

City of Hamtramck
Receivership Transition Advisory Board Staff Report
Tuesday, September 26, 2017
1:00 p.m.

Hamtramck City Hall
Council Chambers – 2nd Floor
3401 Evaline
Hamtramck, MI 48212

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of RTAB Minutes
 - 1. August 22, 2017 – Regular Meeting (attachment #1)

II. PUBLIC COMMENT

III. OLD BUSINESS

- A. Approval to Hire One Full-Time Chief Financial Officer (attachment #2)

IV. NEW BUSINESS

- A. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from Regular City Council Meeting of August 15, 2017 (attachment #3)
 - 2. Resolutions from Regular City Council Meeting of August 29, 2017 (attachment #4)
 - 3. Claims and Accounts from Regular City Council Meeting Draft Minutes of September 11, 2017 (attachment #5)
- B. City Administrator Items (attachment #6)
 - 1. Approval of City Council Minutes – Addressed in New Business
 - 2. Approval of Invoice Register and Pre-Approved Expenditures (attachments 6a, #6b)

3. Approval of Budget-to-Actual and Cash Flow Reports (attachment #6c)
4. Approval of Resolution #2017-71 (Participate in MEDC Redevelopment Ready Communities Program) (attachment #6d)
5. Approval of Resolution #2017-72 (Purchase of Three Vehicles for the Police Department) (attachment #6e)
6. Approval of Resolution #2017-73 (Service Agreement to Wayne Metropolitan Community Action Agency's Water Residential Assistance Program) (attachment #6f)
7. Approval of Resolution #2017-74 (Contract for Water and Sewer Rate Analysis to Alfred Benesch and Co.) (attachment #6g) – Addressed in New Business
8. Approval to Hire One Full-Time Chief Financial Officer – Addressed in Old Business
9. Approval to Hire One Part-Time Cashier in Treasurer's Office (attachment #6h)
10. Approval to Hire One Full-Time Police Officer (attachment #6i)
11. Approval to Hire One Part-Time Code Enforcement Officer and Promote One Part-Time Code Enforcement Officer to Supervisor (attachment #6j)
12. Approval to Hire an Assistant City Assessor (attachment #6k)
13. Approval of Citywide Overtime Report (attachment #6L)
14. 31st District Court Revenues – Informational Only (attachment #6m)

V. BOARD COMMENT

VI. ADJOURNMENT

City of Hamtramck

Receivership Transition Advisory Board Meeting Minutes

Tuesday, August 22nd, 2017

Hamtramck City Hall

Council Chambers - 2nd floor

3401 Evaline

Hamtramck, Michigan 48212

RTAB MEMBERS PRESENT:

DEBORAH ROBERTS
KAREN YOUNG
MARK STEMA
PETER McINERNEY
AL BOGDAN

ALSO PRESENT:

R. ERIC CLINE
Michigan Department of Treasury

Reported by:
Nina Lunsford (CER 4539)
Modern Court Reporting & Video, LLC
SCAO FIRM NO. 08228
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Saline, Michigan 48176
(734) 429-9143/nel

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Called to order at 1:00 p.m.

Tuesday, August 22, 2017

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MS. ROBERTS: It is 1:00 on Tuesday, August 22nd, 2017, and I will call the City of Hamtramck Receivership Transition Advisory Board to order.

Eric, would you take roll, please?

MR. CLINE: Yes. Deb Roberts?

MS. ROBERTS: Here.

MR. CLINE: Mark Stema?

MR. STEMA: Here.

MR. CLINE: Karen Young?

MS. YOUNG: Present.

MR. CLINE: Al Bogdan?

MR. BOGDAN: Here.

MR. CLINE: Peter McInerney?

MR. MCINERNEY: Here.

MR. CLINE: Quorum present.

MS. ROBERTS: Thank you.

Just a reminder to the public, that anybody that would like to speak, needs to sign up at the podium.

First item on the agenda is approval of the agenda. I would entertain a motion to approve the agenda as presented.

MR. MCINERNEY: So moved.

1 MS. ROBERTS: Second?

2 MR. BOGDAN: Second.

3 MS. ROBERTS: Any discussion?

4 (No response)

5 MS. ROBERTS: Seeing none, all those in favor
6 say aye. Aye.

7 MR. BOGDAN: Aye.

8 MR. STEMA: Aye.

9 MS. YOUNG: Aye.

10 MR. McINERNEY: Aye.

11 MS. ROBERTS: Opposed, the same.

12 (No response)

13 MS. ROBERTS: Motion carries.

14 Next on the agenda is the approval of the July
15 25th, 2017, regular meeting. I would entertain a motion
16 to approve the RTAB meetings as presented, with a change
17 to show that Mr. Bogdan did indeed vote aye, where it is
18 missing in the minutes.

19 MR. STEMA: Motion to change.

20 MR. BOGDAN: Second.

21 MS. ROBERTS: Any further discussion?

22 (No response)

23 MS. ROBERTS: Seeing none, all those in favor
24 say aye. Aye.

25 MR. BOGDAN: Aye.

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MR. STEMA: Aye.

MS. YOUNG: Aye.

MR. McINERNEY: Aye.

MS. ROBERTS: Opposed, the same.

(No response)

MS. ROBERTS: Next is public comment. Mr. Cline, is anyone signed up for public comment?

MR. CLINE: We have two signed up for public comment. First person, Andrea Karpinski.

MS. KARPINSKI: Hello, Andrea Karpinski.

Just a couple of quick things. At our last meeting, we approved to start the city manager search, to hire a company. There was a little bit of back and forth about if that was legal or not legal, because we didn't have a full number of council, so I just want you guys to pass that, so that we can move forward.

And then, the second thing is about the chief financial officer. As many of you know, it wasn't - the name or resume wasn't attached with the packet. So I would just ask you to use your best interest, in approving or denying that. I have no idea who it is, but I just trust your judgment. So, thank you.

MS. ROBERTS: Thank you.

MR. CLINE: Second person, Katrina Powell.

MS. POWELL: Good afternoon, Madam Chair and

1 board members. I would like to discuss an issue regarding
2 the purchase of the desktop computer I used prior to my
3 departure as City Manager, and the events leading up to
4 today regarding that purchase.

5 On June 15th, during my bi-weekly phone call
6 with Treasury, I discussed purchasing the computer, and
7 spoke at length about what steps I should take to do so
8 legally and ethically. As I had the authority to approve
9 purchases up to \$10,000, and the sole authority on the
10 public sale, disposal, and auction of surplus items, i.e.
11 computers, cars, equipment, et cetera, that are not
12 considered assets.

13 Assets are generally valued at \$5,000 or more,
14 and are land, buildings, major equipment, et cetera. I
15 was uncomfortable approving such without some sort of
16 approval, given the political climate at the time
17 regarding my contract.

18 During that call, the chairman of the board, and
19 state staff, suggested I have the purchasing agent provide
20 an estimate of value with depreciation, a memo approved by
21 the mayor, IT, and the city attorney verifying that steps
22 were taken to remove all data, emails and proprietary
23 software, that they were saved, and that I would submit a
24 check to the city in the amount decided by purchasing, as
25 we all agreed that it was not an RTAB approval issue.

1 I consulted with our temporary city controller,
2 Plante Moran, regarding best practices, as well. I went
3 above and beyond what was required to ensure nothing
4 unethical, non-compliant or illegal was alleged.

5 I have provided you the purchasing agreement,
6 original invoice, bill of sale, memo with signature blocks
7 for the mayor, IT, and city attorney's approval regarding
8 the sale; text messages and emails between John Clark and
9 I, which he states he approves of the memo and purchase.
10 The mayor signed on June 20, and IT signed on June 30.

11 A check was submitted for the purchase of the
12 computer June 30, at approximately 3 p.m. It has not been
13 deposited as of today. The city has all the signed
14 documents.

15 On July 31st, I asked Mr. Clark to have his
16 client, the city, deposit my check for the purchase of the
17 computer, as my account was trying to close the books, and
18 the check was still outstanding on my account. I asked
19 again August 1st about the status of the check, and have
20 yet to receive a response to those messages. Instead, I
21 received a letter yesterday from the city attorney,
22 referencing EM Order 20 paragraph 23, referencing the
23 computer as an asset, and needs RTAB approval for the
24 sale, and therefore needs to be returned to the city.
25 I've also included EM Order 20 in the packet as well.

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I respectfully ask the board to add this issue during board comments for discussion, as I do not wish to pursue legal options afforded me, because of someone's lack of understanding of basic governmental accounting standards as to what an asset is and what is not. A \$10,000 server is an asset; a \$1200 desktop computer is surplus and not an asset.

Lastly, I purchased the computer in good faith according to the law, and the legal approval of the city attorney. In addition, all of the city's documents were saved and removed. Thank you for your time and consideration.

MR. CLINE: That's all.

MS. ROBERTS: We have no old business, so we'll move on to new business.

First item up is resolutions from the regular city council meeting of July 11th, 2017. Please note that Resolutions 46 and 58 were approved at our last RTAB meeting. I would entertain a motion to approve the remaining ordinances and resolutions from the July 11th, 2017, regular city council meeting.

MS. YOUNG: Motion to approve.

MR. STEMA: Second it.

MS. ROBERTS: Any discussion?

(No response)

1 MS. ROBERTS: Seeing none, all those in favor
2 say aye. Aye.

3 MR. BOGDAN: Aye.

4 MR. STEMA: Aye.

5 MS. YOUNG: Aye.

6 MR. McINERNEY: Aye.

7 MS. ROBERTS: Opposed, the same.

8 (No response)

9 MS. ROBERTS: Motion carries. Next on the
10 agenda is resolutions from the regular city council
11 meeting of July 25th, 2017. I would entertain a motion to
12 approve all ordinances and resolutions from the July 25th,
13 2017, regular city council meeting.

14 MR. BOGDAN: Motion to approve.

15 MR. MCINERNEY: Support.

16 MS. ROBERTS: Any discussion?

17 (No response)

18 MS. ROBERTS: Seeing none, all those in favor
19 say aye. Aye.

20 MR. BOGDAN: Aye.

21 MR. STEMA: Aye.

22 MS. YOUNG: Aye.

23 MR. McINERNEY: Aye.

24 MS. ROBERTS: Opposed, the same.

25 (No response)

1 MS. ROBERTS: Next on the agenda is the claims
2 and accounts from the regular city council meeting draft
3 minutes of August 15th, 2017. I would entertain a motion
4 to approve, deny or postpone the claims and accounts from
5 the regular city council meeting draft minutes of August
6 15th 2017.

7 MS. YOUNG: Motion to approve.

8 MR. STEMA: Second it.

9 MS. ROBERTS: Any discussion?

10 (No response)

11 MS. ROBERTS: Seeing none, all those in favor
12 say aye. Aye.

13 MR. BOGDAN: Aye.

14 MR. STEMA: Aye.

15 MS. YOUNG: Aye.

16 MR. McINERNEY: Aye.

17 MS. ROBERTS: Opposed, the same.

18 (No response)

19 MS. ROBERTS: Motion carries.

20 Next on the agenda is the city administrator
21 items. We've already taken care of the city council
22 meetings; next would be the invoice register and
23 preapproved expenditures. Attachments 5A, B, and C. I
24 would entertain a motion to approve, deny or postpone the
25 invoice register and preapproved expenditures.

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MR. MCINERNEY: Move to approve.

MR. STEMA: Second it.

MS. ROBERTS: Any discussion? I have like one question. There's a lot of physicals, for -- a lot of payments for physicals on here, that were the interns? How many were hired? Like, how many went through the physicals and then were not hired.

MS. ANGERER: We had two that were not hired. One due to the physical, one due to just too late. Came too late. We were already in session, so. We ended up hiring 12, and retaining 11 of the students, and hiring three adult workers. And that will all be reimbursed by the grant.

MS. ROBERTS: The motion before us is to approve the invoice registry and preapproved expenditures; all those in favor say aye. Aye.

MR. BOGDAN: Aye.

MR. STEMA: Aye.

MS. YOUNG: Aye.

MR. McINERNEY: Aye.

MS. ROBERTS: Opposed, the same.

(No response)

MS. ROBERTS: Motion carries.

Next on the agenda is approval of Resolution 2017-61, awarding the boiler removal and installation

1 services agreement to Mechanical Systems Services.

2 While action on this item occurred during a
3 council meeting outside the normal review period for
4 today's meeting, the city manager has requested that we
5 bring this item forward.

6 Ms. Angerer, could you please provide a summary
7 of this item for the board?

8 MS. ANGERER: Absolutely.

9 I'll let our purchasing agent give you the
10 details on the actual, the bidding and the awarded bid.
11 But this item is for the replacement of the boiler, that
12 is in city hall, that heats the first floor, part of the
13 second floor, and the mezzanine.

14 And the reason I wanted this brought forward is
15 because of the timeliness of Michigan weather, and that we
16 need to move this forward as expeditiously as possible.
17 But I can bring up Dee Chase to address, our purchasing
18 agent, how the process of the bidding went.

19 MS. CHASE: Thank you. Good afternoon.

20 THE BOARD: Good afternoon.

21 MS. CHASE: The boiler, RFP, was submitted into
22 MITN, and we received quotes from four vendors. The low
23 bidder was considered, but we wanted to meet with all four
24 vendors, to make sure they were bidding on the same thing.

25 And we still came to the conclusion that the low

1 bidder was the appropriate vendor to hire, or recommend.
2 We did the reference checks, and we received positive
3 references from all of them. We also went on LARA, to
4 make sure that the licenses were up to date and correct,
5 and they were. So our recommendation is to MSS.

6 MS. ROBERTS: I would entertain a motion to
7 approve, deny, or postpone Resolution 2017-61, for boiler
8 removal.

9 MR. MCINERNEY: I move to approve the low bid,
10 as recommended.

11 MR. STEMA: Second it.

12 MS. ROBERTS: Any further discussion?

13 (No response)

14 MS. ROBERTS: Seeing none, all those in favor
15 say aye. Aye.

16 MR. BOGDAN: Aye.

17 MR. STEMA: Aye.

18 MS. YOUNG: Aye.

19 MR. McINERNEY: Aye.

20 MS. ROBERTS: Opposed, the same.

21 (No response)

22 MS. ROBERTS: Motion carries.

23 Next on the agenda is approval of Resolution
24 2017-62, awarding a six-month contract with Plante Moran
25 for financial services. While action on this item

1 occurred during a city council meeting outside the normal
2 review period for today's board meeting, the city manager
3 has requested that we bring this item forward.

4 City council approved the resolution at their
5 August 15th, 2017, meeting. Ms. Angerer, could you please
6 provide a summary of this item for us?

7 MS. ANGERER: Thank you, Madam Chair. And as
8 you can see from the resolution, it's pretty clear that
9 Plante Moran has had a positive working relationship with
10 the city, to provide financial expertise.

11 At this time, we are not on schedule for
12 preparing the audit, the annual audit, for the city. And
13 so, in bringing in Plante Moran, they'll help us with our
14 reports. Budget amendments, budget documents; oversee
15 bank reconciliations and for the general fund ledger.

16 As you can see from this agenda, we do not have
17 a cash flow report, nor do we have a general fund document
18 in here for you to review. Along with Plante Moran, a
19 later agenda item, voting on a chief financial officer,
20 I'm sure that would be -- comply with those things, as
21 well.

22 The State of Michigan, and on our weekly phone
23 call, we agreed -- I mean, had asked one week, and the
24 second week, agreed that they would fund the \$60,000 for
25 this contract.

1 MS. ROBERTS: So when would they start working?
2 MS. ANGERER: Once you approve them, I'll call
3 when I get back to the office, and they agreed to start
4 right after Labor Day. They have the staff available. So
5 right after Labor Day, that Tuesday, they would begin here
6 in the city.
7 MS. ROBERTS: And if they get started on Labor
8 Day, we will have for September, our --
9 MS. ANGERER: Yes. Yes.
10 MS. ROBERTS: Okay. So those are very
11 important; it's hard for us to know where the city is when
12 we don't have financial reports to tell us.
13 MS. ANGERER: And I appreciate your indulgence
14 over the last two months.
15 MR. BOGDAN: Question. If Plante Moran is going
16 to be doing financial administration work, does that
17 create a problem for them to do the audit?
18 MS. ANGERER: They are not the auditor.
19 MR. STEMA: They don't do the audit.
20 MR. BOGDAN: Oh they're not the auditors?
21 MS. ANGERER: Not the auditors.
22 MS. ROBERTS: That would create a problem.
23 MS. ANGERER: Yes. That would.
24 MR. BOGDAN: Thank you.
25 MS. ROBERTS: I would entertain a motion to

1 approve, deny, or postpone Resolution 2017-62, awarding a
2 six-month contract with Plante Moran for financial
3 services.

4 MR. STEMA: Motion to approve.

5 MS. YOUNG: Support.

6 MS. ROBERTS: Any further discussion?
7 (No response)

8 MS. ROBERTS: Seeing none, all those in favor
9 say aye. Aye.

10 MR. BOGDAN: Aye.

11 MR. STEMA: Aye.

12 MS. YOUNG: Aye.

13 MR. McINERNEY: Aye.

14 MS. ROBERTS: Opposed, the same.
15 (No response)

16 MS. ROBERTS: Motion carries.

17 Next on the agenda is approval to hire one full
18 time police officer. Ms. Angerer, would you please
19 provide a summary of this item for the board?

20 MS. ANGERER: Thank you. And I'm going to defer
21 to the police chief, as she interviewed and did the
22 background checks on this individual.

23 MS. MOISE: Good afternoon.

24 THE BOARD: Good afternoon.

25 MS. MOISE: So we have a police officer

1 applicant, a Mr. Naseer Gola. He has successfully
2 completed the background and all pre-employment testing
3 requirements. He is ready for immediate hire; there is no
4 additional budget impact on his hiring, as he is filling a
5 vacancy in the police department.

6 MS. ROBERTS: How many vacancies do we have
7 after this?

8 MS. MOISE: I'm anticipating two to three.
9 We're still looking at our numbers, we're making sure that
10 we're bringing everybody up to staff, and trying to
11 replace a special assignment, that went to another
12 department, as well, so.

13 MS. ROBERTS: I would entertain a motion to
14 approve, deny, or postpone hiring of one full time police
15 officer.

16 MR. BOGDAN: Motion to approve.

17 MR. STEMA: Second it.

18 MS. ROBERTS: Any further discussion?

19 (No response)

20 MS. ROBERTS: Seeing none, all those in favor
21 say aye. Aye.

22 MR. BOGDAN: Aye.

23 MR. STEMA: Aye.

24 MS. YOUNG: Aye.

25 MR. McINERNEY: Aye.

1 MS. ROBERTS: Opposed, the same.

2 (No response)

3 MS. ROBERTS: Motion carries.

4 Next on the agenda is approval to hire one full
5 time firefighter. Ms. Angerer, will you please provide a
6 summary of this item for the board?

7 MS. ANGERER: And I do want to be clear, when
8 you look at that memo, that it is one fulltime firefighter
9 that we are hiring, not 12, at this time.

10 MS. ROBERTS: I was wondering if 12 was a level.

11 MS. ANGERER: Yeah, I think that was the bracket
12 there. But I would invite the fire chief to come up and
13 speak to that position.

14 MR. HAGEN: Yeah, we have one left, not 12. He
15 will be the last one in the pecking order. I know it's
16 been a long process; there's no fault of this
17 administration. We've gone through many people, many
18 applicants, and for different reasons, background being
19 the biggest one, or they just changed their mind, there's
20 been a huge delay.

21 Once this individual is hired, we can then apply
22 and receive stuff from the SAFER grant. That's been the
23 holding pattern with the SAFER grant, is that you had to
24 have all ducks in a row.

25 MS. ROBERTS: Okay.

1 MR. HAGEN: And this is the last person.

2 MR. STEMA: So for the SAFER grant to kick in,
3 and for us to receive reimbursement, you had to have 12?

4 MR. HAGEN: Well, you had to have 14.

5 MR. STEMA: Oh, 14, okay, and this put the -

6 MR. HAGEN: This is the guy. Last one.

7 MS. ROBERTS: I would entertain a motion to
8 approve, deny, or postpone hiring one full time
9 firefighter.

10 MR. STEMA: Motion to approve.

11 MR. HAGEN: Thank you.

12 MR. BOGDAN: Second.

13 MS. ROBERTS: Any discussion?

14 (No response)

15 MS. ROBERTS: Seeing none, all those in favor
16 say aye. Aye.

17 MR. BOGDAN: Aye.

18 MR. STEMA: Aye.

19 MS. YOUNG: Aye.

20 MR. McINERNEY: Aye.

21 MS. ROBERTS: Opposed, the same.

22 (No response)

23 MS. ROBERTS: Motion carries.

24 Had Next on the agenda is to approve hiring one
25 full time chief financial officer. Ms. Angerer, will

1 provide more than a summary of this item for us?

2 MS. ANGERER: Yes, I will. And I appreciate
3 your indulgence. I did check with legal as well as with
4 Treasury, before writing the memo that said I wasn't
5 giving you the name of the person. Because the applicant
6 did request confidentiality.

7 So with this item, you all know that we've been
8 without a controller for some time; position will be paid
9 out of the existing budget and will fill the need the city
10 has for a financial officer and controller.

11 And by the charter definition, the controller is
12 the chief financial officer of the city. This individual
13 has a Bachelor's Degree in accounting, Master's Degree in
14 finance, 20 plus years of municipal government accounting.
15 Member in good standing of MGFOA, as well as the national.

16 This will be a full-time position, and this
17 individual has begun the background investigation, pre-
18 employment requirements. And I'm asking to hire this
19 person. Now, as you'll see from the resume before you,
20 this person has been employed by the City of Hamtramck in
21 the past, and would be willing to come back again.

22 MS. ROBERTS: How many applicants did you have
23 for the position?

24 MS. ANGERER: We had about five.

25 MS. ROBERTS: How many did you interview?

1 MS. ANGERER: Only one. The others had had gaps
2 in their service, and this person has served in a failing
3 city, and came highly recommended. I made about 12 phone
4 calls; could be 11, could be 13. To other municipalities,
5 asking for recommendations. And in that, this person's
6 name came up four times, that may be ready to move, and
7 you know, that had been at recent meetings.

8 And since the city that the person had been
9 serving in was no longer under receivership or state
10 control in the same way, that the person might be
11 interested in coming here for a challenge. And when I
12 made the phone call, I found out that that was true.

13 MS. ROBERTS: So, did the person apply?

14 MS. ANGERER: Yes.

15 MR. BOGDAN: Why did she leave the first time?

16 MS. ANGERER: Because she had better opportunity
17 and more pay at the other city.

18 MR. BOGDAN: Okay.

19 MS. ANGERER: There was some discussion about
20 distance travel; that was something about, you know, was
21 also as a secondary, from home. But at this point, that's
22 no longer a concern, and she is interested in being our
23 controller. We are in great need, and she has the skill
24 set necessary.

25 MS. ROBERTS: And the compensation package is

1 what is budgeted?

2 MS. ANGERER: Correct.

3 MS. ROBERTS: Because this says total, including
4 pension and benefits.

5 MS. ANGERER: Yes. Yes.

6 MS. ROBERTS: Okay. And you said she has begun
7 the background check but hasn't finished?

8 MS. ANGERER: She did the drug testing; the
9 background check went out. The HR person is on vacation
10 this week, so I'm not -- I don't want to say that it has
11 come back. But I would ask that you would approve,
12 pending favorable outcome there.

13 MR. MCINERNEY: Say that again?

14 MS. ANGERER: I would ask that you would approve
15 this position, pending a favorable outcome from the
16 background check. If there's something that comes up that
17 is not, you know, if there's a history there that we're
18 unaware of at this time. Otherwise, I would ask that we
19 could hire the applicant immediately, upon completion of
20 that. I just don't know if that's in the inbox of the HR
21 director or on the desk; she's on vacation, started
22 yesterday.

23 MS. ROBERTS: Okay.

24 MS. ANGERER: We have not received the results
25 of that as of end of day Thursday.

1 MS. ROBERTS: Okay.

2 MR. STEMA: So you're only -- I understand there
3 were some gaps, but, normally you would interview a lot
4 more than one person for an important position like this.
5 Is it strictly because other people had time off, didn't
6 have the background, or -- it just seems really weird,
7 because on Tuesday when I was at the work session, you had
8 stated that you had interviewed one person, and you might
9 know what way you're going.

10 And then this shows up Friday. Any -- just
11 strictly because they had gaps? I mean, because normally
12 you interview a lot more people for a position like this;
13 I just wondered.

14 MS. ANGERER: I can understand your concern
15 there. I believe that this person has the skill set, has
16 the ability, and while I understand that at times, people
17 interview more people, it also was apparent that this
18 person has the ability, the training, the expertise, and
19 the desire to do this job. And I am recommending, with
20 the full appreciation of understanding your comment,
21 there.

22 MS. YOUNG: Well, would there be an opportunity
23 to interview the others who also applied?

24 MS. ANGERER: There's always an opportunity for
25 that, Ms. Young. When this person was interviewed, they

1 had stellar background, excellent skills, and I saw
2 nothing about the person's expertise that said any red
3 flag or caution.

4 MS. ROBERTS: Was there an interview panel, or,
5 are we still --

6 MS. ANGERER: No, it just was with two people,
7 and this individual.

8 MS. ROBERTS: Okay. So who was the other person
9 that sat on the interview panel?

10 MS. ANGERER: The HR director discussed it with
11 us.

12 MS. ROBERTS: The HR director here?

13 MS. ANGERER: She's not, she's on vacation this
14 week.

15 MS. ROBERTS: Oh that's right, she's on
16 vacation.

17 MR. BOGDAN: I guess I would think that you also
18 have some experience with the person working in Hamtramck?

19 MS. ANGERER: Correct. That's correct. And I
20 know, I mean, I was not in the position to evaluate that
21 at that time. And at that time, the person was going to
22 accept the job at the other city, as I understand it.
23 Sooner rather than later. And she ended up staying
24 longer, so there was no rush to have the person leave or,
25 you know, it was mutually agreed upon to finish out the

1 duties.

