

## State Tax Commission Michigan Certified Assessing Technician (MCAT) Course Student Registration

The State Tax Commission is offering the Michigan Certified Assessing Technician (MCAT) Course. MCAT certification is a limited certification which provides individuals with basic education in assessment administration. Certification is achieved by attending a two-day course and passing the STC MCAT exam with a score of 75 percent or higher. Individuals who hold MCAT certification may not sign an assessment roll.

The course is May 16 and 17, 2024, at Kirtland University Center, 80 Livingston Blvd, Gaylord, MI 49735. The classroom sessions are from 8 a.m. to 5 p.m. The exam is administered at the same location on May 20, 2024, from 9 a.m. to 11 a.m.

Students may register for the course by submitting a completed registration form to the State Tax Commission **no later than April 26, 2024**. This course will be limited to a maximum of 35 students and will be filled by order of registration received. Late registration, registration at the door and auditing of the course is not allowed. **Course materials will be provided to the student no later than May 9, 2024**. It is the responsibility of the student to print and bring all course materials to class. You will not receive any acknowledgment of your registration unless there is a problem with your registration, or the class is full and your registration cannot be accepted.

**Submit the completed registration form along with a \$150 payment to the State Tax Commission by April 26, 2024, to:**

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing MI 48909

Online payments are not accepted. Make checks payable to State of Michigan. **Please allow up to 14 days for payments to be received and processed by the State Tax Commission.**

APPLICANT INFORMATION (MUST PRINT LEGIBLY)			
Name (First, Middle Initial, Last)			
Street Address			Work Telephone Number
City	State	ZIP Code	Home Telephone Number
Email Address			
Signature			Date