

Local Unit of Government Name	County Name	Month	Tax Year Reappraisal to be Implemented
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Land Value and ECF: Enter comments for each classification in the applicable fields provided below. Include the status of developing land value tables and ECF neighborhoods.

Real Property Classification	Land Value Comments	ECF Comments
Agricultural - 100		
Commercial - 200		
Industrial - 300		
Residential - 400		

Additional Overall Comment for the Reappraisal Land Value and ECF Status at Large

CONTACT INFORMATION

Hours for Assessor's Office	Address	Phone Number	E-mail Address
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Comments

LOCAL UNIT REPRESENTATIVE CERTIFICATION

Name	Title	Signature	Date
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REAPPRAISAL FIRM CERTIFICATION

Name	Title	Signature	Date
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This form is due the first Monday of April, July, and October, and on January 2, and must be submitted to the State Tax Commission and County Equalization while the local unit reappraisal is ongoing.

The completed form must be signed by a local unit representative. The local unit representative may be the assessor of record who is the assessor of record with State Tax Commission or the local unit supervisor or manager. The completed form must also be signed by an owner or manager of the reappraisal firm hired by the local unit to administer the reappraisal. The form must be submitted directly to County Equalization and by e-mail to the State Tax Commission at state-tax-commission@michigan.gov.

The form is to be reviewed and approved by County Equalization. If there are errors found by County Equalization, the errors are to be corrected and a revised copy is to be immediately submitted to the State Tax Commission.

The assessor of record must retain a copy of each completed form. If after submitting the completed form to the State Tax Commission and County Equalization, the assessor of record discovers there are errors within the final submission of the form, the assessor of record shall correct the form and submit the revised copy to the County Equalization Department. The revised form must be identified as a revised copy. Once the revised copy is reviewed and approved by County Equalization, the revised copy must be immediately submitted to the State Tax Commission.

Final submission is due to the State Tax Commission and County Equalization Department by COB on January 2 of the implementation year.