



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

**MEETING OF THE STATE TAX COMMISSION**  
**Okemos Conference Center Ballroom (A, B & C)**  
**2187 University Park Drive**  
**Okemos, Michigan**

**And**

**Virtual Meeting via Microsoft Teams**  
**Link: <https://bit.ly/3KakDiz>**

**Tuesday, August 22, 2023**  
**9:00 a.m.**

**AGENDA**

1. Approval of the minutes of June 6, 2023, as presented
2. Public Comment (limited to agenda policy items 5-32 only)
3. Approval to Cancel the September 12, 2023 STC Meeting
4. Approval to Change the October 10, 2023 STC Meeting to October 23, 2023
5. Approval of Revised State Tax Commission Complaint Policy
6. Approval of Local Unit and County Certification Levels for 2024
7. Approval of Bulletin 8 of 2023 Assessor Certification
8. Approval of Bulletin 9 of 2023 Assessor Certification Level Requirements
9. Approval of Bulletin 10 of 2023 2<sup>nd</sup> Quarter Certified Interest Rates
10. Approval of Bulletin 11 of 2023 Random Week for Qualified Business
11. Approval of the following 2024 Personal Property Forms:  
Form 632 – 2024 Personal Property Tax Statement  
Form 633 – 2024 Electric Distribution Cooperative Personal Property Statement  
Form 2698 – 2024 Idle Equipment, Obsolete Equipment & Surplus Equipment Report  
Form 2699 – 2024 Statement of “Qualified Personal Property” by a “Qualified Business” (as of 12-31-23)  
Form 2807 – 2024 Statement of “Qualified Personal Property” by a “Qualified Business” (For Additional Reporting)

Form 3589 – 2024 Cable Television and Public Utility Personal Property Statement (as of 12-31-23)  
Form 3595 – 2024 Itemized Listing of Daily Rental Property (as of 12-31-23)  
Form 3612 – 2024 Itemized Listing of Daily Rental Property (as of 12-31-23) (For Additional Reporting)  
Form 3966 – 2024 Taxpayer Report of Personal Property “Move-Ins” of Used Equipment (as of 12-31-23) Occurring During 2023  
Form 4452 – 2024 Cellular (Wireless) Site Equipment Personal Property Report  
Form 4798 – Automotive Manufacturing Equipment Personal Property Report

12. Approval of the following 2024 State Assessed Forms:
  - Form 1027 – State Assessed Car Line
  - Form 1028 – State Assessed Railroads
  - Form 1029 – State Assessed Telephone Companies
13. Approval of Form 2793 – 24- and 12-Month Sales Ratio Study for Determining the 2024 Starting Base
14. Approval of Form 4606 – Electronic Signature Declaration for Annual State Equalization Reports
15. Approval of Legislative Report for Neighborhood Enterprise Zone Homestead Exemptions
16. Approval of County Equalization Essential Duties Checklist
17. Recommendation Regarding Local Unit Request for Approval of Percentage Reductions in Taxable Value Under MCL 211.7u
18. Recommendation of Assessment Administration Practices Complaint Dismissal
19. Recommendations of the Assessor Discipline Advisory Committee
20. Official Order to Assume Jurisdiction of the 2023 Assessment Roll for Marenisco Township, Gogebic County
21. Official Order to Assume Jurisdiction of the 2023 Assessment Roll for Manistee Township, Manistee County
22. Official Order to Assume Jurisdiction of the 2023 Assessment Roll for Greenwood Township, Oscoda County
23. Official Order to Assume Jurisdiction of the 2023 Assessment Roll for Delaware Township, Sanilac County
24. Official Order to Assume and Return Jurisdiction of the 2023 Assessment Roll for City of Harrison, Clare County

25. Official Order to Assume and Return Jurisdiction of the 2023 Assessment Roll for Stronach Township, Manistee County
26. Official Order to Assume and Return Jurisdiction of the 2023 Assessment Roll for City of Menominee, Menominee County
27. New Certifications and Re-Certifications of Computerized Tax Rolls
28. New Certifications and Re-Certifications of Computerized Assessment Rolls
29. Recommendation Regarding Neighborhood Enterprise Zone, Attainable Housing, and Residential Housing Exemptions Electronic Submission System
30. Memorandum Regarding Form 602 (L-4018P) – Analysis for Equalized Valuation – Personal Property, Form 603 (L-4018R) – Analysis for Equalized Valuation – Real Property, and Form 4504 (L-4015a) – Appraisal Study Listing
31. Exemptions Special Items Agenda ([See attached link for file identification.](#))
32. Exemptions: Industrial Facility Exemption Applications, Water Pollution Control Exemption Applications, Air Pollution Control Exemption Applications, New Personal Property Exemption Applications, Obsolete Property Rehabilitation Applications, Commercial Rehabilitation Act Exemption Applications, Neighborhood Enterprise Zone Applications and Charitable Nonprofit Property Exemption Applications. ([See attached link for file identification.](#))
33. Public Comment
34. Other Items for Discussion

([See attached link for Agenda Packet Items 5-30](#))