

City of Hamtramck
Receivership Transition Advisory Board Agenda
Tuesday, June 27, 2017
1:00 p.m.

Hamtramck City Hall
Council Chambers – 2nd Floor
3401 Evaline
Hamtramck, MI 48212

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of RTAB Minutes
 - 1. May 23, 2017 – Regular Meeting (attachment #1)

II. PUBLIC COMMENT

III. OLD BUSINESS

- A. Approval of Contract Addendums for Directors and Essential Personnel (attachment #2)

IV. NEW BUSINESS

- A. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from Regular City Council Meeting of May 9, 2017 (attachment #3)
 - 2. Resolutions from the Special City Council Meeting on May 12, 2017 (attachment #4)
 - 3. Resolutions from Regular City Council Meeting of May 23, 2017 (attachment #5)
 - 4. Claims and Accounts from Regular City Council Meeting Draft Minutes of June 13, 2017 (attachment #6)
- B. City Administrator Items (attachment #7)
 - 1. Approval of City Council Minutes – Addressed in New Business
 - 2. Approval of Budget-to-Actual and Cash Flow Reports (attachment #7a)

3. Approval of Invoice Register and Pre-Approved Expenditures (attachments 7b, #7c, #7d, #7e, #7f, and #7g)
4. Approval of Ordinance 2017-05; L-4029, Fiscal Year 2017-18 Budget, Fee Schedule Future Fund Balance Allocation (attachment #7h)
5. Approval of Resolution #2017-42 Contract for National Park Service African American Civil Rights Grant for Pre-Development Work- Hamtramck Stadium (attachment #7i)
6. Approval of Resolution #2017-45 AFSCME Local 666 Agreement (attachment #7j)
7. Approval of Resolution #2017-47 Contract Extension- Green For Life Environmental USA, Inc. for Solid Waste and Compost Removal Services for two (2) years (attachment #7k)
8. Approval to Hire Two Part-Time Library Page Positions (attachment #7L)
9. Approval of Contract for City Treasurer Position (attachment #7m)
10. Approval of Contract Addendums for Directors and Essential Personnel (attachment #) – Addressed in Old Business
11. Approval of Settlement of Lawsuit Alani v. Hamtramck (attachment #7n)
12. Approval of Resolution #2017-37 Declaring Vacancy in the Office of City Manager) – Addressed in New Business
13. Approval of Resolution #2017-49 Appointment of Kyle Tertzag as At-Will Interim City Manager (attachment #7o)
14. Approval of Resolution #2017-48 Award Contract to GovHR USA for City Manager Candidate Search
15. Approval of Citywide Overtime Report (attachment #7p)
16. 31st District Court Revenues – Informational Only (attachment #7q)
17. Final Words from City Manager Katrina Powell

V. BOARD COMMENT

VI. ADJOURNMENT

City of Hamtramck
Receivership Transition Advisory Board Meeting Minutes
Tuesday, May 23, 2017
Hamtramck City Hall
Council Chambers - 2nd floor
3401 Evaline
Hamtramck, Michigan 48212

RTAB MEMBERS PRESENT:

DEBORAH ROBERTS
KAREN YOUNG
PETER McINERNEY
MARK STEMA

ALSO PRESENT:

PATRICK DOSTINE
Michigan Department of Treasury

Reported by:
Nina Lunsford (CER 4539)
Modern Court Reporting & Video, LLC
SCAO FIRM NO. 08228
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1 **Tuesday, May 23, 2017**

2 **Called to order at 1:00 p.m.**

3 *** * * * ***

4 MS. ROBERTS: It is 1:00 on Tuesday, May 23, and
5 I am going to call the City of Hamtramck Receivership
6 Transition Advisory Board meeting to order. Mr. Dostine,
7 could you take roll, please?

8 MR. DOSTINE: Al Bogdan has asked to be excused.
9 Peter McInerney.

10 MR. McINERNEY: Here.

11 MR. DOSTINE: Karen Young.

12 MS. YOUNG: Here.

13 MR. DOSTINE: Mark Stema.

14 MR. STEMA: Here.

15 MR. DOSTINE: Deborah Roberts.

16 MS. ROBERTS: Here.

17 MR. DOSTINE: You have quorum, Madam Chair.

18 MS. ROBERTS: Thank you.

19 As a reminder, if anyone would like to speak, if
20 you could please sign up at the podium. Then we would
21 call on you during public comment time.

22 First item on the agenda is I would entertain a
23 motion to approve the agenda as presented.

24 MR. MCINERNEY: I'll move to approve the agenda.

25 MR. STEMA: Second it.

1 MS. ROBERTS: Any discussion?
2 (No response)
3 MS. ROBERTS: Seeing none, all those in favor
4 say aye. Aye.
5 MR. STEMA: Aye.
6 MS. YOUNG: Aye.
7 MR. McINERNEY: Aye.
8 MS. ROBERTS: Nay the same.
9 (No response.)
10 MS. ROBERTS: Motion passes.
11 Next on the agenda is the approval of the RTAB
12 minutes. I would entertain a motion to approve the April
13 25, 2017 RTAB meeting minutes as presented.
14 MS. YOUNG: Motion to approve.
15 MR. McINERNEY: Support.
16 MS. ROBERTS: Any discussion?
17 (No response)
18 MS. ROBERTS: Seeing none, all those in favor
19 say aye. Aye.
20 MR. STEMA: Aye.
21 MS. YOUNG: Aye.
22 MR. McINERNEY: Aye.
23 MS. ROBERTS: Opposed the same? Motion carries.
24 Next on the agenda is public comment. Mr.
25 Dostine, do we have anyone signed up for public comment?

1 MR. DOSTINE: Madam Chair, we have some
2 requests.

3 MS. ROBERTS: Okay.

4 MR. DOSTINE: The first request comes from Mr.
5 Lem Sawyer.

6 MS. ROBERTS: Okay.

7 MR. SAWYER: Good afternoon.

8 MS. ROBERTS: Good afternoon.

9 MS. ROBERTS: Just so everyone knows it is a two
10 minute public comment and Mr. Dostine will take care of
11 that.

12 MR. SAWYER: Can I read something?

13 MS. ROBERTS: What was that?

14 MR. SAWYER: Can I read something.

15 MS. ROBERTS: You've got two minutes.

16 MR. SAWYER: Since council has lost confidence
17 in the city manager, when that happens we lose confidence
18 in her lies to use the public. Her deception to all of us
19 is not going to be tolerated by anyone. The mayor and the
20 council voted to change, the people supported the
21 decision. The state has repeatedly -- the state has
22 repeatedly said -- the state has said repeatedly it
23 doesn't want to take over cities but wants to return them
24 -- to local control by local control back to local elected
25 officials. They've been here for four years. It's well

1 passed time that the power be reverted to local officials.

2 We feel that while the relationship with Powell
3 is broken, it can't be fixed, there are qualified
4 candidates out there to change -- to bring us together a
5 community and offer a sound municipal management. We
6 won't find them if we don't look for them. The city
7 manager has pampered or prepared always the many
8 systematic problems and painted a rosy picture while
9 hiding important information like the SAFER grant,
10 decrease that hid from council for months and violating
11 our rights. Have her department head talk to us -- talk
12 like we are beneath him watch -- under her watch there is
13 five more civil right violations lawsuits pending. This
14 not acceptable in Hamtramck. We need someone that can
15 work with elected officials, not just one that go along
16 with them. I think it's time that the city can take care
17 of itself. The mayor, city council can take care of their
18 own. I don't know why like this -- she sits on the board
19 of the NAACP. I don't understand that. You know, just a
20 lot of stuff that's going down that's kind of slick to me.
21 Never represented the people, you know. Could have made
22 some type of injunction with the --

23 MS. ROBERTS: Okay, sir. Your time is up.

24 MR. SAWYER: Okay, no problem.

25 MR. DOSTINE: Thank you.

1 Madam Chair, the next request comes from Bob
2 Zwolak.

3 MR. ZWOLAK: Good afternoon.

4 MS. ROBERTS: Good afternoon.

5 MR. MCINERNEY: Good afternoon.

6 MR. ZWOLAK: As I mentioned earlier, if I could
7 indulge and ask for some extra time if need be, especially
8 if you have any questions. But the issue that I really am
9 concerned about and as I mentioned last month and even
10 previous months starting with December in the last six
11 months, I've always promoted and pushed the two options
12 that the city has, especially with respect to the city
13 manager. And also since I've encouraged that, as you
14 know, I made that issue with the tabloid that you need to
15 either extend her contract and/or look for--begin to look
16 for that city manager. We're now at a point now where the
17 state has even acknowledged that there will be an
18 administrative crisis come July the 1st.

19 I looked at today's agenda, both yours and the
20 city council's. I know that alleged -- or supposedly it
21 was planned that the city budget first reading would be --
22 had been submitted tonight, the 23rd at the council
23 meeting. First reading. And the second reading would
24 have been proposed at the first meeting in June. Neither
25 one of them are -- I should say nothing has been proposed

1 today.

2 Now, if they're not going to ask for an
3 extension for submitting the budget then the city has a
4 problem and the state is definitely going to take note
5 that we will now have a financial problem because the
6 budget isn't presented on a timely basis. Let alone
7 whether or not we had public input as to whether or not
8 the budget was balanced.

9 I do recommend, contrary to what I disagreed
10 with last month my own opinion relative to emergency city
11 manager, I think at this particular junction we would
12 need, I would recommend that the state review the
13 situation, look at the possibility of having a temporary
14 emergency city manager come in here. I would recommend in
15 light of the situation and the person who is knowledgeable
16 and also who has presented to you a five-year capital
17 improvement plan, working with all departments, Mr. John
18 Gabor, our city treasurer. I think he's capable, I have
19 worked with him for the past two years. I think he can be
20 an excellent candidate temporarily and I know speaking to
21 them he would only be available four or five months in
22 that acting capacity.

23 MS. ROBERTS: All right.

24 MR. ZWOLAK: I highly recommend that, that the
25 city consider Mr. Gabor as acting emergency city manager,

1 knowing the situation, having a good financial background
2 and having industrial experience with him on that.

3 MS. ROBERTS: Thank you, Mr. Zwolak.

4 MR. ZWOLAK: All right. Thank you.

5 I would hope you would take my suggestion as
6 very serious advice.

7 Thank you.

8 MS. ROBERTS: Thank you.

9 MR. DOSTINE: Madam Chair, the next request
10 comes from Mr. Roger Lewis.

11 MR. LEWIS: Good afternoon. My name is Mr.
12 Roger Lewis. I was born in this building.

13 I have two concerns and that's number 8 and
14 number 9, resolution 2017-29 and 2017-33.

15 I'm one of the plaintiffs of that 1967 lawsuit,
16 Gear vs. City of Hamtramck. And I just want to make sure
17 that this property that they are trying to use for Wayne
18 County Bank is not one of those 30 lots that are involved.
19 I haven't had time to do my research but this property
20 that they are talking about I hoped is not one of those 30
21 properties that are still -- lots that are still left from
22 the 2007 lawsuit. So would ask the board -- I would ask
23 the receivership transition advisory board to review that
24 and somebody take a close look at that, make sure that we
25 are not discriminated a second or third time.

1 Thank you very much. You have a wonderful
2 afternoon. I gotta work to do so I must be leaving.

3 MS. ROBERTS: Thank you.

4 MR. DOSTINE: Madam chair, next request comes
5 from Mr. Bill Meyer.

6 MR. MEYER: Hello, my name is Bill Meyer. I
7 with a Hamtramck organization. Thank you for letting me
8 speak. I'm just going to address in general the concept
9 of emergency management.

10 There was a house bill that was introduced a few
11 months ago in Lansing to repeal the Michigan's Emergency
12 Financial Management law. I feel that it's -- an
13 emergency financial manager is an unelected official who
14 is not accountable to residents. And that is simply
15 undemocratic. The creation of a TAB board, Transition
16 Advisory Board is undemocratic. You are doing a job and I
17 appreciate your volunteering your time for doing this.
18 However, you are not elected by the people who live here.
19 And it's the people who live here who should rule this
20 city. We want our power back, we want the council and the
21 mayor to have power, the authority that was vested in them
22 in our charter. And I know you are trying to help us get
23 back to that but when you constantly hold this Damocles'
24 sword over us that if we don't do exactly what somebody
25 says and what one person says then we're going to be

1 punished.

2 I think we need more -- the city needs more
3 funding from the state. We are the poorest city in
4 Michigan. You should know that. It's the lowest per
5 income -- per capita income in the state so I think that
6 should be accounted for and we should probably be treated
7 a little differently than people who live in Bloomfield
8 Hills or Birmingham. And that fact that I don't want to
9 address anything else on the agenda, just that fact that
10 the city manager we have here is also unelected, appointed
11 and undemocratically put into position. Not talking about
12 her performance or anything, just that she doesn't have a
13 right to be here. This whole law is illegal. That's
14 basically what I'm trying to say. So the sooner you guys
15 can go back to your normal life the better it's for us.

16 Thank you very much.

17 MS. ROBERTS: You're welcome.

18 MR. DOSTINE: The next request from Ms. Kathy
19 Gordon.

20 MS. GORDON: Good afternoon.

21 MS. ROBERTS: Good afternoon.

22 MR. MCINERNEY: Good afternoon.

23 MS. GORDON: It's Kathy Gordon. Norwalk Street
24 in Hamtramck.

25 I see the agenda and I see after the happenings

1 of this week and last week, I see nothing on this agenda
2 that addresses the crucial situation that our city is in.
3 As a former councilwoman I know the innards of this city
4 and I have to say to you we are in financial disarray at
5 this point. I see no presentation of the budget. I know
6 the deadlines for the state, I don't know how this is
7 going to get accomplished. There's nothing on the agenda
8 tonight for a presentation of the budget. With the loss
9 of our treasurer now, I have come to you and say to you I
10 don't see anything on the budget on this agenda addressing
11 the fact that as of Friday we will have no control over
12 it, no treasurer. What's happening to us?

13 We need some reassurances, residents of this
14 city, we're scared. We don't want to lose our city. We
15 don't like all this chaos. We've gotten no statements
16 from the mayor. I don't see the mayor here. We've had no
17 statements from the city manager to reassure us that we're
18 going to be okay. So the next step is you. Can you give
19 us some reassurance that we will be a stable city as of
20 Friday and that we will be in the right position that we
21 were in years ago. This is horrendous and how you can sit
22 there and let this happen and not even allow it to be --
23 not even demand that it be put on the agenda is appalling.
24 We need this on the agenda. I'm sure you've observed that
25 there are a lot of people in this room and that's not

1 normal for these meetings. So that should speak volumes
2 to you.

3 Thank you so much.

4 MS. ROBERTS: Thank you.

5 MR. MCINERNEY: Thank you.

6 MR. DOSTINE: The next request comes from
7 Councilman Alasmari.

8 COUNCILMAN ALMASMARI: Good evening everyone.

9 MS. ROBERTS: Good evening.

10 COUNCILMAN ALMASMARI: Thank you for letting me
11 stand here.

12 I have three points to mention regarding the
13 contract of the current city manager.

14 When it comes to us as a councilmember as
15 elected officials we have the options to say yes or no.
16 We're not forced to say "yes" or "no". So based on the
17 information as I worked with Ms. Powell I was very
18 satisfied to say no. Because I was elected by people and
19 I have to protect those people, I have to protect their
20 rights. And I have to work for them. So the state going
21 to go different direction, they're going to have their own
22 responsibilities and we're all free of all responsibility
23 since we know the disaster city manager that we have here.
24 That's the first point.

25 Second point, I think she's hiding a lot of

1 information from the council and from you guys regarding
2 the budget, regarding the major issues in Hamtramck. I
3 encourage you to ask for more information. She won't give
4 you information she's supposed to. She hides a lot. Last
5 two days explain everything happened. Somebody just made
6 a comment. She doesn't like, she -- and she told me I
7 expected myself to be fired by Monday. That's what
8 happened. I did not imagine she will do it but she fired
9 him because she did not like his comment which he is
10 uncovered her and told us everything.

11 The budget that she gave us Saturday was not
12 true. A lot of information are false in that budget. I
13 opened the book for the budget, I found a lot of things
14 that didn't come to us. It's your decision right now to
15 either keep the responsibility for the council who has
16 decided to hire somebody else. We don't have no specific
17 person that we are working for or trying to bring. We're
18 going to have a lot of candidates and we're going to
19 choose one of those candidates of the best resume and
20 qualified person.

21 MS. ROBERTS: Okay. Thank you.

22 MR. ALMASMARI: You have the option. Thank you.

23 MS. ROBERTS: Thank you.

24 MR. DOSTINE: The next request comes from
25 Councilwoman Andrea Karpinski.

1 MS. KARPINSKI: Good afternoon.

2 MS. ROBERTS: Good afternoon.

3 MS. KARPINSKI: I guess I'd just make a comment.
4 A lot of this disarray that is going on between
5 councilmembers I think is just because some councilmembers
6 aren't understanding what the charter -- how the charter
7 goes. And don't understand the responsibilities of the
8 city manager as -- in general. They don't understand that
9 what our power is as a city council member and what the
10 city manager has the right to do.

11 We hired her I know maybe we didn't hire her,
12 the emergency manager did but I mean we interviewed her to
13 do a job. And that's a job that none of us are qualified
14 to do. There's been a lot of allegations, many of which
15 don't have any factual backing. There were allegations
16 that this, you know, abrupt meeting that was called on
17 Friday that was not shared with any -- four of the
18 councilmembers knew exactly what was going on at that
19 meeting and two of us had no idea what was coming at us.
20 They ask for transparency but they presented the
21 resolution at that meeting that we had no idea where it
22 came from. There was no factual backing on it. Which I
23 think will end up in a slander lawsuit because of all the
24 allegations that were made on that.

25 I don't know if you guys are voting on anything

1 tonight. I just think it's just not financially
2 responsible to terminate the city manager's contract
3 because of the possibility of us having to pay back this
4 \$2 million loan. Personally, I call Katrina and she
5 answers the phone. She gives me whatever information I'm
6 asking for. So I'm not sure what the relationship or
7 dynamic is between all the other council people and her
8 but I personally do not have any issues. I think she's
9 moving this city forward. And I would hope that the facts
10 are shown to you guys and you see that, you know, the
11 facts are actually there.

12 MS. ROBERTS: Thank you.

13 MR. STEMA: Thank you.

14 MR. DOSTINE: The next request comes from
15 Councilman Ian Perrotta.

16 COUNCILMAN PERROTTA: Hello.

17 MS. ROBERTS: Hello.

18 COUNCILMAN PERROTTA: Thank you for letting me
19 address you. I actually did not have any prepared
20 statements. I just felt the need to counter some of the
21 assertions that were made.

22 I personally agree with Ms. Karpinski and I've
23 found Ms. Powell to be very amenable to being worked with.
24 She's always been very open and seems to have a very good
25 understanding of this community and the problems and the

1 ways to solve many of the issues that have plagued it for
2 a number of years.

3 I just -- I also disagree that -- excuse me. I
4 don't feel that she is being treated fairly and has been
5 evaluated fairly. I feel that many of the issues that are
6 problems that some of the other councilmembers have with
7 her are personal and do not involve any -- do not have any
8 professional basis for the scrutiny and grief that she has
9 been given.

10 To address the meeting of last week, it was --
11 we were not informed of what the resolution was. I was
12 told by Councilman Alasmari that he did have the
13 resolution and he did not want to give it to me because he
14 was scared that I would put it on Facebook for the public
15 to see and I would talk bad about it.

16 I did admit that I probably would have done that
17 but I believe that government should be done openly and in
18 front of everyone as we make decisions that affect
19 everyone. Furthermore, I encourage you to scrutinize
20 Council Alasmari's statements as I have personally been a
21 -- on the receiving end of some libelous statements that
22 have been made by him and I do not believe he's
23 trustworthy and I don't really think that he has the best
24 interests of this city in mind. And I'm not trying to
25 come here and gossip or stir up any dust. I'm just

1 speaking my mind and being honest and forthcoming with you
2 about matters of which I am aware of.

3 MS. ROBERTS: Thank you.

4 MR. MCINERNEY: Thank you.

5 MR. DOSTINE: The next request is from Ms.
6 Loretta Nesbitt.

7 MS. NESBITT: Good afternoon.

8 MS. ROBERTS: Good afternoon.

9 MS. NESBITT: I'm here from the organization
10 DayBo. We are the new homes, built homes here in the city
11 of Hamtramck. And I would like to speak on behalf of the
12 organization. I read the article in the paper that was
13 about the city manager which I fully disagree with.
14 However, I also wanted to mention at the last city council
15 meeting it was brought up about the rodents here in
16 Hamtramck. They actually run down the street. The people
17 next door cut their grass. We cut our grass and the
18 people next door grass and there actually was a whole
19 family living in the grass. And it's like that
20 constantly. The city manager says don't do -- it's
21 brought up to the city manager. She says close the top on
22 the garbage containers. Well, we keep our garbage
23 containers in our yard. And so naturally you don't always
24 keep them closed. However, that's not the answer.
25 Apparently she's not aware of how to get rid of rodents.

1 Rodents live underground. Everyone knows that, I thought.
2 And closing the top on the garage (sic), you have
3 squirrel's droppings, bird's dropping, other animal's
4 dropping, all over so that's what the rodents live on and
5 if you have pets they live off of that. However, I don't
6 know if she was trying to be facetious or what, after the
7 gentleman got finished speaking she said get a cat. Can
8 you imagine everybody getting a cat? Or two cats? And
9 that would keep down the rodents.

10 Warren had this problem. They got poison and
11 dropped it in the sewer. That's where they live.
12 Underground in the sewers. So if you dropped the poison
13 in the sewer you don't have to worry about the animals but
14 they got rid of it there. All it takes is a little
15 research and you can find out how to get rid of them.

16 MS. ROBERTS: Thank you, ma'am.

17 MS. NESBITT: But it's really bad.

18 MS. ROBERTS: Your time is up. Thank you.

19 MR. MCINERNEY: Thank you.

20 MR. DOSTINE: The next request, Madam Chair,
21 comes from Ms. Lateece Sanders.

22 MS. SANDERS: Hi, I'm Lateece Sanders. Minister
23 Sanders. I'm here today, I was just listening to some --
24 I just came in and me and the city manager has had
25 numerous communications. If you guys are making a

1 decision today I'm asking that you do not reinstate her
2 in. One, is I'm a part of the lawsuit. And all it takes
3 is reading. When you make an agreement and you make a
4 settlement you are supposed to keep that. To jack our
5 taxes up to be \$4,000 -- almost \$4,000 to evict us from
6 our home and you don't look at the settlement when we can
7 go downtown and pull the settlement you tell us it's tons
8 of boxes, you cannot go through it? Do you know those 200
9 homes that were supposed to be built? You're going to be
10 -- where are we supposed to go? We came back here because
11 our family was displaced. You gonna displace us again?
12 It is five different lawsuits that the city has to face.
13 How much more money do the city need to lose before
14 somebody says or do something? Me and Katrina has had
15 this conversation over and over again. For you to tell me
16 you don't know, you don't know, why are you sitting at
17 that seat? That's like somebody asking you about when it
18 -- you -- the city manager is supposed to know these
19 things and be honest. Where's your integrity?

20 This -- these things that she -- like taking a
21 handicap sign for my mother. You know, taking a handicap
22 sign. She needs that. You all see her standing here.
23 That is hooked to her heart. To tell her to walk blocks
24 to get to our home and then we have to go down to the
25 civil rights to make a complaint when all you could do is

1 just sit down with us to say look, let's go back to the
2 agreement. These homes that are on Dyer that these people
3 stay in, they not -- they up under -- we are all up under
4 a cap. Our taxes is not supposed to be on land -- one is
5 for the land, one for the house. You just make it any
6 reason to kick us out of our homes and then what do the
7 homes go back to? Back to the city? So what did we get
8 from the lawsuit? What did we get from it? This is abuse
9 that Katrina allowing them to do.

10 MS. ROBERTS: Thank you for your time, ma'am.
11 Your time is up.

12 MR. DOSTINE: You get two minutes.

13 MS. SANDERS: Thank you.

14 MR. DOSTINE: Madam Chair, the last request is
15 from Katrina Powell.

16 MS. POWELL: Thank you, Madam Chair.

17 While I certainly wasn't prepared to speak
18 today, I did have some stuff in my file that I want to
19 discuss.

20 I'm just really just going to address some of
21 the public comments and set the record straight on those.

22 So, the fact that I was not democratically
23 selected to be the city manager, I would like to read an
24 article that was written while I was under a negotiation
25 with the emergency manager for my contract. And it says

1 here that, "Powell appeared to be the top choice among
2 city council members who interviewed her and three other
3 contenders for the job last month." So I was selected by
4 a majority of the city council who then let their
5 information be known to the emergency manager that they
6 wanted to select me to be the city manager.

7 The next thing is the budget was prepared by the
8 city controller. The numbers were put in by my office but
9 that is the city controller's budget. I present the
10 budget. There is nothing hidden in the budget. You can't
11 hide anything in a bunch of numbers. Numbers don't lie.
12 People lie. Numbers don't lie.

13 The next thing is the deputy treasurer who was
14 in the treasurer's office has been there for five years.
15 She is well capable of providing that service. If you
16 will recall, there was never a deputy city manager or city
17 treasurer budgeted in the original budget that was
18 approved by the city manager or the governor's office or
19 the state treasury. When I arrived here, the city
20 controller and I had to amend the budget in order to put
21 that position in the budget because it wasn't there
22 originally.

23 The fact that anyone would imply that we are in
24 a financial situation clearly hasn't looked at our budget
25 or our fund balance. We are posting at our last audit a

1 \$5.8 million fund balance and Plante Moran will be filling
2 in for the city controller when she leaves. And the city
3 -- the deputy city manager/treasurer wasn't fired. He was
4 placed on paid administrative leave. He's still receiving
5 all of his benefits and all of his pay.

6 Thank you, ma'am.

7 MS. ROBERTS: Thank you.

8 MR. MCINERNEY: Thank you.

9 MR. DOSTINE: That concludes public comments,
10 Madam Chair.

11 MS. ROBERTS: Thank you.

12 Back to the agenda.

13 We have no old business. So the first thing
14 under new business is approval of resolutions and
15 ordinances from the city council meeting. Resolutions from
16 regular city council meeting of April 11, 2107, are our
17 first item on the agenda.

18 Please note that resolution 27, 28 and 29 were
19 approved at our last meeting. Therefore, I would
20 entertain a motion to approve the remaining ordinances and
21 resolutions from the April 11, 2017 regular city council
22 meeting.

23 MR. STEMA: Motion to approve.

24 MR. MCINERNEY: Support.

25 MS. ROBERTS: Any discussion?

1 (No response.)

2 MS. ROBERTS: Seeing none, all those in favor

3 say aye?

4 Aye.

5 MR. McINERNEY: Aye.

6 MR. STEMA: Aye.

7 MS. ROBERTS: Opposed the same.

8 (No response.)

9 MS. ROBERTS: Motion carries.

10 Now, on number three, or?

11 MS. ROBERTS: Next on the agenda is resolutions

12 from the regular city council meeting of April 25, 2017.

13 I would entertain a motion to approve all the

14 ordinances and resolutions, from the April 25, 2017

15 regular city council meeting.

16 MR. McINERNEY: Move to approve.

17 MR. STEMA: Second it.

18 MS. ROBERTS: Any discussion?

19 (No response)

20 MS. ROBERTS: Seeing none, all those in favor

21 say aye. Aye.

22 MR. McINERNEY: Aye.

23 MR. STEMA: Aye.

24 MS. YOUNG: Aye.

25 MR. McINERNEY: Aye.

1 MS. ROBERTS: Opposed the same.
2 (No response)
3 MS. ROBERTS: Motion carries.
4 Next on the agenda are the claim and accounts
5 from the regular city council meeting draft minutes of May
6 9. I would entertain a motion to approve, deny, or
7 postpone claims and accounts from the regular city council
8 meeting draft minutes, of May 9th.
9 MS. YOUNG: Motion to approve.
10 MR. STEMA: Support.
11 MS. ROBERTS: Any discussion?
12 (No response)
13 MS. ROBERTS: Seeing none, all those in favor
14 say aye. Aye.
15 MR. STEMA: Aye.
16 MS. YOUNG: Aye.
17 MR. McINERNEY: Aye.
18 MS. ROBERTS: Opposed the same.
19 (No response)
20 MS. ROBERTS: Motion carries.
21 Next on the agenda is approval of the budget to
22 actual and cash flow reports.
23 Ms. Powell, do you or Ms. Cairns want to give a
24 report on that?
25 MS. POWELL: Ms. Cairns is here.

1 MS. ROBERTS: I think she would like to give her
2 last report on that one.

3 MS. POWELL: She would like to give her last
4 report. She's been looking forward to this all day.

5 MS. CAIRNS: Beginning with the general fund.
6 We -- I think you would have gotten a copy of the amended
7 budget.

8 MS. ROBERTS: Uh-huh.

9 MS. CAIRNS: This is worst case scenario. We
10 will dip into our fund balance about \$400,000 was worst
11 case scenario but I have to put that in the budget because
12 as of June 30 we have to have -- that we cannot exceed
13 spending whatever is in the budget.

14 MS. ROBERTS: Uh-huh.

15 MS. CAIRNS: That's a violation of state law,
16 1968. That's what -- and also the fund 264, fund number
17 264 which is the 911 emergency fund. What we had budget
18 was \$120,000 in revenues. Let me give you the page
19 number. It's the 264 which is on page 11. That \$468,000
20 --or that I have in the -- what we have to transfer in the
21 general fund also. We -- in that \$100,000 is included to
22 cover the cost of the 911 which is the 911 emergency fund.
23 That, again, was worst case scenario. Anything specific
24 questions you have?

25 MS. ROBERTS: I just have one question.

1 MS. CAIRNS: Yes.

2 MS. ROBERTS: In the revenues group we've
3 collected about 75 percent.

4 MS. CAIRNS: We have.

5 MS. ROBERTS: Do we think we're going to collect
6 that additional 25 percent?

7 MS. CAIRNS: We may or may not. For example,
8 the revenues what we have reported here is as of April
9 30th.

10 MS. ROBERTS: Uh-huh.

11 MS. CAIRNS: The state share revenue which is
12 the second largest and the property taxes, which is the
13 largest. We wouldn't know about the state share revenues.
14 We know what the constitution amount is. But we know what
15 the statutory amount is.

16 MS. ROBERTS: Okay.

17 MS. CAIRNS: So that -- we don't get the last
18 payment until August. The property tax settlement so we
19 have collected about 88 percent. The 12 percent is turned
20 over to the county. And the county, based on our past
21 experience when we told some a little bit of money it can
22 vary from 8 percent to 15 percent. So I don't know how
23 much we are. And that -- they make the settlement closer
24 to the last day of June 30th. So those are the
25 uncertainties involved in with this budget.

1 MS. ROBERTS: Okay. Thank you.
2 Does anyone else have any other questions?
3 Thank you.
4 MS. CAIRNS: You're welcome.
5 MS. ROBERTS: Enjoy your next job. We'll miss
6 you.
7 MS. YOUNG: Yes.
8 MR. STEMA: Good luck.
9 MS. CAIRNS: Thank you.
10 MS. ROBERTS: Okay, I would entertain a motion
11 to approve, deny, or postpone the budget to actual cash
12 flow reports.
13 MR. STEMA: Motion to approve.
14 MS. YOUNG: Second.
15 MS. ROBERTS: Any further discussion?
16 (No response.)
17 MS. ROBERTS: Seeing none, all those in favor,
18 say aye. Aye.
19 MR. STEMA: Aye.
20 MS. YOUNG: Aye.
21 MR. McINERNEY: Aye.
22 MS. ROBERTS: Opposed the same?
23 (No response.)
24 MS. ROBERTS: Motion carries.
25 Next on the agenda is approval of the invoice

1 register and pre-approved expenditures I would entertain
2 a motion to approve, deny or postpone the invoice register
3 and pre-approved expenditures.

4 MR. STEMA: Motion to approve.

5 MR. McINERNEY: Support.

6 MS. ROBERTS: Any discussion?

7 (No response.)

8 MS. ROBERTS: Seeing none, all those in favor,
9 say aye. Aye.

10 MR. STEMA: Aye.

11 MS. YOUNG: Aye.

12 MR. McINERNEY: Aye.

13 MS. ROBERTS: Opposed the same?

14 (No response.)

15 MS. ROBERTS: Motion carries.

16 Next on the agenda is approval of Resolution
17 2017-35. The second budget amendment for FY 16/17. While
18 action on this item occurred during a council meeting
19 outside the normal review period for today's board
20 meeting, the city manager is requesting to bring these
21 items forward for early review. This item was approved by
22 city council on May 9, 2017. Ms. Powell, would you like
23 to provide a summary of this item for the board.

24 MS. POWELL: Yes, ma'am. So the biggest thing
25 here, I believe, it was addressed by one our council

1 members is the issue of our SAFER grant. And as you are
2 well aware, federal grants are distributed by the federal
3 government and all criteria has to be met in order for
4 them to distribute those funds. In this particular case,
5 the city of Hamtramck had requested to be able to hire 14
6 firefighters in order to receive the SAFER grant. At the
7 time of the distribution we had only hired -- we only had
8 12 firefighters. So we have been continuously hiring or
9 interviewing firefighters so that we can fill those other
10 two spots so that we can eventually get all of our money.
11 As you know in grants the money comes in as you spend it,
12 so as soon as we're able to provide documentation that
13 we've filled those two spaces we will get the full funding
14 that we applied for and received. And that's really the
15 biggest issue with the budget amendment. The rest of it
16 is training for city council. That needed to be addressed
17 in salaries and income tax because we moved -- allowed one
18 gentleman from the city controller's office down to income
19 tax. The rest of it is small potatoes compared to the
20 SAFER grant. That's the biggest issue.

21 MS. ROBERTS: Okay. Okay.

22 Just one thing I want to be sure of is our next
23 RTAB we will have the new budget?

24 MS. POWELL: Yes, you will.

25 MS. ROBERTS: Okay. Does anyone else have any

1 other questions?

2 We would entertain a motion to approve, deny or
3 postpone Resolution 2017-35, second budget amendment for
4 FY 16/17.

5 MS. YOUNG: Motion to approve.

6 MR. McINERNEY: Support.

7 MS. ROBERTS: Any further discussion?

8 (No response)

9 MS. ROBERTS: Seeing none, all those in favor
10 say aye. Aye.

11 MR. STEMA: Aye.

12 MS. YOUNG: Aye.

13 MR. McINERNEY: Aye.

14 MS. ROBERTS: Opposed the same.

15 (No response)

16 MS. ROBERTS: Motion carries.

17 Items 5 and 6 were addressed in new business.
18 So item 7, approval of 2017-34. Contract extension for
19 Hutch Paving for 2017 Asphalt Resurfacing Program. While
20 action of this item occurred during a council meeting
21 outside the normal review period for today, the city
22 manager is requesting to bring this item forward for early
23 review. This item was approved by city council on May 9,
24 2017.

25 Ms. Powell, would you provide a summary of this

1 item for the board?

2 MS. POWELL: Yes, ma'am, thank you very much.

3 This is an extension of the current contract
4 they've agreed to provide asphalt at the same price that
5 they've provided it previously. As you know we have a
6 very aggressive resurfacing and road repair program that
7 we're in the middle of and so this particular year we will
8 be resurfacing four streets. We'll be resurfacing Charest
9 from Holbrook to Evaline, the full width of that. Lehman
10 from Conant to Joseph Campau, the travel lane only.
11 Lumpkin Street from Caniff to Commor, the travel lane only
12 and Pulaski from Mackay to Joseph Campau, the full width.
13 We may be changing that street but this is our schedule so
14 far for this construction season. We're excited that
15 Hutch Paving was able to extend those prices to us. We've
16 had a very good relationship with them and our engineers
17 and people in the field enjoy working with them so we
18 would just like to extend their contract.

19 MS. ROBERTS: Okay. Thank you. I would
20 entertain a motion to approve, deny, or postpone
21 Resolution 2017-34, Contract Extension for Hutch Paving.

22 MR. BOGDAN: Move to approve.

23 MR. STEMA: Support.

24 MS. ROBERTS: Any discussion?

25 (No response.)

1 MS. ROBERTS: Seeing none, all those in favor of
2 say aye. Aye.

3 MR. McINERNEY: Aye.

4 MR. STEMA: Aye.

5 MS. YOUNG: Aye.

6 MR. McINERNEY: Aye.

7 MS. ROBERTS: Opposed the same.

8 (No response)

9 MS. ROBERTS: Motion carries.

10 So items eight was addressed in new business.
11 Item 9, Resolution 2017-33 Approval of Resolution #2017-33
12 (Memorandum of Understanding Between Wayne County, Habitat
13 for Humanity, Samaritas, Wayne County Land Bank and the
14 City of Hamtramck to Provide Refugee Resettlement Housing.
15 While action on this item occurred during a council
16 meeting outside the normal review period for today's board
17 meeting, the city manager is requesting to bring this item
18 forward for early review. This item was approved by city
19 council on May 9, 2017.

20 Ms. Powell, would you like to provide a summary
21 of this item for the board, please?

22 MS. POWELL: Yes, ma'am. Thank you very much.

23 This is a memorandum of understanding between
24 the city of Hamtramck, Wayne County Habitat for Humanity,
25 Samaritas and the Wayne County Land Bank. We were so

1 excited about this program. We were approached about our
2 right of first refusal homes that were given to us by the
3 county treasurer by Wayne County. We all kind of sat down
4 and started you know, talking about what we would do with
5 these properties. And it was brought up during that
6 discussion that they were looking to do a refugee
7 resettlement program. So we brought all the players to
8 the table and had a huge discussion and so moving forward
9 they are going to be taking on our right of first refusal
10 homes from the county treasurer's office, paying whatever
11 it is we owe for those properties. If you remember we
12 were in the middle of trying to do a pilot project to
13 redevelop those properties. Instead, Habitat for Humanity
14 will take those homes and the properties and either build
15 new homes or redo the existing homes and put refugee
16 resettlement people in those homes and they will be owned
17 by Samaritas. So Samaritas will be responsible for
18 providing all the lawn maintenance, all the care of the
19 home and it will be essentially an owner occupied piece of
20 property. So we'll be receiving taxes on that and it will
21 also spruce up the neighborhoods and we'll have refugees
22 settling in our community where they can feel like they're
23 at home and they can shop where they're used to, you know,
24 in shops where they are familiar with the items. And
25 they will be completely welcomed into our community. So

1 hopefully moving forward this will be a program that all
2 of the entities will be able to continue for years to come
3 as long as we are able to bring in refugees and help them
4 get out of war torn countries. So that's what this is.

5 MS. ROBERTS: Thank you.

6 I would entertain a motion to approve, deny, or
7 postpone Resolution 2017-33, Memorandum of Understanding
8 Between Wayne County, Habitat for Humanity, Samaritas,
9 Wayne County Land Bank and the City of Hamtramck.

10 MR. McINERNEY: I'd like to move to approve it
11 with a comment.

12 MS. ROBERTS: Okay.

13 MR. McINERNEY: If there's a second.

14 MS. YOUNG: Yes.

15 MR. STEMA: Second.

16 MS. ROBERTS: Any discussion?

17 MR. McINERNEY: I just want to commend the city
18 on this. I mean I have followed this law for the 18 years
19 it's been in existence and it's now entering obviously
20 this non-profit phase which appears to be a great thing
21 kind of in general and for the city. Keep up the good
22 work with that.

23 MS. ROBERTS: Okay. The motion before us is to
24 approve Resolution 2017-33. All those in favor say aye.
25 Aye.

1 MR. McINERNEY: Aye.

2 MR. STEMA: Aye.

3 MS. YOUNG: Aye.

4 MS. ROBERTS: Opposed the same.

5 (No response)

6 MS. ROBERTS: Motion carries.

7 Next on the agenda is approval to hire a part
8 time code enforcement officer. Ms. Powell, would you
9 provide a summary of this item for the Board?

10 MS. POWELL: Yes, ma'am. Thank you.

11 So as you are aware I've been looking to
12 increase our code enforcement force. I would like to
13 have five part-timers working and these positions are
14 paid for with CDBG funds that we received from Wayne
15 County. In this particular case this is a young lady who
16 lives in our community who works part time somewhere else
17 and is excited about being able to come onto our teams
18 ~~and work~~ that you know, are not normal for most of us. She
19 enjoys working in the afternoons and on the weekend. When
20 we have code violators that think no one is here so now
21 we'll actually have someone on staff -- we'll have several
22 people on staff that will be able to be able to curb that
23 type of activity. This is Ella Schneider and she will be
24 part-time with no benefits. And she will be our first
25 hire, actually.

1 MS. ROBERTS: I actually looked over her resume.
2 What code enforcement experience does she have? How is
3 the candidate qualified for the position?

4 MS. POWELL: So you -- most code enforcement
5 officers aren't walking in the door with code enforcement
6 experience, particularly in our community. She will be
7 sent to school to learn how to write tickets. The most
8 important thing is that she's not afraid to walk up on a
9 porch and knock on a door and educate someone about the
10 fact that their grass is 12 inches tall and it can only be
11 six. She's not afraid to talk to people and you know, as
12 a last resort issue a ticket. For us it's not about code
13 enforcement. It's about code compliance and so I'm
14 looking for people who are already engrained in our
15 community, that care about the way it looks and want to
16 clean it up. We can teach them what they don't know.
17 However, you just need to know how to talk to people, how
18 to read, how to understand the code and she's able to do
19 all of those things.

20 MS. ROBERTS: Okay. This is part time? How
21 many hours are we talking?

22 MS. POWELL: Less than 29 hours.

23 MS. ROBERTS: Okay. And it's budgeted?

24 MS. POWELL: Yes, ma'am.

25 MS. ROBERTS: Anyone else have any questions?

1 MR. McINERNEY: I move to approve.

2 MS. ROBERTS: Okay.

3 MR. STEMA: Support.

4 MS. ROBERTS: Okay, all those in favor say aye.

5 Aye.

6 MR. STEMA: Aye.

7 MS. YOUNG: Aye.

8 MR. McINERNEY: Aye.

9 MS. ROBERTS: Aye. Opposed the same.

10 (No response)

11 MS. ROBERTS: Motion carries.

12 Next on the agenda is approval of contract

13 addendums for directors and essential personnel. Ms.

14 Powell will you provide us with --

15 MR. McINERNEY: What happened to police?

16 MS. ROBERTS: Oh, did I miss --

17 MR. STEMA: You missed the police officer.

18 MS. ROBERTS: We're skipping an officer. Sorry.

19 If you're here.

20 Next on the agenda is approval to hire full-time

21 police officer. Ms. Powell, would you please provide a

22 summary of this item for the board?

23 MS. POWELL: Yes, ma'am.

24 As you are aware, we are having to replace

25 police officers that have gone to work for other agencies

1 that typically are paid more and have better benefits but
2 we are addressing that. We now have options for benefits.
3 Moving forward. So, hopefully we'll be able to keep these
4 people and actually this is a new police officer that we
5 would have lost had we not had options now for families to
6 be covered by our help. So we're excited about filling
7 this position and bringing this young man on very quickly
8 and getting him trained and up to snuff.

9 MS. ROBERTS: And this officer -- this position
10 is budgeted?

11 MS. POWELL: Yes, ma'am.

12 MR. STEMA: I'm assuming it's also going to help
13 bringing down the "O.T."?

14 MS. POWELL: I hope so. Or increase it until he
15 is fully trained.

16 MS. ROBERTS: I would entertain a motion to
17 approve, deny, or postpone hiring a full-time police
18 officer.

19 MR. STEMA: Motion to approve.

20 MS. YOUNG: Second.

21 MS. ROBERTS: Any further discussion?

22 (No response)

23 MS. ROBERTS: Seeing none, all those in favor
24 say aye. Aye.

25 MR. STEMA: Aye.

1 MS. YOUNG: Aye.

2 MR. McINERNEY: Aye.

3 MS. ROBERTS: Opposed the same.

4 (No response)

5 MS. ROBERTS: Motion carries.

6 Next on the agenda is approval of contract

7 addendums for directors and essential personal.

8 Ms. Powell, will you provide a summary of this
9 item for the Board?

10 MS. POWELL: Yes, ma'am. So this has been an
11 issue for us for the last couple of years. And it
12 involves our directors are given "X" number of weeks to
13 use for vacation and unfortunately given that we have such
14 a very small staff there's not anyone to really take their
15 place. So a lot of times they're not able to take their
16 vacations or if they are they're all taking them at the
17 same time in December before they lose them.

18 This request is to allow them to at least carry
19 over another week. Because a lot of times they are able
20 to take it earlier in the year than they are later in the
21 year. Depending on the work load. This will allow them
22 to at least have an option. Currently they have no
23 option. If they choose to leave they will only be able to
24 take -- if they have less than 40 hours they will only be
25 able to take that time. This really came to light

1 recently with some of our directors leaving. They had all
2 this vacation that they were waiting to take later on and
3 they would have lost it had they left. So they took the
4 vacation, took the time off. It put added
5 responsibilities on those people that were in the office
6 that weren't expecting to not have that help and it's just
7 been an issue. And it's been an issue but now it's an
8 even bigger issue. So this is just a request to allow
9 them to at least carry over, you know, 40 hours until the
10 next year to be able to use them then.

11 MS. ROBERTS: I have a lot of questions on this
12 one. And I'm really going to ask for this one to be
13 tabled.

14 MS. POWELL: Okay.

15 MS. ROBERTS: But I'm going to let you know what
16 my questions are.

17 MS. POWELL: Okay.

18 MS. ROBERTS: And then we'll see if the board
19 agrees with me to table it.

20 MS. POWELL: Okay.

21 MS. ROBERTS: Okay. First there is a typo in a
22 lot of these. All but one of them actually in the second
23 paragraph of A it says the contribution to MERS is 10
24 percent and then in a parenthesis it says 15 percent?

25 MS. POWELL: Oh. Uh-huh.

1 MS. ROBERTS: So from that it's incorrect and
2 inconsistent. There's only one of them that has the same
3 percentage and it's both of them are 15 percent on the
4 last one. So, if you'd correct that. I don't know what
5 this is replacing. And since this doesn't go to council
6 I'd like to see the language it replaces.

7 MS. POWELL: I actually have it on the memo.

8 MS. ROBERTS: But I don't have the actual
9 contract to see.

10 MS. POWELL: The contract. Okay. No problem.

11 MS. ROBERTS: To see, so I'd like to see that.

12 MS. POWELL: Okay.

13 MS. ROBERTS: And then I wonder what the budget
14 impact is. Because you don't typically pay out this money
15 as a lump sum check. So I'd like to see what the budget
16 impact is.

17 MS. POWELL: For each one or collectively.

18 MS. Roberts: ~~PITTMAN~~: Or collectively. I don't care how
19 but what is the budget impact.

20 MS. POWELL: Okay.

21 MS. ROBERTS: And then what is the impact on
22 employees. Like, you know, are they going to see this as
23 I should keep a week of time left versus take my time? We
24 want that fine line of you know, do I not take vacation
25 because I might get some money instead? So if you can

1 kind of --

2 MS. POWELL: Well, we hope they're not leaving,
3 ma'am. We hope they're staying.

4 MS. ROBERTS: But those are my questions and I
5 don't know if the members have other questions.

6 MR. STEMA: That covers what I have.

7 MS. ROBERTS: Okay. So I'm going to --

8 MR. McINERNEY: I move to table.

9 MS. ROBERTS: Okay. Thank you.

10 MR. STEMA: Support.

11 MS. ROBERTS: Okay. This item is tabled. It
12 can be brought back to us next month.

13 MS. POWELL: Yes, ma'am.

14 MS. ROBERTS: Next on the agenda is approval of
15 the citywide overtime report. Ms. Powell, would you
16 please provide a summary of the progress the city is
17 making in regards to this issue?

18 MS. POWELL: Did you vote on that?

19 MS. ROBERTS: Oh. No, I didn't.

20 MR. McINERNEY: I think --

21 MS. ROBERTS: I don't know if you have to table.
22 All those in favor of tabling item 12 of which -- let's
23 see is that item 12?

24 MS. YOUNG: Yes.

25 MR. McINERNEY: Yes.

1 MS. ROBERTS: All those in favor of tabling item
2 12 say aye.

3 MR. STEMA: Aye.

4 MS. YOUNG: Aye.

5 MR. McINERNEY: Aye.

6 MS. ROBERTS: Opposed the same.

7 (No response)

8 MS. ROBERTS: Motion carries.

9 Okay, now the citywide overtime report.

10 MS. POWELL: So I'm scared to say this because
11 the last time I said this it came back to bite me. But
12 our overtime is down. It's not down by a whole lot but
13 it's down. It's down by \$2700. So hopefully it will
14 continue to go down. I want it to be much larger going
15 down but it's down.

16 MS. ROBERTS: Any questions?

17 MS. ROBERTS: I would entertain a motion to
18 approve, deny, or postpone the citywide overtime report.

19 MR. McINERNEY: Motion to approve.

20 MS. YOUNG: Second.

21 MS. ROBERTS: Any further discussion?

22 (No response.)

23 MS. ROBERTS: Seeing none, all those in favor
24 say aye. Aye.

25 MR. STEMA: Aye.

1 MS. YOUNG: Aye.

2 MR. McINERNEY: Aye.

3 MS. ROBERTS: Opposed the same?

4 (No response.)

5 MS. ROBERTS: Motion carries.

6 Next on the agenda is district court revenues.

7 This is for information only. Do any board members have

8 any comments or questions?

9 MR. STEMA: No.

10 MS. ROBERTS: Seeing none we'll move on.

11 Next is board comment. Do any RTAB members have

12 any board comment?

13 MR. STEMA: I have a question for Ms. Powell.

14 About a month and a half ago I think it was, there was a

15 resolution that passed to go out and find a recruitment to

16 replace you on July 1st. Can you give us an update on

17 where that is?

18 MS. POWELL: Yes, sir.

19 I actually can.

20 So, you did -- it was put out on MTN on April

21 11. It was due on May 1st and it was closed. The --

22 first of all, let me state that that the city manager is

23 not involved in anything related to purchasing. I have a

24 purchasing agent which you all are aware of because we

25 hired her. This is completely her job. I don't get

1 involved in this as well as I don't get involved in any
2 other bids or any of that. For any reason nor should I.
3 My purchasing agent gave me an update this morning that
4 said -- because I wanted to know because it's been on our
5 agenda for tonight -- and she said that she's created the
6 bid sheet, the recommendation memo and she's working on
7 the bilateral agreement. So as she dos with every other
8 bid, she goes out and she talks to their references to
9 find out if indeed what they've put in their bid, bid
10 document is correct, that they are easy to work with, that
11 they do produce a good product, you know, those types of
12 things. She is really adamant about doing her due
13 diligence which we appreciate. So she has said that it
14 will be on the first meeting, the city council meeting of
15 June.

16 MR. McINERNEY: I'm sorry, did you say the
17 responses have been received already or did the --

18 MS. POWELL: Yes, we received the responses. It
19 closed on May 1st.

20 MR. McINERNEY: Okay.

21 MS. POWELL: So I believe -- I don't know, I
22 think we have five people who bid. So.

23 MR. McINERNEY: Thank you.

24 MS. POWELL: So we'll see them in June as well.

25 MR. McINERNEY: Thank you.

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MR. STEMA: Thank you.

MS. ROBERTS: Any other board comment?

(No response.)

MS. ROBERTS: Seeing none, I would entertain a motion to adjourn.

MR. McINERNEY: So moved.

MR. STEMA: Support.

MS. ROBERTS: All those in favor say aye. Aye.

MR. STEMA: Aye.

MS. YOUNG: Aye.

MR. McINERNEY: Aye.

MS. ROBERTS: Opposed the same.

(No response)

MS. ROBERTS: This meeting is adjourned. Thank you. It is approximately 1:50.

(Proceedings adjourned at 1:50)

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STATE OF MICHIGAN
COUNTY OF WASHTENAW) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held May 23, 2017, City of Hamtramck. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED: June 1, 2017

s/ Amy Shankleton-Novess

Amy Shankleton-Novess (CER 0838)
Certified Electronic Reporter

Memo

To: Receivership Transition Advisory Board
From: Katrina Powell, City Manager
Date: 05-17-17 Tabled for 06-27-17 Meeting
Re: RTAB Agenda Item Employee Contract Addendums

This item is a request to amend Director and Essential Personnel' contracts, allowing them to bank up to forty (40) hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause, or carried over to the next year. If the employee is terminated for cause, they will not be entitled to cash in unused vacation days.

The employee's current contract states that the *Employee shall be entitled to four (4) weeks of vacation per year. Such vacation leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.*

Currently, Directors and various personnel are unable to take all of their vacation in a calendar year because of their positions and the lack of employees that can fill those positions, during an employee's vacation. There is no mechanism that allows the employee to carry over those days and they are lost. As you are aware, vacation is an earned benefit and employees should be encouraged to use their vacation for their health and welfare. Unfortunately, time is not always on the employee's or the City's side, for them to take time off and the benefit is no longer a benefit.

Due in part to the uncertainty of the City Manager's position, various members of the City's team have chosen to look for and accept positions elsewhere. In one instance, a Director decided to take all of their vacation prior to leaving and left things undone and put unnecessary stress on those left behind to carry on that position' responsibilities. Had there been a choice to provide a payout up to forty (40) hours, we would've had the employee on staff for at least another week to finish projects, budgets, etc.

If the Board approves the addendums, the Directors and essential personnel, will potentially have the ability to use their vacations at a later time and/or get a payout of up to forty (40) hours when they leave the City's employment. The proposed language is as follows: *Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If*

*Employee is terminated for cause, she shall not be entitled to cash in unused vacation days.
Employee shall not be entitled to any other leave time.*

Subject: RE: 40 Hour Vacation Payouts
Date: Monday, June 12, 2017 at 10:04:51 AM Eastern Daylight Time
From: Jia Hang
To: Katrina Powell

Good Morning Katrina,

Per request, here is the total of the 40 hour payout.

Hang - \$923.08
Hagen - \$1750.00
Angerer - \$1692.31
Gitschlag - \$1153.85
Samuels - \$1442.31
Singh - \$1500.00
Moise - \$1750.00

Jia Hang

Accounts Payable
Payroll Specialist
City of Hamtramck
(313) 800-5227 Phone
(313) 974-7973 Fax
jhang@hamtramckcity.com

CONFIDENTIALITY NOTICE:

This email and any attachments are for the sole use of the intended recipient (s) and may contain information that is confidential and protect from disclosure under the law. Any unauthorized review, use, disclosure, or distributions are prohibited. If you are not the intended recipient, please contact the sender by reply email and delete/destroy all copies of the original message and attachments.

From: HR
Sent: Friday, June 09, 2017 5:09 PM
To: Jia Hang <jhang@hamtramckcity.com>
Cc: Katrina Powell <kpowell@hamtramckcity.com>
Subject: 40 Hour Vacation Payouts

Hi Jia,

Can you please send Katrina the 40 hour vacation payout totals for the following employees?

Hang
Hagen
Angerer
Gitschlag
Samuels
Singh
Moise

Thanks,

Samantha Samuels

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of June, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Kathleen Angerer, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated December 16, 2014, with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall provide the City with a proof of health insurance coverage annually. Employee shall be entitled to life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, she shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated December 16, 2014, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Kathleen Angerer

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Kathy Angerer ("Employee"). This Agreement is effective as of 12/16, 2014 ("Effective Date").

This Agreement is based upon the following facts which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Community and Economic Development Director.
- B. The parties desire to enter into a written employment agreement which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as Community and Economic Development Director, and shall perform all lawful duties required to professionally and efficiently run the Community and Economic Development Department. Employee's duties shall consist of directing and managing the employees assigned to the Community and Economic Development Department on a day-to-day basis, and shall include all those duties described in the Charter and job descriptions. Employee shall be required to evaluate the performance of supervisory employees who are assigned to the Community and Economic Development. Employee shall devote her full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of her duties. At all times under this agreement, Employee shall be considered an at-will Employee of the Employer.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$88,000, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime

Section 3. Additional Employment Benefits.

~~A. Fringe Benefits Employee shall provide the City with a proof of health insurance coverage annually. Employee shall be entitled to life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City.~~

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee pre-tax contribution to the MERS defined benefit pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Such vacation leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, or in her absence, the Deputy City Manager advance notice of such activities and the City Manager consents thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred with approval of the City Manager. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education.

The City, with preapproval, will reimburse Employee, up to \$5000.00 per year, for the cost of tuition and books at an as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- ~~A. Termination by the City. The City may terminate Employee's position as Community and Economic Development Director hereunder with or without cause. "For cause" shall be defined as a material breach of the terms and conditions of his employment and/or this Employment Agreement, a material act of misfeasance or malfeasance which substantially adversely affects the operations of the Employer, or a material violation of rules, regulations, policies or procedures, insubordination, theft or dishonesty, fraud, or criminal act and conviction.~~
- B. Termination by Employee. Employee may resign at any time, and for any reason, by providing the City with at least thirty (30) day advance written notice.
- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two weeks of her established base pay. This paragraph will have no force or effect if Employee resigns or retires voluntarily or once Employee reaches 25 years of credited service under the MERS pension plan. This paragraph shall also have no effect if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but it not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner, including any claims that the Employee's constitutional or statutory rights have been violated under Title VII, ADA, ADEA, Elliott-Larsen Civil Rights Act, WPA, or any other act or statute. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated annually by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Indemnification

~~Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of and arising out of the course and scope of Employee's duties as Community and Economic Director, or resulting from the exercise of judgment or discretion in connection with the performance of the duties or responsibilities of the Community and Economic Director, unless the act or omission involved willful or wanton conduct. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. The Employer shall indemnify employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of her duties and occurring within the course and scope of her employment. Any settlement of any claim must be made with prior approval of the Employer in order for indemnification, as provided in this Section, to be available.~~

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C. Effective Date. This Agreement shall become effective upon both the execution of the document by all parties and upon approval of the Emergency Manager, the Transition Advisory Board, if any, or the State of Michigan.

D. Severability. The invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

E. Choice of Law. The validity, construction, and enforcement of this Agreement shall be governed in accordance with the laws of the State of Michigan.

F. Review of Employment Agreement. It is acknowledged that both the Employer and Employee have drafted this Employment Agreement, including the language and provisions contained therein, and have had the opportunity to have such reviewed by counsel of their choosing.

Section 13. Notice.

All notices which are required, or may be given under this Agreement shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

Kathy Angerer

By: *Cathy Angerer*
Its: Emergency Manager

Kathy Angerer

Dated: 12-16-14

Dated: 12/16/14

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of June, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and August Gitschlag, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated January 13, 2014 with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, he shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated January 13, 2014, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: August Gitschlag

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and August Gitschlag ("Employee"). This Agreement is effective as of 11/31/14, 2014 ("Effective Date").

This Agreement is based upon the following facts which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as City Clerk.
- B. The parties desire to enter into a written employment agreement which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as City Clerk, and shall perform all lawful duties required to professionally and efficiently run the Clerk's Office. Employee's duties shall consist of directing and managing the employees assigned to the Clerk's Office on a day-to-day basis, and shall include all those duties described in the Charter and job descriptions. Employee shall be required to evaluate the performance of supervisory employees who are assigned to the Clerk's Office. Employee shall devote his full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of his duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$55,000.00, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Such vacation leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, or in her absence, the City Manager advance notice of such activities and the City Manager consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education.

The City, with preapproval, will reimburse Employee, up to \$3000.00 per year, for the cost of tuition and books at an as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. Termination by the City. The City may terminate Employee's position as City

Clerk hereunder with or without cause.

- B. Termination by Employee. Employee may resign at any time, and for any reason, by providing the City with at least thirty (30) day advance written notice.
- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two weeks of his established base pay. This paragraph shall also have no effect if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated annually by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices which are required, or may be given under this Agreement shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: 
Its: Emergency Manager

Dated: 1-31-14

August Gitschlag



Dated: 1/31/14

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of May, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Danny Hagen, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated March 1, 2017 with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall provide the City with a proof of health insurance annually.

Employee shall be entitled to six (6) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, he shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated March 1, 2017, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Danny Hagen

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Danny Hagen ("Employee"). This Agreement is effective as of March 1, 2017 ("Effective Date")

This Agreement is based upon the following facts which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Fire Chief.
- B. As Chief of the HFD, Employee will not be a member of the Hamtramck Fire Fighters Association, IAFF, Local 750 ("IAFF"), nor will he be subject to the terms of any collective bargaining agreement between the City and the IAFF. Except to the extent that such terms are expressly incorporated herein.
- C. The parties desire to enter into a written employment agreement which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as Chief of the Hamtramck Fire Department, and shall perform all lawful duties required to professionally and efficiently run the Fire Department. Employee's duties shall consist of directing and managing the employees assigned to the Department on a day-to-day basis, and shall include all those duties described in the Charter and job descriptions. Employee shall be required to evaluate the performance of supervisory employees who are assigned to the Department. Employee shall devote his full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of his duties. The Employee works at the pleasure of the City Manager and reports to the City Manager.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$91,000, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

A. Fringe Benefits.

Employee shall provide the City with a proof of health insurance annually.

Employee shall be entitled to six (6) weeks of vacation per year. Such vacation leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, or in her absence, the City Manager advance notice of such activities and the City Manager consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Termination.

- A. Termination by the City. The City may terminate Employee's position as Fire Chief hereunder with or without cause.
- B. Termination by Employee. Employee may resign at any time, and for any reason, by providing the City with at least thirty (30) day advance written notice.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having

jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated annually by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices which are required, or may be given under this Agreement shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

Employee

By: *Patricia Danell*
Its: City Manager

[Signature]

Dated: 3/1/17

Dated: 3/1/17

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of June, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Jia Hang, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated July 3, 2016 with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, she shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated July 3, 2016, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Jia Hang

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Jia Hang. ("Employee"). This Agreement is effective as of July 3, 2016 ("Effective Date").

This Agreement is based upon the following facts, which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Accounting/Payroll Specialist.
- B. The parties desire to enter into a written employment agreement, which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall devote their full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of their duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$48,000, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee pre-tax contribution to the MERS defined benefit pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to two (2) weeks of vacation per year and (2) weeks of Personal Time off (PTO). Such vacation leave and PTO, if not utilized, shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee's current banks of previously accumulated unused leave time shall be frozen. Exhibit 1 shows banks to be frozen. Employee may request a onetime annual payout for all or a portion of frozen banks and be paid out at the discretion of the City. Such bank time, when cashed out, shall not enhance the Employee's pension benefits.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, advance notice of such activities and the City Manager's consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education and Professional Dues and Subscriptions.

The City, with preapproval, will reimburse Employee, up to \$2000.00 per year, for the cost of tuition and books at an as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. Termination by the City. The City may terminate Employee's position as Accounting/Payroll Specialist hereunder with or without cause.
- B. Termination by Employee. Employee may resign at any time, and for any reason,

by providing the City with at least a thirty (30) day advance written notice.

- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two (2) weeks of established base pay. This paragraph will have no force or effect if Employee resigns or retires voluntarily or once Employee reaches 25 years of credited service under the MERS pension plan. This paragraph shall also have no effect if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated periodically and at a minimum annually, by the City Controller/Finance Director. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices, which are required, or may be given under this Agreement, shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.


IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: 
Its: City Manager

Dated: 00416

Jia Hang



Dated: 10/19/16

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of May, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Anne Moise, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated January 4, 2016 with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to three (3) weeks of vacation per year and two (2) weeks of Personal Time Off (PTO). Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, she shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated January 4, 2016, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Anne Moise

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Street, Hamtramck, Michigan 48212-3315 ("City") and ANN MOISE ("Employee"). This Agreement is effective as of Jan 4, 2016 ("Effective Date").

This Agreement is based upon the following facts which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Chief of the Hamtramck Police Department ("HPD").
- B. As Chief of the HPD, Employee will not be a member of the Hamtramck Ranking Officers Association ("ROA"), nor will she be subject to the terms of any collective bargaining agreement between the City and the ROA, except to the extent that such terms are expressly incorporated herein.
- C. The parties desire to enter into a written employment agreement which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as Chief of the HPD, and shall perform all lawful duties required to professionally and efficiently run the HPD. Employee's duties shall consist of directing and managing the employees assigned to the HPD on a day-to-day basis, and shall include all those duties described in the Charter. Employee shall be required to evaluate the performance of supervisory employees who are assigned to the HPD. Employee shall devote her full time and best efforts exclusively to rendering services on behalf of the City. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of her duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$91,000.00, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, et Seq., and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to the same health care and life insurance benefits as provided in the then current ROA Agreement, whether that Agreement is negotiated or imposed pursuant to Public Act 436 of 2012. In addition, Employee shall have the same cost sharing obligation for any provided benefits, including but not limited to health care as set forth in the ROA Agreement. Upon retirement, healthcare benefits shall continue in the same form and under the conditions as the then current ROA Agreement, including all cost sharing obligations.

In addition, the Employee shall be entitled to the same pension benefits as provided in the ROA Agreement, including but not limited to any provision that establishes a "Bridge" pension system wherein the pension formula, including a 2.0 multiplier and base wage only Final Average Compensation ("FAC") on a going forward basis. In addition, Employee will be obligated to pay fifteen (15%) percent of her annual base wage towards her pension benefit.

Employee shall be entitled to three (3) weeks of vacation per year and two (2) weeks of Personal Time Off (PTO). Such vacation and PTO leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee's current leave banks of previously accumulated unused leave time shall be frozen. Exhibit 1 shows banks to be frozen. Employee may request annual payout for all or a portion of frozen banks and be paid out at the discretion of the City at the Police Chief's then current rate. Such bank time, when cashed out, shall not enhance the Employee's pension benefits.

Employee shall also be entitled to the use of City owned vehicle for official City business only.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager advance notice of such activities is approved by the City Manager. The City Manager's consent will not be unreasonably withheld.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such

expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Professional Development.

- A. With the City Manager's prior written approval, the City shall pay travel costs and subsistence expenses annually incurred by the Employee for professional and official travel.
- B. The City, with preapproval, will reimburse Employee, up to \$3,000.00 per year, for the cost of tuition and books as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. The Police Chief is an At-Will position and works at the pleasure of the City Manager. If the Police Chief is terminated without cause, she will have retreat rights back into the Hamtramck Ranking Officers' Association to the rank of Lieutenant. Upon such demotion, Police Chief Moise shall receive the pay and compensation of a Lieutenant pursuant to the then-applicable Collective Bargaining Agreement, as well as four (4) weeks of severance pay at the rate of Chief of Police at the time of her demotion.
- B. Termination by Employee. Employee may resign or otherwise terminate her employment at any time, and for any reason, by providing the City with at least thirty (30) day advance written notice. Police Chief has no retreat rights if she resigns.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but it not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner, including any claims that the Employee's constitutional or statutory rights have been violated under Title VII, ADA, ADEA, Elliott-Larsen Civil Rights Act, WPA, or any other act or statute. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated annually by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated City representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices which are required, or may be given under this Agreement shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

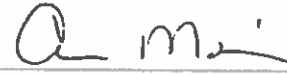
At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

ANN MOISE





By: Katrina Powell

Its: City Manager

Dated: 4 Jan 16

Dated: Jan 5, 2016

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of June, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Samantha Samuels, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated December 1, 2016, with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, she shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated December 1, 2016, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Samantha Samuels

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Samantha Samuels. ("Employee"). This Agreement is effective as of December 1, 2016 ("Effective Date").

