 1:22 p.m.)

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STATE OF MICHIGAN
COUNTY OF WASHTENAW) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on October 24th, 2017, City of Hamtramck. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED:

October 27, 2017

s/ Amy Shankleton-Novess

Amy Shankleton-Novess (CER 0838)
Certified Electronic Reporter