

September 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 -Media Interviews -Labor Day Mackinac Bridge Walk	3 -Daily check-in with Team -Legislative Meetings -Staff Meetings -Correspondence Time -Media interviews -School visit – Lansing -Director Calls	4 -Media interviews -Daily check-in with Team -Legislative meetings -Correspondence Time -Staff Meetings -Director meeting	5 -Media Interviews -Legislative Breakfast -Daily check-in with Team -LG check-in Meeting -Staff Meeting -Legislative meeting -Video recordings -Governor’s Service Awards	6 -Daily check-in with Team -Video recordings -Correspondence Time -Week Ahead Meeting with Team -Staff meetings -Director Budget Meeting	7
8 -Staff Calls	9 -Daily check-in with Team -Staff Calls -MI State Employees Charitable Campaign Kick-Off -School Visit- Kalamazoo -Michigan Works! Annual Conference	10 -Daily check-in with Team -Staff meetings -Correspondence Time -State Office Building visits -Director Meeting	11 -Daily check-in with Team -9/11 Ceremony – Lansing -Staff meetings -Director meetings -Director Budget meeting -Director calls -Correspondence Time -Media interview -Outdoor Recreation Industry Celebration -Education visit – Grand Rapids	12 -Daily check-in with Team -Legislative Meetings -Staff Meetings -MAPT Electric Bus Roll-Out -Video recordings -Staff Calls -Staff Budget Meeting -Director Budget Meeting	13 -Daily check-in with Team -Media interviews -Staff Meetings -Department meeting -Director Budget Meeting -Staff Calls -Week Ahead Meeting with Team	14
15 -Triumph Church 2020 Centennial Anniversary Celebration	16 -Daily check-in with Team -Grand River Assembly Plant visit -Correspondence Time -Staff Meetings -Director Budget Meetings	17 -Daily check-in with Team -Legislative Breakfast -Correspondence Time -Legislative Meeting -Staff Meetings -Photo Block	18 -Daily check-in with Team -Emergency rule signing -Director Budget Meetings -Director Calls -Full Staff Meeting -Staff Meetings -Staff Budget Meetings -LG check-in Meeting	19 -Daily check-in with Team -Legislative Breakfast -Staff Meetings -Director Budget Meeting -Constituent Calls -Correspondence Time -Photo Block	20 -Daily check-in with Team -Week Ahead Meeting with Team -Video Recordings -Correspondence Time -Staff Meetings -MDOC Officer Graduation Ceremony -Director Budget Meetings	21
22 -Motown Hitsville Groundbreaking -Staff calls -GM Flint Truck Assembly visit -GM Flint Engine Plant visit -Flint Metal Center visit -Saginaw NAACP Dinner	23 -Daily check-in with Team -Video Recordings -Staff Meetings -Director Budget Meetings -Staff Budget Meetings	24 -Daily check-in with Team -Media Interviews -Legislative Breakfast -School visit – Kentwood -Staff Budget Meetings -Director Budget Meetings -Staff Meetings	25 -Daily check-in with Team -Staff Meetings -LG Check-In Meeting -Department Budget Review -Decision Making Session -Director Calls -Legislative Meeting	26 -Daily check-in with Team -Constituent Calls -Director Budget Meetings -Staff Meetings -Staff Budget Meetings -Video Recordings	27 -Daily check-in with Team -Correspondence Time -Staff Budget Meetings -Director Budget Calls	28
29 -Meeting to Discuss & Sign Bills	30 -Daily check-in with Team -Staff Budget Meetings -Meeting to Discuss & Sign Bills -Media Interviews -Legislative Budget Calls -Staff Calls -Director Calls					