This Agreement is based upon the following facts, which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Director, Human Resources
- B. The parties desire to enter into a written employment agreement, which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as Director of Human Resources, and shall perform all lawful duties required to professionally and efficiently run the Human Resources Department. Employee's duties shall consist of directing and managing the employees assigned to the Human Resources Department on a day-to-day basis, and shall include all those duties described in the Charter and job descriptions. Employee's duties shall include all those duties described in the Charter and job descriptions. Employee shall devote their full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of their duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$75,000, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In

addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee pre-tax contribution to the MERS defined benefit pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to two (2) weeks of vacation per year and (2) weeks of Personal Time off (PTO). Such vacation leave and PTO, if not utilized, shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, advance notice of such activities and the City Manager's consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education and Professional Dues and Subscriptions.

The City, with preapproval, will reimburse Employee, up to \$3000.00 per year, for the cost of tuition and books at an as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. Termination by the City. The City may terminate Employee's position as Director, Human Resources hereunder with or without cause.
- B. Termination by Employee. Employee may resign at any time, and for any reason,

by providing the City with at least a thirty (30) day advance written notice.

- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two (2) weeks of established base pay. This paragraph will have no force or effect if Employee resigns or retires voluntarily or once Employee reaches 25 years of credited service under the MERS pension plan. This paragraph shall also have no effect if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated periodically and at a minimum annually, by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices, which are required, or may be given under this Agreement, shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

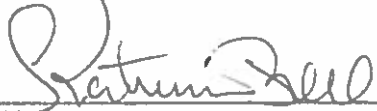
City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: 
Its: City Manager

Dated: 12/1/14

Samantha Samuels



Dated: 12/1/14

ADDENDUM TO EMPLOYMENT AGREEMENT

This Addendum to Employment Agreement, is made and entered into on this ___ day of May, 2017, by and between the City of Hamtramck, Michigan, a municipal corporation, which has its principal place of business at 3401 Evaline St., Hamtramck, Michigan 48212, (hereinafter called "Employer") and Jay Singh, (hereinafter called "Employee"), both of whom agree to execute this Addendum.

WHEREAS, since the execution of Employee's original contract, the Employee and Employer hereby agree to replace Section 3A, Additional Employment Benefits of the parties' Employment Agreement, dated July 1, 2014 with the following:

Section 3: Additional Employment Benefits.

- A. **Fringe Benefits.** Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the Municipal Employees Retirement System (MERS). Employee's pre-tax contribution to the MERS defined contribution pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, he shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

All other terms and conditions of the parties' Employment Agreement, dated July 1, 2014, not otherwise modified by this Addendum shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to Employment Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: Katrina Powell
Its: City Manager

By: Jay Singh

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Jagminder Singh ("Employee"). This Agreement is effective as of July 1, 2014 ("Effective Date").

This Agreement is based upon the following facts which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as City Assessor.
- B. As a condition of this employment, you must maintain a valid and current level 3 assessor's license.
- C. The parties desire to enter into a written employment agreement which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall serve as Assessor, and shall perform all lawful duties required to professionally and efficiently run the Assessor's Office. Employee's duties shall consist of directing and managing the employees assigned to the Assessor on a day-to-day basis, and shall include all those duties described in the Charter and job descriptions. Employee shall be required to evaluate the performance of all employees who are assigned to the Assessor. Employee shall devote his full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of his duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$78,000.00, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations, as may be periodically provided to active City management employees.

The City will enroll the Employee the MERS hybrid pension plan. Employee is vested after ten (10) years of service. The City reserves the right to change or modify the MERS Retirement Plan in effect.

Employee shall be entitled to four (4) weeks of vacation per year. Such vacation leave, if not utilized shall be lost and have no value. Employee shall not be entitled to accrue any unused vacation time. Any unused vacation will not be paid upon termination of the employee for any reason. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager advance notice of such activities and the City Manager consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for actual and necessary expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education.

The City, with preapproval, will reimburse Employee, up to \$3000.00 per year, for the cost of tuition and books as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. Termination by the City. The City may terminate Employee's position as City Assessor hereunder with or without cause.
- B. Termination by Employee. Employee may resign at any time, and for any reason, by providing the City with at least thirty (30) day advance written notice.
- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two weeks of his established base pay. No severance shall be paid if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated annually by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and Emergency Manager. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be

affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law.

Section 12. Notice.

All notices which are required, or may be given under this Agreement shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be sent:

To the City:

City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

By: *Cathy A. [Signature]*
Its: Emergency Manager

Dated: 7-1-14

Jagminder Singh

[Signature]

Dated: 7-1-14

1. Preliminary Matters

A. Call to Order

Meeting called to order by Mayor ProTem Anam Miah at 7:05pm

B. Roll Call

Present: Anam Miah, Andrea Karpinski, Mohammed Hassan, Saad Almasmari, Ian Perrotta, Abu Musa

Absent: Mayor Karen Majewski

Staff Present: City Manager Katrina Powell, City Attorney Travis Mihelick, Deputy City Manager/Treasurer John Gabor, Clerk August Gitschlag, Police Chief Anne Moise, City Controller Bhama Cairns, Building Official Jack Williams, Director of Government and Community Affairs Kathy Angerer, HR Director Samantha Samuels, Ryan Kern of Hennessy Engineering

C. Pledge of Allegiance

D. Community Announcements

2. Proclamations/Recognitions/Presentations

A. Proclamation for Jack Crachiola

3. Additions/Deletions Agenda Approval

4. Public Input

A. Public Comment

Motion by Mohammed Hassan, Saad Almasmari seconds to suspend the rules to allow State Senator Bert Johnson to address Council

Motion passes by unanimous voice vote

5. Consent Agenda

A. Approval of Minutes (April 25, 2017 Meeting)

B. Approval of Invoice Register Date Ending May 9, 2017

C. Approval of Pre-Approved Expenditures Date Ending May 9, 2017

D. Resolution 2017-32 Approval of Street Closure for the Hamtramck Diversity Festival on August 4-6, 2017

Motion by Andrea Karpinski, Anam Miah seconds to approve Consent Agenda,

Motion passes by unanimous voice vote

6. Public Hearing

A. Second Reading Public Hearing and Approval: Ordinance 2017-02 Amending Hamtramck City Code, Title V, Chapter 50, Sections 50.001 through 50.015 and Sections 50.030 through 50.035 (Garbage, Refuse, and Litter)

Motion by Andrea Karpinski, Abu Musa seconds to Open the Public Hearing at 7:25pm

Motion passes by unanimous voice vote

Motion by Mohammed Hassan, Andrea Karpinski seconds to Close Public Hearing at 7:26pm

Motion passes by unanimous voice vote

Motion by Saad Almasmari, Mohammed Hassan seconds to approve Ordinance 2017-02 Amending Hamtramck City Code, Title V, Chapter 50, Sections 50.001 through 50.015 and Sections 50.030 through 50.035 (Garbage, Refuse, and Litter)

Motion passes by unanimous voice vote

B. Second Reading Public Hearing and Approval: Ordinance 2017-03 Amending the Hamtramck Code, Title XV, Chapter 150, Sections 150.076 and 150.176 (Property Maintenance)

Motion by Ian Perrotta, Andrea Karpinski seconds to Open the Public Hearing at 7:28pm

Motion passes by unanimous voice vote

Motion by Ian Perrotta, Mohammed Hassan seconds to Close Public Hearing at 7:29pm

Motion passes by unanimous voice vote

Motion by Mohammed Hassan, Andrea Karpinski seconds to approve Ordinance 2017-03 Amending the Hamtramck Code, Title XV, Chapter 150, Sections 150.076 and 150.176 (Property Maintenance)

Motion passes by unanimous voice vote

7. New Business

A. Resolution 2017-33 Memorandum of Understanding between The City of Hamtramck, County of Wayne, Habitat for Humanity Detroit, Samaritas, and the Wayne County Land Bank Corporation
Motion by Andrea Karpinski, Mohammed Hassan seconds to approve
Motion passes by unanimous voice vote

B. Resolution 2017-34 Approving a Contract Extension for Hutch Paving for 2017 Asphalt Resurfacing Program
Motion by Mohammed Hassan, Andrea Karpinski seconds to approve
Motion passes by unanimous voice vote

C. Resolution 2017-35 Adopting Second Budget Amendment for FY 2016-17
Motion by Andrea Karpinski, Ian Perrotta seconds
Ayes: Musa, Karpinski, Hassan, Almasmari, Perrotta
Nays: Miah
Absent: Majewski

D. Resolution 2017-36 Approving Alley Reconstruction Project Phase 1
Motion by Andrea Karpinski, Mohammed Hassan seconds to approve
Motion passes by unanimous voice vote

8. Reports

Reports: A. Mayor

Reports: B. Mayor Pro-Tem

Reports: C. City Council

Reports: D. City Manager

9. Closing Items

A. Adjournment
Motion by Andrea Karpinski, Ian Perrotta seconds to adjourn
Motion passes by unanimous voice vote
Meeting adjourned at 7:53pm

Attachment #4

Special City Council Meeting (Friday, May 12, 2017)
Generated by August Gitschlag on Monday, May 15, 2017

1. Preliminary Matters

A. Call to Order

Meeting was called to order by Mayor ProTem Anam Miah and 12:01pm

Staff Present: City Manager Katrina Powell, City Attorney Travis Mihelick, Deputy City Manager/Treasurer John Gabor, Clerk August Gitschlag, Police Chief Anne Moise, Fire Chief Dan Hagen, City Controller Bhama Cairns, City Planner Melanie Markowicz, HR Director Samantha Samuels, Deputy Treasurer Joy Gargano, Building Official Jack Williams, Director of Community Affairs and Government Relations Kathy Angerer, Executive Assistant Kristin Rutkowski

B. Roll Call

Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan, Saad Almasmari, Abu Musa
Absent: Mayor Karen Majewski

C. Pledge of Allegiance

D. Additions/Deletions Agenda Approval

A. **Motion by Mohammed Hassan, Saad Almasmari seconds** to add Resolution 2017-37 Resolution declaring vacancy in the office of City Manager effective June 30, 2017, appointing interim city manager effective July 1, 2017 and directing that appropriate steps be taken to appoint a qualified interim City Manager.

Ayes: Anam Miah, Mohammed Hassan, Saad Almasmari, Abu Musa

Nays: Ian Perrotta, Andrea Karpinski

Motion Carries

2. Public Input

11 residents participated in public comment

3. New Business

A. 2017-37 Resolution declaring vacancy in the office of City Manager effective June 30, 2017, appointing interim city manager effective July 1, 2017 and directing that appropriate steps be taken to appoint a qualified interim City Manager.

City Attorney Travis Mihelick attempted to advise Council, Mayor Pro-Tem refused to allow him to speak

Ayes: Anam Miah, Mohammed Hassan, Saad Almasmari, Abu Musa

Abstain: Ian Perrotta, Andrea Karpinski

Motion Carries

4. Closing Items

A. Adjournment

Mohammed Hassan, Saad Almasmari seconds to adjourn

Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan, Saad Almasmari, Abu Musa

Absent: Mayor Karen Majewski

Meeting adjourned at 1:15pm

RESOLUTION 2017-37

RESOLUTION DECLARING VACANCY IN THE OFFICE OF CITY MANAGER
EFFECTIVE JUNE 30, 2017, APPOINTING INTERIM CITY MANAGER EFFECTIVE
JULY 1, 2017, AND DIRECTING THAT APPROPRIATE STEPS BE TAKEN TO APPOINT
A QUALIFIED INTERIM CITY MANAGER

WHEREAS, City Manager Powell's contract expires by its own terms on June 30, 2017;

WHEREAS, Hamtramck City Council duly passed a resolution on February 28, 2017 authorizing the retention of an executive search firm to conduct a professional search for a City Manager, two weeks after Council refused to extend her contract for employment February 14, 2017;

WHEREAS the Receivership Transition Advisory Board subsequently approved the Council's February 28, 2017 resolution authorizing the retention of an executive search firm;

WHEREAS nearly 90 days has passed since City Council passed the above resolutions and no search firm has been brought before Council for approval;

WHEREAS R-TAB Chairperson Roberts remarked at the April 25, 2016 R-TAB meeting that the R-TAB Board was put in place to transition local control back to local officials and that the City cannot transition back to local control so long as it cannot select a chief executive in whom its duly-elected Council has confidence;

WHEREAS the City of Hamtramck has had 18 months of emergency management, 30 months of management under the control of the R-TAB and is now ready to re-assume local control as is contemplated by PA 436 which was not meant to place local units of government under permanent supervision of the state;

WHEREAS the residents of Hamtramck have exercised their franchise and elected this City Council to take steps to ensure that local government is administered in a manner that reflects community values and delivers essential services in a reliable and business-like manner;

WHEREAS that franchise is not being respected in the same manner as other similarly-situated cities that have exited financial management and have had control to select their own administrators;

WHEREAS city services are not being provided in an acceptable fashion leading to a flood of litigation against our police department and the resurfacing of federal litigation against the city for its breach of agreements it made to secure funding for low income housing, both of which have contributed to legal expenses of \$609,000 last fiscal year and hundreds of thousands of dollars in actual and potential exposure;

WHEREAS the City faces hundreds of thousands of dollars in County chargebacks for delinquent taxes caused in large measure by the City's poor job of over-assessing properties;

WHEREAS City Manager Powell has selectively enforced local ordinances and publicly refused to prosecute certain property owners that she favors;

WHEREAS City Manager Powell has, in an effort to curry support among a certain member of this Council, violated Section 6-16(b) of the Hamtramck City Charter in certain of her employment decisions;

WHEREAS City Manager Powell has, without proper authorization and without adequate consideration, sold a valuable commercial property to a property owner she favors;

WHEREAS City Manager Powell has been dismissive of and disrespectful to City Council such that it has lost confidence in her ability to remain accountable to it as is required under the Hamtramck City Charter and sound principles of management;

WHEREAS, pursuant to Section 9-18 of the Hamtramck City Charter, the power to appoint a City Manager is vested in a majority of the Mayor and Council;

WHEREAS, Council believes it can secure a candidate that possesses the Charter qualifications to serve on an interim basis while Council conducts its search for a permanent city manager;

NOW THEREFORE BE IT RESOLVED:

- FIRST:** That the position of City Manager is declared vacant by Hamtramck City Council effective 12:00 a.m. July 1, 2017;
- SECOND:** That, in light of the City Manager's conflict of interest and past unwillingness to carry out this Council's prior resolutions regarding the conduct of a search for city manager, the HR Director take immediate steps to post the above vacancy by 4pm Monday May 15, 2017 with the Michigan Municipal League, at City Hall, and in a newspaper of general circulation, or any other publication/service the HR director deems appropriate to seek candidates having Charter-mandated qualifications to fill the position of Interim City Manager while City Council conducts a search for a suitable candidate to fill the above vacancy. Compensation should be commensurate with experience and not exceed a total of \$115,000 on an annual basis.
- THIRD:** That the HR director provide all resumes of candidates possessing Charter-mandated qualifications identified from the above posting to council by or before June 15, 2017;
- FOURTH:** That the R-TAB, the Treasurer or Governor take necessary steps to immediately convene a meeting of the R-TAB for the purposes of approving this resolution.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 12 DAY OF May, 2017.

AYES: .
NAYS:
ABSTENTIONS:
ABSENT:

ATTEST:

August Gitschlag, City Clerk

MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
May 23, 2017
7:00 PM

Attachment #5

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:01 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Anam Miah, Mohammed Hassan, Ian Perrotta, Andrea Karpinski, Saad Almasmari,
Absent: Abu Musa

Staff present: City Attorney Travis Mihelick, Clerk August Gitschlag, Government and Community Relations Director Kathy Angerer, Police Chief Anne Moise, Fire Chief Dan Hagen, City Controller Bhama Cairns, City Planner Melanie Markowicz

All stood and said the Pledge of Allegiance to the flag.

Abu Musa enters 7:03

CONSENT AGENDA:

- A. Approval of Minutes from May 9, 2017 Regular City Council Meeting
- B. Approval of Invoice Register Date Ending May 23, 2017
- C. Approval of Pre-Approved Expenditures Date Ending May 23, 2017
- D. Resolution 2017-41 Approval of Street Closure for North American Bangladeshi Festival

Motion by Anam Miah, Andrea Karpinski seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

PUBLIC HEARING:

- A. First Reading - Amendment to Hamtramck Zoning Ordinance 497, Article III. Administration. Section 4. Plan Commission and request scheduling of Second Reading

Motion by Andrea Karpinski, Anam Miah seconds to open public hearing at 7:20pm

Motion Passes by unanimous voice vote

Public comment: None

Motion by Andrea Karpinski, Anam Miah seconds to close public hearing at 7:20pm

Motion Passes by unanimous voice vote

Second Reading scheduled for June 13th, 2017 Regular City Council Meeting

NEW BUSINESS:

- A. Resolution 2017-37 Approving a Special Land Use to Permit a Mixed-Use Commercial and Residential Use at 2705 Caniff Street

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

- B. Resolution 2017-38 Approving a Final Site Plan for New Construction for Sapna Catering, Inc. on the Property Located at 10027 Conant Street

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

- C. Resolution 2017-39 Approving a Final Site Plan for Alterations to Existing Building Located at 10225 Joseph Campau

Motion by Anam Miah, Andrea Karpinski seconds to approve

Motion Passes by unanimous voice vote

- D. Resolution 2017-40 Approving a Special Land Use Request to Permit a Mixed-Use Commercial and Residential Use at 10225 Joseph Campau

Motion by Anam Miah, Mohammed Hassan seconds to approve

Motion Passes by unanimous voice vote

REPORTS:

Mayor Karen Majewski gave an oral report

Council members gave individual reports and comments

ADJOURNMENT:

Motion for adjournment.

Motion by Andrea Karpinski, Saad Almasmari seconds

Ayes: Ian Perrotta, Andrea Karpinski, Saad Almasmari, Abu Musa

Nays: Anam Miah, Mohammed Hassan

Motions Passes

Meeting Adjourned: 7:45 pm

Attest:

August R. Gitschlag, City Clerk

1. Preliminary Matters

A. Call to Order

B. Roll Call

Present: Mayor Karen Majewski, Mayor ProTem Anam Miah, Andrea Karpinski, Mohammed Hassan, Saad Almasmari, Abu Musa, Ian Perrotta

Absent: None

Staff Present: City Attorney Travis Mihelick, Clerk August Gitschlag, Government and Community Relations Director Kathy Angerer, Police Liason Andy Meleski, Fire Chief Dan Hagen, City Planner Melanie Markowicz, Acting DPW Director Rodney Johnson, Economic Development Director Martha Potere, Purchasing Director Dee Chase,

C. Pledge of Allegiance

D. Community Announcements

2. Proclamations/Recognitions/Presentations

3. Additions/Deletions Agenda Approval

a. Move to item 6 B. Approval of Form L-4029, Ordinance 2017-05 Setting the Tax Rate, Setting the Fee Schedule and Budget for Fiscal Year 2017-18 in order to take action immediately following the Public Hearing on the City Budget.

Motion by Andrea Karpinski, Saad Almasmari seconds to approve agenda change.

Motion Passes by unanimous voice vote

b. Removal of item F. Resolution 2017-49 Authorizing the Release of the City Attorney's Memo Pertaining to the Special Meeting held on May 12, 2017 from agenda

Motion by Ian Perrotta, Andrea Karpinski seconds to approve agenda change.

Motion Passes by unanimous voice vote

4. Public Input

A. Public Comment

9 Residents

2 Hamtramck Firefighters Union

1 AFCME union employee

5. Consent Agenda

A. Approval of Minutes from May 12, 2017 Special City Council Meeting

B. Approval of Minutes from May 23, 2017 Regular City Council Meeting

C. Approval of Invoice Register Date Ending June 13, 2017

D. Approval of Pre-Approved Expenditures Date Ending June 13, 2017

E. Resolution 2017-42 Approval of Contract for National Park Service African American Civil Rights Grant for Pre-Development Work- Hamtramck Stadium

F. Resolution 2017-43 Approving Authorized Representative Change from DPW Director to City Manager

6. Public Hearing

A. Second Reading, Public Hearing, and Approval of Ordinance 2017-04 Amendment to Hamtramck Zoning Ordinance 497, Article III. Administration. Section 4. Plan Commission.

Motion by Andrea Karpinski, Ian Perrotta seconds to open public hearing at 7:40pm
Motion Passes by unanimous voice vote

Public comment: None

Motion by Andrea Karpinski, Saad Almasmari seconds to close public hearing at 7:40pm
Motion Passes by unanimous voice vote

Motion by Andrea Karpinski, Anam Miah seconds to Amendment Hamtramck Zoning Ordinance 497, Article III. Administration. Section 4. Plan Commission

Ayes: Mayor Karen Majewski, Mayor ProTem Anam Miah, Andrea Karpinski, Mohammed Hassan, Saad Almasmari, Abu Musa, Ian Perrotta

Nays: None

Ordinance Amendment Passes

B. Public Hearing for Form L-4029 and Ordinance 2017-05, Setting the Tax Rate, Setting the Fee Schedule and Fiscal Year 2017-18 Budget

Motion by Andrea Karpinski, Ian Perrotta seconds to open public hearing at 7:40pm
Motion Passes by unanimous voice vote

Public comment: Bob Zwolak

Presentation on the Budget: City Manager, Katrina Powell

Motion by Andrea Karpinski, Saad Almasmari seconds to close public hearing at 7:40pm
Motion Passes by unanimous voice vote

Motion by Andrea Karpinski, Ian Perrotta seconds to approve form L-4029 and Ordinance 2017-05, Setting the Tax Rate, Setting the Fee Schedule and Fiscal Year 2017-18 Budget

Ayes: Mayor Karen Majewski, Mayor ProTem Anam Miah, Andrea Karpinski, Saad Almasmari, Abu Musa, Ian Perrotta

Nays: Mohammed Hassan

Ordinance 2017-05 Passes

7. New Business

A. Resolution 2017-44 Approval of a Contract Extension for City Manager (Karpinski)

Motion by Andrea Karpinski, Ian Perrotta seconds to approve

Ayes: Karen Majewski, Andrea Karpinski, Ian Perrotta

Nays: Mohammed Hassan, Anam Miah, Abu Musa, Saad Almasmari

Motion Fails

B. Resolution 2017-45 Approval of American Federation of State, County and Municipal Employees (AFSCME) Contract

Motion by Andrea Karpinski, Ian Perrotta seconds to approve

Motion Passes by unanimous voice vote

C. Resolution 2017-46 Approval of Local 750 International Association of Firefighters, ALF-CIO Hamtramck Firefighters Association Contract

Motion by Andrea Karpinski, Ian Perrotta seconds

During discussion Motion by Anam Miah, Almasmari Seconds to Postpone approval of Resolution 2017-46 until the July 11, 2017 Regularly Scheduled City Council Meeting.

Based on the discussion, Miah states he can't approve the Contract because he was not involved in the negotiations and that the Council should be included in those negotiations. City Manager, Katrina Powell discusses the Emergency Manager's Final Orders and states the CM negotiates Union Contracts, not the City Council. The City Council reviews and recommends approval to the RTAB only.

Ayes: Mohammed Hassan, Anam Miah, Abu Musa, Saad Almasmari

Nays: Andrea Karpinski, Ian Perrotta

Motion to Postpone Passes

Resolution 2017-46 Approval of Local 750 International Association of Firefighters, ALF-CIO Hamtramck Firefighters Association Contract will appear on the July 11, 2017 Regular City Council Meeting agenda.

D. Resolution 2017-47 Extending Contract for Green For Life (GFL) Environmental USA, Inc.

Motion by Andrea Karpinski, Ian Perrotta seconds

Ayes: Andrea Karpinski, Ian Perrotta, Saad Almasmari, Abu Musa

Nays: Mohammed Hassan, Anam Miah
Motion Passes

E. Resolution 2017-48 Awarding Contract to GovHR USA to Provide City Manager Candidate Search
Motion by Andrea Karpinski, Ian Perrotta seconds
Ayes: Andrea Karpinski, Ian Perrotta
Nays: Mohammed Hassan, Anam Miah, Saad Almasmari, Abu Musa
Motion Fails

~~F. Resolution 2017-49 Authorizing the Release of the City Attorney's Memo Pertaining to the Special Meeting held on May 12, 2017 (Perrotta)~~

8:15pm Mohammed Hassan exits
8:20pm Mohammed Hassan returns

8. Reports

A. Mayor

B. Mayor Pro-Tem

During Report request by Anam Miah to hold a Special Meeting on Wednesday at 5pm in City Council Chambers. Mohammed Hassan supported the request.

C. City Council

Mayor calls for recess

9. Closed Session

Motion by Andrea Karpinski, Saad Almasmari seconds to move to closed session after a 5 minute recess.

Ayes: Andrea Karpinski, Ian Perrotta, Saad Almasmari, Abu Musa, Mohammed Hassan, Anam Miah
Nays:

During closed session Councilwoman Karpinski did not return from recess, Councilman Hassan left at 8:57pm, and Councilman Musa left at 9:00PM

Meeting automatically adjourned to to lack of quorum at 9:00

**City of Hamtramck
3401 Evaline
Hamtramck, MI 48212**

Date: June 16, 2017
To: The Receivership of the Transition Advisory Board
From: Katrina Powell, City Manager
Subject: Agenda Items for the June 16, 2017 RTAB

The City of Hamtramck respectfully requests that the following items be placed on the Receivership Transition Advisory Board's June 27, 2017 meeting agenda:

1. Approval – Regular Council Meeting Minutes: May 9, May 23; Draft June 13, June 14 Special Meeting Minutes May 12, Draft June 14 (Attachment #1)
2. Approval - Budget to Actual and Cash Flow Statement – May (Attachment #2)
3. Approval- Invoice Register and Pre-Approved Expenditures- Date ending May 9, May 23, and June 13 (Attachment #3)
4. Approval- Ordinance 2017-05; L-4029, Fiscal Year 2017-18 Budget, Fee Schedule Future Fund Balance Allocation (Attachment #4)
5. Approval- Resolution 2017-42 Contract for National Park Service African American Civil Rights Grant for Pre-Development Work- Hamtramck Stadium (Attachment #5)
6. Approval-Resolution 2017-45 AFSCME Local 666 Agreement (Attachment #6)
7. Approval- Resolution 2017-47 Contract Extension- Green For Life Environmental USA, Inc. for Solid Waste and Compost Removal Services for two (2) years (Attachment #7)
8. Approval- Hiring of Two (2) Part Time Library Page Positions (Attachment #8)
9. Approval- Contract for City Treasurer Position- Joy Gargano (Attachment #9) (Place Holder will send info next week before packet goes to Board)
10. Approval- Contract Addendums for Directors and Essential Personnel (Attachment #10)
11. Settlement of Lawsuit *Alani v. Hamtramck* (Attachment #11)
12. Resolution 2017-37 from 5-12-17 Special Meeting (Attachment #12)

13. Resolution 2017-49 Appointment of Kyle Tertzag as At-Will Interim City Manager (Attachment #13)
14. Resolution 2017-48 Awarding Contract to GovHR USA- City Manager Candidate Search (Attachment #14)
15. Approval- Citywide Overtime Report for May 2017 (Attachment #15)
16. *Information Only* 31st District Court Revenues (Attachment #16)
17. Final Words from City Manager, Katrina Powell (Approved by Board Chairman Deb Roberts to be placed at the end of the Agenda before Board Comments)

CITY OF HAMTRAMCK

3401 Evaline

Hamtramck, MI 48212

Telephone: (313) 870-0322

Date: June 6, 2017

To: Members of the Receivership Transition Advisory Board

From: Katrina Powell, City Manager

Re: Unaudited Budget-to-Actual Financial Statement from July 1, 2016 through May 31, 2017

In accordance with Order No. 2014-20 issued by the Emergency Manager, attached is the above mentioned financial statement.

The funds included are: the General Fund; Major Roads; Local Roads; Building; Downtown Development Authority (DDA); 911 Emergency; State Drug Forfeiture; Federal Drug Forfeiture; Library; Community Development Block Grant (CDBG); Police Training PA 302; and the Water and Sewer fund.

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (ORMAL (ABNORMAL))	
Fund 101 - General Fund					
Revenues					
Dept 000-GENERAL					
101-000-401.000	Property Taxes - Operating	3,658,000.00	3,658,000.00	3,227,109.22	88.22
101-000-402.000	Property Taxes - Rubbish	548,700.00	548,700.00	483,944.82	88.20
101-000-403.000	Property Taxes - Pf Pension	93,300.00	93,300.00	82,288.45	88.20
101-000-404.000	Property Taxes - Gm Agreement	530,000.00	530,000.00	0.00	0.00
101-000-407.000	Property Taxes - Prior Years Refunds	(100,000.00)	(100,000.00)	0.00	0.00
101-000-411.000	PROPERTY TAXES-DELINQUENT REAL CURRENT	(200,000.00)	(200,000.00)	0.00	0.00
101-000-421.000	Property Taxes - CY Del PPT Deferred	(30,000.00)	(30,000.00)	0.00	0.00
101-000-438.000	Income Tax	1,990,000.00	2,150,000.00	2,215,189.35	103.03
101-000-438.500	Income Tax -Highland Pk. Revenue	158,500.00	158,500.00	155,658.31	98.21
101-000-438.990	Income Tax Refunds	(100,000.00)	(100,000.00)	(98,953.23)	98.95
101-000-445.000	Property Taxes - Penalty And Interest	120,000.00	120,000.00	97,785.98	81.49
101-000-447.000	Property Taxes - Administration Fee	115,000.00	115,000.00	111,702.86	97.13
101-000-449.000	Cable Franchise Fees	85,000.00	85,000.00	87,130.94	102.51
101-000-450.000	Business Licenses	75,000.00	75,000.00	49,368.00	65.82
101-000-477.000	Registration & Insp Fees	225,000.00	225,000.00	194,376.00	86.39
101-000-477.442	Sanitation Service Fee	423,000.00	423,000.00	594,237.90	140.48
101-000-478.000	Permit Fees-Bldg Department	175,000.00	245,000.00	239,391.50	97.71
101-000-501.500	FEDERAL FIRE SAFER GRANT	0.00	500,000.00	0.00	0.00
101-000-501.501	FEMA - FIRE EQUIP GRANT	0.00	100,000.00	84,762.00	84.76
101-000-507.000	Auto Theft Grant	30,000.00	30,000.00	27,307.61	91.03
101-000-570.000	METRO AUTHORITY (PA 48)	40,000.00	40,000.00	0.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION AUTHORITY	0.00	92,000.00	91,668.27	99.64
101-000-575.000	STATE-SALES TAX CVTRS	1,423,691.00	1,423,691.00	949,124.00	66.67
101-000-575.A00	State-Sales Tax Constitut	1,761,363.00	1,761,363.00	1,201,951.00	68.24
101-000-577.000	State-Liquor License	22,000.00	22,000.00	23,272.70	105.79
101-000-579.000	State-Judges Salary Stand	45,000.00	45,000.00	34,985.50	77.75
101-000-580.000	Wayne County Jail Pilot	1,150,000.00	1,150,000.00	1,152,610.27	100.23
101-000-582.000	Other Pilot Payments	100,000.00	100,000.00	97,286.76	97.29
101-000-612.000	Svc Fees-Ambulance Fees	0.00	0.00	1,473.66	100.00
101-000-622.000	DPS MATERIAL & C/S COST RECOVERY	0.00	0.00	7,100.00	100.00
101-000-627.000	Svc Rendered - Accident	30,000.00	30,000.00	39,717.86	132.39
101-000-629.000	Svc Rendered-Elections	0.00	0.00	18,285.22	100.00
101-000-631.100	Svc Rendered-Police Hsg	75,000.00	75,000.00	0.00	0.00
101-000-643.000	Reimbursement- Police Department	0.00	0.00	16,171.54	100.00
101-000-644.000	Chgs Svc Sale City Proper	0.00	0.00	2,500.00	100.00
101-000-645.000	Service Fees/Budget	0.00	0.00	155.00	100.00
101-000-651.100	PARK AND RECREATION FEES	0.00	0.00	9,940.00	100.00
101-000-652.000	Parking Meter Collections	70,000.00	70,000.00	46,259.98	66.09
101-000-653.000	Parking Permits	0.00	0.00	3,725.00	100.00
101-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	1,065.00	100.00
101-000-657.000	Tow & Storage Fees	40,000.00	40,000.00	42,500.00	106.25
101-000-658.000	Fines & Forf Dist Court	1,500,000.00	1,300,000.00	1,085,449.76	83.50
101-000-660.000	AUTO THEFT FORFEITURES	67,600.00	6,700.00	6,720.00	100.30
101-000-668.000	RENTS AND ROYALTIES	20,000.00	20,000.00	40,821.57	204.11
101-000-675.100	Donations-Recycling Program	0.00	0.00	(80.00)	100.00
101-000-676.000	Ref&Rebates - Emp Ins	0.00	0.00	31,324.12	100.00
101-000-676.B00	Ref & Rebates Tele Reimb	0.00	0.00	747.18	100.00
101-000-694.200	MISC REVENUES-FIRE DEPT	0.00	0.00	2,822.56	100.00
101-000-694.500	POLICE OVERTIME REIMBURSEMENT	0.00	0.00	1,720.00	100.00
101-000-694.D00	Misc Others	50,000.00	120,000.00	124,803.40	104.00
101-000-698.202	Admin Expense Reimbursment - 202	83,000.00	83,000.00	83,000.00	100.00
101-000-698.203	Admin Expense Reimbursment - 203	24,000.00	24,000.00	24,000.00	100.00
101-000-698.268	Admin Expense Reimbursment - 268	12,000.00	12,000.00	12,000.00	100.00
101-000-698.592	Admin Expense Reimbursment - 592	200,000.00	200,000.00	200,000.00	100.00
Total Dept 000-GENERAL		14,510,154.00	15,241,254.00	12,904,420.06	84.67
TOTAL REVENUES		14,510,154.00	15,241,254.00	12,904,420.06	84.67
Expenditures					
Dept 101-Mayor & City Council					
101-101-702.000	Salaries	27,100.00	27,100.00	24,824.25	91.60
101-101-715.000	Social Security (Fica)	1,900.00	1,900.00	1,899.06	99.95
101-101-728.000	OFFICE SUPPLIES	150.00	150.00	37.50	25.00
101-101-864.000	Conference-Workshop	7,500.00	15,000.00	12,310.07	82.07
101-101-881.000	Special Projects	500.00	500.00	0.00	0.00
101-101-958.000	Membership Dues	9,000.00	11,000.00	10,416.00	94.69
Total Dept 101-Mayor & City Council		46,150.00	55,650.00	49,486.88	88.93
Dept 136-31-St District Court					
101-136-702.000	Salaries	438,000.00	461,000.00	390,364.94	84.68
101-136-710.000	Overtime	0.00	0.00	241.95	100.00

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-136-715.000	Social Security (Fica)	33,500.00	35,500.00	26,289.17	74.05
101-136-716.000	INSURANCES-DENTAL (FT DEARBORN)	4,800.00	4,800.00	3,292.58	68.60
101-136-716.100	Insurance - Healthcare (Bcbs)	69,000.00	69,000.00	36,496.77	52.89
101-136-716.400	INSURANCE - LIFE (FT DEARBORN)	1,800.00	1,800.00	2,559.58	142.20
101-136-728.000	OFFICE SUPPLIES	6,200.00	6,200.00	4,912.68	79.24
101-136-730.000	Postage	10,000.00	10,000.00	35.11	0.35
101-136-740.000	Operating Supplies	2,200.00	2,200.00	2,270.34	103.20
101-136-801.100	COURT APPOINTED ATTORNEYS	24,200.00	24,200.00	20,000.00	82.64
101-136-801.200	INTERPRETERS	15,000.00	15,000.00	13,684.90	91.23
101-136-801.300	TECHNOLOGY SERVICES	44,500.00	44,500.00	34,789.65	78.18
101-136-801.400	PROFESSIONAL SERVICES	7,500.00	7,500.00	18,407.89	245.44
101-136-802.000	Jury & Witness Fees	2,000.00	2,000.00	637.50	31.88
101-136-864.000	Conference-Workshop	2,000.00	2,000.00	2,369.50	118.48
101-136-904.000	Printing	5,500.00	5,500.00	5,779.09	105.07
101-136-922.000	UTILITIES - TELEPHONE	4,050.00	4,050.00	6,964.45	171.96
101-136-946.000	Equipment Rental	450.00	450.00	718.60	159.69
101-136-957.000	Books	3,700.00	3,700.00	1,584.38	42.82
101-136-958.000	Membership Dues	1,900.00	1,900.00	2,106.00	110.84
101-136-970.000	CAPITAL OUTLAYS > \$5,000	20,000.00	20,000.00	9,322.00	46.61
101-136-981.001	Probation	1,985.00	1,985.00	344.09	17.33
Total Dept 136-31-St District Court		698,285.00	723,285.00	583,171.17	80.63
Dept 172-City Manager					
101-172-702.000	Salaries	155,000.00	155,000.00	145,499.06	93.87
101-172-706.000	CAR ALLOWANCE	6,000.00	6,000.00	5,500.00	91.67
101-172-715.000	Social Security (Fica)	11,900.00	11,900.00	11,350.59	95.38
101-172-716.000	INSURANCES-DENTAL (FT DEARBORN)	500.00	500.00	437.44	87.49
101-172-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	7,701.20	79.39
101-172-716.400	INSURANCE - LIFE (FT DEARBORN)	2,200.00	2,200.00	1,653.79	75.17
101-172-718.000	Retirement (Mers)	17,250.00	17,250.00	14,375.00	83.33
101-172-728.000	OFFICE SUPPLIES	300.00	300.00	137.12	45.71
101-172-801.000	Professional Services	3,500.00	3,500.00	0.00	0.00
101-172-864.000	Conference-Workshop	5,000.00	5,000.00	5,790.75	115.82
101-172-922.000	UTILITIES - TELEPHONE	700.00	700.00	618.97	88.42
101-172-958.000	Membership Dues	1,500.00	1,500.00	1,118.00	74.53
Total Dept 172-City Manager		213,550.00	213,550.00	194,181.92	90.93
Dept 202-Income Tax					
101-202-702.000	Salaries	48,000.00	68,000.00	59,212.22	87.08
101-202-715.000	Social Security (Fica)	3,800.00	5,200.00	3,878.05	74.58
101-202-716.000	INSURANCES-DENTAL (FT DEARBORN)	550.00	650.00	555.88	85.52
101-202-716.100	Insurance - Healthcare (Bcbs)	7,800.00	9,800.00	8,856.30	90.37
101-202-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	323.10	161.55
101-202-728.000	OFFICE SUPPLIES	600.00	600.00	3,022.50	503.75
101-202-730.000	Postage	1,500.00	1,500.00	0.00	0.00
101-202-801.000	Professional Services	204,000.00	270,000.00	186,470.50	69.06
101-202-864.000	Conference-Workshop	3,000.00	3,000.00	467.31	15.58
101-202-904.000	Printing	500.00	500.00	437.48	87.50
101-202-915.000	Fees & Fines	3,700.00	3,700.00	3,431.52	92.74
Total Dept 202-Income Tax		273,650.00	363,150.00	266,654.86	73.43
Dept 215-City Clerk					
101-215-702.000	Salaries	80,000.00	80,000.00	75,313.72	94.14
101-215-710.000	Overtime	0.00	0.00	48.56	100.00
101-215-715.000	Social Security (Fica)	6,200.00	6,200.00	5,561.46	89.70
101-215-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	218.72	72.91
101-215-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	3,850.60	78.58
101-215-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	366.80	122.27
101-215-728.000	OFFICE SUPPLIES	500.00	500.00	288.86	57.77
101-215-730.000	Postage	5,500.00	5,500.00	16,585.60	301.56
101-215-740.000	Operating Supplies	500.00	500.00	0.00	0.00
101-215-800.000	Contract Services	2,000.00	2,000.00	6,347.45	317.37
101-215-864.000	Conference-Workshop	4,000.00	4,000.00	2,819.92	70.50
101-215-903.000	Legal Notices	5,000.00	5,000.00	1,480.00	29.60
101-215-904.000	Printing	250.00	250.00	165.00	66.00
101-215-946.000	Equipment Rental	3,000.00	3,000.00	3,168.09	105.60
101-215-970.001	CAPITAL OUTLAY \$5,000 OR LESS	500.00	500.00	0.00	0.00
Total Dept 215-City Clerk		112,950.00	112,950.00	116,214.78	102.89

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGDG USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
Dept 223-CONTROLLER DEPARTMENT					
101-223-702.000	Salaries	173,000.00	173,000.00	156,062.96	90.21
101-223-715.000	Social Security (Fica)	13,500.00	13,500.00	11,571.47	85.71
101-223-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	549.24	27.46
101-223-716.100	Insurance - Healthcare (Bcbs)	13,000.00	13,000.00	7,701.20	59.24
101-223-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	1,057.70	105.77
101-223-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	1,304.60	43.49
101-223-730.000	Postage	1,000.00	1,000.00	0.00	0.00
101-223-800.000	Contract Services	10,000.00	10,000.00	8,385.35	83.85
101-223-801.000	Professional Services	0.00	0.00	16,265.29	100.00
101-223-806.000	Audit And Accounting Fees	40,000.00	40,000.00	40,000.00	100.00
101-223-864.000	Conference-Workshop	6,000.00	6,000.00	3,323.96	55.40
Total Dept 223-CONTROLLER DEPARTMENT		262,500.00	262,500.00	246,221.77	93.80
Dept 253-Treasurer					
101-253-702.000	Salaries	190,000.00	190,000.00	172,248.85	90.66
101-253-710.000	Overtime	4,000.00	4,000.00	3,508.51	87.71
101-253-715.000	Social Security (Fica)	14,900.00	14,900.00	13,175.73	88.43
101-253-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	886.40	147.73
101-253-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	16,607.50	103.80
101-253-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	1,059.00	264.75
101-253-718.000	Retirement (Mers)	15,750.00	15,750.00	13,125.00	83.33
101-253-728.000	OFFICE SUPPLIES	500.00	500.00	648.57	129.71
101-253-730.000	Postage	1,000.00	1,000.00	0.00	0.00
101-253-800.000	Contract Services	20,500.00	20,500.00	14,167.96	69.11
101-253-864.000	Conference-Workshop	5,000.00	5,000.00	2,910.02	58.20
101-253-911.000	Premuim On Bonds	6,500.00	6,500.00	5,922.00	91.11
101-253-970.001	CAPITAL OUTLAY \$5,000 OR LESS	1,500.00	1,500.00	0.00	0.00
Total Dept 253-Treasurer		276,650.00	276,650.00	244,259.54	88.29
Dept 257-ASSESSOR					
101-257-702.000	Salaries	116,000.00	116,000.00	105,975.22	91.36
101-257-710.000	Overtime	400.00	400.00	291.81	72.95
101-257-715.000	Social Security (FICA)	8,900.00	8,900.00	7,515.03	84.44
101-257-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	667.68	74.19
101-257-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	12,756.90	79.73
101-257-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	735.90	183.98
101-257-718.000	Retirement-MERS (Active)	3,900.00	3,900.00	3,000.00	76.92
101-257-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	1,853.01	185.30
101-257-730.000	Postage	3,500.00	3,500.00	2,897.68	82.79
101-257-800.000	Contract Services	3,500.00	3,500.00	1,812.00	51.77
101-257-801.000	Professional Services	9,500.00	9,500.00	3,650.00	38.42
101-257-808.000	Board Of Review	1,200.00	1,200.00	800.00	66.67
101-257-864.000	Conference-Workshop	2,500.00	2,500.00	2,548.00	101.92
101-257-903.000	Legal Notices	500.00	500.00	222.00	44.40
Total Dept 257-ASSESSOR		168,200.00	168,200.00	144,725.23	86.04
Dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS					
101-261-702.000	Salaries	88,000.00	88,000.00	77,846.26	88.46
101-261-702.100	Salaries Allocated To Cdbg	(23,683.00)	(23,683.00)	0.00	0.00
101-261-715.000	Social Security (FICA)	6,800.00	6,800.00	5,955.24	87.58
101-261-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	643.51	71.50
101-261-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	437.65	109.41
101-261-728.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00
101-261-729.001	DTE GRANT EXP-TREE PLANTING	0.00	0.00	2,791.32	100.00
101-261-740.000	Operating Supplies	1,500.00	1,500.00	0.00	0.00
101-261-864.000	Conference-Workshop	5,000.00	5,000.00	109.04	2.18
101-261-903.000	Legal Notices	0.00	0.00	500.00	100.00
101-261-947.101	Community Events	3,500.00	3,500.00	471.15	13.46
Total Dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS		82,917.00	82,917.00	88,754.17	107.04
Dept 262-ELECTIONS					
101-262-702.000	Salaries	30,000.00	30,000.00	14,991.69	49.97
101-262-710.000	Overtime	0.00	0.00	160.01	100.00
101-262-715.000	Social Security (FICA)	2,300.00	2,300.00	94.16	4.09
101-262-728.000	OFFICE SUPPLIES	500.00	500.00	207.96	41.59
101-262-730.000	Postage	500.00	500.00	32.60	6.52
101-262-800.000	Contract Services	3,500.00	3,500.00	3,074.79	87.85
101-262-801.000	Professional Services	20,000.00	20,000.00	9,698.62	48.49

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-262-903.000	Legal Notices	6,000.00	6,000.00	4,588.00	76.47
101-262-904.000	Printing	5,000.00	5,000.00	934.12	18.68
101-262-946.000	Equipment Rental	1,000.00	1,000.00	799.80	79.98
101-262-970.000	CAPITAL OUTLAYS > \$5,000	3,500.00	3,500.00	0.00	0.00
Total Dept 262-ELECTIONS		72,300.00	72,300.00	34,581.75	47.83
Dept 264-GENERAL ADMINISTRATION					
101-264-718.000	Retirement-MERS (Active)	0.00	0.00	13,970.00	100.00
101-264-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	1,960.06	98.00
101-264-801.000	Professional Services	60,000.00	100,000.00	102,451.69	102.45
101-264-835.000	Workmen's Compensation	120,000.00	120,000.00	87,355.48	72.80
101-264-844.000	Unemployment Compensation	15,000.00	15,000.00	6,647.93	44.32
101-264-910.000	City Insurances	235,000.00	235,000.00	220,376.73	93.78
101-264-915.000	Fines and Fees	4,000.00	4,000.00	12,746.88	318.67
101-264-961.302	Gen Obligation Expense	186,900.00	186,900.00	186,825.00	99.96
101-264-961.303	MI DEPT TREAS- EMERGENCY LOAN	232,500.00	232,500.00	0.00	0.00
101-264-980.000	Miscellaneous	0.00	0.00	3,612.45	100.00
Total Dept 264-GENERAL ADMINISTRATION		855,400.00	895,400.00	635,946.22	71.02
Dept 265-BUILDING & GROUNDS					
101-265-702.000	Salaries	25,000.00	63,000.00	55,477.09	88.06
101-265-710.000	Overtime	2,400.00	2,400.00	1,430.69	59.61
101-265-715.000	Social Security (Fica)	2,000.00	2,000.00	5,846.94	292.35
101-265-716.000	INSURANCES-DENTAL (FT DEARBORN)	0.00	0.00	73.29	100.00
101-265-740.000	Operating Supplies	15,000.00	15,000.00	5,021.32	33.48
101-265-751.001	FUEL	500.00	500.00	0.00	0.00
101-265-776.000	Building Maintenance	85,000.00	200,000.00	193,203.07	96.60
101-265-776.050	PARKING METER MAINTENANCE	20,000.00	20,000.00	18,340.43	91.70
101-265-800.000	CONTRACT SERVICES	5,000.00	5,000.00	1,507.53	30.15
101-265-801.000	Professional Services	0.00	0.00	1,246.71	100.00
101-265-824.100	Sanitation - Other	0.00	0.00	2,664.00	100.00
101-265-921.000	UTILITIES - ELECTRIC	60,000.00	60,000.00	50,807.69	84.68
101-265-922.000	UTILITIES - TELEPHONE, INTERNET ETC	65,000.00	65,000.00	67,181.68	103.36
101-265-923.000	Heating	40,000.00	40,000.00	24,501.64	61.25
101-265-926.000	Street Lighting	325,000.00	325,000.00	284,566.00	87.56
101-265-981.000	Parks Maintenance	20,000.00	20,000.00	9,195.33	45.98
Total Dept 265-BUILDING & GROUNDS		664,900.00	817,900.00	721,063.41	88.16
Dept 266-LEGAL					
101-266-801.000	Professional Services	400,000.00	300,000.00	239,851.75	79.95
101-266-855.000	Lawsuit Settlements	100,000.00	30,000.00	17,331.00	57.77
Total Dept 266-LEGAL		500,000.00	330,000.00	257,182.75	77.93
Dept 270-HUMAN RESOURCES					
101-270-702.000	Salaries	70,000.00	43,000.00	35,192.36	81.84
101-270-715.000	Social Security (FICA)	5,400.00	3,000.00	2,692.22	89.74
101-270-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	106.92	35.64
101-270-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	2,310.36	47.15
101-270-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	232.80	77.60
101-270-728.000	OFFICE SUPPLIES	500.00	500.00	255.55	51.11
101-270-801.000	Professional Services	3,200.00	48,000.00	60,722.33	126.50
101-270-803.000	Training	3,000.00	3,000.00	0.00	0.00
101-270-864.000	Conference-Workshop	3,000.00	3,000.00	478.94	15.96
Total Dept 270-HUMAN RESOURCES		90,600.00	106,000.00	101,991.48	96.22
Dept 274-RETIREE COSTS					
101-274-716.000	INSURANCES-DENTAL (FT DEARBORN)	75,200.00	75,200.00	55,499.03	73.80
101-274-716.100	Insurance - Healthcare (Bcbs)	1,292,100.00	1,292,100.00	1,084,299.80	83.92
101-274-716.400	INSURANCE - LIFE (FT DEARBORN)	3,200.00	3,200.00	2,128.38	66.51
101-274-719.100	RETIREE CONTRIBUTION - MERS	1,529,900.00	1,529,900.00	1,260,910.00	82.42
Total Dept 274-RETIREE COSTS		2,900,400.00	2,900,400.00	2,402,837.21	82.85
Dept 301-POLICE DEPARTMENT					
101-301-702.000	Salaries	1,932,400.00	1,932,400.00	1,521,859.23	78.75

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-301-709.000	Holiday Pay	77,200.00	77,200.00	29,240.44	37.88
101-301-710.000	Overtime	130,000.00	130,000.00	195,562.66	150.43
101-301-710.100	Traffic Overtime	100,000.00	100,000.00	86,320.34	86.32
101-301-710.300	OVERTIME - SPECIAL EVENT (REIMB)	0.00	0.00	9,016.84	100.00
101-301-712.000	Court Time	14,200.00	14,200.00	9,898.73	69.71
101-301-715.000	Social Security (FICA)	31,500.00	31,500.00	33,752.04	107.15
101-301-716.000	INSURANCES-DENTAL (FT DEARBORN)	16,500.00	16,500.00	13,177.34	79.86
101-301-716.100	Insurance - Healthcare (Bcbs)	230,500.00	230,500.00	179,452.30	77.85
101-301-716.400	INSURANCE - LIFE (FT DEARBORN)	8,000.00	8,000.00	10,343.43	129.29
101-301-718.000	Retirement-MERS (Active)	1,009,800.00	1,009,800.00	964,953.79	95.56
101-301-728.000	OFFICE SUPPLIES	3,500.00	3,500.00	1,503.80	42.97
101-301-740.000	Operating Supplies	7,000.00	7,000.00	5,284.78	75.50
101-301-744.000	Gun Allowance	0.00	0.00	7,250.00	100.00
101-301-745.000	Gun Allowance	15,000.00	15,000.00	7,000.00	46.67
101-301-750.000	Prisoner Meals	3,000.00	3,000.00	2,239.50	74.65
101-301-751.001	FUEL	35,000.00	35,000.00	21,881.50	62.52
101-301-751.002	Vehicle Maintenance	25,000.00	25,000.00	33,534.52	134.14
101-301-778.000	Equipment Maintenance	1,500.00	1,500.00	1,440.94	96.06
101-301-800.000	Contract Services	7,500.00	7,500.00	8,254.95	110.07
101-301-800.500	PRISONER LODGING	100,000.00	100,000.00	30,450.00	30.45
101-301-801.000	Professional Services	25,000.00	25,000.00	27,056.45	108.23
101-301-803.000	Training	10,000.00	10,000.00	6,386.65	63.87
101-301-864.000	Conference-Workshop	3,000.00	3,000.00	2,526.60	84.22
101-301-903.000	Legal Notices	2,500.00	2,500.00	2,547.50	101.90
101-301-922.000	UTILITIES - TELEPHONE, INTERNET	2,000.00	2,000.00	6,722.37	336.12
Total Dept 301-POLICE DEPARTMENT		3,790,100.00	3,790,100.00	3,217,656.70	84.90
Dept 303-AUTO THEFT					
101-303-702.000	Salaries	58,000.00	14,800.00	14,764.54	99.76
101-303-709.000	Holiday Pay	0.00	0.00	421.84	100.00
101-303-710.000	Overtime	15,000.00	10,700.00	10,638.41	99.42
101-303-712.000	Court Time	1,000.00	0.00	0.00	0.00
101-303-715.000	Social Security (FICA)	1,100.00	400.00	(2,108.77)	(527.19)
101-303-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	200.00	219.87	109.94
101-303-716.100	Insurance - Healthcare (Bcbs)	12,600.00	3,000.00	3,003.45	100.12
101-303-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	113.36	28.34
101-303-728.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	0.00
101-303-740.000	Operating Supplies	1,000.00	0.00	0.00	0.00
101-303-745.000	Gun Allowance	500.00	0.00	0.00	0.00
101-303-751.001	FUEL	3,000.00	400.00	378.60	94.65
101-303-751.002	Vehicle Maintenance	2,500.00	0.00	0.00	0.00
101-303-922.100	UTILITIES - MOBILE PHONES	600.00	100.00	93.82	93.82
Total Dept 303-AUTO THEFT		97,600.00	30,000.00	27,525.12	91.75
Dept 336-FIRE DEPARTMENT					
101-336-702.000	Salaries	1,680,000.00	1,680,000.00	1,556,881.08	92.67
101-336-703.000	COMPENSATED ABSENCES PAYOUT	10,000.00	10,000.00	9,160.00	91.60
101-336-709.000	Holiday Pay	36,000.00	36,000.00	28,388.03	78.86
101-336-710.000	Overtime	45,000.00	45,000.00	100,493.52	223.32
101-336-715.000	Social Security (FICA)	25,000.00	25,000.00	24,872.79	99.49
101-336-716.000	INSURANCES-DENTAL (FT DEARBORN)	13,000.00	13,000.00	10,538.19	81.06
101-336-716.100	Insurance - Healthcare (Bcbs)	220,000.00	220,000.00	141,132.53	64.15
101-336-716.400	INSURANCE - LIFE (FT DEARBORN)	13,000.00	13,000.00	8,700.86	66.93
101-336-718.000	Retirement-MERS (Active)	1,029,300.00	1,029,300.00	869,449.17	84.47
101-336-722.000	Sick & Severance	65,000.00	65,000.00	3,174.84	4.88
101-336-728.000	OFFICE SUPPLIES	500.00	500.00	604.73	120.95
101-336-740.000	Operating Supplies	10,000.00	10,000.00	12,388.98	123.89
101-336-744.000	CLOTHING ALLOWANCE	21,000.00	21,000.00	18,375.00	87.50
101-336-751.001	FUEL	20,000.00	20,000.00	6,762.30	33.81
101-336-778.000	Equipment Maintenance	20,000.00	20,000.00	26,303.34	131.52
101-336-781.000	Repair Parts	0.00	0.00	957.12	100.00
101-336-801.000	Professional Services	5,000.00	5,000.00	2,224.13	44.48
101-336-802.001	Testing Fees	2,000.00	2,000.00	2,315.80	115.79
101-336-803.000	Training	3,500.00	3,500.00	4,290.80	122.59
101-336-864.000	Conference-Workshop	3,000.00	3,000.00	1,004.21	33.47
101-336-922.000	UTILITIES - TELEPHONE, INTERNET ETC	1,000.00	1,000.00	3,082.22	308.22
101-336-970.000	CAPITAL OUTLAYS > \$5,000	0.00	100,000.00	82,399.64	82.40
101-336-970.001	CAPITAL OUTLAY \$5,000 OR LESS	0.00	0.00	720.00	100.00
Total Dept 336-FIRE DEPARTMENT		3,222,300.00	3,322,300.00	2,914,219.28	87.72
Dept 528-Sanitation Services					

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (NORMAL) (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-528-824.000	Sanitation - Rizzo	750,000.00	750,000.00	655,766.63	87.44
101-528-824.100	Sanitation - Other	5,000.00	15,000.00	7,905.20	52.70
Total Dept 528-Sanitation Services		755,000.00	765,000.00	663,671.83	86.75
Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT					
101-721-702.000	Salaries	49,500.00	49,500.00	40,480.23	81.78
101-721-710.000	Overtime	500.00	500.00	105.75	21.15
101-721-715.000	Social Security (FICA)	3,900.00	3,900.00	3,067.70	78.66
101-721-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	185.09	61.70
101-721-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	1,283.53	26.19
101-721-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	107.15	53.58
101-721-728.000	OFFICE SUPPLIES	500.00	500.00	6,874.45	1,374.89
101-721-729.002	VETERAN PARK PAVILION	0.00	0.00	9,800.00	100.00
101-721-731.000	PLANNING/ZBA EXPENDITURES	0.00	0.00	(500.00)	100.00
101-721-776.001	Park Maintenance	0.00	0.00	95.36	100.00
101-721-801.000	Professional Services	300,000.00	350,000.00	280,614.27	80.18
101-721-801.011	PROFL SERV - SAFE BUILT	0.00	0.00	1,672.00	100.00
101-721-864.000	Conference-Workshop	0.00	0.00	1,145.00	100.00
101-721-903.000	Legal Notices	3,000.00	3,000.00	4,680.50	156.02
101-721-958.000	Membership Dues	0.00	0.00	320.00	100.00
Total Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT		362,800.00	412,800.00	349,931.03	84.77
Dept 999-Operating Transfers Out					
101-999-999.264	OPERATING TRANSFERS OUT-FUND 264	0.00	100,000.00	0.00	0.00
Total Dept 999-Operating Transfers Out		0.00	100,000.00	0.00	0.00
TOTAL EXPENDITURES		15,446,252.00	15,801,052.00	13,260,277.10	83.92
Fund 101 - General Fund:					
TOTAL REVENUES		14,510,154.00	15,241,254.00	12,904,420.06	84.67
TOTAL EXPENDITURES		15,446,252.00	15,801,052.00	13,260,277.10	83.92
NET OF REVENUES & EXPENDITURES		(936,098.00)	(559,798.00)	(355,857.04)	63.57

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 202 - Mvh Major Street Fund					
Revenues					
Dept 000-GENERAL					
202-000-546.100	STATE GRANTS - ACT 51 MTF	940,000.00	940,000.00	776,361.53	82.59
202-000-546.200	STATE GRANTS - ACT 51 LRP	30,000.00	30,000.00	22,738.02	75.79
Total Dept 000-GENERAL		970,000.00	970,000.00	799,099.55	82.38
TOTAL REVENUES		970,000.00	970,000.00	799,099.55	82.38
Expenditures					
Dept 222-MAJOR STREETS					
202-222-702.000	SALARIES	180,000.00	180,000.00	50,682.93	28.16
202-222-710.000	Overtime	10,000.00	10,000.00	0.00	0.00
202-222-715.000	Social Security (FICA)	15,000.00	15,000.00	4,654.20	31.03
202-222-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,000.00	1,000.00	643.51	64.35
202-222-716.100	Insurance - Healthcare (Bcbs)	22,000.00	22,000.00	10,036.50	45.62
202-222-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	748.40	74.84
202-222-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	11,941.88	119.42
202-222-776.002	Routine Maint. Streets	150,000.00	150,000.00	143,737.09	95.82
202-222-776.004	Traffic Services	10,000.00	10,000.00	13,435.42	134.35
202-222-776.005	Winter Maintenance	180,000.00	180,000.00	182,738.79	101.52
202-222-800.001	Administration	90,000.00	90,000.00	89,034.80	98.93
202-222-970.000	CAPITAL OUTLAYS > \$5,000	785,000.00	785,000.00	757,739.85	96.53
202-222-970.200	Engineering	0.00	0.00	11,168.11	100.00
202-222-970.300	Nonmotorized Improvements	25,000.00	25,000.00	28,822.39	115.29
Total Dept 222-MAJOR STREETS		1,479,000.00	1,479,000.00	1,305,383.87	88.26
Dept 999-Operating Transfers Out					
202-999-999.203	Operating Transfer Out - Fund 203	100,000.00	100,000.00	0.00	0.00
Total Dept 999-Operating Transfers Out		100,000.00	100,000.00	0.00	0.00
TOTAL EXPENDITURES		1,579,000.00	1,579,000.00	1,305,383.87	82.67
Fund 202 - Mvh Major Street Fund:					
TOTAL REVENUES		970,000.00	970,000.00	799,099.55	82.38
TOTAL EXPENDITURES		1,579,000.00	1,579,000.00	1,305,383.87	82.67
NET OF REVENUES & EXPENDITURES		(609,000.00)	(609,000.00)	(506,284.32)	83.13

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 203 - Mvh Local Street Fund					
Revenues					
Dept 000-GENERAL					
203-000-546.100	STATE GRANTS - ACT 51 MTF	280,000.00	280,000.00	238,493.39	85.18
203-000-546.300	STATE GRANTS - ACT 51 LRP	10,000.00	10,000.00	6,984.99	69.85
203-000-699.202	Operating Transfer In - Fund 202	100,000.00	100,000.00	0.00	0.00
Total Dept 000-GENERAL		390,000.00	390,000.00	245,478.38	62.94
TOTAL REVENUES		390,000.00	390,000.00	245,478.38	62.94
Expenditures					
Dept 203-LOCAL STREETS					
203-203-702.000	Salaries	24,000.00	24,000.00	28,061.08	116.92
203-203-715.000	Social Security (FICA)	2,000.00	2,000.00	3,545.22	177.26
203-203-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	5,433.86	54.34
203-203-776.002	Routine Maint. Streets	140,000.00	140,000.00	97,958.58	69.97
203-203-776.004	Traffic Services	10,000.00	10,000.00	5,935.96	59.36
203-203-776.005	Winter Maintenance	0.00	0.00	4,796.80	100.00
203-203-800.001	Administration	28,000.00	28,000.00	24,075.50	85.98
203-203-970.000	CAPITAL OUTLAYS > \$5,000	440,000.00	440,000.00	37,822.28	8.60
203-203-970.200	Engineering	0.00	0.00	495.00	100.00
203-203-970.300	Nonmotorized Improvements	25,000.00	25,000.00	9,858.95	39.44
Total Dept 203-LOCAL STREETS		679,000.00	679,000.00	217,983.23	32.10
TOTAL EXPENDITURES		679,000.00	679,000.00	217,983.23	32.10
Fund 203 - Mvh Local Street Fund:					
TOTAL REVENUES		390,000.00	390,000.00	245,478.38	62.94
TOTAL EXPENDITURES		679,000.00	679,000.00	217,983.23	32.10
NET OF REVENUES & EXPENDITURES		(289,000.00)	(289,000.00)	27,495.15	9.51

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 05/31/2017 (ABNORMAL)	% BDGT USED
Fund 225 - Building Fund					
Revenues					
Dept 000-GENERAL					
225-000-658.000	Fines & Forf Dist Court	100,000.00	100,000.00	65,073.94	65.07
Total Dept 000-GENERAL		100,000.00	100,000.00	65,073.94	65.07
TOTAL REVENUES		100,000.00	100,000.00	65,073.94	65.07
Expenditures					
Dept 225-BUILDING					
225-225-776.000	BUILDING EXPENDITURES	50,000.00	50,000.00	18,724.50	37.45
Total Dept 225-BUILDING		50,000.00	50,000.00	18,724.50	37.45
TOTAL EXPENDITURES		50,000.00	50,000.00	18,724.50	37.45
Fund 225 - Building Fund:					
TOTAL REVENUES		100,000.00	100,000.00	65,073.94	65.07
TOTAL EXPENDITURES		50,000.00	50,000.00	18,724.50	37.45
NET OF REVENUES & EXPENDITURES		50,000.00	50,000.00	46,349.44	92.70

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 05/31/2017 (ABNORMAL)	% BDGT USED
Fund 244 - DOWNTOWN DEVELOPMENT AUTH					
Revenues					
Dept 000-GENERAL					
244-000-403.000	Current Tax Collections	40,000.00	40,000.00	34,762.14	86.91
244-000-675.900	CONTRIBUTIONS - DDA	5,000.00	5,000.00	14,651.00	293.02
Total Dept 000-GENERAL		45,000.00	45,000.00	49,413.14	109.81
TOTAL REVENUES		45,000.00	45,000.00	49,413.14	109.81
Expenditures					
Dept 244-DDA					
244-244-881.000	Special Projects	45,000.00	45,000.00	28,766.37	63.93
Total Dept 244-DDA		45,000.00	45,000.00	28,766.37	63.93
TOTAL EXPENDITURES		45,000.00	45,000.00	28,766.37	63.93
Fund 244 - DOWNTOWN DEVELOPMENT AUTH:					
TOTAL REVENUES		45,000.00	45,000.00	49,413.14	109.81
TOTAL EXPENDITURES		45,000.00	45,000.00	28,766.37	63.93
NET OF REVENUES & EXPENDITURES		0.00	0.00	20,646.77	100.00

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 264 - 911 Emergency					
Revenues					
Dept 000-GENERAL					
264-000-539.000	ST OGF MI - 911 FEES	0.00	0.00	1,006.00	100.00
264-000-540.001	CITY OF DETROIT - 911 FEES	120,000.00	60,000.00	38,198.72	63.66
264-000-699.101	Operating Transfer In - Fund 101	0.00	100,000.00	0.00	0.00
Total Dept 000-GENERAL		120,000.00	160,000.00	39,204.72	24.50
TOTAL REVENUES		120,000.00	160,000.00	39,204.72	24.50
Expenditures					
Dept 264-GENERAL ADMINISTRATION					
264-264-702.000	Salaries	86,000.00	90,000.00	80,782.10	89.76
264-264-710.000	Overtime	10,000.00	30,000.00	27,011.53	90.04
264-264-715.000	Social Security (FICA)	7,400.00	9,400.00	8,246.22	87.73
264-264-740.000	Operating Supplies	1,500.00	1,500.00	0.00	0.00
264-264-778.000	Equipment Maintenance	7,000.00	1,000.00	1,199.90	119.99
264-264-800.000	Contract Services	2,500.00	2,500.00	4,916.60	196.66
264-264-801.000	Professional Services	3,500.00	3,500.00	3,415.00	97.57
264-264-801.600	CLEMIS Maintenance	43,000.00	43,000.00	27,586.93	64.16
264-264-802.001	Testing Fees	1,000.00	1,000.00	425.50	42.55
264-264-803.002	FIRE DEPT EXPENSES	10,000.00	10,000.00	1,965.00	19.65
Total Dept 264-GENERAL ADMINISTRATION		171,900.00	191,900.00	155,548.78	81.06
TOTAL EXPENDITURES		171,900.00	191,900.00	155,548.78	81.06
Fund 264 - 911 Emergency:					
TOTAL REVENUES		120,000.00	160,000.00	39,204.72	24.50
TOTAL EXPENDITURES		171,900.00	191,900.00	155,548.78	81.06
NET OF REVENUES & EXPENDITURES		(51,900.00)	(31,900.00)	(116,344.06)	364.71