2 MR. STEMA: Do you know why she left the Charter
3 Township of Independence? Because she was there for a
4 long time; left to come to Hamtramck, and then lasted
5 basically six months here before she went off to her next
6 job.

7 MS. ANGERER: I don't recall it exactly. I
8 don't recall the exact reason for that, from talking about
9 it, so I apologize, Mark. I don't have an exact answer to
10 that. Was not a negative, in there.

11 MS. ROBERTS: I would entertain a motion to
12 approve, deny, or postpone hiring one full time chief
13 financial officer.

14 MR. STEMA: Make a motion to postpone until they
15 pass background test. I don't think we should do it on
16 contingency, or anything like that. I think it should be
17 brought back.

18 MS. ROBERTS: Is there a second?

19 MR. MCINERNEY: Support.

20 MS. ROBERTS: All those in favor say aye. Aye.

21 MR. BOGDAN: Aye.

22 MR. STEMA: Aye.

23 MS. YOUNG: Aye.

24 MR. McINERNEY: Aye.

25 MS. ROBERTS: Opposed, the same.

1 (No response)

2 MS. ROBERTS: Motion carries, to postpone.

3 Next on the agenda is approval of the citywide
4 overtime report. Ms. Angerer, could you please provide a
5 summary of the progress the city is making in regards to
6 this issue?

7 MS. ANGERER: Certainly.

8 Madam Chair, can I ask a question?

9 MS. ROBERTS: Mm-hm.

10 MS. ANGERER: In the postponement, the direction
11 is that the background check become more clear?

12 MR. STEMA: Yes.

13 MS. ANGERER: I just want to make sure I
14 understood the motion.

15 MR. STEMA: Background check, and it probably
16 wouldn't hurt to interview a few more people, just in
17 case, to make sure you get the right one.

18 MS. ANGERER: You didn't indicate that in the
19 motion, so I just wanted to be clear.

20 MR. STEMA: No, I would say a couple more
21 people, probably, should be talked to. If this is the
22 best one, and the background check, and -- that's fine.

23 MS. ANGERER: Thank you. So. Overtime report.
24 Sorry for the delay. So our current month overtime hours,
25 as you see, the totals, we still continue to have issues

1 with overtime. And I did ask the police chief to speak to
2 that at this meeting, if she would.

3 MS. MOISE: So, as we continue to hire more
4 police officers, and filling those vacancies, I anticipate
5 that this will continue to lower the overtime as it
6 relates to manpower. With the understanding that
7 emergencies arise, there will be opportunities for
8 overtime on an emergency basis.

9 And as we have issues that come up that require
10 our special attention, we may have to focus our direct
11 patrols, in certain situations, that arise, so that you're
12 going to see some overtime with that as well, but I'm
13 hoping, with the continuing filling vacancies, that you
14 will see an overall decrease in overtime.

15 MS. ROBERTS: Any questions?

16 (No response)

17 MS. ROBERTS: I would entertain a motion to
18 approve, deny, or postpone the citywide overtime report.

19 MR. STEMA: Motion to approve.

20 MR. MCINERNEY: Support.

21 MS. ROBERTS: Any discussion?

22 (No response)

23 MS. ROBERTS: Seeing none, all those in favor
24 say aye. Aye.

25 MR. BOGDAN: Aye.

1 MR. STEMA: Aye.

2 MS. YOUNG: Aye.

3 MR. McINERNEY: Aye.

4 MS. ROBERTS: Opposed, the same.

5 (No response)

6 MS. ROBERTS: Motion carries. Next on the
7 agenda is the 31st District Court revenues. This is for
8 information only; does anyone have any questions?

9 (No response)

10 MS. ROBERTS: Board comment? Would anyone on
11 the board like to speak?

12 MR. STEMA: I actually just have questions about
13 the computer purchase? It seems pretty cut and dry to me,
14 and all that. I mean, I agree, read, you know, what we're
15 supposed to be approved and what's not, and it really
16 doesn't say the board's supposed to approve that. If
17 there's something internally, with the city, or anything
18 like that, then I will have a couple questions for
19 Katrina, too. Yeah, yeah, you go first, and then --

20 MS. ANGERER: So, upon taking the office of
21 acting city manager, John Clark came to me and said that
22 he had been asked on more than one occasion, to sign this
23 agreement. And he was uncomfortable signing the
24 agreement. And asked me, you know, to comment on it.
25 Even asked by the administrative assistant, you know,

1 could you sign this, could you sign this?

2 And so, and I think it was on two occasions.
3 And so, we sat together, we read through it; he said he
4 was not comfortable signing it. Whether or not there was
5 something that took place between the former city manager
6 and the attorney and/or the state on a phone call, I'm
7 unaware of that.

8 He did say that he was asked about it, but he,
9 I'm not going to say his words, but he did not agree to
10 sign the document that turned this over. So with that, I
11 sat on it for a while, because it was like I didn't want
12 to deal with it. And then he came to me and said that he
13 had received a text from the former city manager, asking
14 for his client to deposit the check.

15 So, in looking at this, he recommended that
16 because of the final order, where it says review and
17 recommend approval of all asset sales, that whether or not
18 this met the criteria of an asset at the \$10,000 range,
19 that it was a sensitive item, and that he would write a
20 letter to the former city manager, stating that it could
21 be returned through the city police chief. And that the
22 check would remain uncashed, and returned.

23 MS. ROBERTS: Does anybody have the final order
24 with them? Because I don't think that --

25 MS. POWELL: It's in your packet.

1 MS. ROBERTS: Well, that's just a section; I
2 don't think that's --

3 MS. POWELL: That's the section that he's
4 referencing.

5 MS. ROBERTS: I know it's the section that's
6 referenced, but I want to see what's before that.

7 MR. STEMA: And the purchasing agent came up
8 with the price, and all that? It was purchased '17.

9 MS. POWELL: Correct. So, as I stated during my
10 public comment, I discussed this with the state as well as
11 the chairman. Because I was concerned about the political
12 climate, and what was happening. Even though I had full
13 authority to sign off on the purchase without any
14 approvals from anyone, I didn't feel comfortable doing
15 that.

16 So I jumped through numerous hoops to do that.
17 The purchasing agent and as well as the attorney, you have
18 text messages there. Between the city attorney and I,
19 stating that he would sign it, that it wasn't perfect and
20 he wasn't crazy about it, but he was on the road. If it
21 needed to be signed, he'd sign it. And that the language
22 on the memo was not as important as the verification of
23 sale price, and verification that all the city information
24 had been properly downloaded and secured on the city's
25 server.

1 I said I agree, I will have them sign it, that
2 they've secured everything, and that the price is correct.
3 I'm not doing that. And he said, you better not, LOL.
4 And I said really, I would never. I've included the
5 original receipts. The city typically, an asset is
6 something that's \$5,000 or over. A \$1200 computer is not
7 an asset, not in any organization.

8 This is -- we, regularly, get rid of surplus.
9 Desks, computers, file cabinets, et cetera. Ms. Angerer
10 has gotten rid of quite a few in her few years that she
11 has been here. So I didn't see, and the city attorney had
12 ample opportunity to speak to this prior to my leaving.

13 You will see from the text messages that we
14 spoke more than ten days before I left here. If he had an
15 issue with it, he could have addressed it at that time.
16 Since I sent him the additional text messages that you
17 see, I've heard nothing.

18 This is a -- this is a normal approval, that the
19 city manager can make, but I went above and beyond, and
20 took my hand out of it, and put it in the hands of others
21 to decide. What the price should be, what the memo should
22 say, and who should sign it. It was only at the
23 recommendation of the state and the board chairman, during
24 our conversation, that we include the city attorney. That
25 was just a recommendation; it wasn't a requirement.

1 I felt that the requirement should have been the
2 mayor, as she's the chief executive officer. And the
3 computer program, the IT staff, because they wiped my
4 computer clean, and saved everything to the server, as
5 well as my emails. An asset would be a computer server,
6 not a computer. That's a surplus item, that we throw
7 away.

8 MR. STEMA: The purchasing agent is here,
9 correct?

10 MS. POWELL: She is.

11 MR. STEMA: Did you prepare the document, price
12 and all that, come up with the price, and all that?

13 MS. CHASE: I came up with the price, but not
14 the document that was signed by the mayor.

15 MR. STEMA: Yeah, but you came up with the
16 price, right?

17 MS. POWELL: Purchasing agreement --

18 MR. STEMA: But you came up with the price,
19 right, you did your due diligence, to look up, to see what
20 was the price?

21 MS. CHASE: I came up with the price. I went on
22 the internet, to find out what a computer, the exact
23 computer itself, one that's used. I got, I think, five of
24 those amounts, and averaged those amounts.

25 MS. POWELL: And that's on the invoice that she

1 wrote.

2 MS. ROBERTS: The section that the attorney, the
3 city attorney, is referencing, it is part of, the mayor
4 and council shall implement all of the following best
5 practices within the city. So, what best practices did
6 the mayor and the council implement, in regards to the
7 sale of assets?

8 MS. ANGERER: If there are any, I'm unaware.

9 MS. ROBERTS: Okay. So, it was not -- it does
10 not appear that this is an RTAB approval that was needed.
11 So I think the -- the city needs to --

12 MR. STEMA: It's pretty cut and dried.

13 MS. ROBERTS: Yeah. Figure out what the best
14 practices should have been. And if there aren't any in
15 place --

16 MS. POWELL: Which is why I did all of this.
17 Because there is nothing, and I wanted to make sure that
18 everyone was covered. There was nothing about it, so,
19 thank you.

20 MS. ROBERTS: Thank you. Any further board
21 comment? Seeing none, I would entertain a motion to
22 adjourn.

23 MR. STEMA: Motion to adjourn.

24 MS. YOUNG: Second.

25 MS. ROBERTS: All those in favor say aye. Aye.

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MR. BOGDAN: Aye.

MR. STEMA: Aye.

MS. YOUNG: Aye.

MR. McINERNEY: Aye.

MS. ROBERTS: Motion carries. The meeting is
adjourned; it is about 1:32.

(Proceedings adjourned at 1:32 p.m.)

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STATE OF MICHIGAN
COUNTY OF WASHTENAW) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on August 22nd, 2017, City of Hamtramck. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED: August 29, 2017

s/ Amy Shankleton-Novess

Amy Shankleton-Novess (CER 0838)
Certified Electronic Reporter

City of
Hamtramck

Memo

To: Receivership Transition Advisory Board
From: Kathy Angerer, Acting City Manager
Date: 08-26-2017
Re: Approval to Hire a Chief Financial Officer/Controller

I am requesting to hire a Chief Financial Officer/Controller. This position will be paid for out of the existing budget and will fill the need that the City has for both a financial officer and controller. The applicant has requested confidentiality until RTAB consideration.

This item was presented at the last RTAB meeting and action was postponed.

Since that time, the City has contacted several candidates. Two candidates were not interested in an interview at this time. We did conduct interviews with two additional candidates and held a second interview with this candidate. It was determined that this candidate has the necessary qualifications, experience, background and is the best choice for the City of Hamtramck.

Applicant:

Bachelor's Degree in Accounting
Master's Degree in Finance
20+ years of Municipal Government Accounting
Member in good standing of Michigan Government Finance Officers Association
M.G.F.O.A.
Member in good standing of G.F.O.A.

Full time position

Total compensation package including pension and benefits: \$102,000

Reason for hire: To fill a vacancy

Salary line item: 101-223-702.000

The applicant has completed the background investigation and pre-employment requirements. The applicant is immediately ready for hire.

Susan G. Hendricks

2624 Perry Lake Road
Ortonville, Michigan 48462

Cell: (248) 431-3373

Experience

Treasurer *City of Pontiac*

February 2015 – Present
Pontiac, Michigan

Duties include:

- Invest and manage the City's funds, including those held in trust
- Manage City cash flow
- Supervise daily receipt activities and make bank deposits
- Ensure cash receipts are credited to the correct general ledger accounts
- Oversee all aspects of collection and disbursement of property taxes and special assessments
- Oversee the collection and reporting of all revenue of the City
- Financial and Performance reporting for Federal Grants
- Ensure compliance with federal, state and local laws and regulation in conducting the business of the Treasurer's Office
- Develop and supervise the Treasurer's office staff
- Analyze financial issues and report results to City Administrator and Finance Director
- Assist residents and taxpayers with questions or concerns regarding any invoice from or payment to the City for services

Treasurer *City of Hamtramck*

July 2014 – February 2015
Hamtramck, Michigan

Duties include:

- Invest and manage the City's funds, including those held in trust
- Manage City cash flow
- Supervise daily receipt activities and make bank deposits
- Ensure cash receipts are credited to the correct general ledger accounts
- Oversee all aspects of collection and disbursement of property taxes and special assessments
- Oversee the collection of utility payments, business licenses and other revenue of the City
- Collect personal property taxes including delinquencies
- Ensure compliance with federal, state and local laws and regulation in conducting the business of the Treasurer's Office
- Develop and supervise the Treasurer's office staff
- Analyze financial issues and report results to City council, Emergency Manager, and Controller
- Prepare and present a monthly investment report to City Council
- Assist residents and taxpayers with questions or concerns regarding any invoice from or payment to the City for services.

Finance Director *Charter Township of Independence*

September 1998- May 2014
Clarkston, Michigan

Duties include:

- Manage and maintain the Township's financial records
- Establish and uphold financial policies
- Supervise payroll and accounts payable
- Budget development for each Township department
- Recommend millage rates to be levied by the Township
- Maintain a budget control system
- Develop an implementation plan for GASB 34
- Provide financial analysis of issues being considered by the Township Board
- Assist in recruiting, hiring, training, supervising and evaluating of clerical, financial and support personnel in the Finance Department
- Prepare for the annual audit of the Township
- Grants Administration
- Assist in Human Resource related matters

- Negotiate with and represent management with two different unions
- Purchasing agent for finance related purchases
- Assist in election administration
- Managed the implementation of two new financial reporting software programs.
- Provide support to the Township Supervisor in regard to various policy issues including analysis of several types of data to be considered by the Board in decision making
- Serve as a member of several advisory and task force committees of the township, including, but not limited to: Master Plan, Parks and Recreation Master Plan, and Water and Sewer Advisory Committees

Audit Division Manager

March 1996 - September 1998

Supervisory Auditor

June 1995 – March 1996

Principal Senior Auditor

November 1993 – June 1995

Wayne County Auditor General

Detroit, Michigan

Duties included:

- Review of Comprehensive Annual Financial report for compliance with generally accepted accounting principles
- Research and interpret laws, ordinances, grant requirements and GASB pronouncements
- Review of issues of interest to the Wayne County Commission and formally report findings to the Commission and management
- Draft the Office of the Auditor General's administrative policies and procedures
- Plan, organize and direct financial and operational audits performed by internal audit staff
- Supervise audits performed by external auditing firms on behalf of the Auditor General
- Perform audits in accordance with governmental auditing standards
- Draft formal written reports for legislative and executive branch management
- Assess adequacy of department operating procedures, including the organizational structure and operating system
- Perform annual review of the County pension plan audits
- Member of selection team that reviewed and recommended proposals received for professional services
- Prepare and monitor departmental budget
- Train, supervise and evaluate staff
- Develop and conduct training programs for staff

Education

Masters of Science in Finance

1992-1995

Walsh College

Troy, Michigan

Bachelor of Science in Business Administration

1985-1989

Major: Accounting

Mt. Pleasant, Michigan

Central Michigan University

Licenses and Professional Memberships

- Michigan Certified Public Accountant, license currently inactive
- Michigan Government Finance Officers Association (MIGFOA), Member of Board 2000-2006
- Michigan Municipal Treasurer's Association (MMTA)



**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
AUGUST 15, 2017
7:00 PM**

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:01 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Anam Miah, Ian Perrotta, Andrea Karpinski, Saad Almasmari, Mohammed Hassan

Absent: Abu Musa,

Staff present: Acting City Manager Kathy Angerer, City Attorney John Clark, Clerk August Gitschlag, Police Chief Anne Moise, Fire Chief Dan Hagen, City Planner Melanie Markowicz, Acting DPS Director Rodney Johnson, Purchasing Manager Dee Chase, Treasurer Joy Gargano

All stood and said the Pledge of Allegiance to the flag.

Councilman Musa enters 7:05

ADDITIONS DELECTIONS/AGENDA APPROVAL

Request my Councilwoman Andrea Karpinski to remove consent agenda item B. Approval of Invoice Register Date Ending August 15, 2017 to NEW BUSINESS item C.

CONSENT AGENDA:

- A. Approval of Minutes from the July 25, 2017 Regular City Council Meeting
- B. Approval of Pre-Approved Expenditures Date Ending August 15, 2017
- C. Resolution 2017-63 Mayoral Reappointment of Plan Commission Members (Sean Cote, Mohammed Islam, and Scott Collins)
- D. Resolution 2017-64 Mayoral Appointment of Plan Commission Member (Thomas Habitz)
- E. Resolution 2017-65 Mayoral Appointment of Plan Commission Member (Tyler Shelton)

Motion by Anam Miah, Mohammed Hassan seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

PUBLIC HEARING

A. First Reading, Public Hearing, and Request to Schedule Second Reading for Ordinance 2017-06 Amending City Code, Title IX, Chapter 93, Sections 93.038 and 93.039 and Title XV, Chapter 150, Housing and Construction Code, Section 150.011

Motion by Andrea Karpinski, Anam Miah seconds to open Public Hearing at 7:22pm

Motion Passes by unanimous voice vote

No public input received

Motion by Andrea Karpinski, Anam Miah seconds to close Public Hearing at 7:22pm

Motion Passes by unanimous voice vote

NEW BUSINESS

A. Resolution 2017-61 Awarding a Boiler Removal and Installation Services Agreement to Mechanical System Services

Motion by Andrea Karpinski, Abu Musa seconds to approve

Motion Passes by unanimous voice vote

B. Resolution 2017-62 Awarding a Six Month Contract with Plante Moran for Financial Services

Motion by Anam Miah, Andrea Karpinski seconds to approve

Motion Passes by unanimous voice vote

C. Approval of Invoice Register Date Ending August 15, 2017 minus item number 56511 QSCEND TECHNOLOGIES INC

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

REPORTS:

Mayor Karen Majewski gave an oral report

Mayor Pro-Tem Miah gave an oral report

Council members gave individual reports and comments

Acting CM Kathy Angerer distributed a report

ADJOURNMENT:

Motion for adjournment.

Motion by Andrea Karpinski, Anam Miah seconds

Motion Passes by unanimous voice vote

Meeting Adjourned: 7:47 pm

Attest:

August R. Gitschlag, City Clerk

**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
AUGUST 29, 2017
7:00 PM**

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:00 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Anam Miah, Andrea Karpinski, Saad Almasmari, Mohammed Hassan, Abu Musa

Absent: Ian Perrotta

Staff present: Acting City Manager Kathy Angerer, City Attorney John Clark, Clerk August Gitschlag, Police Chief Anne Moise, Fire Chief Dan Hagen, City Planner Melanie Markowicz, Acting DPS Director Rodney Johnson, Treasurer Joy Gargano

All stood and said the Pledge of Allegiance to the flag.

ADDITIONS DELECTIONS/AGENDA APPROVAL

Motion by Saad Almasmari, Mohammed Hassan Seconds, to suspend the rules and the following resolution as Item B to New Business:

Authorizing the Acting City Manager and the City Attorney take appropriate action to retrieve the City owned computer in the possession of former City Manager Powell.

Ayes: Anam Miah, Saad Almasmari, Mohammed Hassan, Abu Musa

Nays: Andrea Karpinski

Absent: Ian Perrotta

Motion Passes

CONSENT AGENDA:

A. Approval of Minutes from the July 25, 2017 Regular City Council Meeting

B. Approval of Pre-Approved Expenditures Date Ending August 15, 2017

C. Resolution 2017-63 Mayoral Reappointment of Plan Commission Members (Sean Cote, Mohammed Islam, and Scott Collins)

D. Resolution 2017-64 Mayoral Appointment of Plan Commission Member (Thomas Habitz)

E. Resolution 2017-65 Mayoral Appointment of Plan Commission Member (Tyler Shelton)

Motion by Andrea Karpinski, Anam Miah seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

PUBLIC HEARING

A. Second Reading, Public Hearing and Approval of Ordinance 2017-06 Amending City Code, Title IX, Chapter 93, Sections 93.038 and 93.039 and Title XV, Chapter 150, Housing and Construction Code, Section 150.011

Motion by Anam Miah, Andrea Karpinski seconds to open Public Hearing at 7:37pm

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

No public input received

Motion by Anam Miah, Andrea Karpinski seconds to close Public Hearing at 7:38pm

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

Motion by Andrea Karpinski, Anam Miah seconds to approve Ordinance 2017-06 Amending City Code, Title IX, Chapter 93, Sections 93.038 and 93.039 and Title XV, Chapter 150, Housing and Construction Code, Section 150.011

Legal Amendment: "notice shall be provided to the owners of the involved properties by either posting the notice on the front door or by regular US mail to the last known address of the owner as found in the City's assessor roles"

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

B. First Reading and Public Hearing and Approval of Resolution 2017-68 Approving Application of J.A.S. Investments for Industrial Facilities Tax Exemption Certificate for a New Facility Addition and Renovation (8800 Conant)

Motion by Anam Miah, Andrea Karpinski seconds to open Public Hearing at 7:39pm

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

No public input received

Motion by Anam Miah, Andrea Karpinski seconds to close Public Hearing at 7:40pm

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

Motion by Anam Miah, Andrea Karpinski seconds to approve a seven (7) year abatement, with the stipulation that JAS Investments not challenge the current assessment to existing property.

Second Reading Scheduled for Monday September 11, 2017

Absent: Ian Perrotta

NEW BUSINESS

A. Approval of Resolution 2017-69 One Month Extension and Liability & Property Insurance Renewal, at a cost of \$16,300 for the one month extension.

Motion by Anam Miah, Abu Musa seconds to approve

Motion Passes by unanimous voice vote

Absent: Ian Perrotta

B. Authorizing the Acting City Manager and the City Attorney take appropriate action to retrieve the City owned computer in the possession of former City Manager Powell.

Ayes: Anam Miah, Saad Almasmari, Mohammed Hassan, Abu Musa

Nays: Andrea Karpinski

Absent: Ian Perrotta

Motion Passes

REPORTS:

Mayor Karen Majewski gave an oral report

Mayor Pro-Tem Miah gave an oral report

Council members gave individual reports and comments

Acting CM Kathy Angerer distributed a report

ADJOURNMENT:

Motion for adjournment.

Motion by Andrea Karpinski, Anam Miah seconds

Motion Passes by unanimous voice vote

Meeting Adjourned: 8:06 pm

Attest:

August R. Gitschlag, City Clerk



**MINUTES
REGULAR CITY COUNCIL MEETING
HAMTRAMCK, MICHIGAN
SEPTEMBER 11, 2017
7:00 PM**

PRELIMINARY MATTERS

The Regular City Council Meeting was called to order at 7:00 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Anam Miah, Andrea Karpinski, Saad Almasmari, Mohammed Hassan, Abu Musa, Ian Perrotta

Staff present: Acting City Manager Kathy Angerer, City Attorney John Clark, Clerk August Gitschlag, Police Chief Anne Moise, City Planner Melanie Markowicz, Acting DPS Director Rodney Johnson, Treasurer Joy Gargano, Purchasing Manager Dee Chase

All stood and said the Pledge of Allegiance to the flag.

PROCLAMATIONS/RECOGNITIONS

Led by Mayor Majewski and members of the Hamtramck Fire Department, all rose for a moment of silence in remembrance of the events of September 11, 2001

CONSENT AGENDA:

- A. Approval of Minutes from the August 29, 2017 Regular City Council Meeting
- B. Approval of Invoice Register Date Ending September 11, 2017
- C. Approval of Pre-Approved Expenditures Date Ending September 11, 2017

Motion by Andrea Karpinski, Anam Miah seconds to approve Consent Agenda

Motion Passes by unanimous voice vote

NEW BUSINESS

- A. Resolution 2017-70 Awarding Fire Department Vehicle Maintenance and Repair Services Contract

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

- B. Resolution 2017-71 Intent to Participate in the Michigan Economic Development Corporation Redevelopment Ready Communities Program

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

C. Resolution 2017-72 Approving the Purchase of Three Vehicles for the Police Department

Motion by Anam Miah Andrea Karpinski seconds to approve

Motion Passes by unanimous voice vote

D. Resolution 2017-73 Awarding a Services Agreement to Wayne Metropolitan Community Action Agency's Water Residential Assistance Program (WRAP)

Motion by Mohammed Hassan, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

E. Resolution 2017-74 Awarding a Contract for the Water and Sewer Rate Analysis to Alfred Benesch and Co.

Motion by Andrea Karpinski, Anam Miah seconds to approve

Motion Passes by unanimous voice vote

REPORTS:

Mayor Karen Majewski gave an oral report

Mayor Pro-Tem Miah gave an oral report

Council members gave individual reports and comments

Acting CM Kathy Angerer distributed a report, Interim Public Services Director Rodney Johnson distributed a report about the new water meters.

ADJOURNMENT:

Motion for adjournment.

Motion by Anam Miah, Andrea Karpinski seconds

Motion Passes by unanimous voice vote

Meeting Adjourned: 8:18 pm

Attest:

August R. Gitschlag, City Clerk



CITY OF HAMTRAMCK

HISTORY • DIVERSITY • CULTURE

Date: September 15, 2017
To: The Receivership Transition Advisory Board
From: Kathy Angerer, Acting City Manager
Subject: Agenda Items for the September 26, 2017 RTAB Meeting

The City of Hamtramck respectfully requests that the following items be placed on the September 26, 2017 meeting of the Receivership Transition Advisory Board.

