



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

## ***MEETING OF THE STATE TAX COMMISSION***

***Virtual Meeting via Microsoft Teams***

***Link: <https://bit.ly/3acpQKK>***

***Tuesday, August 18, 2020***

***9:00 a.m.***

### ***AGENDA***

1. Approval of the minutes of June 9, 2020, as presented.
2. Public Comment (Items 3-35 only)
3. Approval of Local Unit and County Certification Levels for 2021
4. Approval of Bulletin 9 of 2020 Assessor Certification
5. Approval of Bulletin 10 of 2020 Assessor Certification Level Requirements
6. Approval of Bulletin 11 of 2020 2<sup>nd</sup> Quarter Certified Interest Rates
7. Approval of Bulletin 12 of 2020 Random Week for “Qualified Business”
8. Approval of Policy for Late Renewal and Escrow of Assessor Certification
9. Approval of Policy on Virtual Continuing Education Course Offering Requirements
10. Approval of the Following 2021 Personal Property Forms:
  - Form 632 – 2021 Personal Property Tax Statement
  - Form 633 – 2021 Electric Distribution Cooperative Personal Property Statement
  - Form 2698 – 2021 Idle Equipment, Obsolete Equipment & Surplus Equipment Report
  - Form 2699 – 2021 Statement of “Qualified Personal Property” by a “Qualified Business” (as of 12-31-20)
  - Form 2807 – 2021 Statement of “Qualified Personal Property” by a “Qualified Business” (For Additional Reporting)
  - Form 3589 – 2021 Cable Television and Public Utility Personal Property Statement (as of 12-31-20),
  - Form 3595 – 2021 Itemized Listing of Daily Rental Property (as of 12-31-20)
  - Form 3612 – 2021 Itemized Listing of Daily Rental Property (as of 12-31-20) (For Additional Reporting)

Form 3966 – 2021 Taxpayer Report of Personal Property “Move-Ins” of Used Equipment (as of 12-31-20) Occurring During 2020  
Form 4452 – 2021 Cellular (Wireless) Site Equipment Personal Property Report  
Form 4798 – Automotive Manufacturing Equipment Personal Property Report

11. Approval of the Following 2021 State Assessed Forms:
  - Form 1027 – State Assessed Car Line
  - Form 1028 – State Assessed Railroads
  - Form 1029 – State Assessed Telephone Companies
  - Form 4435 – Electronic Signature Declaration for Annual Property Reports for State Assessed Telephone, Railroad and Car Line Entities
12. Approval of Form 2793 – 24 and 12 Month Sales Ratio Study for Determining the 2021 Starting Base
13. Approval of the 2021 Form 4606 – Electronic Signature Declaration for Annual State Equalization Reports
14. Approval of Form 5076 – Small Business Property Tax Exemption Claim Under MCL 211.9o
15. Approval of Legislative Report for Neighborhood Enterprise Zone Homestead Exemption
16. Approval of Property Tax Exemption Chart
17. Approval of Interlocal Agreement Template
18. Memorandum Regarding Draft APA Guidelines
19. Recommendation of Assessment Administration Practices Complaint Dismissal
20. Official Order to Certify and Return the 2017, 2018 and 2019 Assessment Rolls for Washington Township, Gratiot County
21. Official Order to Certify and Return the 2017, 2018 and 2019 Assessment Rolls for Zilwaukee Township, Saginaw County
22. Official Order to Certify and Return the 2017, 2018 and 2019 Assessment Rolls for City of Zilwaukee, Saginaw County
23. Official Order to Certify and Return the 2018 Assessment Roll for Allouez Township, Keweenaw County
24. Official Order to Certify and Return the 2018 Assessment Roll for Drummond Township, Chippewa County
25. Official Order to Certify and Return the 2018 Assessment Roll for Reed City, Osceola County

26. Official Order to Certify and Return the 2019 Assessment Roll for Metz Township, Presque Isle County
27. Official Order to Certify and Return the 2019 Assessment Roll for Pulawski Township, Presque Isle County
28. Official Order to Assume Jurisdiction of the 2020 Assessment Roll for Harris Township, Menominee County
29. Official Order to Assume Jurisdiction of the 2020 Assessment Roll for Frankenlust Township, Bay County
30. Official Order to Assume Jurisdiction of the 2020 Assessment Roll for Williams Township, Bay County
31. Official Order to Assume and Return Jurisdiction of the 2020 Assessment Roll for Benton Township, Berrien County
32. Official Order to Assume and Return Jurisdiction of the 2020 Assessment Roll for LaSalle Township, Monroe County
33. Re-Certifications and New Certifications of Computerized Tax Rolls
34. Re-Certifications and New Certifications of Computerized Assessment Rolls
35. Denial of Application for Charitable Non-Profit Housing Exemptions
36. Exemptions Special Items Agenda ([See attached link for file identification.](#))
37. Exemptions: Industrial Facility Exemptions, Obsolete Property Rehabilitation Act Applications, Commercial Rehabilitation Act Exemptions, Neighborhood Enterprise Zone Applications and Charitable Non-Profit Housing Property Applications. ([See attached link for file identification.](#))
38. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. ([See attached link for file identification.](#))
39. MCL 211.154 Special Items Agenda. ([See attached link for file identification.](#)) **Scheduled for 9:30 A.M.**
40. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. ([See attached link for file identification.](#)) **Scheduled for 9:30 A.M.**
41. Public Comment
42. Other Items for Discussion

[\(See attached link for Agenda Items 3-35\)](#)