



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

MEETING OF THE STATE TAX COMMISSION
Okemos Conference Center Ballroom (A, B & C)
2187 University Park Drive
Okemos, Michigan

And

Virtual Meeting via Microsoft Teams

Link: <https://bit.ly/3BTUV61>

Tuesday, August 23, 2022
9:00 a.m.

AGENDA

1. Approval of the minutes of June 14, 2022, as presented
2. Public Comment (limited to agenda policy items 3-35 only)
3. 2022 Classification Appeals
4. Approval of Local Unit and County Certification Levels for 2023
5. Approval of Bulletin 6 of 2022 Assessor Certification
6. Approval of Bulletin 7 of 2022 Assessor Certification Level Requirements
7. Approval of Bulletin 8 of 2022 2nd Quarter Certified Interest Rates
8. Approval of Bulletin 9 of 2022 Random Week for Qualified Business
9. Approval of the following 2023 Personal Property Forms:
 - Form 632 – 2023 Personal Property Tax Statement
 - Form 633 – 2023 Electric Distribution Cooperative Personal Property Statement
 - Form 2698 – 2023 Idle Equipment, Obsolete Equipment & Surplus Equipment Report
 - Form 2699 – 2023 Statement of “Qualified Personal Property” by a “Qualified Business” (as of 12-31-22)
 - Form 2807 – 2023 Statement of “Qualified Personal Property” by a “Qualified Business” (For Additional Reporting)
 - Form 3589 – 2023 Cable Television and Public Utility Personal Property Statement (as of 12-31-22)
 - Form 3595 – 2023 Itemized Listing of Daily Rental Property (as of 12-31-22)
 - Form 3612 – 2023 Itemized Listing of Daily Rental Property (as of 12-31-22) (For Additional Reporting)

Form 3966 – 2022 Taxpayer Report of Personal Property “Move-Ins” of Used Equipment (as of 12-31-22) Occurring During 2022
Form 4452 – 2023 Cellular (Wireless) Site Equipment Personal Property Report
Form 4798 – Automotive Manufacturing Equipment Personal Property Report

10. Approval of the following 2023 State Assessed Forms:
Form 1027 – State Assessed Car Line
Form 1028 – State Assessed Railroads
Form 1029 – State Assessed Telephone Companies
Form 4435 – Electronic Signature Declaration for Annual Property Reports for State Assessed Telephone, Railroad and Car Line Entities
11. Approval of Form 2793 – 24- and 12-Month Sales Ratio Study for Determining the 2023 Starting Base
12. Approval of Form 4606 – Electronic Signature Declaration for Annual State Equalization Reports
13. Approval of Form 3976 – Electronic Signature Declaration for Real and Personal Property Statements
14. Approval of the following Public Act 660 Forms:
Form 5822 – Michigan State Tax Commission Assessment Audit Review Sheet
Form 5823 – Assessment Roll Audit – Local Unit Background
Form 5824 – Assessment Roll Audit – County Equalization Background
15. Approval of Form 5836 – State Tax Commission Application for Assessor Certification Level Waiver
16. Approval of Assessment Roll Audit Schedule for 2023 - 2027
17. Approval of AMAR Perfect Score Certificates
18. Approval of Legislative Report for Neighborhood Enterprise Zone Homestead Exemptions
19. Updates to the Michigan Master Assessor Officer (MMAO) Course Syllabus
20. Recommendations of the Assessor Discipline Advisory Committee
21. Official Order to Certify and Return the 2020 Assessment Roll for Forester Township, Sanilac County
22. Official Order to Certify and Return the 2021 Assessment Roll for Howard Township, Cass County
23. Official Order to Certify and Return the 2021 Assessment Roll for Hillsdale Township, Hillsdale County

24. Official Order to Certify and Return the 2021 Assessment Roll for Mueller Township, Schoolcraft County
25. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for Frankenlust Township, Bay County
26. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for Breitung Township, Dickinson County
27. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for Marenisco Township, Gogebic County
28. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for Newton Township, Mackinac County
29. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for Delaware Township, Sanilac County
30. Official Order to Assume Jurisdiction of the 2022 Assessment Roll for City of Perry, Shiawassee County
31. Official Order to Assume and Return Jurisdiction of the 2022 Assessment Roll for Forester Township, Sanilac County
32. New Certifications and Re-Certifications of Computerized Tax Rolls
33. New Certifications and Re-Certifications of Computerized Assessment Rolls
34. Exemptions Special Items Agenda ([See attached link for file identification.](#))
35. Exemptions: Industrial Facility Exemption Applications, Water Pollution Control Exemption Applications, Air Pollution Control Exemption Applications, New Personal Property Exemption Applications, Obsolete Property Rehabilitation Applications, Commercial Rehabilitation Act Exemption Applications, Neighborhood Enterprise Zone Applications and Charitable Nonprofit Property Exemption Applications. ([See attached link for file identification.](#))
36. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. ([See attached link for file identification.](#))
37. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. ([See attached link for file identification.](#)) **Scheduled for 9:30 A.M.**
38. MCL 211.154 Special Items Agenda. ([See attached link for file identification.](#)) **Scheduled for 9:30 A.M.**

- 39. Public Comment
- 40. Other Items for Discussion

[\(See attached link for Agenda Packet Items 3-33\)](#)