1. Approval – Regular City Council Meeting Minutes: August 15, August 29, Draft Minutes September 11 (Attachment #1a, 1b, 1c)
2. Approval – Invoice Register and Pre-Approved Expenditures – Date Ending August 29 and September 11 (Attachment #2A & 2B)
3. Approval - Budget-to-Actual and Cash Flow Reports (Attachment #3)
4. Approval - Resolution 2017-71 Intent to Participate in the Michigan Economic Development Corporation Redevelopment Ready Communities Program (Attachment #4)
5. Approval - Resolution 2017-72 Approving the Purchase of Three Vehicles for the Police Department (Attachment #5)
6. Approval - Resolution 2017-73 Awarding a Services Agreement to Wayne Metropolitan Community Action Agency's Water Residential Assistance Program (WRAP) (Attachment #6)
7. Approval - Resolution 2017-74 Awarding a Contract for the Water and Sewer Rate Analysis to Alfred Benesch and Co. (Attachment #7)
8. Approval – Hiring Full Time Chief Financial Officer/Controller (Attachment #8)
9. Approval – Hiring Part-Time Cashier for Treasurer's Office (Attachment #9)
10. Approval – Hiring Full Time Police Officer (Attachment #10)
11. Approval – Hiring and Promotion Code Enforcement (Attachment #11)
12. Approval – Hiring of Assistant Assessor (Attachment #12)

13. Approval – Citywide Overtime Report for August 2017 (Attachment #13)

14. *Information Only* – 31st District Court Revenues (Attachment #14)

To: The Honorable Mayor and City Council

From: Kathy Angerer, Acting City Manager

Date: August 29, 2017

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Equipment Rental & Expenses
- Professional Legal Services
- Overpayment Refunds

Budget Impact:

The specific cost of these disbursements were \$425,489.58 and was ran from Fiduciary, General, Water and Property Tax accounts. \$63,816.07 was paid out of FY 2016-2017 budget and \$361,673.51 was paid out of FY 2017-2018.

Recommendation:

The Acting City Manager, Kathy Angerer, approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Kathy Angerer, Acting City Manager

Attachments:

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/11/2017 - 08/11/2017

Check Date Bank Check # Payee Description Account Dept Amount

Fund: 101 General Fund

Check Date	Bank Check #	Payee	Description	Account	Dept	Amount
08/11/2017	GEN 69510	DETROIT EDISON	STRT LGHTS SEMI-ORNA STAND JUL 2017	926.000	265	50.40
			STRT LGHTS UG SHORTSPAN STAND JUL 2017	926.000	265	6,257.88
			STRT LGHTS UG LONGSPAN STAND JUL 2017	926.000	265	4,504.01
			STRT LGHTS OH STAND JUL 2017	926.000	265	12,729.22
			AUTOMATIC TRAFFIC SIGNAL JUL 2017	926.000	265	2,314.50
			STRT LGHTS UG SHORTSPAN STAND JUL 2017	926.000	265	322.24
			STRT LGHTS OH STAND JUL 2017	926.000	265	27.44
			CHECK GEN 69510 TOTAL			26,205.69
08/11/2017	GEN 69511*#	DTE ENERGY	HFD ELECTRIC JUL 2017	921.000	265	1,189.36
			8730 JOS CAMPAU ELEC JUL 2017	921.000	265	13.40
			HFD GAS JUL 2017	923.000	265	71.15
			CHECK GEN 69511 TOTAL			1,273.91

Check Date	Bank Check #	Payee	Description	Account	Dept	Amount
08/11/2017	GEN 69512#	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE 7/1 - 7/31/17	800.000	202	36.10
			COPIER USAGE 4/27 - 5/23/17	801.000	202	(4.50)
			COPIER USAGE 7/1 - 7/31/17	800.000	215	26.96
			COPIER USAGE 4/27 - 5/23/17	800.000	215	(8.01)
			COPIER USAGE 7/1 - 7/31/17	800.000	223	5.61
			COPIER USAGE 4/27 - 5/23/17	800.000	223	(25.25)
			COPIER USAGE 7/1 - 7/31/17	800.000	253	6.71
			COPIER USAGE 4/27 - 5/23/17	800.000	253	(8.98)
			COPIER USAGE 7/1 - 7/31/17	800.000	301	7.43
			COPIER USAGE 5/1 - 5/23/17	800.000	301	(5.05)
			COPIER USAGE 7/1 - 7/31/17	800.000	721	63.22
			COPIER USAGE 4/27 - 5/23/17	801.000	721	(66.23)
			CHECK GEN 69512 TOTAL			28.01

Check Date	Bank Check #	Payee	Description	Account	Dept	Amount
08/11/2017	GEN 69513#	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL JUL 2017	800.000	202	136.72
			COPIER RENTAL JUN 2017	801.000	202	136.72
			COPIER RENTAL JUN 2017	800.000	215	136.72
			COPIER RENTAL JUL 2017	800.000	215	136.73
			COPIER RENTAL JUN 2017	800.000	223	136.72
			COPIER RENTAL JUL 2017	800.000	223	136.73

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/11/2017 - 08/11/2017

Fund: 101 General Fund

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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08/11/2017	GEN	69514	ROBERT E. ZARANEK	COPIER RENTAL JUN 2017	800.000	253	136.72
				COPIER RENTAL JUL 2017	800.000	253	136.72
				COPIER RENTAL JUN 2017	800.000	301	136.72
				COPIER RENTAL JUL 2017	800.000	301	136.72
				COPIER RENTAL JUL 2017	800.000	721	136.72
				COPIER RENTAL JUN 2017	801.000	721	136.72
				CHECK GEN 69513 TOTAL			<u>1,640.66</u>
				HOUSE COUNSEL 8/3/17	801.100	136	250.00

08/11/2017	GEN	69515	US BANK EQUIPMENT FINANCE	COPIER LEASE 2017	801.300	136	136.00
				PROP. DAMAGE SURCHARGE	801.300	136	16.90
				CHECK GEN 69515 TOTAL			<u>152.90</u>

Total for fund 101 General Fund 29,551.17

Check Date Bank Check # Payee Description Account Dept Amount

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
08/11/2017	FTD	9328	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE 7/1 - 7/31/17	800.000	264	24.76
				COPIER USAGE 7/1 - 7/31/17	800.000	264	66.74
				CHECK FTD 9328 TOTAL FOR			91.50
08/11/2017	FTD	9329	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL JUN 2017	800.000	264	273.46
				COPIER RENTAL JUL 2017	800.000	264	273.44
				CHECK FTD 9329 TOTAL FOR			546.90
Total for fund 264 911 Emergency							638.40

Check Date Bank Check # Payee Description Account Dept Amount

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount	
08/11/2017	GEN	69511*#	DTE ENERGY	LIBRARY ELECTRIC JUL 2017	921.000	738	1,381.35	
				LIBRARY GAS JUL 2017	923.000	738	413.81	
				CHECK GEN 69511 TOTAL			1,795.16	
Total for fund 268 Library Fund								1,795.16

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/11/2017 - 08/11/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
08/11/2017	WAT	9475	CENTURY TITLE AGENCY SERVICES	XOVERPAYMENT	040.000	000	87.98
08/11/2017 WAT 9476 GREAT LAKES WATER AUTHORITY							
				WATER BILL JUN 2017	924.000	557	59,132.98
				SEWER CHARGES FOR JULY	925.000	557	329,900.00
				POLLUTANT SURCHARGE BOZEKS MAY 2017	925.200	557	96.69
				POLLUTANT SURCHARGE KOMALSKI MAY 2017	925.200	557	822.27
				POLLUTANT SURCHARGE HOMESTYLE MAY 2017	925.200	557	2,217.35
				POLLUTANT SURCHARGE METRO MAY 2017	925.200	557	434.30
				CHECK WAT 9476 TOTAL FOR			<u>392,603.59</u>
08/11/2017 WAT 9477 KONICA MINOLTA BUSINESS SOLUTIONS							
				COPIER USAGE 7/1 - 7/31/17	800.000	557	76.32
08/11/2017 WAT 9478 KONICA MINOLTA PREMIER FINANCE							
				COPIER RENTAL JUN 2017	800.000	557	136.72
				COPIER RENTAL JUL 2017	800.000	557	136.72
				CHECK WAT 9478 TOTAL FOR			<u>273.44</u>
Total for fund 592 WATER & SEWER FUND							<u>393,041.33</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount	
Fund: 703	Prop Tax	Collection	Fund					
08/11/2017	PTC	2238	BAYVIEW LOAN SERVICING	Undistributed Current Tax Collections	274,000	000	463.52	
TOTAL - ALL FUNDS							Total for fund 703 Prop Tax Collection Fund	425,489.58

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

To: The Honorable Mayor and City Council

From: Kathy Angerer, Acting City Manager

Date: August 29, 2017

Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Road & Traffic Supplies/Maintenances
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Building Maintenances
- City & Park Maintenances
- IT & Software Services/Support
- Prisoner Expenses
- Security Monitoring
- Building Lease & Expenses
- Memberships
- Conferences & Trainings
- Election Expenses
- Equipment Rental Expenses

Budget Impact:

The specific costs of these invoices are \$401,508.53 and will be run from the Fiduciary, General and Water bank accounts. \$23,118.55 will be paid out of FY 2016-2017 budget and \$378,389.98 will be paid out of FY 2017-2018 budget.

Recommendation:

The Acting City Manager recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Kathy Angerer, Acting City Manager

Attachments:

Invoice Register Report for City of Hamtramck

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 08/29/2017 - 08/29/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5259400403	AUTOZONE	02/08/2017	03/10/2017	14.62	14.62	Open	N
56833	PLow TRUCK INVOICE#5259400403 202-222-751.002 SPECIALIST SILICONE 202-222-751.002 POCKET BLOW GUN 202-222-751.002 FLUID	JHANG		6.89 2.96 4.77			06/30/2017
5259212357	AUTOZONE	05/04/2016	06/03/2016	9.74	9.74	Open	N
56845	VEHICLE MAINTENANCE / INV. 202-222-751.002 BATTERY PROTECTION KIT	JHANG		9.74			06/30/2017
5259507147	AUTOZONE	06/29/2017	07/29/2017	53.88	53.88	Open	N
56846	FOR ALL DPW TRUCKS 202-222-751.002 CASTROL	JHANG		53.88			06/30/2017
165585	DETROIT ELEVATOR COMPANY	05/19/2017	06/18/2017	1,300.00	1,300.00	Open	N
56768	LOAD GOVERNOR SAFETY TEST FOR 101-265-776.000 LOAD SAFETY TEST	JHANG		1,300.00			06/30/2017
04262017	K-9 SPECIALTIES	04/26/2017	05/16/2017	61.98	61.98	Open	N
56796	K-9 UDAA FEEDING/SUPPLIES 266-367-809.200 K9 UDAA FEEDING APRIL 2017	JHANG		61.98			06/30/2017
06292017	K-9 SPECIALTIES	06/29/2017	07/19/2017	87.93	87.93	Open	N
56797	K-9 UDAA FEEDING/SUPPLIES 266-367-809.200 K9 UDAA FEEDING JUNE 2017	JHANG		87.93			06/30/2017
103877	MOBILE COMMUNICATION SERVICES INC	03/16/2017	04/15/2017	2,102.40	2,102.40	Open	N
56853	RADIO REPAIR-POLICE 264-264-778.000 RADIO REPAIR-POLICE	JHANG		2,102.40			06/30/2017
24139	ROLAR PROPERTY SERVICES INC	06/30/2017	07/30/2017	1,890.00	1,890.00	Open	N
56804	2241 - STREET SWEEPING JUN 2017 202-222-776.002 STREET SWEEPING JUNE 2017	JHANG		1,890.00			06/30/2017
06302017	SHIAWASSEE COUNTY SHERIFF OFFICE	06/30/2017	07/30/2017	4,123.00	4,123.00	Open	N
56867	PRISONER HOUSING-JUNE 2017 101-301-800.500 PRISONER HOUSING 113 DAYS 101-301-800.500 PICK UP COSTS 101-301-800.500 RETURN COST	JHANG		3,955.00 120.00 48.00			06/30/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 08/29/2017 - 08/29/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
291285 56792	WAYNE COUNTY PRISONER HOUSING-MAY 2017 101-301-800.500	08/02/2017 JHANG	09/01/2017	5,880.00	5,880.00	Open	N 06/30/2017
291430 56793	WAYNE COUNTY PRISONER HOUSING-JUNE 2017 101-301-800.500	08/08/2017 JHANG	09/07/2017	7,595.00	7,595.00	Open	N 06/30/2017
# of Invoices:	11	# Due:	11	Totals:	23,118.55		
# of Credit Memos:	0	# Due:	0	Totals:	0.00		
Net of Invoices and Credit Memos:					23,118.55		
--- TOTALS BY FUND ---							
101 - General Fund				18,898.00	18,898.00		
202 - Mvh Major Street Fund				1,968.24	1,968.24		
264 - 911 Emergency				2,102.40	2,102.40		
266 - DRUG LAW ENF. ACT 265 - STAT				149.91	149.91		
--- TOTALS BY DEPT/ACTIVITY ---							
222 - MAJOR STREETS				1,968.24	1,968.24		
264 - GENERAL ADMINISTRATION				2,102.40	2,102.40		
265 - BUILDING & GROUNDS				1,300.00	1,300.00		
301 - POLICE DEPARTMENT				17,598.00	17,598.00		
367 - Drug Forfeiture - State Expe				149.91	149.91		

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 08/29/2017 - 08/29/2017
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Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	JrnLized Post Date
08012017	3RD CIR. COURT WHAP MAGISTRATE FUND	08/01/2017	08/31/2017	636.84	636.84	Open	N 08/21/2017
56829	1/2018-12/2018 WHAP PROGRAM COST 101-136-801.400 WHAP PROGRAM COST	JHANG		636.84			
343954	9 MILE RENT-ALL INC	07/18/2017	08/17/2017	57.24	57.24	Open	N 08/21/2017
56769	TRAILER FOR TRASH CANS / INVOICE 202-222-751.002 TRAILER FOR TRASH CANS 202-222-751.002 DMG WAIVER	JHANG		53.00 4.24			
344249	9 MILE RENT-ALL INC	08/02/2017	09/01/2017	61.56	61.56	Open	N 08/21/2017
56770	STOP SIGN FABER, ST AUBIN / INV. 203-203-776.002 STOP SIGN FABER, ST AUBIN 203-203-776.002 DMG WAIVER	JHANG		57.00 4.56			
344355	9 MILE RENT-ALL INC	08/09/2017	09/08/2017	28.08	28.08	Open	N 08/22/2017
56852	TRAILER FOR ELECTION EQUIPMENT 101-262-946.000 TRAILER FOR ELECTION EQUIP	JHANG		28.08			
16004879 RI	ACLARA TECHNOLOGIES LLC	07/27/2017	08/26/2017	64,512.00	64,512.00	Open	N 08/21/2017
56776	METER TRANSMITTER 592-557-970.000 METER TRANSMITTER UNITS (MTU) 592-557-970.000 MATERIAL HNDLING /FRIEGHT-WATER	JHANG		63,840.00 672.00			
16005092 RI	ACLARA TECHNOLOGIES LLC	08/10/2017	09/24/2017	60,332.00	60,332.00	Open	N 08/22/2017
56866	METER TRANSMITTER 592-557-970.000 METER TRANSMITTER UNITS 628 @ \$95 592-557-970.000 FREIGHT	JHANG		59,660.00 672.00			
9946453240	AIRGAS USA, LLC	07/31/2017	08/30/2017	26.86	26.86	Open	Y 08/11/2017
56739	2158521 - RENTAL OF OXYGEN CYLINDERS 101-336-740.000 RENTAL LARGE OXYGEN CYLINDERS 101-336-740.000 HAZMAT CHARGE	JHANG		16.36 10.50			
21182	AMERICAN DREAM LANDSCAPING, LLC	08/10/2017	09/09/2017	437.00	437.00	Open	N 08/21/2017
56774	CITY LAWN MAINTENANCE 08/03/17 101-265-981.000 CITY HALL 101-265-981.000 FIRE STATION 101-265-981.000 LIBRARY 101-265-981.000 SHOPPER'S WORLD 101-265-981.000 FLORIAN ST. ROW	JHANG		125.00 12.00 25.00 50.00 15.00			

Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
10-136241	GL Distribution			69.50			
56874	101-274-716.100	AUG 2017 RETIREE PRE-65 BILLING					
	BASIC CORPORATE	07/18/2017	08/17/2017	41.70	41.70	Open	N
	JUL 2017 RETIREE PRE-65 BILLING	JHANG					08/22/2017
	101-274-716.100	JULY 2017 RETIREE PRE-65 BILLING		41.70			
021175							
56869	BRIDGESTONE AMERICAS INC	07/28/2017	08/27/2017	3,290.72	3,290.72	Open	N
	UTILITY BILLING AND POSTAGE JUL 2017	JHANG					08/22/2017
	592-557-730.000	TOTAL UTILITY BILLING		754.76			
	592-557-730.000	TOTAL POSTAGE BILLING		2,535.96			
C521905-IN							
56811	BROADSPIRE - "A CRAWFORD COMPANY"	08/01/2017	08/31/2017	425.18	425.18	Open	N
	LOSS FUND REIMBURSEMENT JUL 2017	JHANG					08/21/2017
	101-266-855.000	LOSS FUND REIMBURSEMENT JUL 2017		425.18			
07312017 HPD							
56795	CAMPAU-BOTSFORD SERVICE	07/31/2017	08/30/2017	2,215.00	2,215.00	Open	N
	PD VEHICLE MAINTENANCE-JULY 2017	JHANG					08/21/2017
	101-301-751.002	EXPLORER-BRAKING MODULE		250.00			
	101-301-751.002	EXPLORER-WHEEL BARING, LOF		305.00			
	101-301-751.002	TAHOE-BRAKES & TIRE		450.00			
	101-301-751.002	302-TIRE ISSUES		140.00			
	101-301-751.002	EXPEDITION-AC COMPRESSOR		125.00			
	101-301-751.002	DB-BLUE CHARGE A/C		50.00			
	101-301-751.002	CMV-CHARGE A/C		50.00			
	101-301-751.002	CMV-SHIFTER		60.00			
	101-301-751.002	PARKING-RIM, 4 TIRES, VALVES		785.00			
860538							
56858	CANIFF ELECTRIC SUPPLY CO INC	08/01/2017	08/31/2017	49.50	49.50	Open	N
	26 WATT LIGHT FOR COURT	JHANG					08/22/2017
	101-265-776.000	26 WATT LIGHT FOR COURT		49.50			
79452							
56831	CINCINNATI TIME SYSTEMS INC	08/17/2017	09/01/2017	115.00	115.00	Open	N
	CITY HALL TIME CLOCK REPAIR	JHANG					08/21/2017
	101-265-776.000	TIME CLOCK REPAIR		115.00			
MAAC 17-40							
56873	CITY OF FARMINGTON HILLS	08/22/2017	09/21/2017	150.00	150.00	Open	N
	PD TRAINING CLASS-	JHANG					08/22/2017
	101-301-803.000	PD TRAINING-ACTIVE ASSAILANT		150.00			
DET0070862							
56737	CLEANNET OF GREATER MICHIGAN INC	08/01/2017	08/31/2017	920.00	920.00	Open	Y
	AUG 2017 MONTHLY JANITORIAL SERVICES	JHANG					08/11/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnzld Post Date
2017/I079195	JANITORIAL SERVICES AUG 2017			920.00			
56790	D & Z HOUSE OF BOOKS, INC POLISH LANGUAGE BOOKS INVOICE# 268-738-957.000 POLISH BOOKS	07/26/2017 JHANG	08/25/2017	435.84 435.84	435.84	Open	N 08/21/2017
46912							
56800	DETROIT MACHINERY CENTER, INC AUGUST RENT 6000 CANIFF 202-222-776.005 AUGUST 2017 RENT	08/02/2017 JHANG	09/01/2017	2,000.00 2,000.00	2,000.00	Open	N 08/21/2017
46953							
56801	DETROIT MACHINERY CENTER, INC BLDG. E. JULY UTILITIES 6000 CANIFF 202-222-776.005 GAS & ELECTRIC JUL 2017	08/03/2017 JHANG	09/02/2017	324.06 324.06	324.06	Open	N 08/21/2017
0006975998							
56798	DETROIT MEDIA PARTNERSHIP AUTO AUCTION AD JUNE/JULY 2017 101-301-903.000 101-301-903.000 101-301-903.000 101-301-903.000 AUTO AUCTION AD 6/22 AUTO AUCTION AD 7/06 AUTO AUCTION AD 7/20	07/31/2017 JHANG	08/30/2017	406.00 139.40 127.20 139.40	406.00	Open	N 08/21/2017
36925							
56849	ELECTION SOURCE ELECTION EQUIPMENT TESTING AND 101-262-801.000 101-262-801.000 101-262-801.000 101-262-801.000 101-262-801.000 101-262-801.000 ELECTION SOURCE NEW TRANSFER CONTAINERS AND SUPPLY 101-262-970.000 101-262-970.000 101-262-970.000 101-262-970.000 SUPPLY TROLLEY TRANSFER CASES FREIGHT	08/04/2017 JHANG	09/03/2017	2,270.00 255.00 810.00 420.00 155.00 630.00	2,270.00	Open	N 08/22/2017
36794							
56850	ELECTION SOURCE NEW TRANSFER CONTAINERS AND SUPPLY 101-262-970.000 101-262-970.000 101-262-970.000 101-262-970.000 SUPPLY TROLLEY TRANSFER CASES FREIGHT	07/13/2017 JHANG	08/12/2017	1,276.51 1,015.00 127.60 133.91	1,276.51	Open	N 08/22/2017
53624							
56824	FIVE STAR LANGUAGES ARABIC INTERP INV53624 8/7/17 101-136-801.200 101-136-801.200 ARABIC INTERP MILEAGE	08/08/2017 JHANG	09/07/2017	410.08 400.00 10.08	410.08	Open	N 08/21/2017
53627							
56825	FIVE STAR LANGUAGES ARABIC INTERP INV53627 8/8/17	08/09/2017 JHANG	09/08/2017	183.52	183.52	Open	N 08/21/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 08/29/2017 - 08/29/2017
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Inv Num	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnliized Post Date
53629	GL Distribution						
56826	101-136-801.200	ARABIC INTERP 8/8/17		160.00			
	101-136-801.200	MILEAGE		23.52			
1470885	FIVE STAR LANGUAGES	08/09/2017	09/08/2017	285.60	285.60	Open	N 08/21/2017
56738	BENGALI INTERP INVS3629 8/7/17	JHANG					
	101-136-801.200	BENGALI INTERP 8/7/17		280.00			
	101-136-801.200	MILEAGE		5.60			
18846266	GFL ENVIRONMENTAL SERVICES	08/01/2017	08/31/2017	59,583.33	59,583.33	Open	Y 08/11/2017
56735	313606 - RESIDENTIAL TRASH REMOVAL	JHANG					
	101-528-824.000	AUGUST 2017 RESIDENTIAL TRASH REMOVAL		59,583.33			
H391467	GUARDIAN ALARM	08/01/2017	08/31/2017	56.71	56.71	Open	Y 08/11/2017
56860	8592964 - MONTHLY ALARM AUG 2017	JHANG					
	268-738-776.000	MONTHLY ALARM BILL AUG 2017		56.71			
113581	H D SUPPLY WATERWORKS, LTD	08/16/2017	09/15/2017	46,531.00	46,531.00	Open	N 08/22/2017
56773	WATER METERS INVOICE#H391467	JHANG					
	592-557-787.000	3/4" WATER METERS 450 @ \$98		44,100.00			
	592-557-787.000	1" WATER METERS 13 @ \$187		2,431.00			
2808	H.D. EDWARDS & CO.	07/19/2017	08/18/2017	416.28	416.28	Open	N 08/21/2017
56861	HYDRANT REPAIR / INV. #113581	JHANG					
	592-557-787.000	HYDRANT REPAIR / INV. #113581		416.28			
113941	H.D. EDWARDS & CO.	08/09/2017	09/08/2017	(55.93)	(55.93)	Open	N 08/22/2017
56862	HYDRANT HOSE RETURNED	JHANG					
	592-557-787.000	HYDRANT HOSE RETURNED		(55.93)			
119494	H.D. EDWARDS & CO.	08/10/2017	09/09/2017	87.75	87.75	Open	N 08/22/2017
56740	HYDRANT HOSE / INVOICE #113941	JHANG					
	592-557-787.000	MILL HOSE 3" X25'		87.75			
117480	HAMTRAMCK HARDWARE	08/07/2017	09/06/2017	9.99	9.99	Open	Y 08/11/2017
56777	FLOAT VALVE PACK	JHANG					
	101-336-740.000	FLOAT VALVE KIT		9.99			
117480	HAMTRAMCK HARDWARE	07/28/2017	08/27/2017	103.98	103.98	Open	N 08/21/2017
56777	KEYS FOR TRUCK#6, TRUCK#7	JHANG					
	202-222-751.002	ELECTRONIC KEY HEAD		100.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	JrnLized Post Date
117501 56778	KEY BLANK FORD H75 HAMTRAMCK HARDWARE PARTS FOR DOWN SIGN ON DEQUINDRE / 203-203-776.002	07/28/2017 JHANG	08/27/2017	3.98 9.56	9.56	Open	N 08/21/2017
117520 56779	PARTS FOR DOWN SIGN ON DEQUINDRE HAMTRAMCK HARDWARE KEYS TRUCK#5 INVOICE 117520 592-557-787.000 KEYS	07/28/2017 JHANG	08/27/2017	9.56 2.00 2.00	2.00	Open	N 08/21/2017
117554 56780	KEYS TRUCK#5 INVOICE 117520 HAMTRAMCK HARDWARE PAINT FOR GRAFFITI ON STORE ON 101-265-776.000 PAINT SPRAY FLAT WHITE 10 OZ	07/28/2017 JHANG	08/27/2017	2.99 2.99	2.99	Open	N 08/21/2017
118386 56781	SCREWS,NUTS,AND BOLTS HAMTRAMCK HARDWARE 203-203-776.002	08/01/2017 JHANG	08/31/2017	11.96	11.96	Open	N 08/21/2017
118413 56782	SCREWS,NUTS,AND BOLTS, FOR STREET SIGNS HAMTRAMCK HARDWARE SNIP TIN FOR STREET SIGNS INVOICE# 203-203-776.002 SNIP TIN FOR STREET SIGNS	08/01/2017 JHANG	08/31/2017	25.98 25.98	25.98	Open	N 08/21/2017
118416 56783	SCREWS,NUTS,AND BOLTS, FOR STREET SIGNS HAMTRAMCK HARDWARE SNIP TIN 12" FOR STREET SIGNS 203-203-776.002	08/01/2017 JHANG	08/31/2017	33.98 33.98	33.98	Open	N 08/21/2017
118417 56784	SCREWS,NUTS,AND BOLTS, FOR STREET SIGNS HAMTRAMCK HARDWARE REFUND SNIP TIN FOR STREET SIGNS 203-203-776.002	08/01/2017 JHANG	08/31/2017	(25.98) (25.98)	(25.98)	Open	N 08/21/2017
119476 56785	SCREWS, NUTS, BOLTS FOR WATER METERS HAMTRAMCK HARDWARE 592-557-787.000	08/07/2017 JHANG	09/06/2017	5.98	5.98	Open	N 08/21/2017
119729 56786	SCREWS, NUTS, BOLTS FOR WATER METERS HAMTRAMCK HARDWARE KEYS TRUCK #10 INVOICE #119729 203-203-751.002 KEYS TRUCK #10 INVOICE #119729	08/08/2017 JHANG	09/07/2017	1.89 1.89	1.89	Open	N 08/21/2017
119732 56787	SCREWS, NUTS, BOLTS FOR WATER METERS HAMTRAMCK HARDWARE DPW TRUCK #5 -TEFLON TAPE /	08/08/2017 JHANG	09/07/2017	21.99	21.99	Open	N 08/21/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnld Post Date
153708 56743	HENNESSEY ENGINEERS, INC. GENERAL CONSULTING 6/16 - 7/27 592-557-970.200	07/27/2017 JHANG	08/26/2017	407.00	407.00	Open	Y 08/11/2017
153709 56744	D05 - CIVIL ENGINEER III HENNESSEY ENGINEERS, INC. DWS/D/TAC & AWG MEETINGS INV #153709 592-557-970.200	07/27/2017 JHANG	08/26/2017	37.00	37.00	Open	Y 08/11/2017
153714 56745	D05 - CIVIL ENGINEER III HENNESSEY ENGINEERS, INC. DOROTHY & CONANT MOBILITIE POLE 101-265-926.000	07/27/2017 JHANG	08/26/2017	111.00	111.00	Open	Y 08/11/2017
153715 56746	D05 - CIVIL ENGINEER III HENNESSEY ENGINEERS, INC. BUFFALO & COMSTOCK MOBILITIE POLE 101-265-926.000	07/27/2017 JHANG	08/26/2017	148.00	148.00	Open	Y 08/11/2017
153719 56747	D05 - CIVIL ENGINEER III HENNESSEY ENGINEERS, INC. ZUSSMAN PARK CDBG TO REIMB 275-275-980.200	07/27/2017 JHANG	08/26/2017	136.50	136.50	Open	Y 08/11/2017
153710 56812	CONCEPTUAL DESIGN HENNESSEY ENGINEERS, INC. TAP GRANT APPLICATION CITY OF 202-222-970.000	07/27/2017 JHANG	08/26/2017	18.50	18.50	Open	N 08/21/2017
153711 56813	D05 - CIVIL ENGINEER III HENNESSEY ENGINEERS, INC. DTE MAINTENANCE/RESTORATION PROJECT 101-000-245.018	07/27/2017 JHANG	08/26/2017	396.00	396.00	Open	N 08/21/2017
153713 56814	DTE MAINTENANCE/RESTORATION HENNESSEY ENGINEERS, INC. GALLAGHER -DTE ENERGY 101-000-245.014 101-000-245.014 101-000-245.014 101-000-245.014	07/27/2017 JHANG	08/26/2017	7,377.50	7,377.50	Open	N 08/21/2017
153716 56815	C01 - CONSTRUCTION GROUP DPT. HEAD C02 - CONSTRUCTION ENGINEER III HENNESSEY ENGINEERS, INC. DOREMUS & CONANT - MOBILITIE POLE	07/27/2017 JHANG	08/26/2017	111.00	111.00	Open	N 08/21/2017

