



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

MEETING OF THE STATE TAX COMMISSION

***Okemos Conference Center Ballrooms A & B
2187 University Park Drive
Okemos, Michigan***

***Tuesday, August 21, 2018
9:00 a.m.***

AGENDA

1. Approval of the minutes of June 5, 2018, as presented.
2. Public Comment (Items 3-41 only)
3. Approval of Local Unit and County Certification Levels for 2019
4. Recommendation on CAMA Data Standards
5. Approval of the 2019 State Tax Commission Meeting Schedule
6. 2018 Classification Appeals
7. Request for Reappraisal Extension from the City of Hamtramck, Wayne County
8. Request from the City of Lansing Regarding the MCAO Self-Study Program
9. Recommendation of Assessment Administration Practices Complaint Dismissal
10. Approval of Bulletin 8 of 2018 County Multipliers for 2014 Assessor's Manual
11. Approval of Bulletin 9 of 2018 2nd Quarter Certified Interest Rates
12. Approval of Bulletin 10 of 2018 Assessor Certification
13. Approval of Bulletin 11 of 2018 Assessor Certification Level Requirements
14. Approval of Bulletin 12 of 2018 Random Week for Qualified Business
15. Approval of the Revised Supervising Preparation of the Assessment Roll

16. Approval of the Revised State Tax Commission Q and A on Assumption of Jurisdiction of Assessment Rolls
17. Approval of the Revised Guide to the Small Business Taxpayer Personal Property Exemption and Forms 5076 – Small Business Property Tax Exemption Claim Under MCL 211.9o, 5379 – Assessor Affidavit to Correct Taxable Value After Audit of the Small Business Taxpayer Personal Property Exemption Granted pursuant to MCL 211.9o and 5618 – Request to Rescind the Small Business Property Tax Exemption Claim Under MCL 211.9o
18. Approval of the Revised Personal Property Frequently Asked Questions
19. Approval of Revised Qualified Agricultural Property Exemption Guidelines
20. Approval of Revised Obsolete Property Rehabilitation Act (OPRA) Frequently Asked Questions
21. Approval of Revised Commercial Rehabilitation Act Frequently Asked Questions
22. Approval of Revised Plant Rehabilitation and Industrial Development Act (Industrial Facilities Exemption) Frequently Asked Questions
23. Approval of Personal Property Forms 632 – 2019 Personal Property Tax Statement, 633 – 2019 Electric Distribution Cooperative Personal Property Statement, 2699 – 2019 Statement of “Qualified Personal Property” by a “Qualified Business” (as of 12-31-18), 2807 – 2019 Statement of “Qualified Personal Property” by a “Qualified Business” (For Additional Reporting), 2698 – 2019 Idle Equipment, Obsolete Equipment & Surplus Equipment Report, 3589 – 2019 Cable Television and Public Utility Personal Property Statement (as of 12-31-18), 3595 – 2019 Itemized Listing of Daily Rental Property (as of 12-31-18), 3612 – 2019 Itemized Listing of Daily Rental Property (as of 12-31-18) (For Additional Reporting), 3966 – 2019 Taxpayer Report of Personal Property “Move-Ins” of Used Equipment (as of 12-31-18) Occurring During 2018, 4452 – 2019 Cellular (Wireless) Site Equipment Personal Property Report and 4798 – Automotive Manufacturing Equipment Personal Property Report
24. Approval of the 2019 Form 4435 – Electronic Signature Declaration for Annual Property Reports for State Assessed Telephone, Railroad and Car Line Entities
25. Approval of the 2019 Form 4606 – Electronic Signature Declaration for Annual State Equalization Reports
26. Approval of State Assessed Property Annual Reporting Forms for 2019 – Car Line Form 1027, Railroad Form 1028 and Telephone Form 1029
27. Official Order to Certify and Return the Roll for Otsego Township, Allegan County
28. Official Order to Certify and Return the Roll for Buckeye Township, Gladwin County
29. Official Order to Certify and Return the Roll for Tobacco Township, Gladwin County

30. Official Order to Certify and Return the Roll for City of Galesburg, Kalamazoo County
31. Official Order to Certify and Return the Roll for Tilden Township, Marquette County
32. Official Order Regarding Richland Township, Kalamazoo County and to Refer Angela Story to the Assessor Discipline Advisory Committee for an Informal Hearing
33. Official Order to Assume Jurisdiction of 2018 Roll for City of St. Ignace, Mackinac County
34. Official Order to Assume Jurisdiction of 2018 Roll for Washington Township, Gratiot County
35. Official Order to Assume Jurisdiction of 2018 Roll for Long Rapids Township, Alpena County
36. Official Order to Assume Jurisdiction of 2018 Roll for City of Benton Harbor, Berrien County
37. Official Order to Revoke K. Karl Schmidt Jr.'s (MCAO) Certification in Assessment Administration
38. Official Order to Revoke Harold Spencer's (MCAO) Certification in Assessment Administration
39. Re-Certifications and New Certifications of Computerized Tax Rolls
40. Approval of Legislative Report for Neighborhood Enterprise Zone Homestead Exemption
41. Approval of Applications for Charitable Non-Profit Housing Organization Exemptions
42. Exemptions Special Items Agenda ([See attached link for file identification.](#))
43. Exemptions: Industrial Facility Exemptions, Water Pollution Control Exemptions, P.A. 328 Personal Property Exemptions, Obsolete Property Rehabilitation Act Applications, Commercial Rehabilitation Exemptions and Neighborhood Enterprise Zone Applications. ([See attached link for file identification.](#))
44. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. ([See attached link for file identification.](#))
45. MCL 211.154 Special Items Agenda. ([See attached link for file identification.](#))
46. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. ([See attached link for file identification.](#)) **Scheduled for 9:30 A.M.**
47. Public Comment
48. Other Items for Discussion

([See attached link for Agenda Items 3-41](#))