

City, Village, and Township Revenue Sharing and County Revenue Sharing - 1% Coronavirus Local Fiscal Recovery Fund (CLFRF) Certification

Issued under authority of 2023 Public Act 119. Filing is mandatory to qualify for payment.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing (CVTRS) and County Revenue Sharing (CRS) - 1% Coronavirus Local Fiscal Recovery Fund (CLFRF) payments must certify to the Michigan Department of Treasury that the local unit listed below has “Fully Obligated” or expended by December 31, 2023, or declined, the total amount of 2021 American Rescue Plan Act (ARPA) funds (Public Law 117-2) allocated to the local unit.

The State of Michigan definition of “Fully Obligated” is defined as:

An order placed for property or services; entering into contracts, subawards, and similar transactions that require payments; or appropriating the funds for specific purposes.

Important Notes:

1. The above definition of “Fully Obligated” is **ONLY** for CVTRS-CLFRF and CRS-CLFRF programs.
2. The U.S. Treasury definition of “Fully Obligated” used for ARPA purposes is different.
3. Local units **MUST** use the U.S. Treasury definition when complying with ARPA requirements, reporting and deadlines.
4. State program requirements do not change or alter any U.S. Treasury requirements related to ARPA funding.

This certification **must be received by March 30, 2024**, in order to qualify for payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION		
Local Unit Name	Local Unit County Name	
Local Unit Code	Contact Email Address	
Contact Name		
Contact Title	Contact Telephone Number	Extension
PART 2: CERTIFICATION		
In accordance with 2023 Public Act 119, the undersigned hereby certifies to the Michigan Department of Treasury that the above mentioned local unit has “Fully Obligated” (as defined above) or expended by December 31, 2023, or declined, the total amount of 2021 American Rescue Plan Act funds (Public Law 117-2) allocated to the local unit.		
Chief Administrative Officer Signature (as defined by MCL 141.422b)		Date
Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)	Title	

Email the completed and signed form to: TreasRevenueSharing@michigan.gov.

If you are unable to submit via email, fax to 517-335-3298 or mail the completed form to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909