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153717 56816	DOREMUS & CONANT - MOBILITIE POLE PLAC. HENNESSEY ENGINEERS, INC. DTE CANIFF AND DYAR VAULT REMOVAL & JHANG 101-000-245.016 101-000-245.016	07/27/2017 JHANG	08/26/2017	111.00 8,542.00 242.50 8,299.50	8,542.00	Open	N 08/21/2017
153720 56817	DOREMUS & CONANT - MOBILITIE POLE PLAC. HENNESSEY ENGINEERS, INC. 2016 PAVEMENT STRIPING PROGRAM PROJ. JHANG 202-222-970.000 202-222-970.000	07/27/2017 JHANG	08/26/2017	1,029.00 55.50 973.50	1,029.00	Open	N 08/21/2017
153722 56818	DOREMUS & CONANT - MOBILITIE POLE PLAC. HENNESSEY ENGINEERS, INC. 2017 ALLEY RECONSTRUCTION PROG. JHANG 101-265-776.500 101-265-776.500	07/27/2017 JHANG	08/26/2017	675.00 481.00 194.00	675.00	Open	N 08/21/2017
153723 56819	DOREMUS & CONANT - MOBILITIE POLE PLAC. HENNESSEY ENGINEERS, INC. HAMTRAMCK PHASE 1 SRF SEWER PROJ. JHANG 592-557-976.001	07/27/2017 JHANG	08/26/2017	222.00 222.00	222.00	Open	N 08/21/2017
3880 56803	DOREMUS & CONANT - MOBILITIE POLE PLAC. HIGHWAY MAINTENANCE & CONST. CO SPRAY PATCH REPAIR INVOICE# 3880 JHANG 203-203-776.002	08/01/2017 JHANG	08/31/2017	28,415.25 28,415.25	28,415.25	Open	N 08/21/2017
0043777-IN 56771	DOREMUS & CONANT - MOBILITIE POLE PLAC. HYDROCOPR CROSS CONNECTION INSPECTION JUL 2017 JHANG 592-557-802.004	07/27/2017 JHANG	08/26/2017	1,335.00 1,335.00	1,335.00	Open	N 08/21/2017
0043891-IN 56772	DOREMUS & CONANT - MOBILITIE POLE PLAC. HYDROCOPR STAGE 2 DBPR COMPLIANCE MONITORING 2 JHANG 592-557-802.004	07/31/2017 JHANG	08/30/2017	1,100.00 1,100.00	1,100.00	Open	N 08/21/2017
17-1608 56870	DOREMUS & CONANT - MOBILITIE POLE PLAC. INGERSOLL MECHANICAL INC. DIAGNOSED AIR HANDLER ON SECOND FLOOR JHANG 101-265-776.000	07/19/2017 JHANG	08/18/2017	488.34 488.34	488.34	Open	N 08/22/2017
08032017 56881	DOREMUS & CONANT - MOBILITIE POLE PLAC. JAGMINDER SINGH MAA CONFERENCE FOR CONTINUING EDU JHANG 101-257-864.000	08/03/2017 JHANG	09/02/2017	998.45 869.45	998.45	Open	N 08/23/2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
08212017							
56854	KATHY ANGERER REIMBURSE FOR DMHA EXPENSES 265-276-800.000	08/21/2017 JHANG	09/20/2017	529.45	529.45	Open	N 08/22/2017
94938							
56832	LAKEVIEW MECHANICAL INC REPAIR AND MAINTENANCE TO A/C UNITS 101-336-776.000 FILTERS 101-336-776.000 FREON 101-336-776.000 MISC. PARTS 101-336-776.000 LABOR HOURS 101-336-776.000 SERVICE CALL	08/16/2017 JHANG	09/15/2017	628.00	628.00	Open	N 08/22/2017
4120997							
56830	LANGUAGE LINE SERVICES, INC TELEPHONE INTERP 7/2017 INV4120997 101-136-801.200	07/31/2017 JHANG	08/30/2017	33.81	33.81	Open	N 08/21/2017
H1707							
56794	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING JULY 2017 101-301-801.000	07/31/2017 JHANG	08/30/2017	473.00	473.00	Open	N 08/21/2017
08212017							
56789	MICHIGAN MUNICIPAL TREASURERS ASSOC MMTA 20178 FALL CONFERENCE - GARGANO 101-253-864.000	08/21/2017 JHANG	09/21/2017	325.00	325.00	Open	N 08/21/2017
08092017							
56791	N.A.P.C.H. PD K-9 TRAINING SEMINAR JANOWICZ 101-301-803.000	08/09/2017 JHANG	09/08/2017	400.00	400.00	Open	N 08/21/2017
1316545							
56767	NATIONAL LADDER & SCAFFOLD CO., INC NEW EXTENTION LADDER INVOICE#1316545 592-557-787.000	08/14/2017 JHANG	09/13/2017	189.85	189.85	Open	N 08/21/2017
715630							
56808	NATIONAL TRUST NATIONAL TRUST ANNUAL CONFERENCE 101-721-864.000	08/03/2017 JHANG	09/02/2017	430.00	430.00	Open	N 08/21/2017

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953423806001 56822	OFFICE DEPOT ASSESSOR OFFICE SUPPLIES 101-257-728.000	08/15/2017 JHANG	09/16/2017	81.17	81.17	Open	N 08/21/2017
3336-213968 56741	O'REILLY AUTOMOTIVE INC FUEL MIX 101-336-778.000	08/02/2017 JHANG	09/01/2017	25.96	25.96	Open	Y 08/11/2017
3336-210715 56807	O'REILLY AUTOMOTIVE INC CAR WASH SOAP AND FUEL ADDITIVE 101-336-740.000	07/14/2017 JHANG	08/13/2017	13.49	13.49	Open	N 08/21/2017
100918 56851	PRINTING SYSTEMS INC PRECINCT KITS 101-262-904.000 101-262-904.000 101-262-904.000	08/02/2017 JHANG	09/01/2017	279.48	279.48	Open	N 08/22/2017
24340 56871	ROLAR PROPERTY SERVICES INC 2241 - STREET SWEEPING JULY 2017 202-222-776.002	07/31/2017 JHANG	08/30/2017	3,780.00	3,780.00	Open	N 08/22/2017
08112017 56880	RONALD CICHECKI REIMBURSEMENT FOR LODGING DURING 101-336-803.000 101-336-803.000 101-336-803.000 101-336-803.000 101-336-803.000	08/11/2017 JHANG	09/10/2017	376.00	376.00	Open	N 08/23/2017
0033851-IN 56859	SAFEBUILT INC 08-HAMTRAMCK JUL 2017 101-721-801.000 101-721-801.000	07/31/2017 JHANG	08/30/2017	31,420.29	31,420.29	Open	N 08/22/2017
26947 56748	SEWER & WATER SPECIALIST, INC REPAIRED CATCH BASIN 203-203-776.002	07/21/2017 JHANG	08/20/2017	3,800.00	3,800.00	Open	Y 08/11/2017

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnzd Post Date
26952							
56749	SEWER & WATER SPECIALIST, INC SINKHOLE REPAIR @ 2203 FLORIAN INV. 203-203-776.002	07/21/2017 JHANG	08/20/2017	300.00	300.00	Open	Y 08/11/2017
27117							
56750	SEWER & WATER SPECIALIST, INC STOP BOX REPAIRED @11515 LUMPKIN INV 592-557-787.000	08/01/2017 JHANG	08/31/2017	1,400.00	1,400.00	Open	Y 08/11/2017
27118							
56751	SEWER & WATER SPECIALIST, INC 7/26/17 WATER SHUT OFF 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27119							
56752	SEWER & WATER SPECIALIST, INC 7/25/17 WATER SHUT OFF PROGRAM INV. 592-557-787.000	08/01/2017 JHANG	08/31/2017	412.50	412.50	Open	Y 08/11/2017
27120							
56753	SEWER & WATER SPECIALIST, INC 7/25/17 WATER SHUT OFF PROGRAM INV 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27121							
56754	SEWER & WATER SPECIALIST, INC 7/26/17 WATER SHUT OFF PROGRAM / INV. 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27122							
56755	SEWER & WATER SPECIALIST, INC 7/26/17 WATER SHUT OFF PROGRAM / 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27123							
56756	SEWER & WATER SPECIALIST, INC 7/25/17 WATER SHUT OFF PROGRAM INV. 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27124							
56757	SEWER & WATER SPECIALIST, INC 7/26/17 WATER SHUT OFF PROGRAM INV. 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017
27125							
56758	SEWER & WATER SPECIALIST, INC 7/25/17 WATER SHUT OFF PROGRAM INV. 592-557-787.000	08/01/2017 JHANG	08/31/2017	440.00	440.00	Open	Y 08/11/2017

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26914							
56856	SEWER & WATER SPECIALIST, INC 2939 DAN POURED BACK ROAD FROM WATER JHANG 592-557-787.000	07/14/2017	08/13/2017	525.00	525.00	Open	N 08/22/2017
27208							
56857	SEWER & WATER SPECIALIST, INC 9045 VINCENT - STOP BOX REPAIR INV. JHANG 592-557-787.000	08/17/2017	09/16/2017	2,560.00	2,560.00	Open	N 08/22/2017
07312017							
56868	SHIawassee COUNTY SHERIFF OFFICE PRISONER HOUSING/TRANSPORT JULY 2017 JHANG 101-301-800.500 101-301-800.500	07/31/2017	08/30/2017	10,305.00	10,305.00	Open	N 08/22/2017
249071							
56742	SLC METER, L.L.C. WATER METER 592-557-970.000	08/02/2017	09/01/2017	3,154.00	3,154.00	Open	Y 08/11/2017
249159							
56766	SLC METER, L.L.C. WATER TOOLS 592-557-787.000	08/14/2017	09/13/2017	555.30	555.30	Open	N 08/21/2017
551-494042							
56805	STATE OF MICHIGAN REGISTRATION FEE FOR FIRE 101-336-803.000	08/05/2017	09/04/2017	250.00	250.00	Open	N 08/21/2017
551-494044							
56806	STATE OF MICHIGAN REGISTRATION FEE - ADVANCED FIRE 101-336-803.000	08/05/2017	09/04/2017	250.00	250.00	Open	N 08/21/2017
68963807-0004							
56863	SUNBELT RENTALS INC RENTAL PROTECTION DAMAGE COST 101-265-981.000	08/08/2017	09/07/2017	9.81	9.81	Open	N 08/22/2017
68963807-0005							
56864	SUNBELT RENTALS INC RENT TRACTOR FOR FIELD WORK / INV. 101-265-981.000 101-265-981.000 101-265-981.000 101-265-981.000	08/10/2017	09/09/2017	2,095.20	2,095.20	Open	N 08/22/2017

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17944	GL Distribution						
56820	SYO COMPUTER ENGINEERING SERVICES	08/15/2017	09/14/2017	6,500.00	6,500.00	Open	N 08/21/2017
	MONTHLY IT SERVICES 8/16 - 9/15/17	JHANG					
	101-264-801.000	MONTHLY IT SERVICES		6,500.00			
4047							
56736	THE HAMTRAMCK REVIEW	07/27/2017	08/26/2017	90.00	90.00	Open	Y 08/11/2017
	JUL 2017 LIBRARY COLUMN	JHANG					
	268-738-957.100	WEEKLY COLUMN FOR JUL 2017		90.00			
4054							
56810	THE HAMTRAMCK REVIEW	08/04/2017	09/03/2017	185.00	185.00	Open	N 08/21/2017
	ORDINANCE ANNOUNCEMENT LEGAL AD	JHANG					
	101-721-903.000	ORDINANCE ANNOUNCEMENT LEGAL AD		185.00			
58714							
56734	THE LIBRARY NETWORK	07/31/2017	08/30/2017	35.31	35.31	Open	Y 08/11/2017
	ANNUAL BOOKBILLING SUBSCRIPTION	JHANG					
	268-738-801.003	USA TODAY NEWSPAPER		35.31			
836601784							
56799	THOMSON REUTERS - WEST	08/01/2017	08/31/2017	329.00	329.00	Open	N 08/21/2017
	1004666422 - CLEAR INVESTIGATIVE	JHANG					
	101-301-801.000	WEST INFO CHARGES JULY 2017		329.00			
29068226							
56875	TYCO INTEGRATED SECURITY	08/12/2017	09/01/2017	1,116.00	1,116.00	Open	N 08/23/2017
	01300 102745322 DPS SECURITY SEPT - JHANG						
	202-222-776.005	QUARTERLY BILLING 9/01 - 11/30		1,116.00			
19215							
56823*	VISICOM SERVICES, INC.	07/31/2017	08/30/2017	243.45	243.45	Open	N 08/21/2017
	AUGUST 2017 IT SUPPORT INV19215	JHANG					
	101-136-801.300	ENDPOINT SECURITY 8/2017		30.00			
	101-136-801.300	OPEN DNS SFTWRE 8/2017		23.45			
	101-136-801.300	HOSTING FEE OFFICE 365 8/2017		35.00			
	101-136-801.300	HOSTING FEE OFFICE 365 8/2017		30.00			
	101-136-801.300	BACKUP SFTWRE 8/2017		125.00			
	101-136-801.300	IT SUPPORT SERVICES		52.50			
	101-136-801.300	PREPAID SUPPORT SERVICES		(52.50)			
291320							
56802	WAYNE COUNTY	08/02/2017	09/01/2017	1,403.19	1,403.19	Open	N 08/21/2017
	500013 - TRAFFIC SIGNAL MAINT	JHANG					
	202-222-776.004	TRAFFIC SIGNAL MAINTENANCE 7/2017		1,403.19			

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108	GL Distribution	108	108	378,471.89	378,471.89		
2		2	2	(81.91)	(81.91)		
Net of Invoices and Credit Memos:				378,389.98	378,389.98		
* 1 Net Invoices have Credits Totalling:				(52.50)			
--- TOTALS BY FUND ---							
101	General Fund			143,566.53	143,566.53		
202	Mvh Major Street Fund			9,864.00	9,864.00		
203	Mvh Local Street Fund			32,634.20	32,634.20		
265	Miscellaneous Grants			529.45	529.45		
268	Library Fund			1,537.86	1,537.86		
275	Comm Develop Block Grant			136.50	136.50		
592	WATER & SEWER FUND			190,121.44	190,121.44		
--- TOTALS BY DEPT/ACTIVITY ---							
000	GENERAL			16,315.50	16,315.50		
136	31-St District Court			1,793.30	1,793.30		
203	LOCAL STREETS			32,634.20	32,634.20		
222	MAJOR STREETS			9,864.00	9,864.00		
253	Treasurer			510.00	510.00		
257	ASSESSOR			1,079.62	1,079.62		
262	ELECTIONS			3,854.07	3,854.07		
264	GENERAL ADMINISTRATION			6,500.00	6,500.00		
265	BUILDING & GROUNDS			5,486.84	5,486.84		
266	LEGAL			425.18	425.18		
274	RETIREE COSTS			125.10	125.10		
275	Cdbg			136.50	136.50		
276	GRANTS			529.45	529.45		
301	POLICE DEPARTMENT			14,278.00	14,278.00		
336	FIRE DEPARTMENT			1,580.30	1,580.30		
528	Sanitation Services			59,583.33	59,583.33		
557	WATER & SEWER			190,121.44	190,121.44		
721	COMMUNITY & ECONOMIC DEVELOP			32,035.29	32,035.29		
738	Library			1,537.86	1,537.86		

To: The Honorable Mayor and City Council
From: Kathy Angerer, Acting City Manager
Date: September 11, 2017
Subject: Request Council Approval for Expenditures

Introduction:

This agenda item is for the City Council to approve payment of expenditures.

Overview:

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Road & Traffic Supplies/Maintenances
- Employee Reimbursements
- Vehicle & Equipment Maintenances
- Building Maintenances
- City & Park Maintenances
- Software Training
- Security Monitoring
- Memberships & Trainings
- Return of Escrow
- CDBG, DWMHA & State of Michigan Reimbursable Expenses

Budget Impact:

The specific costs of these invoices are \$140,241.84 and will be run from the Fiduciary, General and Water bank accounts. \$5,300.00 will be paid out of FY 2016-2017 budget and \$134,941.84 will be paid out of FY 2017-2018 budget.

Recommendation:

The Acting City Manager recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Kathy Angerer, Acting City Manager

Attachments:

Invoice Register Report for City of Hamtramck

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
8509	QSCEND TECHNOLOGIES INC	07/07/2017	08/06/2017	2,400.00	2,400.00	Open	Y
56511	ONSITE SOFTWARE PRODUCT TRAINING 101-264-801.000	JHANG					06/30/2017
4163	ONSITE SOFTWARE PRODUCT TRAINING QALERT			2,400.00			
56999	WORLD CLASS GROUNDS MANAGEMENT INC	01/02/2017	02/01/2017	2,900.00	2,900.00	Open	N
	HOLIDAY LIGHTING - 2016 & 2017	JHANG					06/30/2017
	101-261-947.101	HOLIDAY LIGHTING		2,900.00			
# of Invoices:		2	# Due:	2			
# of Credit Memos:		0	# Due:	0			
Net of Invoices and Credit Memos:				5,300.00	5,300.00		
--- TOTALS BY FUND ---							
101 - General Fund				5,300.00	5,300.00		
--- TOTALS BY DEPT/ACTIVITY ---							
261 - COMMUNITY & GOVERNMENTAL AFF				2,900.00	2,900.00		
264 - GENERAL ADMINISTRATION				2,400.00	2,400.00		

Inv Num	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	JrnLized Post Date
08152017 56894	ALEXIS G. KROT MDJA CONF HOTEL & MILEAGE 101-136-864.000 101-136-864.000	08/15/2017 JHANG	09/14/2017	391.80	391.80	Open	N 08/24/2017
21254 56929	AMERICAN DREAM LANDSCAPING, LLC CITY LAWN MAINTENANCE 8/17/2017 101-265-981.000	08/24/2017 JHANG	09/23/2017	622.00	622.00	Open	N 08/30/2017
21267 56930	AMERICAN DREAM LANDSCAPING, LLC CITY LAWN MAINTENANCE 08/25/2017 - 101-265-981.000	08/28/2017 JHANG	09/27/2017	437.00	437.00	Open	N 08/30/2017
167498 56891	AMERISOURCE INDUSTRIAL SUPPLY CO CITY HALL CLEANING 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000 101-265-740.000	08/22/2017 JHANG	09/21/2017	487.10	487.10	Open	N 08/24/2017
08232017 56902	ANDREW CAPO REIMBURSEMENT FOR EMT LICENSE 101-336-803.000	08/23/2017 JHANG	09/22/2017	25.00	25.00	Open	N 08/24/2017
08292017 56943	AUGUST R. GITSCHLAG MOBILE HOTSPOT FOR ELECTION DAY 101-262-946.000	08/29/2017 JHANG	09/28/2017	32.38	32.38	Open	N 08/30/2017
8939 56898	CHIODINI & SONS PRINTING INC LICENSE TAG STICKERS 101-215-740.000 101-215-740.000 101-215-740.000 101-215-740.000	07/19/2017 JHANG	08/18/2017	496.10	496.10	Open	N 08/24/2017
K11185932 56909	CINTAS CORPORATION-K11 MONTHLY SUPPLIES INVOICE:# 268-738-776.000	08/16/2017 JHANG	09/15/2017	192.53	192.53	Open	N 08/24/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnzd Post Date
08212017 56923	COMMUNICATIONS CONSTRUCTION GROUP RELEASE OF ESCROW FUNDS FOR 101-000-245.008	08/21/2017 JHANG	09/20/2017	2,389.00	2,389.00	Open	N 08/29/2017
392	RELEASE OF ESCROW FUNDS			2,389.00			
56982	COURT INNOVATIONS INC ONLINE NEGOTIATION 8/17 INV392 101-136-801.300	08/31/2017 JHANG	09/30/2017	200.00	200.00	Open	N 09/01/2017
6199173 57004	AUGUST 2017 ONLINE NEG. MONTHLY SUPPLIES	08/30/2017 JHANG	09/29/2017	105.83	105.83	Open	N 09/06/2017
23377	DEMCO 210242174 - CIRCULATION DESK 268-738-728.000			105.83			
56912	EXECUTIVE LANGUAGE SERVICES, INC. BOSNIAN INTERP INV23377 101-136-801.200	08/22/2017 JHANG	09/21/2017	367.50	367.50	Open	N 08/29/2017
08042017 56934	BOSNIAN INTERP 8/17/17			367.50			
08072017 56935	FINISHLINE COLLISION LLC PD VEHICLE REPAIR 2011 DODGE CHARGER 101-301-751.002	08/04/2017 JHANG	09/03/2017	500.00	500.00	Open	N 08/30/2017
08072017 56935	PD VEHICLE REPAIR=308			500.00			
53648 56895	FINISHLINE COLLISION LLC PD VEHICLE REPAIR FORD EXPLORER 101-301-751.002	08/07/2017 JHANG	09/06/2017	2,388.81	2,388.81	Open	N 08/30/2017
53648 56895	PD VEHICLE REPAIR=300			2,388.81			
53649 56896	FIVE STAR LANGUAGES ARABIC INTERP INV53648 101-136-801.200	08/18/2017 JHANG	09/17/2017	183.52	183.52	Open	N 08/24/2017
53649 56896	101-136-801.200			160.00			
53649 56896	101-136-801.200			23.52			
53649 56896	FIVE STAR LANGUAGES BENGLI INTERP IN53649 101-136-801.200	08/18/2017 JHANG	09/17/2017	161.12	161.12	Open	N 08/24/2017
53649 56896	101-136-801.200			160.00			
53649 56896	101-136-801.200			1.12			
53657 56897	FIVE STAR LANGUAGES RUSSIAN INTERP INV53657 101-136-801.200	08/22/2017 JHANG	09/21/2017	190.80	190.80	Open	N 08/24/2017
53657 56897	101-136-801.200			160.00			
53657 56897	101-136-801.200			30.80			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnld Post Date
53666 56913	FIVE STAR LANGUAGES POLISH INTERP INV53666 101-136-801.200 101-136-801.200	08/25/2017 JHANG POLISH INTERP 8/21/17 MILEAGE	09/24/2017	174.00 160.00 14.00	174.00	Open	N 08/29/2017
53668 56980	FIVE STAR LANGUAGES BENGALI INTERP INV.53668 101-136-801.200 101-136-801.200	08/26/2017 JHANG BENGALI INTERP 8/24/17 MILEAGE	09/25/2017	337.92 320.00 17.92	337.92	Open	N 09/01/2017
53684 56996	FIVE STAR LANGUAGES BOSNIAN INTERP INV53684 101-136-801.200 101-136-801.200	09/02/2017 JHANG BOSNIAN INTERP 8/29/17 MILEAGE	10/02/2017	188.00 160.00 28.00	188.00	Open	N 09/06/2017
1559607 56920	GFL ENVIRONMENTAL SERVICES DUMPSTER 275-275-953.001	08/13/2017 JHANG CDBG TO REIMB	09/12/2017	325.00 325.00	325.00	Open	N 08/29/2017
1619789 56986	GFL ENVIRONMENTAL SERVICES TO BE REIMB BY CDBG 275-275-953.001	08/22/2017 JHANG 30 YD DUMPSTER	09/21/2017	325.00 325.00	325.00	Open	N 09/05/2017
1421425 57001	GFL ENVIRONMENTAL SERVICES CDBG TO REIMB - 30 YARD DUMPSTER- 275-275-953.001	05/31/2017 JHANG 30 YD DAN STREET DUMPSTER	06/30/2017	975.00 975.00	975.00	Open	N 09/06/2017
1438810 F 57002	GFL ENVIRONMENTAL SERVICES CDBG TO REIMB - 30 YARD DUMPSTER- 275-275-953.001	06/30/2017 JHANG 30 YD DAN STREET DUMPSTER	07/30/2017	325.00 325.00	325.00	Open	N 09/06/2017
9525824422 56904	GRAINGER NONSPIKE ROAD FLARES 101-336-778.000	08/11/2017 JHANG CASES OF ROAD FLARES	09/10/2017	276.50 276.50	276.50	Open	N 08/24/2017
9529883309 56905	GRAINGER CLEANING TOWELS AND REPLACEMENT MOP 101-336-740.000 101-336-740.000	08/16/2017 JHANG HAND CLEANING TOWELS WET MOP HANDLE	09/15/2017	31.16 17.16 14.00	31.16	Open	N 08/24/2017