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 266 - DRUG LAW ENF. ACT 265 - STATE					
Revenues					
Dept 000-GENERAL					
266-000-656.100	STATE DRUG FORFEITURES	225,000.00	720,000.00	709,772.70	98.58
Total Dept 000-GENERAL		225,000.00	720,000.00	709,772.70	98.58
TOTAL REVENUES		225,000.00	720,000.00	709,772.70	98.58
Expenditures					
Dept 367-Drug Forfeiture - State Expenditures					
266-367-702.000	Salaries	54,000.00	54,000.00	51,349.63	95.09
266-367-709.000	Holiday Pay	0.00	0.00	1,054.60	100.00
266-367-710.000	Overtime	35,000.00	35,000.00	30,796.67	87.99
266-367-712.000	COURT TIME	1,000.00	1,000.00	0.00	0.00
266-367-715.000	Social Security (FICA)	1,300.00	1,300.00	1,162.89	89.45
266-367-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	716.80	119.47
266-367-716.100	INSURANCE - HEALTHCARE (BCBS)	12,600.00	12,600.00	10,011.50	79.46
266-367-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	116.51	38.84
266-367-724.005	BULLET PROOF VESTS	19,000.00	19,000.00	16,100.00	84.74
266-367-728.000	OFFICE SUPPLIES	2,500.00	2,500.00	411.33	16.45
266-367-740.000	Operating Supplies	2,500.00	2,500.00	1,409.21	56.37
266-367-745.000	Gun Allowance	500.00	500.00	0.00	0.00
266-367-751.001	FUEL	5,000.00	5,000.00	3,934.11	78.68
266-367-751.002	Vehicle Maintenance	5,000.00	5,000.00	5,185.00	103.70
266-367-776.000	Building Maintenance	4,000.00	4,000.00	871.50	21.79
266-367-800.000	Contract Services	4,500.00	4,500.00	766.00	17.02
266-367-801.700	DUES & SUBSCRIPTIONS	1,500.00	1,500.00	1,112.34	74.16
266-367-803.000	Training	5,000.00	5,000.00	739.52	14.79
266-367-809.100	RESERVE POLICE	3,500.00	3,500.00	315.00	9.00
266-367-809.200	K-9 UNIT	10,000.00	10,000.00	5,453.67	54.54
266-367-810.000	ASSET SHARIING	0.00	535,000.00	534,685.37	99.94
266-367-921.000	UTILITIES - ELECTRIC	1,000.00	1,000.00	374.46	37.45
266-367-922.100	UTILITIES - MOBILE PHONES	1,000.00	1,000.00	393.07	39.31
266-367-923.000	Heating	1,200.00	1,200.00	2,336.70	194.73
266-367-946.100	BUILDING RENTAL	13,200.00	13,200.00	6,600.00	50.00
266-367-980.000	MISCELLANEOUS	17,000.00	30,000.00	25,531.73	85.11
Total Dept 367-Drug Forfeiture - State Expenditures		201,200.00	749,200.00	701,427.61	93.62
TOTAL EXPENDITURES		201,200.00	749,200.00	701,427.61	93.62
Fund 266 - DRUG LAW ENF. ACT 265 - STATE:					
TOTAL REVENUES		225,000.00	720,000.00	709,772.70	98.58
TOTAL EXPENDITURES		201,200.00	749,200.00	701,427.61	93.62
NET OF REVENUES & EXPENDITURES		23,800.00	(29,200.00)	8,345.09	28.58

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL					
Revenues					
Dept 000-GENERAL					
267-000-656.300	FED DRUG DEA	50,000.00	50,000.00	2,596.61	5.19
Total Dept 000-GENERAL		50,000.00	50,000.00	2,596.61	5.19
TOTAL REVENUES		50,000.00	50,000.00	2,596.61	5.19
Expenditures					
Dept 267-Drug Forfeiture - Federal Expenditures					
267-267-710.000	Overtime	0.00	0.00	282.37	100.00
267-267-715.000	Social Security (FICA)	0.00	0.00	3.85	100.00
267-267-803.000	Training	3,500.00	3,500.00	0.00	0.00
Total Dept 267-Drug Forfeiture - Federal Expenditures		3,500.00	3,500.00	286.22	8.18
TOTAL EXPENDITURES		3,500.00	3,500.00	286.22	8.18
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL:					
TOTAL REVENUES		50,000.00	50,000.00	2,596.61	5.19
TOTAL EXPENDITURES		3,500.00	3,500.00	286.22	8.18
NET OF REVENUES & EXPENDITURES		46,500.00	46,500.00	2,310.39	4.97

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	05/31/2017 (NORMAL (ABNORMAL))	
Fund 268 - Library Fund					
Revenues					
Dept 000-GENERAL					
268-000-403.000	Property Taxes - Library	320,000.00	320,000.00	299,109.20	93.47
268-000-501.000	Grant Income	4,500.00	4,500.00	0.00	0.00
268-000-502.000	State Aide	11,000.00	11,000.00	0.00	0.00
268-000-503.000	Penal Fines	18,000.00	18,000.00	7,514.10	41.75
268-000-675.000	Contributions & Donations	10,000.00	10,000.00	34,382.68	343.83
268-000-676.000	NON RESIDENT LIBRARY CARD FEES	500.00	500.00	0.00	0.00
268-000-677.000	E-RATE FEDERAL REIMBURSEMENTS	7,875.00	7,875.00	0.00	0.00
Total Dept 000-GENERAL		371,875.00	371,875.00	341,005.98	91.70
TOTAL REVENUES		371,875.00	371,875.00	341,005.98	91.70
Expenditures					
Dept 738-Library					
268-738-702.000	Salaries	190,000.00	190,000.00	185,534.53	97.65
268-738-715.000	Social Security (Fica)	14,000.00	14,000.00	13,782.33	98.45
268-738-716.000	INSURANCES-DENTAL (FT DEARBORN)	700.00	700.00	667.68	95.38
268-738-716.100	Insurance - Healthcare (Bcbs)	14,500.00	14,500.00	12,706.90	87.63
268-738-716.300	Insurance - Prescription (Pharmacare)	400.00	400.00	0.00	0.00
268-738-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	703.40	351.70
268-738-718.000	Retirement-MERS (Active)	0.00	0.00	10,597.44	100.00
268-738-721.000	Longevity	10,000.00	10,000.00	0.00	0.00
268-738-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	3,004.22	75.11
268-738-740.000	Operating Supplies	4,000.00	4,000.00	0.00	0.00
268-738-776.000	Building Maintenance	20,000.00	20,000.00	13,831.20	69.16
268-738-800.000	Contract Services	10,000.00	10,000.00	9,520.00	95.20
268-738-800.001	Administration	12,000.00	12,000.00	12,000.00	100.00
268-738-801.000	Professional Services	9,625.00	9,625.00	454.50	4.72
268-738-801.003	PROFL SERV - LIBRARY NETWORK	39,750.00	39,750.00	37,790.00	95.07
268-738-802.200	Education Reimbursement	1,000.00	1,000.00	0.00	0.00
268-738-903.000	Legal Notices	1,000.00	1,000.00	0.00	0.00
268-738-904.000	Printing	1,000.00	1,000.00	0.00	0.00
268-738-921.000	UTILITIES - ELECTRIC	12,000.00	12,000.00	10,493.07	87.44
268-738-922.000	UTILITIES - TELEPHONE	700.00	700.00	1,650.97	235.85
268-738-923.000	Heating	5,000.00	5,000.00	3,530.53	70.61
268-738-946.000	Equipment Rental	1,000.00	1,000.00	0.00	0.00
268-738-957.000	Books	14,000.00	14,000.00	9,817.79	70.13
268-738-957.100	Programs & Activities	2,500.00	2,500.00	1,418.39	56.74
268-738-970.000	CAPITAL OUTLAYS > \$5,000	2,500.00	2,500.00	0.00	0.00
268-738-980.000	Miscellaneous	2,000.00	2,000.00	0.00	0.00
Total Dept 738-Library		371,875.00	371,875.00	327,502.95	88.07
TOTAL EXPENDITURES		371,875.00	371,875.00	327,502.95	88.07
Fund 268 - Library Fund:					
TOTAL REVENUES		371,875.00	371,875.00	341,005.98	91.70
TOTAL EXPENDITURES		371,875.00	371,875.00	327,502.95	88.07
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,503.03	100.00

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (ABNORMAL)	
Fund 275 - Comm Develop Block Grant					
Revenues					
Dept 000-GENERAL					
275-000-501.000	GRANT INCOME	0.00	0.00	144,967.52	100.00
275-000-501.013	GRANT INCOME - PROGRAM YR 2015	130,000.00	130,000.00	0.00	0.00
275-000-501.014	GRANT INCOME - PROGRAM YR 2016	201,300.00	201,300.00	0.00	0.00
Total Dept 000-GENERAL		331,300.00	331,300.00	144,967.52	43.76
TOTAL REVENUES		331,300.00	331,300.00	144,967.52	43.76
Expenditures					
Dept 275					
275-275-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	147.93	100.00
275-275-800.001	Administration	23,682.00	23,682.00	0.00	0.00
275-275-805.000	Prof Serv - Code Enforcement	90,000.00	90,000.00	22,816.14	25.35
275-275-931.000	Housing Rehabilitation	33,140.00	33,140.00	41,859.00	126.31
275-275-932.100	COMMERCIAL/INDUSTRIAL REHAB	15,000.00	15,000.00	10,000.00	66.67
275-275-953.001	Clean Up Program	0.00	0.00	3,158.07	100.00
275-275-980.200	Parks & Recreation	85,000.00	85,000.00	29,722.30	34.97
Total Dept 275-Cdbg		246,822.00	246,822.00	107,703.44	43.64
TOTAL EXPENDITURES		246,822.00	246,822.00	107,703.44	43.64
Fund 275 - Comm Develop Block Grant:					
TOTAL REVENUES		331,300.00	331,300.00	144,967.52	43.76
TOTAL EXPENDITURES		246,822.00	246,822.00	107,703.44	43.64
NET OF REVENUES & EXPENDITURES		84,478.00	84,478.00	37,264.08	44.11

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 05/31/2017 (ABNORMAL)	% BDGT USED
Fund 280 - POLICE TRAINING P.A.302					
Revenues					
Dept 000-GENERAL					
280-000-502.000	State Aid	6,300.00	6,300.00	3,169.75	50.31
Total Dept 000-GENERAL		6,300.00	6,300.00	3,169.75	50.31
TOTAL REVENUES		6,300.00	6,300.00	3,169.75	50.31
Expenditures					
Dept 280-POLICE TRAINING					
280-280-701.000	Expenditures	6,300.00	6,300.00	4,755.00	75.48
Total Dept 280-POLICE TRAINING		6,300.00	6,300.00	4,755.00	75.48
TOTAL EXPENDITURES		6,300.00	6,300.00	4,755.00	75.48
Fund 280 - POLICE TRAINING P.A.302:					
TOTAL REVENUES		6,300.00	6,300.00	3,169.75	50.31
TOTAL EXPENDITURES		6,300.00	6,300.00	4,755.00	75.48
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,585.25)	100.00

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	05/31/2017 (NORMAL (ABNORMAL))	
Fund 592 - WATER & SEWER FUND					
Revenues					
Dept 000-GENERAL					
592-000-445.000	Pen & Int On Water/Sewer	50,000.00	50,000.00	84,610.21	169.22
592-000-620.000	WATER USAGE CHARGES	2,294,000.00	2,294,000.00	2,069,061.49	90.19
592-000-620.600	FIRE LINE CHARGES	0.00	0.00	2,695.00	100.00
592-000-621.000	SEWER USAGE CHARGES	4,132,000.00	4,132,000.00	3,671,381.65	88.85
592-000-621.050	POLLUTANT SURCHARGE	84,800.00	84,800.00	39,915.31	47.07
592-000-621.100	IND WASTE CONTROL PRE TREATMENT CHARGES	180,000.00	180,000.00	192,610.92	107.01
592-000-622.000	DPS MATERIAL & C/S COST RECOVERY	0.00	0.00	6,022.62	100.00
592-000-626.000	Charges (Water Fund)	0.00	0.00	30.98	100.00
592-000-651.001	CAPITAL IMPROVEMENT FEE - SEWER	0.00	0.00	741,319.63	100.00
592-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	117,247.81	100.00
592-000-658.000	FINES TAMPERING, ETC	0.00	0.00	3,500.00	100.00
592-000-694.000	Misc Others	0.00	0.00	1,209.00	100.00
592-000-698.000	PROCEEDS FROM ISSUANCE OF DEBT	0.00	0.00	2,310,570.00	100.00
Total Dept 000-GENERAL		6,740,800.00	6,740,800.00	9,240,174.62	137.08
TOTAL REVENUES		6,740,800.00	6,740,800.00	9,240,174.62	137.08
Expenditures					
Dept 557-WATER & SEWER					
592-557-702.000	Salaries	200,000.00	200,000.00	98,636.02	49.32
592-557-710.000	Overtime	15,000.00	15,000.00	3,666.62	24.44
592-557-715.000	Social Security (Fica)	17,000.00	17,000.00	12,684.75	74.62
592-557-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	1,928.84	96.44
592-557-716.100	Insurance - Healthcare (Bcbs)	30,000.00	30,000.00	25,867.92	86.23
592-557-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	1,748.31	174.83
592-557-718.000	Retirement (Mers)	100,000.00	100,000.00	0.00	0.00
592-557-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	1,728.63	172.86
592-557-730.000	Postage	3,000.00	3,000.00	40,820.41	1,360.68
592-557-740.000	Operating Supplies	15,000.00	15,000.00	1,751.19	11.67
592-557-751.002	Vehicle Maintenance	10,000.00	10,000.00	12,896.60	128.97
592-557-778.000	Equipment Maintenance	2,000.00	2,000.00	1,079.09	53.95
592-557-787.000	SERVICE LINE REPAIRS	350,000.00	350,000.00	326,046.42	93.16
592-557-787.001	Sewer Repairs & Maint.	50,000.00	50,000.00	6,900.00	13.80
592-557-800.000	Contract Services	45,000.00	45,000.00	5,163.52	11.47
592-557-800.001	Administration	243,700.00	243,700.00	200,015.00	82.07
592-557-801.000	Professional Services	72,000.00	72,000.00	102,716.58	142.66
592-557-802.004	CROSS CONNECTION	30,000.00	30,000.00	18,160.00	60.53
592-557-855.000	Lawsuit Settlements	100,000.00	100,000.00	92,133.00	92.13
592-557-864.000	Conference-Workshop	10,000.00	10,000.00	6,630.60	66.31
592-557-922.000	UTILITIES - TELEPHONE	2,000.00	2,000.00	802.29	40.11
592-557-924.000	Water Charges	680,000.00	680,000.00	501,056.84	73.68
592-557-925.000	Sewer & Drainage	4,126,400.00	4,126,400.00	3,405,000.00	82.52
592-557-925.100	Iwc Charges	84,800.00	84,800.00	63,629.37	75.03
592-557-925.200	Sewage Surcharges	63,000.00	63,000.00	38,582.62	61.24
592-557-930.000	Interest Expense	0.00	0.00	84,170.03	100.00
592-557-970.000	CAPITAL OUTLAYS > \$5,000	400,000.00	400,000.00	176,482.55	44.12
592-557-970.001	CAPITAL OUTLAY \$5,000 OR LESS	0.00	0.00	5,601.85	100.00
592-557-970.200	Engineering	20,000.00	20,000.00	14,530.50	72.65
592-557-976.001	SRF PROJECT - ENGINEERING	0.00	0.00	115,695.25	100.00
592-557-976.002	SRF PROJECT - CONSTRUCTION	0.00	0.00	2,118,739.31	100.00
Total Dept 557-WATER & SEWER		6,672,900.00	6,672,900.00	7,484,864.11	112.17
TOTAL EXPENDITURES		6,672,900.00	6,672,900.00	7,484,864.11	112.17
Fund 592 - WATER & SEWER FUND:					
TOTAL REVENUES		6,740,800.00	6,740,800.00	9,240,174.62	137.08
TOTAL EXPENDITURES		6,672,900.00	6,672,900.00	7,484,864.11	112.17
NET OF REVENUES & EXPENDITURES		67,900.00	67,900.00	1,755,310.51	2,585.14
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		23,860,429.00	25,126,529.00	24,544,376.97	97.68
TOTAL EXPENDITURES - ALL FUNDS		25,473,749.00	26,396,549.00	23,613,223.18	89.46
NET OF REVENUES & EXPENDITURES		(1,613,320.00)	(1,270,020.00)	931,153.79	73.32

CITY OF HAMTRAMCK

CASH FLOW SUMMARY FOR THE MONTH ENDING May 31, 2017

DESCRIPTION	General Fund	Major Road	Local Road	Building Dept	DDA	911 Emergency
Cash Inflows	2,027,803.31	104,844.36	32,001.33	7,158.00	-	540.00
Cash Outflows	(1,634,881.93)	(16,250.06)	(7,513.79)	-	-	(10,494.22)
Net Cash Flow	392,921.38	88,594.30	24,487.54	7,158.00	-	(9,954.22)
Add: Beginning Balance	4,973,027.35	2,069,275.29	1,992,409.40	451,403.04	93,164.22	25,828.55
Ending Balance	5,365,948.73	2,157,869.59	2,016,896.94	458,561.04	93,164.22	15,874.33

DESCRIPTION	State Drug Forfeiture	Federal Drug Forfeiture	Library	CDBG	Police Training P.A. 302	Water/Sewer
Cash Inflows	101,122.10	41,657.61	2,008.23	41,657.61	-	808,007.01
Cash Outflows	(792.71)	(19,666.74)	(16,119.79)	(978.06)	(390.00)	(462,636.10)
Net Cash Flow	100,329.39	21,990.87	(14,111.56)	40,679.55	(390.00)	345,370.91
Add: Beginning Balance	431,039.75	71,551.79	194,999.17	(117,200.42)	15,035.96	4,895,298.87
Ending Balance	531,369.14	93,542.66	180,887.61	(76,520.87)	14,645.96	5,240,669.78

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: May 9, 2017

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Road & Traffic Supplies/Maintenances
- Employee Training
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Alarm Monitoring
- IT Services
- New Hire Expenses
- Building Lease & Expenses
- Reimbursable Expenses

Budget Impact:

The specific costs of these invoices are \$56,895.79 and will be run from the Fiduciary, General and Water bank accounts.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 05/09/2017 - 05/09/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
162116 55584	AMERISOURCE INDUSTRIAL SUPPLY CO OPERATING SUPPLIES	04/20/2017 JHANG	05/20/2017	677.09	677.09	Open	N 04/27/2017
	101-265-740.000	MULTIFOLD HAND TOWEL		124.36			
	101-265-740.000	PAPER TOWEL ROLL		136.68			
	101-265-740.000	CAN LINER 30 X 37''		79.64			
	101-265-740.000	CAN LINER 24 X 33''		54.66			
	101-265-740.000	CAN LINER 38 X 58''		120.04			
	101-265-740.000	TOILET PAPER		153.78			
	101-265-740.000	URINAL SCREEN		1.18			
	101-265-740.000	HANDLING FEE		6.75			
94651 55544	APOLLO FIRE EQUIPMENT ROPE BAGS AND REPLACEMENT GATED WYES	03/30/2017 JHANG	04/29/2017	1,117.00	1,117.00	Open	N 04/21/2017
	101-336-970.000	MEDIUM ROPE BAGS		180.00			
	101-336-970.000	SMALL ROPE BAGS		105.00			
	101-336-970.000	GATED WYES 2 1/2 DST X (2) 1 1/2 NST		792.00			
	101-336-970.000	SHIPPING		40.00			
94753 55545	APOLLO FIRE EQUIPMENT REPLACEMENT OF COVERS AT END OF	04/13/2017 JHANG	05/13/2017	207.13	207.13	Open	N 04/21/2017
	101-336-778.000	SKULLSAVERS (LADDER COVERS)		181.98			
	101-336-778.000	SHIPPING		25.15			
04125567 55551	ARGUS-HAZCO SERVICES SCOTT FACEPIECES (MASKS) FOR NEW	04/10/2017 JHANG	05/10/2017	870.00	870.00	Open	N 04/21/2017
	101-336-970.000	SCOTT AV-3000 HT FACEPIECE		870.00			
10-106577 55575	BASIC CORPORATE OCT 2016 RETIREE BILLING	10/16/2016 JHANG	11/15/2016	132.05	132.05	Open	N 04/27/2017
	101-274-716.100	OCT 2016 RETIREE BILLING		132.05			
10-110722 55576	BASIC CORPORATE NOV 2016 RETIREE BILLING	11/16/2016 JHANG	12/16/2016	139.00	139.00	Open	N 04/27/2017
	101-274-716.100	NOV 2016 RETIREE BILLING		139.00			
10-113993 55577	BASIC CORPORATE DEC 2016 RETIREE BILLING	12/16/2016 JHANG	01/15/2017	145.95	145.95	Open	N 04/27/2017
	101-274-716.100	DEC 2016 RETIREE BILLING		145.95			

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10-126489 55578	BASIC CORPORATE APR 2017 RETIREE BILLING 101-274-716.100	04/17/2017 JHANG	05/17/2017	145.95	145.95	Open	N 04/27/2017
		APR 2017 RETIREE BILLING		145.95			
10-117677 55579	BASIC CORPORATE JAN 2017 RETIREE BILLING 101-274-716.100	01/26/2017 JHANG	02/25/2017	145.95	145.95	Open	N 04/27/2017
		JAN 2017 RETIREE BILLING		145.95			
10-120769 55580	BASIC CORPORATE FEB 2017 RETIREE BILLING 101-274-716.100	02/16/2017 JHANG	03/18/2017	145.95	145.95	Open	N 04/27/2017
		FEB 2017 RETIREE BILLING		145.95			
10-123276 55581	BASIC CORPORATE MAR 2017 RETIREE BILLING 101-274-716.100	03/17/2017 JHANG	04/16/2017	139.00	139.00	Open	N 04/27/2017
		MAR 2017 RETIREE BILLING		139.00			
570564 55595	BLUE PEARL VETERINARY PARTNERS K9 UDAA VET BILL 266-367-809.200	04/12/2017 JHANG	05/12/2017	164.95	164.95	Open	N 04/28/2017
		K9 UDAA VET BILL		164.95			
112632 55552	BS&A SOFTWARE HR SOFTWARE AND SERVICES 101-270-801.000 101-270-801.000	04/10/2017 JHANG	05/10/2017	6,460.00	6,460.00	Open	N 04/21/2017
		HUMAN RESOURCES.NET		5,710.00			
		IMPLEMENTATION PLANNING SERVICES		750.00			
718041 55594	CHRISTENSENS PLANT CENTER INC STREET TREES - TO BE REIMBURSED BY 101-261-729.001	04/19/2017 JHANG	05/05/2017	2,646.99	2,646.99	Open	N 04/27/2017
		18 STREET TREES		2,646.99			
2114668 55586	CITY WATER INTERNATIONAL LTD WATER COOLER RENTAL Q3 101-136-946.000	04/21/2017 JHANG	07/02/2017	149.70	149.70	Open	N 04/27/2017
		WATER COOLER RENTAL Q3		149.70			
46610 55536	DETROIT MACHINERY CENTER, INC 6000 CANIFF RENT FOR APRIL INV. 202-222-776.005	04/04/2017 JHANG	05/04/2017	2,000.00	2,000.00	Open	N 04/21/2017
		BDG.E. RENT FOR APRIL 2017		2,000.00			
46645 55558	DETROIT MACHINERY CENTER, INC 6000 CANIF MARCH UTILITIES / INV.	04/11/2017 JHANG	05/11/2017	900.26	900.26	Open	N 04/27/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	202-222-776.005	BLDG. E. GAS & ELECTRIC MAR 2017		900.26			
INV32299 55620	DORNBOS SIGN, INC SCHOOL ZONE SIGN / INV. #32299 203-203-776.004 203-203-776.004	04/12/2017 JHANG SLOW SCHOOL ZONE SIGN FREIGHT	05/12/2017	69.23 59.50 9.73	69.23	Open	N 04/28/2017
INV32475 55621	DORNBOS SIGN, INC STREET SIGNS MAINTENANCE /INV. 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004	04/20/2017 JHANG MI-STRAP MI-PMB 02150 MI-HW BOLTS MI-HW NUTS ONLY MI-HW WASHER STAINLESS ST FREIGHT	05/20/2017	668.66 477.50 120.00 36.00 10.00 12.00 13.16	668.66	Open	N 04/28/2017
04112017 55583	FIFER INVESTIGATIONS, LLC NEW HIRE (2) BACKGROUND CHECK 101-270-801.000 101-270-801.000	04/11/2017 JHANG HAYOO LEWIS	05/11/2017	2,350.00 1,175.00 1,175.00	2,350.00	Open	N 04/27/2017
53421 55587	FIVE STAR LANGUAGES BENGALI INTERP 4/20/17 - INV 53421 101-136-801.200 101-136-801.200	04/23/2017 JHANG BENGALI INTERP 4/20/17 MILEAGE	05/23/2017	181.28 160.00 21.28	181.28	Open	N 04/27/2017
423808 55537	HAMTRAMCK HARDWARE SCREWS FOR AC UNITS IN CITY HALL / 101-265-776.000	04/17/2017 JHANG DRYWALL SCREW	05/17/2017	4.49 4.49	4.49	Open	N 04/21/2017
423810 55590	HAMTRAMCK HARDWARE CITY HALL A/C UNITS INSULATING FOAM 101-265-776.000	04/17/2017 JHANG INSULATING FOAM SEALANT, 12 OZ	05/17/2017	6.29 6.29	6.29	Open	N 04/27/2017
423811 55591	HAMTRAMCK HARDWARE BUILDING MAINTENANCE / INVOICE: 101-265-776.000 101-265-776.000	04/18/2017 JHANG 22716 .5PT DK WALNUT NATURAL GLOVES	05/18/2017	9.43 6.44 2.99	9.43	Open	N 04/27/2017
423812 55592	HAMTRAMCK HARDWARE DPS TRUCK #10 SAE FLAT WASHER / INV.	04/19/2017 JHANG	05/19/2017	2.05	2.05	Open	N 04/27/2017

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	592-557-751.002	23977 SCREW 8-32 X1/2 COMBO M		1.16			
	592-557-751.002	SAE FLAT WASHER		0.89			
423813 55593	HAMTRAMCK HARDWARE DPW GARAGE MULTI SURFACE FLOOR 101-265-776.000	04/22/2017 JHANG	05/22/2017	17.99	17.99	Open	N 04/27/2017
		MULTI SURFACE FLOOR CLEANER		17.99			
423815 55630	HAMTRAMCK HARDWARE WATER SHUT OFF PAINT 592-557-787.000 592-557-787.000 592-557-787.000	04/27/2017 JHANG	05/27/2017	24.59	24.59	Open	N 05/01/2017
		MINERAL SPIRITS		6.99			
		BENT HNDL WIRE B		2.69			
		HACKSAW		14.91			
153196 55557	HENNESSEY ENGINEERS, INC. ZUSSMAN PARK - TO BE REIMB BY CDBG 275-275-980.200	04/13/2017 JHANG	05/13/2017	182.00	182.00	Open	N 04/27/2017
		ENGINEER MEETING		182.00			
153186 55623	HENNESSEY ENGINEERS, INC. GENERAL CONSULTING - CITY OF 592-557-970.200	04/13/2017 JHANG	05/13/2017	240.50	240.50	Open	N 05/01/2017
		GENERAL CONSULTING		240.50			
153187 55624	HENNESSEY ENGINEERS, INC. DWS/D/TAC & AWG MEETINGS PROJ. 25116 592-557-970.200	04/13/2017 JHANG	05/13/2017	37.00	37.00	Open	N 05/01/2017
		CIVIL ENGINEER III		37.00			
153188 55625	HENNESSEY ENGINEERS, INC. TAP GRANT APPLICATION CITY OF 202-222-970.000	04/13/2017 JHANG	05/13/2017	277.50	277.50	Open	N 05/01/2017
		CIVIL ENGINEER III		277.50			
153189 55626	HENNESSEY ENGINEERS, INC. GALLAGHER -DTE ENERGY GAS MAIN 101-000-245.014	04/13/2017 JHANG	05/13/2017	3,950.00	3,950.00	Open	N 05/01/2017
		PLAN REVIEW		3,950.00			
153190 55633	HENNESSEY ENGINEERS, INC. DOROTHY & CONANT MOBILITIE POLE 101-265-926.000	04/13/2017 JHANG	05/13/2017	185.00	185.00	Open	N 05/01/2017
		CIVIL ENGINEER III		185.00			
153191 55634	HENNESSEY ENGINEERS, INC. BUFFALO & COMSTOCK METRO ACT 101-265-926.000	04/13/2017 JHANG	05/13/2017	111.00	111.00	Open	N 05/01/2017
		CIVIL ENGINEER III		111.00			

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153192 55635	HENNESSEY ENGINEERS, INC. DOREMUS & CONANT MOBILITIE POLE 101-265-926.000	04/13/2017 JHANG CIVIL ENGINEER III	05/13/2017	74.00 74.00	74.00	Open	N 05/01/2017
153197 55636	HENNESSEY ENGINEERS, INC. 2016 ROAD IMPROVEMENT PROGRAM 202-222-970.000 202-222-970.000 202-222-970.000	04/13/2017 JHANG CIVIL ENGINEER III CONSTRUCTION ENGINEER III CONSTRUCTION ENGINEER III	05/13/2017	3,784.00 203.50 396.00 3,184.50	3,784.00	Open	N 05/01/2017
153198 55637	HENNESSEY ENGINEERS, INC. HAMTRAMCK PHASE 1 SRF SEWER PROJECT/ 592-557-976.001 592-557-976.001	04/13/2017 JHANG CIVIL ENGINEER III CONSTRUCTION ENGINEER III	05/13/2017	921.50 129.50 792.00	921.50	Open	N 05/01/2017
30108-040717 55565	HENRY FORD HEALTH SYSTEM NEW HIRE FIT TEST - LOPICCOLO 101-336-802.001	04/17/2017 JHANG NEW HIRE FIT TEST	05/17/2017	476.90 476.90	476.90	Open	N 04/27/2017
04062017 55617	MARK RAGSDALE REIMB APWA MEETING & MAPSI CLASS EXP 592-557-864.000 592-557-864.000 592-557-864.000 592-557-864.000 592-557-864.000	04/06/2017 JHANG APWA MEETING 04/06/17 PER DIEM 4/9 PER DIEM 4/10 PER DIEM 4/11 PER DIEM 4/12	05/06/2017	118.00 15.00 40.50 5.00 29.00 28.50	118.00	Open	N 04/28/2017
263 55631	MICHIGAN AMMO CO INC PD AMMUNITION FOR 101-301-740.000	04/10/2017 JHANG .223 OR 5.56 PRACTICE AMMO	05/10/2017	1,140.00 1,140.00	1,140.00	Open	N 05/01/2017
264 55632	MICHIGAN AMMO CO INC PD AMMUNITION FOR 101-301-740.000 280-280-701.000	04/10/2017 JHANG .40 PRACTICE AMMO .40 PRACTICE AMMO-SUBGUN	05/10/2017	1,340.00 1,100.00 240.00	1,340.00	Open	N 05/01/2017
H1703 55614	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING-MARCH 2017 101-301-801.000	03/31/2017 JHANG ANIMAL HANDLING-MARCH 2017	04/30/2017	600.00 600.00	600.00	Open	N 04/28/2017

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15367 55534	MICHIGAN MUNICIPAL LEAGUE 212 - WEBSITE CLASSIFIED AD - ASST 101-270-801.000	04/11/2017 JHANG	05/11/2017	41.00	41.00	Open	N 04/20/2017
	WEBSITE CLASSIFIED AD - ASST ASSESSOR			41.00			
15279 55574	MICHIGAN MUNICIPAL LEAGUE 2017 MML MWIMG COFFEE TALK - MAYOR 101-101-864.000	04/18/2017 JHANG	05/18/2017	20.00	20.00	Open	N 04/27/2017
	MWIMG COFFEE TALK			20.00			
104030 55615	MOBILE COMMUNICATION SERVICES INC RADIO REPAIR-DISPATCH 264-264-778.000	04/12/2017 JHANG	05/12/2017	419.90	419.90	Open	N 04/28/2017
	RADIO REPAIR-DISPATCH			419.90			
28489 55629	NATIONAL INDUSTRIAL MAINT INC 9410 LATHAM ALLEY 592-557-787.000	03/31/2017 JHANG	04/30/2017	620.00	620.00	Open	N 05/01/2017
	TV TRUCK & OPERATOR			620.00			
62427 55538	NU-TECH GRAPHICS & SYSTEMS INC WINDOW ENVELOPES - CLERKS OFFICE 101-215-904.000 101-215-904.000	04/10/2017 JHANG	05/10/2017	165.00	165.00	Open	N 04/21/2017
	1500 WINDOW ENVELOPES			150.00			
	FREIGHT			15.00			
62417 55582	NU-TECH GRAPHICS & SYSTEMS INC BUSINESS CARDS FOR PLANNER 101-721-728.000 101-721-728.000	04/10/2017 JHANG	05/10/2017	50.00	50.00	Open	N 04/27/2017
	BUSINESS CARDS			40.00			
	FREIGHT			10.00			
105807 55616	OAKLAND COMMUNITY COLLEGE PD TRAINING-INTERVIEW AND 280-280-701.000	04/13/2017 JHANG	05/13/2017	300.00	300.00	Open	N 04/28/2017
	INTERVIEW-INTEROGATION CLASS			300.00			
CLM0008378 55596	OAKLAND COUNTY PD CLEMIS FEES JAN - MAR 2017 264-264-801.600 264-264-801.600 264-264-801.600 264-264-801.600 264-264-801.600 264-264-801.600 264-264-801.600	03/31/2017 JHANG	05/30/2017	8,555.16	8,555.16	Open	N 04/28/2017
	CLEMIS MEMBERSHIP FEES			1,999.50			
	CLEMIS CONNECTION FEES			670.91			
	CRIME MAPPING			75.00			
	MDC PARTICIPATION FEES			3,282.00			
	LIVESCAN			927.75			
	MUG SHOT			1,000.00			
	SITE MONITOR FEES 24/7			600.00			

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711431609 55539	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220024432 NEW HIRE PHYSICAL 101-721-801.000 NEW HIRE PHYSICAL POTERE	04/11/2017 JHANG	05/11/2017	68.50 68.50	68.50	Open	N 04/21/2017
04122017 55550	RONALD CICHECKI REIMBURSEMENT FOR TOILET PAPER 101-336-740.000 TWIN PAPER HOLDERS 101-336-740.000 SALES TAX	04/12/2017 JHANG	05/12/2017	47.22 44.54 2.68	47.22	Open	N 04/21/2017
37274 55622	SANTORO, INC. DPW -SNOW PLOW SHOES, BELLY BLADE 202-222-751.002 FISHER PLOW SHOES 202-222-751.002 PLOW SHOE 202-222-751.002 BELLY BLADE 202-222-751.002 FREIGHT CHARGES 202-222-751.002 BOLTS W/NUTS	04/18/2017 JHANG	05/18/2017	647.68 81.72 178.92 210.10 136.90 40.04	647.68	Open	N 04/28/2017
26287 55603	SEWER & WATER SPECIALIST, INC MOVED OFFICE STUFF 101-265-776.000 MOVED OFFICE MATERIAL	04/14/2017 JHANG	05/14/2017	440.00 440.00	440.00	Open	N 04/28/2017
26288 55604	SEWER & WATER SPECIALIST, INC 3501 HAMT. DR. INSTALLED NEW SEWER 202-222-776.002 04/12/17 REPAIRED TOP 2FT STRUCTURE	04/14/2017 JHANG	05/14/2017	600.00 600.00	600.00	Open	N 04/28/2017
26289 55605	SEWER & WATER SPECIALIST, INC 2396 CANIFF CATCH 202-222-776.002 5' CATCH BASIN REPAIR 04/12/2017	04/14/2017 JHANG	05/14/2017	1,500.00 1,500.00	1,500.00	Open	N 04/28/2017
26331 55606	SEWER & WATER SPECIALIST, INC 3977 EDWIN POURED BACK 203-203-776.002 4/14/17 POURED CONC. AROUND CATCH BASIN	04/24/2017 JHANG	05/24/2017	300.00 300.00	300.00	Open	N 04/28/2017
26332 55607	SEWER & WATER SPECIALIST, INC CANIFF POURED BACK 202-222-776.002 4/14/17 CANIFF POURED BACK CONCRETE	04/24/2017 JHANG	05/24/2017	300.00 300.00	300.00	Open	N 04/28/2017
26333 55608	SEWER & WATER SPECIALIST, INC 2396 CANIFF POURED	04/24/2017 JHANG	05/24/2017	250.00	250.00	Open	N 04/28/2017

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	202-222-776.002	04/24/17	POURED CONC. AROUND CATCH BASIN	250.00			
26334 55609	SEWER & WATER SPECIALIST, INC TROWB. & CONANT POURED 202-222-776.002	04/24/2017 JHANG 4/14/17	05/24/2017 POURED BACK CONCRETE	375.00 375.00	375.00	Open	N 04/28/2017
26335 55610	SEWER & WATER SPECIALIST, INC 2357 CANIFF POURED BACK CONCRETE 202-222-776.002	04/24/2017 JHANG 4/24/17	05/24/2017 POURED CONC. AROUND CATCH BASIN	250.00 250.00	250.00	Open	N 04/28/2017
26336 55611	SEWER & WATER SPECIALIST, INC 3841 DOROTHY SERVICE LINE REPAIR 203-203-776.002	04/24/2017 JHANG SERVICE LINE REPAIR	05/24/2017	3,750.00 3,750.00	3,750.00	Open	N 04/28/2017
26363 55612	SEWER & WATER SPECIALIST, INC FIRE DEPT. SEWER 101-265-776.000	04/25/2017 JHANG 04/24/17	05/25/2017 FIRE DEPT. SEWER REPAIR	2,500.00 2,500.00	2,500.00	Open	N 04/28/2017
17661 55618	SYO COMPUTER ENGINEERING SERVICES WEB UPDATES INVOICE 17661 101-264-801.000	04/21/2017 JHANG INVOICE 17661 / SEE ATTACHED	05/21/2017	170.00 170.00	170.00	Open	N 04/28/2017
17667 55619	SYO COMPUTER ENGINEERING SERVICES LAPTOP FOR ECONOMIC DEV ASSOCIATE 101-721-728.000	04/26/2017 JHANG DELL LATIRUDE LAPTOP / ECON-DEVP	05/26/2017	2,200.00 2,200.00	2,200.00	Open	N 04/28/2017
553636 55613	VIGILANTE SECURITY ALARM SYS SECURITY MONITORING PD ANNEX 266-367-776.000	04/19/2017 JHANG SECURITY MONITORING PD ANNEX 5/1 - 7/31	04/29/2017	108.00 108.00	108.00	Open	N 04/28/2017
18787 55548	VISICOM SERVICES, INC. IT SUPPORT SERVICES APR 2017 INV. 101-136-801.300 101-136-801.300 101-136-801.300 101-136-801.300 101-136-801.300	03/31/2017 JHANG SECURITY SOFTWARE OPEN DNS SOFTWARE HOSTING FEE OFFICE 365 HOSTING FEE OFFICE 365 PREMIUM BACKUP SFTWARE	04/30/2017	259.95 32.50 23.45 49.00 30.00 125.00	259.95	Open	N 04/21/2017

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
# of Invoices:	67	# Due:	67	Totals:	56,895.79		56,895.79
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					<u>56,895.79</u>		<u>56,895.79</u>

--- TOTALS BY FUND ---

101 - General Fund	29,289.81	29,289.81
202 - Mvh Major Street Fund	10,884.44	10,884.44
203 - Mvh Local Street Fund	4,787.89	4,787.89
264 - 911 Emergency	8,975.06	8,975.06
266 - DRUG LAW ENF. ACT 265 - STAT	272.95	272.95
275 - Comm Develop Block Grant	182.00	182.00
280 - POLICE TRAINING P.A.302	540.00	540.00
592 - WATER & SEWER FUND	1,963.64	1,963.64

--- TOTALS BY DEPT/ACTIVITY ---

000 - GENERAL	3,950.00	3,950.00
101 - Mayor & City Council	20.00	20.00
136 - 31-St District Court	590.93	590.93
203 - LOCAL STREETS	4,787.89	4,787.89
215 - City Clerk	165.00	165.00
222 - MAJOR STREETS	10,884.44	10,884.44
261 - COMMUNITY & GOVERNMENTAL AFF	2,646.99	2,646.99
264 - GENERAL ADMINISTRATION	9,145.06	9,145.06
265 - BUILDING & GROUNDS	4,025.29	4,025.29
270 - HUMAN RESOURCES	8,851.00	8,851.00
274 - RETIREE COSTS	993.85	993.85
275 - Cdbg	182.00	182.00
280 - POLICE TRAINING	540.00	540.00
301 - POLICE DEPARTMENT	2,840.00	2,840.00
336 - FIRE DEPARTMENT	2,718.25	2,718.25
367 - Drug Forfeiture - State Expe	272.95	272.95
557 - WATER & SEWER	1,963.64	1,963.64
721 - COMMUNITY & ECONOMIC DEVELOP	2,318.50	2,318.50

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: May 9, 2017

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Equipment Lease
- Healthcare and Dental Premiums
- Life and Short Term Disability Premiums
- Temporary Employees
- Credit Card Charges
- Professional Legal Services
- Jury Payment
- Reissued 1 Check (Previously Approved)

Budget Impact:

The specific costs of these disbursements were \$137,223.12 and was run from the Fiduciary, General, Property and Water accounts.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
04/24/2017	GEN	69082	AT&T	BALANCE	922.000	265	5,771.56
04/24/2017	GEN	69083*#	BLUE CARE NETWORK	HEALTHCARE MAY 2017	676.000	000	385.06
				HEALTHCARE MAY 2017	716.100	136	317.98
				HEALTHCARE MAY 2017	716.100	172	770.12
				HEALTHCARE MAY 2017	716.100	202	885.63
				HEALTHCARE MAY 2017	716.100	215	385.06
				HEALTHCARE MAY 2017	716.100	223	770.12
				HEALTHCARE MAY 2017	716.100	253	1,655.75
				HEALTHCARE MAY 2017	716.100	257	1,270.69
				HEALTHCARE MAY 2017	716.100	270	385.06
				RETIREE MAY 2017 HEALTH INS PREM	716.100	274	11,241.65
				HEALTHCARE MAY 2017	716.100	274	57,422.37
				HEALTHCARE MAY 2017	716.100	301	10,943.89
				HEALTHCARE MAY 2017	716.100	301	1,540.24
				HEALTHCARE MAY 2017	716.100	336	14,247.15
				CHECK GEN 69083 TOTAL			<u>102,220.77</u>
04/24/2017	GEN	69084*#	COMCAST	ISP & FAX SUBSCRIPTION APRIL 2017	922.000	136	193.64
				CABLE/INTERNET MAY 2017	922.000	265	569.54
				PHONE MAY 2017	922.000	336	46.84
				CHECK GEN 69084 TOTAL			<u>810.02</u>
04/24/2017	GEN	69086	GRIFFIN LAW PLLC	HOUSE COUNSEL 4/13/17	801.100	136	250.00
04/24/2017	GEN	69087	OFFICE TEAM	M. CHRISTIAN WAGES FOR 04/07/17	801.000	270	511.50
04/24/2017	GEN	69088	ROBERT E. ZARANEK	HOUSE COUNSEL 4/6/17	801.100	136	250.00
04/24/2017	GEN	69089	SYED MOHAMMED ZAMAN	BENGALI INTERP	801.200	136	160.00
04/24/2017	GEN	69090#	T-MOBILE	TELEPHONE MAR 2017	922.000	301	78.71
				TELEPHONE MAR 2017	922.000	336	63.28
				CHECK GEN 69090 TOTAL			<u>141.99</u>
04/24/2017	GEN	69091*#	THE STANDARD	DENTAL INS APR 2017	676.000	000	65.24

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				DENTAL INS APR 2017	716.000	136	269.92
				DENTAL INS APR 2017	716.000	172	39.84
				DENTAL INS APR 2017	716.000	202	60.80
				DENTAL INS APR 2017	716.000	215	19.92
				DENTAL INS APR 2017	716.000	223	39.84
				DENTAL INS APR 2017	716.000	253	80.72
				DENTAL INS APR 2017	716.000	257	60.80
				DENTAL INS APR 2017	716.000	261	65.24
				DENTAL INS APR 2017	716.000	270	19.92
				DENTAL INS APR 2017	716.000	274	5,037.40
				DENTAL INS APR 2017	716.000	301	953.28
				DENTAL INS APR 2017	716.000	301	99.60
				DENTAL INS APR 2017	716.000	336	846.38
				CHECK GEN 69091 TOTAL			<u>7,658.90</u>
04/24/2017	GEN	69092	US BANK EQUIPMENT FINANCE	APRIL 2017 COPIER LEASE	801.300	136	131.50
				Total for fund 101 General Fund			117,906.24

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
04/24/2017	FID	9188*#	BLUE CARE NETWORK	HEALTHCARE MAY 2017	716.100	222	1,001.15
04/24/2017	FID	9189*#	T-MOBILE	TELEPHONE MAR 2017	800.001	222	26.24
04/24/2017	FID	9190*#	THE STANDARD	DENTAL INS APR 2017	716.000	222	65.24
Total for fund 202 Mvh Major Street Fund							1,092.63

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
04/24/2017	FID	9188*#	BLUE CARE NETWORK	HEALTHCARE MAY 2017	716.100	367	1,001.15
04/24/2017	FID	9189*#	T-MOBILE	TELEPHONE MAR 2017	922.100	367	13.12
04/24/2017	FID	9190*#	THE STANDARD	DENTAL INS APR 2017	716.000	367	65.24
Total for fund 266 DRUG LAW ENF. ACT 265 - STATE							1,079.51

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DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
04/24/2017	GEN	69083*#	BLUE CARE NETWORK	HEALTHCARE MAY 2017	716.100	738	1,270.69
04/24/2017	GEN	69084*#	COMCAST	PHONE MAY 2017	922.000	738	31.89
04/24/2017	GEN	69085	DTE ENERGY	LIBRARY GAS MAR 2017	923.000	738	443.66
04/24/2017	GEN	69091*#	THE STANDARD	DENTAL INS APR 2017	716.000	738	60.80
Total for fund 268 Library Fund							1,807.04

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
04/24/2017	FID	9191	VERIZON WIRELESS	DATA FOR IPADS MAR 2017	805.000	275	60.06
Total for fund 275 Comm Develop Block Grant							60.06

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/24/2017 - 04/24/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
04/24/2017	WAT	9367	BLUE CARE NETWORK	HEALTHCARE MAY 2017	716.100	557	2,656.90
04/24/2017	WAT	9368	OFFICE TEAM	HOURS REGULAR	801.000	557	860.25
				A. BOYKIN HOURLY WAGES - WATER DEPT	801.000	557	922.33
				CHECK WAT 9368 TOTAL FOR			<u>1,782.58</u>
04/24/2017	WAT	9369	T-MOBILE	TELEPHONE MAR 2017	922.000	557	52.48
04/24/2017	WAT	9370	THE STANDARD	DENTAL INS APR 2017	716.000	557	185.80
				Total for fund 592 WATER & SEWER FUND			4,677.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
04/24/2017	PTC	2235	MYRICK, YVONNE	Undistributed Current Tax Collections	274.000	000	336.06
Total for fund 703 Prop Tax Collection Fund							336.06
TOTAL - ALL FUNDS							126,959.30

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
04/28/2017	GEN	69149	31ST JUDICIAL DISTRICT COURT	1/2 DAY JUROR PMTS	802.000	136	487.50
				FULL DAY JUROR PMTS	802.000	136	150.00
				CHECK GEN 69149 TOTAL			<u>637.50</u>
04/28/2017	GEN	69150	ACCOUNTEMP	A. WILSON WK END 4/14/17	801.000	223	517.65
04/28/2017	GEN	69151#	CARDMEMBER SERVICE	MAYOR'S MAM DUES	958.000	101	85.00
				BANKERS BOX	728.000	136	108.30
				MAMC MASTER CONFERENCE HOTEL	864.000	215	243.00
				SERVER ROOM ELECTRICAL UPGRADE	801.000	264	46.17
				IPAD CHARGES	801.000	264	17.95
				U-HAUL	776.000	265	263.80
				MERS CHECK POSTAGE	740.000	301	23.95
				INVESTIGATIVE LICENSE PLATE RENEWAL	740.000	301	106.08
				CHECK GEN 69151 TOTAL			<u>894.25</u>
04/28/2017	GEN	69152*#	COMCAST	TELEPHONE 4/15 - 5/14/17	922.000	136	459.43
				TELEPHONE 4/15 - 5/14/17	922.000	265	992.98
				TELEPHONE 4/15 - 5/14/17	922.000	301	618.35
				TELEPHONE 4/15 - 5/14/17	922.000	336	276.50
				CHECK GEN 69152 TOTAL			<u>2,347.26</u>
04/28/2017	GEN	69153	OFFICE TEAM	M. CHRISTIAN WAGES FOR 04/14/2017	801.000	270	511.50
04/28/2017	GEN	69154	SEAN K. KOWALSKI, P-43764	HOUSE COUNSEL 4/20/17	801.100	136	250.00
04/28/2017	GEN	69155*#	THE STANDARD	INSURANCE - LIFE MAY 2017	716.400	136	144.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	136	87.39
				INSURANCE - LIFE MAY 2017	716.400	172	120.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	172	20.80
				INSURANCE - LIFE MAY 2017	716.400	202	18.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	202	10.71
				INSURANCE - LIFE MAY 2017	716.400	215	18.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	215	16.51
				INSURANCE - LIFE MAY 2017	716.400	223	54.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	223	43.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				INSURANCE - LIFE MAY 2017	716.400	253	54.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	253	42.53
				INSURANCE - LIFE MAY 2017	716.400	257	36.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	257	31.82
				INSURANCE - LIFE MAY 2017	716.400	261	18.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	261	20.80
				INSURANCE - LIFE MAY 2017	716.400	270	18.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	270	20.80
				INSURANCE - LIFE MAY 2017	716.400	274	217.06
				INSURANCE - LIFE MAY 2017	716.400	301	361.12
				INSURANCE - LIFE MAY 2017	716.400	301	90.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	301	316.92
				INSURANCE - ST DISABILITY MAY 2017	716.400	301	47.40
				INSURANCE - LIFE MAY 2017	716.400	336	522.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	336	514.08
				CHECK GEN 69155 TOTAL			<u>2,843.77</u>
04/28/2017	GEN	69156	VERIZON WIRELESS	CELL PHONE MAR 2017	922.000	172	61.90
Total for fund 101 General Fund							8,063.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
04/28/2017	FID	9203	COMCAST	TELEPHONE 4/15 - 5/14/17	776.005	222	61.11
04/28/2017	FID	9204*#	THE STANDARD	INSURANCE - LIFE MAY 2017	716.400	222	36.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	222	34.50
				CHECK FID 9204 TOTAL FOR			<u>70.50</u>
				Total for fund 202 Mvh Major Street Fund			131.61

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/28/2017 - 04/28/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
04/28/2017	FID	9202	CARDMEMBER SERVICE	KENNEL FOR K-9	809.200	367	250.00
04/28/2017	FID	9204*#	THE STANDARD	INSURANCE - LIFE MAY 2017	716.400	367	18.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	367	15.39
				CHECK FID 9204 TOTAL FOR			<u>33.39</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			283.39

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 04/28/2017 - 04/28/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
04/28/2017	GEN	69152*#	COMCAST	TELEPHONE 4/15 - 5/14/17	922.000	738	130.18
04/28/2017	GEN	69155*#	THE STANDARD	INSURANCE - LIFE MAY 2017	716.400	738	36.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	738	30.00
				CHECK GEN 69155 TOTAL			<hr/> 66.00
				Total for fund 268 Library Fund			196.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
04/28/2017	WAT	9378	CARDMEMBER SERVICE	MAPSI CONFERENCE HOTEL	864.000	557	382.50
				MAPSI CONFERENCE HOTEL & GAS	864.000	557	283.50
				CHECK WAT 9378 TOTAL FOR			<u>666.00</u>
04/28/2017	WAT	9379	OFFICE TEAM	A. BOYKIN WATER DEPART 04/14/17	801.000	557	747.95
04/28/2017	WAT	9380	THE STANDARD	INSURANCE - LIFE MAY 2017	716.400	557	108.00
				INSURANCE - ST DISABILITY MAY 2017	716.400	557	66.86
				CHECK WAT 9380 TOTAL FOR			<u>174.86</u>
				Total for fund 592 WATER & SEWER FUND			1,588.81
				TOTAL - ALL FUNDS			10,263.82

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: May 23, 2017

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Prisoner Meals
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Road & Traffic Supplies/Maintenances
- Employee Memberships & Trainings
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Alarm Monitoring
- New Hire Expenses
- Out of State Retiree Healthcare
- City & Building Maintenances
- Annual Software Service & Support
- Building Lease & Expenses
- Reimbursable Expenses

Budget Impact:

The specific costs of these invoices are \$233,268.47 and will be run from the Fiduciary, General and Water bank accounts.

Recommendation:

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Bhama Cairns, Controller

Attachments:

Invoice Register Report for City of Hamtramck

05/16/2017 11:47 AM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 05/23/2017 - 05/23/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
188635 55824	18TH STREET DELI INC PRISONER MEALS 25 @ 1.50 EA 101-301-750.000	04/06/2017 JHANG	04/20/2017	37.50 37.50	37.50	Open	N 05/12/2017
189266 55825	18TH STREET DELI INC PRISONER MEALS 25 @ 1.50 EA 101-301-750.000	04/12/2017 JHANG	04/26/2017	37.50 37.50	37.50	Open	N 05/12/2017
189635 55826	18TH STREET DELI INC PRISONER MEALS 25 @ 1.50 EA 101-301-750.000	04/15/2017 JHANG	04/29/2017	37.50 37.50	37.50	Open	N 05/12/2017
190202 55827	18TH STREET DELI INC PRISONER MEALS 25 @ 1.50 EA 101-301-750.000	04/24/2017 JHANG	05/08/2017	37.50 37.50	37.50	Open	N 05/12/2017
342536 55735	9 MILE RENT-ALL INC DUMP TRAILER TO BE REIMB BY CDBG 275-275-953.001	05/06/2017 JHANG	06/05/2017	54.00 54.00	54.00	Open	N 05/10/2017
997092 55690	ABA COMMUNICATIONS INC ACCESS SYSTEM EXPANSION 101-136-970.000 101-136-970.000	05/04/2017 JHANG	06/03/2017	1,497.00 869.00 628.00	1,497.00	Open	N 05/08/2017
9944298659 55809	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL APR 2017 101-336-740.000 101-336-740.000	04/30/2017 JHANG	05/30/2017	26.86 16.36 10.50	26.86	Open	N 05/11/2017
05042017 55829	ALPHA PSYCHOLOGICAL SERVICES, P.C. PD NEW HIRE PSYCHE EVALUATION 101-301-801.000	05/04/2017 JHANG	06/03/2017	695.00 695.00	695.00	Open	N 05/12/2017
94842 55732	APOLLO FIRE EQUIPMENT FIRE DEPT CAP BADGES 101-336-740.000 101-336-740.000	04/25/2017 JHANG	05/25/2017	95.76 90.00 5.76	95.76	Open	N 05/10/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 05/23/2017 - 05/23/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
48043 55810	APOLLO FIREAPPARATUS REPAIR REPAIRS TO TOWER -1; AIR LEAK 101-336-778.000 LABOR HOURS 101-336-778.000 AIR D CARTRIDGE 101-336-778.000 PURGE VALVE KIT 101-336-778.000 CAB LATCH AIR CYLINDER DISCHARGE 101-336-778.000 COMPRESSION FITTING 101-336-778.000 MILEAGE	04/20/2017 JHANG	05/20/2017	1,009.10 560.00 120.00 102.00 120.00 4.50 102.60	1,009.10	Open	N 05/11/2017
48060 55811	APOLLO FIREAPPARATUS REPAIR CAB LATCH FOR TOWER-1 101-336-778.000 CYLINDER BIMBA CAB LATCH 101-336-778.000 SHIPPING	04/24/2017 JHANG	05/24/2017	148.86 138.00 10.86	148.86	Open	N 05/11/2017
10-129964 55843	BASIC CORPORATE MAY 2017 RETIREE BILLING 101-274-716.100 MAY 2017 RETIREE BILLING	05/15/2017 JHANG	06/14/2017	139.00 139.00	139.00	Open	N 05/16/2017
05052017 55821	BENJAMIN RUBY SCAO HR CONF MILEAGE 5/5/17 101-136-864.000 HR CONFERENCE MILEAGE	05/05/2017 JHANG	06/04/2017	91.49 91.49	91.49	Open	N 05/12/2017
021169 55812	BRIDGESTONE AMERICAS INC UTILITY BILLING AND POSTAGE, APR 592-557-730.000 UTILITY BILLING, APR 2017 592-557-730.000 UTILITY POSTAGE, APR 2017	04/25/2017 JHANG	05/25/2017	3,291.80 755.00 2,536.80	3,291.80	Open	N 05/11/2017
021170 55813	BRIDGESTONE AMERICAS INC PRINT & LETTERSHOP SERVICES /INV.# 592-557-730.000 PRINT & LETTERSHOP SERVICES	04/29/2017 JHANG	05/29/2017	2,017.39 2,017.39	2,017.39	Open	N 05/11/2017
C511901-CM 55752	BROADSPIRE - "A CRAWFORD COMPANY" LOSS FUND CREDIT 101-266-855.000 LOSS FUND CREDIT	05/01/2017 JHANG	05/31/2017	(1,053.40) (1,053.40)	(1,053.40)	Open	N 05/11/2017
111794 55666	BS&A SOFTWARE TAX ANNUAL SERV/SUPP 5/2017-5/2018 101-253-800.000 TAX ANNUAL SERV/SUPP 2017-2018	05/01/2017 JHANG	05/31/2017	1,421.00 1,421.00	1,421.00	Open	N 05/08/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 05/23/2017 - 05/23/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
112573 55667	BS&A SOFTWARE UTILITY BILL ANNUAL SERV/SUPP 5/2017 JHANG 592-557-800.000	05/01/2017 JHANG	05/31/2017	2,470.00	2,470.00	Open	N 05/08/2017
		UTILITY BILL ANNUAL SERV/SUPP 2017-2018		2,470.00			
112574 55668	BS&A SOFTWARE PO ANNUAL SERV/SUPP 5/2017-5/2018 JHANG 101-264-801.000	05/01/2017 JHANG	05/31/2017	894.00	894.00	Open	N 05/08/2017
		PO ANNUAL SERV/SUPP 2017-2018		894.00			
112575 55669	BS&A SOFTWARE PR ANNUAL SERV/SUPP 5/2017-5/2018 JHANG 101-264-801.000	05/01/2017 JHANG	05/31/2017	1,296.00	1,296.00	Open	N 05/08/2017
		PR ANNUAL SERV/SUPP 2017-2018		1,296.00			
112576 55670	BS&A SOFTWARE GL ANNUAL SERV/SUPP 5/2017-5/2018 JHANG 101-223-801.000	05/01/2017 JHANG	05/31/2017	1,066.00	1,066.00	Open	N 05/08/2017
		GL ANNUAL SERV/SUPP 2017-2018		1,066.00			
112577 55671	BS&A SOFTWARE ANIMAL LIC ANNUAL SERV/SUPP 5/2017- JHANG 101-215-800.000	05/01/2017 JHANG	05/31/2017	184.00	184.00	Open	N 05/08/2017
		ANIMAL LIC ANNUAL SERV/SUPP 2017-2018		184.00			
112578 55672	BS&A SOFTWARE CASH RECEIPT ANNUAL SERV/SUPP 5/2017 JHANG 101-253-800.000	05/01/2017 JHANG	05/31/2017	894.00	894.00	Open	N 05/08/2017
		CASH RECEIPT ANNUAL SERV/SUPP 2017-2018		894.00			
112579 55673	BS&A SOFTWARE ASSESSING ANNUAL SERV/SUPP 5/2017- JHANG 101-257-800.000	05/01/2017 JHANG	05/31/2017	1,812.00	1,812.00	Open	N 05/08/2017
		ASSESSING ANNUAL SERV/SUPP 2017-2018		1,812.00			
112580 55674	BS&A SOFTWARE A/P ANNUAL SERV/SUPP 5/2017-5/2018 JHANG 101-223-800.000	05/01/2017 JHANG	05/31/2017	894.00	894.00	Open	N 05/08/2017
		A/P ANNUAL SERV/SUPP 2017-2018		894.00			
04302017 HPD 55828	CAMPAU-BOTSFORD SERVICE PD VEHICLE MAINTENANCE/REPAIRS APR JHANG 101-301-751.002	04/30/2017 JHANG	05/30/2017	2,482.00	2,482.00	Open	N 05/12/2017
		DB VAN-4 TIRES AND BATTERY		470.00			
		CAR 301 BATTERY/TAIL LIGHT		145.00			
		CAR CMV-BATTERY		145.00			
		TAHOE-4 TIRES AND SENSOR		710.00			
		CAR 400-HEADLIGHT		20.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-301-751.002	PARKING NITRO-OIL/HEADLIGHT		50.00			
	101-301-751.002	CAR 402-OIL/TIRES/SWAY BAR		642.00			
	101-301-751.002	CAR 308-TIRES		300.00			
846666							
55800	CANIFF ELECTRIC SUPPLY CO INC	04/25/2017	05/25/2017	234.00	234.00	Open	N
	LED LIGHT FIXTURE REPLACEMENTS	JHANG					05/11/2017
	268-738-776.000	INVOICE 846666		234.00			
847138							
55801	CANIFF ELECTRIC SUPPLY CO INC	04/27/2017	05/27/2017	117.00	117.00	Open	N
	LED LIGHT FIXTURE REPLACEMENTS	JHANG					05/11/2017
	268-738-776.000	INVOICE 847138		117.00			
8890							
55782	CHIODINI & SONS PRINTING INC	05/03/2017	06/02/2017	135.00	135.00	Open	N
	BUSINESS LICENSE PAPER	JHANG					05/11/2017
	101-215-728.000	1200CT THICK LICENSE PAPER		84.00			
	101-215-728.000	1500CT BLANK LICENSE RENEWAL PAPER		43.00			
	101-215-730.000	SHIPPING		8.00			
K11183253							
55788	CINTAS CORPORATION-K11	04/24/2017	05/24/2017	192.53	192.53	Open	N
	RESTROOM SUPPLIES INVOICE K11183253	JHANG					05/11/2017
	268-738-776.000	RESTROOM SUPPLIES		192.53			
2114455							
55375	CITY WATER INTERNATIONAL LTD	03/20/2017	06/02/2017	71.88	71.88	Open	N
	201607 - QTRLY WATER COOLER RENTAL	JHANG					04/04/2017
	101-721-728.000	QTRLY WATER COOLER RENTAL 6/1 - 8/31		17.97			
	101-215-728.000	QTRLY WATER COOLER RENTAL 6/1 - 8/31		17.97			
	101-257-728.000	QTRLY WATER COOLER RENTAL 6/1 - 8/31		17.97			
	101-253-728.000	QTRLY WATER COOLER RENTAL 6/1 - 8/31		17.97			
2114455 W							
55376	CITY WATER INTERNATIONAL LTD	03/20/2017	06/02/2017	17.97	17.97	Open	N
	201607 - QTRLY WATER COOLER RENTAL	JHANG					04/04/2017
	592-557-728.000	QTRLY WATER COOLER RENTAL 6/1 - 8/31		17.97			
DET0065752							
55794	CLEANNET OF GREATER MICHIGAN INC	03/01/2017	03/31/2017	920.00	920.00	Open	N
	MONTHLY CLEANING SERVICES MAR 2017	JHANG					05/11/2017
	268-738-776.000	CLEANING SERVICES MAR 2017		920.00			
DET0066581							
55795	CLEANNET OF GREATER MICHIGAN INC	04/01/2017	05/01/2017	920.00	920.00	Open	N
	MONTHLY CLEANING SERVICES APR 2017	JHANG					05/11/2017
	268-738-776.000	CLEANING SERVICES APR 2017		920.00			

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DET0067335 55796	CLEANNET OF GREATER MICHIGAN INC MONTHLY CLEANING SERVICES MAY 2017 268-738-776.000	05/01/2017 JHANG CLEANING SERVICES MAY 2017	05/31/2017	920.00 920.00	920.00	Open	N 05/11/2017
7108016 55846	CONTRACTORS CONNECTION INC ROAD SAFETY SUPPLIES / INV.# 7108016 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	05/02/2017 JHANG BLUE MARKING PAINT FL. GREEN MARKING PAINT FL. ORANGE MARKING PAINT CAUTION TAPE (3 MIL)	06/01/2017	421.90 166.20 66.48 99.72 89.50	421.90	Open	N 05/16/2017
7108325 55847	CONTRACTORS CONNECTION INC SERVICE LINE REPAIR / INV.# 7108325 592-557-787.000 592-557-787.000	05/10/2017 JHANG JACKSON BLUE MAX SHOVEL JACKSON BLUE MAX SHOVEL	06/09/2017	175.60 87.80 87.80	175.60	Open	N 05/16/2017
296 55691	COURT INNOVATIONS INC ONLINE TICKET REV. MAR 2017 #296 101-136-801.300 101-136-801.300	03/31/2017 JHANG ONLINE C/I REV MAR 2017 SUB ADDTL TICKETS	04/30/2017	230.00 200.00 30.00	230.00	Open	N 05/08/2017
317 55692	COURT INNOVATIONS INC ONLINE TICKET REV. APR 2016 #317 101-136-801.300	04/30/2017 JHANG ONLINE REV SUB APR 2017	05/30/2017	200.00 200.00	200.00	Open	N 05/08/2017
57097 55766	CRW INC FINANCE DEPARTMENT CARPETING 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000	04/05/2017 JHANG 673 TERRA EARTHEN 20 OZ, ALLADEN COMMERC WO VARSITY 8# 7/16 PROMO BLACK VINYL COVE BASE, 4" ROPPE 120/ROL REMNAMT METAL TRIMS TOOTHLESS GRIPPER	05/05/2017	897.06 448.56 252.00 192.00 4.50	897.06	Open	N 05/11/2017
05112017 55756	DENNIS NUNLEE OUT OF STATE RETIREE HEALTHCARE JUN 101-274-716.100	05/11/2017 JHANG NUNLEE HEALTHCARE JUN 2017	06/01/2017	1,404.14 1,404.14	1,404.14	Open	N 05/11/2017
164876 55776	DETROIT ELEVATOR COMPANY PERFORMED NO LOAD PERIODIC SAFETY 101-265-776.000	04/14/2017 JHANG SAFETY TEST	05/14/2017	710.00 710.00	710.00	Open	N 05/11/2017

