

Military Application Fee Reimbursement

The Michigan Department of Education (MDE) recognizes the sacrifices and contributions of military families. Veterans with honorable discharges, active members of all branches of the United States Armed Forces, active members of the National Guard or Reserve, as well as spouses of active members of all branches of the United States Armed Forces may request to have their application fee(s) reimbursed.

Educators can receive reimbursement in one of two ways:

1. For an already issued license, certificate, or endorsement, if it was issued in the past six months the application fee may be reimbursed. Please email the request to MDE-EducatorHelp@Michigan.gov and include the following documentation with the request:
 - For military members – Leave and Earning Statement (LES) or Military ID
 - For spouses – Leave and Earning Statement (LES) or Military ID of active member of the United States Armed Forces and copy of marriage license.
2. For a license, certificate, or endorsement that is currently being applied for, please complete the following steps:
 - Submit the application through the Michigan Online Educator Certification System (MOECS) <https://mdoe.state.mi.us/MOECS/Login.aspx>
 - Pay the application fee using the link sent to your email or by logging back in to your MOECS account <https://mdoe.state.mi.us/MOECS/Login.aspx>
 - Email MDE-EducatorHelp@Michigan.gov to request reimbursement of the application fee. Attach the following documentation with the email:
 - For military members – Leave and Earning Statement (LES) or Military ID
 - For spouses – Leave and Earning Statement (LES) or Military ID of active member of the United States Armed Forces and copy of your marriage license.
 - Once the license, certificate, or endorsement is issued, the refund will be processed.