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18915410 57005	GUARDIAN ALARM 8592964 - MONTHLY ALARM SEPT 2017 268-738-776.000	09/01/2017 JHANG	09/30/2017	56.71	56.71	Open	N 09/06/2017
H662935 56936	H D SUPPLY WATERWORKS, LTD WATER METERS INVOICE # H662935 592-557-787.000	08/17/2017 JHANG	09/16/2017	73,648.00	73,648.00	Open	N 08/30/2017
114042 56975	5/8 IQ WATER METER 800 @ \$92.06 H.D. EDWARDS & CO. FIRE HOSE 592-557-787.000	08/18/2017 JHANG	09/17/2017	62.52	62.52	Open	N 09/01/2017
2813 56976	2" FIRE HOSE FOR WATER METER RENTALS H.D. EDWARDS & CO. RETURNED SOME HYDRANT REPAIR 592-557-787.000	08/18/2017 JHANG	09/17/2017	(3.61)	(3.61)	Open	N 09/01/2017
I67828 56906	CREDIT MEMO HYDRANT SUPPLIES HASTINGS AIR-ENERGY CONTROL INC PREVENTIVE MAINTENANCE TO 101-336-776.000 101-336-776.000	08/16/2017 JHANG	09/15/2017	793.00	793.00	Open	N 08/24/2017
3171456 56987	PREVENTIVE MAINTENANCE PER DROP REPLACED LOWER SECTIONS INTERNATIONAL CODE COUNCIL INC 5301602 - MEMBERSHIP DUES ICC 101-721-801.000	08/10/2017 JHANG	09/09/2017	135.00	135.00	Open	N 09/05/2017
PDH8410 56985	BUILDING DEPT DUES IRON MOUNTAIN INC SHRED AND STORAGE SERVICES AUG 2017 101-265-800.000	08/31/2017 JHANG	09/30/2017	99.00	99.00	Open	N 09/05/2017
08312017 56988	SHRED AND STORAGE SERVICES KATHY ANGERER REIMBURSEMENT DWMHA GRANT 265-276-800.000	08/31/2017 JHANG	09/30/2017	470.62	470.62	Open	N 09/05/2017
08312017 56989	LUNCHES & SUPPLIES KATHY ANGERER MUSIC IN THE PARK REIMBURSEMENT DDA 244-244-881.000	08/31/2017 JHANG	09/30/2017	600.00	600.00	Open	N 09/05/2017
125509 56945	MUSICAL PERFORMANCE LABELLE CHANGED BALLASTS IN 7	08/17/2017 JHANG	09/16/2017	630.62	630.62	Open	N 08/31/2017

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
69670	GL Distribution			630.62			
	101-265-776.000	CHANGED BALLASTS IN 7 FIXTURES					
56907	LARRYS WELDING SUPPLY INC	07/19/2017	08/18/2017	45.85	45.85	Open	N
	OXYGEN/ACETYLENE GAS TANKS (WELDING)	JHANG					08/24/2017
	203-203-776.002			16.95			
	203-203-776.002			24.95			
	203-203-776.002			3.95			
08252017	MELANIE MARKOWICZ	08/25/2017	09/24/2017	15.84	15.84	Open	N
56922	MEETING MILEAGE AND PARKING - AUGUST	JHANG					08/29/2017
	101-721-864.000			7.06			
	101-721-864.000			6.63			
	101-721-864.000			2.15			
104398	MODERN COURT REPORTING	08/29/2017	09/28/2017	261.00	261.00	Open	N
56944	17-6255 AUG RTAB MEETING MINUTES	JHANG					08/31/2017
	101-264-801.000			125.00			
	101-264-801.000			136.00			
16422855	MONOPRICE, INC.	08/17/2017	09/16/2017	261.76	261.76	Open	N
56908	TONERS INVOICE# 16422855	JHANG					08/24/2017
	268-738-728.000			261.76			
516354	MOSTEK PAINT & GLASS	08/30/2017	09/29/2017	287.30	287.30	Open	N
57000	CURB PAINT - TO BE REIMB BY DWMHA	JHANG					09/06/2017
	265-276-800.000			287.30			
2021	MUNETRIX LLC	08/01/2017	09/01/2017	1,930.29	1,930.29	Open	N
56927	ANNUAL FEE 9/1/17 TO 8/31/18	JHANG					08/30/2017
	101-223-800.000			1,930.29			
29400	NATIONAL INDUSTRIAL MAINT INC	07/31/2017	08/30/2017	1,796.50	1,796.50	Open	N
56937	MI-532-239 CLEAN CATCH BASIN	JHANG					08/30/2017
	203-203-776.002			1,360.00			
	203-203-776.002			436.50			
29401	NATIONAL INDUSTRIAL MAINT INC	07/31/2017	08/30/2017	1,236.75	1,236.75	Open	N
56938	MI-532-240 CLEAN CATCH BASIN	JHANG					08/30/2017
	592-557-787.001			960.00			
	592-557-787.001			276.75			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
956075339001 56916	OFFICE DEPOT 3-HOLE PUNCH #427151 101-172-728.000	08/22/2017 JHANG	09/23/2017	13.83	13.83	Open	N 08/29/2017
956079675001 56917	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000 101-301-728.000 101-301-728.000	08/22/2017 JHANG COPY PAPER O/D #196517 STICKY NOTES O/D #420994 WRITING PADS O/D #305466	09/23/2017	244.63	244.63	Open	N 08/29/2017
958652709001 56970	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000 268-738-728.000	08/30/2017 JHANG ITEM 913022 DVD CASE ITEM 532057 SCREEN GEL CLEANER	09/30/2017	39.58	39.58	Open	N 09/01/2017
958653112001 56971	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000 268-738-728.000	08/30/2017 JHANG ITEM 520928 INVISIBLE TAPE ITEM 242073 LABELS	09/30/2017	41.00	41.00	Open	N 09/01/2017
958653112002 56972	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000	08/31/2017 JHANG ITEM 351984 STORAGE BOXES	09/30/2017	22.42	22.42	Open	N 09/01/2017
958869206001 56973	OFFICE DEPOT OFFICE DEPOT ORDER 268-738-728.000	08/31/2017 JHANG ITEM 488018 LETTER SIZE PAPER	09/30/2017	110.00	110.00	Open	N 09/01/2017
950572596001 56892	OFFICE DEPOT OFFICE SUPPLIES INV950572596001 101-136-728.000 101-136-728.000 101-136-728.000	08/07/2017 JHANG POST IT NOTES COFFEE PENS	09/10/2017	72.18	72.18	Open	N 08/24/2017
950573103001 56893	OFFICE DEPOT OFFICE SUPPLIES INV950573103001 101-136-728.000	08/07/2017 JHANG MAILING LABELS	09/10/2017	21.93	21.93	Open	N 08/24/2017

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955228006001 56990	OFFICE DEPOT OFFICE SUPPLIES INV955228006001 101-136-728.000 FILE STORAGE BOXES 101-136-728.000 PENS	08/21/2017 JHANG	09/24/2017	116.47 99.99 16.48	116.47	Open	N 09/06/2017
955228035001 56991	OFFICE DEPOT OFFICE SUPPLIES INV955228035001 101-136-728.000 NITRILE GLOVES	08/21/2017 JHANG	09/24/2017	6.69 6.69	6.69	Open	N 09/06/2017
956118114001 56992	OFFICE DEPOT OFFICE SUPPLIES INV956118114001 101-136-728.000 LETTER TRAYS	08/22/2017 JHANG	09/24/2017	12.99 12.99	12.99	Open	N 09/06/2017
956409374001 56993	OFFICE DEPOT OFFICE SUPPLIES 101-136-728.000 CUBICLE CLIPS 101-136-728.000 PENCIL HOLDERS 101-136-728.000 LETTER TRAYS	08/23/2017 JHANG	09/24/2017	25.09 9.49 6.72 8.88	25.09	Open	N 09/06/2017
956409436001 56994	OFFICE DEPOT OFFICE SUPPLIES INV956409436001 101-136-728.000 STAMP PAD	08/23/2017 JHANG	09/24/2017	5.99 5.99	5.99	Open	N 09/06/2017
956118085001 56995	OFFICE DEPOT OFFICE SUPPLIES INV956118085001 101-136-728.000 REPLACEMENT KEYBOARD/MOUSE	08/24/2017 JHANG	09/24/2017	496.74 496.74	496.74	Open	N 09/06/2017
SI-77379 57003	PHOENIX SAFETY OUTFITTERS, LLC RESIZING TURNOUT GEAR 101-336-740.000 CLEAN AND PREP COAT AND PANTS 101-336-740.000 RESIZING COAT AND PANTS 101-336-740.000 SHIPPING	08/29/2017 JHANG	09/18/2017	509.78 39.00 460.78 10.00	509.78	Open	N 09/06/2017
1463115 56998	PLANTE & MORAN, PLLC TO BE REIMB BY SOM 101-223-801.000 RETAINER (TO BE APPLIED TO FINAL BILL) 101-223-801.000 SEPTEMBER 2017	08/23/2017 JHANG	09/22/2017	20,000.00 10,000.00 10,000.00	20,000.00	Open	N 09/06/2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnld Post Date
11430	PLATINUM LANDSCAPE INC	08/13/2017	09/12/2017	4,210.00	4,210.00	Open	N 08/31/2017
56946	TREE REMOVAL & TRIMMING 5/30 - 12109 GALLAGHER 202-222-776.002 202-222-776.002 11650 GALLAGHER 202-222-776.002 11644 GALLAGHER 202-222-776.002 11394 GALLAGHER 202-222-776.002 2715 EVALINE 202-222-776.002 5089 EVALINE 202-222-776.002 5089 EVALINE 202-222-776.002 2416 CASMERE 202-222-776.002 2211 EVALINE TRIM 202-222-776.002 3850 CANIFF TRIM 202-222-776.002 3851 CANIFF TRIM 202-222-776.002 3860 CANIFF TRIM 202-222-776.002 3880 CANIFF TRIM	JHANG		125.00 325.00 325.00 125.00 125.00 1,090.00 1,098.00 549.00 120.00 65.00 99.00 65.00 99.00			
11431	PLATINUM LANDSCAPE INC	08/14/2017	09/13/2017	2,349.00	2,349.00	Open	N 08/31/2017
56947	TREE REMOVAL & TRIMMING 5/30 - 11503 ST. AUBIN 203-203-776.002 5061 TROWBRIDGE 203-203-776.002 2954 GOODSON 203-203-776.002 2955 GOODSON 203-203-776.002 3063 ROOSEVELT 203-203-776.002 2277 NORWALK 203-203-776.002 3465 DOREMUS 203-203-776.002 2321 NEIBEL 203-203-776.002 2454 FLORIAN	JHANG		325.00 549.00 125.00 325.00 325.00 325.00 125.00 125.00 125.00 125.00			
106145	PM TECHNOLOGIES	08/21/2017	09/20/2017	350.00	350.00	Open	N 08/24/2017
56903	PREVENTIVE MAINTENANCE FOR BLDG 101-336-776.000	JHANG		350.00			
100956	PRINTING SYSTEMS INC	08/07/2017	09/06/2017	335.15	335.15	Open	N 08/30/2017
56928	DOOR HANGERS - WATER DEPT. INVOICE 592-557-740.000 DOOR HANGERS - WATER DEPT. 592-557-740.000 COMPOSITION 592-557-740.000 FREIGHT	JHANG		300.50 15.00 19.65			
09062017	SHAYKHET TRAINING LLC	09/06/2017	10/06/2017	1,000.00	1,000.00	Open	N 09/06/2017
56997	DEFENSIVE TACTICS TRAINING PROGRAM 101-136-801.400	JHANG		1,000.00			

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08302017	STATE OF MICHIGAN	08/30/2017	09/15/2017	7,893.24	7,893.24	Open	N 09/01/2017
56981	JIS INVOICE 3RD QUARTER 2017 101-136-801.300	JHANG JIS Q3 PAYMENT					
4037	THE HAMTRAMCK REVIEW	07/20/2017	08/19/2017	277.50	277.50	Open	N 08/24/2017
56899	NOTICE OF PUBLIC ACCURACY TEST 101-262-903.000	JHANG NOTICE OF PUBLIC ACCURACY TEST					
4055	THE HAMTRAMCK REVIEW	08/04/2017	09/03/2017	888.00	888.00	Open	N 08/24/2017
56900	NOTICE OF ELECTION - ENGLISH & 101-262-903.000	JHANG NOTICE OF ELECTION PUBLICATION					
4063	THE HAMTRAMCK REVIEW	08/11/2017	09/10/2017	333.00	333.00	Open	N 08/24/2017
56901	PUBLIC NOTICE AD - INDUSTRIAL 101-721-903.000	JHANG PUBLIC NOTICE AD - IFT EXEMPTION HEARING					
4064	THE HAMTRAMCK REVIEW	08/21/2017	09/20/2017	74.00	74.00	Open	N 09/01/2017
56983	PD AUTO AUCTION AD 101-301-903.000	JHANG AUTO AUCTION AD 8/18/17					
836604364	THOMSON REUTERS - WEST	08/01/2017	08/31/2017	128.41	128.41	Open	N 08/30/2017
56931	1004713124 - THOMSON REUTERS 101-202-801.000	JHANG THOMSON REUTERS SOFTWARE JUL 2017					
291492	WAYNE COUNTY	08/16/2017	09/15/2017	909.00	909.00	Open	N 08/30/2017
56933	FILING FEES RELATED TO 266-367-980.000	JHANG FILING FEES FOR FORFEITURE CASE					
# of Invoices:	71	# Due:	71	Totals:	134,945.45		
# of Credit Memos:	1	# Due:	1	Totals:	(3.61)		
Net of Invoices and Credit Memos:					134,941.84		

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK
 EXP CHECK RUN DATES 09/11/2017 - 09/11/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnz	Post Date
Inv Ref#	Description	Entered By						
---	TOTALS BY FUND	---						
101	- General Fund			46,214.93	46,214.93			
202	- Mvh Major Street Fund			4,210.00	4,210.00			
203	- Mvh Local Street Fund			4,191.35	4,191.35			
244	- DOWNTOWN DEVELOPMENT AUTH			600.00	600.00			
265	- Miscellaneous Grants			757.92	757.92			
266	- DRUG LAW ENF. ACT 265 - STAI			909.00	909.00			
268	- Library Fund			829.83	829.83			
275	- Comm Develop Block Grant			1,950.00	1,950.00			
592	- WATER & SEWER FUND			75,278.81	75,278.81			
---	TOTALS BY DEPT/ACTIVITY	---						
000	- GENERAL			2,389.00	2,389.00			
136	- 31-St District Court			11,845.98	11,845.98			
172	- City Manager			13.83	13.83			
202	- Income Tax			128.41	128.41			
203	- LOCAL STREETS			4,191.35	4,191.35			
215	- City Clerk			496.10	496.10			
222	- MAJOR STREETS			4,210.00	4,210.00			
223	- CONTROLLER DEPARTMENT			21,930.29	21,930.29			
244	- DDA			600.00	600.00			
262	- ELECTIONS			1,197.88	1,197.88			
264	- GENERAL ADMINISTRATION			261.00	261.00			
265	- BUILDING & GROUNDS			2,275.72	2,275.72			
275	- Cdbg			1,950.00	1,950.00			
276	- GRANTS			757.92	757.92			
301	- POLICE DEPARTMENT			3,207.44	3,207.44			
336	- FIRE DEPARTMENT			1,985.44	1,985.44			
367	- Drug Forfeiture - State Expe			909.00	909.00			
557	- WATER & SEWER			75,278.81	75,278.81			
721	- COMMUNITY & ECONOMIC DEVELOP			483.84	483.84			
738	- Library			829.83	829.83			

To: The Honorable Mayor and City Council

From: Kathy Angerer, Acting City Manager

Date: September 11, 2017

Subject: Preapproved Expenditures

Introduction:

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

Overview:

These disbursements cover the following expenditures:

- Utilities
- Equipment Expenses
- Healthcare, Dental & Vision Premiums
- Fleet & Store Credit Card Expenses
- Professional Legal Services
- Property Taxes Overpayment Refund
- Return of Fees

Budget Impact:

The specific cost of these disbursements were \$183,300.54 and was ran from Fiduciary, General, Water and Property Tax accounts. \$3,710.24 was paid out of FY 2016-2017 budget and \$179,590.30 was paid out of FY 2017-2018.

Recommendation:

The Acting City Manager, Kathy Angerer, approved the payments of these expenditures.

Prepared by:

Jia Hang, Accounts Payable

Reviewed by:

Kathy Angerer, Acting City Manager

Attachments:

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/25/2017 - 08/25/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
08/25/2017	GEN	10(S)#	VERIZON WIRELESS	CELL PHONE JUL 2017	922.000	172	(41.92)
				CELL PHONE JUL 2017	922.000	301	41.92
				CHECK GEN 10(S) TOTAL			0.00
08/25/2017	GEN	69566*#	BLUE CARE NETWORK	HEALTHCARE SEPT 2017	716.100	136	3,561.37
				HEALTHCARE SEPT 2017	716.100	202	1,407.61
				HEALTHCARE SEPT 2017	716.100	215	426.55
				HEALTHCARE SEPT 2017	716.100	253	853.10
				HEALTHCARE SEPT 2017	716.100	257	1,407.61
				HEALTHCARE SEPT 2017	716.100	270	2,233.54
				RETIREE SEPT 2017 HEALTH INS PREM	716.100	274	23,040.72
				HEALTHCARE SEPT 2017	716.100	274	31,431.12
				HEALTHCARE SEPT 2017	716.100	301	20,799.19
				HEALTHCARE SEPT 2017	716.100	301	1,872.90
				HEALTHCARE SEPT 2017	716.100	336	17,495.18
				HEALTHCARE SEPT 2017	716.100	721	(399.03)
				CHECK GEN 69566 TOTAL			104,129.86
08/25/2017	GEN	69567	BLUE CROSS BLUE SHIELD OF MICHIGAN RETIREE SEPT 2017 HEALTH INS PREM	RETIREE SEPT 2017 HEALTH INS PREM	716.100	274	7,294.76
				RETIREE SEPT 2017 HEALTH INS PREM	716.100	274	24,592.29
				CHECK GEN 69567 TOTAL			31,887.05
08/25/2017	GEN	69568*#	COMCAST	AUGUST 2017 ISP/FAX SUB	922.000	136	193.82
				CABLE/INTERNET SEPT 2017	922.000	265	595.91
				PHONE SEPT 2017	922.000	301	120.40
				HFD CABLE/INTERNET SEPT 2017	740.000	336	84.45
				FAX SEPT 2017	922.000	336	46.93
				CHECK GEN 69568 TOTAL			1,041.51
08/25/2017	GEN	69569	GRIFFIN LAW PLLC	HOUSE COUNSEL 8/10/17	801.100	136	250.00
08/25/2017	GEN	69570	ISLAM, MAZHARUL	Inspection Fee - 1 & 2 Family - Per	477.000	000	75.00
08/25/2017	GEN	69571	JUDGE MICHAEL CIUNGAN	VISITING JUDGE FULL DAY MILEAGE	801.400	136	350.00
					801.400	136	29.70

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
08/25/2017	GEN	69572	MUNEER K. AKADMI	CHECK GEN 69571 TOTAL			379.70
				Sign over 20 sq. ft.	478.000	000	250.00
08/25/2017	GEN	69573#	T-MOBILE	TELEPHONE JUL 2017	922.000	301	74.91
				TELEPHONE JUL 2017	922.000	336	75.36
				CHECK GEN 69573 TOTAL			150.27
08/25/2017	GEN	69574*#	THE STANDARD	DENTAL INS AUG 2017	716.000	136	164.84
				DENTAL INS AUG 2017	716.000	202	60.80
				DENTAL INS AUG 2017	716.000	215	19.92
				DENTAL INS AUG 2017	716.000	223	19.92
				DENTAL INS AUG 2017	716.000	253	39.84
				DENTAL INS AUG 2017	716.000	257	60.80
				DENTAL INS AUG 2017	716.000	261	65.24
				DENTAL INS AUG 2017	716.000	270	40.88
				DENTAL INS AUG 2017	716.000	274	5,086.12
				DENTAL INS AUG 2017	716.000	301	978.68
				DENTAL INS AUG 2017	716.000	301	144.92
				DENTAL INS AUG 2017	716.000	336	944.40
				CHECK GEN 69574 TOTAL			7,626.36
Total for fund 101 General Fund							145,789.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
08/25/2017	FID	9351*#	T-MOBILE	TELEPHONE JUL 2017	800.001	222	41.79
				Total for fund 202 Mvh Major Street Fund			41.79

Fund: 202 Mvh Major Street Fund

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
08/25/2017	FID 9350		BLUE CARE NETWORK	HEALTHCARE SEPT 2017	716.100	367	1,109.02
08/25/2017	FID 9351*#		T-MOBILE	TELEPHONE JUL 2017	922.100	367	15.55
08/25/2017	FID 9352		THE STANDARD	DENTAL INS AUG 2017	716.000	367	65.24
Total for fund 266 DRUG LAW ENF. ACT 265 - STATE							1,189.81

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
CHECK DATE FROM 08/25/2017 - 08/25/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
08/25/2017	GEN	69566*#	BLUE CARE NETWORK	HEALTHCARE SEPT 2017	716.100	738	1,407.61
08/25/2017	GEN	69568*#	COMCAST	FAX SEPT 2017	922.000	738	31.98
08/25/2017	GEN	69574*#	THE STANDARD	DENTAL INS AUG 2017	716.000	738	60.80
Total for fund 268 Library Fund							1,500.39

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant 08/25/2017	FID 9353		VERIZON WIRELESS	DATA FOR IPADS JUL 2017	805.000	275	60.06
				Total for fund 275 Comm Develop Block Grant			60.06

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/25/2017 - 08/25/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
08/25/2017	WAT	9484	BLUE CARE NETWORK	HEALTHCARE SEPT 2017	716.100	557	2,898.57
08/25/2017	WAT	9485	GREAT LAKES WATER AUTHORITY	IWC CHARGES FOR JULY	925.100	557	7,105.68
08/25/2017	WAT	9486	T-MOBILE	TELEPHONE JUL 2017	922.000	557	91.72
08/25/2017	WAT	9487	THE STANDARD	DENTAL INS AUG 2017	716.000	557	206.76
Total for fund 592 WATER & SEWER FUND							10,302.73

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 08/25/2017 - 08/25/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
08/25/2017	PTC	2239	AMERIGAS PROPANE LP	Undistributed Current Tax Collections	274.000	000	35.95
08/25/2017	PTC	2240	LEGACY TITLE AGENCY	Undistributed Current Tax Collections	274.000	000	932.65
08/25/2017	PTC	2241	LEVEL ONE BANK	Undistributed Current Tax Collections	274.000	000	288.06
Total for fund 703 Prop Tax Collection Fund							1,256.66
TOTAL - ALL FUNDS							160,141.19