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165237 55777	DETROIT ELEVATOR COMPANY ROUTINE MAINTENANCE, MAY 2017 /INV. 101-265-776.000	05/01/2017 JHANG	05/31/2017	303.00 303.00	303.00	Open	N 05/11/2017
46681 55728	DETROIT MACHINERY CENTER, INC 6000 CANIFF RENT FOR MAY MONTH / 202-222-776.005	05/01/2017 JHANG	05/31/2017	2,000.00 2,000.00	2,000.00	Open	N 05/10/2017
46731 55834	DETROIT MACHINERY CENTER, INC 6000 CANIFF APRIL, 2017 UTILITIES 202-222-776.005	05/05/2017 JHANG	06/04/2017	407.74 407.74	407.74	Open	N 05/12/2017
INV32654 55727	DORNBOS SIGN, INC DPW- SIGN INV. #32654 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004 203-203-776.004	05/02/2017 JHANG	06/01/2017	1,202.80 735.00 141.00 140.00 15.90 15.90 155.00	1,202.80	Open	N 05/10/2017
110170000914 55650	EJ USA, INC. SERVICE LINE REPAIR / INV. 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	01/05/2017 JHANG	02/04/2017	2,557.36 981.52 426.72 278.14 462.76 408.22	2,557.36	Open	N 05/03/2017
110170026722 55725	EJ USA, INC. SERVICE LINE REPAIRS / INV. 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	04/21/2017 JHANG	05/21/2017	2,525.90 187.08 124.96 328.50 410.56 12.80 310.00 576.00 576.00	2,525.90	Open	N 05/10/2017

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110170026723 55778	EJ USA, INC. SERVICE LINE REPAIR /INV.# 592-557-787.000 592-557-787.000	04/21/2017 JHANG 5080Z FR 6-3/4'' 5000M1 DNW LO GR	05/21/2017	4,035.24 2,606.04 1,429.20	4,035.24	Open	N 05/11/2017
110170032641 55848	EJ USA, INC. SERVICE LINE REPAIR / INV.# 592-557-787.000 592-557-787.000	05/09/2017 JHANG 3/4 BALL VALVE -NL 3/4X5/8 CPLG-N	06/08/2017	1,178.61 774.48 404.13	1,178.61	Open	N 05/16/2017
13224 55844	EMERALD DATA SOLUTIONS BOARD DOCS IMPLEMENTATION & SERVICE 101-264-801.000 101-264-801.000	05/09/2017 JHANG BOARD DOCS SERVICE FOR 05/2017 - 04/2018 BOARD DOCS IMPLEMENTATION FEE	06/08/2017	4,000.00 3,000.00 1,000.00	4,000.00	Open	N 05/16/2017
21609 55689	EXECUTIVE LANGUAGE SERVICES, INC. BENGALI INTERP 4/26/17 #21609 101-136-801.200	04/27/2017 JHANG BENGALI INTERP	05/27/2017	210.00 210.00	210.00	Open	N 05/08/2017
21726 55820	EXECUTIVE LANGUAGE SERVICES, INC. BENGALI INTERP 5/3/17 INV21726 101-136-801.200	05/04/2017 JHANG BENGALI INTERP 5/3/17	06/03/2017	210.00 210.00	210.00	Open	N 05/12/2017
05012017 55676	FIFER INVESTIGATIONS, LLC NEW HIRE (2) BACKGROUND CHECK 101-270-801.000 101-270-801.000	05/01/2017 JHANG CHISM MUNDT	05/31/2017	2,350.00 1,175.00 1,175.00	2,350.00	Open	N 05/08/2017
05082017 55783	FIFER INVESTIGATIONS, LLC NEW HIRE BACKGROUND CHECK 101-270-801.000	05/08/2017 JHANG BARRIGAR	06/07/2017	1,175.00 1,175.00	1,175.00	Open	N 05/11/2017
2634 55806	FIRE SAVVY CONSULTANTS SPRINKLER SYSTEM PLAN REVEIW AT 101-000-252.000	04/10/2017 JHANG SPRINKLER PLAN REVIEW	05/10/2017	200.00 200.00	200.00	Open	N 05/11/2017
53425 55684	FIVE STAR LANGUAGES BENGALI INTERP 4/24 #53425 101-136-801.200	04/25/2017 JHANG BENGALI INTERP	05/25/2017	168.40 160.00	168.40	Open	N 05/08/2017

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	101-136-801.200	MILEAGE		8.40			
53429 55685	FIVE STAR LANGUAGES BENGALI INTERP 4/27 INV 53429 101-136-801.200 101-136-801.200	04/29/2017 JHANG BENGALI INTERP MILEAGE	05/29/2017	181.28 160.00 21.28	181.28	Open	N 05/08/2017
53431 55686	FIVE STAR LANGUAGES BENGALI INTERP 5/1 INV 53431 101-136-801.200 101-136-801.200	05/02/2017 JHANG BENGALI INTERP MILEAGE	06/01/2017	181.28 160.00 21.28	181.28	Open	N 05/08/2017
53440 55687	FIVE STAR LANGUAGES POLISH INTERP 5/4 INV 53440 101-136-801.200 101-136-801.200	05/04/2017 JHANG POLISH INTERP MILEAGE	06/03/2017	174.00 160.00 14.00	174.00	Open	N 05/08/2017
53441 55688	FIVE STAR LANGUAGES POLISH INTERP 4/27 INV 53441 101-136-801.200 101-136-801.200	05/04/2017 JHANG POLISH INTERP MILEAGE	06/03/2017	254.00 240.00 14.00	254.00	Open	N 05/08/2017
1317077 55833	GFL ENVIRONMENTAL SERVICES 313606 - RESIDENTIAL TRASH REMOVAL 101-528-824.000	05/01/2017 JHANG RESIDENTIAL TRASH REMOVAL MAY 2017	05/31/2017	59,583.33 59,583.33	59,583.33	Open	N 05/12/2017
81199-000B 106 55737	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK APR 101-266-801.000	05/02/2017 JHANG CITY ATTORNEY WORK APR 2017	06/01/2017	2,267.70 2,267.70	2,267.70	Open	N 05/10/2017
81199-014B 48 55738	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT APR 2017 101-266-801.000	05/02/2017 JHANG GARRETT APR 2017	06/01/2017	1,050.00 1,050.00	1,050.00	Open	N 05/10/2017
81199-028B 46 55739	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS APR 2017 101-266-801.000	05/02/2017 JHANG PROSECUTIONS APR 2017	06/01/2017	6,562.50 6,562.50	6,562.50	Open	N 05/10/2017
81199-035B 40 55740	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS APR	05/02/2017 JHANG	06/01/2017	288.45	288.45	Open	N 05/10/2017

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	101-266-801.000	TAX TRIBUNAL MATTERS APR 2017		288.45			
81199-040B 38 55741	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE 101-266-801.000	05/02/2017 JHANG	06/01/2017	7,697.50	7,697.50	Open	N 05/10/2017
		POLICE & FIRE RETIREE ASSN APR 2017		7,697.50			
81199-043B 39 55742	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	412.50	412.50	Open	N 05/10/2017
		STEVE SHAYA APR 2017		412.50			
81199-057B 18 55743	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING INC APR 101-266-801.000	05/02/2017 JHANG	06/01/2017	763.75	763.75	Open	N 05/10/2017
		CPI EXCAVATING INC APR 2017		763.75			
81199-063B 13 55744	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	325.00	325.00	Open	N 05/10/2017
		SAM'S TIRE SHOP APR 2017		325.00			
81199-064B 11 55745	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	225.00	225.00	Open	N 05/10/2017
		M&M CARS APR 2017		225.00			
81199-065B 12 55746	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	555.90	555.90	Open	N 05/10/2017
		MOHAMED ALANI APR 2017		555.90			
81199-066B 11 55747	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS 101-266-801.000	05/02/2017 JHANG	06/01/2017	225.00	225.00	Open	N 05/10/2017
		DABISH & LIVERNOIS COLLISION APR 2017		225.00			
81199-069B 6 55748	GIARMARCO, MULLINS & HORTON, P C 81199-069B DEJUAN SMITH APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	425.00	425.00	Open	N 05/10/2017
		DEJUAN SMITH APR 2017		425.00			
81199-070B 7 55749	GIARMARCO, MULLINS & HORTON, P C 81199-070B MONIQUE MAYS APR 2017 101-266-801.000	05/02/2017 JHANG	06/01/2017	1,427.03	1,427.03	Open	N 05/10/2017
		MONIQUE MAYS APR 2017		1,427.03			
81199-071B 3 55750	GIARMARCO, MULLINS & HORTON, P C 81199-071B JIBREEL MONTALVO APR 2017	05/02/2017 JHANG	06/01/2017	100.00	100.00	Open	N 05/10/2017

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	101-266-801.000	JIBREEL MONTALVO	APR 2017	100.00			
91300146 55648	GRAND TRUNK WESTERN 11174 - ANNUAL SIGNAL MAINT 202-222-776.004	JHANG	05/01/2017 5/17 - 4/18	2,398.00 2,398.00	2,398.00	Open	N 05/03/2017
464 55653	GREAT LAKES RECREATION COMPANY VETERAN'S PARK - TO BE 101-721-729.002	JHANG	05/18/2017 CEMENT PAD	9,800.00 9,800.00	9,800.00	Open	N 05/03/2017
700 55654	GREAT LAKES RECREATION COMPANY CONCRETE REMOVAL-TO BE REIMB BY CDBG 275-275-953.001	JHANG	05/02/2017 DUMPED CONCRETE REMOVAL	500.00 500.00	500.00	Open	N 05/03/2017
18556838 55798	GUARDIAN ALARM 8592964 - MONTHLY ALARM APR 2017 268-738-776.000	JHANG	04/01/2017 APR MONTHLY ALARM BILL	56.71 56.71	56.71	Open	N 05/11/2017
18626106 55799	GUARDIAN ALARM 8592964 - MONTHLY ALARM MAY 2017 268-738-776.000	JHANG	05/01/2017 MAY MONTHLY ALARM BILL	56.71 56.71	56.71	Open	N 05/11/2017
S0072448 55703	HALT FIRE, INC. REPAIRS TO ENGINE 2 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000	JHANG	04/24/2017 LABOR SHOP SUPPLIES MILEAGE FREIGHT ALTERNATOR SOLENOID, MONARCH, PUMP	1,839.21 607.50 25.00 279.00 13.78 767.26 146.67	1,839.21	Open	N 05/08/2017
S0073886 55808	HALT FIRE, INC. LABOR AND PARTS FOR ENGINE 1 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000	JHANG	05/04/2017 LABOR HOURS ELEMENT FUEL/WATER MISC. SHOP SUPPLIES MILEAGE	574.93 315.00 68.93 5.00 186.00	574.93	Open	N 05/11/2017
423819 55718	HAMTRAMCK HARDWARE REPLACEMENT WASHER HOSE 101-336-740.000	JHANG	05/04/2017 WASHER HOSES	10.78 10.78	10.78	Open	N 05/09/2017

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423831 55779	HAMTRAMCK HARDWARE SERVICE LINE REPAIRS /INV. #423831 592-557-787.000 592-557-787.000	JHANG JHANG LITHIUM WATCH BATTE STRIPPER/CRIMPR	05/08/2017	06/07/2017	19.37 9.38 9.99	19.37	Open N 05/11/2017
153195 55651	HENNESSEY ENGINEERS, INC. VETERAN'S PARK - TO BE REIMB BY CDBG 275-275-980.200	JHANG JHANG ENGINEER FEES	04/13/2017	05/13/2017	182.00 182.00	182.00	Open N 05/03/2017
0042748-IN 55696	HYDROCORP STAGE 2 DBPR COMPLIANCE MONITORING 1 592-557-802.004	JHANG JHANG STAGE 2 DBPR COMPLIANCE MONITORING 1/8	04/30/2017	05/30/2017	1,100.00 1,100.00	1,100.00	Open N 05/08/2017
0042670-IN 55726	HYDROCORP CROSS CONNECTION INSPECTION. APR 592-557-802.004	JHANG JHANG CROSS CONNECTION INSPECTION. APR 2017	04/26/2017	05/26/2017	1,335.00 1,335.00	1,335.00	Open N 05/10/2017
NTR7901 55662	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES APR 2017 101-265-800.000	JHANG JHANG SHRED AND STORAGE SERVICES	04/30/2017	05/30/2017	130.56 130.56	130.56	Open N 05/08/2017
DET05170089 55649	JANI-KING OF MICHIGAN INC 434170 - MAINTENANCE SERVICE MAY 101-265-776.000	JHANG JHANG BUILDING MAINTENANCE MAY 2017	05/01/2017	05/31/2017	3,795.00 3,795.00	3,795.00	Open N 05/03/2017
05022017 55644	JENNIFER J KIRKSEY MMTA CONFERENCE REIMB 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000	JHANG JHANG MILEAGE TO CONFERENCE 159 MILES MILEAGE FROM CONFERENCE 159 MILES PER DIEM 4/23 PER DIEM 4/24 PER DIEM 4/25 PER DIEM 4/26 PER DIEM 4/27 PER DIEM 4/28	05/02/2017	06/01/2017	259.14 85.07 85.07 16.50 5.00 5.00 29.00 5.00 28.50	259.14	Open N 05/03/2017
05122017 55835	JIA HANG REIMB FOR APA MEMBERSHIP 2017-2018 101-223-864.000	JHANG JHANG 2017-2018 APA MEMBERSHIP	05/12/2017	06/11/2017	254.00 254.00	254.00	Open N 05/12/2017

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05112017 55755	JOSEPH GRUCZ OUT OF STATE RETIREE HEALTHCARE JUN 101-274-716.100	05/11/2017 JHANG	06/01/2017	1,404.14 1,404.14	1,404.14	Open	N 05/11/2017
05112017 55832	JOY T GARGANO MMTA CONFERENCE REIMB 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000 101-253-864.000	05/11/2017 JHANG	06/10/2017	260.08 80.79 80.79 38.25 29.00 5.00 26.25	260.08	Open	N 05/12/2017
37854 55840	KENEWELL PRINTING LASER CHECKS FOR GEN CHECKING START 101-223-728.000 101-223-728.000	05/08/2017 JHANG	06/07/2017	265.49 234.75 30.74	265.49	Open	N 05/16/2017
35149 55652	MAINS LANDSCAPE SUPPLY MULCH - TO BE REIMBURSED BY GRANT 101-261-729.001	04/28/2017 JHANG	05/28/2017	144.33 144.33	144.33	Open	N 05/03/2017
05112017 55758	MARK SYLVESTER OUT OF STATE RETIREE HEALTHCARE JUN 101-274-716.100	05/11/2017 JHANG	06/01/2017	1,404.14 1,404.14	1,404.14	Open	N 05/11/2017
04282017 55736	MICHAEL J CRANDALL REIMBURSEMENT FOR FIRE DEPT. 101-336-803.000 101-336-803.000 101-336-803.000 101-336-803.000 101-336-803.000	04/28/2017 JHANG	05/28/2017	813.30 634.80 38.25 51.00 51.00 38.25	813.30	Open	N 05/10/2017
05092017 55814	MICHAEL YOUNG PER DIEM AT FIRE DEPART. INSTRUCTORS 101-336-803.000	05/09/2017 JHANG	06/08/2017	178.50 178.50	178.50	Open	N 05/11/2017
15449 55768	MICHIGAN MUNICIPAL LEAGUE 212 - WEBSITE CLASSIFIED AD -	04/30/2017 JHANG	05/30/2017	54.70	54.70	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	101-270-801.000	WEBSITE CLASSIFIED AD - CONTROLLER		54.70			
15433 55784	MICHIGAN MUNICIPAL LEAGUE 212 - WEBSITE CLASSIFIED AD - PUBLIC JHANG 101-270-801.000	04/30/2017 JHANG	05/30/2017	36.00	36.00	Open	N 05/11/2017
	101-270-801.000	WEBSITE CLASSIFIED AD - PUBLIC WORKS DIR		36.00			
05112017 55767	MICHIGAN WOMEN IN MUNICIPAL GOVERNMENT A. KARPINSKI 2017-2018 MEMBERSHIP 101-101-958.000	05/11/2017 JHANG	06/10/2017	60.00	60.00	Open	N 05/11/2017
	101-101-958.000	A. KARPINSKI MEMBERSHIP FEES 2017-18		60.00			
104292 55705	MODERN COURT REPORTING 17-6139 MAR RTAB MEETING TRANSCRIPT 101-264-801.000	04/06/2017 JHANG	05/06/2017	233.00	233.00	Open	N 05/08/2017
	101-264-801.000	ATTEND RTAB MEETING		125.00			
	101-264-801.000	PREPARE MINUTES RTAB MEETING		108.00			
104317 55706	MODERN COURT REPORTING 17-6165 APR RTAB MEETING TRANSCRIPT 101-264-801.000	05/05/2017 JHANG	06/04/2017	269.00	269.00	Open	N 05/08/2017
	101-264-801.000	ATTEND RTAB MEETING		125.00			
	101-264-801.000	PREPARE MINUTES, RTAB MEETING		144.00			
99454587 I 55714	MOORE MEDICAL LLC LATEX GLOVES 101-336-740.000	04/21/2017 JHANG	05/21/2017	109.61	109.61	Open	N 05/09/2017
	101-336-740.000	CASE OF LATEX GLOVES		108.90			
	101-336-740.000	FUEL SURCHARGE		0.71			
447766 55770	NATIONAL BAND & TAG COMPANY 200 DOG LICENSE TAGS 101-262-728.000	04/26/2017 JHANG	05/26/2017	61.00	61.00	Open	N 05/11/2017
	101-262-728.000	200 DOG LICENSE TAGS & RINGS		61.00			
28538 55751	NATIONAL INDUSTRIAL MAINT INC MULTIPLE LOCATIONS 203-203-776.002	04/27/2017 JHANG	05/27/2017	1,355.25	1,355.25	Open	N 05/10/2017
	203-203-776.002	CLEAN CATCH BASIN- PROPOSAL 1		960.00			
	203-203-776.002	DISPOSAL		395.25			
375 55789	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	04/21/2017 JHANG	05/21/2017	580.00	580.00	Open	N 05/11/2017
	268-738-800.000	TUTORING FROM 03/28 - 04/13		580.00			
576 55790	NUO DEDIVANI MATH CLUB INSTRUCTION	04/21/2017 JHANG	05/21/2017	220.00	220.00	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 268-738-800.000	TUTORING FROM 04/18 - 04/21		220.00			
577 55791	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	05/05/2017 JHANG TUTORING FROM 04/25 - 05/05	06/04/2017	440.00 440.00	440.00	Open	N 05/11/2017
62472 55643	NU-TECH GRAPHICS & SYSTEMS INC WINDOW ENVELOPES FOR INCOME TAX 101-202-904.000 101-202-904.000	04/24/2017 JHANG INCOME TAX ENVELOPES FREIGHT FOR ENVELOPES	05/24/2017	165.00 150.00 15.00	165.00	Open	N 05/02/2017
915056864001 55759	OFFICE DEPOT OFFICE SUPPLIES FOR HFD 101-336-728.000 101-336-728.000 101-336-728.000 101-336-728.000 101-336-728.000	03/22/2017 JHANG SHEET PROTECTORS #624900 COPY PAPER #196697 9 X 13 MANILA ENVELOPES #458161 TAPE #371927 CORDLESS PENCIL SHARPENER #489285	04/22/2017	129.50 7.95 79.98 23.99 5.59 11.99	129.50	Open	N 05/11/2017
915060991001 55760	OFFICE DEPOT OFFICE SUPPLIES FOR HFD 101-336-728.000	03/22/2017 JHANG MAILING TUBES 3" X 36" #481344	04/22/2017	23.19 23.19	23.19	Open	N 05/11/2017
915060992001 55761	OFFICE DEPOT OFFICE SUPPLIES FOR HFD 101-336-728.000	03/22/2017 JHANG STAPLER #705657	04/22/2017	11.09 11.09	11.09	Open	N 05/11/2017
915064821001 55762	OFFICE DEPOT COPY PAPER & REGISTER PAPER 101-253-728.000 101-253-728.000	03/22/2017 JHANG # 196517 COPY PAPER # 109282 THERMAL PAPER ROLLS	04/22/2017	88.46 59.98 28.48	88.46	Open	N 05/11/2017
917363542001 55763	OFFICE DEPOT ASSESSOR OFFICE SUPPLIES 101-257-728.000 101-257-728.000	03/31/2017 JHANG STAPLER 391811 COPY PAPER	05/06/2017	35.98 15.56 20.42	35.98	Open	N 05/11/2017
918433007001 55764	OFFICE DEPOT FOR DPW GARAGE TONER 592-557-728.000 592-557-728.000	04/05/2017 JHANG TN - 221BK TN - 221 C	05/06/2017	229.96 61.99 55.99	229.96	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	592-557-728.000	TN - 221 M		55.99			
	592-557-728.000	TN - 221 Y		55.99			
921018164001 55765	OFFICE DEPOT CM SUPPLIES 101-172-728.000	04/13/2017 JHANG 36 PACK AA BATTERIES	05/13/2017	20.18 20.18	20.18	Open	N 05/11/2017
917367263001 55851	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000	03/31/2017 JHANG REAM OF LEGAL PAPER BLUE HIGHLIGHTERS BAND AIDS CARTONS OF PAPER CARTON OF FACIAL TISSUE	05/06/2017	230.99 25.50 2.72 12.78 137.50 52.49	230.99	Open	N 05/16/2017
917367726001 55852	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000	03/31/2017 JHANG 9" BENT SCISSORS	05/06/2017	23.99 23.99	23.99	Open	N 05/16/2017
923542640001 55693	OFFICE DEPOT COPIER PAPER 101-136-728.000	04/26/2017 JHANG COPIER PAPER	05/28/2017	6.52 6.52	6.52	Open	N 05/08/2017
923542602001 55694	OFFICE DEPOT PROBATION DATE STAMP 101-136-728.000	04/28/2017 JHANG PROBATION DATER STAMP	05/28/2017	66.59 66.59	66.59	Open	N 05/08/2017
3336-197936 55704	O'REILLY AUTOMOTIVE INC ONE QUART FUEL MIX 101-336-778.000	04/28/2017 JHANG QUART OF FUEL MIX	05/28/2017	19.47 19.47	19.47	Open	N 05/08/2017
3336-198647 55723	O'REILLY AUTOMOTIVE INC CLEANERS, MOTOR OIL 101-336-740.000 101-336-740.000	05/02/2017 JHANG QUARTS OF INJECTION CLEANER GALS. MOTOR OIL	06/01/2017	72.74 16.78 55.96	72.74	Open	N 05/10/2017
05112017 55757	PAUL ODROBINA OUT OF STATE RETIREE HEALTHCARE JUN 101-274-716.100	05/11/2017 JHANG ODROBINA HEALTHCARE JUN 2017	06/01/2017	1,587.28 1,587.28	1,587.28	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
SI-73719 55697	PHOENIX SAFETY OUTFITTERS, LLC STRUCTURAL FIRE GLOVES 101-336-970.000	03/27/2017 JHANG FIREFIGHTER GLOVES	04/16/2017	57.00 57.00	57.00	Open	N 05/08/2017
SI-73725 55698	PHOENIX SAFETY OUTFITTERS, LLC FIRE HELMETS WITH RATCHET HEADBAND 101-336-970.000 101-336-970.000	03/27/2017 JHANG CAIRNS 101 HELMET RATCHET HEADBAND ASSY	04/11/2017	582.10 530.00 52.10	582.10	Open	N 05/08/2017
SI-73726 55699	PHOENIX SAFETY OUTFITTERS, LLC LEATHER STRUCTURAL FIRE BOOTS 101-336-970.000	03/27/2017 JHANG FIRE HUNTER XTREME FIRE BOOTS	04/11/2017	596.00 596.00	596.00	Open	N 05/08/2017
SI-73727 55700	PHOENIX SAFETY OUTFITTERS, LLC NOMEX HOODS, STRUCTURAL FIRE GLOVES 101-336-970.000 101-336-970.000 101-336-970.000	03/27/2017 JHANG NOMEX HOODS EXTRICATION GLOVES STRUCTURAL FIRE GLOVES	04/11/2017	174.99 59.00 54.99 61.00	174.99	Open	N 05/08/2017
SI-73728 55701	PHOENIX SAFETY OUTFITTERS, LLC STRUCTURAL FIRE GLOVES 101-336-970.000	03/27/2017 JHANG STRUCTURAL FIRE GLOVES	04/11/2017	60.00 60.00	60.00	Open	N 05/08/2017
SI-73729 55702	PHOENIX SAFETY OUTFITTERS, LLC EXTRICATION GLOVES 101-336-970.000	03/27/2017 JHANG EXTRICATION GLOVES	04/11/2017	54.99 54.99	54.99	Open	N 05/08/2017
SI-74547 55807	PHOENIX SAFETY OUTFITTERS, LLC RESTOCKING FEE FOR STRUCTURAL FIRE 101-336-740.000	05/02/2017 JHANG RESTOCKING FEE	05/17/2017	74.50 74.50	74.50	Open	N 05/11/2017
8373 55769	QSCEND TECHNOLOGIES INC QALERT CRM SOFTWARE & BRANDED APP 101-264-801.000	05/03/2017 JHANG QALERT CRM & BRANDED APP	06/02/2017	9,900.00 9,900.00	9,900.00	Open	N 05/11/2017
200389 55787	QUALITY BOOKS INC BOOK ORDER INVOICE 200389 268-738-957.000	04/13/2017 JHANG CHILDREN'S BOOK	05/13/2017	14.07 14.07	14.07	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5556 55823	REVIZE LLC 2017-2018 WEBHOSTING & SUPPORT 101-136-801.300	05/10/2017 JHANG	06/09/2017	600.00	600.00	Open	N 05/12/2017
	WEBSITE SUPPORT & HOSTING 6/17 - 5/18			600.00			
0031604-IN 55785	SAFEBUILT INC 08-HAMTRAMCK APR 2017 101-721-801.000	04/30/2017 JHANG	05/30/2017	30,409.49	30,409.49	Open	N 05/11/2017
	BUILDING PERMIT FEES NEW			29,995.70			
	BUILDING PERMIT FEES EXISTING			413.79			
26398 55707	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/25/17 WATER SHUT OFF PROGRAM			440.00			
26399 55708	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM /INV.#26399 592-557-787.000	04/28/2017 JHANG	05/28/2017	880.00	880.00	Open	N 05/08/2017
	4/25-26/17 WATER SHUT OFF PROGRAM			880.00			
26400 55709	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/25/17 WATER SHUT OFF PROGRAM			440.00			
26401 55710	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM /INV. #26401 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/25/17 WATER SHUT OFF PROGRAM			440.00			
26402 55711	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM / 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/26/17 WATER SHUT OFF PROGRAM			440.00			
26403 55712	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM/ 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/26/17 WATER SHUT OFF PROGRAM			440.00			
26404 55713	SEWER & WATER SPECIALIST, INC WATER SHUT OFF PROGRAM 592-557-787.000	04/28/2017 JHANG	05/28/2017	440.00	440.00	Open	N 05/08/2017
	4/26/17 WATER SHUT OFF PROGRAM			440.00			
26395 55771	SEWER & WATER SPECIALIST, INC 11491 JOS CAM. CATCH BASIN REPAIR /	04/28/2017 JHANG	05/28/2017	900.00	900.00	Open	N 05/11/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	592-557-787.000	11491 JOS CAM. CATCH BASIN REPAIR		900.00			
26396 55772	SEWER & WATER SPECIALIST, INC 3386 HOLBROOK CUT SERV. & INST. 592-557-787.000	04/28/2017 JHANG	05/28/2017	2,850.00	2,850.00	Open	N 05/11/2017
		CUT SERV. & INST. VALVE & CURB BOX		2,850.00			
26397 55773	SEWER & WATER SPECIALIST, INC FIRE DEPT. BUILDING MAINTENANCE / 101-265-776.000	04/28/2017 JHANG	05/28/2017	335.00	335.00	Open	N 05/11/2017
		FIRE DEPT. BUILDING MAINTENANCE		335.00			
26415 55774	SEWER & WATER SPECIALIST, INC 2054 NORWALK EXCAVATED 6'' WATER 592-557-787.000	05/05/2017 JHANG	06/04/2017	3,400.00	3,400.00	Open	N 05/11/2017
		EXCAVATED 6'' WATER MAIN BREAK		3,400.00			
26446 55775	SEWER & WATER SPECIALIST, INC 11833 JOS COM. REPAIR WATER MAIN 592-557-787.000	05/05/2017 JHANG	06/04/2017	825.00	825.00	Open	N 05/11/2017
		11833 JOS COM. REPAIR WATER MAIN LEAK		825.00			
551-488397 55830	STATE OF MICHIGAN PD-SOR REGISTRATION 101-301-801.000	05/03/2017 JHANG	06/02/2017	60.00	60.00	Open	N 05/12/2017
		SOR REGISTRATION		60.00			
0112 55831	THE 227 PROJECT PD TRAINING-STRESS 280-280-701.000	05/03/2017 JHANG	05/18/2017	90.00	90.00	Open	N 05/12/2017
		PD TRAINING-STRESS RESILIENCE		90.00			
ERG7731 55805	THE BOOK FARM INC CHILDREN'S BOOK ORDER 268-738-957.000	04/20/2017 JHANG	05/20/2017	1,106.25	1,106.25	Open	N 05/11/2017
		CHILDREN'S BOOK ORDER		1,106.25			
3964 55780	THE HAMTRAMCK REVIEW TAXI ORDINANCE PUBLICATION 101-215-903.000	05/05/2017 JHANG	06/04/2017	185.00	185.00	Open	N 05/11/2017
		TAXI REPEAL FINAL PUB		185.00			
3965 55781	THE HAMTRAMCK REVIEW PROP MAINT ORD CHANGES PUBLIC 101-215-903.000	05/05/2017 JHANG	06/04/2017	388.50	388.50	Open	N 05/11/2017
		PUBLIC HEARING - PROP MAINT ORDS		388.50			
3923 55792	THE HAMTRAMCK REVIEW MAR 2017 LIBRARY COLUMN	03/30/2017 JHANG	04/29/2017	112.50	112.50	Open	N 05/11/2017

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	GL Distribution 268-738-957.100	MARCH WEEKLY COLUMN		112.50			
3956 55793	THE HAMTRAMCK REVIEW APR 2017 LIBRARY COLUMN 268-738-957.100	05/01/2017 JHANG	05/31/2017	90.00	90.00	Open	N 05/11/2017
		APRIL WEEKLY COLUMN		90.00			
3946 55845	THE HAMTRAMCK REVIEW PLAN COMMISSION PUBLIC NOTICE AD 101-721-903.000	04/21/2017 JHANG	05/21/2017	444.00	444.00	Open	N 05/16/2017
		PLAN COMMISISON PUBLIC NOTICE AD		444.00			
57914 55802	THE LIBRARY NETWORK ACQUISTION SERVICES APR-JUN 2017 268-738-801.003	04/11/2017 JHANG	05/11/2017	358.62	358.62	Open	N 05/11/2017
		SUBSCRIPTION ORDERING AND INVOICING		358.62			
57945 55803	THE LIBRARY NETWORK SHARED AUTOMATION APR-JUN 2017 268-738-801.003	04/11/2017 JHANG	05/11/2017	6,190.35	6,190.35	Open	N 05/11/2017
		SAS, BDBS, AND CAPITAL RESERVE BASIC FEE		6,190.35			
58044 55804	THE LIBRARY NETWORK SAS DATAMAILERS JAN-MAR 2017 268-738-801.003	04/20/2017 JHANG	05/20/2017	137.52	137.52	Open	N 05/11/2017
		EXTERNAL AND INTERNAL DATAMAILERS		137.52			
4307434 55695	THE REINALT-THOMAS CORPORATION NEW TIRE FOR WATER TRUCK FRM#4307434 592-557-751.002 592-557-751.002 592-557-751.002 592-557-751.002	04/06/2017 JHANG	05/06/2017	839.92	839.92	Open	N 05/08/2017
		LT265/75 R16 TIRE		652.00			
		CERTIFICATES		105.00			
		DISPOSAL FEE		6.92			
		INSTALLATION		76.00			
560054 55842	TURBO AUTO WASH INC PD VEHICLE WASH APR 2017 101-301-751.002	04/30/2017 JHANG	05/30/2017	4.00	4.00	Open	N 05/16/2017
		VEHICLE WASH-CAR 400		4.00			
060-7321 55850	TYLER TECHNOLOGIES, INC RE APPRAISAL PROGRESS BILLED 265-267-801.006	05/03/2017 JHANG	06/02/2017	1,100.00	1,100.00	Open	N 05/16/2017
		PROFESSIONAL FEES		1,100.00			
18890 55822*	VISICOM SERVICES, INC. IT SUPPORT SVCS MAY 2017 INV18890 101-136-801.300	04/30/2017 JHANG	05/30/2017	336.20	336.20	Open	N 05/12/2017
		SECURITY SFTWRE LICENSES MAY 2017		30.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-136-801.300	OPEN DNS SFTWRE LICENSE MAY 2017		23.45			
	101-136-801.300	OFFICER 365 ESSENTIAL HOSTING MAY 2017		49.00			
	101-136-801.300	OFFICE 365 PREMIUM HOSTING MAY 2017		30.00			
	101-136-801.300	BACKUP SFTWRE LICENSE MAY 2017		125.00			
	101-136-801.300	IT SUPPORT HOURS		498.75			
	101-136-801.300	PREPAID HOURS		(420.00)			

290029							
55849	WAYNE COUNTY	05/09/2017	06/08/2017	195.37	195.37	Open	N
	500013 - TRAF SIG MAINT 04/17	JHANG					05/16/2017
	202-222-776.004	TRAF SIG MAINT 04/17		195.37			

# of Invoices:	163	# Due:	163	Totals:	234,321.87	234,321.87
# of Credit Memos:	1	# Due:	1	Totals:	(1,053.40)	(1,053.40)
Net of Invoices and Credit Memos:					<u>233,268.47</u>	<u>233,268.47</u>

* 1 Net Invoices have Credits Totalling: (420.00)

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			177,151.05	177,151.05		
	202 - Mvh Major Street Fund			5,001.11	5,001.11		
	203 - Mvh Local Street Fund			2,558.05	2,558.05		
	265 - Miscellaneous Grants			1,100.00	1,100.00		
	268 - Library Fund			12,921.24	12,921.24		
	275 - Comm Develop Block Grant			736.00	736.00		
	280 - POLICE TRAINING P.A.302			90.00	90.00		
	592 - WATER & SEWER FUND			33,711.02	33,711.02		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			200.00	200.00		
	101 - Mayor & City Council			60.00	60.00		
	136 - 31-St District Court			4,406.76	4,406.76		
	172 - City Manager			20.18	20.18		
	202 - Income Tax			165.00	165.00		
	203 - LOCAL STREETS			2,558.05	2,558.05		
	215 - City Clerk			910.47	910.47		
	222 - MAJOR STREETS			5,001.11	5,001.11		
	223 - CONTROLLER DEPARTMENT			2,479.49	2,479.49		
	253 - Treasurer			2,940.65	2,940.65		
	257 - ASSESSOR			1,865.95	1,865.95		
	261 - COMMUNITY & GOVERNMENTAL AFF			144.33	144.33		
	262 - ELECTIONS			61.00	61.00		
	264 - GENERAL ADMINISTRATION			16,592.00	16,592.00		
	265 - BUILDING & GROUNDS			6,170.62	6,170.62		
	266 - LEGAL			21,271.93	21,271.93		
	267 - Drug Forfeiture - Federal Ex			1,100.00	1,100.00		
	270 - HUMAN RESOURCES			3,615.70	3,615.70		
	274 - RETIREE COSTS			5,938.70	5,938.70		
	275 - Cdbg			736.00	736.00		
	280 - POLICE TRAINING			90.00	90.00		
	301 - POLICE DEPARTMENT			3,391.00	3,391.00		
	336 - FIRE DEPARTMENT			6,662.48	6,662.48		
	528 - Sanitation Services			59,583.33	59,583.33		
	557 - WATER & SEWER			33,711.02	33,711.02		
	721 - COMMUNITY & ECONOMIC DEVELOP			40,671.46	40,671.46		
	738 - Library			12,921.24	12,921.24		

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: May 23, 2017

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Equipment Lease
- Retiree Healthcare Premiums
- Temporary Employees
- Fleet & Credit Card Charges
- Professional Legal Services
- Equipment Pick Ups
- Contractor
- Refund of Overpayments
- Settlement

Budget Impact:

The specific cost of these disbursements was \$551,669.44 and was run from the Fiduciary, General and Water accounts.

Recommendation:

The City Manager and the Controller approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager
Bhama Cairns, Controller

Attachments:

Check Disbursement Report for City of Hamtramck

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
05/08/2017	GEN	69157	ACCONTEMPS	A. WILSON WK END 4/21/17	801.000	223	345.10
05/08/2017	GEN	69158	DTE ENERGY	8700 JOS CAMPAU ELECTRIC APR 2017	921.000	265	61.52
				11325 DEQ ELECTRIC APR 2017	921.000	265	13.40
				8700 JOS CAMPAU GAS APR 2017	923.000	265	91.24
				2929 EVALINE STR LGHTS APR 2017	926.000	265	193.66
				2920 BELMONT STR LGHTS APR 2017	926.000	265	447.06
				2769 POLAND STR LGHTS APR 2017	926.000	265	485.17
				CHECK GEN 69158 TOTAL			<u>1,292.05</u>
05/08/2017	GEN	69159	OFFICE TEAM	M. CHRISTIAN WAGES FOR 4/21/17	801.000	270	511.50
05/08/2017	GEN	69160	SAM'S CLUB MC/SYNCB	CLEANING SUPPLIES FOR FIRE DEPARTMENT	740.000	336	218.56
05/08/2017	GEN	69161#	SCHOCK LOGISTICS, INC.	COPIER PICK UP	800.000	215	657.25
				COPIER PICK UP	800.000	223	657.25
				COPIER PICK UP	800.000	253	657.25
				COPIER PICK UP	800.000	301	657.25
				COPIER PICK UP	801.000	721	657.25
				CHECK GEN 69161 TOTAL			<u>3,286.25</u>
05/08/2017	GEN	69162	SEAN K. KOWALSKI, P-43764	HOUSE COUNSEL 4/24/17	801.100	136	250.00
				HOUSE COUNSEL 4/27/17	801.100	136	250.00
				HOUSE COUNSEL 5/1/17	801.100	136	300.00
				HOUSE COUNSEL 5/4/17	801.100	136	250.00
				CHECK GEN 69162 TOTAL			<u>1,050.00</u>
05/08/2017	GEN	69163#	US BANK VOYAGER FLEET SYS	FUEL APR 2017	751.001	301	2,304.15
				FUEL APR 2017	751.001	336	631.11
				CHECK GEN 69163 TOTAL			<u>2,935.26</u>
Total for fund 101 General Fund							9,638.72

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 05/08/2017 - 05/08/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
05/08/2017	FID	9205	COMCAST	DPS CABLE/INTERNET MAY 2017	776.005	222	196.65
05/08/2017	FID	9208*#	US BANK VOYAGER FLEET SYS	FUEL APR 2017	751.002	222	167.86
Total for fund 202 Mvh Major Street Fund							364.51

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 Mvh Local Street Fund							
05/08/2017	FID	9208*#	US BANK VOYAGER FLEET SYS	FUEL APR 2017	751.002	203	167.85
Total for fund 203 Mvh Local Street Fund							167.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
05/08/2017	FID	9207	SCHOCK LOGISTICS, INC.	2 COPIER PICK UP	800.000	264	1,314.50
Total for fund 264 911 Emergency							1,314.50

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 05/08/2017 - 05/08/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
05/08/2017	FID	9206	DTE ENERGY	5090 EDWIN ELECTRIC APR 2017	921.000	367	42.07
				5090 EDWIN GAS APR 2017	923.000	367	233.67
				CHECK FID 9206 TOTAL FOR			<u>275.74</u>
05/08/2017	FID	9208*#	US BANK VOYAGER FLEET SYS	FUEL APR 2017	751.001	367	214.54
05/08/2017	FID	9209	VERIZON WIRELESS	TRACKERS APR 2017	922.100	367	29.48
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			519.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
05/08/2017	WAT	9381	DAVID AFFELDT	XOVERPAYMENT	040.000	000	31.69
05/08/2017	WAT	9382	GREAT LAKES WATER AUTHORITY	WATER BILL MAR 2017	924.000	557	57,710.08
				INDUSTRIAL WASTE CONTROL, MARCH 2017	925.100	557	7,069.93
				POLLUTANT SURCHARGE, BOZEKS MAR 2017	925.200	557	93.84
				POLLUTANT SURCHARGE, KOWALSKI MAR 2017	925.200	557	2,175.45
				POLLUTANT SURCHARGE, HOMESTYLE MAR 2017	925.200	557	2,217.35
				POLLUTANT SURCHARGE, METRO MAR 2017	925.200	557	403.74
				CHECK WAT 9382 TOTAL FOR			<u>69,670.39</u>
05/08/2017	WAT	9383	JOHNSONS AUTOMATION & CONSULTING	DPW MONTHLY SERVICE APR 2017	801.000	557	7,735.00
05/08/2017	WAT	9384	MICHAEL J BUGAJ	XOVERPAYMENT	040.000	000	1,018.50
05/08/2017	WAT	9385	MOHAMMAD MIRZA	XOVERPAYMENT	040.000	000	445.75
				Water	040.000	000	24.30
				CHECK WAT 9385 TOTAL FOR			<u>470.05</u>
05/08/2017	WAT	9386	OFFICE TEAM	A. BOYKIN WAGES WATER DEPT 4/21/17	801.000	557	680.06
05/08/2017	WAT	9387	SCHOCK LOGISTICS, INC.	COPIER PICK UP	800.000	557	657.25
05/08/2017	WAT	9388	US BANK VOYAGER FLEET SYS	FUEL APR 2017	751.002	557	600.38
05/08/2017	WAT	9389	VERIZON WIRELESS	HEX CHARGES APR 2017	922.000	557	21.10
				Total for fund 592 WATER & SEWER FUND			80,884.42
				TOTAL - ALL FUNDS			<u>92,889.76</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
05/12/2017	GEN	69185	ACCOUNTEMPS	A. WILSON WK END 4/28/17	801.000	223	871.72
05/12/2017	GEN	69186	BLUE CROSS BLUE SHIELD OF MICHIGAN RETIREE JUN 2017 HEALTH INS PREM	RETIREE JUN 2017 HEALTH INS PREM	716.100	274	7,294.76
					716.100	274	24,084.21
				CHECK GEN 69186 TOTAL			<u>31,378.97</u>
05/12/2017	GEN	69187#	COMCAST	PHONE JUN 2017	922.000	301	110.63
				HFD CABLE/INTERNET JUN 2017	740.000	336	89.60
				CHECK GEN 69187 TOTAL			<u>200.23</u>
05/12/2017	GEN	69188	DEAN ELLIOTT, PLC & CPI	SETTLEMENT CASE NO. 15-014849-CK	855.000	266	80,000.00
05/12/2017	GEN	69189*#	DTE ENERGY	HFD ELECTRIC APR 2017	921.000	265	759.19
				HFD GAS APR 2017	923.000	265	264.90
				CHECK GEN 69189 TOTAL			<u>1,024.09</u>
05/12/2017	GEN	69190#	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL APR 2017	800.000	215	102.34
				COPIER RENTAL APR 2017	800.000	223	102.34
				COPIER RENTAL APR 2017	800.000	253	102.34
				COPIER RENTAL APR 2017	800.000	301	102.34
				COPIER RENTAL APR 2017	801.000	721	102.34
				CHECK GEN 69190 TOTAL			<u>511.70</u>
				Total for fund 101 General Fund			113,986.71

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
05/12/2017	FID	9220	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL APR 2017	800.000	264	204.66
Total for fund 264 911 Emergency							204.66

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User: JHANG
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 05/12/2017 - 05/12/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
05/12/2017	GEN	69189*#	DTE ENERGY	LIBRARY ELECTRIC APR 2017	921.000	738	902.59
				LIBRARY GAS APR 2017	923.000	738	262.17
				CHECK GEN 69189 TOTAL			<u>1,164.76</u>
				Total for fund 268 Library Fund			1,164.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
05/12/2017	WAT	9394	GREAT LAKES WATER AUTHORITY	SEWER BILL, APRIL 2017	925.000	557	340,500.00
05/12/2017	WAT	9395	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL APR 2017	800.000	557	102.33
05/12/2017	WAT	9396	OFFICE TEAM	HOURLY WAGES 4/28/17	801.000	557	930.00
				OVERTIME WAGES 4/28/17	801.000	557	52.32
				OFFICE TEAM CONVERSION FEE FOR BOYKIN	801.000	557	1,838.90
				CHECK WAT 9396 TOTAL FOR			<u>2,821.22</u>
				Total for fund 592 WATER & SEWER FUND			343,423.55
				TOTAL - ALL FUNDS			458,779.68

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: June 13, 2017

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Prisoner Housing
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Road & Traffic Supplies/Maintenances
- Employee Memberships & Trainings
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Security Monitoring
- New Hire Expenses
- City & Park Maintenances
- Software Setup & Training
- Legal Expenses
- IT Services

Budget Impact:

The specific costs of these invoices are \$192,253.47 and will be run from the Fiduciary, General and Water bank accounts.

Recommendation:

The City Manager recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Attachments:

Invoice Register Report for City of Hamtramck

06/05/2017 02:55 PM
 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 06/13/2017 - 06/13/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
997105 55853	ABA COMMUNICATIONS INC SECURITY CAM EXPANSION INV.997105 101-136-970.000	05/16/2017 JHANG	06/15/2017	850.00 850.00	850.00	Open	N 05/17/2017
06022017 55975	ADAM HEATH FELCZAK MADCPO CONF MILEAGE 89 X .535 101-136-864.000	06/02/2017 JHANG	07/02/2017	47.62 47.62	47.62	Open	N 06/05/2017
20219 55985	AMERICAN DREAM LANDSCAPING, LLC CITY - LAWN MAINTENANCE 04/27/17 101-265-981.000	05/01/2017 JHANG	05/31/2017	407.00 407.00	407.00	Open	N 06/05/2017
20220 55986	AMERICAN DREAM LANDSCAPING, LLC CITY - LAWN MAINTENANCE & CLEAN UP 101-265-981.000	05/01/2017 JHANG	05/31/2017	557.00 557.00	557.00	Open	N 06/05/2017
20253 55987	AMERICAN DREAM LANDSCAPING, LLC CITY - LAWN MAINTENANCE & CLEAN UP 101-265-981.000	05/10/2017 JHANG	06/09/2017	622.00 622.00	622.00	Open	N 06/05/2017
20288 55988	AMERICAN DREAM LANDSCAPING, LLC CITY - LAWN 101-265-981.000	05/11/2017 JHANG	06/10/2017	407.00 407.00	407.00	Open	N 06/05/2017
20520 55989	AMERICAN DREAM LANDSCAPING, LLC CITY - LAWN MAINTENANCE 5/18/17 INV. 101-265-981.000	05/24/2017 JHANG	06/23/2017	622.00 622.00	622.00	Open	N 06/05/2017
20521 55990	AMERICAN DREAM LANDSCAPING, LLC CITY HALL - PARK MAINTENANCE 05/17 - 101-265-981.000 101-265-981.000 101-265-981.000	05/24/2017 JHANG	06/23/2017	2,520.00 1,440.00 600.00 480.00	2,520.00	Open	N 06/05/2017
5259479070 55947	AUTOZONE PARKING METERS INV.# 5259479070 101-265-776.050 101-265-776.050 101-265-776.050	05/22/2017 JHANG	06/21/2017	16.74 6.39 4.94 5.41	16.74	Open	N 06/02/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 06/13/2017 - 06/13/2017
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 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
57267 55938	BERESFORD CO NET BADGE CREDITS FOR ID CARDS 101-301-740.000 ID CARD PRE-PAID CREDITS	06/01/2017 JHANG	07/01/2017	120.00 120.00	120.00	Open	N 06/02/2017
112730 55893	BS&A SOFTWARE HR SOFTWARE SETUP & TRAINING 101-270-801.000 HR SOFTWARE SETUP 101-270-801.000 HR SOFTWARE TRAINING 101-270-801.000 TRAVEL EXPENSES	05/12/2017 JHANG	06/11/2017	2,360.00 1,000.00 1,000.00 360.00	2,360.00	Open	N 05/30/2017
848772 55909	CANIFF ELECTRIC SUPPLY CO INC BALLAST COMPATIBLE TO LEDS 101-336-778.000 BALLASTS 101-336-778.000 T8 RETROFIT KITS 101-336-778.000 SHIPPING	05/09/2017 JHANG	06/08/2017	423.62 315.00 64.05 44.57	423.62	Open	N 05/30/2017
05232017 55926	CHAD KERSTEN EMT LICENSE RENEWAL 101-336-740.000 EMT RENEWAL	05/23/2017 JHANG	06/22/2017	25.00 25.00	25.00	Open	N 06/02/2017
K11183940 55980	CINTAS CORPORATION-K11 RESTROOM SUPPLIES INVOICE K11183940 268-738-776.000 MONTHLY RESTROOM SUPPLIES	05/24/2017 JHANG	06/25/2017	192.53 192.53	192.53	Open	N 06/05/2017
333 55973	COURT INNOVATIONS INC ONLINE TICKET REVIEW MAY 2017 INV 101-136-801.300 MONTHLY MINIMUM SUBSCRIPTION 101-136-801.300 OVERAGE TRANSACTIONS MAY 2017	05/31/2017 JHANG	06/30/2017	295.00 200.00 95.00	295.00	Open	N 06/05/2017
0006881481 55942	DETROIT MEDIA PARTNERSHIP PD AUTO AUCTION AD MAR 2017 101-301-903.000 PD AUTO AUCTION AD 3/24/17	05/01/2017 JHANG	05/20/2017	207.80 207.80	207.80	Open	N 06/02/2017
INV32928 55946	DORNBOS SIGN, INC STREET SIGN COMSTOCK INV# 32928 203-203-776.004 ST-NS-HAMT2 30X9 203-203-776.004 FREIGHT	05/12/2017 JHANG	06/11/2017	48.17 38.45 9.72	48.17	Open	N 06/02/2017

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 User: JHANG
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 06/13/2017 - 06/13/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
100-5970 55904	EMPIRE DISPOSAL DUMPSTER FOR CLEAN UP TO BE REIMB BY JHANG 275-275-953.001	05/24/2017 JHANG	06/23/2017	350.00 350.00	350.00	Open	N 05/30/2017
21919 55870	EXECUTIVE LANGUAGE SERVICES, INC. ARABIC INTERP 5/17/17 INV21919 101-136-801.200	05/18/2017 JHANG	06/17/2017	190.00 190.00	190.00	Open	N 05/26/2017
05222017 55894	FIFER INVESTIGATIONS, LLC NEW HIRE BACKGROUND CHECK 101-270-801.000 101-270-801.000 101-270-801.000	05/22/2017 JHANG KIELESZEWSKI HENEKA - PARTIAL HOSKIN	06/21/2017	2,537.50 1,175.00 562.50 800.00	2,537.50	Open	N 05/30/2017
53479 55939	FIVE STAR LANGUAGES INTERPRETATION 101-301-801.000 101-301-801.000	05/26/2017 JHANG	06/25/2017	183.52 160.00 23.52	183.52	Open	N 06/02/2017
391210 55937	FOREMOST PROMOTIONS PD JUNIOR POLICE 101-301-740.000	04/27/2017 JHANG	05/27/2017	42.00 42.00	42.00	Open	N 06/02/2017
1378322 55877	GFL ENVIRONMENTAL SERVICES ROLL OFF DUMPSTER - TO BE REIMB BY 275-275-953.001	05/14/2017 JHANG	06/13/2017	325.00 325.00	325.00	Open	N 05/26/2017
81199-000B 107 56015	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK MAY 101-266-801.000	06/01/2017 JHANG	07/01/2017	5,542.70 5,542.70	5,542.70	Open	N 06/05/2017
81199-014B 49 56016	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	562.50 562.50	562.50	Open	N 06/05/2017
81199-028B 47 56017	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	9,662.00 9,662.00	9,662.00	Open	N 06/05/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
81199-035B 41 56018	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS MAY 101-266-801.000	06/01/2017 JHANG	07/01/2017	628.15 628.15	628.15	Open	N 06/05/2017
81199-040B 39 56019	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE 101-266-801.000	06/01/2017 JHANG	07/01/2017	1,175.00 1,175.00	1,175.00	Open	N 06/05/2017
81199-043B 40 56020	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	1,160.00 1,160.00	1,160.00	Open	N 06/05/2017
81199-057B 19 56021	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	425.00 425.00	425.00	Open	N 06/05/2017
81199-063B 14 56022	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	537.50 537.50	537.50	Open	N 06/05/2017
81199-064B 12 56023	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	363.25 363.25	363.25	Open	N 06/05/2017
81199-065B 13 56024	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	3,569.30 3,569.30	3,569.30	Open	N 06/05/2017
81199-066B 12 56025	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS MAY 101-266-801.000	06/01/2017 JHANG	07/01/2017	364.30 364.30	364.30	Open	N 06/05/2017
81199-069B 7 56026	GIARMARCO, MULLINS & HORTON, P C 81199-069B DEJUAN SMITH MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	487.50 487.50	487.50	Open	N 06/05/2017
81199-070B 8 56027	GIARMARCO, MULLINS & HORTON, P C 81199-070B MONIQUE MAYS MAY 2017 101-266-801.000	06/01/2017 JHANG	07/01/2017	2,411.10 2,411.10	2,411.10	Open	N 06/05/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 06/13/2017 - 06/13/2017
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
81199-071B 4 56028	GIARMARCO, MULLINS & HORTON, P C 81199-071B JIBREEL MONTALVO MAY 2017 JHANG 101-266-801.000 JIBREEL MONTALVO MAY 2017	06/01/2017	07/01/2017	736.90 736.90	736.90	Open	N 06/05/2017
05162017001 55859	GLOBAL HEAD QUARTERS TRASH RECEPTACLES - TO BE REIMB BY JHANG 275-275-953.001 TRASH RECEPTACLES	05/16/2017	06/15/2017	8,250.00 8,250.00	8,250.00	Open	N 05/22/2017
423858 55903	HAMTRAMCK HARDWARE SERVICE LINE REPAIRS 592-557-787.000 31632 TUBING CUTTER	05/23/2017	06/22/2017	36.00 36.00	36.00	Open	N 05/30/2017
153323 55896	HENNESSEY ENGINEERS, INC. TAP GRANT APP. CITY OF HAMTRAMCK JHANG 202-222-970.000 C05 - CIVIL ENGINEER III	05/04/2017	06/03/2017	1,609.50 1,609.50	1,609.50	Open	N 05/30/2017
153324 55897	HENNESSEY ENGINEERS, INC. 2015 GAS MAIN REPLACEMENT PROGRAM JHANG 101-000-245.001 D05 - CIVIL ENGINEER III 101-000-245.001 C02 - CONSTRUCTION ENGINEER III 101-000-245.001 C02 - CONSTRUCTION ENGINEER III 101-000-245.001 C02 - CONSTRUCTION ENGINEER III	05/04/2017	06/03/2017	1,468.00 148.00 660.00 132.00 528.00	1,468.00	Open	N 05/30/2017
153326 55898	HENNESSEY ENGINEERS, INC. 2016 ROAD IMPROVEMENTS PROGRAM PROJ. JHANG 202-222-970.000 D05 - CIVIL ENGINEER III 202-222-970.000 C01 - CONSTRUCTION GROUP DPT, HEAD 202-222-970.000 C02 - CONSTRUCTION ENGINEER III 202-222-970.000 C02 - CONSTRUCTION ENGINEER III 202-222-970.000 C01 - CONSTRUCTION GROUP DPT, HEAD 202-222-970.000 C02 - CONSTRUCTION ENGINEER III 202-222-970.000 C02 - CONSTRUCTION ENGINEER III	05/04/2017	06/03/2017	6,043.50 277.50 194.00 2,376.00 1,089.00 242.50 1,221.00 643.50	6,043.50	Open	N 05/30/2017
153327 55899	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT STRIPING PROG. PROJ. JHANG 202-222-970.000 D05 - CIVIL ENGINEER III 202-222-970.000 C02 - CONSTRUCTION ENGINEER III 202-222-970.000 C02 - CONSTRUCTION ENGINEER III	05/04/2017	06/03/2017	1,474.50 55.50 1,122.00 297.00	1,474.50	Open	N 05/30/2017

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153328 55900	HENNESSEY ENGINEERS, INC. 2017 ALLEY RECONSTRUCTION PROG. 101-265-776.500 101-265-776.500	05/04/2017 JHANG	06/03/2017	18,368.00 16,583.00 1,785.00	18,368.00	Open	N 05/30/2017
153329 55901	HENNESSEY ENGINEERS, INC. 2017 ROAD IMPROVEMENTS PROG. PROJ. 202-222-970.000 202-222-970.000	05/04/2017 JHANG	06/03/2017	1,789.50 832.50 957.00	1,789.50	Open	N 05/30/2017
153325 55949	HENNESSEY ENGINEERS, INC. ENGINEERING FEES - VET'S PARK CDBG 275-275-980.200	05/04/2017 JHANG	06/03/2017	273.00 273.00	273.00	Open	N 06/02/2017
153330 55950	HENNESSEY ENGINEERS, INC. HAMTRAMCK PHASE 1SRF SEWER PROJ. 592-557-976.001 592-557-976.001	05/04/2017 JHANG	06/03/2017	414.50 18.50 396.00	414.50	Open	N 06/02/2017
151616 55991	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - HOUSING REHAB 275-275-931.000	04/28/2016 JHANG	05/28/2016	728.00 728.00	728.00	Open	N 06/05/2017
152132 55992	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - VETS PARK 275-275-980.200	08/25/2016 JHANG	09/24/2016	227.50 227.50	227.50	Open	N 06/05/2017
152133 55993	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - ZUSSMAN PARK 275-275-980.200	08/25/2016 JHANG	09/24/2016	364.00 364.00	364.00	Open	N 06/05/2017
152134 55994	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - HOUSING REHAB 275-275-931.000	08/25/2016 JHANG	09/24/2016	273.00 273.00	273.00	Open	N 06/05/2017
152427 55995	HENNESSEY ENGINEERS, INC. CDBG TO REIMB VETERAN'S PARK 275-275-980.200	10/27/2016 JHANG	11/26/2016	546.00 546.00	546.00	Open	N 06/05/2017

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152428 55996	HENNESSEY ENGINEERS, INC. CDBG TO REIMB 275-275-980.200	10/27/2016 JHANG ZUSSMAN PARK	11/26/2016	273.00 273.00	273.00	Open	N 06/05/2017
152593 55997	HENNESSEY ENGINEERS, INC. CDBG TO REIMB VETERAN'S PARK 275-275-980.200	11/24/2016 JHANG VETERAN'S PARK MTGS	12/24/2016	273.00 273.00	273.00	Open	N 06/05/2017
152594 55998	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - 275-275-980.200	11/24/2016 JHANG ZUSSMAN PARK	12/24/2016	227.50 227.50	227.50	Open	N 06/05/2017
152823 55999	HENNESSEY ENGINEERS, INC. CDBG TO REIMB - VETERAN'S PARK 275-275-980.200	01/26/2017 JHANG VETERAN'S PARK MEETINGS	02/25/2017	182.00 182.00	182.00	Open	N 06/05/2017
153366 56000	HENNESSEY ENGINEERS, INC. ZUSSMAN PARK - AMPHITHEATER CDBG 275-275-980.200	05/25/2017 JHANG REVISIONS	06/24/2017	1,292.50 1,292.50	1,292.50	Open	N 06/05/2017
20812 55948	HENRY FORD HEALTH SYSTEM ANNUAL FIREFIGHTER EXAMS 101-336-802.001 101-336-802.001 101-336-802.001 101-336-802.001 101-336-802.001	05/03/2017 JHANG RESPIRATOR CLEARANCE TB SKIN TEST MASK FIT TEST PFT ON SITE STAFFING CHARGE PER HOUR	06/02/2017	2,768.00 260.00 540.00 500.00 940.00 528.00	2,768.00	Open	N 06/02/2017
1669 55860	INNOVATIVE SOFTWARE SERVICES, INC. CITY OF HAMTRAMCK APRIL 2017 101-202-801.000	05/01/2017 JHANG APRIL 2017 SERVICES	05/31/2017	12,270.34 12,270.34	12,270.34	Open	N 05/22/2017
1670 55861	INNOVATIVE SOFTWARE SERVICES, INC. CITY OF HIGHLAND PARK APRIL 2017 101-202-801.000	05/01/2017 JHANG APRIL 2017 SERVICES	05/31/2017	7,592.43 7,592.43	7,592.43	Open	N 05/22/2017
1671 CM 55880	INNOVATIVE SOFTWARE SERVICES, INC. CITY OF HIGHLAND PARK APRIL 2017 101-202-801.000	05/01/2017 JHANG CREDIT MEMO FOR OVERBILLING	05/31/2017	(231.40) (231.40)	(231.40)	Open	N 05/26/2017

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NWE4193 56002	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES MAY 2017 101-265-800.000	05/31/2017 JHANG	06/30/2017	99.00 99.00	99.00	Open	N 06/05/2017
05252017 56029	JASON ABBEY MILEAGE TO MSP TRAINING SITE FOR 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000	05/25/2017 JHANG	06/24/2017	303.69 49.22 44.00 44.00 44.00 44.00 29.25 49.22	303.69	Open	N 06/05/2017
05252017 56030	JONATHAN DAVIS MILEAGE TO MSP TRAINING SITE FOR 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000 101-336-864.000	05/25/2017 JHANG	06/24/2017	303.69 49.22 44.00 44.00 44.00 44.00 29.25 49.22	303.69	Open	N 06/05/2017
05262017 55907	KATHY ANGERER REIMBURSEMENT FOR ART IN PARK 101-261-947.101 101-261-864.000	05/26/2017 JHANG	06/25/2017	162.97 155.97 7.00	162.97	Open	N 05/30/2017
05262017 F 55908	KATHY ANGERER REIMBURSEMENT FOR CLEAN UP SUPPLIES 275-275-953.001	05/26/2017 JHANG	06/25/2017	9.54 9.54	9.54	Open	N 05/30/2017
06022017 55974	KAYLEEN ROUSTER CEO EXAM MILEAGE 5/31/17 101-136-864.000	06/02/2017 JHANG	07/02/2017	80.79 80.79	80.79	Open	N 06/05/2017
05242017 55895	KRISTIN RUTKOWSKI REIMBURSEMENT - COFFEE FOR 101-264-980.000	05/24/2017 JHANG	06/23/2017	9.59 9.59	9.59	Open	N 05/30/2017

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5355 55936	MARVELOUS PROMOTIONS POLICE UNIFORM PATCHES 101-301-740.000	05/30/2017 JHANG POLICE UNIFORM PATCHES	06/29/2017	310.00 310.00	310.00	Open	N 06/02/2017
H1704 55941	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING CONTRACT-APRIL 2017 101-301-801.000	04/30/2017 JHANG ANIMAL HANDLING-APRIL 2017	05/30/2017	501.00 501.00	501.00	Open	N 06/02/2017
16086553 55983	MONOPRICE, INC. TONER ORDER INVOICE 16086553 268-738-728.000	05/24/2017 JHANG TONER	06/23/2017	368.55 368.55	368.55	Open	N 06/05/2017
578 55978	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	05/26/2017 JHANG TUTORING FROM 5/16 - 5/26	06/25/2017	440.00 440.00	440.00	Open	N 06/05/2017
579 55979	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	05/26/2017 JHANG TUTORING FROM 5/9 - 5/12	06/25/2017	220.00 220.00	220.00	Open	N 06/05/2017
62534 55915	NU-TECH GRAPHICS & SYSTEMS INC STANDARD CITY ENVELOPES FOR 101-253-904.000 101-253-904.000	05/23/2017 JHANG ENVELOPES SHIPPING	06/22/2017	162.00 150.00 12.00	162.00	Open	N 06/02/2017
62535 55984	NU-TECH GRAPHICS & SYSTEMS INC WINDOW ENVELOPES FOR 592-557-728.000 592-557-728.000	05/23/2017 JHANG CASE OF WINDOW ENVELOPES DELIVERY	06/22/2017	315.00 300.00 15.00	315.00	Open	N 06/05/2017
711488719 55905	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICAL 101-301-801.000	05/16/2017 JHANG NEW HIRE PHYSICAL BARRIGAR	06/15/2017	170.50 170.50	170.50	Open	N 05/30/2017
711487485 55906	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220002807 NEW HIRE PHYSICAL 101-721-801.000	05/16/2017 JHANG NEW HIRE PHYSICAL MCMAHON	06/15/2017	68.50 68.50	68.50	Open	N 05/30/2017

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927250399001 55911	OFFICE DEPOT COPY PAPER FOR ADMINISTRATION	05/12/2017 JHANG	06/17/2017	89.97	89.97	Open	N 05/30/2017
	101-223-728.000	CASE OF COPY PAPER		59.98			
	101-270-728.000	CASE OF COPY PAPER		29.99			
929130554001 55912	OFFICE DEPOT CED OFFICE SUPPLIES	05/19/2017 JHANG	06/24/2017	112.30	112.30	Open	N 05/31/2017
	101-721-728.000	AVERY WHITE POSTCARDS 3381, INK JET		66.64			
	101-721-728.000	PRECISE V5 ROLLING BALL PENS, BLACK		18.87			
	101-721-728.000	JUMBO PAPER CLIPS		0.47			
	101-721-728.000	REGULAR PAPER CLIPS		2.40			
	101-721-728.000	MEDIUM BINDER CLIPS		1.51			
	101-721-728.000	FILE FOLDERS		5.46			
	101-721-728.000	SHARPIE YELLOW HIGHLIGHTERS		6.03			
	101-721-728.000	POST-ITS		10.92			
930840443001 55913	OFFICE DEPOT INK CARTRIDGES HP	05/25/2017 JHANG	06/24/2017	161.26	161.26	Open	N 05/31/2017
	101-172-728.000	BLACK INK CARTRIDGE CN049AN HP 950		51.28			
	101-172-728.000	COLOR INK CARTRIDGE CR314FN HP 951		109.98			
931024060001 55914	OFFICE DEPOT OFFICE SUPPLIES FOR INCOME TAX	05/25/2017 JHANG	06/24/2017	64.00	64.00	Open	N 05/31/2017
	101-202-728.000	COPY PAPER #488018		55.00			
	101-202-728.000	RUBBER BANDS #854866		2.97			
	101-202-728.000	HIGHLIGHTERS #203174		6.03			
931024060002 55968	OFFICE DEPOT OFFICE SUPPLIES FOR INCOME TAX	05/26/2017 JHANG	07/01/2017	137.69	137.69	Open	N 06/05/2017
	101-202-728.000	TONER CARTRIDGE #106787		137.69			
931162904001 55969	OFFICE DEPOT PD OFFICE SUPPLIES	05/26/2017 JHANG	07/01/2017	208.92	208.92	Open	N 06/05/2017
	101-301-728.000	COPY PAPER O/D #488018		192.50			
	101-301-728.000	PLAIN ENVELOPES O/D #633888		8.02			
	101-301-728.000	10X13 ENVELOPES O/D #330888		8.40			
931970781001 55970	OFFICE DEPOT COPY PAPER FOR WATER	05/31/2017 JHANG	07/01/2017	55.00	55.00	Open	N 06/05/2017
	592-557-728.000	COPY PAPER FOR WATER DEP.		55.00			

