

## State Tax Commission Application for Michigan Master Assessing Officer (MMAO) Program

The application deadline for the October 2025 MMAO program is September 5, 2025. **The cost of the program is \$1,000. Do not submit payment with application.** Additional information regarding the program can be found in the MMAO Program Summary available on the State Tax Commission Web site.

**Instructions:** This form must be completed in its entirety. Incomplete applications will be returned to the applicant unprocessed. This application must be received no later than the due date indicated for the program.

**Note:** Individuals applying must also must provide documentation that they have one year in assessment administration experience after obtaining MAAO certification.

**Submit the completed application to:**

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing MI 48909

### PART 1: APPLICANT INFORMATION

Name (First, Middle Initial, Last)

Street Address

Daytime Telephone Number

City

State

ZIP Code

Email Address

MAAO Certificate Number

Date MAAO Certification was Obtained

Indicate the Dates of your Local Unit Assessing Office Experience (must attach a letter of verification from a local unit official which describes the experience obtained)

Current Place of Employment

Job Title

Number of Years Employed

### PART 2: MMAO OCTOBER 2025 MANDATORY CLASSROOM SESSIONS

**Mandatory Classroom Dates:** November 8, 2025; November 14, 2025; December 20, 2025; February 7, 2026; March 7, 2026; and June 18, 2026. (Orientation: October 10, 2025.)

**Mandatory Exam Dates:** March 30, 2026 and September 28, 2026.

**I can attend all Mandatory Attendance Program Dates:**

☐ Yes

☐ No

### PART 3: CERTIFICATION

**The following certification statements must be completed in order for your application to be considered complete.**

Have you ever been convicted of a felony, or a misdemeanor involving any violent act, use or possession of a weapon, or act of dishonesty for which the record has not been sealed or expunged?

☐ No

☐ Yes (If yes, attach an explanation.)

*I hereby certify that all the information contained within, and attached to, this application is true and accurate to the best of my knowledge, information and belief.*

Signature

Date