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
09/01/2017	GEN	69618	AT&T GLOBAL SERVICES INC	911 PHONE TROUBLE/MAINTENANCE	778.000	301	357.50
09/01/2017	GEN	69619*#	COMCAST	TELEPHONE 8/15 - 9/14/17	922.000	136	459.84
				TELEPHONE 8/15 - 9/14/17	922.000	265	993.80
				TELEPHONE 8/15 - 9/14/17	922.000	301	618.76
				TELEPHONE 8/15 - 9/14/17	922.000	336	276.91
				CHECK GEN 69619 TOTAL			<u>2,349.31</u>
09/01/2017	GEN	69620	D S Reid Construction	Roll-off Container - 5 days	478.000	000	25.00
09/01/2017	GEN	69621*#	DTE ENERGY	8700 JOS CAMPAU ELECTRIC AUG 2017	921.000	265	64.91
				8700 JOS CAMPAU ELECTRIC AUG 2017	921.000	265	67.38
				10035 JOS CAMPAU ELECTRIC AUG 2017	921.000	265	19.14
				8730 JOS CAMPAU ELEC AUG 2017	921.000	265	13.40
				8700 JOS CAMPAU GAS AUG 2017	923.000	265	34.86
				HFD GAS AUG 2017	923.000	265	84.11
				2929 EVALINE STR LGHTS AUG 2017	926.000	265	151.48
				2769 POLAND STR LGHTS AUG 2017	926.000	265	348.89
				2931 EVALINE STR LGHTS AUG 2017	926.000	265	24.63
				2920 BELMONT STR LGHTS AUG 2017	926.000	265	324.55
				CHECK GEN 69621 TOTAL			<u>1,133.35</u>
09/01/2017	GEN	69622*#	FIDELITY SECURITY LIFE INSURANCE	VISION SEPT 2017	716.200	136	42.35
				VISION SEPT 2017	716.200	202	13.90
				VISION SEPT 2017	716.200	215	7.31
				VISION SEPT 2017	716.200	253	7.31
				VISION SEPT 2017	716.200	257	7.31
				VISION SEPT 2017	716.200	270	13.90
				VISION SEPT 2017	716.200	301	277.37
				VISION SEPT 2017	716.200	301	42.35
				VISION SEPT 2017	716.200	336	181.79
				VISION SEPT 2017	716.200	721	7.31
				CHECK GEN 69622 TOTAL			<u>600.90</u>
09/01/2017	GEN	69623	GRIFFIN LAW PLLC	HOUSE COUNSEL 8/17/17	801.100	136	250.00

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
09/01/2017	GEN	69624#	KONICA MINOLTA PREMIER FINANCE	HOUSE COUNSEL 8/21/17	801.100	136	300.00
				CHECK GEN 69623 TOTAL			550.00
09/01/2017	GEN	69624#	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL AUG 2017	800.000	202	162.44
				COPIER RENTAL AUG 2017	800.000	215	162.44
				COPIER RENTAL AUG 2017	800.000	223	162.44
				COPIER RENTAL AUG 2017	800.000	253	162.44
				COPIER RENTAL AUG 2017	800.000	301	162.44
				COPIER RENTAL AUG 2017	800.000	721	162.44
				CHECK GEN 69624 TOTAL			974.64
09/01/2017	GEN	69625	PREMIER BUSINESS PRODUCTS	COPIER CONTRACT CHARGES	801.300	136	74.64
09/01/2017	GEN	69626	ROBERT E. ZARANЕК	HOUSE COUNSEL 8/7/17	801.100	136	450.00
				HOUSE COUNSEL 8/21/17	801.100	136	350.00
				HOUSE COUNSEL 8/24/17	801.100	136	250.00
				CHECK GEN 69626 TOTAL			1,050.00
09/01/2017	GEN	69627	SAM'S CLUB MC/SYNCB	CLEANING SUPPLIES FOR FIRE DEPARTMENT	740.000	336	262.21
09/01/2017	GEN	69628#	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	751.001	301	2,905.43
				FUEL AUG 2017	751.001	336	909.53
				CHECK GEN 69628 TOTAL			3,814.96
Total for fund 101 General Fund							11,192.51

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
09/01/2017	FID	9369	COMCAST	DPS CABLE/INTERNET/FAX SEPT 2017	776.005	222	196.73
09/01/2017	FID	9370	COMCAST	TELEPHONE 8/15 - 9/14/17	776.005	222	61.23
09/01/2017	FID	9372*#	FIDELITY SECURITY LIFE INSURANCE	VISION SEPT 2017	716.200	222	7.31
09/01/2017	FID	9374*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	751.002	222	299.41
Total for fund 202 Mvh Major Street Fund							564.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
09/01/2017	FID	9374*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	751.002	203	299.41
Total for fund 203 Mvh Local Street Fund							299.41

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
09/01/2017	FID	9371	DTE ENERGY	JOS CAMPAU CAMERAS AUG 2017	800.000	264	14.10
09/01/2017	FID	9373	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL AUG 2017	800.000	264	324.86
Total for fund 264 911 Emergency							338.96

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
09/01/2017	FID	9372*#	FIDELITY SECURITY LIFE INSURANCE	VISION SEPT 2017	716.200	367	20.42
09/01/2017	FID	9374*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	751.001	367	292.26
09/01/2017	FID	9375	VERIZON WIRELESS	TRACKERS AUG 2017	922.100	367	29.48
Total for fund 266 DRUG LAW ENF. ACT 265 - STATE							342.16

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
09/01/2017	GEN	69619*#	COMCAST	TELEPHONE 8/15 - 9/14/17	922.000	738	130.29
09/01/2017	GEN	69621*#	DTE ENERGY	LIBRARY ELECTRIC AUG 2017	921.000	738	1,470.31
09/01/2017	GEN	69622*#	FIDELITY SECURITY LIFE INSURANCE	VISION SEPT 2017	716.200	738	21.21
Total for fund 268 Library Fund							1,621.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
09/01/2017	FID	9374*#	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	805.000	275	101.12
Total for fund 275 Comm Develop Block Grant							101.12

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
09/01/2017	WAT	9498	FIDELITY SECURITY LIFE INSURANCE	VISION SEPT 2017	716.200	557	14.62
09/01/2017	WAT	9499	GREAT LAKES WATER AUTHORITY	POLLUTANT SURCHARGE BOZEKS JUN 2017	925.200	557	95.90
				POLLUTANT SURCHARGE KOWALSKI JUN 2017	925.200	557	1,009.90
				POLLUTANT SURCHARGE HOME STYLE JUN 2017	925.200	557	2,199.21
				POLLUTANT SURCHARGE METRO JUN 2017	925.200	557	405.23
				CHECK WAT 9499 TOTAL FOR			<u>3,710.24</u>
09/01/2017	WAT	9500	KONICA MINOLTA PREMIER FINANCE	COPIER RENTAL AUG 2017	800.000	557	162.44
09/01/2017	WAT	9501	US BANK VOYAGER FLEET SYS	FUEL AUG 2017	751.001	557	299.42
09/01/2017	WAT	9502	VERIZON WIRELESS	HEX CHARGES AUG 2017	922.000	557	21.08
				Total for fund 592 WATER & SEWER FUND			4,207.80

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK
 CHECK DATE FROM 09/01/2017 - 09/01/2017

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 Prop Tax Collection Fund							
09/01/2017	PTC	2242	CORELOGIC REAL ESTATE TAX SERVICE	Undistributed Current Tax Collections	274.000	000	664.39
09/01/2017	PTC	2243	CORELOGIC REAL ESTATE TAX SERVICE	Undistributed Current Tax Collections	274.000	000	1,133.57
				Undistributed Current Tax Collections	274.000	000	586.71
				Undistributed Current Tax Collections	274.000	000	474.99
				Undistributed Current Tax Collections	274.000	000	601.53
				CHECK PTC 2243 TOTAL FOR			<u>2,796.80</u>
09/01/2017	PTC	2244	ELEZOVIC, GJON	Undistributed Current Tax Collections	274.000	000	403.85
09/01/2017	PTC	2245	OCWEN LOAN SERVICING	Undistributed Current Tax Collections	274.000	000	625.86
				Total for fund 703 Prop Tax Collection Fund			4,490.90
				TOTAL - ALL FUNDS			23,159.35

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CITY OF HAMTRAMCK

3401 Evaline

Hamtramck, MI 48212

Telephone: (313) 870-0322

Date: September 19, 2017

To: Members of the Receivership Transition Advisory Board

From: Kathy Angerer, Acting City Manager

Re: Unaudited Budget-to-Actual Financial Statement from July 1, 2017 through August 31, 2017

In accordance with Order No. 2014-20 issued by the Emergency Manager, attached is the above mentioned financial statement.

The funds included are: the General Fund; Major Roads; Local Roads; Building; Downtown Development Authority (DDA); 911 Emergency; State Drug Forfeiture; Federal Drug Forfeiture; Library; Community Development Block Grant (CDBG); Police Training PA 302; and the Water and Sewer fund.

CITY OF HAMTRAMCK

CASH FLOW SUMMARY FOR THE MONTH ENDING August 31, 2017

DESCRIPTION	General Fund	Major Road	Local Road	Building Dept	DDA	911 Emergency
Cash Inflows	1,082,963.59	233,723.84	71,704.47	4,669.00	-	-
Cash Outflows	(1,559,252.35)	(14,087.02)	(40,804.84)	-	-	(11,464.56)
Net Cash Flow	(476,288.76)	219,636.82	30,899.63	4,669.00	-	(11,464.56)
Add: Beginning Balance	4,394,675.82	2,308,737.35	2,032,996.04	470,006.04	90,030.70	169,361.68
Ending Balance	3,918,387.06	2,528,374.17	2,063,895.67	474,675.04	90,030.70	157,897.12
	3,918,387.06	2,528,374.17	2,063,895.67	474,675.04	90,030.70	157,897.12

DESCRIPTION	State Drug Forfeiture	Federal Drug Forfeiture	Library	CDBG	Police Training P.A. 302	Water/Sewer
Cash Inflows	5,539.78	-	27,227.47	124,257.48	-	657,595.49
Cash Outflows	(2,082.66)	-	(14,760.67)	(1,611.95)	-	(650,105.08)
Net Cash Flow	3,457.12	-	12,466.80	122,645.53	-	7,490.41
Add: Beginning Balance	541,078.37	93,542.66	171,088.81	(60,920.86)	15,997.91	5,952,895.97
Ending Balance	544,535.49	93,542.66	183,555.61	61,724.67	15,997.91	5,960,386.38

City of Hamtramck

Overtime Hours and Costs For August 31, 2017

Dept. #	Department	CURRENT MONTH			YEAR TO DATE			BUDGET	Reimbursed
		Overtime Hours	Overtime \$	# of Employees	Overtime Hours	Overtime \$	# of Employees		
136	District Court	-	-	-	-	-	5		
215	Clerk	-	-	-	-	-	1		
223	Controller	-	-	-	-	-	-		
253	Treasurer	13.50	358.14	1	29.50	782.61	1	4,000	
257	Assessor	0.75	19.89	1	1.75	46.41	1	400	
262	Elections	3.00	79.59	-	3.00	79.59	3		
265	Building & Grounds	22.31	604.99	5	57.12	1,557.66	6	2,400	
301	Police - Dept.	486.25	18,527.02	19	878.75	33,620.66	27	145,000	
	Police - Traffic	129.00	5,241.86	8	245.00	10,017.88	16	100,000	
	Police - FBI	-	-	-	-	-	1	-	
303	Auto Theft	-	-	-	-	-	1	-	
336	Fire	186.00	6,636.94	12	426.00	15,174.78	19	60,000	
721	Com & Econ. Dev.	-	-	-	-	-	1	-	
	General Fund	840.81	31,468.43		1,641.12	61,279.59		311,800	
	Major Roads	14.00	382.60	4	18.00	488.72	5	-	
	Local Roads	4.25	118.55	3	9.00	246.94	5	-	
	911 Emergency	80.00	1,800.00	3	167.00	3,757.50	3	10,000	
	Drug Forf. Fund-State	77.00	3,096.39	4	175.50	7,023.74	6	30,000	
	Drug Forf. Fund-Fed'I	-	-	-	-	-	6	-	
	Water Fund	41.69	1,129.74	6	99.88	2,755.58	7	15,000	
	Library	7.50	211.42	1	10.75	303.04	1	-	
	Total	1,065.25	38,207.13		2,121.25	75,855.11		366,800	

31st DISTRICT COURT REPORT FOR THE MONTH OF AUGUST 2017

CITY OF HAMTRAMCK

CIVIL FILING FEES	\$4,834.00
JURY DEMANDS	\$400.00
MARRIAGES	\$0.00
GARNISHMENTS	\$12,045.00
WRITS	\$135.00
COPY AND NSF FEES	\$90.00
MISC. FEE	\$0.00
FORMS	\$71.00
FINES & COSTS	\$67,721.74
COURT APPOINTED FEE	\$200.00
PROBATION/SCREENING	\$1,550.00
INCOME TAX	\$3,542.77
PARKING	\$2,800.00
ADMINISTRATIVE FEE-BOOT	\$0.00
DDA PARKING	\$ 425.00
COMMUNITY SERVICE FEE	\$100.00
TOTAL RECEIPTS	<u>\$93,914.51</u>
BUILDING FUNDS I & II	<u>\$4,869.00</u>
FORFEITED BONDS	<u>\$1,708.00</u>
TOTAL	<u>\$100,491.51</u>

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2017 (ABNORMA)	
Fund 101 - General Fund					
Revenues					
Dept 000-GENERAL					
101-000-401.000	Property Taxes - Operating	3,748,115.00	3,748,115.00	0.00	0.00
101-000-402.000	Property Taxes - Rubbish	562,215.00	562,215.00	0.00	0.00
101-000-403.000	Property Taxes - Pf Pension	95,618.00	95,618.00	0.00	0.00
101-000-404.000	Property Taxes - Gm Agreement	530,000.00	530,000.00	0.00	0.00
101-000-407.000	Property Taxes - Prior Years Refunds	(50,000.00)	(50,000.00)	0.00	0.00
101-000-411.000	PROPERTY TAXES-DELINQUENT REAL CURRENT	(75,000.00)	(75,000.00)	0.00	0.00
101-000-421.000	Property Taxes - CY Del PPT Deferred	(30,000.00)	(30,000.00)	0.00	0.00
101-000-438.000	Income Tax	2,100,000.00	2,100,000.00	336,318.26	16.02
101-000-438.500	Income Tax -Highland Pk. Revenue	180,000.00	180,000.00	31,600.00	17.56
101-000-438.990	Income Tax Refunds	(100,000.00)	(100,000.00)	(9,260.71)	9.26
101-000-445.000	Property Taxes - Penalty And Interest	120,000.00	120,000.00	1,235.19	1.03
101-000-447.000	Property Taxes - Administration Fee	115,000.00	115,000.00	0.00	0.00
101-000-449.000	Cable Franchise Fees	85,000.00	85,000.00	21,499.62	25.29
101-000-450.000	Business Licenses	85,000.00	85,000.00	2,540.00	2.99
101-000-477.000	Registration & Insp Fees	225,000.00	225,000.00	33,063.00	14.69
101-000-477.442	Sanitation Service Fee	500,000.00	500,000.00	107,453.16	21.49
101-000-478.000	Permit Fees-Bldg Department	200,000.00	200,000.00	59,291.00	29.65
101-000-501.500	FEDERAL FIRE SAFER GRANT	950,000.00	950,000.00	0.00	0.00
101-000-570.000	METRO AUTHORITY (PA 48)	40,000.00	40,000.00	0.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION AUTHORITY	90,000.00	90,000.00	0.00	0.00
101-000-575.000	STATE-SALES TAX CVTRS	1,423,691.00	1,423,691.00	0.00	0.00
101-000-575.A00	State-Sales Tax Constitut	1,736,176.00	1,736,176.00	0.00	0.00
101-000-577.000	State-Liquor License	22,000.00	22,000.00	0.00	0.00
101-000-579.000	State-Judges Salary Stand	45,000.00	45,000.00	0.00	0.00
101-000-580.000	Wayne County Jail Pilot	1,150,000.00	1,150,000.00	0.00	0.00
101-000-582.000	Other Pilot Payments	80,000.00	80,000.00	0.00	0.00
101-000-612.000	Svc Fees-Ambulance Fees	0.00	0.00	135.75	100.00
101-000-622.000	DPS MATERIAL & C/S COST RECOVERY	0.00	0.00	(9,000.00)	100.00
101-000-627.000	Svc Rendered - Accident	30,000.00	30,000.00	3,847.45	12.82
101-000-631.100	Svc Rendered-Police Hsg	75,000.00	75,000.00	0.00	0.00
101-000-643.000	Reimbursement- Police Department	0.00	0.00	1,501.50	100.00
101-000-645.000	Service Fees/Budget	0.00	0.00	60.00	100.00
101-000-651.100	PARK AND RECREATION FEES	10,000.00	10,000.00	200.00	2.00
101-000-652.000	Parking Meter Collections	70,000.00	70,000.00	6,163.15	8.80
101-000-653.000	Parking Permits	0.00	0.00	545.00	100.00
101-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	150.00	100.00
101-000-657.000	Tow & Storage Fees	40,000.00	40,000.00	4,200.00	10.50
101-000-658.000	Fines & Forf Dist Court	1,250,000.00	1,250,000.00	167,819.49	13.43
101-000-668.000	RENTS AND ROYALTIES	20,000.00	20,000.00	0.00	0.00
101-000-676.000	Ref&Rebates - Emp Ins	0.00	0.00	4,658.83	100.00
101-000-694.200	MISC REVENUES-FIRE DEPT	0.00	0.00	200.00	100.00
101-000-694.D00	Misc Others	75,000.00	75,000.00	10,877.65	14.50
101-000-698.202	Admin Expense Reimbursement - 202	83,000.00	83,000.00	0.00	0.00
101-000-698.203	Admin Expense Reimbursement - 203	24,000.00	24,000.00	0.00	0.00
101-000-698.268	Admin Expense Reimbursement - 268	12,000.00	12,000.00	0.00	0.00
101-000-698.592	Admin Expense Reimbursement - 592	200,000.00	200,000.00	0.00	0.00
Total Dept 000-GENERAL		15,716,815.00	15,716,815.00	775,098.34	4.93
TOTAL REVENUES		15,716,815.00	15,716,815.00	775,098.34	4.93
Expenditures					
Dept 101-Mayor & City Council					
101-101-702.000	Salaries	27,100.00	27,100.00	4,513.50	16.65
101-101-715.000	Social Security (Fica)	1,900.00	1,900.00	345.28	18.17
101-101-728.000	OFFICE SUPPLIES	150.00	150.00	0.00	0.00
101-101-864.000	Conference-Workshop	15,000.00	15,000.00	55.00	0.37
101-101-881.000	Special Projects	500.00	500.00	0.00	0.00
101-101-958.000	Membership Dues	10,000.00	10,000.00	0.00	0.00
Total Dept 101-Mayor & City Council		54,650.00	54,650.00	4,913.78	8.99
Dept 136-31-St District Court					
101-136-702.000	Salaries	437,920.00	437,920.00	52,986.76	12.10
101-136-715.000	Social Security (Fica)	33,500.00	33,500.00	3,426.01	10.23
101-136-716.000	INSURANCES-DENTAL (FT DEARBORN)	4,800.00	4,800.00	329.68	6.87
101-136-716.100	Insurance - Healthcare (Bcbs)	45,000.00	45,000.00	7,314.38	16.25
101-136-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	92.01	100.00
101-136-716.400	INSURANCE - LIFE (FT DEARBORN)	3,000.00	3,000.00	228.25	7.61
101-136-728.000	OFFICE SUPPLIES	6,200.00	6,200.00	94.11	1.52
101-136-730.000	Postage	10,000.00	10,000.00	0.00	0.00
101-136-740.000	Operating Supplies	2,200.00	2,200.00	0.00	0.00
101-136-801.100	COURT APPOINTED ATTORNEYS	30,000.00	30,000.00	5,600.00	18.67

User: PLANTEMORAN

DB: Hamtramck

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 08/31/2017 NORMAL (ABNORMA)	% BDGT USED
Fund 101 - General Fund					
Expenditures					
101-136-801.200	INTERPRETERS	15,000.00	15,000.00	2,934.11	19.56
101-136-801.300	TECHNOLOGY SERVICES	49,500.00	49,500.00	1,547.67	3.13
101-136-801.400	PROFESSIONAL SERVICES	7,500.00	7,500.00	1,396.24	18.62
101-136-802.000	Jury & Witness Fees	2,000.00	2,000.00	0.00	0.00
101-136-864.000	Conference-Workshop	2,000.00	2,000.00	471.30	23.57
101-136-904.000	Printing	5,500.00	5,500.00	0.00	0.00
101-136-922.000	UTILITIES - TELEPHONE	9,760.00	9,760.00	1,307.26	13.39
101-136-946.000	Equipment Rental	600.00	600.00	0.00	0.00
101-136-957.000	Books	700.00	700.00	0.00	0.00
101-136-958.000	Membership Dues	1,900.00	1,900.00	30.00	1.58
101-136-970.000	CAPITAL OUTLAYS > \$5,000	38,000.00	38,000.00	0.00	0.00
101-136-981.001	Probation	2,485.00	2,485.00	500.00	20.12
Total Dept 136-31-St District Court		707,565.00	707,565.00	78,257.78	11.06
Dept 172-City Manager					
101-172-702.000	Salaries	155,000.00	155,000.00	15,673.10	10.11
101-172-706.000	CAR ALLOWANCE	6,000.00	6,000.00	0.00	0.00
101-172-715.000	Social Security (Fica)	11,900.00	11,900.00	840.58	7.06
101-172-716.000	INSURANCES-DENTAL (FT DEARBORN)	500.00	500.00	0.00	0.00
101-172-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	(426.55)	(4.40)
101-172-716.400	INSURANCE - LIFE (FT DEARBORN)	2,200.00	2,200.00	(140.80)	(6.40)
101-172-718.000	Retirement (Mers)	17,250.00	17,250.00	0.00	0.00
101-172-728.000	OFFICE SUPPLIES	300.00	300.00	13.83	4.61
101-172-801.000	Professional Services	3,500.00	3,500.00	0.00	0.00
101-172-864.000	Conference-Workshop	6,000.00	6,000.00	0.00	0.00
101-172-922.000	UTILITIES - TELEPHONE	700.00	700.00	(51.08)	(7.30)
101-172-958.000	Membership Dues	2,000.00	2,000.00	0.00	0.00
Total Dept 172-City Manager		215,050.00	215,050.00	15,909.08	7.40
Dept 202-Income Tax					
101-202-702.000	Salaries	98,000.00	98,000.00	14,692.30	14.99
101-202-715.000	Social Security (Fica)	7,800.00	7,800.00	1,073.63	13.76
101-202-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,000.00	1,000.00	121.60	12.16
101-202-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	2,815.22	29.02
101-202-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	27.80	100.00
101-202-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	62.41	15.60
101-202-728.000	OFFICE SUPPLIES	600.00	600.00	0.00	0.00
101-202-800.000	Contract Services	0.00	0.00	335.26	100.00
101-202-801.000	Professional Services	240,000.00	240,000.00	128.41	0.05
101-202-864.000	Conference-Workshop	6,000.00	6,000.00	0.00	0.00
101-202-904.000	Printing	500.00	500.00	0.00	0.00
101-202-915.000	Fees & Fines	4,000.00	4,000.00	707.87	17.70
Total Dept 202-Income Tax		368,000.00	368,000.00	19,964.50	5.43
Dept 215-City Clerk					
101-215-702.000	Salaries	80,000.00	80,000.00	9,230.76	11.54
101-215-715.000	Social Security (Fica)	6,200.00	6,200.00	671.30	10.83
101-215-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	39.84	13.28
101-215-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	853.10	17.41
101-215-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	14.62	100.00
101-215-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	35.99	12.00
101-215-728.000	OFFICE SUPPLIES	500.00	500.00	17.97	3.59
101-215-730.000	Postage	5,500.00	5,500.00	2,000.00	36.36
101-215-740.000	Operating Supplies	500.00	500.00	496.10	99.22
101-215-800.000	Contract Services	2,000.00	2,000.00	326.13	16.31
101-215-864.000	Conference-Workshop	4,000.00	4,000.00	0.00	0.00
101-215-903.000	Legal Notices	5,000.00	5,000.00	0.00	0.00
101-215-904.000	Printing	250.00	250.00	0.00	0.00
101-215-946.000	Equipment Rental	3,000.00	3,000.00	0.00	0.00
101-215-970.001	CAPITAL OUTLAY \$5,000 OR LESS	500.00	500.00	0.00	0.00
Total Dept 215-City Clerk		112,950.00	112,950.00	13,685.81	12.12
Dept 223-CONTROLLER DEPARTMENT					
101-223-702.000	Salaries	171,000.00	171,000.00	12,828.35	7.50
101-223-715.000	Social Security (Fica)	13,500.00	13,500.00	981.38	7.27
101-223-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	39.84	1.99
101-223-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	0.00	0.00
101-223-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	32.40	3.24
101-223-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	0.00