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931983534001 55971	OFFICE DEPOT OFFICE SUPPLIES FOR TREASURER'S 101-253-728.000	05/31/2017 JHANG #221051 STAPLES	07/01/2017	7.32 7.32	7.32	Open	N 06/05/2017
93198534002 55972	OFFICE DEPOT OFFICE SUPPLIES FOR TREASURER'S 101-253-728.000	06/01/2017 JHANG #109282 THERMAL PAPER ROLLS	07/01/2017	42.72 42.72	42.72	Open	N 06/05/2017
914168739001 55874	OFFICE DEPOT OFFICE SUPPLIES INV 914168739001 101-136-728.000 101-136-728.000 101-136-728.000	03/20/2017 JHANG PENS COFFEE HANGING FOLDERS	04/23/2017	45.81 6.08 29.97 9.76	45.81	Open	N 05/26/2017
926710143001 55875	OFFICE DEPOT OFFICE SUPPLIES INV 926710143001 101-136-728.000 101-136-728.000 101-136-728.000	05/10/2017 JHANG CLASP ENVELOPES JOLLY RANCHERS CANNED AIR DUSTER	06/11/2017	45.02 18.55 12.03 14.44	45.02	Open	N 05/26/2017
926710172001 55876	OFFICE DEPOT OFFICE SUPPLIES INV926710172001 101-136-728.000	05/10/2017 JHANG CLOROX WIPES	06/11/2017	36.69 36.69	36.69	Open	N 05/26/2017
SI-73731 55932	PHOENIX SAFETY OUTFITTERS, LLC TURNOUT GEAR FOR NEW FF JON 101-336-970.000 101-336-970.000	03/27/2017 JHANG JANESVILLE V-FORCE TURNOUT COAT JANNESVILLE V-FORCE TURNOUT PANTS	04/11/2017	1,854.00 1,117.00 737.00	1,854.00	Open	N 06/02/2017
SI-75244 55933	PHOENIX SAFETY OUTFITTERS, LLC RESTOCKING FIREFIGHTER HOODS AND 101-336-740.000 101-336-740.000	05/31/2017 JHANG NOMEX HOODS PHOENIX SHORT CUFF FF GLOVES	06/15/2017	493.00 118.00 375.00	493.00	Open	N 06/02/2017
101061 55945	PM TECHNOLOGIES 2 HOUR LOAD BANK TEST AND PREVENTIVE 101-336-778.000 101-336-778.000	02/23/2017 JHANG 2 HOUR LOAD BANK TEST SECONDARY PREVENTIVE MAINT.	03/25/2017	750.00 475.00 275.00	750.00	Open	N 06/02/2017

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237 55935	PSTGP, LLC PD TRAINING CLASS 280-280-701.000	05/10/2017 JHANG PD TRAINING CLASS	06/09/2017	475.00 475.00	475.00	Open	N 06/02/2017
8444 56003	QSCEND TECHNOLOGIES INC WEB APPLICATION AND ON-SITE TRAINING 101-264-801.000 101-264-801.000	05/25/2017 JHANG WEB APPLICATION DESIGN AND PROGRAMMING 2 DAY ON-SITE TRAINING	06/24/2017	9,100.00 4,900.00 4,200.00	9,100.00	Open	N 06/05/2017
23728 55910	ROLAR PROPERTY SERVICES INC 2241 - STREET SWEEPING APRIL 2017 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002	04/30/2017 JHANG STREET SWEEPING APRIL 13 POSTING/ REMOVING SIGNS FOR APRIL 13 SWP STREET SWEEPING APRIL 20 POSTING / REMOVING SIGNS FOR APRIL 20 STREET SWEEPING APRIL 27 POSTING / REMOVING SIGNS FOR APRIL 27	05/30/2017	2,835.00 720.00 225.00 720.00 225.00 720.00 225.00	2,835.00	Open	N 05/30/2017
37441 F 55943	SANTORO, INC. TRUCK#2 DPW LIGHTS AND 202-222-751.002	05/31/2017 JHANG LIGHTS TOOLBOX	06/30/2017	905.00 905.00	905.00	Open	N 06/02/2017
37441 W 55944	SANTORO, INC. TRUCK#2 DPW LIGHTS AND 592-557-751.002	05/31/2017 JHANG LIGHTS TOOLBOX	06/30/2017	905.00 905.00	905.00	Open	N 06/02/2017
26483 55902	SEWER & WATER SPECIALIST, INC 11833 JOS. CAMP REPAIR WATER MAIN 592-557-787.000	05/12/2017 JHANG REPAIR WATER MAIN LINE @ 11833 JOS. CAMP	06/11/2017	3,700.00 3,700.00	3,700.00	Open	N 05/30/2017
26485 55951	SEWER & WATER SPECIALIST, INC 11950 JOS. CAMP. REPAIR LEAK 6'' 592-557-787.000	05/12/2017 JHANG 11950 JOS.CAMP REPAIR LEAK 6'' GATE VALV	06/11/2017	900.00 900.00	900.00	Open	N 06/02/2017
26486 55952	SEWER & WATER SPECIALIST, INC 9422 MCDUGALL STOP BOX REPAIR - 592-557-787.000	05/12/2017 JHANG STOP BOX REPAIR @ 9422 MCDUGALL	06/11/2017	1,200.00 1,200.00	1,200.00	Open	N 06/02/2017

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26547 55953	SEWER & WATER SPECIALIST, INC 11838 JOS. CAMP - REPAIR WATER MAIN 592-557-787.000	05/19/2017 JHANG	06/18/2017	1,480.00	1,480.00	Open	N 06/02/2017
	11838 JOS. CAMP REPAIR WATER MAIN LEAK			1,480.00			
26548 55954	SEWER & WATER SPECIALIST, INC 51.5 TON STONE DELIVERED TO DPW INV# 592-557-787.000	05/19/2017 JHANG	06/18/2017	828.79	828.79	Open	N 06/02/2017
	5/16/17 HAD 51.5 TON STONE DELIVERED			828.79			
26549 55955	SEWER & WATER SPECIALIST, INC 11640 ST. AUBIN REPAIR SINKHOLE IN 592-557-787.000	05/22/2017 JHANG	04/21/2017	4,400.00	4,400.00	Open	N 06/02/2017
	11640 ST. AUBIN REPAIR SINKHOLE IN ALLEY			4,400.00			
04272017 55934	SHIAWASSEE COUNTY SHERIFF OFFICE PRISONER HOUSING APRIL 2017 101-301-800.500	04/27/2017 JHANG	05/27/2017	84.00	84.00	Open	N 06/02/2017
	PRISONER LODGING APR 2017			84.00			
17691 55866	SYO COMPUTER ENGINEERING SERVICES WEB PAGE UPDATES / 17691 101-264-801.000	05/03/2017 JHANG	06/02/2017	42.50	42.50	Open	N 05/22/2017
	WEB PAGE UPDATES 17691			42.50			
17709 55867	SYO COMPUTER ENGINEERING SERVICES WEB PAGE UPDATES / 17709 101-264-801.000	05/12/2017 JHANG	06/11/2017	297.50	297.50	Open	N 05/22/2017
	WEB PAGE UPDATES 17709/17691			297.50			
17707 55868	SYO COMPUTER ENGINEERING SERVICES MONTHLY IT SERVICES 4-15-17/5-14-17 101-264-801.000	05/12/2017 JHANG	06/11/2017	5,200.00	5,200.00	Open	N 05/22/2017
	MONTHLY IT BILLING - INVOICE 17707			5,200.00			
17779 55981	SYO COMPUTER ENGINEERING SERVICES DELL TOUGH TABLET DPW 592-557-740.000	06/01/2017 JHANG	07/01/2017	3,900.00	3,900.00	Open	N 06/05/2017
	DELL 12" TOUGH TABLET			3,900.00			
ERG7731-1 55976	THE BOOK FARM INC CHILDREN'S BOOK ORDER INVOICE # 268-738-957.000	05/12/2017 JHANG	06/11/2017	35.94	35.94	Open	N 06/05/2017
	CHILDREN'S BOOKS			35.94			
3986 55982	THE HAMTRAMCK REVIEW MAY 2017 LIBRARY COLUMN 268-738-957.100	05/30/2017 JHANG	06/29/2017	90.00	90.00	Open	N 06/05/2017
	WEEKLY COLUMN FOR MAY			90.00			

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3974 56001	THE HAMTRAMCK REVIEW PD AUTO AUCTION AD 5-19-17 101-301-903.000	05/19/2017 JHANG AUTO AUCTION AD 5-19-17	06/18/2017	92.50 92.50	92.50	Open	N 06/05/2017
58272 55977	THE LIBRARY NETWORK TELECOMMUNICATION JAN-MAR 2017 268-738-801.003	05/09/2017 JHANG CIRCUIT, SHARED FIBER OPTIC & 50M INT	06/08/2017	2,171.46 2,171.46	2,171.46	Open	N 06/05/2017
836086743 55879	THOMSON REUTERS - WEST 1004713124 - THOMSON REUTERS 101-202-801.000	05/01/2017 JHANG THOMSON REUTERS SOFTWARE APRIL CHARGES	05/31/2017	128.41 128.41	128.41	Open	N 05/26/2017
836085304 55940	THOMSON REUTERS - WEST 1004666422 - CLEAR INVESTIGATIVE 101-301-801.000	05/01/2017 JHANG WEST INFO CLEAR CHARGES APR 2017	05/31/2017	255.78 255.78	255.78	Open	N 06/02/2017
28567635 56004	TYCO INTEGRATED SECURITY 01300 102745322 DPS SECURITY JUNE - 202-222-776.005	05/13/2017 JHANG QUARTERLY BILLING 06/01 - 8/31/17	06/01/2017	1,116.00 1,116.00	1,116.00	Open	N 06/05/2017
290154 55927	WAYNE COUNTY PRISONER HOUSING-DEC 101-301-800.500	05/18/2017 JHANG PRISONER LODGING DEC 2016	06/17/2017	3,395.00 3,395.00	3,395.00	Open	N 06/02/2017
290191 55928	WAYNE COUNTY PRISONER HOUSING-JAN 101-301-800.500	05/22/2017 JHANG PRISONER LODGING JAN 2017	06/21/2017	5,250.00 5,250.00	5,250.00	Open	N 06/02/2017
290226 55929	WAYNE COUNTY PRISONER HOUSING-FEB 101-301-800.500	05/24/2017 JHANG PRISONER LODGING FEB 2017	06/23/2017	7,000.00 7,000.00	7,000.00	Open	N 06/02/2017
290274 55930	WAYNE COUNTY PRISONER HOUSING MARCH 101-301-800.500	05/24/2017 JHANG PRISONER LODGING MAR 2017	06/23/2017	14,630.00 14,630.00	14,630.00	Open	N 06/02/2017
290081 55931	WAYNE COUNTY PRISONER HOUSING-NOV 101-301-800.500	05/15/2017 JHANG PRISONER LODGING NOV 2016	06/14/2017	6,720.00 6,720.00	6,720.00	Open	N 06/02/2017

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	119	# Due:	119	Totals:	192,484.87	192,484.87
# of Credit Memos:	1	# Due:	1	Totals:	(231.40)	(231.40)

Net of Invoices and Credit Memos:					<u>192,253.47</u>	<u>192,253.47</u>
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--- TOTALS BY FUND ---

101 - General Fund	140,710.49	140,710.49
202 - Mvh Major Street Fund	15,773.00	15,773.00
203 - Mvh Local Street Fund	48.17	48.17
268 - Library Fund	3,518.48	3,518.48
275 - Comm Develop Block Grant	13,594.04	13,594.04
280 - POLICE TRAINING P.A.302	475.00	475.00
592 - WATER & SEWER FUND	18,134.29	18,134.29

--- TOTALS BY DEPT/ACTIVITY ---

000 - GENERAL	1,468.00	1,468.00
136 - 31-St District Court	1,590.93	1,590.93
172 - City Manager	161.26	161.26
202 - Income Tax	19,961.47	19,961.47
203 - LOCAL STREETS	48.17	48.17
222 - MAJOR STREETS	15,773.00	15,773.00
223 - CONTROLLER DEPARTMENT	59.98	59.98
253 - Treasurer	212.04	212.04
261 - COMMUNITY & GOVERNMENTAL AFF	162.97	162.97
264 - GENERAL ADMINISTRATION	14,649.59	14,649.59
265 - BUILDING & GROUNDS	23,618.74	23,618.74
266 - LEGAL	27,625.20	27,625.20
270 - HUMAN RESOURCES	4,927.49	4,927.49
275 - Cdbg	13,594.04	13,594.04
280 - POLICE TRAINING	475.00	475.00
301 - POLICE DEPARTMENT	39,171.02	39,171.02
336 - FIRE DEPARTMENT	6,921.00	6,921.00
557 - WATER & SEWER	18,134.29	18,134.29
721 - COMMUNITY & ECONOMIC DEVELOP	180.80	180.80
738 - Library	3,518.48	3,518.48

To: The Honorable Mayor and City Council

From: Katrina Powell, City Manager

Date: June 13, 2017

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Equipment Lease & Expenses
- Healthcare & Dental Premiums
- Temporary Employees
- Fleet & Credit Card Charges
- Professional Legal Services
- Contractor
- Refund of Overpayments
- Return of Fees
- Conferences
- Postage
- Retainer for Accounting Services
- Workmen's Compensation
- Reissued Previously Approved Checks

Budget Impact:

The specific cost of these disbursements were \$194,699.63 and was ran from the Fiduciary, General, Property and Water accounts.

Recommendation:

The City Manager approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Katrina Powell, City Manager

Attachments:

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 05/22/2017 - 05/22/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
05/22/2017	GEN	69191*#	COMCAST	ISP/FAX SUB. MAY 2017	922.000	136	193.64
				CABLE/INTERNET JUN 2017	922.000	265	652.73
				PHONE JUN 2017	922.000	336	46.84
				CHECK GEN 69191 TOTAL			<u>893.21</u>
05/22/2017	GEN	69192	DETROIT EDISON	STRT LGHTS OH STAND APR 2017	926.000	265	12,947.08
				STRT LGHTS UG SHORTSPAN STAND APR 2017	926.000	265	6,353.17
				AUTOMATIC TRAFFIC SIGNAL APR 2017	926.000	265	2,311.40
				STRT LGHTS UG LONGSPAN STAND APR 2017	926.000	265	4,556.08
				STRT LGHTS SEMI-ORNA STAND APR 2017	926.000	265	51.03
				CHECK GEN 69192 TOTAL			<u>26,218.76</u>
05/22/2017	GEN	69193	DTE ENERGY	CITY HALL ELECTRIC APR 2017	921.000	265	3,827.90
				CITY HALL GAS APR 2017	923.000	265	1,315.29
				CHECK GEN 69193 TOTAL			<u>5,143.19</u>
05/22/2017	GEN	69194	GRIFFIN LAW PLLC	HOUSE COUNSEL 5/8/17	801.100	136	300.00
				HOUSE COUNSEL 5/11/17	801.100	136	250.00
				HOUSE COUNSEL 5/15/17	801.100	136	300.00
				CHECK GEN 69194 TOTAL			<u>850.00</u>
05/22/2017	GEN	69195	JUDGE MICHAEL CIUNGAN	VISITING JUDGE 5/11/17 FULL DAY	801.400	136	350.00
				MILEAGE	801.400	136	29.70
				CHECK GEN 69195 TOTAL			<u>379.70</u>
05/22/2017	GEN	69196	MADCPO TREASURER, CRAIG VANDYKE	MADCPO CONF REGIST. FEE	864.000	136	50.00
				MADCPO DUE A FELCZAK	958.000	136	25.00
				CHECK GEN 69196 TOTAL			<u>75.00</u>
05/22/2017	GEN	69198	US BANK EQUIPMENT FINANCE	MAY 2017 COPIER LEASE	801.300	136	131.50
05/22/2017	GEN	69199	VERIZON WIRELESS	CELL PHONE APR 2017	922.000	172	61.90
				Total for fund 101 General Fund			<u>33,753.26</u>

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 05/22/2017 - 05/22/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
05/22/2017	GEN	69191*#	COMCAST	PHONE JUN 2017	922.000	738	31.89
05/22/2017	GEN	69197	QUALITY BOOKS INC	130 BOOKS/DVD ORDER	957.000	738	2,001.90
Total for fund 268 Library Fund							2,033.79

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
05/22/2017	FID	9221	VERIZON WIRELESS	DATA FOR IPADS APR 2017	805.000	275	60.06
Total for fund 275 Comm Develop Block Grant							60.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
05/22/2017	WAT	9397	JOAN MASON	XOVERPAYMENT	040.000	000	664.04
Total for fund 592 WATER & SEWER FUND							664.04
TOTAL - ALL FUNDS							36,511.15

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
06/06/2017	GEN	69264	ACCONTEMPS	A. WILSON WK END 5/5/17	801.000	223	534.91
06/06/2017	GEN	69265*#	BLUE CARE NETWORK	HEALTHCARE JUN 2017	676.000	000	(2,695.42)
				HEALTHCARE JUN 2017	716.100	136	4,044.39
				HEALTHCARE JUN 2017	716.100	172	(295.22)
				HEALTHCARE JUN 2017	716.100	202	1,270.69
				HEALTHCARE JUN 2017	716.100	215	385.06
				HEALTHCARE JUN 2017	716.100	223	385.06
				HEALTHCARE JUN 2017	716.100	253	1,655.75
				HEALTHCARE JUN 2017	716.100	257	1,270.69
				HEALTHCARE JUN 2017	716.100	270	385.06
				RETIREE JUN 2017 HEALTH INS PREM	716.100	274	10,171.09
				HEALTHCARE JUN 2017	716.100	274	56,103.87
				HEALTHCARE JUN 2017	716.100	301	15,897.41
				HEALTHCARE JUN 2017	716.100	301	1,540.24
				HEALTHCARE JUN 2017	716.100	336	15,222.63
				HEALTHCARE JUN 2017	716.100	721	385.06
				CHECK GEN 69265 TOTAL			<u>105,726.36</u>
06/06/2017	GEN	69266#	CARDMEMBER SERVICE	ROUSTER CEO EXAM REGISTRATION	864.000	136	60.00
				APWA CONFERENCE	864.000	172	200.00
				POSTAGE	730.000	215	23.75
				2017 MAMC CONFERENCE	864.000	215	350.00
				CONFERENCE HOTEL - GARGANO	864.000	253	229.50
				CONFERENCE HOTEL - KIRKSEY	864.000	253	382.50
				VARIDESK	970.001	253	206.70
				ART IN THE PARK SUPPLIES	947.101	261	187.62
				TY'ANA GIFT	980.000	264	50.00
				FEDENIS GIFT	980.000	264	50.00
				CHECK GEN 69266 TOTAL			<u>1,740.07</u>
06/06/2017	GEN	69267*#	COMCAST	TELEPHONE 5/15 - 6/14/17	922.000	136	459.43
				TELEPHONE 5/15 - 6/14/17	922.000	265	992.98
				TELEPHONE 5/15 - 6/14/17	922.000	301	618.35
				TELEPHONE 5/15 - 6/14/17	922.000	336	276.50

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 06/06/2017 - 06/06/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				CHECK GEN 69267 TOTAL			2,347.26
06/06/2017	GEN	69268	DETROIT EDISON	STRT LGHTS UG SHORTSPAN STAND APR 2017	926.000	265	328.15
				STRT LGHTS OH STAND APR 2017	926.000	265	28.53
				CHECK GEN 69268 TOTAL			356.68
06/06/2017	GEN	69269*#	DTE ENERGY	8700 JOS CAMPAU ELECTRIC APR 2017	921.000	265	31.60
				8700 JOS CAMPAU ELECTRIC MAY 2017	921.000	265	59.99
				11325 DEQ ELECTRIC APR & MAY 2017	921.000	265	2,657.29
				10035 JOS CAMPAU ELECTRIC APR & MAY	921.000	265	40.54
				HFD ELECTRIC MAY 2017	921.000	265	998.18
				8700 JOS CAMPAU GAS MAY 2017	923.000	265	55.60
				HFD GAS MAY 2017	923.000	265	97.72
				2929 EVALINE STR LGHTS MAY 2017	926.000	265	147.54
				2769 POLAND STR LGHTS MAY 2017	926.000	265	363.89
				2931 EVALINE STR LGHTS APR & MAY 2017	926.000	265	51.77
				2920 BELMONT STR LGHTS MAY 2017	926.000	265	357.31
				CHECK GEN 69269 TOTAL			4,861.43
06/06/2017	GEN	69270#	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE 4/28 - 5/23/17	801.000	202	4.50
				COPIER USAGE 4/28 - 5/23/17	800.000	215	8.01
				COPIER USAGE 4/28 - 5/23/17	800.000	223	25.25
				COPIER USAGE 4/28 - 5/23/17	800.000	253	8.98
				COPIER USAGE 4/28 - 5/23/17	800.000	301	5.05
				COPIER USAGE 4/28 - 5/23/17	801.000	721	66.23
				CHECK GEN 69270 TOTAL			118.02
06/06/2017	GEN	69271	PLANTE & MORAN, PLLC	RETAINER FOR ACCOUNTING SERVICES	801.000	223	5,000.00
06/06/2017	GEN	69272	PURCHASE POWER	POSTAGE MAR 2017	730.000	215	1,000.00
				POSTAGE APR 2017	730.000	215	3,000.00
				POSTAGE MAY 2017	730.000	215	1,000.00
				CHECK GEN 69272 TOTAL			5,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
06/06/2017	GEN	69273	Qualified Construction Corporation	Permit Fee	478.000	000	301.00
				Plan Review - Commercial	478.000	000	250.00
				CHECK GEN 69273 TOTAL			<u>551.00</u>
06/06/2017	GEN	69274	ROBERT E. ZARANEK	HOUSE COUNSEL 5/18/17	801.100	136	250.00
				HOUSE COUNSEL 6/1/17	801.100	136	250.00
				CHECK GEN 69274 TOTAL			<u>500.00</u>
06/06/2017	GEN	69275	SATHIABHAMA CAIRNS	Conference-Workshop	864.000	223	79.00
06/06/2017	GEN	69276	SEAN K. KOWALSKI, P-43764	HOUSE COUNSEL 5/22/17	801.100	136	300.00
				HOUSE COUNSEL 5/25/17	801.100	136	250.00
				CHECK GEN 69276 TOTAL			<u>550.00</u>
06/06/2017	GEN	69277	STATE OF MICHIGAN-SET FUND	WORKMEN'S COMPENSATION	835.000	264	367.44
06/06/2017	GEN	69278#	T-MOBILE	TELEPHONE APR 2017	922.000	301	78.71
				TELEPHONE APR 2017	922.000	336	68.06
				CHECK GEN 69278 TOTAL			<u>146.77</u>
06/06/2017	GEN	69279*#	THE STANDARD	DENTAL INS MAY 2017	676.000	000	130.48
				DENTAL INS MAY 2017	716.000	136	269.92
				DENTAL INS MAY 2017	716.000	172	19.92
				DENTAL INS MAY 2017	716.000	202	60.80
				DENTAL INS MAY 2017	716.000	215	19.92
				DENTAL INS MAY 2017	716.000	223	39.84
				DENTAL INS MAY 2017	716.000	253	80.72
				DENTAL INS MAY 2017	716.000	257	60.80
				DENTAL INS MAY 2017	716.000	261	65.24
				DENTAL INS MAY 2017	716.000	270	19.92
				DENTAL INS MAY 2017	716.000	274	5,037.40
				DENTAL INS MAY 2017	716.000	301	882.56
				DENTAL INS MAY 2017	716.000	301	99.60
				DENTAL INS MAY 2017	716.000	336	945.44
				CHECK GEN 69279 TOTAL			<u>7,732.56</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
06/06/2017	GEN	69280*#	THE STANDARD	INSURANCE - LIFE JUN 2017	716.400	136	144.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	136	168.33
				INSURANCE - LIFE JUN 2017	716.400	172	120.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	172	20.80
				INSURANCE - LIFE JUN 2017	716.400	202	36.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	202	33.79
				INSURANCE - LIFE JUN 2017	716.400	215	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	215	20.95
				INSURANCE - LIFE JUN 2017	716.400	223	36.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	223	41.96
				INSURANCE - LIFE JUN 2017	716.400	253	54.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	253	50.87
				INSURANCE - LIFE JUN 2017	716.400	257	36.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	257	31.82
				INSURANCE - LIFE JUN 2017	716.400	261	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	261	20.80
				INSURANCE - LIFE JUN 2017	716.400	270	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	270	20.80
				INSURANCE - LIFE JUN 2017	716.400	274	217.06
				INSURANCE - LIFE JUN 2017	716.400	301	486.00
				INSURANCE - LIFE JUN 2017	716.400	301	90.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	301	469.24
				INSURANCE - ST DISABILITY JUN 2017	716.400	301	50.37
				INSURANCE - LIFE JUN 2017	716.400	336	486.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	336	526.54
				INSURANCE - LIFE JUN 2017	716.400	721	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	721	19.50
				CHECK GEN 69280 TOTAL			<u>3,252.83</u>
06/06/2017	GEN	69281#	US BANK VOYAGER FLEET SYS	FUEL MAY 2017	751.001	301	2,441.92
				FUEL MAY 2017	751.001	336	653.70
				CHECK GEN 69281 TOTAL			<u>3,095.62</u>
Total for fund 101 General Fund							141,959.95

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 06/06/2017 - 06/06/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
06/06/2017	FID	9232*#	BLUE CARE NETWORK	HEALTHCARE JUN 2017	716.100	222	(678.20)
06/06/2017	FID	9233	COMCAST	TELEPHONE 5/15 - 6/14/17	776.005	222	61.11
06/06/2017	FID	9236*#	T-MOBILE	TELEPHONE APR 2017	800.001	222	26.24
06/06/2017	FID	9237*#	THE STANDARD	DENTAL INS MAY 2017	716.000	222	65.24
06/06/2017	FID	9238*#	THE STANDARD	INSURANCE - LIFE JUN 2017	716.400	222	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	222	33.83
				CHECK FID 9238 TOTAL FOR			<u>51.83</u>
06/06/2017	FID	9239*#	US BANK VOYAGER FLEET SYS	FUEL MAY 2017	751.002	222	192.18
				Total for fund 202 Mvh Major Street Fund			(281.60)

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 Mvh Local Street Fund							
06/06/2017	FID	9239*#	US BANK VOYAGER FLEET SYS	FUEL MAY 2017	751.002	203	192.18
Total for fund 203 Mvh Local Street Fund							192.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
06/06/2017	FID	9235	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE 4/28 - 5/23/17	800.000	264	19.23
Total for fund 264 911 Emergency							19.23

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 06/06/2017 - 06/06/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
06/06/2017	FID	9232*#	BLUE CARE NETWORK	HEALTHCARE JUN 2017	716.100	367	1,001.15
06/06/2017	FID	9234	DTE ENERGY	5090 EDWIN ELECTRIC MAY 2017	921.000	367	42.07
				5090 EDWIN GAS MAY 2017	923.000	367	140.35
				CHECK FID 9234 TOTAL FOR			<u>182.42</u>
06/06/2017	FID	9236*#	T-MOBILE	TELEPHONE APR 2017	922.100	367	13.12
06/06/2017	FID	9237*#	THE STANDARD	DENTAL INS MAY 2017	716.000	367	65.24
06/06/2017	FID	9238*#	THE STANDARD	INSURANCE - LIFE JUN 2017	716.400	367	18.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	367	31.62
				CHECK FID 9238 TOTAL FOR			<u>49.62</u>
06/06/2017	FID	9239*#	US BANK VOYAGER FLEET SYS	FUEL MAY 2017	751.001	367	301.53
06/06/2017	FID	9240	VERIZON WIRELESS	TRACKERS MAY 2017	922.100	367	29.48
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			1,642.56

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 06/06/2017 - 06/06/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
06/06/2017	GEN	69265*#	BLUE CARE NETWORK	HEALTHCARE JUN 2017	716.100	738	1,270.69
06/06/2017	GEN	69267*#	COMCAST	TELEPHONE 5/15 - 6/14/17	922.000	738	130.18
06/06/2017	GEN	69269*#	DTE ENERGY	LIBRARY ELECTRIC MAY 2017	921.000	738	1,007.74
06/06/2017	GEN	69279*#	THE STANDARD	DENTAL INS MAY 2017	716.000	738	60.80
06/06/2017	GEN	69280*#	THE STANDARD	INSURANCE - LIFE JUN 2017	716.400	738	36.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	738	30.09
				CHECK GEN 69280 TOTAL			<u>66.09</u>
				Total for fund 268 Library Fund			2,535.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
06/06/2017	WAT	9408	BLUE CARE NETWORK	HEALTHCARE JUN 2017	716.100	557	2,656.90
06/06/2017	WAT	9409	JOHNSONS AUTOMATION & CONSULTING	DPW MONTHLY SERVICE MAY 2017	801.000	557	8,190.00
06/06/2017	WAT	9410	KEVIN DILLON	XOVERPAYMENT	040.000	000	86.92
06/06/2017	WAT	9411	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE 4/28 - 5/23/17	800.000	557	14.07
06/06/2017	WAT	9412	MICHIGAN INVESTMENT TITLE	XOVERPAYMENT	040.000	000	80.03
				Water	040.000	000	25.74
				CHECK WAT 9412 TOTAL FOR			<u>105.77</u>
06/06/2017	WAT	9413	T-MOBILE	TELEPHONE APR 2017	922.000	557	52.48
06/06/2017	WAT	9414	THE STANDARD	DENTAL INS MAY 2017	716.000	557	185.80
06/06/2017	WAT	9415	THE STANDARD	INSURANCE - LIFE JUN 2017	716.400	557	126.00
				INSURANCE - ST DISABILITY JUN 2017	716.400	557	84.15
				CHECK WAT 9415 TOTAL FOR			<u>210.15</u>
06/06/2017	WAT	9416	US BANK VOYAGER FLEET SYS	FUEL MAY 2017	751.002	557	404.66
06/06/2017	WAT	9417	VERIZON WIRELESS	HEX CHARGES MAY 2017	922.000	557	21.10
				Total for fund 592 WATER & SEWER FUND			11,927.85

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 06/06/2017 - 06/06/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
06/06/2017	PTC	2236	MOSHSIN A A MOHAMED	Undistributed Current Tax Collections	274.000	000	20.19
				Undistributed Current Tax Collections	274.000	000	172.62
				CHECK PTC 2236 TOTAL FOR			<u>192.81</u>
				Total for fund 703 Prop Tax Collection Fund			192.81
				TOTAL - ALL FUNDS			158,188.48

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Agenda Item Details

Meeting	Jun 13, 2017 - Regular City Council Meeting
Category	6. Public Hearing
Subject	B. Public Hearing for Form L-4029 and Ordinance 2017-05, Setting the Tax Rate, Setting the Fee Schedule and Fiscal Year 2017-18 Budget
Access	Public
Type	Action

Public Content

Introduction:

This ordinance constitutes the annual appropriations ordinance in accordance with Section 13.17 of the City Charter, the General Appropriations Act in accordance with the Michigan Uniform Budgeting and Accounting Act, MCL 141.436 and the Special Appropriations Act pursuant to Public Act 493 of 2000. Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in The Hamtramck Review, a newspaper of general circulation on June 2, 2017 and a public hearing on the proposed budget was held on Tuesday, June 13, 2017.

Background:

The City Council of the City of Hamtramck adopts a Budget for the various funds by Function. City Officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each Function. This ordinance may be amended by ordinance or resolution, as provided by law.

Discussion:

A copy of the budget for the various funds by function for Fiscal Year 2017-2018 consisting of estimated revenues and expenditures is attached as Exhibit A to this ordinance and specifically incorporated herein, along with all amendments thereto made by Council on the date of adoption.

Upon approval of the Ordinance, the City Manager is authorized to make transfers within the budgetary centers established in this ordinance, but all transfers between budgetary centers, contingencies, reserves, and fund balances shall be made only by further action pursuant to law. The City Manager is authorized to release bidding documents for those capital items and recurring commodities expressly authorized within appropriations in this resolution for public review by the City Manager following receipt of bids.

Budget Impact:

General Fund

Beginning Fund Balance: \$5,803,554.75
Estimated Revenues: \$15,716,815.00
Appropriations General Fund: \$16,056,564.00
Ending Fund Balance: \$5,463,805.75 (\$339,749.00)

Major Street Fund

Beginning Fund Balance: \$2,558,994.47
Estimated Revenues: \$1,030,000.00
Appropriations: \$1,015,000.00
Ending Fund Balance: \$2,573,994.47

Local Street Fund

Beginning Fund Balance: 1,950,741.65
Estimated Revenues: \$500,000.00

Appropriations: \$658,300.00
Ending Fund Balance: \$1,792,441.65

Building Fund

Beginning Fund Balance: \$412,211.60
Estimated Revenues: \$80,000.00
Appropriations: \$200,000.00
Ending Fund Balance: \$292,211.60

Downtown Development Authority

Beginning Fund Balance: \$99,007.41
Estimated Revenues: \$40,000.00
Appropriations: \$40,000.00
Ending Fund Balance: \$99,007.41

911 Emergency

Estimated Revenues: \$150,000 with Operating Transfer In Fund 101 \$50,000
Appropriations: \$145,900.00
Net Revenues/Appropriations: \$4,100.00

Misc. Grants

Estimated Revenues: \$50,000
Appropriations: \$50,000

State- Drug Law Enforcement Act 265

Beginning Fund Balance: \$559,624.91
Estimated Revenues: \$150,000.00
Appropriations: \$181,900.00
Ending Fund Balance: \$527,724.91

Federal- Drug Law Enforcement Act 265

Beginning Fund Balance: \$2,237.68
Estimated Revenues: \$10,000.00
Appropriations: \$3,500.00
Ending Fund Balance: \$8,737.68

Library Fund

Beginning Fund Balance: \$114,249.71
Estimated Revenues: \$410,000.00
Appropriations: \$410,000.00

Community Development Block Grant

Estimated Revenues: \$489,875.00 (Three (3) Program Years)
Appropriations: \$489,875.00

Water and Sewer Fund

Beginning Fund Balance: \$7,009,723.01
Estimated Revenues: \$6,772,750.00
Appropriations: \$6,774,500
Ending Fund Balance: \$6,987,973.01

Beginning Fund Balance ALL FUNDS: \$18,472,007.77

Ending Fund Balance ALL FUNDS: \$17,825,908.77

Difference: \$646,099.00

Recommendation:

The City Controller and City Manager recommends approval of Ordinance 2017-05, Form L-4029, FY 2017-18 Budget and FY 2017-18 Fee Schedule as presented.

Prepared By:

Katrina Powell, City Manager

Attachments:

Form L-4029
Ordinance 2017-05
FY 2017-18 Budget
FY 2017-18 Fee Schedule

[L-4029 - 2017.pdf \(503 KB\)](#)

[6B FY 17-18 L-4029 Form Memo.pdf \(189 KB\)](#)

[Hamtramck Fee Schedule FY 2017-18.pdf \(273 KB\)](#)

[Ordinance 2017-05 FY 2017-18 Budget.pdf \(57 KB\)](#)

[Proposed Budget 2017-18 BudgetReport.pdf \(160 KB\)](#)

Administrative Content

Executive Content

Mayor:

This is a Public Hearing for Ordinance 2017-05, to provide the General Appropriations of the City, Setting forth the Millage rates appropriated to defray the expenditures, to adopt the City's Budget for the Fiscal Year 2017-2018; to adopt the fee schedule for public records and services for the Fiscal Year 2017-18 and to adopt Water and Sewer Disposal Rates for Fiscal Year 2017-18.

City Manager can you give us an overview of the FY 2017-18 Budget please?

City Manager makes presentation

Can I get a motion to open the Public Hearing?

Public Speaks

Can I get a motion to close the Public Hearing?

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes: **2017 Taxable Value of ALL Properties in the Unit as of 5-22-17**

WAYNE **191,236,246**

Local Government Unit Requesting Millage Levy: **CITY OF HAMTRAMCK** For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Charter, etc.	(5)** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	2-22-05	20.0000	19.5994	1.0000	19.5994	1.0000	19.5994	19.5994		
P.A.279	1917 Rubbish	2-22-05	03.0000	02.9399	1.0000	02.9399	1.0000	02.9399	02.9399		
P.A.345	1937 Pension	N/A	00.5000	00.5000	N/A	00.5000	1.0000	00.5000	00.5000		
Voters	Library	11-5-91	01.0000	00.8517	1.0000	00.8517	1.0000	00.8517	00.8517		
Voters	Library	9-9-03	02.0000	00.9654	1.0000	00.9654	1.0000	00.9654	00.9654		
Council	DDA	2008	02.0000	01.8251	1.0000	01.8251	1.0000	01.8251		01.8251	

Prepared by _____ Telephone Number _____ Title of Preparer _____ Date _____

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		August Gitschlag	
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Karen Majewski	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

ORDINANCE 2017-05

AN ORDINANCE OF THE CITY OF HAMTRAMCK, MICHIGAN TO PROVIDE FOR THE GENERAL APPROPRIATIONS OF THE CITY, SETTING FORTH THE MILLAGE RATES APPROPRIATED TO DEFRAY THE EXPENDITURES; TO ADOPT THE CITY'S BUDGET FOR THE FISCAL YEAR 2017-2018; TO ADOPT THE FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES FOR THE FISCAL YEAR 2017-2018; AND TO ADOPT WATER AND SEWERAGE DISPOSAL RATES FOR THE FISCAL YEAR 2017-2018.

The City of Hamtramck hereby ordains:

Article I: TITLE

This ordinance shall constitute the annual appropriations ordinance in accordance with Section 13.17 of the City Charter, the General Appropriations Act in accordance with the Michigan Uniform Budgeting and Accounting Act, MCL 141.436 and the Special Appropriations Act pursuant to Public Act 493 of 2000.

Article II: PUBLIC HEARING

Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in The Hamtramck Review, a newspaper of general circulation on June 2, 2017 and a public hearing on the proposed budget was held on Tuesday, June 13, 2017.

Article III: ADOPTION OF BUDGET

The City Council of the City of Hamtramck adopts the 2017-2018 Fiscal Year Budgets for the various funds by Function. City Officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each Function. This ordinance may be amended by ordinance or resolution, as provided by law.

Article IV: BUDGET AND APPROPRIATIONS

The City Council is of the opinion that all of the items of anticipates revenues and expenditures for the said fiscal year are reasonable, necessary and proper for the administration of the affairs of and the proper conduct of the business of the City of Hamtramck. A copy of the budget for the various funds by function for fiscal year 2017-2018 consisting of estimated revenues and expenditures is attached as **Exhibit A** to this ordinance and specifically incorporated herein, along with all amendments thereto made by Council on the date of adoption.

The City Manager is hereby authorized to make transfers within the budgetary centers established in this ordinance, but all transfers between budgetary centers, contingencies, reserves, and fund balances shall be made only by further action pursuant to law. The City Manager is hereby authorized to release bidding documents for those capital items and recurring commodities expressly authorized within appropriations in this resolution for public review by the City Manager following receipt of bids.

ARTICLE V: TAX AND MILLAGE LEVY

Section 1. The City Council does hereby approve 19.5994 mills tax levied for general purposes on the assessed valuation of all real and personal property subject to taxation in the city.

Section 2. The City Council does hereby approve 0.5000 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the city, for the purpose of meeting appropriations for fire and police pension purposes.

Section 3. The City Council does hereby approve 2.9399 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the city, for the purpose of the collection and removal of garbage and trash of the city.

Section 4. The City Council does hereby approve 0.8517 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the city, for the purpose of operating the city library.

Section 5. The City Council does hereby approve 0.9654 mills tax levied on the assessed valuation of all real and personal property subject to taxation in the city, for the purpose of operating the city library.

Section 6. The City Council does hereby approve 1.8251 mills tax levied on the assessed valuation of all real and personal property subject to Downtown Development Authority as modified by the Headley Amendment.

Section 7. The City Council does hereby approve the addition of a collection fee of four (4%) percent per Charter on delinquent taxes and interest of one (1%) percent per month to all taxes, charges and assessments paid after the delinquent month. Further, upon all city taxes, charges and assessments returned to the County Treasurer upon any delinquent tax roll, a charge of four percent (4%) shall be added and the same shall be collected by the County Treasurer in like manner as and together with the taxes, charges, and assessments so returned.

ARTICLE VI: WATER AND SEWER OPERATING FUND

The City Council does hereby designate the rates to be charged for water and sewerage disposal services to be as follows for all bills rendered on or after July 1, 2017, as reflected in the fee schedule attached as **Exhibit B**. In addition, the following rates shall also apply:

Consumption Charges:

On or after July 1, 2017 Water charge \$4.08 per cubic feet (\$12.90 monthly minimum) and wastewater charge of \$7.34 per cubic feet (\$23.33 monthly minimum) of consumption.

Other Charges:

(On or after July 1, 2017)

Saturday/Emergency service call out after hours (4:00 p.m. to 8:00 a.m.) \$240.00 minimum plus costs

(On or After July 1, 2017)

Emergency call out Sunday & City holidays \$350.00 minimum plus costs

(After July 1, 2017)

Payment after due date (late charge) 5% of current bill

ARTICLE VII: FEE SCHEDULE FOR PUBLIC RECORDS AND SERVICES

Fees for public records not set forth in any other resolution or law are set in the following schedule as presented in the attached **Exhibit B**. The City Manager can recommend to the Council and seek their approval to establish fees for public services based upon the cost of providing the public service and may be revised by resolution, as needed.

ARTICLE VIII: DEPOSIT OF TAXES INTO CITY FUNDS

Any revenue raised hereunder shall be paid solely into the funds established by and for the City of Hamtramck.

ARTICLE IX: SEVERABILITY

If any clause, sentence, paragraph, or part of this resolution, or the application thereof to any person or circumstance, shall for any reason be adjudged by any court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair, or invalidate the remainder of this resolution and the application of such provision to other persons or circumstances, but shall be confined in its operation to the clause, sentence, paragraph, or part thereof directly involved in the controversy in which such judgment shall have been rendered and to the person or circumstances involved. It is hereby declared to be the legislative intent of this body that the resolution would have been adopted had such invalid provision not been included.

Article X: REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Article XI: PUBLICATION

The Clerk shall publish this Ordinance in a newspaper of general circulation.

ARTICLE XII: EFFECTIVE DATE

This Ordinance shall become effective July 1, 2017.

PASSED AND ADOPTED THIS DAY _____ OF _____ A.D., 2017.

Karen Majewski, Mayor

ATTEST

August R. Gitschlag, City Clerk

PROPOSED FISCAL YEAR 2017-18 BUDGET REPORT FOR CITY OF HAMTRAMCK

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 000-GENERAL				
101-000-401.000	Property Taxes - Operating	3,658,000.00	3,658,000.00	3,748,115.00
101-000-402.000	Property Taxes - Rubbish	548,700.00	548,700.00	562,215.00
101-000-403.000	Property Taxes - Pf Pension	93,300.00	93,300.00	95,618.00
101-000-404.000	Property Taxes - Gm Agreement	530,000.00	530,000.00	530,000.00
101-000-407.000	Property Taxes - Prior Years Refunds	(100,000.00)	(100,000.00)	(50,000.00)
101-000-411.000	PROPERTY TAXES-DELINQUENT REAL CURRENT	(200,000.00)	(200,000.00)	(75,000.00)
101-000-421.000	Property Taxes - CY Del PPT Deferred	(30,000.00)	(30,000.00)	(30,000.00)
101-000-438.000	Income Tax	1,990,000.00	2,150,000.00	2,100,000.00
101-000-438.500	Income Tax -Highland Pk. Revenue	158,500.00	158,500.00	180,000.00
101-000-438.990	Income Tax Refunds	(100,000.00)	(100,000.00)	(100,000.00)
101-000-445.000	Property Taxes - Penalty And Interest	120,000.00	120,000.00	120,000.00
101-000-447.000	Property Taxes - Administration Fee	115,000.00	115,000.00	115,000.00
101-000-449.000	Cable Franchise Fees	85,000.00	85,000.00	85,000.00
101-000-450.000	Business Licenses	75,000.00	75,000.00	85,000.00
101-000-477.000	Registration & Insp Fees	225,000.00	225,000.00	225,000.00
101-000-477.442	Sanitation Service Fee	423,000.00	423,000.00	500,000.00
101-000-478.000	Permit Fees-Bldg Department	175,000.00	245,000.00	200,000.00
101-000-501.500	FEDERAL FIRE SAFER GRANT		500,000.00	950,000.00
101-000-501.501	FEMA - FIRE EQUIP GRANT		100,000.00	
101-000-507.000	Auto Theft Grant	30,000.00	30,000.00	
101-000-570.000	METRO AUTHORITY (PA 48)	40,000.00	40,000.00	40,000.00
101-000-573.000	LOCAL COMM STABILIZATION AUTHORITY		92,000.00	90,000.00
101-000-575.000	STATE-SALES TAX CVTRS	1,423,691.00	1,423,691.00	1,423,691.00
101-000-575.A00	State-Sales Tax Constitut	1,761,363.00	1,761,363.00	1,736,176.00
101-000-577.000	State-Liquor License	22,000.00	22,000.00	22,000.00
101-000-579.000	State-Judges Salary Stand	45,000.00	45,000.00	45,000.00
101-000-580.000	Wayne County Jail Pilot	1,150,000.00	1,150,000.00	1,150,000.00
101-000-582.000	Other Pilot Payments	100,000.00	100,000.00	80,000.00
101-000-627.000	Svc Rendered - Accident	30,000.00	30,000.00	30,000.00
101-000-631.100	Svc Rendered-Police Hsg	75,000.00	75,000.00	75,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-000-651.100	PARK AND RECREATION FEES			10,000.00
101-000-652.000	Parking Meter Collections	70,000.00	70,000.00	70,000.00
101-000-657.000	Tow & Storage Fees	40,000.00	40,000.00	40,000.00
101-000-658.000	Fines & Forf Dist Court	1,500,000.00	1,300,000.00	1,250,000.00
101-000-660.000	AUTO THEFT FORFEITURES	67,600.00	6,700.00	
101-000-668.000	RENTS AND ROYALTIES	20,000.00	20,000.00	20,000.00
101-000-694.D00	Misc Others	50,000.00	120,000.00	75,000.00
101-000-698.202	Admin Expense Reimbursment - 202	83,000.00	83,000.00	83,000.00
101-000-698.203	Admin Expense Reimbursment - 203	24,000.00	24,000.00	24,000.00
101-000-698.268	Admin Expense Reimbursment - 268	12,000.00	12,000.00	12,000.00
101-000-698.592	Admin Expense Reimbursment - 592	200,000.00	200,000.00	200,000.00
Totals for dept 000-GENERAL		14,510,154.00	15,241,254.00	15,716,815.00
TOTAL ESTIMATED REVENUES		14,510,154.00	15,241,254.00	15,716,815.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
APPROPRIATIONS				
Dept 101-Mayor & City Council				
101-101-702.000	Salaries	27,100.00	27,100.00	27,100.00
101-101-715.000	Social Security (Fica)	1,900.00	1,900.00	1,900.00
101-101-728.000	OFFICE SUPPLIES	150.00	150.00	150.00
101-101-864.000	Conference-Workshop	7,500.00	15,000.00	15,000.00
101-101-881.000	Special Projects	500.00	500.00	500.00
101-101-958.000	Membership Dues	9,000.00	11,000.00	10,000.00
Totals for dept 101-Mayor & City Council		46,150.00	55,650.00	54,650.00
Dept 136-31-St District Court				
101-136-702.000	Salaries	438,000.00	461,000.00	437,920.00
101-136-715.000	Social Security (Fica)	33,500.00	35,500.00	33,500.00
101-136-716.000	INSURANCES-DENTAL (FT DEARBORN)	4,800.00	4,800.00	4,800.00
101-136-716.100	Insurance - Healthcare (Bcbs)	69,000.00	69,000.00	45,000.00
101-136-716.400	INSURANCE - LIFE (FT DEARBORN)	1,800.00	1,800.00	3,000.00
101-136-728.000	OFFICE SUPPLIES	6,200.00	6,200.00	6,200.00
101-136-730.000	Postage	10,000.00	10,000.00	10,000.00
101-136-740.000	Operating Supplies	2,200.00	2,200.00	2,200.00
101-136-801.100	COURT APPOINTED ATTORNEYS	24,200.00	24,200.00	30,000.00
101-136-801.200	INTERPRETERS	15,000.00	15,000.00	15,000.00
101-136-801.300	TECHNOLOGY SERVICES	44,500.00	44,500.00	49,500.00
101-136-801.400	PROFESSIONAL SERVICES	7,500.00	7,500.00	7,500.00
101-136-802.000	Jury & Witness Fees	2,000.00	2,000.00	2,000.00
101-136-864.000	Conference-Workshop	2,000.00	2,000.00	2,000.00
101-136-904.000	Printing	5,500.00	5,500.00	5,500.00
101-136-922.000	UTILITIES - TELEPHONE	4,050.00	4,050.00	9,760.00
101-136-946.000	Equipment Rental	450.00	450.00	600.00
101-136-957.000	Books	3,700.00	3,700.00	700.00
101-136-958.000	Membership Dues	1,900.00	1,900.00	1,900.00
101-136-970.000	CAPITAL OUTLAYS > \$5,000	20,000.00	20,000.00	38,000.00
101-136-981.001	Probation	1,985.00	1,985.00	2,485.00
Totals for dept 136-31-St District Court		698,285.00	723,285.00	707,565.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Dept 172-City Manager				
101-172-702.000	Salaries	155,000.00	155,000.00	155,000.00
101-172-706.000	CAR ALLOWANCE	6,000.00	6,000.00	6,000.00
101-172-715.000	Social Security (Fica)	11,900.00	11,900.00	11,900.00
101-172-716.000	INSURANCES-DENTAL (FT DEARBORN)	500.00	500.00	500.00
101-172-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	9,700.00
101-172-716.400	INSURANCE - LIFE (FT DEARBORN)	2,200.00	2,200.00	2,200.00
101-172-718.000	Retirement (Mers)	17,250.00	17,250.00	17,250.00
101-172-728.000	OFFICE SUPPLIES	300.00	300.00	300.00
101-172-801.000	Professional Services	3,500.00	3,500.00	3,500.00
101-172-864.000	Conference-Workshop	5,000.00	5,000.00	6,000.00
101-172-922.000	UTILITIES - TELEPHONE	700.00	700.00	700.00
101-172-958.000	Membership Dues	1,500.00	1,500.00	2,000.00
Totals for dept 172-City Manager		213,550.00	213,550.00	215,050.00
Dept 202-Income Tax				
101-202-702.000	Salaries	48,000.00	68,000.00	98,000.00
101-202-715.000	Social Security (Fica)	3,800.00	5,200.00	7,800.00
101-202-716.000	INSURANCES-DENTAL (FT DEARBORN)	550.00	650.00	1,000.00
101-202-716.100	Insurance - Healthcare (Bcbs)	7,800.00	9,800.00	9,700.00
101-202-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	400.00
101-202-728.000	OFFICE SUPPLIES	600.00	600.00	600.00
101-202-730.000	Postage	1,500.00	1,500.00	
101-202-801.000	Professional Services	204,000.00	270,000.00	240,000.00
101-202-864.000	Conference-Workshop	3,000.00	3,000.00	6,000.00
101-202-904.000	Printing	500.00	500.00	500.00
101-202-915.000	Fees & Fines	3,700.00	3,700.00	4,000.00
Totals for dept 202-Income Tax		273,650.00	363,150.00	368,000.00
Dept 215-City Clerk				
101-215-702.000	Salaries	80,000.00	80,000.00	80,000.00
101-215-715.000	Social Security (Fica)	6,200.00	6,200.00	6,200.00
101-215-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	300.00
101-215-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	4,900.00
101-215-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	300.00
101-215-728.000	OFFICE SUPPLIES	500.00	500.00	500.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-215-730.000	Postage	5,500.00	5,500.00	5,500.00
101-215-740.000	Operating Supplies	500.00	500.00	500.00
101-215-800.000	Contract Services	2,000.00	2,000.00	2,000.00
101-215-864.000	Conference-Workshop	4,000.00	4,000.00	4,000.00
101-215-903.000	Legal Notices	5,000.00	5,000.00	5,000.00
101-215-904.000	Printing	250.00	250.00	250.00
101-215-946.000	Equipment Rental	3,000.00	3,000.00	3,000.00
101-215-970.001	CAPITAL OUTLAY \$5,000 OR LESS	500.00	500.00	500.00
Totals for dept 215-City Clerk		112,950.00	112,950.00	112,950.00
Dept 223-CONTROLLER DEPARTMENT				
101-223-702.000	Salaries	173,000.00	173,000.00	171,000.00
101-223-715.000	Social Security (Fica)	13,500.00	13,500.00	13,500.00
101-223-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	2,000.00
101-223-716.100	Insurance - Healthcare (Bcbs)	13,000.00	13,000.00	9,700.00
101-223-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	1,000.00
101-223-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	3,000.00
101-223-730.000	Postage	1,000.00	1,000.00	1,000.00
101-223-800.000	Contract Services	10,000.00	10,000.00	10,000.00
101-223-806.000	Audit And Accounting Fees	40,000.00	40,000.00	40,000.00
101-223-864.000	Conference-Workshop	6,000.00	6,000.00	6,000.00
Totals for dept 223-CONTROLLER DEPARTMENT		262,500.00	262,500.00	257,200.00
Dept 253-Treasurer				
101-253-702.000	Salaries	190,000.00	190,000.00	130,000.00
101-253-710.000	Overtime	4,000.00	4,000.00	4,000.00
101-253-715.000	Social Security (Fica)	14,900.00	14,900.00	15,000.00
101-253-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	1,100.00
101-253-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	16,000.00
101-253-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	1,350.00
101-253-718.000	Retirement (Mers)	15,750.00	15,750.00	15,750.00
101-253-728.000	OFFICE SUPPLIES	500.00	500.00	600.00
101-253-730.000	Postage	1,000.00	1,000.00	
101-253-800.000	Contract Services	20,500.00	20,500.00	19,000.00
101-253-864.000	Conference-Workshop	5,000.00	5,000.00	4,500.00
101-253-911.000	Premuim On Bonds	6,500.00	6,500.00	3,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-253-970.001	CAPITAL OUTLAY \$5,000 OR LESS	1,500.00	1,500.00	1,500.00
Totals for dept 253-Treasurer		276,650.00	276,650.00	211,800.00
Dept 257-ASSESSOR				
101-257-702.000	Salaries	116,000.00	116,000.00	158,000.00
101-257-710.000	Overtime	400.00	400.00	400.00
101-257-715.000	Social Security (FICA)	8,900.00	8,900.00	12,100.00
101-257-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	1,300.00
101-257-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	20,000.00
101-257-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	1,200.00
101-257-718.000	Retirement-MERS (Active)	3,900.00	3,900.00	3,900.00
101-257-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	3,000.00
101-257-730.000	Postage	3,500.00	3,500.00	3,500.00
101-257-800.000	Contract Services	3,500.00	3,500.00	56,500.00
101-257-801.000	Professional Services	9,500.00	9,500.00	9,500.00
101-257-808.000	Board Of Review	1,200.00	1,200.00	1,200.00
101-257-864.000	Conference-Workshop	2,500.00	2,500.00	3,000.00
101-257-903.000	Legal Notices	500.00	500.00	500.00
Totals for dept 257-ASSESSOR		168,200.00	168,200.00	274,100.00
Dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS				
101-261-702.000	Salaries	88,000.00	88,000.00	88,000.00
101-261-702.100	Salaries Allocated To Cdbg	(23,683.00)	(23,683.00)	(23,683.00)
101-261-715.000	Social Security (FICA)	6,800.00	6,800.00	6,800.00
101-261-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	900.00
101-261-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	400.00
101-261-728.000	OFFICE SUPPLIES	500.00	500.00	500.00
101-261-740.000	Operating Supplies	1,500.00	1,500.00	
101-261-864.000	Conference-Workshop	5,000.00	5,000.00	5,000.00
101-261-903.000	Legal Notices			500.00
101-261-947.101	Community Events	3,500.00	3,500.00	1,500.00
Totals for dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS		82,917.00	82,917.00	79,917.00
Dept 262-ELECTIONS				
101-262-702.000	Salaries	30,000.00	30,000.00	20,000.00
101-262-715.000	Social Security (FICA)	2,300.00	2,300.00	2,300.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-262-728.000	OFFICE SUPPLIES	500.00	500.00	500.00
101-262-730.000	Postage	500.00	500.00	500.00
101-262-800.000	Contract Services	3,500.00	3,500.00	3,500.00
101-262-801.000	Professional Services	20,000.00	20,000.00	10,000.00
101-262-903.000	Legal Notices	6,000.00	6,000.00	6,000.00
101-262-904.000	Printing	5,000.00	5,000.00	5,000.00
101-262-946.000	Equipment Rental	1,000.00	1,000.00	1,000.00
101-262-970.000	CAPITAL OUTLAYS > \$5,000	3,500.00	3,500.00	10,000.00
Totals for dept 262-ELECTIONS		72,300.00	72,300.00	58,800.00
Dept 264-GENERAL ADMINISTRATION				
101-264-718.000	Retirement-MERS (Active)			21,000.00
101-264-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	2,000.00
101-264-801.000	Professional Services	60,000.00	100,000.00	85,000.00
101-264-835.000	Workmen's Compensation	120,000.00	120,000.00	100,000.00
101-264-844.000	Unemployment Compensation	15,000.00	15,000.00	10,000.00
101-264-910.000	City Insurances	235,000.00	235,000.00	235,000.00
101-264-915.000	Fines and Fees	4,000.00	4,000.00	4,000.00
101-264-961.302	Gen Obligation Expense	186,900.00	186,900.00	182,700.00
101-264-961.303	MI DEPT TREAS- EMERGENCY LOAN	232,500.00	232,500.00	232,500.00
Totals for dept 264-GENERAL ADMINISTRATION		855,400.00	895,400.00	872,200.00
Dept 265-BUILDING & GROUNDS				
101-265-702.000	Salaries	25,000.00	63,000.00	50,000.00
101-265-710.000	Overtime	2,400.00	2,400.00	2,400.00
101-265-715.000	Social Security (Fica)	2,000.00	2,000.00	2,000.00
101-265-740.000	Operating Supplies	15,000.00	15,000.00	10,000.00
101-265-751.001	FUEL	500.00	500.00	
101-265-776.000	Building Maintenance	85,000.00	200,000.00	100,000.00
101-265-776.050	PARKING METER MAINTENANCE	20,000.00	20,000.00	15,000.00
101-265-800.000	CONTRACT SERVICES	5,000.00	5,000.00	5,000.00
101-265-921.000	UTILITIES - ELECTRIC	60,000.00	60,000.00	60,000.00
101-265-922.000	UTILITIES - TELEPHONE, INTERNET ETC	65,000.00	65,000.00	65,000.00
101-265-923.000	Heating	40,000.00	40,000.00	25,000.00
101-265-926.000	Street Lighting	325,000.00	325,000.00	325,000.00
101-265-981.000	Parks Maintenance	20,000.00	20,000.00	10,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Totals for dept 265-BUILDING & GROUNDS		664,900.00	817,900.00	669,400.00
Dept 266-LEGAL				
101-266-801.000	Professional Services	400,000.00	300,000.00	300,000.00
101-266-855.000	Lawsuit Settlements	100,000.00	30,000.00	100,000.00
Totals for dept 266-LEGAL		500,000.00	330,000.00	400,000.00
Dept 270-HUMAN RESOURCES				
101-270-702.000	Salaries	70,000.00	43,000.00	75,000.00
101-270-715.000	Social Security (FICA)	5,400.00	3,000.00	5,400.00
101-270-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	300.00
101-270-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	4,900.00
101-270-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	300.00
101-270-728.000	OFFICE SUPPLIES	500.00	500.00	500.00
101-270-801.000	Professional Services	3,200.00	48,000.00	35,000.00
101-270-803.000	Training	3,000.00	3,000.00	3,000.00
101-270-864.000	Conference-Workshop	3,000.00	3,000.00	3,000.00
Totals for dept 270-HUMAN RESOURCES		90,600.00	106,000.00	127,400.00
Dept 274-RETIREE COSTS				
101-274-716.000	INSURANCES-DENTAL (FT DEARBORN)	75,200.00	75,200.00	75,200.00
101-274-716.100	Insurance - Healthcare (Bcbs)	1,292,100.00	1,292,100.00	1,292,100.00
101-274-716.400	INSURANCE - LIFE (FT DEARBORN)	3,200.00	3,200.00	3,200.00
101-274-719.100	RETIREE CONTRIBUTION - MERS	1,529,900.00	1,529,900.00	1,738,212.00
Totals for dept 274-RETIREE COSTS		2,900,400.00	2,900,400.00	3,108,712.00
Dept 301-POLICE DEPARTMENT				
101-301-702.000	Salaries	1,932,400.00	1,932,400.00	1,935,500.00
101-301-709.000	Holiday Pay	77,200.00	77,200.00	35,000.00
101-301-710.000	Overtime	130,000.00	130,000.00	145,000.00
101-301-710.100	Traffic Overtime	100,000.00	100,000.00	100,000.00
101-301-712.000	Court Time	14,200.00	14,200.00	15,000.00
101-301-715.000	Social Security (FICA)	31,500.00	31,500.00	41,000.00
101-301-716.000	INSURANCES-DENTAL (FT DEARBORN)	16,500.00	16,500.00	16,500.00
101-301-716.100	Insurance - Healthcare (Bcbs)	230,500.00	230,500.00	200,000.00
101-301-716.400	INSURANCE - LIFE (FT DEARBORN)	8,000.00	8,000.00	10,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-301-718.000	Retirement-MERS (Active)	1,009,800.00	1,009,800.00	1,113,072.00
101-301-728.000	OFFICE SUPPLIES	3,500.00	3,500.00	1,500.00
101-301-740.000	Operating Supplies	7,000.00	7,000.00	5,000.00
101-301-745.000	Gun Allowance	15,000.00	15,000.00	15,000.00
101-301-750.000	Prisoner Meals	3,000.00	3,000.00	3,000.00
101-301-751.000	Traffic Supplies			1,000.00
101-301-751.001	FUEL	35,000.00	35,000.00	25,000.00
101-301-751.002	Vehicle Maintenance	25,000.00	25,000.00	35,000.00
101-301-778.000	Equipment Maintenance	1,500.00	1,500.00	1,500.00
101-301-800.000	Contract Services	7,500.00	7,500.00	8,000.00
101-301-800.500	PRISONER LODGING	100,000.00	100,000.00	100,000.00
101-301-801.000	Professional Services	25,000.00	25,000.00	30,000.00
101-301-803.000	Training	10,000.00	10,000.00	10,000.00
101-301-864.000	Conference-Workshop	3,000.00	3,000.00	3,000.00
101-301-903.000	Legal Notices	2,500.00	2,500.00	2,500.00
101-301-922.000	UTILITIES - TELEPHONE, INTERNET	2,000.00	2,000.00	2,000.00
Totals for dept 301-POLICE DEPARTMENT		3,790,100.00	3,790,100.00	3,853,572.00
Dept 303-AUTO THEFT				
101-303-702.000	Salaries	58,000.00	14,800.00	
101-303-710.000	Overtime	15,000.00	10,700.00	
101-303-712.000	Court Time	1,000.00		
101-303-715.000	Social Security (FICA)	1,100.00	400.00	
101-303-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	200.00	
101-303-716.100	Insurance - Healthcare (Bcbs)	12,600.00	3,000.00	
101-303-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	
101-303-728.000	OFFICE SUPPLIES	1,000.00		
101-303-740.000	Operating Supplies	1,000.00		
101-303-745.000	Gun Allowance	500.00		
101-303-751.001	FUEL	3,000.00	400.00	
101-303-751.002	Vehicle Maintenance	2,500.00		
101-303-922.100	UTILITIES - MOBILE PHONES	600.00	100.00	
Totals for dept 303-AUTO THEFT		97,600.00	30,000.00	
Dept 336-FIRE DEPARTMENT				
101-336-702.000	Salaries	1,680,000.00	1,680,000.00	1,794,300.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-336-703.000	COMPENSATED ABSENCES PAYOUT	10,000.00	10,000.00	7,000.00
101-336-709.000	Holiday Pay	36,000.00	36,000.00	34,000.00
101-336-710.000	Overtime	45,000.00	45,000.00	60,000.00
101-336-715.000	Social Security (FICA)	25,000.00	25,000.00	28,000.00
101-336-716.000	INSURANCES-DENTAL (FT DEARBORN)	13,000.00	13,000.00	12,000.00
101-336-716.100	Insurance - Healthcare (Bcbs)	220,000.00	220,000.00	170,000.00
101-336-716.400	INSURANCE - LIFE (FT DEARBORN)	13,000.00	13,000.00	14,500.00
101-336-718.000	Retirement-MERS (Active)	1,029,300.00	1,029,300.00	1,165,488.00
101-336-722.000	Sick & Severance	65,000.00	65,000.00	
101-336-728.000	OFFICE SUPPLIES	500.00	500.00	550.00
101-336-740.000	Operating Supplies	10,000.00	10,000.00	12,000.00
101-336-744.000	CLOTHING ALLOWANCE	21,000.00	21,000.00	19,000.00
101-336-751.001	FUEL	20,000.00	20,000.00	10,000.00
101-336-776.000	Building Maintenance			10,000.00
101-336-778.000	Equipment Maintenance	20,000.00	20,000.00	25,000.00
101-336-801.000	Professional Services	5,000.00	5,000.00	
101-336-802.001	Testing Fees	2,000.00	2,000.00	
101-336-803.000	Training	3,500.00	3,500.00	6,700.00
101-336-864.000	Conference-Workshop	3,000.00	3,000.00	4,000.00
101-336-885.000	Public Relations			3,000.00
101-336-922.000	UTILITIES - TELEPHONE, INTERNET ETC	1,000.00	1,000.00	2,500.00
101-336-970.000	CAPITAL OUTLAYS > \$5,000		100,000.00	10,000.00
101-336-970.001	CAPITAL OUTLAY \$5,000 OR LESS			11,100.00
Totals for dept 336-FIRE DEPARTMENT		3,222,300.00	3,322,300.00	3,399,138.00
Dept 528-Sanitation Services				
101-528-824.000	Sanitation - Rizzo	750,000.00	750,000.00	750,000.00
101-528-824.100	Sanitation - Other	5,000.00	15,000.00	10,000.00
Totals for dept 528-Sanitation Services		755,000.00	765,000.00	760,000.00
Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT				
101-721-702.000	Salaries	49,500.00	49,500.00	140,000.00
101-721-710.000	Overtime	500.00	500.00	
101-721-715.000	Social Security (FICA)	3,900.00	3,900.00	10,710.00
101-721-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	300.00
101-721-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	4,900.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
101-721-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	200.00
101-721-728.000	OFFICE SUPPLIES	500.00	500.00	1,000.00
101-721-731.000	PLANNING/ZBA EXPENDITURES			2,000.00
101-721-801.000	Professional Services	300,000.00	350,000.00	302,000.00
101-721-864.000	Conference-Workshop			5,000.00
101-721-903.000	Legal Notices	3,000.00	3,000.00	6,000.00
101-721-947.101	Community Events			3,000.00
101-721-958.000	Membership Dues			1,000.00
Totals for dept 721-COMMUNITY & ECONOMIC DEVELOPMENT		362,800.00	412,800.00	476,110.00
Dept 999-Operating Transfers Out				
101-999-999.264	OPERATING TRANSFERS OUT-FUND 264		100,000.00	50,000.00
Totals for dept 999-Operating Transfers Out			100,000.00	50,000.00
TOTAL APPROPRIATIONS		15,446,252.00	15,801,052.00	16,056,564.00
NET OF REVENUES/APPROPRIATIONS - FUND 101		(936,098.00)	(559,798.00)	(339,749.00)
BEGINNING FUND BALANCE		5,803,554.75	5,803,554.75	5,803,554.75
ENDING FUND BALANCE		4,867,456.75	5,243,756.75	5,463,805.75

