

State Tax Commission Michigan Certified Assessing Technician (MCAT) Course Student Registration

The State Tax Commission is offering the Michigan Certified Assessing Technician (MCAT) Course. MCAT certification is a limited certification which provides individuals with basic education in assessment administration. Certification is achieved by attending a two-day course and passing the STC MCAT exam with a score of 75 percent or higher. Individuals who hold MCAT certification may not sign an assessment roll.

The course is December 5 and 6, 2024, at the St. Clair County Room A, 200 Grand River Avenue, Port Huron, MI 48060. The classroom sessions are from 8 a.m. to 5 p.m. The exam is administered at the same location on December 9, 2024, from 9 a.m. to 11 a.m.

Students may register for the course by submitting a completed registration form to the State Tax Commission **no later than November 15, 2024**. This course will be limited to a maximum of 25 students and will be filled by order of registration received. Late registration, registration at the door and auditing of the course is not allowed. **Course materials will be provided to the student no later than November 28, 2024**. It is the responsibility of the student to print and bring all course materials to class. You will not receive any acknowledgment of your registration unless there is a problem with your registration, or the class is full and your registration cannot be accepted.

Submit the completed registration form along with a \$150 payment to the State Tax Commission by November 15, 2024, to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing MI 48909

Online payments are not accepted. Make checks payable to State of Michigan. **Please allow up to 14 days for payments to be received and processed by the State Tax Commission.**

APPLICANT INFORMATION (MUST PRINT LEGIBLY)			
Name (First, Middle Initial, Last)			
Street Address			Work Telephone Number
City	State	ZIP Code	Home Telephone Number
Email Address			
Signature			Date