User: PLANTEMORAN

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 101 - General Fund					
Expenditures					
101-223-730.000	Postage	1,000.00	1,000.00	0.00	0.00
101-223-800.000	Contract Services	10,000.00	10,000.00	2,235.07	22.35
101-223-806.000	Audit And Accounting Fees	40,000.00	40,000.00	0.00	0.00
101-223-864.000	Conference-Workshop	6,000.00	6,000.00	0.00	0.00
Total Dept 223-CONTROLLER DEPARTMENT		257,200.00	257,200.00	16,117.04	6.27
Dept 253-Treasurer					
101-253-702.000	Salaries	130,000.00	130,000.00	18,874.97	14.52
101-253-710.000	Overtime	4,000.00	4,000.00	782.61	19.57
101-253-715.000	Social Security (Fica)	15,000.00	15,000.00	1,443.55	9.62
101-253-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,100.00	1,100.00	79.68	7.24
101-253-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	1,279.65	8.00
101-253-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	14.62	100.00
101-253-716.400	INSURANCE - LIFE (FT DEARBORN)	1,350.00	1,350.00	21.71	1.61
101-253-718.000	Retirement (Mers)	15,750.00	15,750.00	0.00	0.00
101-253-728.000	OFFICE SUPPLIES	600.00	600.00	17.97	3.00
101-253-800.000	Contract Services	19,000.00	19,000.00	3,622.94	19.07
101-253-864.000	Conference-Workshop	4,500.00	4,500.00	510.00	11.33
101-253-911.000	Premium On Bonds	3,000.00	3,000.00	0.00	0.00
101-253-970.001	CAPITAL OUTLAY \$5,000 OR LESS	1,500.00	1,500.00	0.00	0.00
Total Dept 253-Treasurer		211,800.00	211,800.00	26,647.70	12.58
Dept 257-ASSESSOR					
101-257-702.000	Salaries	158,000.00	158,000.00	18,741.90	11.86
101-257-710.000	Overtime	400.00	400.00	46.41	11.60
101-257-715.000	Social Security (FICA)	12,100.00	12,100.00	1,335.24	11.04
101-257-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,300.00	1,300.00	121.60	9.35
101-257-716.100	Insurance - Healthcare (Bcbs)	20,000.00	20,000.00	2,815.22	14.08
101-257-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	14.62	100.00
101-257-716.400	INSURANCE - LIFE (FT DEARBORN)	1,200.00	1,200.00	67.82	5.65
101-257-718.000	Retirement-MERS (Active)	3,900.00	3,900.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	99.14	3.30
101-257-730.000	Postage	3,500.00	3,500.00	0.00	0.00
101-257-800.000	Contract Services	56,500.00	56,500.00	0.00	0.00
101-257-801.000	Professional Services	9,500.00	9,500.00	0.00	0.00
101-257-808.000	Board Of Review	1,200.00	1,200.00	0.00	0.00
101-257-864.000	Conference-Workshop	3,000.00	3,000.00	998.45	33.28
101-257-903.000	Legal Notices	500.00	500.00	0.00	0.00
Total Dept 257-ASSESSOR		274,100.00	274,100.00	24,240.40	8.84
Dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS					
101-261-702.000	Salaries	88,000.00	88,000.00	11,169.20	12.69
101-261-702.100	Salaries Allocated To Cdbg	(23,683.00)	(23,683.00)	0.00	0.00
101-261-715.000	Social Security (FICA)	6,800.00	6,800.00	854.44	12.57
101-261-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	130.48	14.50
101-261-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	38.80	9.70
101-261-728.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00
101-261-864.000	Conference-Workshop	5,000.00	5,000.00	0.00	0.00
101-261-903.000	Legal Notices	500.00	500.00	0.00	0.00
101-261-947.101	Community Events	1,500.00	1,500.00	0.00	0.00
Total Dept 261-COMMUNITY & GOVERNMENTAL AFFAIRS		79,917.00	79,917.00	12,192.92	15.26
Dept 262-ELECTIONS					
101-262-702.000	Salaries	20,000.00	20,000.00	6,401.01	32.01
101-262-710.000	Overtime	0.00	0.00	79.59	100.00
101-262-715.000	Social Security (FICA)	2,300.00	2,300.00	55.79	2.43
101-262-728.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00
101-262-730.000	Postage	500.00	500.00	0.00	0.00
101-262-800.000	Contract Services	3,500.00	3,500.00	0.00	0.00
101-262-801.000	Professional Services	10,000.00	10,000.00	2,270.00	22.70
101-262-903.000	Legal Notices	6,000.00	6,000.00	1,609.50	26.83
101-262-904.000	Printing	5,000.00	5,000.00	279.48	5.59
101-262-946.000	Equipment Rental	1,000.00	1,000.00	60.46	6.05
101-262-970.000	CAPITAL OUTLAYS > \$5,000	10,000.00	10,000.00	1,276.51	12.77
Total Dept 262-ELECTIONS		58,800.00	58,800.00	12,032.34	20.46
Dept 264-GENERAL ADMINISTRATION					

User: PLANTEMORAN

PERIOD ENDING 08/31/2017

DB: Hamtramck

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA)	
Fund 101 - General Fund					
Expenditures					
101-264-718.000	Retirement-MERS (Active)	21,000.00	21,000.00	0.00	0.00
101-264-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00
101-264-801.000	Professional Services	85,000.00	85,000.00	6,761.00	7.95
101-264-835.000	Workmen's Compensation	100,000.00	100,000.00	19,445.79	19.45
101-264-844.000	Unemployment Compensation	10,000.00	10,000.00	0.00	0.00
101-264-910.000	City Insurances	235,000.00	235,000.00	0.00	0.00
101-264-915.000	Fines and Fees	4,000.00	4,000.00	0.00	0.00
101-264-961.302	Gen Obligation Expense	182,700.00	182,700.00	0.00	0.00
101-264-961.303	MI DEPT TREAS- EMERGENCY LOAN	232,500.00	232,500.00	0.00	0.00
Total Dept 264-GENERAL ADMINISTRATION		872,200.00	872,200.00	26,206.79	3.00
Dept 265-BUILDING & GROUNDS					
101-265-702.000	Salaries	50,000.00	50,000.00	13,042.21	26.08
101-265-710.000	Overtime	2,400.00	2,400.00	190.26	7.93
101-265-715.000	Social Security (Fica)	2,000.00	2,000.00	1,343.00	67.15
101-265-740.000	Operating Supplies	10,000.00	10,000.00	1,017.73	10.18
101-265-776.000	Building Maintenance	100,000.00	100,000.00	7,705.60	7.71
101-265-776.050	PARKING METER MAINTENANCE	15,000.00	15,000.00	844.49	5.63
101-265-776.500	ALLEY REPAIR & MAINTENANCE	0.00	0.00	675.00	100.00
101-265-800.000	CONTRACT SERVICES	5,000.00	5,000.00	0.00	0.00
101-265-921.000	UTILITIES - ELECTRIC	60,000.00	60,000.00	1,573.97	2.62
101-265-922.000	UTILITIES - TELEPHONE, INTERNET ETC	65,000.00	65,000.00	3,179.42	4.89
101-265-923.000	Heating	25,000.00	25,000.00	224.98	0.90
101-265-926.000	Street Lighting	325,000.00	325,000.00	27,752.09	8.54
101-265-981.000	Parks Maintenance	10,000.00	10,000.00	6,380.13	63.80
Total Dept 265-BUILDING & GROUNDS		669,400.00	669,400.00	63,928.88	9.55
Dept 266-LEGAL					
101-266-801.000	Professional Services	300,000.00	300,000.00	0.00	0.00
101-266-855.000	Lawsuit Settlements	100,000.00	100,000.00	425.18	0.43
Total Dept 266-LEGAL		400,000.00	400,000.00	425.18	0.11
Dept 270-HUMAN RESOURCES					
101-270-702.000	Salaries	75,000.00	75,000.00	11,538.48	15.38
101-270-715.000	Social Security (FICA)	5,400.00	5,400.00	882.70	16.35
101-270-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	81.76	27.25
101-270-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	3,091.55	63.09
101-270-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	27.80	100.00
101-270-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	38.80	12.93
101-270-728.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00
101-270-801.000	Professional Services	35,000.00	35,000.00	0.00	0.00
101-270-803.000	Training	3,000.00	3,000.00	0.00	0.00
101-270-864.000	Conference-Workshop	3,000.00	3,000.00	0.00	0.00
Total Dept 270-HUMAN RESOURCES		127,400.00	127,400.00	15,661.09	12.29
Dept 274-RETIREE COSTS					
101-274-716.000	INSURANCES-DENTAL (FT DEARBORN)	75,200.00	75,200.00	10,123.52	13.46
101-274-716.100	Insurance - Healthcare (Bcbs)	1,292,100.00	1,292,100.00	182,030.91	14.09
101-274-716.400	INSURANCE - LIFE (FT DEARBORN)	3,200.00	3,200.00	150.58	4.71
101-274-719.100	RETIREE CONTRIBUTION - MERS	1,738,212.00	1,738,212.00	0.00	0.00
Total Dept 274-RETIREE COSTS		3,108,712.00	3,108,712.00	192,305.01	6.19
Dept 301-POLICE DEPARTMENT					
101-301-702.000	Salaries	1,935,500.00	1,935,500.00	236,857.19	12.24
101-301-709.000	Holiday Pay	35,000.00	35,000.00	4,717.92	13.48
101-301-710.000	Overtime	145,000.00	145,000.00	23,750.66	16.38
101-301-710.100	Traffic Overtime	100,000.00	100,000.00	10,017.88	10.02
101-301-712.000	Court Time	15,000.00	15,000.00	1,751.79	11.68
101-301-715.000	Social Security (FICA)	41,000.00	41,000.00	5,878.78	14.34
101-301-716.000	INSURANCES-DENTAL (FT DEARBORN)	16,500.00	16,500.00	2,031.56	12.31
101-301-716.100	Insurance - Healthcare (Bcbs)	200,000.00	200,000.00	43,462.16	21.73
101-301-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	659.86	100.00
101-301-716.400	INSURANCE - LIFE (FT DEARBORN)	10,000.00	10,000.00	1,328.59	13.29
101-301-718.000	Retirement-MERS (Active)	1,113,072.00	1,113,072.00	0.00	0.00
101-301-728.000	OFFICE SUPPLIES	1,500.00	1,500.00	373.63	24.91
101-301-740.000	Operating Supplies	5,000.00	5,000.00	0.00	0.00
101-301-744.000	Gun Allowance	0.00	0.00	6,250.00	100.00

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PERIOD ENDING 08/31/2017

DB: Hamtramck

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	% BDT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 (ABNORMA	
Fund 101 - General Fund					
Expenditures					
101-301-745.000	Gun Allowance	15,000.00	15,000.00	0.00	0.00
101-301-750.000	Prisioner Meals	3,000.00	3,000.00	0.00	0.00
101-301-751.000	Traffic Supplies	1,000.00	1,000.00	0.00	0.00
101-301-751.001	FUEL	25,000.00	25,000.00	2,545.12	10.18
101-301-751.002	Vehicle Maintenance	35,000.00	35,000.00	5,103.81	14.58
101-301-778.000	Equipment Maintenance	1,500.00	1,500.00	357.50	23.83
101-301-800.000	Contract Services	8,000.00	8,000.00	306.59	3.83
101-301-800.500	PRISONER LODGING	100,000.00	100,000.00	10,305.00	10.31
101-301-801.000	Professional Services	30,000.00	30,000.00	802.00	2.67
101-301-803.000	Training	10,000.00	10,000.00	2,144.00	21.44
101-301-864.000	Conference-Workshop	3,000.00	3,000.00	0.00	0.00
101-301-903.000	Legal Notices	2,500.00	2,500.00	480.00	19.20
101-301-922.000	UTILITIES - TELEPHONE, INTERNET	2,000.00	2,000.00	1,585.57	79.28
Total Dept 301-POLICE DEPARTMENT		3,853,572.00	3,853,572.00	360,709.61	9.36
Dept 336-FIRE DEPARTMENT					
101-336-702.000	Salaries	1,794,300.00	1,794,300.00	272,536.91	15.19
101-336-703.000	COMPENSATED ABSENCES PAYOUT	7,000.00	7,000.00	2,705.00	38.64
101-336-709.000	Holiday Pay	34,000.00	34,000.00	4,926.86	14.49
101-336-710.000	Overtime	60,000.00	60,000.00	15,174.78	25.29
101-336-715.000	Social Security (FICA)	28,000.00	28,000.00	5,245.23	18.73
101-336-716.000	INSURANCES-DENTAL (FT DEARBORN)	12,000.00	12,000.00	1,809.12	15.08
101-336-716.100	Insurance - Healthcare (Bcbs)	170,000.00	170,000.00	36,276.74	21.34
101-336-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	370.89	100.00
101-336-716.400	INSURANCE - LIFE (FT DEARBORN)	14,500.00	14,500.00	1,353.86	9.34
101-336-718.000	Retirement-MERS (Active)	1,165,488.00	1,165,488.00	0.00	0.00
101-336-722.000	Sick & Severance	0.00	0.00	529.14	100.00
101-336-728.000	OFFICE SUPPLIES	550.00	550.00	0.00	0.00
101-336-740.000	Operating Supplies	12,000.00	12,000.00	946.27	7.89
101-336-744.000	CLOTHING ALLOWANCE	19,000.00	19,000.00	10,125.00	53.29
101-336-751.001	FUEL	10,000.00	10,000.00	755.28	7.55
101-336-776.000	Building Maintenance	10,000.00	10,000.00	1,771.00	17.71
101-336-778.000	Equipment Maintenance	25,000.00	25,000.00	302.46	1.21
101-336-803.000	Training	6,700.00	6,700.00	901.00	13.45
101-336-864.000	Conference-Workshop	4,000.00	4,000.00	0.00	0.00
101-336-885.000	Public Relations	3,000.00	3,000.00	0.00	0.00
101-336-922.000	UTILITIES - TELEPHONE, INTERNET ETC	2,500.00	2,500.00	723.04	28.92
101-336-970.000	CAPITAL OUTLAYS > \$5,000	10,000.00	10,000.00	0.00	0.00
101-336-970.001	CAPITAL OUTLAY \$5,000 OR LESS	11,100.00	11,100.00	0.00	0.00
Total Dept 336-FIRE DEPARTMENT		3,399,138.00	3,399,138.00	356,452.58	10.49
Dept 528-Sanitation Services					
101-528-824.000	Sanitation - Rizzo	750,000.00	750,000.00	119,166.66	15.89
101-528-824.100	Sanitation - Other	10,000.00	10,000.00	0.00	0.00
Total Dept 528-Sanitation Services		760,000.00	760,000.00	119,166.66	15.68
Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT					
101-721-702.000	Salaries	140,000.00	140,000.00	11,442.31	8.17
101-721-715.000	Social Security (FICA)	10,710.00	10,710.00	870.75	8.13
101-721-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	39.84	13.28
101-721-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	454.07	9.27
101-721-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	14.62	100.00
101-721-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	76.30	38.15
101-721-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	17.97	1.80
101-721-731.000	PLANNING/ZBA EXPENDITURES	2,000.00	2,000.00	0.00	0.00
101-721-800.000	Contract Services	0.00	0.00	362.38	100.00
101-721-801.000	Professional Services	302,000.00	302,000.00	31,420.29	10.40
101-721-864.000	Conference-Workshop	5,000.00	5,000.00	445.84	8.92
101-721-903.000	Legal Notices	6,000.00	6,000.00	518.00	8.63
101-721-947.101	Community Events	3,000.00	3,000.00	0.00	0.00
101-721-958.000	Membership Dues	1,000.00	1,000.00	195.00	19.50
Total Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT		476,110.00	476,110.00	45,857.37	9.63
Dept 999-Operating Transfers Out					
101-999-999.264	OPERATING TRANSFERS OUT-FUND 264	50,000.00	50,000.00	0.00	0.00
Total Dept 999-Operating Transfers Out		50,000.00	50,000.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF HAMTRAMCK

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 101 - General Fund					
Expenditures					
TOTAL EXPENDITURES		16,056,564.00	16,056,564.00	1,404,674.52	8.75
Fund 101 - General Fund:					
TOTAL REVENUES		15,716,815.00	15,716,815.00	775,098.34	4.93
TOTAL EXPENDITURES		16,056,564.00	16,056,564.00	1,404,674.52	8.75
NET OF REVENUES & EXPENDITURES		(339,749.00)	(339,749.00)	(629,576.18)	185.31

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA)	
Fund 202 - Mvh Major Street Fund					
Revenues					
Dept 000-GENERAL					
202-000-445.000	Property Taxes - Penalty And Interest	0.00	0.00	5.21	100.00
202-000-546.100	STATE GRANTS - ACT 51 MTF	1,000,000.00	1,000,000.00	333,730.43	33.37
202-000-546.200	STATE GRANTS - ACT 51 LRP	30,000.00	30,000.00	7,578.80	25.26
202-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	550.00	100.00
Total Dept 000-GENERAL		1,030,000.00	1,030,000.00	341,864.44	33.19
TOTAL REVENUES		1,030,000.00	1,030,000.00	341,864.44	33.19
Expenditures					
Dept 222-MAJOR STREETS					
202-222-702.000	SALARIES	100,000.00	100,000.00	5,230.84	5.23
202-222-715.000	Social Security (FICA)	8,000.00	8,000.00	538.27	6.73
202-222-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,000.00	1,000.00	0.00	0.00
202-222-716.100	Insurance - Healthcare (Bcbs)	15,000.00	15,000.00	0.00	0.00
202-222-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	21.93	100.00
202-222-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	53.71	5.37
202-222-751.002	VEHICLE MAINTENANCE	15,000.00	15,000.00	460.64	3.07
202-222-776.002	Routine Maint. Streets	175,000.00	175,000.00	8,616.38	4.92
202-222-776.004	Traffic Services	15,000.00	15,000.00	1,509.31	10.06
202-222-776.005	Winter Maintenance	200,000.00	200,000.00	5,965.48	2.98
202-222-800.001	Administration	90,000.00	90,000.00	53.78	0.06
202-222-970.000	CAPITAL OUTLAYS > \$5,000	150,000.00	150,000.00	1,047.50	0.70
202-222-970.200	Engineering	10,000.00	10,000.00	0.00	0.00
202-222-970.300	Nonmotorized Improvements	35,000.00	35,000.00	1,030.60	2.94
Total Dept 222-MAJOR STREETS		815,000.00	815,000.00	24,528.44	3.01
Dept 999-Operating Transfers Out					
202-999-999.203	Operating Transfer Out - Fund 203	200,000.00	200,000.00	0.00	0.00
Total Dept 999-Operating Transfers Out		200,000.00	200,000.00	0.00	0.00
TOTAL EXPENDITURES		1,015,000.00	1,015,000.00	24,528.44	2.42
Fund 202 - Mvh Major Street Fund:					
TOTAL REVENUES		1,030,000.00	1,030,000.00	341,864.44	33.19
TOTAL EXPENDITURES		1,015,000.00	1,015,000.00	24,528.44	2.42
NET OF REVENUES & EXPENDITURES		15,000.00	15,000.00	317,336.00	2,115.57

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 203 - Mvh Local Street Fund					
Revenues					
Dept 000-GENERAL					
203-000-546.100	STATE GRANTS - ACT 51 MTF	290,000.00	290,000.00	102,526.59	35.35
203-000-546.300	STATE GRANTS - ACT 51 LRP	10,000.00	10,000.00	2,328.30	23.28
203-000-699.202	Operating Transfer In - Fund 202	200,000.00	200,000.00	0.00	0.00
Total Dept 000-GENERAL		500,000.00	500,000.00	104,854.89	20.97
TOTAL REVENUES		500,000.00	500,000.00	104,854.89	20.97
Expenditures					
Dept 203-LOCAL STREETS					
203-203-702.000	Salaries	30,000.00	30,000.00	5,230.68	17.44
203-203-715.000	Social Security (FICA)	2,300.00	2,300.00	515.99	22.43
203-203-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	353.99	3.54
203-203-776.002	Routine Maint. Streets	140,000.00	140,000.00	43,891.18	31.35
203-203-776.004	Traffic Services	10,000.00	10,000.00	60.79	0.61
203-203-800.001	Administration	28,000.00	28,000.00	0.00	0.00
203-203-970.000	CAPITAL OUTLAYS > \$5,000	410,000.00	410,000.00	0.00	0.00
203-203-970.200	Engineering	3,000.00	3,000.00	0.00	0.00
203-203-970.300	Nonmotorized Improvements	25,000.00	25,000.00	0.00	0.00
Total Dept 203-LOCAL STREETS		658,300.00	658,300.00	50,052.63	7.60
TOTAL EXPENDITURES		658,300.00	658,300.00	50,052.63	7.60
Fund 203 - Mvh Local Street Fund:					
TOTAL REVENUES		500,000.00	500,000.00	104,854.89	20.97
TOTAL EXPENDITURES		658,300.00	658,300.00	50,052.63	7.60
NET OF REVENUES & EXPENDITURES		(158,300.00)	(158,300.00)	54,802.26	34.62

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 08/31/2017 NORMAL (ABNORMA	% BDGT USED
Fund 225 - Building Fund					
Revenues					
Dept 000-GENERAL					
225-000-658.000	Fines & Forf Dist Court	80,000.00	80,000.00	10,326.00	12.91
Total Dept 000-GENERAL		80,000.00	80,000.00	10,326.00	12.91
TOTAL REVENUES		80,000.00	80,000.00	10,326.00	12.91
Expenditures					
Dept 225-BUILDING					
225-225-776.000	BUILDING EXPENDITURES	200,000.00	200,000.00	0.00	0.00
Total Dept 225-BUILDING		200,000.00	200,000.00	0.00	0.00
TOTAL EXPENDITURES		200,000.00	200,000.00	0.00	0.00
Fund 225 - Building Fund:					
TOTAL REVENUES		80,000.00	80,000.00	10,326.00	12.91
TOTAL EXPENDITURES		200,000.00	200,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(120,000.00)	(120,000.00)	10,326.00	8.61

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 08/31/2017 NORMAL (ABNORMA	% BDGT USED
Fund 244 - DOWNTOWN DEVELOPMENT AUTH					
Revenues					
Dept 000-GENERAL					
244-000-403.000	Current Tax Collections	40,000.00	40,000.00	0.00	0.00
Total Dept 000-GENERAL		40,000.00	40,000.00	0.00	0.00
TOTAL REVENUES		40,000.00	40,000.00	0.00	0.00
Expenditures					
Dept 244-DDA					
244-244-881.000	Special Projects	40,000.00	40,000.00	0.00	0.00
Total Dept 244-DDA		40,000.00	40,000.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	40,000.00	0.00	0.00
Fund 244 - DOWNTOWN DEVELOPMENT AUTH:					
TOTAL REVENUES		40,000.00	40,000.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	40,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 264 - 911 Emergency					
Revenues					
Dept 000-GENERAL					
264-000-539.000	ST OGF MI - 911 FEES	40,000.00	40,000.00	57,753.22	144.38
264-000-540.001	CITY OF DETROIT - 911 FEES	60,000.00	60,000.00	0.00	0.00
264-000-699.101	Operating Transfer In - Fund 101	50,000.00	50,000.00	0.00	0.00
Total Dept 000-GENERAL		150,000.00	150,000.00	57,753.22	38.50
TOTAL REVENUES		150,000.00	150,000.00	57,753.22	38.50
Expenditures					
Dept 264-GENERAL ADMINISTRATION					
264-264-702.000	Salaries	86,000.00	86,000.00	14,280.00	16.60
264-264-709.000	Holiday Pay	0.00	0.00	360.00	100.00
264-264-710.000	Overtime	10,000.00	10,000.00	3,757.50	37.58
264-264-715.000	Social Security (FICA)	7,400.00	7,400.00	1,385.09	18.72
264-264-778.000	Equipment Maintenance	3,000.00	3,000.00	0.00	0.00
264-264-800.000	Contract Services	2,500.00	2,500.00	718.12	28.72
264-264-801.600	CLEMIS Maintenance	37,000.00	37,000.00	0.00	0.00
Total Dept 264-GENERAL ADMINISTRATION		145,900.00	145,900.00	20,500.71	14.05
TOTAL EXPENDITURES		145,900.00	145,900.00	20,500.71	14.05
Fund 264 - 911 Emergency:					
TOTAL REVENUES		150,000.00	150,000.00	57,753.22	38.50
TOTAL EXPENDITURES		145,900.00	145,900.00	20,500.71	14.05
NET OF REVENUES & EXPENDITURES		4,100.00	4,100.00	37,252.51	908.60

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 NORMAL	(ABNORMA	
Fund 266 - DRUG LAW ENF. ACT 265 - STATE						
Revenues						
Dept 000-GENERAL						
266-000-656.100	STATE DRUG FORFEITURES	150,000.00	150,000.00	26,374.78		17.58
Total Dept 000-GENERAL		150,000.00	150,000.00	26,374.78		17.58
TOTAL REVENUES		150,000.00	150,000.00	26,374.78		17.58
Expenditures						
Dept 367-Drug Forfeiture - State Expenditures						
266-367-702.000	Salaries	54,000.00	54,000.00	9,702.42		17.97
266-367-709.000	Holiday Pay	900.00	900.00	210.92		23.44
266-367-710.000	Overtime	30,000.00	30,000.00	7,023.74		23.41
266-367-715.000	Social Security (FICA)	1,300.00	1,300.00	258.50		19.88
266-367-716.000	INSURANCES-DENTAL (FT DEARBORN)	700.00	700.00	130.48		18.64
266-367-716.100	INSURANCE - HEALTHCARE (BCBS)	12,000.00	12,000.00	2,218.04		18.48
266-367-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	61.26		100.00
266-367-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	32.30		10.77
266-367-724.005	BULLET PROOF VESTS	5,000.00	5,000.00	0.00		0.00
266-367-728.000	OFFICE SUPPLIES	2,500.00	2,500.00	0.00		0.00
266-367-740.000	Operating Supplies	2,500.00	2,500.00	0.00		0.00
266-367-745.000	Gun Allowance	500.00	500.00	0.00		0.00
266-367-751.001	FUEL	5,000.00	5,000.00	344.71		6.89
266-367-751.002	Vehicle Maintenance	5,000.00	5,000.00	0.00		0.00
266-367-776.000	Building Maintenance	4,000.00	4,000.00	0.00		0.00
266-367-800.000	Contract Services	4,500.00	4,500.00	0.00		0.00
266-367-801.700	DUES & SUBSCRIPTIONS	1,500.00	1,500.00	0.00		0.00
266-367-803.000	Training	5,000.00	5,000.00	0.00		0.00
266-367-809.100	RESERVE POLICE	3,500.00	3,500.00	0.00		0.00
266-367-809.200	K-9 UNIT	10,000.00	10,000.00	0.00		0.00
266-367-921.000	UTILITIES - ELECTRIC	500.00	500.00	107.04		21.41
266-367-922.100	UTILITIES - MOBILE PHONES	500.00	500.00	74.51		14.90
266-367-923.000	Heating	2,500.00	2,500.00	87.87		3.51
266-367-946.100	BUILDING RENTAL	13,200.00	13,200.00	6,600.00		50.00
266-367-980.000	MISCELLANEOUS	17,000.00	17,000.00	909.00		5.35
Total Dept 367-Drug Forfeiture - State Expenditures		181,900.00	181,900.00	27,760.79		15.26
TOTAL EXPENDITURES		181,900.00	181,900.00	27,760.79		15.26
Fund 266 - DRUG LAW ENF. ACT 265 - STATE:						
TOTAL REVENUES		150,000.00	150,000.00	26,374.78		17.58
TOTAL EXPENDITURES		181,900.00	181,900.00	27,760.79		15.26
NET OF REVENUES & EXPENDITURES		(31,900.00)	(31,900.00)	(1,386.01)		4.34