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 202 - Mvh Major Street Fund				
ESTIMATED REVENUES				
Dept 000-GENERAL				
202-000-546.100	STATE GRANTS - ACT 51 MTF	940,000.00	940,000.00	1,000,000.00
202-000-546.200	STATE GRANTS - ACT 51 LRP	30,000.00	30,000.00	30,000.00
Totals for dept 000-GENERAL		970,000.00	970,000.00	1,030,000.00
TOTAL ESTIMATED REVENUES		970,000.00	970,000.00	1,030,000.00
APPROPRIATIONS				
Dept 222-MAJOR STREETS				
202-222-702.000	SALARIES	180,000.00	180,000.00	100,000.00
202-222-710.000	Overtime	10,000.00	10,000.00	
202-222-715.000	Social Security (FICA)	15,000.00	15,000.00	8,000.00
202-222-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,000.00	1,000.00	1,000.00
202-222-716.100	Insurance - Healthcare (Bcbs)	22,000.00	22,000.00	15,000.00
202-222-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	1,000.00
202-222-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	15,000.00
202-222-776.002	Routine Maint. Streets	150,000.00	150,000.00	175,000.00
202-222-776.004	Traffic Services	10,000.00	10,000.00	15,000.00
202-222-776.005	Winter Maintenance	180,000.00	180,000.00	200,000.00
202-222-800.001	Administration	90,000.00	90,000.00	90,000.00
202-222-970.000	CAPITAL OUTLAYS > \$5,000	785,000.00	785,000.00	150,000.00
202-222-970.200	Engineering			10,000.00
202-222-970.300	Nonmotorized Improvements	25,000.00	25,000.00	35,000.00
Totals for dept 222-MAJOR STREETS		1,479,000.00	1,479,000.00	815,000.00
Dept 999-Operating Transfers Out				
202-999-999.203	Operating Transfer Out - Fund 203	100,000.00	100,000.00	200,000.00
Totals for dept 999-Operating Transfers Out		100,000.00	100,000.00	200,000.00
TOTAL APPROPRIATIONS		1,579,000.00	1,579,000.00	1,015,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 202		(609,000.00)	(609,000.00)	15,000.00
BEGINNING FUND BALANCE		2,558,994.47	2,558,994.47	2,558,994.47
ENDING FUND BALANCE		1,949,994.47	1,949,994.47	2,573,994.47

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 203 - Mvh Local Street Fund				
ESTIMATED REVENUES				
Dept 000-GENERAL				
203-000-546.100	STATE GRANTS - ACT 51 MTF	280,000.00	280,000.00	290,000.00
203-000-546.300	STATE GRANTS - ACT 51 LRP	10,000.00	10,000.00	10,000.00
203-000-699.202	Operating Transfer In - Fund 202	100,000.00	100,000.00	200,000.00
Totals for dept 000-GENERAL		390,000.00	390,000.00	500,000.00
TOTAL ESTIMATED REVENUES		390,000.00	390,000.00	500,000.00
APPROPRIATIONS				
Dept 203-LOCAL STREETS				
203-203-702.000	Salaries	24,000.00	24,000.00	30,000.00
203-203-715.000	Social Security (FICA)	2,000.00	2,000.00	2,300.00
203-203-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	10,000.00
203-203-776.002	Routine Maint. Streets	140,000.00	140,000.00	140,000.00
203-203-776.004	Traffic Services	10,000.00	10,000.00	10,000.00
203-203-800.001	Administration	28,000.00	28,000.00	28,000.00
203-203-970.000	CAPITAL OUTLAYS > \$5,000	440,000.00	440,000.00	410,000.00
203-203-970.200	Engineering			3,000.00
203-203-970.300	Nonmotorized Improvements	25,000.00	25,000.00	25,000.00
Totals for dept 203-LOCAL STREETS		679,000.00	679,000.00	658,300.00
TOTAL APPROPRIATIONS		679,000.00	679,000.00	658,300.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		(289,000.00)	(289,000.00)	(158,300.00)
BEGINNING FUND BALANCE		1,950,741.65	1,950,741.65	1,950,741.65
ENDING FUND BALANCE		1,661,741.65	1,661,741.65	1,792,441.65

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 225 - Building Fund				
ESTIMATED REVENUES				
Dept 000-GENERAL				
225-000-658.000	Fines & Forf Dist Court	100,000.00	100,000.00	80,000.00
Totals for dept 000-GENERAL		100,000.00	100,000.00	80,000.00
TOTAL ESTIMATED REVENUES		100,000.00	100,000.00	80,000.00
APPROPRIATIONS				
Dept 225-BUILDING				
225-225-776.000	BUILDING EXPENDITURES	50,000.00	50,000.00	200,000.00
Totals for dept 225-BUILDING		50,000.00	50,000.00	200,000.00
TOTAL APPROPRIATIONS		50,000.00	50,000.00	200,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 225		50,000.00	50,000.00	(120,000.00)
BEGINNING FUND BALANCE		412,211.60	412,211.60	412,211.60
ENDING FUND BALANCE		462,211.60	462,211.60	292,211.60

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 244 - DOWNTOWN DEVELOPMENT AUTH				
ESTIMATED REVENUES				
Dept 000-GENERAL				
244-000-403.000	Current Tax Collections	40,000.00	40,000.00	40,000.00
244-000-675.900	CONTRIBUTIONS - DDA	5,000.00	5,000.00	
Totals for dept 000-GENERAL		45,000.00	45,000.00	40,000.00
TOTAL ESTIMATED REVENUES		45,000.00	45,000.00	40,000.00
APPROPRIATIONS				
Dept 244-DDA				
244-244-881.000	Special Projects	45,000.00	45,000.00	40,000.00
Totals for dept 244-DDA		45,000.00	45,000.00	40,000.00
TOTAL APPROPRIATIONS		45,000.00	45,000.00	40,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 244				
BEGINNING FUND BALANCE		99,007.41	99,007.41	99,007.41
ENDING FUND BALANCE		99,007.41	99,007.41	99,007.41

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 264 - 911 Emergency				
ESTIMATED REVENUES				
Dept 000-GENERAL				
264-000-539.000	ST OGF MI - 911 FEES			40,000.00
264-000-540.001	CITY OF DETROIT - 911 FEES	120,000.00	60,000.00	60,000.00
264-000-699.101	Operating Transfer In - Fund 101		100,000.00	50,000.00
Totals for dept 000-GENERAL		120,000.00	160,000.00	150,000.00
TOTAL ESTIMATED REVENUES		120,000.00	160,000.00	150,000.00
APPROPRIATIONS				
Dept 264-GENERAL ADMINISTRATION				
264-264-702.000	Salaries	86,000.00	90,000.00	86,000.00
264-264-710.000	Overtime	10,000.00	30,000.00	10,000.00
264-264-715.000	Social Security (FICA)	7,400.00	9,400.00	7,400.00
264-264-740.000	Operating Supplies	1,500.00	1,500.00	
264-264-778.000	Equipment Maintenance	7,000.00	1,000.00	3,000.00
264-264-800.000	Contract Services	2,500.00	2,500.00	2,500.00
264-264-801.000	Professional Services	3,500.00	3,500.00	
264-264-801.600	CLEMIS Maintenance	43,000.00	43,000.00	37,000.00
264-264-802.001	Testing Fees	1,000.00	1,000.00	
264-264-803.002	FIRE DEPT EXPENSES	10,000.00	10,000.00	
Totals for dept 264-GENERAL ADMINISTRATION		171,900.00	191,900.00	145,900.00
TOTAL APPROPRIATIONS		171,900.00	191,900.00	145,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 264		(51,900.00)	(31,900.00)	4,100.00
BEGINNING FUND BALANCE		37,838.21	37,838.21	37,838.21
ENDING FUND BALANCE		(14,061.79)	5,938.21	41,938.21

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 265 - Miscellaneous Grants				
ESTIMATED REVENUES				
Dept 000-GENERAL				
265-000-501.800	NATIONAL PRESERVATION GRANT			50,000.00
Totals for dept 000-GENERAL				50,000.00
TOTAL ESTIMATED REVENUES				50,000.00
APPROPRIATIONS				
Dept 276-GRANTS				
265-276-931.500	NATIONAL PRESERVATION GRANT EXPENSE			50,000.00
Totals for dept 276-GRANTS				50,000.00
TOTAL APPROPRIATIONS				50,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 265				
BEGINNING FUND BALANCE		50,917.71	50,917.71	50,917.71
ENDING FUND BALANCE		50,917.71	50,917.71	50,917.71

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 266 - DRUG LAW ENF. ACT 265 - STATE				
ESTIMATED REVENUES				
Dept 000-GENERAL				
266-000-656.100	STATE DRUG FORFEITURES	225,000.00	720,000.00	150,000.00
Totals for dept 000-GENERAL		225,000.00	720,000.00	150,000.00
TOTAL ESTIMATED REVENUES		225,000.00	720,000.00	150,000.00
APPROPRIATIONS				
Dept 367-Drug Forfeiture - State Expenditures				
266-367-702.000	Salaries	54,000.00	54,000.00	54,000.00
266-367-709.000	Holiday Pay			900.00
266-367-710.000	Overtime	35,000.00	35,000.00	30,000.00
266-367-712.000	COURT TIME	1,000.00	1,000.00	
266-367-715.000	Social Security (FICA)	1,300.00	1,300.00	1,300.00
266-367-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	700.00
266-367-716.100	INSURANCE - HEALTHCARE (BCBS)	12,600.00	12,600.00	12,000.00
266-367-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	300.00
266-367-724.005	BULLET PROOF VESTS	19,000.00	19,000.00	5,000.00
266-367-728.000	OFFICE SUPPLIES	2,500.00	2,500.00	2,500.00
266-367-740.000	Operating Supplies	2,500.00	2,500.00	2,500.00
266-367-745.000	Gun Allowance	500.00	500.00	500.00
266-367-751.001	FUEL	5,000.00	5,000.00	5,000.00
266-367-751.002	Vehicle Maintenance	5,000.00	5,000.00	5,000.00
266-367-776.000	Building Maintenance	4,000.00	4,000.00	4,000.00
266-367-800.000	Contract Services	4,500.00	4,500.00	4,500.00
266-367-801.700	DUES & SUBSCRIPTIONS	1,500.00	1,500.00	1,500.00
266-367-803.000	Training	5,000.00	5,000.00	5,000.00
266-367-809.100	RESERVE POLICE	3,500.00	3,500.00	3,500.00
266-367-809.200	K-9 UNIT	10,000.00	10,000.00	10,000.00
266-367-810.000	ASSET SHARIING		535,000.00	
266-367-921.000	UTILITIES - ELECTRIC	1,000.00	1,000.00	500.00
266-367-922.100	UTILITIES - MOBILE PHONES	1,000.00	1,000.00	500.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
266-367-923.000	Heating	1,200.00	1,200.00	2,500.00
266-367-946.100	BUILDING RENTAL	13,200.00	13,200.00	13,200.00
266-367-980.000	MISCELLANEOUS	17,000.00	30,000.00	17,000.00
Totals for dept 367-Drug Forfeiture - State Expenditures		201,200.00	749,200.00	181,900.00
TOTAL APPROPRIATIONS		201,200.00	749,200.00	181,900.00
NET OF REVENUES/APPROPRIATIONS - FUND 266		23,800.00	(29,200.00)	(31,900.00)
BEGINNING FUND BALANCE		559,624.91	559,624.91	559,624.91
ENDING FUND BALANCE		583,424.91	530,424.91	527,724.91

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL				
ESTIMATED REVENUES				
Dept 000-GENERAL				
267-000-656.300	FED DRUG DEA	50,000.00	50,000.00	10,000.00
Totals for dept 000-GENERAL		50,000.00	50,000.00	10,000.00
TOTAL ESTIMATED REVENUES		50,000.00	50,000.00	10,000.00
APPROPRIATIONS				
Dept 267-Drug Forfeiture - Federal Expenditures				
267-267-803.000	Training	3,500.00	3,500.00	3,500.00
Totals for dept 267-Drug Forfeiture - Federal Expenditures		3,500.00	3,500.00	3,500.00
TOTAL APPROPRIATIONS		3,500.00	3,500.00	3,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 267		46,500.00	46,500.00	6,500.00
BEGINNING FUND BALANCE		2,237.68	2,237.68	2,237.68
ENDING FUND BALANCE		48,737.68	48,737.68	8,737.68

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 268 - Library Fund				
ESTIMATED REVENUES				
Dept 000-GENERAL				
268-000-403.000	Property Taxes - Library	320,000.00	320,000.00	295,000.00
268-000-411.000	Property Taxes - Delinquent Real			40,000.00
268-000-501.000	Grant Income	4,500.00	4,500.00	1,000.00
268-000-502.000	State Aide	11,000.00	11,000.00	11,000.00
268-000-503.000	Penal Fines	18,000.00	18,000.00	18,000.00
268-000-675.000	Contributions & Donations	10,000.00	10,000.00	25,000.00
268-000-676.000	NON RESIDENT LIBRARY CARD FEES	500.00	500.00	1,000.00
268-000-677.000	E-RATE FEDERAL REIMBURSEMENTS	7,875.00	7,875.00	19,000.00
Totals for dept 000-GENERAL		371,875.00	371,875.00	410,000.00
TOTAL ESTIMATED REVENUES		371,875.00	371,875.00	410,000.00
APPROPRIATIONS				
Dept 738-Library				
268-738-702.000	Salaries	190,000.00	190,000.00	192,000.00
268-738-715.000	Social Security (Fica)	14,000.00	14,000.00	14,000.00
268-738-716.000	INSURANCES-DENTAL (FT DEARBORN)	700.00	700.00	800.00
268-738-716.100	Insurance - Healthcare (Bcbs)	14,500.00	14,500.00	15,000.00
268-738-716.300	Insurance - Prescription (Pharmacare)	400.00	400.00	400.00
268-738-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	600.00
268-738-718.000	Retirement-MERS (Active)			9,700.00
268-738-721.000	Longevity	10,000.00	10,000.00	
268-738-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	8,000.00
268-738-740.000	Operating Supplies	4,000.00	4,000.00	2,000.00
268-738-776.000	Building Maintenance	20,000.00	20,000.00	20,000.00
268-738-800.000	Contract Services	10,000.00	10,000.00	10,000.00
268-738-800.001	Administration	12,000.00	12,000.00	12,000.00
268-738-801.000	Professional Services	9,625.00	9,625.00	9,000.00
268-738-801.003	PROFL SERV - LIBRARY NETWORK	39,750.00	39,750.00	50,000.00
268-738-802.200	Education Reimbursement	1,000.00	1,000.00	1,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
268-738-903.000	Legal Notices	1,000.00	1,000.00	1,000.00
268-738-904.000	Printing	1,000.00	1,000.00	2,000.00
268-738-921.000	UTILITIES - ELECTRIC	12,000.00	12,000.00	12,000.00
268-738-922.000	UTILITIES - TELEPHONE	700.00	700.00	700.00
268-738-923.000	Heating	5,000.00	5,000.00	5,000.00
268-738-946.000	Equipment Rental	1,000.00	1,000.00	1,300.00
268-738-957.000	Books	14,000.00	14,000.00	15,000.00
268-738-957.100	Programs & Activities	2,500.00	2,500.00	6,000.00
268-738-970.000	CAPITAL OUTLAYS > \$5,000	2,500.00	2,500.00	21,500.00
268-738-980.000	Miscellaneous	2,000.00	2,000.00	1,000.00
Totals for dept 738-Library		371,875.00	371,875.00	410,000.00
TOTAL APPROPRIATIONS		371,875.00	371,875.00	410,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 268				
BEGINNING FUND BALANCE		114,249.71	114,249.71	114,249.71
ENDING FUND BALANCE		114,249.71	114,249.71	114,249.71

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 275 - Comm Develop Block Grant				
ESTIMATED REVENUES				
Dept 000-GENERAL				
275-000-501.012	GRANT INCOME - PROGRAM YR 2014			214,190.00
275-000-501.013	GRANT INCOME - PROGRAM YR 2015	130,000.00	130,000.00	62,542.00
275-000-501.014	GRANT INCOME - PROGRAM YR 2016	201,300.00	201,300.00	213,143.00
Totals for dept 000-GENERAL		331,300.00	331,300.00	489,875.00
TOTAL ESTIMATED REVENUES		331,300.00	331,300.00	489,875.00
APPROPRIATIONS				
Dept 275-Cdbg				
275-275-800.001	Administration	23,682.00	23,682.00	21,419.00
275-275-805.000	Prof Serv - Code Enforcement	90,000.00	90,000.00	203,946.00
275-275-931.000	Housing Rehabilitation	33,140.00	33,140.00	33,143.00
275-275-932.100	COMMERCIAL/INDUSTRIAL REHAB	15,000.00	15,000.00	15,000.00
275-275-953.001	Clean Up Program			43,596.00
275-275-980.200	Parks & Recreation	85,000.00	85,000.00	172,771.00
Totals for dept 275-Cdbg		246,822.00	246,822.00	489,875.00
TOTAL APPROPRIATIONS		246,822.00	246,822.00	489,875.00
NET OF REVENUES/APPROPRIATIONS - FUND 275		84,478.00	84,478.00	
BEGINNING FUND BALANCE		(127,093.34)	(127,093.34)	(127,093.34)
ENDING FUND BALANCE		(42,615.34)	(42,615.34)	(127,093.34)

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
Fund 592 - WATER & SEWER FUND				
ESTIMATED REVENUES				
Dept 000-GENERAL				
592-000-421.000	Property Taxes - CY Del PPT Deferred			50,000.00
592-000-445.000	Pen & Int On Water/Sewer	50,000.00	50,000.00	90,000.00
592-000-620.000	WATER USAGE CHARGES	2,294,000.00	2,294,000.00	2,250,000.00
592-000-620.600	FIRE LINE CHARGES			3,000.00
592-000-621.000	SEWER USAGE CHARGES	4,132,000.00	4,132,000.00	4,100,000.00
592-000-621.050	POLLUTANT SURCHARGE	84,800.00	84,800.00	40,000.00
592-000-621.100	IND WASTE CONTROL PRE TREATMENT CHARGE	180,000.00	180,000.00	180,000.00
592-000-622.000	DPS MATERIAL & C/S COST RECOVERY			5,000.00
592-000-626.000	Charges(Water Fund)			50.00
592-000-658.000	FINES TAMPERING, ETC			3,500.00
592-000-694.D00	Misc Others			1,200.00
Totals for dept 000-GENERAL		6,740,800.00	6,740,800.00	6,722,750.00
TOTAL ESTIMATED REVENUES		6,740,800.00	6,740,800.00	6,722,750.00
APPROPRIATIONS				
Dept 557-WATER & SEWER				
592-557-702.000	Salaries	200,000.00	200,000.00	200,000.00
592-557-710.000	Overtime	15,000.00	15,000.00	15,000.00
592-557-715.000	Social Security (Fica)	17,000.00	17,000.00	17,000.00
592-557-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	2,000.00
592-557-716.100	Insurance - Healthcare (Bcbs)	30,000.00	30,000.00	30,000.00
592-557-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	1,000.00
592-557-718.000	Retirement (Mers)	100,000.00	100,000.00	
592-557-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	2,000.00
592-557-730.000	Postage	3,000.00	3,000.00	40,000.00
592-557-740.000	Operating Supplies	15,000.00	15,000.00	15,000.00
592-557-751.002	Vehicle Maintenance	10,000.00	10,000.00	20,000.00
592-557-778.000	Equipment Maintenance	2,000.00	2,000.00	2,000.00
592-557-787.000	SERVICE LINE REPAIRS	350,000.00	350,000.00	350,000.00

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
592-557-787.001	Sewer Repais & Maint.	50,000.00	50,000.00	50,000.00
592-557-800.000	Contract Services	45,000.00	45,000.00	45,000.00
592-557-800.001	Administration	243,700.00	243,700.00	243,700.00
592-557-801.000	Professional Services	72,000.00	72,000.00	72,000.00
592-557-802.004	CROSS CONNECTION	30,000.00	30,000.00	30,000.00
592-557-855.000	Lawsuit Settlements	100,000.00	100,000.00	10,000.00
592-557-864.000	Conference-Workshop	10,000.00	10,000.00	10,000.00
592-557-922.000	UTILITIES - TELEPHONE	2,000.00	2,000.00	2,000.00
592-557-924.000	Water Charges	680,000.00	680,000.00	690,000.00
592-557-925.000	Sewer & Drainage	4,126,400.00	4,126,400.00	4,000,000.00
592-557-925.100	Iwc Charges	84,800.00	84,800.00	84,800.00
592-557-925.200	Sewage Surcharges	63,000.00	63,000.00	63,000.00
592-557-930.000	Interest Expense			125,000.00
592-557-970.000	CAPITAL OUTLAYS > \$5,000	400,000.00	400,000.00	600,000.00
592-557-970.001	CAPITAL OUTLAY \$5,000 OR LESS			5,000.00
592-557-970.200	Engineering	20,000.00	20,000.00	20,000.00
Totals for dept 557-WATER & SEWER		6,672,900.00	6,672,900.00	6,744,500.00
TOTAL APPROPRIATIONS		6,672,900.00	6,672,900.00	6,744,500.00
NET OF REVENUES/APPROPRIATIONS - FUND 592		67,900.00	67,900.00	(21,750.00)
BEGINNING FUND BALANCE		7,009,723.01	7,009,723.01	7,009,723.01
ENDING FUND BALANCE		7,077,623.01	7,077,623.01	6,987,973.01

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2017-18 REQUESTED BUDGET
	ESTIMATED REVENUES - ALL FUNDS	23,854,129.00	25,120,229.00	25,349,440.00
	APPROPRIATIONS - ALL FUNDS	25,467,449.00	26,390,249.00	25,995,539.00
	NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(1,613,320.00)	(1,270,020.00)	(646,099.00)
	BEGINNING FUND BALANCE - ALL FUNDS	18,472,007.77	18,472,007.77	18,472,007.77
	ENDING FUND BALANCE - ALL FUNDS	16,858,687.77	17,201,987.77	17,825,908.77

HAMTRAMCK FEES - FY 2017-18

Exhibit B

DEPT	CITY CLERK	FEE IN DOLLARS
Clerk	LICENSING	
Clerk	Pet (Dog & Cat)	10
Clerk	Garage Sale	10
Clerk	Bicycle	5
Clerk	Business (New/Transfer)	100
Clerk	Business (Renewal)	100
Clerk	Junk Dealer (Plus Business License fee)	75
Clerk	Late Application (Plus \$10/month until paid)	50
Clerk	Pawnbroker (Plus Business License Fee)	500
Clerk	Peddler (Ice cream truck/Food truck)	100
Clerk	Coin Machine Distributor (Plus License Fee)	200
Clerk	Coin Machine Owner	100
Clerk	Coin Machine Tag	50
Clerk	Solicitor	125
Clerk	Copies/Fax	.50/page
Clerk	Voter Lists	50
Clerk	N/O/O Business License Fee if 3 or more rental units owned	100
Clerk	Sidewalk Café Permit	100
Clerk	Fireworks Permit	100
Clerk	Special Parking Permit	100
Clerk	Precious Gems & Metal	500
Clerk	Mechanical Container Registration	50
	PUBLIC SERVICES	
WATER	Commercial & Industrial Waste Control (Monthly)	
WATER	5/8" meter	11.40
WATER	3/4" meter	17.05
WATER	1" meter	28.35
WATER	1 1/2" meter	62.65
WATER	2" meter	91.10
WATER	3" meter	165.20
WATER	4" meter	227.85
WATER	6" meter	341.75
WATER	8" meter	569.00
WATER	Fire Line monthly charge - Less than 4" meter	40.00
WATER	Fire Line monthly charge - Greater than 4" meter	65.00
WATER	Water service turn on	25
WATER	Water service turn off	25
WATER	Set of meter connection - up to 1"	30
WATER	Sanitation Service Fee - per month	7
WATER	MTU	175
WATER	5/8" whole meter	175
WATER	3/4" whole meter	185
WATER	1" whole meter	285
WATER	Over 1" whole meter	Cost + 20%
WATER	Residential water tap 1"	3250
WATER	Residential water tap 1.5"	3350
WATER	Residential Sewer Tap	3900
WATER	Commercial water tap 1"	4000
WATER	Commercial water tap 1.5"	4100
WATER	Commercial water tap 2"	5000
WATER	Commercial water tap 4"	5200

HAMTRAMCK FEES - FY 2017-18

Exhibit B

WATER	Commercial water tap 6"	5750
WATER	Commercial water tap 8"	6050
WATER	Commercial Sewer Tap	4050
WATER	Commercial - Cut & Cap for Demolition	1400
WATER	Residential - Cut & Cap for Demolition	1250
WATER	Wastewater/Sewer Tap - Residential	4000
WATER	Wastewater/Sewer Tap - Commercial	4600
WATER	Emergency call out after hours & Saturday	240 + Costs
WATER	Emergency call out Sunday & Holidays	350 + Costs
WATER	Service Call charge if equipment is ok or customer missed appointment	50
WATER	Tamper - Meter Equipment or Illegal Turn On	500
WATER	Meter Equipment - Damaged, Frozen, Unrecovered 5/8" - 1" Meter Size	210
WATER	Meter Equipment - Damaged, Frozen, Unrecovered 1.5" and Larger	525
WATER	New Meter Installation - New Service 5/8" - 1"	210
WATER	New Meter Installation - New Service 1.5" and up	Cost + 20%
WATER	Copy of Water Bill Request	.50 per copy
WATER	Final reads for real estate closing requires equipment inspection	25
WATER	Manholes/catchbasin	25
	BUILDING	
	ALL DEPARTMENTS	
ALL	NSF Fee	40
ALL	Copies	.50 per Page
	POLICE	
POLICE	Criminal Reports Non Residents	20
POLICE	Criminal Reports Residents	15
POLICE	Paper Copies	6
POLICE	FOIA/Per Reports (Letter size 8 1/2 x 11)	.05/page
POLICE	FOIA/Per Reports (Legal size 8 1/2 x 14)	.10/page
POLICE	FOIA/Per Reports (Site plan size 11 x 17)	.55/page
POLICE	FOIA Blue Prints/Maps (24 x 36)	5/page
POLICE	FOIA/Per Video	10
POLICE	FOIA/Video Extra Copies	10
POLICE	FOIA/Postage & Materials	Current Rate
POLICE	Clearances Residents	20
POLICE	Clearances Non Residents	30
POLICE	Accident Reports Residents	18
POLICE	Accident Reports Non Residents	20
POLICE	Handicap renewal	20
POLICE	Handicap sign installation	80
POLICE	Gun permit/notary fee	10
POLICE	Return of gun admin fee	25
POLICE	Impound fees (collected from B&T)	50
POLICE	Preliminary breath test	10
POLICE	Preliminary breath test - straw	10
POLICE	Out of City warrant process fee	10
POLICE	Parking Ticket	20
POLICE	Finger printing residents (not including state fee)	30
POLICE	Finger printing non-residents (not including state fee)	40
POLICE	LCC Transfer Background Investigation Fee	500
POLICE	LCC Special Permit Background Administration Fee	150
POLICE	Alarm registration/Residential	0

HAMTRAMCK FEES - FY 2017-18

Exhibit B

POLICE	Alarm registration/Business	0
POLICE	Alarm - False - Residential & Business - First and Second	0
POLICE	Alarm - False - Cost Recovery - Third Residential	50
POLICE	Alarm - False - Cost Recovery - Third Business	100
POLICE	Alarm - False - Cost Recovery - Fourth Residential	100
POLICE	Alarm - False - Cost Recovery - Fourth Business	200
POLICE	Alarm - False - Cost Recovery - Fifth & Subsequent Residential	150
POLICE	Alarm - False - Cost Recovery - Fifth & Subsequent Business	250
POLICE	Prisoner Housing	60/day
	FIRE	
	FIRE SERVICE FEES	
FIRE	Extrication	500
FIRE	Fire Engine Response not including cost of manpower	100/hr
FIRE	Tower Response not including cost of manpower	200/hr
FIRE	Manpower cost	Rate of total comp.
FIRE	INSPECTION FEES	
FIRE	Commecrial Kitchen Hood First Inspection and Test	100
FIRE	Sprinkler System first inspection and test	100
FIRE	Fire Alarm system first inspection and test	100
FIRE	PERMIT AND SITE PLAN REVIEW	
FIRE	Tent site plan review and first inspection	50
FIRE	Festival site plan review and first inspection	50
FIRE	ADMINISTRATION FEES	
FIRE	Sprinkler system plan review administration	50
FIRE	Fire Alarm plan review administration	50
FIRE	Fire Alarm Registration	25
FIRE	Annual Inspection fee (includes 2nd inspection)	100
FIRE	3rd Inspection	50
FIRE	4th Inspection	50
FIRE	5th Inspection	50

BLDG	BUILDING DEPARTMENT	
	MECHANICAL PERMITS	
BLDG	Mechanical Application Fee (non-refundable)	50
BLDG	Initial Inspection	75
BLDG	Each re-inspection	40
BLDG	Minimum number of required inspections:	
BLDG	Residential	
BLDG	New construction - 3	
BLDG	Remodels - 2	
BLDG	Pre-fab fireplace - 1	
BLDG	Commercial, Industrial, Multi-family	
BLDG	Each heating or cooling unit - 1	
BLDG	Air distribution system without an associated unit - 1	
BLDG	Underground Inspection - 1	
BLDG	Gas line - 1	
BLDG	Each refrigeration unit over 1 HP - 1	
BLDG	Concealed piping - 1	
	PLUMBING PERMITS	
BLDG	Plumbing Application Fee (non-refundable)	50
BLDG	Initial inspection	75
BLDG	Each re-inspection	40
BLDG	Minimum number of required inspections:	
BLDG	Residential	

HAMTRAMCK FEES - FY 2017-18

Exhibit B

BLDG	New construction - 3	
BLDG	Remodels - 2	
BLDG	Single and Multi-tenant, Commercial, Industrial, Multi-family	
BLDG	Each unit - 2	
BLDG	Multi-family buildings, underground- 1	
BLDG	Multi-tenant buildings underground - 1	
BLDG	Sewer and/or water service - 1	
	ELECTRICAL PERMITS	
BLDG	Electrical Permit Application Fee (non-refundable)	50
BLDG	Initial Inspections	75
BLDG	Each re-inspection	40
BLDG	Minimum number of required inspections:	
BLDG	Residential	
BLDG	New construction - 3	
BLDG	Remodels - 2	
BLDG	Temporary Service - 1	
BLDG	Single and Multi-tenant Commercial, Industrial, Multi-family	
BLDG	Each Service - 1	
BLDG	Each unit - 2	
BLDG	Temporary Service - 1	
	BUILDING PERMITS	
BLDG	Building Permit Application Fee (non-refundable)	50
BLDG	Permit fees:	
BLDG	\$0.00 to \$2,000.00 construction value	93
BLDG	\$2001.00 up construction value	93 plus 13 per thousand or fraction thereof
BLDG	PLAN REVIEW FEE	
BLDG	New Residential	200
BLDG	Residential Alteration and Accessory Structures	75
BLDG	Commercial, Industrial and Multi-family	.005 x construction cost, minimum 250, maximum 5,000
BLDG	Public school fees shall be 50% of the above fees.	
	ADDITIONAL PERMIT FEES - ALL PERMITS	
BLDG	Permit renewals	35
BLDG	Re-open a closed permit within 60 days	75
BLDG	Investigative fee - work started without a permit (Additional)	Equal to permit fee
	CERTIFICATES OF OCCUPANCY	
BLDG	One and two-family Residential, new and replacement	25
BLDG	Commercial, Industrial and Multi-family. New construction, additions, change in use, owner or occupant	200
BLDG	Commercial, Industrial and Multi-family replacement	25
BLDG	Temporary certificate - One and Two Family residential	250 plus bond of 500 per incomplete item or 100% of cost, whichever is greater. Bondable items are concrete, sod and final grade in the winter months only. Bond for an as-built plot plan shall be 1000.
BLDG	SIGNS	
BLDG	Sign Permit Application Fee (non-refundable)	50

HAMTRAMCK FEES - FY 2017-18

Exhibit B

BLDG	Permanent Sign to 20 square feet	125
BLDG	Permanent Sign over 20 square feet	250
BLDG	Temporary signs (one month)	100
	DEMOLITION PERMITS	
BLDG	Demolition Permit Application Fee (non-refundable)	50
BLDG	Residential - 3 Inspections	225
BLDG	Commercial	100 plus \$0.07 per square foot.
	DUMPSTER PERMITS	
BLDG	Right-of-way Dumpster	days/5 per additional day
	MISC. INSPECTIONS	
BLDG	Building and Trades Inspection	75 per hour
BLDG	Overtime Inspections	110 per hour
BLDG	Additional/add-on Inspections, all permits	75
	CONTRACTOR REGISTRATION	
BLDG	All contractor registrations	15
	FIRE ALARM AND FIRE SUPPRESSION PERMITS	
BLDG	Administrative Fee	50
HFD	Fire Department Administrative Fee	100
BLDG	Electrical Inspection - one required on all alarm permits	75
BLDG	Mechanical Inspection - one required on all suppression permits	75
BLDG	Re-inspection fee	40
HFD	FD Plan Review	Minimum 200.00 - Fire suppression and fire alarm plans are reviewed by outside consultants. The actual cost for the consultants review shall be paid by the applicant at the time of application. The current fee schedule for the consultant is available at the Department office.
	CONCRETE PERMITS	
BLDG	Concrete Permit Application Fee (non-refundable)	50
BLDG	Forms Inspection	75
BLDG	Final/restoration Inspection	75
	FENCE PERMITS	
BLDG	Fence Permit Application Fee (non-refundable)	50
BLDG	Industrial fences - First 100 feet	50
BLDG	Industrial fences - Each additional 100 feet	100
BLDG	Residential fences	50
	PRIVATE WATER AND SEWER SERVICE	
BLDG	Water and Sewer Application Fee (non-refundable)	50
BLDG	Storm or sanitary sewer lead	75
BLDG	Water service	75
BLDG	Structures - each	75
	NON-OWNER OCCUPIED CERTIFICATE FEES	
BLDG	One-time landlord registration fee per registered name or entity.	75

HAMTRAMCK FEES - FY 2017-18

Exhibit B

BLDG	Dwelling unit inspection fee per unit - two year certificate	150 - The inspection fee includes an initial inspection and one re-inspection, if required. An additional fee of \$75.00 per inspection shall be charged for all locked-out inspections and the second and subsequent re-inspection of all failed inspections.
BLDG	Dwelling unit late fee per unit	75 - Late fees are assessed if the application and fee are not received before the current expiration date; if the renewal is not completed within fifteen (15) days after the renewal date; or if a new application for an occupied property is not completed within thirty (30) days of the application date.
VACANT PROPERTY REGISTRATION FEES		
BLDG	Initial residential registration - annual, includes one re-inspection	275
BLDG	Initial commercial registration - annual, includes one re-inspection	375
BLDG	Renewal residential registration - annual	200
BLDG	Renewal commercial registration - annual	300
BUSINESS LICENSE INSPECTION FEES		
BLDG	Commercial, industrial - includes one re-inspection	175
BLDG	Additional re-inspections, lock-outs	75
COMMUNITY & ECONOMIC DEVELOPMENT		
PLAN COMMISSION		
CED	Site Plan Approval (Note: Escrow for Review beyond city dept. \$1,500)	500
CED	Lot Split/Combine Application	250
CED	Special Land Use	750
ZONING BOARD OF APPEALS		
CED	Variance Request (Residential)	300
CED	Variance Request (Commercial)	750
CED	Appeal of Administrative Decision/Request for Ordinance Interpretation	750
CED	Industrial Facilities Tax Abatement	500
FILM/OTHER		
CED	Film Application	200
CED	Feature Film/Television/Video (Per Day)	100
CED	On Street Base Camp (Per Day)	50
CED	Use of Equipment (Barricades, signage, etc.) (Each item category per day)	100
CED	Parking Space/Lot Rental	
CED	Shopper's World (75 Spaces) (Per Day)	300

HAMTRAMCK FEES - FY 2017-18

Exhibit B

CED	McDougall (30 Spaces) (Per Day)	120
CED	Florian (10 Spaces) (Per Day)	40
CED	Poland (10 Spaces) (per Day)	40
CED	Evaline (2 Lots 10 Spaces) (Per Day)	40
CED	On-Street Parking (Per Space) (Per Day)	15
CED	Extended Hours (8PM - 7AM) (Per Day)	100
CED	Staff Wages (Police Officer with Car) (Per Hour)	Per wage rate
CED	Staff Wages (Public Works) (Per Hour)	Per wage Rate
CED	Marketing Credit	200

City of Hamtramck

FUND BALANCE ALLOCATION FY 2017-18

Audited Fund Balance as of 06-30-2016	\$5,803,354.00
Fund Balance-Committed	
15% General Fund Expense Budget Per Fund Balance Policy, Must Maintain 15% in Fund Balance	(\$ 2,408,484.60)
2012 MFA LGLP	(\$700,000.00)
2014 Emergency Loan	(\$1,487,136.00)
	<hr/>
	(\$2,187,136.00)
Alley Improvement Project Phase 2	(\$250,000.00)
AFSCME-Bonus	(\$22,000.00)
MERS Unfunded Liability	(\$500,000.00)
Fund Balance- Unassigned	\$435,733.40



Agenda Item Details

Meeting	Jun 13, 2017 - Regular City Council Meeting
Category	5. Consent Agenda
Subject	E. Resolution 2017-42 Approval of Contract for National Park Service African American Civil Rights Grant for Pre-Development Work- Hamtramck Stadium
Access	Public
Type	Action (Consent)

Public Content

Introduction:

This agenda item is a request for the City Council to approval a grant agreement between the City of Hamtramck and the United States Department of Interior National Park Service. This is a \$50,000 grant to fund pre-development work for the rehabilitation of Hamtramck Stadium and its grounds.

Overview:

The City of Hamtramck was awarded the African American Civil Rights Program Grant through the Historic Preservation Fund administered by the National Park Service, Department of the Interior. The fully funded grant of \$50,000 will go directly toward pre-development work for the complete rehabilitation of Hamtramck Stadium and its grounds and will include a detailed conditions assessment, historic structures report, construction estimate, architectural plans and specifications.

Melanie Markowicz, City Planner for Hamtramck, completed and submitted the grant application on October 14, 2016. The grant was awarded on January 12, 2017. Markowicz received the final grant agreement contract on May 30, 2017. Legal review by the City Attorney was completed on June 6, 2017. The NPS African American Civil Rights Grant Program is a newly funded program through the Historic Preservation Fund (HPF). Though a competitive federal grant process, the Hamtramck Stadium project was selected from a total of 164 applications. It is one of 39 projects funded nationwide, and one of two funded in Michigan. More information about the NPS Program is available here:

<https://www.nps.gov/orgs/1207/01-12-2017-civil-rights-grants.htm>.

The Stadium is a significant heritage site associated with segregated sporting and African American Civil Rights in the twentieth century. It is one of very few remaining Negro League era baseball stadiums in the country. Hamtramck Stadium was listed on the National Register of Historic Places on July 31, 2012 and a Michigan Historic Marker was installed in 2014.

The long-term end goal of the rehabilitation is to re-open the Stadium as a multi-purpose facility for public use and enjoyment. These uses will include a full range of sporting and community events including recreational and youth league organized sporting, pickup games, concerts, events, movie screenings, and interpretive exhibition ballgames which explore the heritage of the site. As a part of Veterans Park, we envision the largest public greenspace in Hamtramck to include recreational opportunities for soccer, cricket, baseball, tennis, volleyball, general play and recreation, among others.

The City owns Hamtramck Stadium and has been coordinating with community stakeholders and groups including the Friends of Historic Hamtramck Stadium, Hamtramck Public Schools, Detroit City FC, and others. Through Resolution 2017-15, Hamtramck City Council passed a resolution approving a partnership between the City of Hamtramck and Friends of Historic Hamtramck Stadium on February 27, 2017.

Markowicz will be the lead project manager for the City for administering the NPS Grant. Markowicz meets the Secretary of the Interior's Professional Qualifications Standards in both Architectural History and History, and has in-depth knowledge and experience with the Secretary of the Interior's *Standards and Guidelines for Historic Preservation and Archeology*. The vendor to complete the work will be selected through a competitive Request For Proposal (RFP) process.

Budget Impact:

The grant is non-matching in the amount of \$50,000 awarded to the City of Hamtramck. This payment will be made by reimbursement through the Department of the Treasury's Automated Standard Application for Payments (ASAP) system.

Recommendations and Considerations:

For City Council to approve that grant agreement between the City of Hamtramck and the United States Department of the Interior National Park Service, Grant Number P17AP00039. This planning grant will enable the City of Hamtramck to accurately and successfully plan for the revitalization of Hamtramck Stadium and Veterans Park for the enjoyment of all Hamtramck citizens and visitors. The award of this grant has spurred economic investment and community interest in the project and Veterans Park.

Prepared by:

Melanie A. Markowicz, City Planner

Reviewed by:

Katrina Powell, City Manager

Attachments:

- Grant Agreement between the United States Department of Interior National Park Service and the City of Hamtramck. Grant Number P17AP00039.

[5E Grant AACR_16_MI_CityOfHamtramck_GA.pdf \(178 KB\)](#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Council work session review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any Council member.

Grant Agreement

Grant Number: **P17AP00039**

Between

THE UNITED STATES DEPARTMENT OF INTERIOR
NATIONAL PARK SERVICE

AND

CITY OF HAMTRAMCK
DUNS No: 020103735

CFDA: 15.904

Grant Program: African American Civil Rights Grant

Project Title: **Hamtramck Stadium**

Amount of Federal Funds Obligated: **\$50,000**

Amount of NonFederal Matching Share: **\$0**

Total Amount of Award: **\$50,000**

Period of Performance: **February 1, 2017 to January 31, 2019**

This Grant Agreement is entered into by the U.S. Department of the Interior, National Park Service (NPS), and City of Hamtramck (Recipient).

ARTICLE I – BACKGROUND AND OBJECTIVES

The objective of this Agreement is to provide Historic Preservation Funds (HPF) to a state, tribe, local government (including Certified Local Governments), or nonprofit to complete a project that assists in the preservation of a site, or the events connected to a site, related to the African American civil rights movement of the 20th century through planning, development, and/or research projects, and to assist them in executing their historic preservation programs and activities pursuant to 54 U.S.C. 300101 et seq. (commonly known as the National Historic Preservation Act).

ARTICLE II – AUTHORITY

NPS enters into this Agreement pursuant to:

- National Historic Preservation Act (NHPA), 54 U.S.C 300.101 et. sq.
- Historic Preservation Fund Grants Manual, 2007 and subsequent memos and guidance.
- Public Law: 114-113

ARTICLE III – STATEMENT OF WORK

A. The Statement of work to be performed in accordance with the *Secretary of the Interior’s Standards and Guidelines for Historic Preservation and Archeology* is as follows (<https://www.nps.gov/subjects/historicpreservation/standards.htm>):

1. Contract with a preservation consultant to assist in completing a Historic Structures Report (HSR) for the Stadium and grounds, including the water drainage system.
2. Develop a cost estimate for completing the work outlined in the HSR.
3. Complete a set of architectural drawings and specification for the rehabilitation of the stadium and grounds.

B. No substantial involvement on the part of the NPS is anticipated for the successful completion of the statement of work detailed in this award. It is anticipated that involvement will be limited to actions related to monitoring project performance, technical assistance at the request of the recipient

ARTICLE IV – TERM OF AGREEMENT

The Agreement will become effective upon signature of the National Park Service.

The grant start date is **February 1, 2017** and runs through the end date of **January 31, 2019** unless terminated earlier per Article XI. The period from the start date to the expiration date is the Period of Performance for the Agreement and is also known as the Agreement Term.

The first drawdown of funds from the grant account constitutes the Recipient’s acceptance of the terms of the agreement.

ARTICLE V – KEY OFFICIALS

A. Key officials are essential to ensure maximum coordination and communications between the parties and the work being performed. They are:

1. **For the NPS:**

Awarding Officer (AO):

Megan J. Brown
Chief, State, Tribal, Local Plans & Grants
National Park Service
State, Tribal, Local Plans & Grants
1849 C Street NW (Mail Stop 7360)*
Washington, DC 20040
202-354-2062 (T)/ 202-371-1794(F)
megan_brown@nps.gov

*All mail to this address is irradiated, send via private mail carrier

Agreement Technical Representative /Grant Manager (ATR):

Grants Administrator
National Park Service
State, Tribal, Local Plans & Grants
1849 C Street NW (Mail Stop 7360)*
Washington, DC 20040
202-354-2020 (T)
202-371-1794 (F)
preservation_grants_info@nps.gov

*All mail to this address is irradiated, send via private mail carrier

2. For the Recipient:

City of Hamtramck
3401 Evaline Street
Hamtramck, MI 482112-3315

- B. **Communications.** Recipient shall address any communication regarding this Agreement to the assigned NPS ATR with a copy to the AO. Communications that relate solely to technical matters may be sent only to the ATR. The grantee agrees to maintain close liaison with the NPS throughout the grant period. NPS reserves the right to request meetings, upon reasonable notice, with grantee project staff at intervals during the course of project work. The grantee agrees to promptly notify the NPS should any of the following conditions become known to it:
- a. Problems, delays, or adverse conditions that will materially affect the ability of the grantee (or its subcontractors, if any) to attain project objectives, prevent the project from meeting planned timetables, or preclude the completion of approved work;
 - b. The need for adjustment (revision) to the project budget; and
 - c. The lack of nonfederal matching share to meet requirements of this Grant Agreement (if applicable).
- C. **Changes in Key Officials.** Neither the NPS nor Recipient may make any permanent change in a key official without written notice to the other party reasonably in advance of the proposed change. The notice will include a justification with sufficient detail to permit evaluation of the impact of such a change on the scope of work specified within this Agreement. Any permanent change in key officials will be made only by modification to this Agreement.

ARTICLE VI – AWARD AND PAYMENT

- A. NPS will provide funding to the Recipient in an amount not to exceed **\$50,000** for the Statement of Work described in Article III and in accordance with the NPS approved budget by attachment. Any award beyond this amount is subject to availability of funds.

The approved Work/Cost Budget is summarized as follows:

Budget Item	Fed Admin	Fed Program	Non-Fed Admin	Non-Fed Program	Total
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -
Travel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

- B. Recipient shall request payment in accordance with the following:
1. **Method of Payment.** Payment will be made by advance and/or reimbursement through the Department of Treasury’s Automated Standard Application for Payments (ASAP) system.
 2. **Determination of Risk Requirements (Medium).** Requests for advances or reimbursements must be submitted digitally to your NPS ATR using Standard Form 270. Upon NPS approval of the request, Recipient may request reimbursement via the ASAP system. If payments are requested from the ASAP system without prior NPS approval, the Recipient shall be determined “high risk” which will suspend Recipient access to the ASAP system and may result in suspension of grant award.
 3. **Requesting Advances.** Requests for advances must be submitted via the ASAP system. Requests may be submitted as frequently as required to meet the needs of the Financial Assistance (FA) Recipient to disburse funds for the Federal share of project costs. If feasible, each request should be timed so that payment is received on the same day that the funds are dispersed for direct project costs and/or the proportionate share of any allowable indirect costs. If same–day transfers are not feasible, advance payments must be as close to actual disbursements as administratively feasible. Advances must be liquidated within 30 days or returned to the ASAP account.
 4. **Requesting Reimbursement.** Requests for reimbursements must be submitted via the ASAP system. Requests for reimbursement should coincide with normal billing patterns. Each request must be limited to the amount of disbursements made for the

Federal share of direct project costs and the proportionate share of allowable indirect costs incurred during that billing period.

5. **Adjusting Payment Requests for Available Cash.** Funds that are available from repayments to, and interest earned on, a revolving fund, program income, rebates, refunds, contract settlements, audit recoveries, credits, discounts, and interest earned on any of those funds must be disbursed before requesting additional cash payments.
 6. **Bank Accounts.** All payments are made through electronic funds transfer to the bank account identified in the ASAP system by the FA Recipient.
 7. **Supporting Documents and Agency Approval of Payments.** Additional supporting documentation and prior NPS approval of payments may be required when/if a FA Recipient is determined to be “high risk” or has performance issues. If prior Agency payment approval is in effect for an award, the ASAP system will notify the FA Recipient when they submit a request for payment. The Recipient must then notify the NPS AO and ATR that a payment request has been submitted. The NPS may request additional information from the Recipient to support the payment request prior to approving the release of funds, as deemed necessary. The FA Recipient is required to comply with these requests. Supporting documents may include invoices, copies of contracts, vendor quotes, and other expenditure explanations that justify the reimbursement requests.
- E. In order to receive a financial assistance award and to ensure proper payment, it is required that Recipient maintain their registration with the System for Award Management (SAM), accessed at <http://www.sam.gov>. Failure to maintain registration can impact obligations and payments under this Agreement and/or any other financial assistance or procurements documents the Recipient may have with the Federal government.
- F. Any award beyond the current fiscal year is subject to availability of funds; funds may be provided in subsequent fiscal years if project work is satisfactory and funding is available.
- G. **Allowable and Eligible Costs.** Expenses charged against awards under the Agreement may not be incurred prior to the Period of Performance start date of the Agreement, and may be incurred only as necessary to carry out the approved objectives, scope of work and budget with prior approval from the NPS AO. The Recipient shall not incur costs or obligate funds for any purpose pertaining to the operation of the project, program, or activities beyond the Period of Performance end date stipulated in the award.
- H. **Travel Costs.** For travel costs charged against awards under the Agreement, costs incurred must be considered reasonable and otherwise allowable only to the extent such costs do not exceed charges normally allowed by the Recipient in its regular operations as the result of the Recipient’s written travel policy. If the Recipient does not have written travel policies established, the Recipient and its contractors shall follow the travel policies in the Federal Travel Regulation, and may not be reimbursed for travel costs that exceed the standard rates. All charges for travel must conform to the applicable cost principles.

- I. **Indirect Costs.** Indirect costs will not be allowable charges against the award unless specifically included as a line item in the approved budget incorporated into the award. A copy of the Federally approved Indirect Cost Rate(s) used under this agreement must be submitted to the NPS ATR.
- J. **Recipient Cost Share or Match.** No non-Federal matching share is required. The approved project budget includes **\$0** in eligible project matching share. Any non-Federal share, whether in cash or in-kind, is expected to be paid out at the same general rate as the Federal share. Exceptions to this requirement may be granted by the AO based on sufficient documentation demonstrating previously determined plans for or later commitment of cash or in-kind contributions. In any case, the Recipient must meet their cost share commitment over the life of the award.

ARTICLE VII – PRIOR APPROVAL

The Recipient shall obtain prior approval for specific actions, in accordance with 2 CFR 200.308 and the Historic Preservation Fund Grants Manual, including:

- changes to approved budgets and program revisions,
- purchases of equipment (tangible, non-expendable items cost \$5,000 or more per unit with a life of more than one year),
- use of program income, and
- use of a 10% de minimus indirect cost rate

ARTICLE VIII – INSURANCE AND LIABILITY

A. **Insurance.** The recipient shall be required to (1) obtain liability insurance or (2) demonstrate present financial resources in an amount determined sufficient by the Government to cover claims brought by third parties for death, bodily injury, property damage, or other loss resulting from one or more identified activities carried out in connection with this financial assistance agreement.

B. **Insured.** The federal government shall be named as an additional insured under the recipient's insurance policy.

C. **Indemnification.** The recipient hereby agrees to indemnify the federal government, NPS or from any act or omission of the Recipient, its officers, employees, or (members, participants, agents, representatives, agents as appropriate), (1) against third party claims for damages arising from one or more identified activities carried out in connection with this financial assistance agreement and (2) for damage or loss to government property resulting from such an activity. This obligation shall survive the termination of this Agreement.

To purchase public and employee liability insurance at its own expense from a responsible company or companies with a minimum limitation of *one million dollars (\$1,000,000)* per person for anyone claim, and an aggregate limitation of *three million dollars (\$3,000,000)* for any number of claims arising from any one incident. The policies shall name the United States as

an additional insured, shall specify that the insured shall have no right of subrogation against the United States for payments of any premiums or deductibles due thereunder, and shall specify that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk. Prior to beginning the work authorized herein the Recipient shall provide the NPS with confirmation of such insurance coverage.

To pay the United States the full value for all damage to the lands or other property of the United States caused by the Recipient, its officers, employees, or representatives.

To provide workers' compensation protection to the Recipient, its officers, employees, and representatives.

To cooperate with NPS in the investigation and defense of any claims that may be filed with NPS arising out of the activities of the Recipient, its agents, and employees.

In the event of damage to or destruction of the buildings and facilities assigned for the use of the Recipient in whole or in part by any cause whatsoever, nothing herein contained shall be deemed to require NPS to replace or repair the buildings or facilities. If NPS determines in writing, after consultation with the Recipient that damage to the buildings or portions thereof renders such buildings unsuitable for continued use by the Recipient, NPS shall assume sole control over such buildings or portions thereof. If the buildings or facilities rendered unsuitable for use are essential for conducting operations authorized under this Agreement, then failure to substitute and assign other facilities acceptable to the Recipient will constitute termination of this Agreement by NPS.

D. Flow-down: For the purposes of this clause, "recipient" includes such sub-recipients, contractors, or subcontractors as, in the judgment of the recipient and subject to the Government's determination of sufficiency, have sufficient resources and/or maintain adequate and appropriate insurance to achieve the purposes of this clause.

ARTICLE IX – REPORTS AND/OR DELIVERABLES

- A. Recipients will report on the funded project, tasks or activities under this agreement by submitting a completed SF-425 Federal Financial Report (FFR), documentation of payment activity in ASAP, and a Performance Report on a semi-annual basis.
- B. The following reporting period end dates shall be used for interim reports. For final the SF-425 and Performance Report, the reporting period end date shall be the end date of the agreement. Interim reports shall be submitted no later than 30 days after the end of each reporting period. Final reports shall be submitted no later than 90 days after the end period date. All reports shall be submitted via email to the NPS ATR. Forms can be found here: <https://www.nps.gov/preservation-grants/civil-rights/reporting.html>

1. An **interim report** package shall be submitted by the following dates:

August 31, 2017, reporting on the period covering **02/01/2017 – 07/31/2017**,
February 28, 2018, reporting on the period covering **08/01/2017 – 01/31/2018**,
August 31, 2018, reporting on the period covering **02/01/2018 – 07/31/2018**,
and shall include:
 - i. SF425, Federal Financial Report
 - ii. Documentation of ASAP payment activity and current account balance
 - iii. Interim Progress Report

2. Draft documents as related to the Statement of Work:
 - i. **Copies of all contractor/consultant qualifications along with a summary of competitive process used (prior to signing contract)**
 - ii. **50% and 100% drafts of the Historic Structures Report with NPS acknowledgement**
 - iii. **50% and 100% drafts of plans and specifications**
 - iv. **Draft project sign with required NPS acknowledgement**

1. A **Final Report** package must be submitted no later than 90 days after the end period date. The Final Report must include:
 - i. Final SF425, Federal Financial Report for entire grant period
 - ii. Documentation of ASAP payment activity and current account balance
 - iii. Final Progress Report
 - iv. Deliverables as related to the Statement of Work:
 1. **Final Historic Structures Report**
 2. **Completed plans and specifications**
 3. **Photo of fully installed project sign**

- B. The Secretary of the Interior and the Comptroller General of the United States, or their duly authorized representatives, will have access, for the purpose of financial or programmatic review and examination, to any books, documents, papers, and records that are pertinent to the Agreement at all reasonable times during the period of retention in accordance with 2 CFR 200.333.

- C. Deliverables/ Publications. The grantee must include acknowledgment of grant support from the Historic Preservation Fund of the National Park Service, Department of Interior, in all deliverables, press, and publications concerning NPS grant-supported activities.
 1. One digital copy of any deliverable/publication must be furnished to the NPS AO within 90 calendar days of the expiration of the grant agreement. All deliverables must contain the following disclaimer and acknowledgement:

"This material was produced with assistance from the Historic Preservation Fund, administered by the National Park Service, Department of the Interior. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the Department of the Interior."

2. Deliverables/publications include, but are not limited to: grant project reports; books, pamphlets, brochures or magazines; video or audio files; documentation of events, including programs, invitations and photos, websites, mobile apps, exhibits, and interpretive signs.
3. Refer to the supplemental guidance document "Digital Copies of Grant Products Worksheet" for instructions on creating, naming and submitting digital copies of deliverables/publications.
4. All digital copies must follow this naming convention:
[AACR_16_MI_CityOfHamtramck_DocumentType](#)
5. All consultants hired by the grantee must be informed of this requirement.
6. The NPS shall have a royalty-free right to republish any materials produced under this grant. All photos included as part of the interim and final reporting, and deliverables/publication will be considered released to the NPS for future official use. Photographer, date and caption should be identified on each photo, so NPS may provide proper credit for use.
7. A digital or physical copy of all deliverables must be available for public access.

ARTICLE X – PROPERTY UTILIZATION

Grantees must obtain written permission from NPS before expending grant funds for tangible, nonexpendable personal property, including exempt property, having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

Grantees must maintain a property inventory record and comply with the property management requirements set forth in 2 CFR 200.310 through 200.316 and in the *Historic Preservation Fund Grant Manual*, Chapter 19, for all items purchased with HPF grant funds.

The grantee must report on all equipment purchased with the grant's funds by submitting an SF428A, *Annual Tangible Personal Property Report* with its Annual Reports. The grantee must again report on, and request disposition instructions from NPS for, any equipment purchased with the grant's funds by submitting an SF428B, *Final Tangible Personal Property Report* with its Final Close-Out reports.

All tools, equipment, and facilities furnished by NPS will be on a loan basis. Tools, equipment and facilities will be returned in the same condition received except for normal wear and tear in project use. Property management standards set forth in 2 CFR 200.310 through 200.316 applies to this Agreement.

ARTICLE XI – MODIFICATION, REMEDIES FOR NONCOMPLIANCE TERMINATION

- A. This Agreement may be modified only by a written instrument executed by the parties. Modifications will be in writing and approved by the NPS AO and the authorized representative of Recipient.

- B. Additional conditions may be imposed by NPS if it is determined that the Recipient is non-compliant to the terms and conditions of this agreement. Remedies for Noncompliance can be found in 2 CFR 200.338.
- C. This Agreement may be terminated consistent with applicable termination provisions for Agreements found in 2 CFR 200.339 through 200.342.

ARTICLE XII – GENERAL AND SPECIAL PROVISIONS

A. General Provisions

1. **OMB Circulars and Other Regulations.** The following Federal regulations are incorporated by reference into this Agreement (full text can be found at <http://www.ecfr.gov>):
 - a) **Administrative Requirements:**
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, in its entirety;
 - b) **Determination of Allowable Costs:**
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E; and
 - c) **Audit Requirements:**
2 CFR, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F.
 - d) **Code of Federal Regulations/Regulatory Requirements:**
2 CFR Part 182 & 1401, “Government-wide Requirements for a Drug-Free Workplace”;

2 CFR 180 & 1400, “Non-Procurement Debarment and Suspension”, previously located at 43 CFR Part 42, “Governmentwide Debarment and Suspension (NonProcurement)”;

43 CFR 18, “New Restrictions on Lobbying”;

2 CFR Part 175, “Trafficking Victims Protection Act of 2000”;

FAR Clause 52.203-12, Paragraphs (a) and (b), Limitation on Payments to Influence Certain Federal Transactions;

2 CFR Part 25, System for Award Management (www.SAM.gov) and Data Universal Numbering System (DUNS); and

2 CFR Part 170, “Reporting Subawards and Executive Compensation”.

2. **Non-Discrimination.** All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.
3. **Lobbying Prohibition.** 18 U.S.C. §1913, Lobbying with Appropriated Moneys, as amended by Public Law 107-273, Nov. 2, 2002 – No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Members or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31. In addition to the above, the related restrictions on the use of appropriated funds found in Div. F, § 402 of the Omnibus Appropriations Act of 2008 (P.L. 110-161) also apply.
4. **Anti-Deficiency Act.** Pursuant to 31 U.S.C. §1341 nothing contained in this Agreement shall be construed as binding the NPS to expend in any one fiscal year any sum in excess of appropriations made by Congress, for the purposes of this Agreement for that fiscal year, or other obligation for the further expenditure of money in excess of such appropriations.
5. **Minority Business Enterprise Development.** Pursuant to Executive Order 12432 it is national policy to award a fair share of contracts to small and minority firms. NPS is strongly committed to the objectives of this policy and encourages all recipients of its Grant Agreements to take affirmative steps to ensure such fairness by ensuring procurement procedures are carried out in accordance with the Executive Order.
6. **Assignment.** No part of this Agreement shall be assigned to any other party without prior written approval of the NPS and the Assignee.

7. **Member of Congress.** Pursuant to 41 U.S.C. § 22, no Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or adopted by or on behalf of the United States, or to any benefit to arise thereupon.
8. **Agency.** The Recipient is not an agent or representative of the United States, the Department of the Interior, NPS, or the Park, nor will the Recipient represent its self as such to third parties. NPS employees are not agents of the Recipient and will not act on behalf of the Recipient.
9. **Non-Exclusive Agreement.** This Agreement in no way restricts the Recipient or NPS from entering into similar agreements, or participating in similar activities or arrangements, with other public or private agencies, organizations, or individuals.
10. **Survival.** Any and all provisions which, by themselves or their nature, are reasonably expected to be performed after the expiration or termination of this Agreement shall survive and be enforceable after the expiration or termination of this Agreement. Any and all liabilities, actual or contingent, which have arisen during the term of and in connection with this Agreement shall survive expiration or termination of this Agreement.
11. **Partial Invalidity.** If any provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement or the application of such provision to the parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby and each provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
12. **Captions and Headings.** The captions, headings, article numbers and paragraph numbers appearing in this Agreement are inserted only as a matter of convenience and in no way shall be construed as defining or limiting the scope or intent of the provision of this Agreement nor in any way affecting this Agreement.
13. **No Employment Relationship.** This Agreement is not intended to and shall not be construed to create an employment relationship between NPS and Recipient or its representatives. No representative of Recipient shall perform any function or make any decision properly reserved by law or policy to the Federal government.
14. **No Third-Party Rights.** This Agreement creates enforceable obligations between only NPS and Recipient. Except as expressly provided herein, it is not intended nor shall it be construed to create any right of enforcement by or any duties or obligation in favor of persons or entities not a party to this Agreement.
15. **Foreign Travel.** The Recipient shall comply with the provisions of the Fly America Act (49 U.S.C. 40118). The implementing regulations of the Fly America Act are found at 41 CFR 301-10.131 through 301-10.143.

B. Special Provisions

1. Public Information and Endorsements

- a) Recipient shall not publicize or otherwise circulate promotional material (such as advertisements, sales brochures, press releases, speeches, still and motion pictures, articles, manuscripts or other publications) which states or implies governmental, Departmental, bureau, or government employee endorsement of a business, product, service, or position which the Recipient represents. No release of information relating to this award may state or imply that the Government approves of the Recipient's work products, or considers the Recipient's work product to be superior to other products or services.
 - b) All information submitted for publication or other public releases of information regarding this project shall carry the following disclaimer.
 - c) The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the Department of Interior or U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.
 - d) Recipient must provide a digital copy of any public information releases concerning this award that refer to the Department of the Interior, National Park Service, or Historic Preservation Fund. Specific text, layout photographs, etc. of the proposed release may be submitted for prior approval.
 - e) As stipulated in 36 CFR Part 800, public views and comments regarding all Federally-funded undertakings on historic properties must be sought and considered by the authorizing Federal agency. Therefore, the grantee is required to post a press release regarding the undertaking under this grant in one or more of the major newspapers or news sources that cover the area affected by the project within 30 days of receiving the signed grant agreement. A copy of the posted release must be submitted to NPS within 30 days of the posting.
 - f) The grantee must transmit notice of any public ceremonies planned to publicize the project or its results in a timely enough manner so that NPS, Department of the Interior, Congressional or other Federal officials can attend if desired.
 - g) Recipient further agrees to include this provision in a subaward to a subrecipient, except for a subaward to a State government, a local government, or to a federally recognized Indian tribal government.
- 2. Publications of Results of Studies.** No party will unilaterally publish a joint publication without consulting the other party. This restriction does not apply to popular publications of previously published technical matter. Publications pursuant to this Agreement may be produced independently or in collaboration with others; however, in all cases proper credit will be given to the efforts of those parties contribution to the publication. In the event no agreement is reached concerning the manner of publication or interpretation of results, either party may publish data after due notice and submission of the proposed manuscripts to the other. In such instances, the party publishing the data will give due

credit to the cooperation but assume full responsibility for any statements on which there is a difference of opinion.

3. **Rights in Data.** The Recipient must grant the United States of America a royalty-free, non-exclusive and irrevocable license to publish, reproduce and use, and dispose of in any manner and for any purpose without limitation, and to authorize or ratify publication, reproduction or use by others, of all copyrightable material first produced or composed under this Agreement by the Recipient, its employees or any individual or concern specifically employed or assigned to originate and prepare such material.
4. **Retention and Access Requirements for Records.** All Recipient financial and programmatic records, supporting documents, statistical records, and other grants-related records shall be maintained and available for access in accordance with 2 CFR Part 200.333–200.337 and the Historic Preservation Fund Grants Manual.

5. Audit Requirements

- a) Non-Federal entities that expend \$750,000 or more during a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the Single Audit Act Amendments of 1996 (31 U.S.C. 7501–7507) and 2 CFR Part 200, Subpart F, which is available at <http://www.ecfr.gov/cgi-bin/text-idx?SID=fd6463a517ceea3fa13e665e525051f4&node=sp2.1.200.f&rgn=div6>
 - b) Non-Federal entities that expend less than \$750,000 for a fiscal year in Federal awards are exempt from Federal audit requirements for that year, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).
 - c) Audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Additional audit requirements applicable to this agreement are found at 2 CFR Part 200, Subpart F, as applicable. Additional information on single audits is available from the Federal Audit Clearinghouse at <http://harvester.census.gov/sac/>.
6. **Procurement Procedures.** It is a national policy to place a fair share of purchases with minority business firms. The Department of the Interior is strongly committed to the objectives of this policy and encourages all recipients of its grants and cooperative agreements to take affirmative steps to ensure such fairness. Positive efforts shall be made by recipients to utilize small businesses, minority-owned firms, and women's business enterprises, whenever possible. Recipients of Federal awards shall take all of the following steps to further this goal:
- a) Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.

- b) Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.
 - c) Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises.
 - d) Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
 - e) Use the services and assistance, as appropriate, of such organizations as the Small Business Development Agency in the solicitation and utilization of small business, minority-owned firms and women's business enterprises.
- 7. Prohibition on Text Messaging and Using Electronic Equipment Supplied by the Government while Driving.** Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, was signed by President Barack Obama on October 1, 2009. This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately ban text messaging while driving company-owned or -rented vehicles, government-owned or leased vehicles, or while driving privately owned vehicles when on official government business or when performing any work for or on behalf of the government.
- 8. Seat Belt Provision.** The Recipient is encouraged to adopt and enforce on-the-job seat belt use policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. These measures include, but are not limited to, conducting education, awareness, and other appropriate programs for their employees about the importance of wearing seat belts and the consequences of not wearing them.
- 9. Trafficking in Persons.** This term of award is pursuant to paragraph (g) of Section 106 of the Trafficking Victims Protections Act of 2000, as amended (2 CFR 175.15).
- a) Provisions applicable to a recipient that is a private entity.
 - 1. You as the Recipient, your employees, subrecipients under this award, and subrecipients' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or subawards under the award.

2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity–
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
 - a. Associated with performance under this award: or
 - b. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (NonProcurement),” as implemented by our agency at 2 CFR Part 1400.
- b) Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity–
 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either:
 - i. Associated with performance under this award; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (NonProcurement),” as implemented by our agency at 2 CFR Part 1400.
- c) Provisions applicable to any recipient.
 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and

- ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
 - 3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
- d) Definitions. For purposes of this award term:
- 1. “Employee” means either:
 - i. An individual employed by the Recipient or a subrecipient who is engaged in the performance of the project or program under this awards; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 - 2. “Forced labor” means labor obtained by any of the following methods: The recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - 3. “Private entity” means:
 - i. Any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25; and
 - ii. Includes:
 - a. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - b. A for-profit organization.
 - 4. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

10. Recipient Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights

- a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on

Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112–239).

- b) The Award Recipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712.
- c) The Award Recipient shall insert the substance of this clause, including this paragraph (c), in all subawards or subcontracts over the simplified acquisition threshold, 42 CFR § 52.203–17 (as referenced in 42 CFR § 3.908–9).

11. Reporting Subawards And Executive Compensation

- a) Reporting of first-tier subawards.
 - 1. Applicability. Unless you are exempt as provided in paragraph D. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery Act funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111–5) for a subaward to an entity (see definitions in paragraph E. of this award term).
 - 2. Where and when to report.
 - i. You must report each obligating action described in paragraph A.1. of this award term to <https://www.fsrs.gov/>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2017, the obligation must be reported by no later than December 31, 2017.)
 - 3. What to report. You must report the information about each obligating action that the submission instructions posted at <https://www.fsrs.gov/> specify.
- b) Reporting Total Compensation of Recipient Executives.
 - 1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this award is \$25,000 or more;
 - ii. In the preceding fiscal year, you received—
 - a. 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial

assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

- b. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
2. Where and when to report. You must report executive total compensation described in paragraph A.1. of this award term:
- i. As part of Recipient registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.
- c) Reporting of Total Compensation of Subrecipient Executives.
1. Applicability and what to report. Unless you are exempt as provided in paragraph D. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
 - i. In the subrecipient's preceding fiscal year, the subrecipient received—
 - a. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - b. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see

the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
 - i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d) Exemptions.
 1. If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
 - i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e) Definitions. For purposes of this award term:
 1. Entity means all of the following, as defined in 2 CFR Part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization;
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
 2. Executive means officers, managing partners, or any other employees in management positions.
 3. Subaward:
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term includes your procurement of property and services needed to carry out the project or program. The term does not include procurement

- of incidental property and services needed to carry out the award project or program.
- iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
4. Subrecipient means an entity that:
- i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
- i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax-qualified.
 - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

12. **Conflict of Interest**

- a) The Recipient must establish safeguards to prohibit its employees and Sub-recipients from using their positions for purposes that constitute or present the appearance of a personal or organizational conflict of interest. The Recipient is responsible for notifying the Awarding Officer (AO) in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient or its employees in a position of conflict, real or apparent, between their responsibilities under the agreement and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations,

consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient and/or Recipient's employees and Sub-recipients in the matter.

b) The Awarding Officer and the servicing Ethics Counselor will determine if a conflict of interest exists. If a conflict of interest exists, the Awarding Officer will determine whether a mitigation plan is feasible. Mitigation plans must be approved by the Awarding Officer in writing.

c) Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR § 200.338, Remedies/or Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

13. Minimum Wages Under Executive Order 13658 (January 2015)

a) *Definitions.* As used in this clause—

“United States” means the 50 states and the District of Columbia.

“Worker”—

1. Means any person engaged in performing work on, or in connection with, an agreement covered by [Executive Order 13658](#), and
 - i. Whose wages under such agreements are governed by the Fair Labor Standards Act (29 U.S.C. chapter 8), the Service Contract Labor Standards statute (41 U.S.C. chapter 67), or the Wage Rate Requirements (Construction) statute (40 U.S.C. chapter 31, subchapter IV),
 - ii. Other than individuals employed in a bona fide executive, administrative, or professional capacity, as those terms are defined in [29 C.F.R. § 541](#),
 - iii. Regardless of the contractual relationship alleged to exist between the individual and the employer.
2. Includes workers performing on, or in connection with, the agreement whose wages are calculated pursuant to special certificates issued under [29 U.S.C. § 214\(c\)](#).
3. Also includes any person working on, or in connection with, the agreement and individually registered in a bona fide apprenticeship or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship.

b) *Executive Order Minimum Wage rate.*

1. The Recipient shall pay to workers, while performing in the United States, and performing on, or in connection with, this agreement, a minimum hourly wage rate of \$10.10 per hour beginning January 1, 2015.
2. The Recipient shall adjust the minimum wage paid, if necessary, beginning January 1, 2016 and annually thereafter, to meet the Secretary of Labor's annual E.O. minimum wage. The Administrator of the Department of Labor's Wage and Hour Division (the Administrator) will publish annual determinations in the Federal Register no later than 90 days before the effective date of the new E.O. minimum wage rate. The Administrator will also publish the applicable E.O. minimum wage on www.wdol.gov (or any successor Web site) and on all wage determinations issued under the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute. The applicable published E.O. minimum wage is incorporated by reference into this agreement.
3. (i) The Recipient may request a price adjustment only after the effective date of the new annual E.O. minimum wage determination. Prices will be adjusted only if labor costs increase as a result of an increase in the annual E.O. minimum wage, and for associated labor costs and relevant subaward costs. Associated labor costs shall include increases or decreases that result from changes in social security and unemployment taxes and workers' compensation insurance, but will not otherwise include any amount for general and administrative costs, overhead, or profit.
(ii) Subrecipients may be entitled to adjustments due to the new minimum wage, pursuant to paragraph (b)(2). Recipients shall consider any Subrecipient requests for such price adjustment.
(iii) The Awarding Officer will not adjust the agreement price under this clause for any costs other than those identified in paragraph (b)(3)(i) of this clause, and will not provide duplicate price adjustments with any price adjustment under clauses implementing the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute.
4. The Recipient warrants that the prices in this agreement do not include allowance for any contingency to cover increased costs for which adjustment is provided under this clause.
5. Reserved
6. Reserved
7. The Recipient shall pay, unconditionally to each worker, all wages due free and clear without subsequent rebate or kickback. The Recipient may make

deductions that reduce a worker's wages below the E.O. minimum wage rate only if done in accordance with [29 C.F.R. § 10.23](#), Deductions.

8. The Recipient shall not discharge any part of its minimum wage obligation under this clause by furnishing fringe benefits or, with respect to workers whose wages are governed by the Service Contract Labor Standards statute, the cash equivalent thereof.
 9. Nothing in this clause shall excuse the Recipient from compliance with any applicable Federal or State prevailing wage law or any applicable law or municipal ordinance establishing a minimum wage higher than the E.O. minimum wage. However, wage increases under such other laws or municipal ordinances are not subject to price adjustment under this subpart.
 10. The Recipient shall pay the E.O. minimum wage rate whenever it is higher than any applicable collective bargaining agreement(s) wage rate.
 11. The Recipient shall follow the policies and procedures in [29 C.F.R. § 10.24\(b\)](#) and 10.28 for treatment of workers engaged in an occupation in which they customarily and regularly receive more than \$30 a month in tips.
- c) 1. This clause applies to workers as defined in paragraph a). As provided in that definition—
- i. Workers are covered regardless of the contractual relationship alleged to exist between the Recipient or Subrecipient and the worker;
 - ii. Workers with disabilities whose wages are calculated pursuant to special certificates issued under [29 U.S.C. § 214\(c\)](#) are covered; and
 - iii. Workers who are registered in a bona fide apprenticeship program or training program registered with the Department of Labor's Employment and Training Administration, Office of Apprenticeship, or with a State Apprenticeship Agency recognized by the Office of Apprenticeship, are covered.
2. This clause does not apply to—
- i. Fair Labor Standards Act (FLSA) – covered individuals performing in connection with contracts covered by the E.O., *i.e.* those individuals who perform duties necessary to the performance of the agreement, but who are not directly engaged in performing the specific work called for by the agreement, and who spend less than 20 percent of their hours worked in a particular workweek performing in connection with such agreements;

- ii. Individuals exempted from the minimum wage requirements of the FLSA under [29 U.S.C. § 213](#)(a) and 214(a) and (b), unless otherwise covered by the Service Contract Labor Standards statute, or the Wage Rate Requirements (Construction) statute. These individuals include but are not limited to—
 - a. Learners, apprentices, or messengers whose wages are calculated pursuant to special certificates issued under [29 U.S.C. § 214](#)(a).
 - b. Students whose wages are calculated pursuant to special certificates issued under [29 U.S.C. § 214](#)(b).
 - c. Those employed in a bona fide executive, administrative, or professional capacity ([29 U.S.C. § 213](#)(a)(1) and [29 C.F.R. § Part 541](#)).
- d) *Notice.* The Recipient shall notify all workers performing work on, or in connection with, this agreement of the applicable E.O. minimum wage rate under this clause. With respect to workers covered by the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, the Contractor may meet this requirement by posting, in a prominent and accessible place at the worksite, the applicable wage determination under those statutes. With respect to workers whose wages are governed by the FLSA, the Recipient shall post notice, utilizing the poster provided by the Administrator, which can be obtained at www.dol.gov/whd/govcontracts, in a prominent and accessible place at the worksite. Recipients that customarily post notices to workers electronically may post the notice electronically provided the electronic posting is displayed prominently on any Web site that is maintained by the Recipient, whether external or internal, and customarily used for notices to workers about terms and conditions of employment.
- e) *Payroll Records.* (1) The Recipient shall make and maintain records, for three years after completion of the work, containing the following information for each worker:
 - i. Name, address, and social security number;
 - ii. The worker's occupation(s) or classification(s);
 - iii. The rate or rates of wages paid;
 - iv. The number of daily and weekly hours worked by each worker;
 - v. Any deductions made; and
 - vi. Total wages paid.
- 2. The Recipient shall make records pursuant to paragraph (e)(1) of this clause available for inspection and transcription by authorized representatives of the Administrator. The Recipient shall also make such records available upon request of the Contracting Officer.

3. The Recipient shall make a copy of the agreement available, as applicable, for inspection or transcription by authorized representatives of the Administrator.
 4. Failure to comply with this paragraph (e) shall be a violation of [29 CFR. § 10.26](#) and this agreement. Upon direction of the Administrator or upon the Awarding Officer's own action, payment shall be withheld until such time as the noncompliance is corrected.
 5. Nothing in this clause limits or otherwise modifies the Recipient's payroll and recordkeeping obligations, if any, under the Service Contract Labor Standards statute, the Wage Rate Requirements (Construction) statute, the Fair Labor Standards Act, or any other applicable law.
- f) *Access.* The Recipient shall permit authorized representatives of the Administrator to conduct investigations, including interviewing workers at the worksite during normal working hours.
- g) *Withholding.* The Awarding Officer, upon his or her own action or upon written request of the Administrator, will withhold funds or cause funds to be withheld, from the Recipient under this or any other Federal agreement with the same Recipient, sufficient to pay workers the full amount of wages required by this clause.
- h) *Disputes.* Department of Labor has set forth in [29 CFR § 10.51](#), Disputes concerning Recipient compliance, the procedures for resolving disputes concerning an Recipient's compliance with Department of Labor regulations at [29 CFR § 10](#). Such disputes shall be resolved in accordance with those. This includes disputes between the Recipient (or any of its Subrecipients) and the contracting agency, the Department of Labor, or the workers or their representatives.
- i) *Antiretaliation.* The Recipient shall not discharge or in any other manner discriminate against any worker because such worker has filed any complaint or instituted or caused to be instituted any proceeding under or related to compliance with the E.O. or this clause, or has testified or is about to testify in any such proceeding.
- j) *Subcontractor compliance.* The Recipient is responsible for Subrecipient compliance with the requirements of this clause and may be held liable for unpaid wages due Subrecipient workers.
- k) *Subawards.* The Recipient shall include the substance of this clause, including this paragraph (k) in all subawards, regardless of dollar value, that are subject to the Service Contract Labor Standards statute or the Wage Rate Requirements (Construction) statute, and are to be performed in whole or in part in the United States.

XIII. COST SHARING/MATCHING REQUIREMENT

Non-Federal cost-share/match is not required for this grant program. However, the recipient agrees to contribute **\$0** in eligible non-Federal matching contributions that are allowable, properly documented, and must be used during the grant period to share the costs for this statement of work. Failure to use the required non-Federal matching share will result in the disallowance of costs reimbursed, and/or the deobligation of remaining unexpended funds.

ARTICLE XIV. ADMINISTRATIVE AND INDIRECT COSTS

The federally negotiated indirect rate plus administrative costs to be applied against this agreement, by statute 54 U.S.C. 302902, commonly known as Section 102 (e) of the NHPA, **shall not exceed 25% of the total budget.**

The Recipient will not use an indirect cost rate for this agreement.

ARTICLE XV. PRE-AWARD INCURRENCE OF COSTS

The Recipient shall be entitled to costs incurred on or after start date. In accordance with 2 CFR 200.458, such costs are allowable only to the extent that they would have been allowable if incurred after the date of the Federal award and only with the written approval of the Federal Awarding agency. Pre-award costs shall only be applied to the non-Federal cost share and is not eligible for reimbursement. **No Pre-Award Costs are approved for this grant.**

ARTICLE XVI. PATENTS AND INVENTIONS

Recipients of agreements which support experimental, developmental, or research work shall be subject to applicable regulations governing patents and inventions, including the government-wide regulations issued by the Department of Commerce at 37 CFR 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements. These regulations do not apply to any agreement made primarily for educational purposes.

ARTICLE XVII. REQUIREMENT FOR PROJECT SIGN/NOTIFICATION

The grantee must create public notification of the project in the form of a project sign, website posting, and proper credit for announcements and publications as appropriate. Signage/notification must be submitted for approval by the ATR in advance. Also must: be of reasonable and adequate design and construction to withstand weather exposure; be of a size that can be easily read from the public right-of-way; and be maintained in place throughout the project term as stipulated in this Grant Agreement. At a minimum, all notifications must contain

the following statement: “[Project Name] is being supported in part by an African American Civil Rights Grant from the Historic Preservation Fund administered by the National Park Service, Department of the Interior.” Additional information briefly identifying the historical significance of the property, recognizing other contributors, or use of the allowable logo (with approval) is encouraged and permissible. Photo documentation of the sign/notification must be submitted to NPS ATR with the first Performance Report. The cost of fabricating and erecting notification is an eligible cost for this grant.

ARTICLE XVIII. NPS CONCURRENCE WITH SELECTION OF ALL CONSULTANTS and CONTRACTORS.

The grantee must submit documentation of a competitive consultant selection process, along with its justification and resume(s) for consultant(s) selected for grant-assisted work, to the NPS ATR for approval prior to selection. Consultant/contractor(s) must have the requisite experience and training in historic preservation or relevant field to oversee the project work to be performed. All consultants and contractors must be competitively selected and documentation of this selection must be maintained by the grantee and be made readily available for examination by the NPS. Federal contracting and procurement guidance can be found in 2 CFR 200.318. Maximum rates charged to this grant may not exceed 120% of a Federal Civil Service GS-15, step 10 salary per project location. Current salary tables can be found on the Office of Personnel and Management website: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>.

ARTICLE XIX. COMPLIANCE WITH SECTION 106 and 110 (if applicable) OF THE NATIONAL HISTORIC PRESERVATION ACT

Pursuant to Section 106 of the National Historic Preservation Act (54 U.S.C. 306108), NPS and the grantee must complete the consultation process stipulated in the regulations issued by the Advisory Council for Historic Preservation in 36 CFR 800 prior to the commencement of all grant-assisted construction or ground disturbance on the property. NPS has initiated the Section 106 consultation process with the State Historic Preservation Officer (SHPO), by notifying the SHPO of the grant and sending the SHPO a copy of the grant application. NPS will review the plans and specifications submitted by the grantee, and forward a determination to the SHPO regarding the effect to historic properties. Pursuant to Section 110(f) of the Act, NPS will seek to minimize harm to any National Historic Landmark (NHL) and will seek the comments of the NPS Region when a project involves work to an NHL property. When all work funded under this grant has been completed, the grantee must submit a copy of the final Performance Report to the NPS to confirm that all work was completed as agreed upon.

ARTICLE XX. NPS REVIEW OF PLANNING/DESIGN DOCUMENTS FOR CONFORMANCE TO THE SECRETARY OF THE INTERIOR’S “STANDARDS”

The grantee must submit two (2) copies of the following to NPS ATR:

- a site plan that has the north direction clearly marked
- a city/county map with the site of the property clearly labeled
- set of plans and specifications for the project
- photographs (or digital images) of all exterior elevations of the building or site, with views identified and oriented and keyed to the site plan.
- any additional information that will better enable a technical review of the project to be completed like historic photographs, historic structure reports, building studies, etc.

The grantee must submit documents for the entire undertaking to NPS for its review and approval to ensure conformance with the Secretary of the Interior’s *Standards and Guidelines for Historic Preservation and Archeology*, and with the conditions listed in this Grant Agreement. Work that does not comply with these *Standards* in the judgment of NPS will not be reimbursed, and may cause the grant to be terminated and funds deobligated.

ARTICLE XXI – SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) set forth below.

FOR CITY OF HAMTRAMCK:

Melanie Ann Markowicz Date
City Planner

FOR THE NATIONAL PARK SERVICE:

Megan J. Brown Date
Chief State, Tribal, and Local Plans & Grants
Awarding Officer

RESOLUTION 2017-42

Approval of Contract for National Park Service African American Civil Rights Program Grant for a Pre-Development Plan for Hamtramck Stadium

WHEREAS, the City of Hamtramck, Wayne County, Michigan, wishes to continue to improve our greenspace and preserve the historic treasures in our city; and

WHEREAS, the City of Hamtramck has pursued and been awarded an African American Civil Rights Program Grant, under the Historic Preservation Fund, administered by the National Park Service, Department of the Interior, for a Pre-Development Plan to assess the condition of Hamtramck Stadium; and

WHEREAS, this is a \$50,000 grant to fund a Pre-Development Plan for the rehabilitation of Hamtramck Stadium and its grounds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan: City Council to approve the \$50,000 grant agreement between the City of Hamtramck and the United States Department of Interior National Park Service to fund a Pre-Development Plan for the rehabilitation of Hamtramck Stadium and its grounds.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 13th DAY OF JUNE 2017.

AYES: Miah, Karpinski, Hassan, Musa, Almasmari

NAYS:

ABSTAIN: Perrotta

ABSENT:

ATTEST:

A handwritten signature in black ink, appearing to read "August R Gitschlag", written over a horizontal line.

August Gitschlag,

City Clerk



Agenda Item Details

Meeting	Jun 13, 2017 - Regular City Council Meeting
Category	7. New Business
Subject	B. Resolution 2017-45 Approval of American Federation of State, County and Municipal Employees (AFSCME) Contract
Access	Public
Type	Action
Recommended Action	The City Manager and the Union President recommend the City Council approve the proposed contract.

Public Content

Introduction:

This agenda item is for the City Council to approve AFSCME Union 666 contract effective November 13, 2015 through June 30, 2019.

Overview:

The previous AFSCME Union 666 contract was from March 19, 2015 to November 12, 2015, just eight (8) months. Although state law does not require a City in Receivership to Collective Bargain (MCL 141.1567 Sec. 27 (3)) for a period of five (5) years from the date the City was placed in Receivership; the City Manager and the Union have been negotiating in good faith for well over a year and worked to produce a contract that is easier to read and easier to enforce from both the Union's side and the City's side.

On May 2, 2017, the Union voted on the proposed contract and it was passed unanimously. As such, per EM Final Order 2014-20 (4) (A) (8), the Mayor and Council shall implement all of the following financial best practices within the City and do all of the following: Review and recommend approval to the Board of propsoes collective bargaining agreements, as submitted by the City Manager, subject to limitations on collective bargaining under MCL 141.1567 (3).

The following are some of the changes between the previous contract and the current proposed contract:

- \$1100 bonus for three (3) years to be paid by June 30, 2017, on July 1, 2017 and on July 1, 2018
- Maximum \$250 reimbursement for work shoes for outdoor employees
- Use of Sick and Vacation hourly vs having to use an entire day for an appointment
- Thirteen (13) guaranteed holidays a year
- Pay out of up to forty (40) days of sick time upon voluntary separation of employment
- \$30,000 Term Life Insurance
- Last Chance Agreement for any found guilty of violating the drug and alcohol policy

There were no changes in rates of pay, health insurance, or pensions.

Budget Impact:

The proposed budget impact for this fiscal year is \$11,000.00 for bonuses; up to \$1,250.00 for shoes. Life insurance increase was given to all employees last fiscal year for a total of \$1,200.00.

Recommendation:

The City Manager and the Union President recommend the City Council approve the proposed contract.

Prepared by:

Katrina Powell

Reviewed by:

Katrina Powell, City Manager
Travis Mihelick, City Attorney
Andrew Robinson, Union President
Carlos Cross, Union Representative

Attachments:
AFSCME Contract

[AFSCME Contract Final 6-6-17\[1\].pdf \(263 KB\)](#)

[Resolution 2017-45 Approval of AFSCME 666 Contract.pdf \(275 KB\)](#)

Administrative Content

Executive Content

Agreement

between

The City of Hamtramck

and

AFSCME Local 666

Effective November 13, 2015 through June 30, 2019

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AGREEMENT

This agreement made and entered into, effective November 12, 2015, by and between the City of Hamtramck, hereinafter referred to as the "Employer" or "City", and AFSCME Local 666 hereinafter referred to as the "Union".

PURPOSE AND INTENT: The general purpose of this Agreement is to set forth terms and conditions of employment and to promote orderly and peaceful labor -relations for the mutual interest of the Employer, the employees and the Union.

The parties recognize that the interest of the community and the job security of the employees depends upon the Employer's success in establishing a proper service to the community. To these ends the Employer and the Union encourage, to the fullest degree; friendly and cooperative relations between their respective representatives at all levels and among all employees.

ARTICLE 1 - RECOGNITION - UNITY - SECURITY

Section 1. The Employer recognizes and acknowledges that the Union is the exclusive representative in collective bargaining with the Employer with respect to all Employees of the Employer including in the bargaining units described, except executive employees in the City of Hamtramck.

Section 2.

- a) Membership in the Union is not compulsory. Regular employees have the right to join, not join, maintain or drop their membership in the Union as they see fit. Neither party shall exert any pressure on nor discriminate against any employee in regard to such matters.
- b) Membership in the Union is separate, apart, and distinct from the assumption by one of his equal obligation to the extent that he receives equal benefits. The Union is required, under this Agreement, to represent all of the employees in the bargaining unit fairly and equally without regard to whether or not an employee is a member of the Union. The terms of this Agreement have been made for all employees in the bargaining unit and not only for members in the Union, and this Agreement has been executed by the Employer after it has satisfied itself that the Union is the choice of a majority of the employees in the bargaining unit.
- c) If any provisions of the Article are invalid under federal law, the laws of the State of Michigan, or any provisions under the present Charter of the City of Hamtramck, such provisions shall be modified to comply with the requirements of federal, state, and city law, or shall be re-negotiated for the purpose of adequate replacement.
- d) In the event that the Right to Work law, which became effective in March 2013, is repealed by the Legislature or by referendum or ruled unconstitutional or reversed in a final decision by the Michigan Supreme Court, Michigan Court of Appeals or a federal court, Article 1, Section 2 shall automatically revert back to the language in II, B (Union Security) of the prior

contract. In the event that law is amended, the Union and City shall negotiate whether this Article should be amended.

ARTICLE 2 - MANAGEMENT'S RIGHTS

Section 1. The Employer shall remain vested with all management functions, including, but not limited to, the direction of the staff, the full and exclusive right to hire, promote, demote, discharge and discipline employees; to promulgate rules and regulations governing the conduct of employees and to require their observance; to make temporary job assignments necessary to insure the efficient performance of work; to control the use of vacations so as not to jeopardize the functions of the Employer; to establish and direct the location and methods of work, job assignments and work schedules and job descriptions; to maintain order and efficiency; to determine the length of the work week; to accomplish the reduction of the work force for efficiency purposes; to control, direct and supervise all equipment, subject to the terms of this Agreement.

ARTICLE 3 - WAGES

Section 1. Attached hereto and marked Exhibit "A" is a schedule showing the wage rates of the employees covered by this Agreement for the years November 12, 2015 through June 30, 2019.

Wages shall remain frozen at their current rates throughout the duration of this Agreement. However, bargaining unit members shall receive bonus payments under the following terms:

- a) Effective June 1, 2017, each full time Employee on the payroll as of June 1, 2017, shall receive a signing bonus payment of One Thousand One Hundred Dollars (\$1,100) each, less applicable taxes and deductions. This bonus shall not be included in base wages and shall be issued as a separate check.
- b) On or before July 1, 2017, each full time Employee on the payroll on July 1, 2017, shall receive a signing bonus payment of One Thousand One Hundred Dollars (\$1,100) each, less applicable taxes and deductions. This bonus shall not be included in base wages and shall be issued as a separate check.
- c) Additionally on or before July 1, 2018, each full time Employee on the payroll on July 1, 2018, shall receive a signing bonus payment of One Thousand One Hundred Dollars (\$1,100) each, less applicable taxes and deductions. This bonus shall not be included in base wages and shall be issued as a separate check.
- d) All employee paychecks will be direct deposited.

ARTICLE 4 - DEDUCTION OF DUES

Section 1. During the period of time covered by this Agreement, the Employer agrees to deduct from the pay of any employee all dues and/or initiation fees of the Union and pay such amount deducted to said Union provided, however, that the Union presents to the Employer

authorizations, signed by such employee, allowing such deductions and payments to the Local Union.

- a) Amount of initiation fee and dues will be certified to the Employer by the Secretary-Treasurer of the Union.
- b) Monthly agency fees and initial agency fees will be deducted by the Employer and transmitted to the Union, as prescribed above, the first pay period or each month.
- c) Any special assessments or penalties imposed by the Union upon its members shall be collected by the Union Treasurer and not by the City.
- d) The Employer agrees to deduct from the wages of any employee who is a member of the Union a deduction as provided for in a voluntary written authorization. Such authorization must be executed by the employee and may be revoked by the employee at any time by giving written notice to both the Employer and the Union. The Employer agrees to remit the deductions made, pursuant to this provision, promptly to the Union together with an itemized statement showing the name of each employee from whose pay such deductions have been made and the amount deducted during the period covered by the remittance.

Section 2. Local 666 will protect, save harmless and indemnify the Employer from any and all claims, demands, suits and other forms of liability by reason of actions taken by the Employer for the purpose of complying with Article 4 of this Agreement.

ARTICLE 5 - SUBCONTRACTING

Section 1. The parties recognize the responsibility of the City to provide services to its citizens in the most economical fashion and that in appropriate cases, outside contractors may be employed to perform such services. The City shall have the right, notwithstanding any provision in the Collective bargaining Agreement, to immediately subcontract any of the City's DPW functions and services (non-office) that are currently being manned or operated by bargaining unit employees. The city shall not sub-contract any office work in Local 666.

ARTICLE 6 - EXTRA CONTRACT AGREEMENTS

Section 1. The Employer agrees not to enter into any agreement with another labor organization during the life of this Agreement with respect to the employees covered by this Agreement; or any agreement or contract with the said employees, individually or collectively, which in any way affects wages, hours or working conditions of said employees, or any individual employee in the unit covered by this Agreement.

ARTICLE 7 - SENIORITY

Section 1. A new employee shall work under the provisions of the Agreement, but shall be employed only on a six (6) month trial basis, during which period he/she may be discharged without further recourse; provided, however, the Employer may not discharge or discipline for the purpose of evading this Agreement. After this probationary time, the employee shall be placed on the regular seniority list as of date of hire.

Section 2. Seniority is established primarily to serve as a basis for determining lay-offs and re-employment of City employees. Seniority is defined as the length of recognized service for the City of Hamtramck, commencing with the date of a regular appointment to a full time union position. An employee's standing on a seniority list shall be determined by the total years, months, and days of service starting with the date of appointment to a full time union position. Seniority shall not be limited to period of time gained only within a particular position, but shall be cumulative. The seniority of employees who have resigned and have been separated from service and, further have had such resignations withdrawn within the six (6) month period, shall date from the time of re-employment. All seniority accumulated prior to the date of resignation shall be irretrievable. Seniority of an employee on authorized sick leave and eventually, by that same token, placed on the Re-employment List, shall be preserved and his seniority be placed in escrow.

Section 3. Layoffs and recalls will be based upon seniority. The employee with the least seniority will be laid-off first.

Section 4. The Employer shall post a list of the employees arranged in order of their seniority. Seniority dates shall be calculated from the earliest date in which full time hours were worked by an employee during employ for the city.

Section 5. Seniority shall be broken only by discharge, voluntary quit, which by definition shall be considered an absence for three (3) consecutive working days without notifying the Employer, or layoff for a period of more than three (3) years, or the length of seniority, whichever is less. In proper cases, exception may be made by the Employer upon notification to the Union.

Section 6. In the event of a layoff, an employee so laid off shall be given fifteen (15) working days' notice of recall to work, mailed to his last known address by certified mail. The fifteen (15) working day time limit shall commence from the first attempted date of delivery of said notice. In the event the employee fails to make himself available for work at the end of the fifteen (15) working days, he shall lose all seniority rights under this Agreement.

Section 7. Any employee in the bargaining unit who accepts a non-union position will do so for a six (6) month trial basis during which time he may voluntarily return to the bargaining unit. However, after said six (6) month trial period, the employee shall forfeit all seniority rights and recourse through the grievance procedure. Further, during said six (6) month trial period, the employee shall not accumulate seniority in this bargaining unit.

Section 8. The City shall give the Union and affected employee thirty (30) calendar days' written notice prior to a layoff. If requested in writing by the Union, the City shall meet with the Union during that thirty (30) day period to discuss possible alternatives to a layoff.

ARTICLE 8 - DISCIPLINE

Section 1. The City shall not discipline or discharge any regular employee without just cause.

Section 2. The Employer shall have the right to post work rules spelling out standards of expected employee conduct. The Union has the right to timely grieve the reasonableness of such work rules upon their publication.

Section 3. The Employer agrees that it will give written warning to employees prior to discharge where the misconduct is not so aggravated, in the opinion of the Department Head as to call for immediate discharge, or where the misconduct is in violation of a posted work rule requiring no warnings.

Section 4. Grievances protesting discipline or discharge must be filed within fifteen (15) working days after the action was taken. If an extension is needed, it must be in writing.

Section 5. UNEXCUSED TARDINESS AND UNEXCUSED/UNAUTHORIZED ABSENCES. Any employee late three (3) times in any thirty (30) calendar day period or any employee with three (3) unexcused or unauthorized absences in any thirty (30) calendar day period will be subject to disciplinary action, up to and including discharge. [In Sections 5, 6, 7 and 8 “unexcused” shall be defined as “not approved by the supervisor”]

Section 6. TARDY/LATE shall mean that those employees who are required to punch time cards upon arrival and leaving work shall do so at their regular starting time announced and posted for such employee. In addition to disciplinary action, employees punching in five (5) minutes up to fifteen (15) minutes tardy in the beginning of the day shall be docked fifteen (15) minutes. Any employee tardy more than fifteen (15) minutes shall be docked in quarter (1/4) hour segments thereafter.

Section 7. UNEXCUSED/UNAUTHORIZED ABSENCES. Unauthorized absence will occur when an employee does not notify the Department Head or designee of his/her absence two (2) hour before the employee's shift start time. In the event the employee does notify his/her Department Head or designee two (2) hour before the employee's shift start time that he/she will not be present for work and the employee has any accumulated sick time or personal time, an authorized absence will be granted only for emergency situations and with the employee providing proof of need.

Section 8. RULES, REGULATIONS AND POLICIES FOR EMPLOYEES. Employees in the City are members of a team working together for the main objective of serving our community. Any employee who fails to follow the necessary rules and regulations governing his/her conduct is not only hurting him/her, but is also letting all of the other employees down. In such a case, the job of the supervisor is to see to it that such an employee is not allowed to hurt the efforts which all of the others are making. This is done by applying the City's Rules and Regulations for Employees.

In recognition of the fact that each instance differs in many respects from somewhat similar situations, the City retains the right to treat each occurrence upon its individual merit and without creating any precedent for the treatment of any other case which may arise in the future. The City retains the right to suspend the operation of any disciplinary action which it may take, during good behavior for a specified term, in its exclusive discretion. Examples given in any rule do not

limit the generality of the rule. These rules and regulations are not to be construed as a limitation upon the retained rights of the City, but are merely a guide.

This section of the rules and regulations of the City provide standard penalties to apply for specified offenses.

RULES, REGULATIONS AND POLICIES FOR EMPLOYEES

A. MAJOR INFRACTIONS. An employee who has been previously suspended for any reason and is guilty of another major violation within a six (6) month period thereafter, or who has committed a major infraction as described herein, shall be subject to disciplinary action, including but not limited to demotion, suspension, or discharge without warning:

1. Unexcused absence for three (3) days or more within a thirty (30) calendar day period and/or habitual tardiness for work which amounts to being tardy three (3) or more times in a thirty day (30) calendar period.

2. Stealing, dishonesty or dishonest action including destroying, damaging or concealment of any property of the City or other employee; theft from or pilfering, opening lockers, tool boxes or other property of the City or other employees; making false statements to influence any official action by the City or making false statements concerning any matter pertaining to work or employees;

3. Any employee consuming or possessing drugs or alcohol, while on the job, or tests positive for alcoholic beverages, marijuana or any illegal substance shall be given a Last Chance Agreement (Exhibit "B"), if he/she enters into a rehabilitation program at the employee's own cost. If he/she refuses to sign and comply with the Last Chance Agreement or enter into and comply with the rehabilitation program, the City shall be considered to have just cause for termination.

Any employee consuming, possessing or who tests positive for any other drug whose possession or consumption is a felony shall be terminated. In that event, the City shall be considered to have just cause for termination.

Any bargaining unit employee who discloses to Human Resources that he/she has a substance abuse problem, shall be given a leave of absence for rehabilitation purposes if requested by the employee, provided that the disclosure is made before the employee is ordered to take a drug or alcohol test and before any accident triggering such a test under Article 15, Section 3.

4. Deliberate neglect of duty or misuse of City property;

5. Conviction of a felony while employed;

6. Failure to account for or the misappropriation of City funds;

7. Punching in or out of another employee's time card or tampering with their own or another employee's time card.

8. Deliberate insubordination to Department Head or his/her designee while on duty;

9. Unauthorized use of City vehicles or property including electronics, websites, social media, etc.;

10. Failure to maintain a valid Michigan Driver's License.

B. MINOR INFRACTIONS. Those employees who have committed an infraction of the following types of conduct and/or performance may be subject to disciplinary action in the following manner:

First Offense Second Offense Third Offense Fourth Offense Fifth Offense

Instructional Warning One (1) Day Suspension Two (2) Days Suspension Five (5) Days Suspension Discharge

1. Gambling while on duty or on City property;
2. A violation of safety rules;
3. Making personal telephone calls on City phones unless permitted by Supervisor;
4. Failure to notify the Department Head or his/her designee in the event of vehicle breakdown or damaged equipment;
5. Leaving assigned pieces of equipment unsecured;
6. Failure to promptly return from break/lunch periods;
7. Failure of employees to report for work suitably clothed for the job;
8. Conducting personal business while on City time, unless permitted by supervisor;
9. Conviction of a violation of City speed laws while operating a City vehicle;
10. Failure to notify the Department Head or his designee upon arrival when reporting late for work;
11. Sleeping while on duty;
12. Failure to comply with the call-back provisions of the Contract.

ARTICLE 9 - GRIEVANCE PROCEDURE

Section 1. It is mutually agreed that all grievances, disputes or complaints arising under the terms of the Agreement shall be settled in accordance with the procedure herein provided. Every effort shall be made to adjust controversies and disagreements in an amicable manner between the Employer and the Union.

Section 2. Should any grievance, dispute or complaint arise over the interpretation or application of the contents of this Agreement, there shall be an earnest effort on the part of the parties to settle such promptly through the following steps:

STEP 1:

Any grievance, dispute, or complaint arising under the contract may be resolved in the first instance by conference between the aggrieved employee, the Steward or both, and the Department Head or his designee. If not settled in this manner, it shall be the responsibility of the aggrieved to reduce any grievances to writing on the regular grievance form provided by the Local Union within fifteen (15) working days of the alleged grievance, and deliver same to the Department Head with a copy to Human Resources.

STEP 2:

If the grievance is not settled in STEP 1, the Union may, within three (3) working days, deliver to his Department Head, a written request for a meeting between the grievant and his/her Union representative and/ or the Union's Designee and the City representative which shall be deemed as a Grievance Panel to review the matter. Such meeting will be held within ten (10) working days from the date of said written request. The Employer will render its decision in writing within fifteen (15) working days thereafter.

STEP 3:

In the event the grievance is not satisfactorily settled at STEP 2, the Union shall have ten (10) working days in which to submit the grievance to binding arbitration. If the grievance is not so submitted within ten (10) working days, it will be considered closed on the basis of the last disposition.

Section 3. All grievances must be presented and processed as provided in this Article, and within the time limits prescribed, in order to be valid. Any grievances not taken by the Union from one step of the grievance procedure to the next within said limits shall be considered settled on the basis of the last preceding decision. Said time limits may be extended by mutual agreement, in writing.

ARTICLE 10 -ARBITRATION

Section 1. In the event that any grievance or dispute growing out of the interpretation or application of this Agreement is not settled through the procedure of the preceding Article, the Union may request that the grievance be submitted for arbitration. The City and the Union, shall select a neutral Arbitrator to hear all of the facts in the case and render a decision as quickly as possible. In the event an Arbitrator can't be agreed upon by both parties, he/she shall be selected by and under the rules of the American Arbitration Association. The decision of the arbitrator shall be final and binding upon both parties hereto.

Section 2. All such requests for arbitration shall be in writing, and by certified mail of a copy, addressed to Human Resources, shall state the precise issue to be decided, the specific portions of the Agreement which are claimed to have been violated, and the basis on which such violations are claimed. If not so requested within said ten (10) working days, the matter shall be considered settled on the basis of the last preceding disposition thereof.

Section 3. No more than one (1) grievance or dispute maybe submitted in one (1) arbitration proceeding except by mutual agreement of the parties. Matters involving disputes with respect

to wages, job classifications and safety and equipment shall not be submitted to the arbitrator but shall follow the grievance procedure as set forth above.

Section 4. After designation of the arbitrator, a hearing shall be held as soon as practicable and the arbitrator shall issue an Opinion and Award in accordance with said rules, which, if within the arbitrator's jurisdiction, shall be final and binding on the parties and the employee(s) involved. Said Award shall be subject to any State and Federal Law or regulations applicable thereto.

Section 5. The fee of the arbitrator, his travel expenses and the cost of any room or facilities, shall be borne equally by the parties, but the fees and wages of representatives, counsel, witnesses or other persons attending the hearing on behalf of a party shall be borne by the party incurring them.

Section 6. The arbitrator shall not have the power to add to, subtract from or modify any of the terms of the Agreement, nor to make any recommendations with respect thereto. Neither shall he have the power to establish or change any job classification, wage rate, or rule on matters involving safety and equipment or to rule on any claim for money or benefits arising under an insurance policy or retirement claim or dispute, or to rule on any matter covered by any State or Federal Statute. Any other dispute arising out of, or relating to the interpretation or proper application of this Agreement based upon a grievance of any employee alleging violation thereof shall be deemed arbitral hereunder.

Section 7. No award involving wages due any grievant shall be made retroactive prior to the date the grievance was submitted in writing, unless the grievance is filed within three (3) days of the grievant having knowledge of the situation.

All claims for back wages shall be limited to the amount of base wages the employee would have otherwise have earned, less any unemployment compensation. The arbitrator shall have jurisdiction to determine whether to offset any award for back wages from interim earnings.

Section 8. In consideration of the foregoing provisions of this Article, the Union agrees that there shall be no suspension of work or other interference with the operation of the Employer during the term of this Agreement with respect to, or based upon any dispute which is subject to arbitration under this Article, it being agreed that this Article provides the exclusive method of determining all such disputes if no settlement thereof is reached under the grievance procedure herein; the Union further agrees that it will actively oppose and discourage any such action on the part of individual employees and will not support them in any violation of this Section, or oppose their discipline or discharge for doing so. The Employer likewise agrees that, with respect to any dispute which is subject to arbitration under this Article, it will not institute any lock-out of employees providing all relative provisions have been followed, nor with respect to any other dispute until exhaustion of the procedures prescribed herein.

ARTICLE 11- UNION STEWARD-ALTERNATE

Section 1. The Employer recognizes the right of the Local Union to designate, one (1) job Steward. He shall be a regular full-time employee. The Union may also appoint an alternate Steward to act in the place of the regular Steward.

Section 2. The Department Head or his designee shall grant the Job Steward permission to perform those reasonable tasks that are necessary in the performance of his/her obligations.

ARTICLE 12 - LEAVE OF ABSENCE

Section 1. Inasmuch as the employees are in a critical position with respect to work schedules and are relatively few in number, Leave of Absences shall not be allowed under this Agreement except as otherwise provided herein or by State or Federal Law or City Charter.

Section 2. Long Term Disability: The City agrees to provide a long-term disability income plan which will provide the following benefits:

- a) Qualified employees shall receive benefits as provided in the insurance policy maintained by the City.
- b) The City shall not pay nor will the employees earn the following benefits during the time an employee is receiving long-term disability benefits:
 - 1) Vacation Leave
 - 2) Personal Business Leave
 - 3) Unemployment compensation
 - 4) Worker's Compensation
 - 5) Employer's contributions to the pension system.
- c) The benefit shall be offset against any statutory benefits the employee may receive, including reimbursement to the City of any judgment or settlement the employee may receive which is associated with his/her disabling injury or illness.

Section 3. Jury Duty:

- a) If called for jury duty, an employee shall be granted a leave of absence to serve said jury duty.
- b) On jury duty service, the employee shall be paid the difference of his/her classification rate of pay and jury pay, provided the Employer is furnished with a receipt to verify such jury duty and rate of compensation received from the Court.
- d) Fringe benefits. During jury service, the employee will maintain all seniority rights and the City shall have no claim to the mileage rate the employee receives

e) If an employee serves a full day on jury duty, the City will pay the differential for a full day. If an employee serves a half day, the City will only compensate the employee for a half day. Employees that serve a half day on jury duty can work the half day or use accumulated personal business time. The employee must give proper notification to their immediate supervisor no later than two (2) working days after the employee receives notice from the Court.

ARTICLE 13 - LIMITATION OF AUTHORITY AND LIABILITY

Section 1. No employee, Union member or other agent of the Union shall be empowered to call or cause any strike, work stoppage or cessation of employment of any kind, whatsoever.

Section 2. Any individual employee or group of employees who knowingly violate or disregard the grievance procedure set forth in Article 9 of this Agreement, may be summarily discharged by the Employer without liability on the part of the Employer or the Union.

Section 3. Nothing in the Agreement shall constitute the recognition by the City of the right to cause any strike, work stoppage or cessation of employment of any kind whatsoever in violation of PA 336 (1947), as amended.

Section 4. It is agreed that in all cases of any unauthorized strike, slow-down, walk-out or any unauthorized cessation of work, the Union shall not be liable for damage resulting from such unauthorized acts of its members during the first twenty-four (24) hours. While the Union shall undertake every reasonable means to induce such employees to return to their jobs during any such period of unauthorized stoppage of work mentioned above, it is specifically understood and agreed that the Employer, during the first twenty-four (24) hours of such unauthorized work stoppage, shall have the sole and complete right of reasonable discipline short of discharge. Such Union Member shall not be entitled to or have any recourse to any other provision of this Agreement.

After the first twenty-four (24) hour period of such stoppage, however, the Employer shall have the right to immediately discharge any Union members participating in any unauthorized cessation of work, and such Union Member shall not be entitled to or have any recourse to any other provisions of the Agreement.

ARTICLE 14 - VISITING RIGHTS

Section 1. Authorized representatives of the Union shall be permitted to visit the operation of the Employer during working hours to talk with the Steward and/or executive board members of Local 666 and/or representatives of the Employer concerning matters covered by this Agreement, without interfering with the progress of the work force after notification to the Department Head or his/her designee.

ARTICLE 15 - EQUIPMENT, ACCIDENTS, AND REPORTS

Section 1. The City shall not require employees to take out on the streets or highways, any vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. It shall be a violation of this Agreement where employees refuse to operate equipment unless such refusal is justified.

Section 2. Under no circumstances will an employee be required or assigned to engage in any activity involving dangerous conditions of work or danger to persons or property or in violation of any applicable statute or court order, or governmental regulation relating to safety of persons or equipment.

Section 3. Any current full-time employee who has been off work for a suspension of five (5) days or more or is reinstated for any reason or off work for any absence, illness, or medical leave for a period in excess of sixty (60) days may be required, at the City's discretion, to have complete testing and evaluations repeated the same as a new hire, including a drug screen and physical examination.

The City reserves the right to send any current or returning employee for a drug screen, physical examination, psychological testing, or other evaluation, etc., if reasonable cause is established. "Reasonable cause" shall include, but not be limited to any instance where a bargaining unit employee:

a) suffers a work-related injury requiring an examination at the City's designated physician/clinic, except for first aid (unless reasonable cause is established under other means), or gets into an accident while driving a City vehicle or operating City equipment where operating that equipment while impaired is potentially dangerous to the employee or others (such as chainsaw or chipper). In that event, property damage is estimated by the Department Head or his designee to be at least \$1,000 or there is reasonable doubt about the validity of the employee's explanation of the cause of the accident. Inspection of the damage shall be made as soon as possible by the employee's immediate supervisor. Employees are required to truthfully and immediately advise their immediate supervisor of the accident.

Bargaining unit employees whose classification requires a valid C.D.L. shall submit to drug testing as required by law.

The City reserves the right to have the employee examined by a physician selected and paid for by the City.

The City agrees to comply with any and all applicable state and federal laws.

Section 4. The Union shall have the right to survey all equipment whenever the Union feels that said equipment is not properly classified. The right to survey shall be interpreted to mean at a time and place agreeable to the Employer and the Union during normal working hours.

Section 5. Employees shall immediately, or at the end of their shift, report all defects of equipment to his/her Department Head, or his designee. Such reports shall be made on a suitable form furnished by the City and shall be made in multiple copies, one (1) copy to be retained by the employee. The City shall not ask or require any employee to take out equipment that has been reported by any other employee as being in an unsafe operating condition until same has been approved as being safe by the Department Head, or his designee.

When occasion arises where an employee gives a written report on forms used by the City, of a vehicle being in unsafe operating condition, and received no consideration from the City, he/she

shall take the matter up with the officers of the Union who will take the matter up with the City, commencing at the second (2nd) step of the grievance procedure.

Section 6. The Employer shall have the right to suspend any employee from his job, without pay, if the operation of a motor vehicle is necessary in the performance of his job and said employee's driving record is so unsatisfactory as to cause the Employer's liability insurance carrier to request that the employee's name be deleted from the list of City employees covered under the City's insurance policy.

ARTICLE 16 - MILITARY SERVICE

Section 1. An employee serving in the United States Armed Services shall be entitled to all the rights specified under Uniformed Services Employment & Reemployment Rights Act (USERRA).

ARTICLE 17-SEPARABILITY AND SAVINGS CLAUSE

Section 1. In the event that any provision of this Agreement shall at any time be declared invalid by any court of competent jurisdiction, the decision shall not invalidate the entire Agreement, it being the express intention of the parties that all other provisions shall remain in full force and effect.

Section 2. In the event that any provision of this Agreement is held invalid as set forth above, the parties shall enter into negotiations for the purpose of arriving at a mutually satisfactory replacement for the provisions held invalid.

ARTICLE 18 - COURT AND BEREAVEMENT LEAVE

Section 1. Any employee who is subpoenaed as the result of an accident or involved in an accident while on duty, who must attend court shall suffer no loss of pay at their regular classification rate covering their regular scheduled time only. The employee shall advise his/her supervisor twenty-four (24) hours prior to taking court leave.

Section 2. Employees shall be allowed up to four (4) days to attend a funeral in the event of the death of a spouse, parent, spouse's parent, child, stepchild, brother, sister, brother-in-law, or sister-in-law, with pay. Employees shall be allowed up to two (2) days to attend the funeral of a grandparent or grandchild of the employee or spouse of an employee, with pay. [In this section any use of spouse will also refer to spousal equivalent]

Upon the death of an employee in their department, one half (1/2) day off with pay will be granted to those who attend the funeral, except that a skeleton crew will be maintained in each department and at the discretion of the Department Head.

ARTICLE 19 - WORKERS' COMPENSATION

Section 1. The Employer agrees to cooperate toward the prompt settlement of employee's on-the-job injury and sickness claims when such claims are due and owing. The Employer shall provide Worker's Compensation protection for all employees.

ARTICLE 20-HOLIDAY PAY AND RATE

All employees will be eligible to receive holiday pay under the following regulations. Employees will be paid their current rate based on an eight (8) hour day for said holidays:

Section 1. Paid Holidays are designated as:

New Year's Day	Martin Luther King, Jr.'s Birthday	President's Day
Good Friday	Memorial Day	Fourth of July
Labor Day	Veteran's Day	Thanksgiving Day
Day after Thanksgiving	Christmas Eve	Christmas Day
New Year's Eve		

Section 2. The employee must work the preceding work day before each holiday and the succeeding work day after each holiday or be on an approved leave starting not more than one (1) week prior to the holiday and not more than one (1) week following the holiday; otherwise, no holiday pay will be granted.

Section 3. Employees scheduled to work on an approved holiday will be paid for hours worked at their standard rate plus holiday pay.

Section 4. Should a paid holiday fall on Saturday, then the Friday preceding that day will be taken as the paid holiday and, if the holiday falls on a Sunday, then the Monday following shall be taken as a paid holiday.

Section 5. No employee shall be required to work on a holiday except in case of emergency as determined by the Employer.

- a) An employee called in for an emergency or if approved by the Department Head or supervisor, shall receive a minimum of four (4) hours at time and a half pay plus the holiday pay.
- b) An employee working on emergency time, up to the regular start time of the following day, shall be given the option of working his/her regular shift.

Section 6. Holidays recognized in Section 1 of this Article that fall within an employee's vacation period will be considered a paid holiday and shall not be charged to the employee's vacation bank. Employees will not be paid for a sixth 6th day that week as a holiday.

Section 7. All seasonal or part-time employees shall be excluded from the above Article.

ARTICLE 21 – VACATION

Section 1. All regular full-time employees shall be entitled to paid time off, with pay, on the following basis:

a) Vacation shall be accumulated under the following provisions, upon completion of probation and granted by the employee's Supervisor and/or Department Director:

- | | |
|------------------------------|---------------------------|
| 1) One (1) to Two (2) years | Ten (10) Working Days |
| 2) Two (2) to Ten (10) years | Fifteen (15) Working Days |
| 3) Ten (10) years and More | Twenty (20) Working Days |

Employees as of August 13, 2001, who have twenty (20) years or more of service and thirty (30) days of Vacation shall have their current number of annual vacation days frozen for the remainder of their employ with the City.

Employees may accumulate up to forty (40) unused vacation days. Any accumulation of unused vacation days over forty (40) days will be paid off at 100% of the employees' current hourly rate. The payoff of unused vacation days over forty (40) days shall be paid on or before August 1st for the previous fiscal year.

Employees may use their vacation on an hourly basis, with the approval of their Supervisor and/or Department Director.

Vacation will be given on an employee's anniversary.

Section 2. For the purpose of defining "for each month worked during this period," employees hired the first through the fifteenth (15th) of the month, their pro-rata days will be figured to the end of the preceding month, and employees hired the sixteenth (16th) through the last day of the month, their pro-rata days will be figured to the first of the next month.

Section 3. An employee who returns from military leave of absence shall be credited according to Federal regulations.

Section 4. An employee who is absent from work for more than thirty (30) days for other than on-the-job injuries, will not accumulate vacation time.

Section 5. The City shall not pay vacation or other time off in advance.

ARTICLE 22 – SICK LEAVE

Section 1. Each Employee shall be granted one (1) workday per month, or twelve (12) work days, or sick leave each year. Probationary employees are not entitled to sick leave. Employees may accumulate up to eighty (80) sick days.

Section 2. Sick leave days shall accrue monthly and shall be computed on the basis of not less than twelve (12) paid in-service days, including any holidays, vacation, and paid sick leave.

Section 3. Sick Leave may not be granted in anticipation of future service.

Section 4. All authorized holidays falling within a period of sick leave shall not be counted as a regular work day.

Section 5. Employees may use their sick leave on an hourly basis, with the approval of their Supervisor and/or Department Director.

Section 6. Emergency sick leave shall be allowed in the event of an emergency in the employee's immediate family, to be deducted from the regular accumulated sick leave.

Section 7. Sick leave shall not accrue during leave of absence without pay.

Section 8. Each employee shall be credited with an accumulated sick reserve from the date of their last appointment.

Section 9. Unused sick leave may be accumulated by an employee not exceeding eighty (80) working days.

Section 10. An employee may utilize his sick leave for absence for; Due to personal illness or physical incapacity incurred not in the line of duty and/or necessitated by exposure to contagious disease in which the health of others would be endangered by their attendance on duty.

Section 11. An employee on sick leave shall inform their department head of the fact and reason therefore as soon as possible. Failure to do so within two (2) hours may be cause for the denial of sick leave with pay for the period of absence. The department for which such employee is working within the same period shall notify the City Manager and Human Resources if such a position is established.

Section 12. The employee may be required by the City Manager and/or Human Resources if such a position is established, upon notice to the union, to produce evidence in the form of medical certificate or other evidence of adequacy of the reason of his absence during the time for which sick leave was granted for any duration of time.

Section 13. All accumulated and unused sick leave shall be credited to any employee recalled from lay-off, transferred to another department, or returned from a Leave of Absence.

Section 14. An employee receiving sick leave with pay, who simultaneously receives income under Worker's Compensation Act, shall receive only that portion of their regular salary which together said compensation shall equal their regular salary.

Section 15. Upon retirement and on pension roll or death, accumulated sick leave shall be paid at 100% of sick leave accumulated to eighty (80) days. In the event of death, the payment shall be paid to the legal beneficiary on file with the city.

Section 16. Upon separation of employment that is voluntary, a maximum of 40 days may be paid. As a result of termination for cause, no sick time shall be paid out.

ARTICLE 23 - LIFE, HEALTH, DENTAL, AND ACCIDENT BENEFITS

Section 1. The Employer agrees to pay the full premium cost to cover members of the bargaining unit with Life Insurance Benefits as follows:

- a) Term Life Insurance- \$30,000

Section 2. The City agrees to provide full time employees hired prior to April 7, 2005 and their eligible spouses and dependents, health coverage. Employees hired after April 7, 2005 shall be entitled to employee only health insurance coverage, subject to the terms and conditions set forth below.

A. The City shall not provide health care coverage for the employee's spouse if the spouse is eligible to receive paid health coverage through an employer or former employer of the spouse. Paid health coverage is defined as: a plan that obligates the employer to pay a minimum of eighty (80%) percent of the annual premiums. As a condition of continued of spousal health care coverage, under this section, the City may require that the employee file an affidavit and or other documentation each year or upon request attesting the spouse is not eligible for other employer paid health coverage.

B. The City will offer eligible employees a health coverage health coverage plan. Employees may change their coverage scheduled by the City. Plan coverage will be subject to the coverage terms and regulations of each carrier.

C. The City may, at its discretion, amend the health coverage plans offered, add new health coverage plans, or remove health coverage plans. The City may change the open enrollment periods for existing health coverage plans, but not more often than twice annually.

D. The City will not make any payments in lieu of an employee's decision not to receive offered health coverage or other provided benefits.

Section 3. Retiree Health Coverage

- A. Non-vested Employees, New Hires, Deferred Retirements

Full time employees hired on or after November 1, 2013, are not eligible for City paid retiree health care coverage.

- B. Employees Eligible for Regular Retirement

An employee who is hired before November 1, 2013, may upon retirement, elect health care benefits for the employee, the employee's spouse, and the employee's dependents in existence at the time of retirement, on the same terms (including required contributions to premium) and with the same benefit levels as offered to current employees. However, effective January 1, 2014, the City's contribution for health care coverage for retirees not eligible for Medicare will be limited to the amount contributed for the lowest cost medical portion of the Medicare Supplemental plans provided to retirees. The retiree shall pay any premium contribution that exceeds the amount contributed by the City through automatic deduction from their monthly pension check.

- C. The City shall not provide retiree health care coverage for the retiree if the retiree is eligible to receive paid health care coverage through another employer or former employer. Paid

health coverage is defined as: a plan that obligates the employer to pay a minimum of eighty (80%) percent of the annual premiums. As a condition of continued of retiree health care coverage, under this section, the City may require that the retiree file an affidavit and or other documentation each year or upon request attesting the retiree is not eligible for other employer paid health coverage.

D. The City shall not provide retiree spouse health care coverage for the spouse if the spouse is eligible to receive paid health care coverage through another employer or former employer. Paid health coverage is defined as: a plan that obligates the employer to pay a minimum of eighty (80%) percent of the annual premiums. As a condition of continued of retiree spouse health care coverage, under this section, the City may require that the retiree file an affidavit and or other documentation each year or upon request attesting the retiree is not eligible for other employer paid health coverage.

E. If retirees and/or their spouse become eligible for Medicare, the City will provide Medicare Complementary coverage through The U.S. Government Medicare Program administered through the States is the "primary" provider of medical coverage to such retirees and their eligible spouses.

F. Except as otherwise provided herein, health coverage terminates on the effective day of termination, layoff or resignation. Health coverage terminates on the last of the premium month in which the retiree becomes ineligible for health coverage. Health coverage for a dependent Spouse is terminate on the date on which they are no longer eligible (i.e., on the date of divorce, or upon the death of the employee or retiree). Health coverage for a dependent child is terminated on the date determined by health care legislation. Health coverage for dependents will be terminated in the event an employee or retiree fails to provide the City with proof of dependent eligibility.

G. Health coverage shall be continued during any leave for which the employee receives full pay from the City. Employees on leave of absence with reduced hours and pay are not entitled to continued health coverage paid for by the City except where employee may be entitled to coverage by virtue of legislation i.e., FMLA, ACA, etc. Employees on leave of absences without pay or on layoff are not entitled to continued health coverage paid for by the City but may be eligible for continuation coverage as provided by COBRA.

Section 4. Dental/Optical/Short Term Disability

The City shall provide Dental, Optical and Short Term Disability at its discretion.

ARTICLE 24 - RETIREMENT

Section 1. Employees who retire on or after July 1, 1998 shall receive the following MERS benefit enhancements:

1. F55- Full benefits when the member or vested former member has attained fifty-five (55) years or older and has twenty-five (25) years of service. MCLA 38.1510 (4) Employees are vested in the pension plan after ten (10) full years of service.
2. B-2 Benefit Program Retirement Allowance (MCLA 38.1516)
3. All employees, regardless of hire date shall be obligated to contribute ten (10%) percent of their annual base wage towards pension benefits.
4. All employees hired after 7/1/2011 will be entitled to participate in the current defined benefit retirement plan but at a 1.5 multiplier.

ARTICLE 25 - WORK WEEK AND SCHEDULE

Section 1. There will be a regular starting time announced and posted.

Section 2. Work Week: The work week shall be forty (40) hours, including one (1) hour lunch period per day with time and one-half for all time in excess of eight (8) hours in any one day including lunch period in the employee's scheduled work day. Lunch hour is not to be taken at the beginning nor at the hour preceding the end of the eight (8) hour workday, unless approved by a Supervisor. To receive a one (1) hour paid lunch, the employee must work a full seven (7) hour day.

Section 3. Employees shall receive a fifteen (15) minute rest period for each one-half day of Work.

Section 4. Except as described below, those employees required to punch time cards upon commencing and leaving work when punching in five (5) minutes up to fifteen (15) minutes tardy in the beginning of the day shall be docked fifteen (15) minutes. Any employee tardy more than fifteen (15) minutes shall be docked in quarter (1/4) hour segments thereafter.

An employee who fails to punch in or out shall be disciplined, unless the employee's supervisor certifies that the employee was actually at work at the required time.

The requirement to punch in shall not apply in certain instances.

ARTICLE 26 - OVERTIME

Section 1. All bargaining unit employees shall be paid one and one-half (1½) times their rate of pay after eight (8) hours worked in any twenty-four (24) hour period or any hours worked in excess of forty (40) hours in a work week. Overtime pay shall be paid regardless of vacation or sick time used.

Section 2. Overtime shall be assigned in terms of the employee's seniority standing on a seniority list. In the event an employee does not avail him/herself the opportunity to work overtime, he/she shall be charged with such time as if actually worked the number of hours worked by his/her department.

Section 3. An employee working overtime will be entitled to a paid lunch period after four (4) hours of overtime. Said lunch period will be of one-half hour duration.

ARTICLE 27 - CALL BACK PAY

Section 1. An employee receiving an emergency call from their department head or supervisor or reporting for call-back duty shall be assured four (4) hours work and pay at the rate of one and one-half (1 ½) times employee's hourly rate. Employee shall keep themselves available during the entire period for which they are paid and, if they are recalled within the four (4) hour period, it shall not constitute a second call-in to which the assurance applies.

Section 2. Employees must report to work within a reasonable time in an emergency, as determined by the City Manager, unless on an approved vacation, sick leave or they have been consuming alcohol that day.

ARTICLE 28 - GENERAL

Section 1. The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any employee whose pay is in dispute or any other records of the Employer pertaining to a specific grievance, at reasonable times, at the discretion of the Employer.

Section 2. The Employer agrees that if any employee is required to wear any kind of uniform as a condition of his continued employment, such uniform shall be furnished by the Employer, free of charge to the employee, at the standard required by the Employer.

Section 3. Suitable rain coats, hats, boots and safety equipment will be furnished by the Employer at its discretion. Once per fiscal year, employee's required to regularly work outside, may submit receipts for reimbursement for up to \$250 for necessary work shoes.

Section 4. The Employer shall provide a bulletin board in the facility where employees hereunder are employed for the posting of seniority and vacation lists for the use of the Union. All notices posted shall be limited to notices of Union meetings and social affairs, notices of Union elections and results thereof and other official business, except political material, of the Local and International. All other material may be removed from the board and appropriate discipline taken as to violators.

Section 5. Vacancies occurring in any position in the bargaining unit in any department shall be posted on the bulletin board of each department for not less than five (5) working days, and shall include the classification of the vacancy, the minimum qualifications and pay rate. The successful bidder will be notified and the notice will be posted within five (5) working days. All new job classifications created after the execution of this Agreement shall be posted in conformity with this Section.

Section 6. The City shall notify the Union immediately when any classification not listed on the wage schedule is established resulting from introduction of new types of equipment or for other reasons, the Employer may establish a classification and rate structure for same. In the event the Union within two (2) weeks thereafter, notifies the Employer in writing that it disagrees with said rate, the matter shall be subject to negotiations between the parties, otherwise the rate shall be effective as of the first date employees were assigned to the classification.

Section 7. Vacancies will be filled according to seniority, if all other matters such as ability and other qualifications are equal in the opinion of the Employer. Bids within the particular Department involved will be given preference.

Section 8. With regard to employment, residency shall be in accordance with Michigan State Law.

Section 9. No person who is a spouse, spousal equivalent, child, parent, grandchild, grandparent, brother, sister, half-brother, half-sister, or the spousal equivalent of any of them, whether by marriage, or by blood, or by adoption, of any member of city council, mayor, or of the city manager may be hired or promoted during the term or tenure of that officer, and no employee of the City may be supervised by a relative.

Section 10. EXTENSION OF WORK DAY: The Employer has the right to require an employee to continue to work up to two (2) hours past the regular work day to complete unfinished job assignments without institution of the overtime seniority list. This is intended to cover unforeseen extension of the regular workday.

ARTICLE 29 - DISCRIMINATION AND COERCION

Section 1. Both parties agree that the provision of the Agreement shall be equally applied to all employees without discrimination or coercion as to age, sex, race, color, marital status, creed, national origin or political affiliation.

ARTICLE 30 - WHOLE AGREEMENT

Section 1. No Agreement or understanding contrary to this Collective Bargaining Agreement, nor any alteration, variation, waiver, or modification of any of the terms or conditions contained herein shall be binding upon the parties hereto unless such agreement, understanding, alteration, variation, waiver, or modification is executed in writing between the parties. It is further understood and agreed that this contract constitutes the sole, only and entire agreement between the parties hereto and cancels and supersedes any other agreement, understanding and arrangements heretofore existing.