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 08/31/2017 NORMAL (ABNORMA	% BDGT USED
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL					
Revenues					
Dept 000-GENERAL					
267-000-656.300	FED DRUG DEA	10,000.00	10,000.00	0.00	0.00
Total Dept 000-GENERAL		10,000.00	10,000.00	0.00	0.00
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00
Expenditures					
Dept 267-Drug Forfeiture - Federal Expenditures					
267-267-803.000	Training	3,500.00	3,500.00	0.00	0.00
Total Dept 267-Drug Forfeiture - Federal Expenditures		3,500.00	3,500.00	0.00	0.00
TOTAL EXPENDITURES		3,500.00	3,500.00	0.00	0.00
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL:					
TOTAL REVENUES		10,000.00	10,000.00	0.00	0.00
TOTAL EXPENDITURES		3,500.00	3,500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		6,500.00	6,500.00	0.00	0.00

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 08/31/2017 NORMAL (ABNORMA	% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET		
Fund 268 - Library Fund					
Revenues					
Dept 000-GENERAL					
268-000-403.000	Property Taxes - Library	295,000.00	295,000.00	0.00	0.00
268-000-411.000	Property Taxes - Delinquent Real	40,000.00	40,000.00	0.00	0.00
268-000-501.000	Grant Income	1,000.00	1,000.00	0.00	0.00
268-000-502.000	State Aide	11,000.00	11,000.00	0.00	0.00
268-000-503.000	Penal Fines	18,000.00	18,000.00	19,343.45	107.46
268-000-675.000	Contributions & Donations	25,000.00	25,000.00	15,166.82	60.67
268-000-676.000	NON RESIDENT LIBRARY CARD FEES	1,000.00	1,000.00	0.00	0.00
268-000-677.000	E-RATE FEDERAL REIMBURSEMENTS	19,000.00	19,000.00	0.00	0.00
Total Dept 000-GENERAL		410,000.00	410,000.00	34,510.27	8.42
TOTAL REVENUES		410,000.00	410,000.00	34,510.27	8.42
Expenditures					
Dept 738-Library					
268-738-702.000	Salaries	192,000.00	192,000.00	33,856.77	17.63
268-738-715.000	Social Security (Fica)	14,000.00	14,000.00	2,522.76	18.02
268-738-716.000	INSURANCES-DENTAL (FT DEARBORN)	800.00	800.00	121.60	15.20
268-738-716.100	Insurance - Healthcare (Bcbs)	15,000.00	15,000.00	2,815.22	18.77
268-738-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	42.42	100.00
268-738-716.300	Insurance - Prescription (Pharmicare)	400.00	400.00	0.00	0.00
268-738-716.400	INSURANCE - LIFE (FT DEARBORN)	600.00	600.00	66.03	11.01
268-738-718.000	Retirement-MERS (Active)	9,700.00	9,700.00	0.00	0.00
268-738-728.000	OFFICE SUPPLIES	8,000.00	8,000.00	432.54	5.41
268-738-740.000	Operating Supplies	2,000.00	2,000.00	0.00	0.00
268-738-776.000	Building Maintenance	20,000.00	20,000.00	2,145.95	10.73
268-738-800.000	Contract Services	10,000.00	10,000.00	140.00	1.40
268-738-800.001	Administration	12,000.00	12,000.00	0.00	0.00
268-738-801.000	Professional Services	9,000.00	9,000.00	0.00	0.00
268-738-801.003	PROFL SERV - LIBRARY NETWORK	50,000.00	50,000.00	393.93	0.79
268-738-802.200	Education Reimbursement	1,000.00	1,000.00	0.00	0.00
268-738-903.000	Legal Notices	1,000.00	1,000.00	0.00	0.00
268-738-904.000	Printing	2,000.00	2,000.00	0.00	0.00
268-738-921.000	UTILITIES - ELECTRIC	12,000.00	12,000.00	2,851.66	23.76
268-738-922.000	UTILITIES - TELEPHONE	700.00	700.00	327.18	46.74
268-738-923.000	Heating	5,000.00	5,000.00	413.81	8.28
268-738-946.000	Equipment Rental	1,300.00	1,300.00	0.00	0.00
268-738-957.000	Books	15,000.00	15,000.00	435.84	2.91
268-738-957.100	Programs & Activities	6,000.00	6,000.00	90.00	1.50
268-738-970.000	CAPITAL OUTLAYS > \$5,000	21,500.00	21,500.00	0.00	0.00
268-738-980.000	Miscellaneous	1,000.00	1,000.00	0.00	0.00
Total Dept 738-Library		410,000.00	410,000.00	46,655.71	11.38
TOTAL EXPENDITURES		410,000.00	410,000.00	46,655.71	11.38
Fund 268 - Library Fund:					
TOTAL REVENUES		410,000.00	410,000.00	34,510.27	8.42
TOTAL EXPENDITURES		410,000.00	410,000.00	46,655.71	11.38
NET OF REVENUES & EXPENDITURES		0.00	0.00	(12,145.44)	100.00

PERIOD ENDING 08/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 275 - Comm Develop Block Grant					
Revenues					
Dept 000-GENERAL					
275-000-501.000	GRANT INCOME	0.00	0.00	124,257.48	100.00
275-000-501.012	GRANT INCOME - PROGRAM YR 2014	214,190.00	214,190.00	0.00	0.00
275-000-501.013	GRANT INCOME - PROGRAM YR 2015	62,542.00	62,542.00	0.00	0.00
275-000-501.014	GRANT INCOME - PROGRAM YR 2016	213,143.00	213,143.00	0.00	0.00
Total Dept 000-GENERAL		489,875.00	489,875.00	124,257.48	25.37
TOTAL REVENUES		489,875.00	489,875.00	124,257.48	25.37
Expenditures					
Dept 275					
275-275-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	259.13	100.00
275-275-800.001	Administration	21,419.00	21,419.00	0.00	0.00
275-275-805.000	Prof Serv - Code Enforcement	203,946.00	203,946.00	3,447.31	1.69
275-275-931.000	Housing Rehabilitation	33,143.00	33,143.00	0.00	0.00
275-275-932.100	COMMERCIAL/INDUSTRIAL REHAB	15,000.00	15,000.00	0.00	0.00
275-275-953.001	Clean Up Program	43,596.00	43,596.00	325.00	0.75
275-275-980.200	Parks & Recreation	172,771.00	172,771.00	136.50	0.08
Total Dept 275-Cdbg		489,875.00	489,875.00	4,167.94	0.85
TOTAL EXPENDITURES		489,875.00	489,875.00	4,167.94	0.85
Fund 275 - Comm Develop Block Grant:					
TOTAL REVENUES		489,875.00	489,875.00	124,257.48	25.37
TOTAL EXPENDITURES		489,875.00	489,875.00	4,167.94	0.85
NET OF REVENUES & EXPENDITURES		0.00	0.00	120,089.54	100.00

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	% BGDG USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET	08/31/2017 NORMAL (ABNORMA	
Fund 592 - WATER & SEWER FUND					
Revenues					
Dept 000-GENERAL					
592-000-421.000	Property Taxes - CY Del PPT Deferred	50,000.00	50,000.00	0.00	0.00
592-000-445.000	Pen & Int On Water/Sewer	90,000.00	90,000.00	13,074.64	14.53
592-000-620.000	WATER USAGE CHARGES	2,250,000.00	2,250,000.00	422,358.61	18.77
592-000-620.600	FIRE LINE CHARGES	3,000.00	3,000.00	490.00	16.33
592-000-621.000	SEWER USAGE CHARGES	4,100,000.00	4,100,000.00	760,023.07	18.54
592-000-621.050	POLLUTANT SURCHARGE	40,000.00	40,000.00	7,017.35	17.54
592-000-621.100	IND WASTE CONTROL PRE TREATMENT CHARGES	180,000.00	180,000.00	34,354.95	19.09
592-000-622.000	DPS MATERIAL & C/S COST RECOVERY	5,000.00	5,000.00	910.00	18.20
592-000-626.000	Charges(Water Fund)	50.00	50.00	0.00	0.00
592-000-651.001	CAPITAL IMPROVEMENT FEE - SEWER	0.00	0.00	148,050.54	100.00
592-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	12,435.00	100.00
592-000-658.000	FINES TAMPERING, ETC	3,500.00	3,500.00	1,000.00	28.57
592-000-694.000	Misc Others	1,200.00	1,200.00	(3,887.24)	(323.94)
Total Dept 000-GENERAL		6,722,750.00	6,722,750.00	1,395,826.92	20.76
TOTAL REVENUES		6,722,750.00	6,722,750.00	1,395,826.92	20.76
Expenditures					
Dept 557-WATER & SEWER					
592-557-702.000	Salaries	200,000.00	200,000.00	19,557.22	9.78
592-557-710.000	Overtime	15,000.00	15,000.00	570.53	3.80
592-557-715.000	Social Security (Fica)	17,000.00	17,000.00	2,472.19	14.54
592-557-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	413.52	20.68
592-557-716.100	Insurance - Healthcare (Bcbs)	30,000.00	30,000.00	5,752.53	19.18
592-557-716.200	INSURANCE - OPTICAL (DAVIS VISION)	0.00	0.00	43.86	100.00
592-557-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	249.36	24.94
592-557-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	549.90	27.50
592-557-730.000	Postage	40,000.00	40,000.00	3,290.72	8.23
592-557-740.000	Operating Supplies	15,000.00	15,000.00	1,157.02	7.71
592-557-751.001	FUEL	0.00	0.00	201.98	100.00
592-557-751.002	Vehicle Maintenance	20,000.00	20,000.00	378.66	1.89
592-557-778.000	Equipment Maintenance	2,000.00	2,000.00	0.00	0.00
592-557-787.000	SERVICE LINE REPAIRS	350,000.00	350,000.00	144,821.63	41.38
592-557-787.001	Sewer Repairs & Maint.	50,000.00	50,000.00	1,236.75	2.47
592-557-800.000	Contract Services	45,000.00	45,000.00	375.48	0.83
592-557-800.001	Administration	243,700.00	243,700.00	0.00	0.00
592-557-801.000	Professional Services	72,000.00	72,000.00	9,295.00	12.91
592-557-802.004	CROSS CONNECTION	30,000.00	30,000.00	2,435.00	8.12
592-557-855.000	Lawsuit Settlements	10,000.00	10,000.00	0.00	0.00
592-557-864.000	Conference-Workshop	10,000.00	10,000.00	0.00	0.00
592-557-922.000	UTILITIES - TELEPHONE	2,000.00	2,000.00	198.52	9.93
592-557-924.000	Water Charges	690,000.00	690,000.00	(100.00)	(0.01)
592-557-925.000	Sewer & Drainage	4,000,000.00	4,000,000.00	329,900.00	8.25
592-557-925.100	Iwc Charges	84,800.00	84,800.00	7,105.68	8.38
592-557-925.200	Sewage Surcharges	63,000.00	63,000.00	0.00	0.00
592-557-930.000	Interest Expense	125,000.00	125,000.00	0.00	0.00
592-557-970.000	CAPITAL OUTLAYS > \$5,000	600,000.00	600,000.00	127,998.00	21.33
592-557-970.001	CAPITAL OUTLAY \$5,000 OR LESS	5,000.00	5,000.00	0.00	0.00
592-557-970.200	Engineering	20,000.00	20,000.00	444.00	2.22
592-557-976.001	SRF PROJECT - ENGINEERING	0.00	0.00	222.00	100.00
Total Dept 557-WATER & SEWER		6,744,500.00	6,744,500.00	658,569.55	9.76
TOTAL EXPENDITURES		6,744,500.00	6,744,500.00	658,569.55	9.76
Fund 592 - WATER & SEWER FUND:					
TOTAL REVENUES		6,722,750.00	6,722,750.00	1,395,826.92	20.76
TOTAL EXPENDITURES		6,744,500.00	6,744,500.00	658,569.55	9.76
NET OF REVENUES & EXPENDITURES		(21,750.00)	(21,750.00)	737,257.37	3,389.69
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		25,299,440.00	25,299,440.00	2,870,866.34	11.35
TOTAL EXPENDITURES - ALL FUNDS					
TOTAL EXPENDITURES - ALL FUNDS		25,945,539.00	25,945,539.00	2,236,910.29	8.62
NET OF REVENUES & EXPENDITURES		(646,099.00)	(646,099.00)	633,956.05	98.12

RESOLUTION 2017-71

**INTENT TO PARTICIPATE IN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
(MEDC) REDEVELOPMENT READY COMMUNITIES® PROGRAM**

WHEREAS, the City of Hamtramck recognizes that opportunities for the redevelopment of existing parcels and buildings will be a significant source of future growth and investment in the City;

WHEREAS, the City of Hamtramck recognizes that urban planning and economic development are the foundation of retaining and attracting businesses, investment, and talent, and that dedicated resources are necessary to do so;

WHEREAS, the Michigan Economic Development Corporation (MEDC) has established the statewide Redevelopment Ready Communities® (RRC) Program to empower communities to shape their future and maximize potential;

WHEREAS, RRC is a program that provides technical assistance to and certifies Michigan communities who actively engage stakeholders and plan deliberate, fair, and consistent processes as identified through the RRC Best Practices;

WHEREAS, the RRC Program will assist in identifying and strengthening weak areas in a community's development process thereby reducing uncertainties which discourage investment;

WHEREAS, the City of Hamtramck recognizes the value of the RRC Program and seeks to improve its redevelopment readiness via a detailed review of existing development processes; and

WHEREAS, the RRC Program includes evaluation and strengthening the development-related partnerships between the City Council and stakeholder organizations such as: the MEDC, Wayne County Economic Development Corporation (WCEDC), Southeast Michigan Council of Governments (SEMCOG), Hamtramck Downtown Development Authority (DDA), the Hamtramck Plan Commission (PC), and the Hamtramck Zoning Board of Appeals (ZBA); and

NOW, THEREFORE, BE IT RESOLVED by the City of Hamtramck that:

FIRST: The City of Hamtramck and City Council is willing to participate in the MEDC Redevelopment Ready Communities® Program, including increased interaction and partnership with the MEDC, WCEDC, SEMCOG, DDA, PC, and ZBA.

SECOND: It is the understanding of the City of Hamtramck and City Council that RRC Engagement is a multi-year process, the pace of improvements are based on the City's capacity, staffing, resources, and budgetary constraints, and no deadline is established.

THIRD: The City of Hamtramck hereby commits to the RRC Best Practices and evaluation process with the intent to improve processes and communication with stakeholders.

FOURTH: The City of Hamtramck and City Council is supportive of the efforts initiated by Staff in the self-evaluation process of the RRC program and looks forward to the MEDC's feedback on how the City's policies and procedures and may be improved to the benefit of all.

PASSED AND APPROVED BY THE COUNCIL, CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN, THIS 11th DAY OF SEPTEMBER 2017.

AYES: Miah, Karpinski, Almasmari, Hassan, Musa, Perrotta

NAYS:

ABSENT:

ATTEST:

A handwritten signature in black ink, reading "August R Gitschlag", written over a horizontal line.

August R. Gitschlag, City Clerk

RESOLUTION 2017-72

RESOLUTION APPROVING THE PURCHASE OF THREE VEHICLES FOR THE POLICE DEPARTMENT

WHEREAS, several vehicles used by the Hamtramck Police Department are beginning to require costly repairs to keep them in service and the Hamtramck Police Department has not purchased new scout cars since 2014;

WHEREAS, the purchase of three (3) new vehicles will allow the Police Department to add one vehicle per shift to the existing fleet and allow for the older model vehicles to gradually be phased out of service; and

WHEREAS, after obtaining competitive bids from participating vendors on MI-Deals, the City found that it can purchase three vehicles for the Police Department for \$20,080.00 each, or \$84,240.00 total with monies from the State Narcotic Forfeiture Fund and the JAG Grant, upon approval from the Receivership Transition Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that the City of Hamtramck will purchase three vehicles for the Police Department.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 11th DAY OF SEPTEMBER 2017.

AYES: Miah, Karpinski, Almasmari, Hassan, Musa, Perrotta

NAYS:

ABSENT:

ATTEST:

A handwritten signature in black ink, reading "August R. Gitschlag", is written over a horizontal line.

August R. Gitschlag
City Clerk

RESOLUTION 2017-73

**RESOLUTION AWARDING OF THE WATER RESIDENTIAL ASSISTANCE PROGRAM (WRAP)
SERVICES AGREEMENT TO WAYNE METROPOLITAN COMMUNITY ACTION AGENCY**

WHEREAS, on August 17, 2017 the City of Hamtramck met with representatives from the Wayne Metropolitan Community Action Agency's (WMCAA) Water Residential Assistance Program (WRAP) regarding its program objectives and how it could benefit the residents of Hamtramck;

WHEREAS, WRAP is a universal service delivery model to help residential customers of the Great Lakes Water Authority (GLWA) access bill assistance, water conservation measures, minor plumbing repairs, and other support services;

WHEREAS, WMCAA will provide a Single Service Point of Entry, a dedicated phone number, and pre-screening services, and potential payment assistance for Hamtramck residents up to \$1,000 per household annually, and potential to have their arrearages frozen for up to twelve (12) months; and

WHEREAS, the optional program will begin with funding through GLWA beginning on October 1, 2017, upon approval from the Receivership Transition Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that the City of Hamtramck will award the Water Residential Assistance Program (WRAP) services agreement to Wayne Metropolitan Community Action Agency effective October 1, 2017.

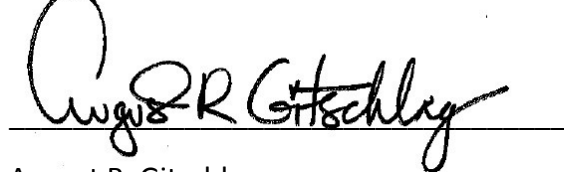
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 11th DAY OF SEPTEMBER 2017.

AYES: Miah, Karpinski, Almasmari, Hassan, Musa, Perrotta

NAYS:

ABSENT:

ATTEST:

A handwritten signature in black ink, appearing to read "August R. Gitschlag", is written over a horizontal line.

August R. Gitschlag
City Clerk

RESOLUTION 2017-74

AWARDING A CONTRACT FOR THE WATER AND SEWER RATE ANALYSIS TO ALFRED BENESCH AND CO.

WHEREAS, the City of Hamtramck, Wayne County, Michigan, wishes to continually to improve the delivery of services to our residents and businesses; and

WHEREAS, the rates charged for water and sewer effect each and every household and business in our City; and

WHEREAS, the City desires to accurately and fairly assess the cost of all City services; and

WHEREAS, on August 8, 2017, the City of Hamtramck placed a Request for Proposals (RFP) on the Michigan Inter-governmental Trade Network (MITN) for Water and Sewer Rate Analysis Services, the RFP was submitted (through MITN) to Five Hundred and Sixty-Six vendors, Twenty-Nine (29) vendors downloaded the RFP, Three (3) vendors submitted bids; and

WHEREAS, after reviewing the bids, checking references and reviewing the proposals, the Purchasing Department recommends the City award a contract to Alfred Benesch and Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hamtramck, Wayne County, Michigan that the City of Hamtramck will award a contract for Water and Sewer Rate Analysis to Alred Benesch and Co.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HAMTRAMCK, WAYNE COUNTY, MICHIGAN THIS 11TH DAY OF SEPTEMBER 2017.

AYES: Miah, Karpinski, Almasmari, Hassan, Musa, Perrotta

NAYS:

ABSENT:

ATTEST:


August Gitschlag, City Clerk

Memo

To: Kathy Angerer, City Manager
From: Joy Gargano, Treasurer
Date: 08-27-2017
Re: Request to hire a part-time cashier

This is a request to hire a part-time cashier in the Treasurer's Office. After holding interviews, it is recommended to hire:

Name: Rezwana Ahad

Part Time position (up to 29 hours per week)

Rate of Pay: \$15.00 per hour

Budget line item for salary: 101-253-702.000

Reason for hire:

This part-time position was created to assist the full time cashier. This will allow the full-time cashier to assist with the day-to-day accounting within the Treasurer's Office. This item is included in the 2017-18 budget. All pre-employment requirements have been met and Ms. Ahad is ready for immediate hire.

City of
Hamtramck

Memo

To: Kathy Angerer, Acting City Manager
From: Anne Moise, Chief of Police
Date: 9-13-2017
Re: Filling a vacancy in the Police Department

I am requesting to hire a Police Officer. This position is within the budget and will fill a full time officer vacancy in the police department.

Name: Ryan Smith

Police Officer applicant

Full time position with fringe benefits

Salary: \$ 38,425.41

Budget Line Item for salary: **101-300-702-000**

Reason for hire: To fill a full time vacancy

Ryan Smith has successfully completed the background investigation and pre-employment testing requirements. He ready for immediate hire.

Memo

To: Receivership Advisory Transition Board
From: Kathy Angerer, Acting City Manager
Date: 09-26-17
Re: Code Enforcement Department

1. This is a request to hire one part-time code enforcement officer. The vacancy was created when one regular officer resigned in the last year.

After holding interviews, it is recommended to hire:

Name: Patrick McMahon

Part Time position: Up to 29 hours per week

Rate of Pay: \$17.00 per hour

Budget line item for salary: 275-275-805.000

This item is included in the 2017-18 budget. All pre-employment requirements have been met and Mr. McMahon is ready for immediate hire.

2. This is a request to promote Richard Radtke from code enforcement officer to code enforcement officer supervisor. This is a working supervisor position. This vacancy was created when the code enforcement supervisor resigned.

In addition to performing responsibilities as a code enforcement officer, Mr. Radtke will also train new officers, assist officers with preparation of the court docket and prepare monthly reports. Since the departure of the code enforcement supervisor, Mr. Radtke has prepared monthly reports, however upon the hiring of a new officer his role will expand to include supervision and training.

Name: Richard Radtke

Part-Time Position: Up to 29 hours per week

Rate of Pay: \$20.00 per hour

This item is included in the 2017-18 budget. Mr. Radtke has an excellent work record and has been employed with the City of Hamtramck for 10 years.

Memo

To: Kathy Angerer, Acting City Manager
From: Jay Singh, Assessor
Date: 09-26-17
Re: Request to Hire Assistant Assessor

This request is to hire Konrad Maziarz as the Assistant Assessor for the Assessing Department. This position was newly created in the 2017-18 Budget.

This position was advertised and posted as required, however no qualified applicants applied. Mr. Maziarz is a current 15 year city employee, who after applying for the position, took initiative to meet the qualifications for the position. He has completed the necessary class (at his own expense) and passed the rigorous testing required for the position.

As you know, I had a preliminary interview with Mr. Konrad Maziarz and a second interview was conducted with both the HR Director and yourself in attendance.

I am recommending that we hire:

Name:	Konrad Maziarz
Full-Time Position:	Assistant Assessor
Rate of Pay:	\$42,000
Budget line item for salary:	101-223-702.000

This item is included in the 2017-18 budget. Upon approval, Mr. Maziarz would give notice to his current supervisor in order to have a smooth transition from his current position at the Hamtramck Public Library.

City of Hamtramck

Overtime Hours and Costs For August 31, 201

Dept. #	Department	CURRENT MONTH			Overtime Hours
		Overtime Hours	Overtime \$	# of Employees	
136	District Court				
215	Clerk				
223	Controller				
253	Treasurer	12.00	\$ 318.35	1	28.00
257	Assessor	0.75	\$ 19.89	1	1.75
262	Elections	3.00	\$ 79.59	1	3.00
265	Building & Grounds	22.31	\$ 604.99	5	57.12
301	Police - Dept.	486.25	\$ 18,527.02	21	878.75
	Police - Traffic	129.00	\$ 5,241.86	9	245.00
	Police - FBI				
336	Fire	186.00	\$ 6,636.94	12	426.00
721	Com & Econ. Dev				
	General Fund	839.31	\$ 31,428.64		1,639.62
	Major Roads	14.00	\$ 382.60	4	18.00
	Local Roads	4.25	\$ 118.55	3	9.00
	911 Emergency	80.00	\$ 1,800.00	3	167.00
	Drug Forf. Fund	77.00	\$ 3,096.39	4	175.50
	Water Fund	41.69	\$ 1,129.74	7	99.88
	Library	7.50	\$ 211.42	1	10.75
	Total	1,063.75	\$ 38,167.34		2,119.75

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YEAR TO DATE		BUDGET	Reimbursed
Overtime \$	# of Employees		
\$ 742.82	1	4,000.00	
\$ 46.41	1	400.00	
\$ 79.59	1		
\$ 1,557.65	6	2,400.00	
\$ 33,620.66	24	145,000.00	
\$ 10,017.88	10	100,000.00	
\$ 15,174.78	18	60,000.00	
<u>\$ 61,239.79</u>		<u>311,800.00</u>	
\$ 488.72	4		
\$ 246.94	3		
\$ 3,757.50	3	10,000.00	
\$ 7,023.74	6	30,000.00	
\$ 2,755.59	7	15,000.00	
\$ 303.04	1	-	
<u>\$ 75,815.32</u>		<u>366,800.00</u>	

31st DISTRICT COURT REPORT FOR THE MONTH OF AUGUST 2017

CITY OF HAMTRAMCK

CIVIL FILING FEES	\$4,834.00
JURY DEMANDS	\$400.00
MARRIAGES	\$0.00
GARNISHMENTS	\$12,045.00
WRITS	\$135.00
COPY AND NSF FEES	\$90.00
MISC. FEE	\$0.00
FORMS	\$71.00
FINES & COSTS	\$67,721.74
COURT APPOINTED FEE	\$200.00
PROBATION/SCREENING	\$1,550.00
INCOME TAX	\$3,542.77
PARKING	\$2,800.00
ADMINISTRATIVE FEE-BOOT	\$0.00
DDA PARKING	\$ 425.00
COMMUNITY SERVICE FEE	\$100.00
TOTAL RECEIPTS	<u>\$93,914.51</u>
BUILDING FUNDS I & II	<u>\$4,869.00</u>
FORFEITED BONDS	<u>\$1,708.00</u>
TOTAL	<u>\$100,491.51</u>