Section 2. Portions of this Agreement may be modified upon written agreement between both parties.

ARTICLE 31- TERMINATION OF AGREEMENT

Section 1. This Agreement shall be in full force and effect from November 13, 2015 to June 30, 2019, and shall continue in full force and effect from year to year thereafter unless written notice of desire to modify, cancel or terminate the Agreement is served by either party upon the other, at least sixty (60) days prior to date of expiration.

In the event negotiations extend beyond the expiration date of this agreement, terms, and provisions of this agreement shall remain in full force and effect pending agreement on a new contract.

Should any provision of this Contract be found to be in violation of any federal or state law by a court of competent jurisdiction, all other provisions of the Contract shall remain in full force and effect for the duration of the Contract.

ARTICLE 32 - RATIFICATION

The signature of the City Manager with the approval of all approving governing bodies, shall constitute final action of acceptance of this Agreement by the City of Hamtramck.

EXHIBIT "A"

WAGE SCHEDULE

EFFECTIVE November 30, 2015 - JUNE 30, 2019

The Following Pay Grades shall remain in effect:

Grade	Wage
6	\$34,504
9	\$36,778
12	\$39,090
Supervisors	\$41,371

EXHIBIT "B"

LAST CHANCE AGREEMENT

WHEREAS, the above referenced individual was found guilty of violation of the drug and alcohol policy described in the collective bargaining agreement between the City and AFSCME Local 666 on _____, and;

WHEREAS, City Of Hamtramck will conditionally reinstate _____ to the position of _____, provided the employee is found by medical examination to be capable of performing all duties of the classification as determined by the City of Hamtramck and subject to the following terms and conditions being met and maintained;

NOW, THEREFORE, it is agreed that:

1. The employee must sign an authorization for release of those records necessary for the City to determine that the employee is complying with the rehabilitation program and can be certified for reinstatement.
2. The employee must complete a rehabilitation program as prescribed by the substance abuse professional and/or an authorized rehabilitation source.
3. The employee must pass a medical examination administered by a medical facility designated by the City prior to being allowed to return to duty. The examination shall only screen for drug use and physical impact of the prior drug usage.
4. The employee may be allowed to use sick time and vacation time, in that order, and apply for a medical leave of absence if required, while undergoing rehabilitation.

The rehabilitation program as prescribed by the substance abuse professional and/or an authorized rehabilitation source shall be paid for by the employee, subject to the City-provided insurance program.

5. Once authorized to return to duty, the employee must submit to a periodic urinalysis on a timetable as may be determined by the Substance Abuse Provider, with a minimum of at least six (6) times in the first twelve (12) months, and subsequent random testing in accordance with the collective bargaining agreement between the City and AFSCME Local 666. The alcohol and drug re- testing shall be paid for by the employee. The employee may use City-provided health insurance if covered by that policy.
6. _____ Shall submit to controlled substance/alcohol testing at the discretion of the City. If any such test shows a positive result for the presence of a controlled substance/alcohol, _____ will be discharged from employment with the City of Hamtramck, subject to review pursuant to the collective bargaining agreement of only the discharge for a positive test result hereunder.
7. _____ will be credited with seniority, for promotional Purposes, for time separated from City of Hamtramck between _____ and the date of return to duty. No other wage or benefit is due or owing, and waives any claim thereto.
8. The Union shall withdraw with prejudice the Grievance# _____ (agrees not to file a grievance) and shall release and discharge the City from any and all claims relating thereto. The City shall release and discharge AFSCME Local 666 ("the Union") and _____ from any and all claims relating thereto. _____ shall release and discharge the Union and the employer from any and all claims relating to Grievance # _____ (not filing a grievance), including but not limited to the processing and arbitration of this grievance. Further, _____ releases the City and Union from all liability and claims he/she may have had or now has with respect to his/her employment with the City of Hamtramck whether such claims or liability arise under Federal or State statute, constitutional provisions, principles of common law, or under the collective bargaining agreement between the City of Hamtramck and the Union.
9. All parties have had the opportunity to consult legal counsel and have carefully and completely read and understood all the terms of this settlement agreement. This settlement agreement is freely and voluntarily entered into by all parties without any duress or coercion.
10. The parties agree that this agreement is entered into as a full and final settlement of the above referenced matter, and is to have no precedential value. Furthermore, the actions taken by the parties in settling this matter are not meant to establish a practice or right to be utilized in any other grievance, claim or litigation.

11. The employee and Union have the right to grieve and submit to arbitration the question whether the employee violated any of the terms of this Last Chance Agreement. In the event that the arbitrator finds that the employee violated the terms of this Last Chance Agreement, the arbitrator shall have no authority to modify the penalty imposed by the City.
12. This last chance agreement is for _____ only. This is a non-precedent setting last chance agreement.
13. This last chance agreement shall expire five (5) years after its effective date.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this

Date _____ day of _____, 20__

Union Representative

City Manager

RESOLUTION 2017-45

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF HAMTRAMCK AND THE HAMTRAMCK CITY EMPLOYEES LOCAL 666, AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO FOR THE PERIOD BEGINNING NOVEMBER 13, 2015 AND ENDING JUNE 30, 2019 AND AUTHORIZING ITS EXECUTION IN ACCORDANCE WITH THE CHARTER OF THE CITY OF HAMTRAMCK

WHEREAS, the City of Hamtramck, Michigan has the duty to bargain collectively with respect to wages, hours, and other conditions of employment as provided in Michigan Act 379 of the Public Acts of 1965, as amended;

WHEREAS, the previous AFSCME Union 666 contract was from March 19, 2015 to November 12, 2015;

WHEREAS, although state law does not require a City in Receivership to Collective Bargain (MCL 141.1567 Sec. 27 (3)) for a period of five (5) years from the date the City was placed in Receivership, the City Manager and the Union have been negotiating in good faith for well over a year and worked to produce a contract that is easier to read and enforce from both the Union's side and the City's side; and

WHEREAS, the City of Hamtramck has determined that approving the labor agreement with the Hamtramck City Employees Local 666, AFSCME, AFL-CIO is advisable, necessary and in the public interest.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that:

FIRST: The attached *Agreement between the City of Hamtramck and the Hamtramck City Employees Local 666, AFSCME, AFL-CIO for the Period Beginning November 13, 2015 and Ending June 30, 2019* is approved for execution.

SECOND: The Mayor, City Manager, and City Clerk of the City of Hamtramck are hereby instructed and authorized to sign the attached *Agreement between the City of Hamtramck and the Hamtramck City Employees Local 666, AFSCME, AFL-CIO for the Period Beginning November 13, 2015 and Ending June 30, 2019*.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 13th DAY OF JUNE, 2017.

AYES:

NAYS:

ABSENT:

ATTEST:

August R. Gitschlag
City Clerk



Agenda Item Details

Meeting	Jun 13, 2017 - Regular City Council Meeting
Category	7. New Business
Subject	D. Resolution 2017-47 Extending Contract for Green For Life (GFL) Environmental USA, Inc.
Access	Public
Type	Action
Recommended Action	The City Manager recommends that City Council approve the contract extension for Green For Life (GFL) Environmental USA, Inc. for municipal sanitation services for two (2) years.

Public Content

Introduction:

This agenda item is for the City Council to approve a two (2) year contract extension with GFL Environmental USA, Inc. for municipal/residential Solid Waste and Compost removal services.

Overview:

The City of Hamtramck contracts with GFL Environmental USA, Inc. (formerly Rizzo) to provide sanitation services in the city. The services include collection, transportation and disposal of household solid waste and yard waste collection for approximately eight thousand-one hundred (8,100) single family and multiple family units, commercial corridors, parks, and City owned buildings; set out between 7:00 AM and 5:00 PM one time per week in ninety-six (96) gallon bins. Currently, GFL doesn't charge for replacement bins for residents or the City and are great community partners.

GFL is proposing a two (2) year extension for continued service with the following rates per home per month:

Year One \$7.61 per unit

Year Two \$7.86 per unit

Budget Impact:

The services will cost the City approximately \$739,692.00 for FY 17-18 which is a \$0.25 increase per home per month from the current fiscal year. The services will cost approximately \$763,992.00 for FY 18-19, which will, again, be a \$0.25 increase per home per month.

Recommendation:

The City Manager recommends that City Council approve the contract extension with GFL Environmental, USA.

Prepared by:

Katrina Powell, City Manager

Reviewed by:

Katrina Powell, City Manager

Attachments:

GFL Contract Extension Proposal

[GFL Contract Extension Proposal 06062017.pdf \(338 KB\)](#)

[Rizzo.pdf \(643 KB\)](#)

[Resolution 2017-47 Authorizing a Contract Extension to GFL Environmental USA, Inc. for Two Years.pdf \(184 KB\)](#)

Administrative Content

Executive Content



June 6, 2017

Katrina Powell, City Manager
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212

Re: Residential Solid Waste and Compost Proposal for the City of Hamtramck

Dear Ms. Powell,

It was a pleasure meeting with you to discuss topics relevant to the continued relationship between the City of Hamtramck and GFL Environmental Services USA Inc.

GFL USA would like to submit the following proposal for your review;

- Collection, transportation and disposal of household solid waste and yard waste collection from approximately 8,100 single family and multiple family units; set out between 7:00 am and 5:00 pm, one time per week in 96 gallon carts.
- All other services outlined in the City of Hamtramck bid document would remain as stated.
- **Renewal Period**
 - Year 1 \$7.61 per unit per year
 - Year 2 \$7.86 per unit per year

Thank you for allowing GFL Environmental USA, Inc. the opportunity to submit the enclosed proposal. Should you need anything additional information or wish to discuss our proposal personally, please do not hesitate to contract me at your convenience.

Sincerely,

A handwritten signature in black ink that reads 'Mary Jo VanNatter'. The signature is written in a cursive style with a large 'M' and 'J'.

Mary Jo VanNatter
Senior Municipal Sales Executive
GFL Environmental USA, Inc.



RESOLUTION 2017-47

AUTHORIZING A CONTRACT EXTENSION TO GFL ENVIRONMENTAL USA, INC. FOR TWO (2) YEARS TO PROVIDE MUNICIPAL SANITATION SERVICES IN THE CITY OF HAMTRAMCK

WHEREAS, the City of Hamtramck entered into a contract with GFL Environmental USA, Inc. (formerly Rizzo) to provide Municipal Sanitation Services;

WHEREAS, the City of Hamtramck and GFL Environmental USA, Inc. previously extended the contract with an end date of May 31, 2017;

WHEREAS, GFL Environmental USA, Inc. has continued to provide services as required by the contract and has maintained a positive working relationship with the City; and

WHEREAS, GFL Environmental USA, Inc. proposed the following rate increases for a two year extension: Year One: \$7.61 per unit and Year Two: \$7.86 per unit for approximately 8,100 units.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that the City of Hamtramck enter into a two (2) year contract extension with GFL Environmental, Inc. effective immediately with the Year One rate set at \$7.61 per unit per year and the Year Two rate set at \$7.86 per unit per year for approximately 8,100 units.

PASSED AND APPROVED BY THE COUNCIL, CITY OF HAMTRMACK, WAYNE COUNTY, MICHIGAN THIS 13th DAY OF JUNE, 2017.

AYES:

NAYS:

ABSTAIN:

ATTEST:

August R. Gitschlag, City Clerk

ADDENDUM TO CONTRACT FOR SERVICES BETWEEN
THE CITY OF HAMTRAMCK, MICHIGAN AND
RIZZO ENVIRONMENTAL SERVICES, INC. d/b/a RIZZO SERVICES
FOR THE PROVISION OF MUNICIPAL SANITATION SERVICES

This Addendum ("Addendum") is made and entered into effective this 9th day of September, 2014, by and between the City of Hamtramck, a Michigan municipality ("City"), whose address is City of Hamtramck, 3401 Evaline Avenue, Hamtramck, Michigan 48212, and Rizzo Environmental Services, Inc. d/b/a Rizzo Services, a Delaware corporation, whose address is 6200 Elmridge Drive, Sterling Heights, Michigan 48313 ("Contractor").

WHEREAS, Contractor's predecessor in interest and City entered into Contract for the Provision of Municipal Sanitation Services on June 1, 2009 ("Contract");

WHEREAS, Contractor's predecessor assigned its rights and obligations under the Contract to Contractor with the City's approval in August of 2012;

WHEREAS, the City and Contractor wish to extend and amend the Contract as provided herein;

NOW THEREFORE, in consideration of the premises and of the mutual covenants contained within the Contract and this Addendum, the City and Contractor hereby agree as follows:

1. The Contract shall be fully incorporated into this Addendum. All terms of the Contract shall apply to this Addendum and remain in full effect unless otherwise defined in this Addendum or in conflict with this Addendum. In the event of any conflicts between the terms of the Contract and this Addendum, the terms of this Addendum shall control.
2. Contractor shall receive and log calls from City residents that have solid waste related questions and concerns at the phone number (866) 772-8900. City shall be responsible for informing residents of this phone number. Contractor shall provide City with a monthly summary report of the received calls. The Contractor shall provide these additional services at no additional costs to the City.
3. The City hereby extends the Contract for the 3-year period beginning June 1, 2014 and ending May 31, 2017 (the "Extension Period"). The price City shall pay to the Contractor during each year of the Extension Period shall be the same as the price City is paying Contractor during the final year of the initial term (June 1, 2013 to May 31, 2014). Accordingly, the Pricing shall be as follows:

<u>Year</u>	<u>Rate</u>
Current Year (June 1, 2013 – May 31, 2014)	\$59,583.33 per month
Year 1 of Extension Period (June 1, 2014 – May 31, 2015)	\$59,583.33 per month
Year 2 of Extension Period (June 1, 2015 – May 31, 2016)	\$59,583.33 per month
Year 3 of Extension Period (June 1, 2016 – May 31, 2017)	\$59,583.33 per month

4. City shall pay Contractor no later than thirty (30) days after receipt of an invoice. If City fails to pay Contractor within thirty (30) days, City shall also pay Contractor a late fee equal to 5% of the amount of the invoice.

5. Each party to this Addendum warrants that the person signing this Addendum is authorized to do so on behalf of its principal and is empowered to bind its principal to this Addendum.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and date first written above.

CITY OF HAMTRAMCK

By: Cathy R. Syme
Emergency Manager 6/9/14

W. S. S.

Dated: 6/10/14
RIZZO ENVIRONMENTAL SERVICES, INC.
d/b/a RIZZO SERVICES

By: [Signature]
Charles B. Rizzo
President

Rizzo Environmental Services Inc
City of Hamtramck

September 14, 2013 Update

Proposed Terms of Contract Extension

- Five Year Extension
- Yard Waste Continue to be Continued Collected Separately From Solid Waste as Legally Required
- Rizzo Environmental Services Inc to Take Service Calls From Citizenry
- Five Year Prices
 - 2% Rate Reduction of Current Rate to Begin Immediately in Current Contract and Apply to Years 1 and 2 of the 5 Year Extension Period.
 - Year 3 – 3 % Increase
 - Year 4 – 4% Increase
 - Year 5 - 4-1/2% Increase
- Recycling System
 - Recycling Made Available to Citizenry w new 64 gallon wheeled carts
 - \$3.50 per Home Per Month w No Additional Cost for Carts
 - RESI Will Issue Monthly Billings to Those Who Subscribe w/Assurance by City For Payment
 - Rewards For Recycling Program to be Implemented Immediately Upon Approval of Extension Period @ No Cost to City or Residents

CONTRACT FOR SERVICES BETWEEN THE CITY OF HAMTRAMCK, MICHIGAN AND RIZZO SERVICES, INC. FOR THE PROVISION OF MUNICIPAL SANITATION SERVICES.

THIS AGREEMENT is made and entered into effective _____, by and between the city of Hamtramck, a Michigan municipality (city), whose address is City of Hamtramck, 3401 Evaline Avenue, Hamtramck, Michigan 48212 and Rizzo Services, Inc., a Michigan corporation whose address is 22449 Groesbeek Highway, Warren, 6200 Elmridge, Sterling Heights, Michigan (contractor);

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements contained herein, the city and contractor agree as follows:

SECTION 1. SERVICES AND TERM

The contractor agrees to provide services listed in the attached bid or request for proposal dated February 13, 2009 and corresponding proposal by contractor dated March 6, 2009. Said bid or request for proposal and contractor proposal are attached hereto as Exhibit A and terms and conditions therein agreed to herein. The parties note therein that the bid accepted provided for an alternate price for Addendum #3 which the city has accepted.

The Contractor, during the five (5) year contract term commencing on June 1, 2009 and ending May 31, 2014, shall collect, using a semi-automated system, and transport all residential refuse, collectable refuse, recyclable waste, and yard waste identified in Exhibit A hereto from residential units, public waste receptacles, and dumpsters in accordance with Exhibit A hereto and in compliance with all local, county, state, and federal laws, regulations, and ordinances. All refuse collected pursuant to this Agreement shall be disposed of at a duly-authorized facility selected by the contractor and, unless otherwise provided for herein, the contractor shall be solely responsible for any disposal, tipping or similar fees associated with the disposal of waste and not specifically set forth herein. All services provided herein shall be provided in an orderly, workmanlike, efficient and commercially reasonable manner.

City retains the right to direct the Contractor to dispose of waste material at a facility of city's choosing, provided however, that the city may be liable for a reasonable fuel surcharge and disposal surcharge if it directs contractor to a facility that is a greater distance from the corporate limits of the city of Hamtramck than the location that the Contractor has customarily selected. The amount of the fuel surcharge shall be calculated at the time of imposition based upon the following: the distance difference between the city's selected site and the Contractor's customarily site, an approximation of the gas mileage of the vehicles used to transport the waste and the price of fuel at the time of the request. The amount of the disposal surcharge shall be the total price differential, if any, for waste disposal at the facility selected by the city and the one selected by Contractor. Subject to Paragraph 1's requirement that the facility be licensed and properly authorized, if the city does not direct Contractor to use a particular disposal facility, the Contractor shall not impose a fuel surcharge or disposal surcharge.

At the city's option, this contract may be extended for an additional five (5) year term through May 31, 2019.

SECTION 2. PAYMENT FOR SERVICES

The Contractor will be paid on a regular basis, no later than thirty (30) days after receipt of proper invoices, certifications, and progress reports. All invoices shall be timely submitted on a monthly basis and shall itemize with specificity all charges upon which payment is sought. All invoices must be submitted with 45 days of contractor's provision of services or they will be rejected and not paid.

INITIALS _____, _____

SECTION 2A. PRICE

Consistent with the bid incorporated and attached hereto as Exhibit A, residential refuse pick-up services, which shall include charges for the pick-up and disposal of residential yard waste, shall for the term of this agreement be \$715,000 per year, each annual payment to be paid in twelve equal monthly payments.

There shall be no charges for dumpsters placed on city property or for public waste receptacles to be placed in locations designated by the parties hereto. The number of dumpsters on city property (4) and public waste (50) receptacles shall be at least as great as currently exists and replacement units shall be of a like quality or better than currently exist. **The City will be responsible for replacing the litter containers and plastic liners.** Any changes to models shall be mutually agreed upon by the parties.

Nuisance cleanup shall be billed at a rate of \$150 per hour so long as contractor provides (1) written proof that the city requested said services and (2) a detailed accounting of the charges incurred.

Contractor shall provide 30-yard dumpsters on an "as-needed" basis and upon the city's request. Said dumpsters shall be provided for \$350.00 per dumpster. Disposal of the dumpster contents shall be free for the first 5.5 tons. The city will pay contractor at a rate of \$30.00 per ton for all waste disposed pursuant to this paragraph in excess of 5.5 tons.

The city has accepted and Contractor shall provide the services and equipment specified in addenda 1 (monthly recycling dumpster) and 2 (recycling center dumpster) to its proposal at the rates specified therein. The city has accepted and the Contractor shall provide the services specified in its alternate bid to Addendum 3 (curb-side pick-up of recyclable refuse), provided however, that the services specified in Addendum 3 will commence within ~~30~~ **90**-days written notice by the city of its intent to implement the curb-side recycling program which, to date, has not been implemented. **The 90-day period will not commence until the City has purchased the bins.**

During the term of this agreement, Contractor shall charge no fuel surcharges and, unless specifically set forth herein, shall charge no disposal fees provided, however, that the Contractor may request fuel and disposal surcharges to be approved by city council resolution, but only if the city requests that disposal occur at a specific location other than those currently being used by the Contractor. The parties understand and agree that current disposal facilities may close or lose licensure in the ordinary and regular course of business. The city assumes no risk for such closures or de-licensures, said risks being borne entirely by Contractor.

Unless exigent circumstances require otherwise, extraordinary charges not set forth herein shall not be charged unless a written purchase order is issued and acknowledged by the city manager acting in conformity with the city of Hamtramck purchasing ordinance.

Service under the terms of this contract will also be provided to the 307-units of housing administered by the Hamtramck Housing Authority for a total of \$27,099.35 per year so long as the Authority uses the services of Contractor. The parties understand and agree that the Authority may, in its discretion, retain its own contractor at any time after 1/1/2010. In the event the Authority hires its own contractor, the city shall cease to be responsible for the additional annual cost of \$27,099.35 provided for in this Paragraph.

SECTION 3. TAXES

INITIALS _____, _____

The Contractor hereby accepts and assumes exclusive liability for and shall indemnify, protect and save harmless the City from and against the payment of:

A) All contributions, taxes or premiums (including interest and penalties thereon) which may be payable under the Unemployment Insurance Law of any State, the Federal Social Security Act, Federal, State, County and/or Municipal Tax Withholding Act, Federal, State, County and/or Municipal Tax Withholding Laws, or any other law, measured upon the payroll of or required to be withheld from employees, by whomsoever employed or engaged in the work to be performed and furnished under this agreement.

B) All sales, use, personal property and other taxes (including interest and penalties thereon) required by any Federal, State, County, Municipal or other law to be paid or collected by the Contractor or any of its vendors or any other person or persons acting for, through or under it or any of them, by reason of the performance of the work or the acquisition, furnishing or use of any materials, equipment, supplies, labor, services or other items for or in connection with the work.

C) All pension, welfare, vacation, annuity and other union benefit contributions, if any, payable under or in connection with respect, to all persons; by whomsoever employed or engaged in the work to be performed and furnished under this Agreement.

SECTION 4. TERMINATION

This agreement may be terminated by either party if the other party substantially fails to fulfill its obligations under this agreement through no fault of the terminating party. No such termination may be effected unless the other party is given not less than fourteen (14) calendar days written notice of intent to terminate and an opportunity for correcting the default and for consultation with the terminating party before termination. In addition, the city may terminate this agreement, in whole or in part, for cause (such as for legal or financial reasons or major changes in the work or program requirements), and the contractor is given not less than fourteen (14) calendar days written notice and an opportunity for consultation before termination. If the city terminates as a result of the contractor's default, any payment due the contractor at the time of termination may be adjusted to the extent of any additional cost the city incurs due to the contractor's default. If the contractor terminates as a result of the city's default or the city terminates for cause, the contractor shall be paid for services performed to the termination date, including reimbursable expenses due. Upon receipt of the terminating action, the contractor shall promptly discontinue all services unless the notice directs otherwise.

SECTION 5. CONTRACTOR'S STATUS

It is agreed and understood by the contractor and the city that the contractor and contractor's employees, agents, subcontractors, vendors are all independent contractors and they are not employees of the city and shall not be entitled to any benefits or privileges provided by the city to its employees, including, but not limited to, workers' compensation and unemployment benefits. The contractor shall not have any authority or power to bind or commit the city in any manner whatsoever.

SECTION 6. INSURANCE

A. The contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the state of Michigan such insurance as will protect the city, its officers, employees, agents, consultants, and volunteers from claims involving the contractor's contractual obligations under this agreement including, but not limited to, the following hold-harmless agreement:

The contractor herein agrees to indemnify, defend and hold harmless the city, its officers, employees, agents, consultants, attorneys and volunteers from all losses, claims, liabilities, injuries, damages and

INITIALS _____, _____

expenses, including attorneys' fees, that the city, its officers, employees, agents, consultants, attorneys and volunteers may incur by reason of any injury or damage sustained to any person or property (including loss of use) arising out of or occurring in connection with the negligent performance by the contractor of the duties and obligations. Contractor warrants and guarantees the work and materials covered by this contract and agree to make good, at its expense, any defect in materials or workmanship, including the restoration of work of other subcontractors that has been affected. To indemnify City for any loss that may be caused by breach of said warranty and guarantee.

Contractor shall obtain and pay for all permits, licenses and official inspections made necessary by its work and to comply with all laws, ordinances and regulations bearing on its work and the conduct thereof.

Contractor shall be fully and exclusively responsible for, and to pay when due, any and all applicable contribution allowances of other payments or deductions, however termed, required by union labor agreements or required by law now or hereafter in force.

Contractor shall indemnify City against, and save it harmless from any and all loss, damages, costs, expenses and attorney's fees suffered or incurred on account of any breach of the aforesaid obligations and covenants, and any other provisions or covenant of this Contract. At any time before final settlement of adjudication of any loss, damage, liability, claim, demand, suit or cause of action for which Contractor in this Agreement agrees to indemnify and save harmless the City.

B. The contractor shall obtain and maintain, at the contractor's own expense, liability insurance in the amount of two million dollars (\$2,000,000.00) (including a broad-form contractual liability coverage with all coverage retroactive to the earlier date of this agreement or the commencement of the contractor's services in relation to the project) covering personal injury, bodily injury and property damages.

C. The contractor shall maintain at the contractor's own expense comprehensive general liability insurance (including broad-form contractual liability and completed operations, explosions, collapse and underground hazards) in the amount of two million dollars (\$2,000,000.00) covering personal injury, bodily injury and property damage.

D. The contractor shall maintain at the contractor's own expense comprehensive automobile liability insurance, including hired and non-owned vehicles, if any, in the amount of two million dollars (\$2,000,000.00) covering personal injury, bodily injury and property damage.

E. The contractor shall maintain at the contractor's own expense workers' compensation insurance in the amount of the statutory maximum with an employer's liability coverage of at least two hundred thousand dollars (\$200,000.00).

F. The city and its officers and employees shall be named as additional insured on the contractor's insurance policies referenced in the preceding paragraphs herein.

G. All insurance required by the contractor shall be maintained at the contractor's own expense, from a company or companies lawfully authorized to do business in Michigan and rated at least A by Best's Key Rating Guide. All insurance obtained by the contractor shall incorporate a provision requiring the giving of written notice to the city at least thirty (30) days prior to the cancellation, renewal or material modification of any such policies by return receipt of United States certified mail. All insurance required by the contractor shall also state that the coverage afforded under the policy or policies shall be primary insurance. Any insurance carried independently by the city shall be secondary insurance which operates on only an excess or contingent basis.

INITIALS _____, _____

H. All insurance required of the contractor shall provide that any failure to comply with reporting provisions of the policy shall not affect coverage provided to the city, its officials, employees, agents, consultants, attorneys or volunteers.

I. The contractor shall submit valid certificates in form and substance satisfactory to the city evidencing the effectiveness of the foregoing insurance policies and the required amendatory requirements to each such policy to the city for the city's approval before the contractor commences the rendition of any services hereunder.

J. Under no circumstances shall the city be deemed to have waived any of the insurance requirements of this contract by any action or omission, including but not limited to:

- (1) allowing any work to commence by the contractor before receipt of certificates of insurance;
- (2) failing to review any certificates of insurance received from the contractor; or
- (3) failing to advise the contractor that any certificate of insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner.

The contractor agrees that the obligation to provide the insurance required by these documents is solely the contractor's responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the city.

K. Nothing contained in this contract is to be construed as limiting the liability of the contractor. The city does not, in any way, represent that the coverage or limits of insurance specified are sufficient or adequate in each addendum for specific projects to protect the city or the contractor, but are merely minimums. The obligations of the contractor to purchase insurance shall not, in any way, limit its obligations to the city in the event that the city should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of a loss which is not covered by the contractor's insurance.

L. In the event the contractor fails to furnish and maintain the insurance required by this contract, the city may purchase such insurance on behalf of the contractor, and the contractor shall pay the cost thereof to the city upon demand or shall have such cost deducted from any payments due the contractor. The contractor agrees to furnish to the city the information needed to obtain such insurance.

SECTION 7. DRUG-FREE WORKPLACE AND HARASSMENT POLICIES

The contractor has enacted, implemented, and provided training in drug-free workplace and workplace harassment policies and shall, upon request of the City, provide copies of same. Contractor shall provide personnel of good character and fitness and shall see to it that they are properly supervised. Contractor shall also assign sufficient personnel to carry out its responsibilities hereunder.

SECTION 8. ASSIGNMENT

The contractor shall have no right to transfer or assign his interest in or his obligations under this agreement without the prior written consent of the city.

SECTION 9. ENTIRE AGREEMENT

This agreement constitutes the entire understanding of the parties with respect to the contractor's services and supersedes any prior written or oral agreements or understandings of the parties pertaining thereto.

INITIALS _____, _____

SECTION 10. NO THIRD-PARTY BENEFICIARIES

The city and the contractor agree that this agreement is not intended to create or give rise to any rights in any person or entity other than the city and the contractor, and no claim as a third-party beneficiary under this agreement by any person or entity shall be made or be valid against the city or the contractor.

SECTION 11. NOTICES

Any notice required or permitted to be given pursuant to this agreement shall be in writing and shall be deemed given either upon delivery of such notice in person or on the third day after posting by certified mail, postage prepaid, return receipt requested, addressed to the party to whom notice is given as follows, unless the address listed below is modified on any notice subsequently given by such party:

If to the city:

City of Hamtramck
3401 Evaline Avenue
Hamtramck, Michigan 48212
Attn: City Manager

If to the Contractor:

Rizzo Services, Inc.
6200 Elmridge
Sterling Heights, Michigan 48313

attn: _____

SECTION 12. GOVERNING LAW

The execution, validity, construction, interpretation, performance, and enforcement of this agreement shall be governed by the laws of the state of Michigan. Subject to the requirements of paragraph 24, venue shall be Wayne County Circuit Court unless otherwise provided for herein.

SECTION 13. COMPLIANCE WITH LAWS

Each party must comply with and must require its employees to comply with all applicable local, state and federal laws and regulations.

Contractor shall maintain at all times during the life of this contract (or extension) a valid Hamtramck Business License.

SECTION 14. AMENDMENTS

No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties and is approved by a resolution adopted by the Hamtramck City Council.

SECTION 15. NONDISCRIMINATION PRACTICES

Neither party shall engage in any discriminatory practices and both parties agree to abide by all applicable laws, rules and regulations.

INITIALS _____, _____

SECTION 16. WAIVER OF ANY BREACH

No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every other term of this Agreement remains effective upon a breach, waiver of a breach, of a specific term of this Agreement.

SECTION 17. SEVERABILITY OF PROVISIONS

If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

SECTION 18. MERGER CLAUSE

This document contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth herein. No rights or remedies are or will be acquired by either party by implication or otherwise unless set forth herein.

SECTION 19. AUTHORIZATION AND CAPABILITY

Each party warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind its principal to this Agreement.

SECTION 20. SPECIAL REQUIREMENTS

A) SCHEDULE – Time is the essence of this Agreement. Contractor agrees to commence work under this Agreement effective June 1, 2009 and to punctually and diligently perform all parts of its work.

If the contractor is behind in the work hereunder, fails or refuses to supply sufficient workmen, or to deliver materials or equipment on schedule, and delays progress of the work; or if the different parts thereof are not commenced, performed, finished and delivered on time, City shall have the right to direct the contractor to furnish additional labor and expedite deliveries of material and equipment at contractor's cost and expense. If such additional labor is not available, City has the right to require contractor, at the Contractor's cost, to work overtime or additional shifts (and/or weekends and holidays) to such an extent as will be sufficient to speed up and complete its work in accordance with the Progress Schedule.

If City incurs any cost associated with the Contractor's delay with respect to the completion dates identified herein, the Contractor is to reimburse City for all costs associated with contractor's delay including any damages, liquidated or otherwise.

SECTION 21. CLEAN UP

Contractor shall clean up and remove all rubbish and debris causes by its operations and employees. Otherwise, after a (48) hour written notice and opportunity to rectify the situation to the city's satisfaction, City shall proceed with this work and charge Contractor account for all cost plus a 10% mark-up for overhead.

SECTION 22. SAFETY

Contractor shall carry on its work in a safe manner, in accordance with the regulations applicable to its industry for the protection of persons and property at the site, and Contractor agrees to abide by all applicable Federal, State and Local laws, ordinances, regulations, standards and rules having reference to health and safety. Contractor agrees to be solely responsible for the protection and safety of its workmen, for the final selection of safety methods, means and safeguards, for the daily inspection of the work area, and for the regular instruction of its workmen on safety, including attending and/or conducting safety meetings in accordance with reasonable industry standards.

SECTION 23. EQUAL EMPLOYMENT OPPORTUNITY

A) During the performance of this Agreement, the Contractor, for itself, its members, officers, directors, and employees in interest agrees as follows:

Non-discrimination: The Contractor with regard to the Services to be performed under this Agreement shall not discriminate on grounds prohibited by federal, state or local constitution, law, statute or ordinance in:

1. The selection and retention of subcontractors or the procurement of materials and leases of equipment.
2. The Contractor agrees that it will not discriminate against any person, employee, consultant or applicant for employment with respect to his/her hire tenure, terms, conditions, or privileges or employment or hire of employees, consultants or applicants for employment.

B) Solicitations for Subcontractors: In all solicitations made by the Contractor for work to be performed under a subcontract, each potential subcontractor shall be notified by the Contractor of the Contractor's obligations under this Agreement, and the regulations relative to non-discrimination.

C) Sanctions for Noncompliance: In the event of noncompliance with the non-discrimination provisions of this Agreement and the City's Non-Discrimination Clause, after written notice and a reasonable opportunity to cure, the City shall impose such sanctions as it may determine to be appropriate, including, but not limited to:

1. Withholding of payments to the Contractor under this Agreement until the Contractor complies; and/or
2. Cancellation, termination or suspension of this Agreement, in whole or in part; and/or
3. The imposition of liquidated damages (not a penalty) in the amount of \$500.00 per day, for each day that the Contractor shall fail to comply with said requirements, as determined by the Comptroller, in consultation with the Community and Economic Development Director.

SECTION 24. ARBITRATION

In recognition of the fact that differences may arise between Contractor and City relating to this contract or its termination, and that the resolution of such differences through civil litigation is rarely time- or cost-effective for either party, the parties agree to resolve all covered claims through arbitration in accordance with the provisions of this Agreement, rather than through civil litigation in either state or federal court. Contractor understands that this Agreement to Arbitrate is, and will continue to be, a term and condition of this contract.

INITIALS _____, _____

A) Covered Claims: Except as otherwise provided in this Agreement, City and Contractor consent to the resolution by arbitration of all disputes, controversies, or claims, for which a court otherwise would be authorized by law to grant relief, arising out of, relating to, or associated with the contractual relationship between City and Contractor or its termination. The claims covered by these provisions (Covered Claims) include, but are not limited to, claims for wages or other compensation due, claims for breach of any contract or covenant (express or implied), whistleblower claims or any other claims for retaliation under provincial, state or federal statutes, tort claims, claims for discrimination or violations of civil rights (including, but not limited to, race, color, religion, national origin, sex, age, height, weight, marital status, and disability), claims for benefits, and claims for violation of any federal, state, provincial or other governmental law, statute, regulation, or ordinance, except claims that are specifically excluded under the terms of this Agreement. Such claims include all remedies and damages permitted by the applicable provincial, state or federal statutes.

B) Claims Not Covered: These provisions do not apply to the City's claims for injunctive and/or other equitable relief and claims based on an employee pension or benefit plan that contains an arbitration or other non-judicial dispute resolution procedure, in which case the provisions of such plan shall apply.

C) Notice Requirements/Limitation Period:

1. The parties must give written notice to the other party and the American Arbitration Association (AAA) within six months after the date the party first had knowledge of the events or circumstances giving rise to a claim, or within the time period for the claim prescribed by the applicable state or federal statute; otherwise the claim shall be void and deemed waived.
2. Written notice to City shall be sent to the City Clerk. Written notice to Contractor shall be sent to Contractor's last known address.
3. The written notice shall identify and describe the nature of all claims asserted and the facts on which the claims are based. The notice shall be sent to the other party by certified or registered mail, return receipt requested.

D) Procedural Requirements:

1. Arbitrator. Except as otherwise provided, any arbitration shall be in accordance with the applicable commercial Model Arbitration Procedures of the American Arbitration Association in effect at the time written notice of the claim is given. The arbitration shall be before an arbitrator who is licensed to practice law in the State of Michigan.
2. Selection. The arbitrator shall be selected from a list of 11 arbitrators the AAA compiles from is applicable panel of arbitrators. The AAA shall give the parties a copy of the list. Each side may strike all names it deems unacceptable. If only one common name remains on the lists of all parties, that individual shall be designated as the arbitrator. If more than one common name remains on the lists of all parties, the parties shall strike names alternately until only one remains. If no common name remains on the lists of all parties, the AAA shall furnish an additional list, where the parties will alternately strike names until only one arbitrator is left.
3. Representation. Either party may be represented by an attorney or other representative.
4. Discovery. Each party shall have the right to take depositions of any witnesses, including experts designated by another party. Each party shall also have the right to make requests for production of documents and submit interrogatories to the other party. The subpoena right specified in Section F of this article shall be governed by the Michigan Court Rules of 1985, as amended.
5. Designation of Witnesses and Exhibits. At least 90 days before the arbitration hearing, the parties must exchange lists of witnesses, including any experts. Copies of all exhibits intended to be

used and submitted at the arbitration hearing must be exchanged at least 30 days before the hearing date.

6. Subpoenas. The parties shall have the right to subpoena witnesses and documents for the arbitration hearing.
7. Authority and Jurisdiction. The arbitrator shall apply the substantive law (and the law of remedies, if applicable) of the State of Michigan, or federal law, or both, as applicable to the claim asserted. The Michigan Rules of Evidence shall apply. The arbitrator shall have jurisdiction to hear and rule on prehearing disputes and is authorized to hold prehearing conferences by telephone or in person, as the arbitrator deems necessary. The arbitrator shall also have the authority to entertain a motion to dismiss and/or a motion for summary judgment by any party and shall apply the standards governing such motions found in the Michigan Court Rules. The arbitrator shall have no power to add to, subtract from, or alter City's policies and procedures, or any other terms of the employment relationship, and shall render a written decision setting forth findings of fact and conclusions of law as to the claims or disputes at issue.
8. Award. The arbitrator shall render a written award and opinion in the form typically rendered in commercial arbitration cases. The arbitration award shall be final and binding on the parties, and any judgment may be enforced in the court having jurisdiction. Either party shall have 90 days after issuance of the arbitral award within which to appeal the award to the court having jurisdiction to set aside the award. Either party, on request at the close of hearing, shall be allowed to file a post-hearing brief. The arbitrator shall set the time for filing the brief.
9. Nonpublic Hearing. The parties agree that the arbitration hearing shall be a private proceeding not open to the public. Only the arbitrator, the parties, the representatives of the parties, and witnesses may be present at the arbitration hearing.
10. Arbitration Fees and Costs. Each party shall pay its own costs and attorney fees. However, if any party prevails on a statutory claim that entitles the prevailing party to attorney fees, or if there is a written agreement providing for the payment of attorney fees, the arbitrator may award reasonable fees in accordance with the statute or agreement. Either party, at its own expense, may arrange for and pay the cost of a court reporter to provide a stenographic record of the proceedings.

E) Modification and Revocation: This Agreement shall survive the contractual relationship between the parties and shall apply to any covered claim, whether it arises or is asserted during or after the termination of said relationship.

F) Construction and Enforceability:

1. Any issue or dispute concerning the formation, applicability, interpretation, or enforcement of this Agreement, including any claim or contention that all or any part of this Agreement is void or voidable, shall be subject to arbitration as provided in the Agreement. The arbitrator, and not any federal, state, or local court agency, shall have authority to decide any such issue or dispute. The decision of an arbitrator on any such issue or dispute, as well as on any claim submitted to arbitration as provided in this Agreement, shall be final and binding on the parties.
2. If any provision of this Agreement is judged to be void or otherwise unenforceable, in whole or in part, such adjudication shall not affect the validity of the remainder of this Agreement.
3. Either party may bring an action in any court of competent jurisdiction to compel arbitration under this Agreement or to enforce the arbitration award.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

INITIALS _____, _____

Approved: _____

For the contractor:

By: _____
Authorized Agent

Federal Tax ID # _____

Executed: _____, 2009

For the city
City of Hamtramck, Michigan

By: _____
_____, City Manager

By: _____
_____, Mayor

Countersigned: (SEAL)

By: _____
_____, city clerk

Approved by Hamtramck City Council

Resolution: _____

Dated: _____

**FIRST AMENDMENT TO CONTRACT FOR SERVICES BETWEEN
THE CITY OF HAMTRAMCK, MICHIGAN AND RIZZO SERVICES, INC.
FOR THE PROVISION OF MUNICIPAL SANITATION SERVICES**

This Agreement (the "Agreement") is made and entered into effective _____, 2013, by and between the City of Hamtramck, a Michigan municipality (the "City"), whose address is City of Hamtramck, 3401 Evaline Avenue, Hamtramck, Michigan 48212 and Rizzo Environmental Services, Inc., a Delaware corporation, 6200 Elmridge Drive, Sterling Heights, Michigan 48313 (the "Contractor").

WHEREAS, City and C & R Maintenance, Inc. d/b/a Rizzo Services entered into a Contract for the Sanitation Services effective June 1, 2009 (the "Contract");

WHEREAS, C & R Maintenance, Inc. d/b/a Rizzo Services, with City's consent, assigned the Contract to Contractor;

WHEREAS, City and Contractor are entering into this Agreement to amend certain terms of the Contract;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and Agreements contained herein, City and Contractor agree as follows:

1. *Amendment:* The Contract is amended as follows:
 - a. The first sentence of SECTION 2. PAYMENT FOR SERVICES is deleted and replaced with the following two sentences: "Contractor shall be paid by City on a regular basis, no later than twenty-five (25) days after receipt of proper invoices, certifications and progress reports. If the City fails to pay an invoice within sixty (60) days, City shall pay Contractor an additional amount equal to five (5%) percent of the invoice past due to cover Contractor's additional costs in handling delinquent charges. All invoices shall be timely submitted on a monthly basis and shall itemize with specificity all charges upon which payment is sought. All invoices must be submitted within forty-five (45) days of Contractor's provision of services or they will be rejected and not paid."
 - b. In the first paragraph of SECTION 2A. PRICE, "\$715,000.00" is deleted and replaced with "\$643,500.00".
 - c. In the fourth paragraph of SECTION 2A. PRICE, "\$350.00" is deleted and replaced with "\$315.00".
 - d. Contractor may pick up all waste (residential refuse, collectable refuse, recyclable waste and yard waste) on the same day(s) of the week.

- e. Yard waste shall be collected in the same location and on the same days as the residential solid waste and City shall notify residents of this yard waste collection change.
- f. Contractor may take all waste to the Detroit Renewable Energy Facility for disposal.
- g. Upon the Green Power Technology Plant, 8801 Conant Street, Hamtramck becoming fully operational and accepting materials (anticipated in 2014), Contractor shall take all waste generated in Hamtramck to that facility and provide City with the lower of: (i) a fifteen (15%) percent rate reduction or (ii) the preferred disposal rate Green Power provides the City.

2. *Miscellaneous:* City and Contractor restate all other provisions of the Contract and agree that such provisions remain in effect. If there is any conflict between the provisions of this Agreement and the provisions of the Contract, the provisions of this Agreement shall govern.

CITY OF HAMTRAMCK

By: _____

City Manager

CITY OF HAMTRAMCK

By: _____

Mayor

CITY OF HAMTRAMCK

By: _____

City Clerk (Counter Signed Seal)

Approved by Hamtramck City Counsel

Resolution: _____

Dated: _____

RIZZO ENVIRONMENTAL SERVICES, INC.

By: _____
Charles B. Rizzo
President

City of Hamtramck

Memo

To: Receivership Transition Advisory Board
From: E. Tamara Sochacka, Library Director
Date: 05/10/2017
Re: Request to Hire Part Time Library Page position

This is a request to hire Mr. Marcin Ogonek for the Part Time Library Page position.

The following is information related to the naming of the Part Time Library Page position.

Name: Marcin Ogonek

Position: Part Time with No Benefits

Annual Salary: 9.00 per hour

Budget Line Item for salary: 268-738-702.000

This position is replacing a full time position with benefits and will therefore should be a cost savings to the Library fund.

Mr. Ogonek has passed the drug screening and background check.

Upon Board approval, Mr. Ogonek's Part Time start date with the City of Hamtramck, will be July 1.

Memo

To: Receivership Transition Advisory Board
From: E. Tamara Sochacka, Library Director
Date: 06/05/2017
Re: Request to Hire Part Time Library Page position

This is a request to hire Ms. Layla A. Alsharif for the Part Time Library Page position.

The following is information related to the naming of the Part Time Library Page position.

Name: Layla A. Alsharif

Position: Part Time with No Benefits

Annual Salary: 10.00 per hour

Budget Line Item for salary: 268-738-702.000

This position is replacing a full time position with benefits and therefore should be a cost savings to the Library fund.

Ms. Alsharif has passed the drug screening and background check.

Upon Board approval, Ms. Alsharif Part Time start date with the City of Hamtramck, will be July 1.

Memo

To: Receivership Transition Advisory Board

From: Katrina Powell, City Manager

Date: 06/05/2017

Re: Promotion from Deputy Treasurer to Treasurer

This is a request to promote and appoint Ms. Joy Gargano to the position of Treasurer. Ms. Gargano has been employed with the City of Hamtramck since 2008 and has been the Deputy Treasurer since 2014. She is a Certified Michigan Public Treasurer. She has been doing the work of the Treasurer for over two (2) years and has proven that she will excel in the position full time.

Name: Joy Gargano

Position: Full Time with Benefits

Annual Salary: \$55,000

Budget Line Item for salary: 101-253-702.000

This position is replacing a \$115,000 full time position with benefits.

Ms. Gargano has passed the drug screening and background check and is already a City Employee.

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is between the CITY OF HAMTRAMCK, a Michigan municipal corporation, which has its principal place of business at 3401 Evaline Street, Hamtramck, Michigan 48212-3315 ("City") and Joy Gargano. ("Employee"). This Agreement is effective as of _____ ("Effective Date").

This Agreement is based upon the following facts, which the parties agree are true and accurate:

- A. The City has offered, and Employee has accepted, employment as Treasurer
- B. The parties desire to enter into a written employment agreement, which creates a professional and businesslike relationship, serves as a basis for effective communication, and avoids any misunderstanding between the parties to the terms of the employment relationship.

Accordingly, based upon the foregoing facts, the parties agree as follows:

Section 1. Employment.

Subject to the terms contained in this Agreement, City hereby employs Employee, and Employee hereby accepts such employment. Employee shall devote their full time and best efforts exclusively to rendering services on behalf of the City. Employee shall be required to abide by and uphold the City's Code of Ethics policy and the Employee Manual. Employee's normal schedule will be eight (8) hours per day, forty (40) hours per week, although Employee may be required to devote additional time to the performance of their duties.

Section 2. Compensation.

- A. Employee shall be paid an annual base salary of \$55,000, less all deductions or withholdings required by law or contract. Base salary shall be paid in approximately equal periodic installments in accordance with the City's then-current payroll practices.
- B. Employee is an exempt employee under the provisions of the Fair Labor Standards Act ("FLSA"), 29 USC §§201, *et Seq.*, and as a result thereof is not entitled to accumulate or to be paid any compensatory time off or overtime.

Section 3. Additional Employment Benefits.

- A. Fringe Benefits. Employee shall be entitled to health insurance benefits, life and disability insurance benefits as determined in the sole discretion of the City. In addition, Employee shall have certain cost sharing obligations for such provided insurance benefits as determined by the City. Upon retirement, healthcare benefits shall continue in the same form and under the same conditions, including all cost sharing obligations.

The City will enroll the Employee in one of the retirement plans offered by the

Municipal Employees Retirement System (MERS). Employee pre-tax contribution to the MERS defined benefit pension plan is fifteen percent (15%) of compensation with a 2.0 multiplier. Employee is vested after ten (10) years of service.

Employee shall be entitled to four (4) weeks of vacation per year. Employee may bank up to 40 hours of unused vacation pay that may only be cashed in at the time of separation of employment, without cause. If Employee is terminated for cause, she shall not be entitled to cash in unused vacation days. Employee shall not be entitled to any other leave time.

Employee shall not be entitled to any other benefits.

Section 4. Outside Activities.

The Employee may spend a reasonable amount of time teaching or consulting outside of the City organization; provided, however, that such activities do not interfere with Employee's duties hereunder and Employee gives the City Manager, advance notice of such activities and the City Manager's consent thereto.

Section 5. Reimbursed Expenses.

The City will reimburse the Employee for expenses of a non-personal and job-related nature as they are incurred. Reimbursement shall be made upon presentation of expense vouchers, receipts, statements, or personal affidavits. Employee understands and agrees that any such expenditure shall be incurred in accordance with the City's purchasing guidelines as they may be amended from time to time.

Section 6. Continuing Education and Professional Dues and Subscriptions.

The City, with preapproval, will reimburse Employee, up to \$3000.00 per year, for the cost of tuition and books at an as a part of a continuing education program designed to enhance the Employee's over all contribution to the City. In order to be reimbursed for these expenses, the Employee must pass the courses with a grade of "C" or better. Reimbursement will be made once the Employee has proven the grade received for the course.

Section 7. Termination.

- A. Termination by the City. The City may terminate Employee's position as Treasurer hereunder with or without cause.
- B. Termination by Employee. Employee may resign at any time, and for any reason, by providing the City with at least a thirty (30) day advance written notice.
- C. Severance. If Employee's employment hereunder is terminated by the City without cause, the City shall pay the Employee severance pay equal to two (2) weeks of established base pay. This paragraph will have no force or effect if Employee

resigns or retires voluntarily or once Employee reaches twenty-five (25) years of credited service under the MERS pension plan. This paragraph shall also have no effect if the Employee is terminated for cause.

Section 8. Binding Arbitration.

Any controversy or claim arising out of, or relating in any way to Employee's employment hereunder shall be settled exclusively by arbitration administered by the American Arbitration Association under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. This Agreement to be submitted to binding arbitration specifically includes, but is not limited to, all claims that the Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at the American Arbitration Association office located in Southfield, Michigan. The parties will share equally all administrative charges and arbitrator's fees, and each party shall bear its own expenses and attorney fees relating to the arbitration. The parties agree that the Arbitrator may, in his or her discretion, direct that the losing party pay all of the administrative charges and arbitrator's fees.

Section 9. Performance Evaluation.

Employee may be evaluated periodically and at a minimum annually, by the City Manager. This review and evaluation shall be in accordance with specific criteria used to evaluate the performance of management employees of the City.

Section 10. Professional Liability.

The City agrees to defend, hold harmless, and indemnify Employee on any and all claims brought against the Employee arising out of the Employee's actions within the scope of the employment relationship with the City, regardless of outcome of such claims.

Section 11. Entire Agreement.

This Agreement contains the entire agreement, and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof. This agreement constitutes a substitute for, and successor to all prior agreements. Employee is not entitled to any rights or benefits unless set forth in writing in this Agreement. This Agreement may not be modified except in writing signed by the Employee and designated city representative. If any provisions, or any portion thereof, contained in this Agreement are held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected, and shall remain in full force and effect. Any portion inconsistent with law shall be reformed to comply therewith, if possible. This Agreement shall be construed and enforced in accordance with Michigan law, without regard to Michigan conflict of law doctrines.

Section 12. Notice.

All notices, which are required, or may be given under this Agreement, shall be in writing, and shall have been duly given when received, if personally delivered, and five (5) days after being sent, if mailed first class certified mail, return receipt requested. In each case, notice shall be

sent:

To the City:
City Clerk
City of Hamtramck
3401 Evaline Street
Hamtramck, MI 48212-3315

To the Employee:

At the address listed on the payroll records as of the latest payroll.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, effective as of the date first above written.

CITY OF HAMTRAMCK

Joy Garganot

By: _____
Its: City Manager

Dated: _____

Dated: _____

MEMORANDUM

TO: Katrina Powell
FROM: Travis Mihelick
DATE: June 1, 2017
RE: *Alani v. Hamtramck*

Ms. Powell,

As you are aware, we have been assigned to handle the above-referenced matter on behalf of the City of Hamtramck. This is an auto negligence case filed by the Plaintiff against the City of Hamtramck and Hamtramck Police Officer Joseph Abbo, arising out of a car accident that occurred on August 2, 2014.

At the time of the incident, Officer Abbo was working as a canine officer for the City of Hamtramck. Shortly after he arrived at home, at about 2:30 a.m., he received a call to come back to the City of Hamtramck with his canine partner in order to assist in tracking an escaped fugitive. At the time of the incident, Officer Abbo was heading south on Washington Street, approaching 11 Mile Road in Royal Oak. As he approached 11 Mile from Washington, he observed that the light was red. While his lights and sirens were on, he made a full stop at the red light. He looked in both directions and did not observe any vehicles. He then proceeded through the red light, where his vehicle struck a vehicle being driven by Plaintiff. As a result of the accident, Plaintiff has had surgery on his knees and has been told by his doctor that he will need surgery on his shoulder. He also has continuing neck and back pain.

Following the close of discovery, the matter was sent to facilitation. At facilitation before the retired Hon. Daniel Ryan, Plaintiff initially requested \$175,000. Our initial position was \$18,000. Ultimately, the parties were able to agree to settle this matter for \$39,500. We believe this award is a great result for a Wayne County auto negligence case where the Plaintiff may have to undergo three surgeries and has continuing back and neck problems.

Based on the mandates through various EM Orders, we understand this matter must be referred to the City's RTAB for consideration. In that regard, we ask that this matter be referred to the RTAB for immediate approval.

If you have any additional questions or require any additional information, please do not hesitate to contact our office.

RESOLUTION 2017- 49

Resolution approving the Appointment of Kyle Tertzag As At-Will Interim City Manager

WHEREAS, the position of City Manager will be vacant at 12:00 a.m. on July 1, 2017;

WHEREAS, the City of Hamtramck must have a qualified city manager in place at all times;

WHEREAS, the Hamtramck City Charter authorizes and requires that City Council appoint an Interim City Manager while a search for a permanent City Manager is conducted;

WHEREAS, Kyle Tertzag possesses the necessary qualifications to serve as interim city manager and has previously served with distinction in that position;

WHEREAS, Kyle Tertzag reduced spending, improved efficiencies, and created a sense of stability during his prior tenure as Hamtramck City Manager;

WHEREAS, Kyle Tertzag worked with the diverse communities within Hamtramck with professionalism and sensitivity to the various cultures and political points of view within the city and did so with respect for the city's residents, businesses, and the elected officials;

NOW THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of Hamtramck hereby appoints Kyle Tertzag to be the at-will Interim City Manager with a term of July 1, 2017 until January 31, 2018.
2. That it further be resolved that the Interim City Manager will receive a compensation package to include a Salary of \$8,000 per month, and benefits that include health, dental, life & disability insurance fully paid for by the city, the total of which shall not exceed \$108,000 on an annualized basis to include all salary & benefits, but excluding employer's share of taxes.
3. That the city take all necessary steps to document, in substantially the same form as attached hereto, the above at-will employment terms forth-with and to have them conveyed by or before June 17, 2017 to the Transition Advisory Board for approval as soon as is possible.

Special City Council Meeting (Wednesday, June 14, 2017)

Generated by August Gitschlag on Thursday, June 15, 2017

1. Preliminary Matters

A. Call to Order

B. Roll Call

Mayor Karen Majewski, Ian Perrotta, Andrea Karpinski, Saad Almasmari, Abu Musa, Anam Miah, Mohammed Hassan

Staff Present: City Manager Katrina Powell, Clerk August Gitschlag, Police Liason Amy Mervyn, City Planner Melanie Markowicz, Government and Community Relations Director Kathy Angerer, Fire Chief Dan Hagen, Acting DPW Director Rodney Johnson

C. Pledge of Allegiance

D. Community Announcements

None

2. Proclamations/Recognitions/Presentations

None

3. Additions/Deletions Agenda Approval

Motion by Anam Miah, Mohammed Hassan seconds to add Resolution 2017-50 Approving the Appointment of Kyle Tertzag as At-Will Interim City Manager

Ayes: Saad Almasmari, Abu Musa, Anam Miah, Mohammed Hassan

Nays: Andrea Karpinski, Ian Perrotta

Motion Passes

4. Public Input

A. Public Comment

11 residents spoke

5. Consent Agenda

None

6. Public Hearing

None

7. New Business

A. Res 2017-49 Approving the Appointment of Kyle Tertzag as At-Will Interim City Manager

Motion by Anam Miah, Mohammed Hassan seconds to approve

Ayes: Saad Almasmari, Abu Musa, Anam Miah, Mohammed Hassan

Nays: Andrea Karpinski, Ian Perrotta, Karen Majewski

Motion Passes

8. Closing Items

A. Adjournment

Motion for adjournment.

Motion by Andrea Karpinski, Anam Miah seconds

Motion Passes by unanimous voice vote

Meeting Adjourned at 6:16pm

Employment Agreement

Introduction

This Agreement, made and entered into this 15th day of June, 2017, by and between the City of Hamtramck, a municipal corporation, (hereinafter called "Employer") and Kyle Tertzag, (hereinafter called "Employee") (Collectively, Employee and Employer shall be referred to as "Parties"). The Parties agree as follows:

Section 1: Term

This agreement shall remain in full force in effect from July 1, 2017 until the earlier occurrence of (1) the conclusion of the Employer's search to fill the vacancy that currently exists in the position of City Manager (2) the termination with or without cause of this contract by the Employer or Employee on an at-will basis as required in the Hamtramck City Charter (3) January 31, 2018.

Section 2: Duties and Authority

Employer agrees to employ Employee as Interim City Manager to perform the functions and duties of City Manager as specified in the City of Hamtramck charter and by all applicable sections of the City of Hamtramck Code and to perform other legally-required, permissible and proper duties and functions.

Section 3: Compensation

- A. Base Salary: Employer agrees to pay Employee monthly compensation of \$8,000 (Eight thousand dollars), payable in equal installments at the same time that the other management employees of the Employer are paid.
- B. Employee will be entitled to participate at Employer's cost in any of Employer's eligible health, dental, pharmacy, life and disability plans effective on his first day of employment under this agreement and for as long as such plans remain in effect.

Section 5: General Business Expenses

Employer recognizes that certain expenses of a non-personal but job related nature are incurred by Employee, and agrees to reimburse or to pay said general expenses. The finance director is authorized to disburse such moneys upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits. Employee shall seek pre-approval from City Council of any expense provided for under this paragraph.

The Employer shall also provide Employee with a laptop computer, business software, cell phone required for the Employee to perform the job and to maintain work-related communication. At Employee's option and in lieu of the purchase of a cell phone, the City shall pay employee an additional \$150 per month to defray the cost of his cellular phone service. Any equipment purchased hereunder shall remain the property of Employer.

Section 6: Termination

The parties understand and agree that, under the terms of the Hamtramck City Charter, Employee's position is an "at will" position and that the at will employment relationship set forth herein remains subject to the terms and conditions set forth in the Hamtramck City Charter.

Section 7: Severance

Employer recognizes that Employee has undertaken the commitments set forth herein under circumstances that may preclude his pursuit of other employment opportunities. In recognition of this fact and as an inducement to enter into this contract, Employer agrees that, should it terminate Employee's employment hereunder at any time before January 31, 2018 that it will pay Employee a severance equal to the amount that he would have earned if employed thru January 31, 2018 provided, however that payment under this paragraph can occur only if Employee's termination is involuntary (i.e. without the consent of both parties) and without cause.

Section 8: Resignation

In the event that the Employee voluntarily resigns his/her position with the Employer, the Employee shall provide a minimum 14 day notice unless the parties agree otherwise. The council and mayor reserve the right to terminate the Employee immediately, upon receipt of the resignation. If Employee resigns, no severance pay will be due.

Section 9: Hours of Work

It is recognized that, in order to perform his Charter-mandated duties, Employee will have somewhat irregular work hours. Employee is an exempt salaried employee under state and federal law and, therefore, may be required to work in excess of 40 hours per week.

Section 10: Outside Activities

Due to the short term nature of this engagement, the Employee may elect to accept limited consulting or entertainment opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with his responsibilities under this Agreement.

Section 11: Indemnification

Beyond that required under Federal, State or Local Law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Manager or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct. The Employee may request and the Employer shall not unreasonably refuse to provide legal representation at Employer's expense. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. The Employer shall indemnify employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred

by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his or her duties. Any settlement of any claim must be made with prior approval of the Employer in order for indemnification, as provided in this Section, to be available.

Further, Employer agrees to pay all reasonable litigation expenses of Employee throughout the pendency of any litigation to which the Employee is a party, witness or advisor to the Employer. Such expense payments shall continue beyond Employee's service to the Employer as long as litigation is pending. Further, Employer agrees to pay Employee reasonable consulting fees and travel expenses when Employee serves as a witness, advisor or consultant to Employer regarding pending litigation.

Section 12: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 13: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- (1) EMPLOYER: City Clerk
City of Hamtramck
3401 Evaline
Hamtramck, MI

- (2) EMPLOYEE: Kyle Tertzag
ADDRESS ON
FILE WITH HR

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 14: General Provisions

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

- C. **Effective Date.** Once it has been fully executed and approved by City Council, this Agreement shall be effective as of July 1, 2017.
- D. **Severability.** The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.
- E. **Nondiscrimination.** The Parties agree that this Agreement will not be interpreted or enforced in a manner which discriminates on the basis of race, color, creed, religion, sex, age, national origin or disability.
- F. **Binding Arbitration.** Any controversy or claim arising out of or relating in any way to this Agreement or Employee's employment shall be settled exclusively by arbitration administered by the American Arbitration Association ("AAA") under its then-current National Rules for the Resolution of Employment Disputes, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. This Agreement to submit to binding arbitration specifically includes, but is not limited to, all claims that this Agreement has been interpreted or enforced in a discriminatory manner. Arbitration shall take place at a location designated by the AAA in Metropolitan Detroit, Michigan. The Parties will share equally all administrative charges and arbitrator fees relating to such arbitration.

FOR THE CITY OF HAMTRAMCK,
a Michigan municipal corporation

Kyle Tertzag
an individual

By: _____
Karen Majewski
Mayor

By: _____
Kyle Tertzag

By: _____
August Gitschlag
City Clerk

Executed: _____, 2017

Executed: _____, 2017

November 14, 2013

Mr. Kyle Tertzag
10075 Allen Pointe Dr.
Allen Park MI 48101

Dear Mr. Tertzag:

I write to share a few thoughts and to thank you for the service you provided to the City of Hamtramck. When you took over as our Acting City Manager we were already two months into the budget year and about \$2.7 million in deficit. You stepped in and worked tirelessly to reduce spending, improve efficiencies, and help create a sense of stability.

I would also like to commend the way you worked with the diverse communities within Hamtramck with professionalism and sensitivity to our varied cultures and political points of view. While we had differences of opinion on some issues, you were always respectful of the residents, the businesses, and the mayor and council. Your fair and evenhanded approach proved a calming influence at a very turbulent time in our city's history.

The bottom line is this: the city council not only twice voted unanimously to hire you, but when the emergency manager leaves in July 2014, I hope you will consider applying for the city manager position again. Although we were unable to avoid emergency management, I consider you to have been successful at your job here under very challenging circumstances. Any community or business would do well to have you work with them, and if you pursue other employment opportunities, I encourage you to share this and allow it to serve as a letter of reference for the excellent job you did for Hamtramck. I wish you great success in your future endeavors and please know that you are always welcome in Hamtramck.

Sincerely,

A handwritten signature in black ink that reads "Karen Majewski". The signature is written in a cursive, flowing style.

Karen Majewski, Ph.D.
Mayor, City of Hamtramck

City of Hamtramck									
<u>Overtime Hours and Costs For May 31, 2017</u>									
Dept. #	Department	CURRENT MONTH			YEAR TO DATE			BUDGET	Reimbursed
		Overtime Hours	Overtime \$	# of Employees	Overtime Hours	Overtime. \$	# of Employees		
136	District Court	-	-	-	9.00	241.95	5		
215	Clerk	-	-	-	1.75	48.56	1		
223	Controller	-	-	-	-	-	-		
253	Treasurer	15.75	417.84	1	132.25	3,508.51	1	4,000	
257	Assessor	0.25	6.63	1	11.00	291.81	1	400	
262	Elections	-	-	-	6.00	160.01	3		
265	Building & Grounds	25.88	717.91	5	100.45	2,807.48	6	2,400	
301	Police - Dept.	518.00	20,653.17	22	5,424.25	206,568.31	27	130,000	
	Police - Traffic	157.00	6,453.66	8	2,196.00	86,320.34	16	100,000	
	Police - FBI	6.00	259.27	1	305.00	13,294.63	1	-	4,277.79
303	Auto Theft	-	-	-	269.00	10,638.41	1	10,700	
336	Fire	519.00	18,723.50	20	2,723.25	100,493.52	19	45,000	
721	Com & Econ. Dev.	-	-		4.25	105.75	1	500	
	General Fund	1,241.88	47,231.98		11,182.20	424,479.28		293,000	
	Major Roads	2.00	56.38	1	156.22	4,293.17	5	10,000	
	Local Roads	17.50	486.66	3	185.74	5,087.62	5	30,000	
	911 Emergency	123.00	2,767.50	2	1,198.50	25,189.03	3	-	
	Drug Forf. Fund	117.00	4,748.10	2	756.50	31,079.01	6	35,000	
	Water Fund	72.12	2,021.92	7	449.61	12,495.20	7	15,000	
	Library	11.00	310.09	1	46.50	1,310.82	1	-	
	Total	1,584.50	57,622.63		13,975.27	503,934.13		383,000	

31st DISTRICT COURT REPORT FOR THE MONTH OF MAY 2017

CITY OF HAMTRAMCK

CIVIL FILING FEES		\$3,049.00
JURY DEMANDS		\$1,160.00
MARRIAGES		\$0.00
GARNISHMENTS		\$1,005.00
WRITS		\$75.00
COPY AND NSF FEES		\$73.00
MISC. FEE		\$0.00
FORMS		\$100.00
FINES & COSTS		\$71,798.60
COURT APPOINTED FEE		\$0.00
PROBATION/SCREENING		\$939.00
INCOME TAX		\$4,297.99
PARKING		\$5,074.00
ADMINISTRATIVE FEE-BOOT		\$0.00
DDA PARKING		\$ 705.00
COMMUNITY SERVICE FEE		
	TOTAL RECEIPTS	<u>\$88,276.59</u>
	BUILDING FUNDS I & II	<u>\$5,788.00</u>
	FORFEITED BONDS	<u>\$222.00</u>
	TOTAL	<u><u>\$94,286.59</u></u>